



**TOWN OF SMYRNA  
CHARITY ASSISTANCE FUND BOARD  
AGENDA  
April 9, 2026  
Town Hall  
5:00 PM**



**1. Public Comment**

Note: The Town's Public Comment Period shall be reserved for those citizens that have signed up to address the Town Council, or a Board or Committee, at least twenty-four (24) hours in advance of the meeting, pursuant to the Town's Public Comment Policy as outlined above.

**2. Call to Order**

**3. Prayer and Pledge of Allegiance**

**4. Approval or Correction of Minutes**

- a. October 16, 2025 regular meeting
- b. November 18, 2025 regular meeting

**5. Old Business**

- a. Fund Balance

**6. New Business**

- a. Election of Chair and Vice-Chair
- b. Meeting Calendar for 2026

**7. Staff Comments and/or Other Business**

**8. Adjournment**

## **Minutes of Smyrna Charity Assistance Fund Board Meeting on October 16, 2025**

The Smyrna Charity Assistance Fund Board met at 5:00 p.m. on October 16, 2025 in the Main Conference Room at Town Hall.

### 1. Public Comment

“The Town’s Public Comment Period shall be reserved for those citizens that have signed up to address a Board or Committee, at least twenty-four (24) hours in advance of the meeting, pursuant to the Town’s Public Comment Policy. Speakers are limited to three (3) minutes. Additional comments may be submitted in writing.”

### 2. Call to Order

Co-chairperson Jennifer Davis called the meeting to order at 5:18

### 3. Prayer and Pledge of Allegiance

Chris Ruff offered the invocation and Council Member Racquel Peebles led the pledge of allegiance.

The following members were present:

Council Member Racquel Peebles  
Chairperson Natasha Floyd – arrived 5:45  
Co-chairperson Jennifer Davis  
Marquise Martin  
Chris Ruff

### 4. Approval or correction of minutes of the July 10, 2025 meeting.

The Board considered a motion by Marquise Martin to approve the minutes of the July 10, 2025 meeting. The motion was duly seconded by Council Member Racquel Peebles. The motion was approved unanimously.

### 5. Old Business

- a. Fund Balance - The fund balance is \$65,758.82.

### 6. New Business

- a. Review and discussion of applications for funding

The Board reviewed and discussed applications for funding from the following non-profit organizations:

1. Big Brothers Big Sisters of Middle Tn
2. Journeys in Community Living
3. United Way – Launch Point
4. Raising Resilience TN f/k/a The Family Center
5. Community Servants
6. Great Mercy Outreach Ministry
7. Read to Succeed, Inc
8. Smyrna Junior Basketball League, Inc
9. Senior Activity Center
10. Domestic Violence Program
11. MCHRA – Meals on Wheels
12. Boys & Girls Clubs
13. CASA of Rutherford County
14. Community Helpers, Inc of Rutherford County
15. Possibility Place

Following discussion, the Board considered a motion by Marquise Martin to not fund Big Brothers Big Sisters of Middle TN based on the multiple financial resources available to meet their needs. The motion was duly seconded by Chris Ruff. The motion was approved unanimously.

Following discussion, the Board considered a motion by Jennifer Davis to not fund Journeys in Community Living based on the multiple financial resources available to meet their needs. The motion was duly seconded by Natasha Floyd. The motion was approved unanimously.

Following discussion, the Board considered a motion by Jennifer Davis to not fund United Way – Launch Point based on the multiple financial resources available to meet their needs. The motion was duly seconded by Chris Ruff. The motion was approved unanimously.

Following discussion, the Board considered a motion by Marquise Martin to not fund Raising Resilience TN formerly known as The Family Center based on the number of Smyrna citizens they serve. The motion was duly seconded by Chris Ruff. The motion was approved unanimously.

Following discussion, the Board considered a motion by Marquise Martin to invite Community Servants to present at the November meeting. The motion was duly seconded by Council Member Racquel Peebles. The motion was approved unanimously.

Following discussion, the Board considered a motion by Jennifer Davis to invite Great Mercy Outreach Ministry to present at the November meeting. The motion was duly seconded by Marquise Martin. The motion was approved unanimously.

Following discussion, the Board considered a motion by Chris Ruff to invite Read to Succeed to present at the November meeting. The motion was duly seconded by Jennifer Davis. The motion was approved unanimously.

Following discussion, the Board considered a motion by Marquise Martin to invite Smyrna Junior Basketball League, Inc to present at the November meeting. The motion was duly seconded by Chris Ruff. The motion was approved unanimously.

Following discussion, the Board considered a motion by Marquise Martin to fund Senior Activity Center. The motion was duly seconded by Council Member Racquel Peebles. The motion was approved unanimously.

Following discussion, the Board considered a motion by Jennifer Davis for Senior Activity Center to not present at the November meeting. The motion was duly seconded by Chris Ruff. The motion was approved unanimously.

Following discussion, the Board considered a motion by Chris Ruff to fund the Domestic Violence Program. The motion was duly seconded by Jennifer Davis. The motion was approved unanimously.

Following discussion, the Board considered a motion by Jennifer Davis to invite the Domestic Violence Program to present at the November meeting. The motion was duly seconded by Council Member Racquel Peebles. The motion was approved unanimously.

Following discussion, the Board considered a motion by Chris Ruff to fund Meals on Wheels. The motion was duly seconded by Council Member Racquel Peebles. The motion was approved unanimously.

Following discussion, the Board considered a motion by Chris Ruff for Meals on Wheels to not present at the November meeting. The motion was duly seconded by Council Member Racquel Peebles. The motion was approved unanimously.

Following discussion, the Board considered a motion by Council Member Racquel Peebles to invite Boys and Girls Clubs to present at the November meeting. The motion was duly seconded by Jennifer Davis. The motion was approved unanimously.

Following discussion, the Board considered a motion by Marquise Martin to fund CASA of Rutherford County. The motion was seconded by Chris Ruff. The motion passed 4-0-1 with Council Member Racquel Peebles abstention.

Following discussion, the Board considered a motion by Jennifer Davis for CASA of Rutherford County to not present at the November meeting. The motion was duly seconded by Chris Ruff. The motion passed 4-0-1 with Council Member Racquel Peebles abstention.

Following discussion, the Board considered a motion by Jennifer Davis to fund Community Helpers, Inc. The motion was duly seconded by Marquise Martin. The motion was approved unanimously.

Following discussion, the Board considered a motion by Chris Ruff for Community Helpers, Inc to not present at the November meeting. The motion was duly seconded by Jennifer Davis. The motion was approved unanimously.

Following discussion, the Board considered a motion by Chris Ruff to invite Possibility Place to present at the November meeting. The motion was duly seconded by Marquise Martin. The motion was approved unanimously.

7. Staff Comments and/or Other Business

The next meeting is scheduled for November 18th.

8. Adjourn.

There being no further business, Chairperson Natasha Floyd declared the meeting adjourned at 7:10p.m.

Approval of minutes by \_\_\_\_\_ on \_\_\_\_\_  
Natashia Floyd, Chairperson Date



## TOWN OF SMYRNA

### CHARITY ASSISTANCE FUND BOARD

#### AGENDA

#### MINUTES



**November 18, 2025**

**5:00 PM**

#### **1. Public Comment**

There were no public comments at this time.

#### **2. Call to Order**

Vice-Chairperson, Jennifer Davis, called the meeting to order at 5:15p.m. The following Board Members were present at the time the meeting was called to order: Council Member Racquel Peebles, Vice-Chairperson Jennifer Davis, and Board Members Marquise Martin and Chris Ruff. Board Member Tabitha Richard and Chairperson Natasha Floyd joined the meeting during the presentation by Read to Succeed, Inc.

In addition to the Board Members, Town Clerk Amber Hobbs sat in for the meeting as Secretary in the absence of Beth Morris.

#### **3. Prayer and Pledge of Allegiance**

Board Member Chris Ruff led the invocation. Vice-Chairperson Jennifer Davis led the Pledge of Allegiance.

#### **4. Approval or Correction of Minutes of the October 16, 2025 Meeting**

This item will be considered at the next regular meeting of the Board in Beth's absence.

#### **5. Old Business**

##### **5.a. Review of Fund Balance**

Next, the Board Members reviewed the fund balance, which is currently \$66,573.56.

#### **6. New Business**

##### **6.a. Presentations by Nonprofits**

**5:15p.m. Community Servants**

**Great Mercy Outreach Ministry**

**Read to Succeed, Inc.**

**5:45p.m. Smyrna Junior Basketball League, Inc.**

**Domestic Violence Program**

**Boys & Girls Clubs**

**6:15p.m. Possibility Place**

The following presenters were in attendance and spoke relative to their organization's application:

Community Servants — Tina Bryson

Great Mercy Outreach Ministry — Bosco Tanson

Read to Succeed, Inc. — Jolene Radnoti

Smyrna Junior Basketball League, Inc. — No representation was present at this time.

Domestic Violence Program — Ericka Downing

Boys & Girls Club — Kelly Davis and Beth Hackett

Possibility Place — Jackie Miller

#### **6.b. Discussion and vote related to funding nonprofits**

All non-profit applications were next presented for consideration by the Board. Following discussion, the application relative to CASA of Rutherford Co. was pulled for individual discussion and vote. Following further discussion relative to the remaining non-profit applications, Board Member Jenny Davis made a motion to approve all funding requests for various non-profit organizations as outlined in the attached Exhibit, except for the allocation to CASA of Rutherford Co. Said motion was seconded by Board Member Tabitha Richard and, upon further discussion, approved 6-0.

Next, the application and allocation for the non-profit organization, CASA of Rutherford Co., was discussed individually. Following discussion, Board Member Chris Ruff made a motion to approve the allocation as outlined in the attached Exhibit. Said motion was seconded by Board Member Tabitha Richard, and after further discussion, approved 5-0-1, with Council Member Racquel Peebles abstaining from the vote.

A copy of said document reflecting the non-profit allocations voted upon is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "1".

#### **7. Staff Comments and/or Other Business**

There was no other business to be considered at this time.

#### **8. Adjournment**

Without objection, the meeting was adjourned at 7:47 p.m.

**Town of Smyrna, Tennessee**

\_\_\_\_\_  
Chairperson

**Attest:**

\_\_\_\_\_  
Secretary





## SMYRNA CHARITY ASSISTANCE FUND BOARD 2026 CALENDAR MEETING SCHEDULE

DATE	BUSINESS
April 9th	SCAF calendar for 2026
July 9th	Funding from Town Letters to non-profits
October 15 <sup>th</sup>	Review of submissions
November 12 <sup>th</sup>	Presentations by non-profits Discuss non-profits requests