



TOWN OF SMYRNA
TOWN COUNCIL
MEETING
MINUTES



December 9, 2025

5:00 PM

Smyrna Town Hall

1. Public Comment

Mr. Paul Adams, a Smyrna resident, spoke relative to the Rutherford County Library System.

2. Call to Order

Mayor Reed called the meeting to order at 05:04 PM.

Prayer: Pastor Paul Chisgar, Rutherford County Baptist Church

The Invocation was led by Pastor Paul Chisgar, Rutherford County Baptist Church.

Pledge of Allegiance: Assistant Town Manager, Todd Spearman

The Pledge of Allegiance was led by Assistant Town Manager, Todd Spearman.

3. Roll Call

The roll was called by the Town Clerk and the following Town Council Members were present: Council Member Gerry Short, Council Member Steve Sullivan, Council Member Jerome Dempsey, Vice-Mayor Marc Adkins and Mayor Mary Esther Reed. Town Council Members H.G. Cole and Racquel Peebles were not in attendance for the meeting.

4. Approval or Correction of Minutes

November 13, 2025, regular meeting and November 24, 2025, workshop meeting of the Town Council.

Following a review of the minutes of the November 13, 2025, regular meeting and November 24, 2025, workshop meeting of the Town Council meeting, Vice-Mayor Marc Adkins made a motion to approve the minutes. Council Member Jerome Dempsey seconded the motion. Following further discussion, the motion was approved 5-0.

5. Awards and Recognitions

There were no awards and recognitions at this time.

6. Consent Agenda

The following Consent Agenda items were next presented for consideration by the Town Council. Following discussion, Council Member Gerry Short made a motion to approve the Consent Agenda items; the motion was duly seconded by Vice-Mayor

Marc Adkins. The motion was approved 5-0.

A copy of said documents referenced on the Consent Agenda is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "1".

- 6.a. **Approval of the terms of, and authorization for the Mayor to execute, a Professional Design Services Agreement with Kimley-Horn for improvements at the Rotary Soccer Park.**
- 6.b. **Approval of the terms of, and authorization for the Mayor to execute, a contract with Mimecast for email security services and support.**
- 6.c. **Approval of the terms of, and authorization for the Mayor to execute, an agreement with Strategic Vision Advisory Group relative to an audit of hotel motel taxes.**
- 6.d. **Approval of the terms of, and authorization for the Mayor to execute, agreements relative to the purchase of Loose Equipment for Aerial Ladder 76.**
- 6.e. **Approval of the terms of, and authorization for the Mayor to execute, agreements relative to the purchase of Loose Equipment for Rescue 1.**
- 6.f. **Approval of the terms of, and authorization for the Mayor to execute, a renewal with CIGNA Healthcare for Third Party Administrator / Network services for employee Health Insurance plan.**
- 6.g. **Approval of the terms of, and authorization for the Mayor to execute, a contract with TK Elevator Corporation for the labor associated with the modernization of the elevator at the Water Treatment Plant.**
- 6.h. **Approval of the terms of, and authorization for the Mayor to execute, Change Order #2 with Hawkins & Price relative to Front Street Water final adjusting.**
- 6.i. **Approval of the terms of, and authorization for the Mayor to execute, Addendum #1 for Design and Right Of Way Services for the Lowry Street Phase 3 Sidewalk Connection Project.**
- 6.j. **Approval of the terms of, and authorization for the Mayor to execute, an agreement with ELI Engineering to perform engineering design services for a pedestrian crossing on Rock Springs Road near Montgomery Way and Paul Johns Park.**
- 6.k. **Approval of the terms of, and authorization for the Mayor to execute, a contract with Tennessee Department of Transportation Local Programs for the Old Nashville Highway Sidewalk project.**
- 6.l. **Approval of the terms of, and authorization for the Mayor to execute the contract proposal with Barge Design Solutions for Survey, NEPA/Environmental and Design for the Intersection Improvements SR-266 Sam Ridley Parkway and SR-266 Jefferson Pike.**
- 6.m. **Approval of the terms of, and authorization for the Mayor to execute, a contract with TischlerBise, Inc. for the Impact Fee Study update.**

7. Old Business

7.a. PUBLIC HEARING: Consideration of an Ordinance relative to the rezoning of Tax Map 28J, Group A, Parcel 2.00, from R-3 to C-4 requested by James and Angela Schmidt. The property requested to be rezoned contains approximately .72 acre and is located at 1205 Rock Springs Road.

The Town Council next considered on second and final reading an Ordinance relative to the rezoning of Tax Map 28J, Group A, Parcel 2.00, from R-3 to C-4 requested by James and Angela Schmidt. The property requested to be rezoned contains approximately .72 acre and is located at 1205 Rock Springs Road. The Planning Commission reviewed and recommended approval of this item.

At this time, Mayor Reed recessed the meeting without objection, and a public hearing was opened related to the agenda item. No citizens spoke relative to this agenda item. At this time, the public hearing was closed without objection, and the Council meeting was resumed.

Following discussion, Council Member Gerry Short made a motion to approve the Ordinance on second and final reading; the motion was duly seconded by Council Member Jerome Dempsey. After further discussion, the motion was approved 4-0-1, with Vice-Mayor Marc Adkins abstaining from the vote.

A copy of said Ordinance, as approved on second and final reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "2." (Ordinance #25-35)

8. New Business

8.a. Planning Commission Report

8.a.1. Consideration of an Ordinance relative to the rezoning of Tax Map 28J, Group A, Parcel 1.00, from R-3 to C-4 requested by Tracye Mayolo. The property requested to be rezoned contains approximately .71 acre and is located at 1191 Rock Springs Road.

The Town Council next considered on first reading an Ordinance relative to the rezoning of Tax Map 28J, Group A, Parcel 1.00, from R-3 to C-4 requested by Tracye Mayolo. The property requested to be rezoned contains approximately .71 acre and is located at 1191 Rock Springs Road. The recommendation of the Planning Commission was that the request be approved.

Following discussion, Vice-Mayor Marc Adkins made a motion to approve the Ordinance on first reading. The motion was duly seconded by Council Member Gerry Short. After further discussion, the motion was approved 5-0.

A copy of said Ordinance, as approved on first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "3." (Ordinance #26-3)

8.a.2. Consideration regarding the acceptance of a tract of land to be donated to the Town by Vester Waldron FLP for use as a public park.

The Town Council next considered a Resolution regarding the acceptance of a tract of land to be donated to the Town by Vester Waldron FLP for use as a public park. The recommendation of the Planning Commission was that the Resolution be approved.

Following discussion, Council Member Steve Sullivan made a motion to approve the Resolution. The motion was duly seconded by Council Member Gerry Short. After further discussion, the motion was approved 5-0.

A copy of said Resolution, as approved, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "4" (Resolution #25-28)

8.b. Consideration and authorization for the Mayor to execute an agreement between the Town of Smyrna and Vester Waldron, FLP relative to the Vintage.

The Town Council next considered an agreement between the Town of Smyrna and Vester Waldron, FLP relative to the Vintage. Following discussion, Vice-Mayor Marc Adkins made a motion to approve the agreement and authorize the Mayor to sign. Council Member Steve Sullivan seconded the motion. Following further discussion, the motion was approved 5-0.

A copy of said agreement, as approved, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "5."

8.c. Consideration of Smyrna Police Department policy revisions relative to Court Attendance, Promotions, Conduct and Responsibilities, and Discipline.

The Town Council next considered Smyrna Police Department policy revisions relative to Court Attendance, Promotions, Conduct and Responsibilities, and Discipline. Following discussion, Council Member Jerome Dempsey made a motion to approve said policy revisions. Council Member Steve Sullivan seconded the motion. Following further discussion, the motion was approved 5-0.

A copy of said policies, as approved, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "6."

8.d. Consideration of an Ordinance amending Title 1 "General Administration" Section 1-104 "Order of Business" of the Municipal Code relative to Public Comment at meetings.

The Town Council next considered on first reading an Ordinance amending Title 1 "General Administration" Section 1-104 "Order of Business" of the Municipal Code relative to Public Comment at meetings.

Following discussion, Council Member Jerome Dempsey made a motion to approve the Ordinance on first reading. The motion was duly seconded by Vice-Mayor Marc Adkins.

After further discussion, the motion was approved 5-0.

A copy of said Ordinance, as approved on first reading, is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "7." (Ordinance #26-1)

8.e. Consideration of the appointment of one (1) member to the Board of Zoning Appeals to serve an unexpired term ending in 2026.

The Town Council next considered the appointment of one (1) member to the Board of Zoning Appeals to serve an unexpired term ending in 2026. There was one applicant at this time, Tyler Short. This applicant was confirmed unanimously to serve the unexpired term on the Board of Zoning Appeals.

8.f. Consideration of the appointment of one (1) member to the Linebaugh Library Board of Directors to serve an unexpired term ending in 2027.

The Town Council next considered the appointment of one (1) member to the Linebaugh Library Board of Directors to serve an unexpired term ending in 2027. There was one applicant at this time, Lynn Reynolds. This applicant was confirmed unanimously to serve the unexpired term on the Linebaugh Library Board of Directors.

9. Other

Charles King Emergency Purchase Announcement — R&C Construction Co., Inc. Guardrail Repair to Seven Oaks frontage road in the amount of \$11,025.00.

10. Status Reports

October State Shared & Local Sales Tax

Director of Finance, Sierra Lowry, presented Council with October State Shared Tax and Local Sales Tax numbers.

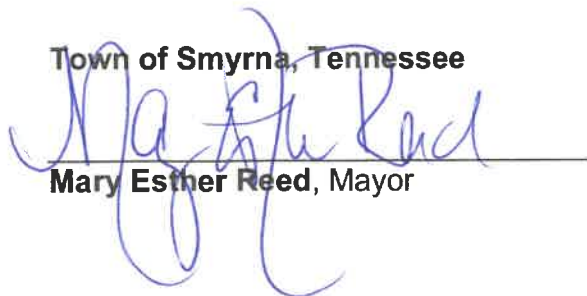
11. Correspondence & Announcements

Next, Mayor Mary Esther Reed and other Council members, as well as Town Manager, David Santucci, recognized various Town employees for a job well done; spoke of various community events and also extended well-wishes, congratulations and condolences to various individuals.

12. Adjournment

Without objection, the meeting was adjourned at 5:55 PM.

Town of Smyrna, Tennessee



Mary Esther Reed, Mayor

Attest:

A handwritten signature in blue ink, appearing to read "Amber Hobbs". The signature is written in a cursive style with a large initial 'A' and a long, sweeping flourish at the end.

Amber Hobbs, Town Clerk