



**TOWN OF SMYRNA
PARKS & RECREATION ADVISORY BOARD
AGENDA
November 18, 2025
Town Hall
5:00 PM**



1. Citizen Comments

The Town's Public Comment Period shall be reserved for those citizens that have signed up to address a Board or Committee at least 24 hours in advance of the meeting, pursuant to the Town's Public Comment Policy. Speakers are limited to 3 minutes. Additional comments may be submitted in writing.

2. Call to Order

3. Prayer

4. Approval or Correction of Minutes

- a. Park Advisory Board Meeting Minutes - October 2025

5. Old Business

- a. TRPA and NRPA Conference Recap

6. New Business

- a. Select the Kenneth "Coon" Victory Lifetime Service Award Winner and the Young Leader Award Winner

7. Reports of Officers, Committees, or Staff

- a. Director's Report

8. Other/Round Table Discussion

- a. Communications
- b. Athletic Committee Meeting Minutes - November 2025

9. Adjournment

SMYRNA PARKS AND RECREATION PARKS ADVISORY BOARD MEETING

MINUTES OF October 21st, 2025

The monthly Smyrna Parks and Recreation Parks Advisory Board Meeting was held on October 21st 2025, at the Smyrna Outdoor Adventure Center in Smyrna, Tennessee. Chairperson Christina Treglia called the meeting to order at 5:03 PM.

PRESENT: Nineteen people were present: Mayor Mary Esther Reed; Councilmember H.G. Cole, Nichole Green; Megan Dietsch; Michael Potts, and Chairperson Christina Treglia; Dalton Hidalgo; Tom Sage; Mark Hardy; Vice-Chairperson Molly Jennings; Mike Moss, Parks Director; David Santucci, Town Manager; Jimmy Stitt, Doyle Bradford, Tyler Comer, and Christina Manus, staff; Andrew Patton, guest; Ashley Akers and Layla Khalifa, Kimley-Horn

ABSENT None

SUMMARY

Citizens' Comments: None

Review and Approval of Minutes of Previous Meetings:

Molly Jennings motioned to approve August's and September's meeting minutes, and Mark Hardy seconded. The board unanimously approved both meeting minutes.

Old Business:

Vote to Extend Smyrna Elementary School Practice Lease Term

Mike Moss reviewed the practice field area at Smyrna Elementary School. He confirmed that Trey Lee, the Chief Operations Officer for the Rutherford County School System, supports the extended lease renewal. Councilmember Cole inquired about when this topic would be revisited at the Town Council Meeting. Mike responded that it would be discussed again in June 2026. Mark Hardy proposed a motion to extend the lease period from two years to five years, and Molly seconded the motion. All were in favor of recommending that the lease for the Smyrna Elementary School practice field between the Town of Smyrna and the Rutherford County School System be extended from two years to five years.

New Business:

Parks Master Plan Kick Off – Kimley Horn Representatives

Mike Moss introduced Ashley Akers and Layla Khalifa with Kimley-Horn. Mike also provided some background on the Kimley-Horn firm and explained why they were chosen to update the Parks Master Plan. Ashley and Layla met with Parks and Recreation staff earlier in the day and had just completed a tour of all the parks, community buildings, and golf course.

Ashley explained the S.W.O.T. (Strengths, Weaknesses, Opportunities, and Threats) concept.

She asked the board to participate in identifying items that would fall into one of these categories.

A few highlights:

Strengths

growth
Golf Course
programs offered at the Golf Course
diversity in our parks – ADA users
greenway network
Smyrna sets the standard in parks.
leadership
interdepartmental cooperation
staff
diverse activities
school partnerships
SOAC flex space
rentable spaces
culture of excellence
volunteers
buy-in from organizations, leagues
building at a low cost
communication with the public via website, social media
relationship with schools, airport, USACE for land uses
impact fees and land in trade
paying as you go, no huge town debts for land
Golf Department merging with the Parks Department
free of charge events
small town feel
quality of staff
community pride
farmers market
ability to identify problems and solve them

Threats

growth
land value/cost
space/land availability
buildable space
an unsupportive council/leadership
growth/money needed for road & infrastructure
non-residents using up space and opportunities
commercialization of sports/select teams
out of towners/apartments not invested in town

Opportunities

streamline/more efficient software
senior citizen opportunities
indoor facility
partnerships
merging traditional sports for accessibility
leagues help with park patrol funding
Sam Davis home partnership
Library partnership
USACE partnerships
Blue Ways partnership
neighboring city partnerships
young adult leisure activities
need for artificial turf

Weakness

lack of indoor recreational space
lack of senior and adult programming
need for open-air market/corporate shelter
dedicated funding service
economy weakness
land availability
summer staffing
current housing cost
need for park ranger
need for more cameras
changing trends in sports
lack of storage and office space

Ashley thanked everyone for all the input. She explained that the process will involve holding a public survey, typically for four weeks, meeting with leagues and stakeholders, processing and analyzing the information, and hosting a public open house to discuss the analysis. Once this is complete, they will reveal the draft and then make final revisions.

Mike thanked them for coming and is looking forward to working together.

Andrew Patton, a guest from the city of Lavergne, who was visiting as part of the Leadership Rutherford program, stated that he was impressed with the process and enjoyed hearing the board's engagement.

Review of Parks' Mission Statement

Mike asked the board to review the current Mission Statement outlined in the previous Master Plan and requested their input on whether it should be updated. He suggested adding language to include conservation. Town Manager David Santucci noted that the Mission Statement needs to be consolidated. Andrew mentioned that, in similar situations, mission statements should use the fewest words possible to convey the mission, values, and objectives, making it short enough for staff to remember. Dalton Hidalgo ran the document through ChatGPT and read a shortened version. Mike agreed to bring a revised version for further discussion.

Director's Report:

Mike asked if anyone else would like to volunteer to judge the costume contest with Christina Treglia and Mark Hardy. Councilmember Cole volunteered.

Mike reviewed the recent improvements made to the golf course. He discussed the success of both the Depot Days Car Show and Cider at Cedar Fest. The Cider at Cedar event garnered over 46,000 views on Facebook and was featured by Channel 2 News. Jimmy Stitt noted that the crowd reached 700 people and that supplies had to be replenished during the event.

Mike also discussed the completion of several projects, including the restoration of the SplashTown slide, the greenway extension at Sharp Springs that leads to the sidewalk on Jefferson Pike, and overseeding at Rotary Soccer Park. He praised the SOAC staff for their hard work in organizing Fright Nights, which doubled in attendance from last year, reaching 1,400 people.

Communications:

Mike reviewed upcoming programs, tournaments, and Halloween in the Park.

Council Update:

The Mayor reviewed pertinent information from the recent Town Council meeting. She reported that two new gateway signs will be installed at the city limits of Smyrna. The Event Center will receive \$40,000 to repaint the facility and upgrade the speaker system. Additionally, the town has entered into a memorandum of understanding to conduct a study on emergency dispatch services between the cities and the county.

Town Manager Santucci and Mayor Reed unveiled a new software system called SeeClickFix, which enables citizens to report issues that require attention, such as potholes, streetlight outages, and fallen tree limbs. Mayor Reed also announced the State of the Town address, scheduled for October 23rd at the TCAT building in Smyrna.

Reports of Officers, Committees, or Staff – Round Table Discussion

Mike Moss concluded the meeting by announcing that the department had recently won the 4 Star Award for the Tennis and Pickleball Court Project at Cedar Stone.

DIRECTOR'S REPORT

November 13, 2025

1. Halloween in the Park was successful with an estimated 10,000+ attendees. Great weather this year. We appreciate the volunteers, and we have some notes to tweak the contest times for next year, the 30th annual.
2. The Rotary Soccer Park team photo area is 75% complete. The Rotary sign has been installed. We are waiting for the flagpoles and arch.
3. Staff have been immersed in catching up on administration duties after a busy event season.
4. Kimley-Horn kicked off the survey. We have approximately 400 filled out thus far. Our goal is over 1,000. Please participate and share. The link has been sent to over 12,000 people in our Community Pass software database, shared on FB, the website, yard signs, the Smyrna Rotary Club, all community buildings, the Golf Course, the Freedom Playground, tennis and pickleball courts
5. Staff is working on preparations for the Smyrna Christmas Lighting Ceremony on November 25th at the Train Depot and the Christmas Parade Float for December 7th
6. This past weekend, Rotary Soccer Park was prepped to co-host a 190-team nationwide tournament with five other facilities around the country, but unfortunately, it was rained out.
7. Some spring athletic leagues have already begun spring sign-ups. Baseball is anticipating being full by Christmas for the spring 2026 season.
8. Flag football registration will open soon.
9. Seasonal Skating Rink staff have begun training, and the rink will open Thanksgiving weekend.
10. Staff will be making recommendations for design services for the Rotary Soccer Park upgrades. The project will include: synthetic field installation, additional parking, shade structures, and sports lighting upgrades.
11. The Town is looking to enhance the Independence Day Celebration for next year, for the 250th year, possibly upgrading fireworks and/or entertainment.
12. Smyrna Parks and Recreation Department was proud to be a part of the Veterans Day Ceremony.
13. Staff is working on winterizing water fountains and irrigation systems.
14. SOAC staff presented to the Director and Assistant Director "add-on" party room rental options to implement in the new year, possibly.

Communications
November 2025



November 21	Wreath Making Workshop at the Smyrna Train Depot
November 22	Farmers Market at Gregory Mill Park - last day
November 25	Christmas Tree Lighting Ceremony at the Smyrna Train Depot
November 29	Seasonal Skating Rink Opens at the SOAC
December 7	Christmas Parade on Lowry Street
December 12	Parents Night Out at the SOAC
December 20	Family Campfire & Night Hike at Sharp Springs Natural Area
December 23	Winter Break Programs at the SOAC (26, 30)
December 31	Midnight at Noon! at the SOAC

Athletic Committee Meeting Minutes 11/10/25

The monthly Smyrna Parks & Recreation Athletic Committee Meeting was held on November 10th, 2025, at the Smyrna Outdoor Adventure Center, Smyrna, Tennessee. Kyle called the meeting to order at 5:28 pm.

PRESENT: Scott Demonbreun, SASL; Mario Davidson, SBL; Rusty Boguskie SRFC; Kyle Mooney, Smyrna Parks; Trenton Short Smyrna Parks

ABSENT: Mark Dye SYFL; Luis Bradshaw SFL; Mario Samples SJBL

UPCOMING EVENTS/DATES OF INTEREST

- Tree Lighting Ceremony, November 25th, 6pm, Smyrna Depot District

MAINTENANCE UPDATE - Chris Davis provided the maintenance update. Chris mentioned that the score stands at Todd Lane are being repainted. The leak on the roof at Todd Lane concession stand has been repaired. Chris mentioned that all non-overseeded fields have been sprayed. Those fields include: Todd Lane Fields, Lee Victory, and Volunteer Park. Chris added that the mound at Todd Lane Field 3 will begin the switch to a turf mound from dirt in the next few weeks. Chris mentioned there is a small water leak inside the Lee Victory complex that will need to be repaired. Fields 1 thru 5 at Rotary Soccer Park have been overseeded. The stage at Rotary Soccer Park is almost complete. The shelter at Rotary Soccer Park has new brick around the poles and has been pressure-washed.

DISCUSSION- Kyle let all leagues know that athletics will need the end-of-season financials. Kyle asked for all Volunteer of the Year nominations if any league members had someone they would like to nominate. Kyle mentioned the major winter projects, which include: turfing the mound at Todd Lane Field 3, a batting cage at either Todd Lane or Cedar Stone, and a batting cage at Lee Victory Recreation Park complex. Kyle informed the leagues about the new MySmyrna app. Kyle mentioned that Trenton is putting together a list of all the 2026 tournament requests and that if any leagues have requests, they should send them in as soon as possible. Kyle added that we will need signed user agreements by early January.

LEAGUES

SBL- Mario asked about replacing the floor at the Todd Lane concession stand. He mentioned that it was the only thing the league was marked for by the health

department. Mario added that the baby changing station in the men's bathroom at Todd Lane was broken. Chris responded by letting him know the piece has been ordered to fix it. Mario asked about replacing the helmet boxes in Todd Lane Field 1's dugouts. Mario added that the league sent out a league wide survey, and the biggest complaint was the concession stand buyout price. Mario added that they raised the fees in some age divisions to offset costs and allow the league to hire concession stand workers. Mario added that this was voted on by the parents of the league to raise expenses, so they would not have to work the concession stand. Mario mentioned that registration opened last week, and the league has 75 players registered.

SFL- N/A

SYFL- Mark was not in attendance, but he was able to stop by the office briefly before the meeting. Mark handed athletics' the end-of-season financials and mentioned that everything went very well for this season. Mark thanked all of the park's staff for helping make the season very successful.

SASL- Scott mentioned that the league has one more week of games. The softball league will play their final co-ed games on November 17. The kickball league will be finished on November 19. Scott added that registration for the spring season has just opened. The league will be adding an all-women's league on Tuesday nights for the spring season. The spring season will now have adult softball games on Monday, Tuesday, Thursday, and Friday. The kickball league will play games on Wednesday nights. Scott added that the fall season was a success and is looking forward to finishing up the last two nights next week.

SRFC- Rusty mentioned that the fall season went very well and that all games were made up from rainouts. Rusty added that early registration is open now, and the numbers look about the same as last year at this time. Rusty added that the meeting room and the shed have been cleaned out at Rotary Soccer Park. Rusty thanked all Smyrna Parks staff for another successful season.

SJBL - N/A

The meeting adjourned at 6:06 pm.