TOWN OF SMYRNA
TOWN COUNCIL WORKSHOP
May 28, 2026
Town Hall
5:00 PM

Gas Safety Public Awareness Presentation

Proposed Consent Agenda (Items #1-#18)

Items for Discussion

1. Approval of the terms of, and authorization for the Mayor to execute, a contract with the Tennessee Department of Finance and Administration, Strategic Technology Solutions Division (STS) to accept the Fiscal Year 2024 (Year 3) DHS State and Local Cybersecurity Grant Award.

2. Approval of the terms of, and authorization for the Mayor to execute, a contract with Leidos Dynetics, Defense Sensors, the State of Tennessee approved vendor for Network Penetration Testing Services.

3. Approval of the terms of, and authorization for the Mayor to execute, a contract with S2K Consulting for telephone line audit services.

4. Approval of the terms of, and authorization for the Mayor to execute, a contract with Turner Security for the purchase and installation of security cameras at Lee Victory Park.

5. Approval of the terms of, and authorization for the Mayor to execute, a contract with Chris Whitaker Construction to replace the metal roof and add wood decking to the Hilltop-Rosenwald Park picnic shelter.

6. Approval of the terms of, and authorization for the Mayor to execute, an annual contract with Rollins Excavating for concrete work.

7. Approval of the terms of, and authorization for the Mayor to execute, a contract with the Greater Nashville Regional Council (GNRC) to model our existing roadway system and incorporate proposed traffic from approved residential developments in order to formulate a tentative schedule of anticipated intersection and roadway upgrades on the west side of I-24.

8. Approval of the terms of, and authorization for the Mayor to execute, a contract with S&W Contracting to replace the existing traffic cabinet at the intersection of Sam Ridley and Weakly Lane.

9. Approval of the terms of and authorization for the Mayor to execute, a time extension with TDOT for PIN 125507 (ITS Phases 3, 4, 5) to February 28, 2027, to complete the project and submit all close-out documentation.

10. Approval of the terms of, and authorization for the Mayor to execute, a contract with TLC Pro Roofing to install a spray on rubber membrane over the existing roof at the

Building and Grounds Maintenance Shop.

11. Approval of the terms of and authorization for the Mayor to approve the purchase of two single-person brush trucks for $220,000.

12. Approval of the terms of, and authorization for the Mayor to execute, an agreement with Bush Construction relative to gas construction.

13. Approval of the terms of, and authorization for the Mayor to execute, an agreement with BH Holmes relative to the Emergency Water Line Replacement contract.

14. Approval of the terms of, and authorization for the Mayor to execute, a contract with Industrial Facilities Solutions to conduct work needed by the Water Plant and Wastewater Plant.

15. Approval of the terms of, and authorization for the Mayor to execute, the water treatment chemical contracts for the Water Plant for fiscal 2026-2027.

16. Approval of the contract terms of, and authorization for the Mayor to execute, a contract extension with DRT for lagoon sludge removal and the Water Plant.

17. Approval of the terms of, and authorization for the Mayor to execute, a contract extension with chemical vendors for the Water and Wastewater Treatment Plants for fiscal year 2026-2027.

18. Approval of the terms of, and authorization for the Mayor to execute, a contract with Safe Industries for the Fire Department Apparatus service.

19. Consideration of an Ordinance updating Municipal Code Title 7: Fire Protection and Fireworks, Chapter 5: Open Burning, Subsections 7-501—7-509. Second Reading.

20. Consideration of an Ordinance amending Smyrna Municipal Code Title 20, Chapter 2, relative to the possession of firearms in town parks, as well as amendments to Title 11, Chapter 6, relative to the discharge of firearms while lawfully hunting.

21. Consideration of an Ordinance adopting the budget for fiscal year 2026-2027. Second Reading.

22. Consideration of an Ordinance to approve year-end budget amendments for Fiscal Year 2026. Second Reading.

23. Consideration of an Ordinance adopting the property tax rate for fiscal year 2026-2027. Second Reading.

24. Consideration and approval of the 2026-27 Classification and Compensation Plan.

25. Consideration of an Ordinance adjusting the pay for the Town Court Clerk. Second Reading.

26. Consideration of an Ordinance amending the text of the Smyrna Municipal Zoning Ordinance Article III, Section 3.180 regarding fences in residential districts. Second Reading.

27. Consideration of an Ordinance relative to the rezoning of property located on Tax Map

28, part of Parcel 12.02 from C-2 to PCD requested by SEC, Inc. on behalf of CSC Properties, LLC. The property requested to be rezoned contains approximately 2.21 acres and is located on Lee Victory Parkway. Second Reading.

28. Consideration of a Resolution relative to a Plan of Services for property located on Tax Map 50, Parcel 13.02.

29. Consideration of an Ordinance relative to the annexation and I-2 zoning of property on Tax Map 50, Parcel 13.02 requested by Smyrna River of Life Assembly of God containing 54.5 acres. The property is located at 8200 Safari Drive. Second Reading.

30. Consideration of a Resolution in Memorandum of Ordinance #26-29 relative to the annexation and I-2 zoning of property located on Tax Map 50, Parcel 13.02.

Public Comment.
Note: The Town's Public Comment Period shall be reserved for those citizens that have signed up to address the Town Council, or a Board or Committee, at least 24 hours in advance of the meeting, pursuant to the Town's Public Comment Policy. Speakers are limited to 3 minutes. Additional comments may be submitted in writing.

Town of Smyrna
Town Council Meeting

Agenda Summary

Agenda Item Number 1.
Department: Information Systems
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with the Tennessee Department of Finance and Administration, Strategic Technology Solutions Division (STS) to accept the Fiscal Year 2024 (Year 3) DHS State and Local Cybersecurity Grant Award.

Fiscal Impact:
Grant funding received - $57,000, No match required

Contract Type:
Original Contract

Contract Term (if applicable):
Tennessee's SLCGP is pleased to inform you that your organization's application has been selected for funding through the DHS State and Local Cybersecurity Grant Program. The tables below outline your recommended funding by managed services requested, proposed projects by project title, and project funds requested.

Managed Services	Requested Licenses	Awarded Licenses
End User Cybersecurity Awareness Training (InfoSec IQ)	550	550
Endpoint Detection and Response (CrowdStrike)	550	550

In lieu of direct funding, the managed services and quantity of licenses in the table above shall be provided on behalf of the State of Tennessee and shall not be purchased separately by your organization (the recipient). The awarded licensing shall only be deployed once a signed Grant contract between the State of Tennessee and the recipient is executed.

Projects Approved

#	Project Title	Funds Requested	Funds Recommended for Award

1	Implementation of CrowdStrike SIEM (security information and event management) for enhanced logging	$8,000.00	$8,000.00
2	Implementation of CrowdStrike Identity Protection	$9,000.00	$9,000.00
3	Procurement and Implementation of Starlink devices	$6,000.00	$6,000.00
4	Procurement and Implementation Halcyon Anti-Ransomware and Cyber Resilience Platform	$34,000.00	$34,000.00
	Total Funds Requested	$57,000.00	
	Total Recommended Award Amount		$57,000.00

Please note that this communication is not the TN SLCGP Grant Contract, it is an award recommendation notification. TN SLCGP will contact you with the TN SLCGP Grant Contract to sign sent through Adobe Sign and provide other important information and instructions to fully implement your funded projects and/or managed services which include:

Managed Services License acquisition instructions
Invoice Workbook and billing/reimbursement instructions
Recipient Reporting Requirements

Background:
This is a federally funded grant that is administered by each state. FY 2024 is the 3rd year of the 4-year program.

Summary:
We have returned the documents that allow us to receive the contract from the State. The contract has not been received. This request is for the Town Council approval for the Mayor to sign the contract documents once they are received.

Recommended Council Action:
Staff recommends Town Council approval for the Mayor to sign the contract.

Attachments:
1. FY 42 SLCGP Grant Consent Form
2. Title VI Self Survey

TN Department of Finance & Administration | Strategic Technology Solutions

State of Tennessee
Federal Fiscal Year 2024 State and Local Cybersecurity Grant Program
Local Consent Agreement

This Local Consent Agreement is made between the Tennessee Department of Finance and Administration, Strategic Technology Solutions Division (STS) and Town of Smyrna, shall be effective on the date signed by the authorized official of the Local Government Entity.

By my signature below, I attest that I have the authority to sign on behalf of the Local Government Entity, and to bind the Local Government Entity to the selection below:

(**Initial your selection below**):

1. The Local Government Entity does not consent to STS retaining the entity's portion of funding as part of the Federal Fiscal Year (FFY) 2024 SLCGP. This selection means the Local Government Entity declines FFY2024 SLCGP funding and/or in lieu services.

DM 2. The Local Government Entity consents to STS, as Tennessee's grant authority, undertaking the following acts in accordance with the State and Local Cybersecurity Grant Program (SLCGP) for Federal Fiscal Year (FFY) 2024, Funding Opportunity Number DHS-24-GPD-137-00-99, as authorized by Homeland Security Act of 2002, Pub. L. No. 107-296, § 2220A codified as amended at 6 U.S.C. § 665g.

a. Retaining and passing through to local government entities at least 70% of the State of Tennessee's FFY 2024 SLCGP grant award of $9,242,539.00 in the form of services and related activities; and
b. Utilizing $30,466.66 of the $4,768,861.21 in SLCGP funds for FFY 2024 as follows:
   (1) $29,751.66 for Project 1: Cybersecurity Detection and Response-Endpoint Detection and Response (CrowdStrike)
   (2) $715.00 for Project 2: Cybersecurity Training (InfoSec)
c. Utilizing $57,000.00 of the $4,011,550.84 in SLCGP funds for FFY2024 as true pass-through to the local entities.

By selecting item #2 above, I agree that the Local Government Entity is receiving services and related activities in lieu of funds from the SLCGP. I also agree that this Local Consent Agreement is only effective for the FFY2024 SLCGP Funds, and this Local Consent Agreement and receipt of funds, under either selection above, are contingent upon submission and approval of a project that aligns with the State's approved Cybersecurity Plan.

I can be contacted at (Daytime Phone Number): 817-966-1520

I authorize receipt of notices by emailing this document to CyberSafeTN@tn.gov.

Town of Smyrna

Dennis Moling
Signature

Dennis Moling
Name

Grant Coordinator
Title

05/06/2026
Date

State of Tennessee Department of Finance and Administration, Strategic Technology Solutions (STS)

Signature

Name

Title

Date

TN Department of Finance & Administration | Strategic Technology Solutions

Finance and Administration, Strategic Technology Solutions Title VI Self-Survey

Instructions:
Complete the following Title VI Self-Survey Form. Click in the appropriate text box to enter your information or check the appropriate check box. All items must be answered, and questions answered No must be fully explained with a compliance projected date. Provide that additional information at the end of the form. All answers provided are subject to verification by the state Program Monitors.

As a reminder, only one survey is required annually per Agency/Recipient regardless of multiple grant you may have with F&A/STS.

Return completed surveys to CyberSafeTN@.tn.gov with an email subject of Title VI Self Survey and your Legal Name so it is easily identifiable.

Questions:

1. Effective Date of Survey: July 1, 2026 – June 30, 2027

2. Name of Agency/Recipient (Legal Name as listed on TN SLCGP applications): Town of Smyrna
   Type your entity's legal name as it appears in Edison.

3. Mailing Address
   a. Street: 315 South Lowry Street
   b. City: Smyrna, TN 37167
   c. County: Rutherford
   d. State: TN
   e. Zip Code: 37167
   f. PO Box (if applicable): Click or tap here to enter text.
   g. PO Box Zip Code (if applicable): Click or tap here to enter text.
   h. Phone Number: 615.459.2553
   i. Email Address: jeff.craig@townofsmyrna.org

Type your entity's mailing address components.

4. Name and Title of Administrative Head: Dave Santucci, Town Manager

Type the first, last name and title of your entity's administrative head.

5. Local Title VI Coordinator
   a: Name: Jeff Craig
   b. Title: Human Resources Director
   c. Email Address: jeff.craig@townofsmyrna.org

Type the first and last name, title and email address of your Local Title VI Coordinator.

6. Title VI Advisory Committee Name: Click or tap here to enter text.
   Type the first and last name of your Title VI Advisory Committee. This committee may be an existing committee or board. (e.g. Planning Commission, Zoning Board, etc.)
   a. Are the members of the Title VI Advisory Committee listed above Elected or Appointed?
      Elected ☒ Appointed ☐

b. Provide the following information for each Title VI Advisory Committee member:

Name (First and Last)	Race	Gender	Terms of Service Years or Months
Mary Esther Reed	W	F	4 years
Marc Adkins	W	M	4 years
HG Cole	W	M	4 years
Racquel Peebles	B	F	4 years
Steve Sullivan	W	M	4 years
Gerry Short	W	M	4 years
Jerome Dempsey	W	M	4 years

c. If minorities represent 5% or more of the population in the geographic service area but not serving on any groups, explain what steps will be taken to obtain minority representation?
Town Council serves as the advisory committee and is elected by the citizens.

7. Do you have a written non-discrimination policy stating that services will be provided to all persons without regard to race, color or national origin (Y/N)?

Yes ☒ No ☐

8. Are Title VI information posters, including the name of the local coordinator prominently and publicly displayed (Y/N)?

Yes ☒ No ☐

9. Are permanent records kept on all Title VI complaints (Y/N)?

Yes ☒ No ☐ N/A ☐

10. Describe any Title VI complaints received last year. If none, check None ☒.

Name	Race	Charge	Findings

11. Is Title VI information disseminated to your employees, clients, constituents and the public (Y/N)?

Yes ☒ No ☐

a. Describe the way in which employees, clients, constituents and the public are informed.
Through New Employee Orientation, Periodic Title VI training, posters posted in both public and employee areas.

12. Are you confident that applicants and clients are aware of their rights under Title VI and Civil Rights Law, including the right to file a complaint (Y/N)?

Yes ☒ No ☐

13. Are new employees clearly informed about their specific responsibilities to clients under Title VI (Y/N)?

    Yes ☒ No ☐

14. Are the Title VI Coordinator and Staff trained annually regarding compliance and responsibilities (Y/N)?

    Yes ☒ No ☐

    a. If Yes, please state the way in which this is done. Title VI training via TDOT
    b. If No, explain when training will be completed. Click or tap here to enter text.

15. Do all contracts that provide direct services contain a Title VI Statement of Compliance (Y/N)?

    Yes ☒ No ☐

16. Are all physical areas (e.g., restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color or national origin (Y/N)?

    Yes ☒ No ☐

17. All subrecipients of federal financial assistance must be prepared to provide services for those with Limited English Proficiency (LEP). Do you have a LEP plan in place (Y/N)?

    Yes ☒ No ☐

    a. If you answered No to #17, please explain how you would handle or resolve a situation dealing with LEP. Click or tap here to enter text.

18. Have you experienced any problems concerning LEP in your service area (Y/N)?

    Yes ☐ No ☒

    a. If you answered Yes to #18, please explain LEP problems. Click or tap here to enter text.

19. Do you have any problems, questions or suggestions concerning this survey form (Y/N)?

    Yes ☐ No ☒

    a. If you answered Yes to #19, please explain any problems and list your questions or suggestions. Click or tap here to enter text.

All questions must be answered. If No or N/A notate this. Any questions answered No must be fully explained with compliance date projected.

Please use this space to explain any questions answered No. Identify the question by number followed by your narrative explanation with compliance date projected.
Click or tap here to enter text.

Signatures

Please ensure the Administrative Head and Title VI Coordinator sign below. Forms without both signatures will not be accepted. Typed names will not be accepted as signatures.

DELARATION OF RESPONDENT: I declare that I have completed this survey to the best of my knowledge and believe it to be true and correct.

5/12/26

SIGNATURE OF TITLE VI COORDINATOR DATE

DECLARATION OF ADMINISTRATIVE HEAD: I declare that I have reviewed and approved the information provided in this survey and to the best of my knowledge and believe it is true, correct and complete.

5/14/26

SIGNATURE OF ADMINISTRATIVE HEAD DATE

Town of Smyrna
Town Council Meeting

Agenda Summary

Agenda Item Number 2.
Department: Information Systems
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with Leidos Dynetics, Defense Sensors, the State of Tennessee approved vendor for Network Penetration Testing Services.

Fiscal Impact:
The total cost of $24,071.94 is fully grant funded and planned in the Information Services Capital Plan.

Contract Type:
Professional Services Contract

Contract Term (if applicable):
This contact is for an estimated 244 hours of testing by the State Approved vendor.

Background:
Periodic external penetration testing services are performed to evaluate the current state of the network with recommendations for improvements.

Summary:
These services will be governed by the State of Tennessee Contract with the vendor.

Recommended Council Action:
Staff recommends that the Town Council approve this request, allowing the Mayor to sign the contract.

Attachments:
1. Town of Smyrna External Adv Sim Quote

Town of Smyrna External Adversarial Sim (Pen Testing) Quote

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1. Executive Summary

Leidos is pleased to offer a proposal for The Town of Smyrna for an External Adversarial Simulation (Penetration Test). An Adversarial Simulation is recommended when an organization has confidence that security controls are properly implemented and they desire to test their incident response plan.

Adversarial Simulation Objectives for Test:

- Perform External Assessment
  - Automated Scanning of the Scope
  - Manual Verification of Findings from the Automated Scans
  - Manual scans of the Scope
  - Vulnerability Discovery and Research
  - Exploitation and Payload Development
  - Exploitation and Post-Exploitation of the Environment
  - Report of Findings and Recommended Remediations

2. Adversarial Simulation

Note that we will just be doing the External part of the Adversarial Simulation for this engagement.

An Adversarial Simulation is our terminology for a penetration test. The first step in the process is for Leidos to work closely with the system and information owners to define strict Rules of Engagement. Leidos then coordinates with the CUSTOMER Liaison throughout the assessment process to ensure the Rules of Engagement are interpreted and applied correctly. To ensure the integrity of the Adversarial Simulation, the CUSTOMER Liaison should not be part of organization responsible for the protection of Key Information Assets.

After agreeing on the Rules of Engagement, the Adversarial Simulation begins with an **External Assessment**, which relies heavily on information gathered through the collection of open-source intelligence. Leidos reviews the CUSTOMER web and social media sites, employee social media sites, news outlets and any other public sources of information useful in building a CUSTOMER profile. The collection of open-source intelligence may require days or weeks and is critical to executing a "threat faithful" Adversarial Simulation since Leidos uses this open-source intelligence to launch technical attacks against the CUSTOMER's operation.

Using the information gathered during the External Assessment, Leidos uses up to 50% of available time and/or resources to attempt a perimeter breach. Leidos typically attempts perimeter breaches and then moves to technical penetration as necessary. However, it should be noted that, similar to a real attack, **an Adversarial Simulation uses the first successful attack vector that creates a perimeter breach and does not pursue other attack vectors**. A Strategic Controls Assessment (SCA) is necessary for a comprehensive assessment of possible attack vectors.

If a perimeter breach is achieved, Leidos begins an **Internal Assessment** by attempting to establish persistence inside the IT enterprise. This ensures survival of the attack even if systems are rebooted or removed from the network. Next, Leidos attempts to control the enterprise through various techniques including privilege escalation and pivoting to other workstations, servers, or trusted network shares. Once Leidos controls the enterprise, we attempt to discover sensitive data/systems in the CUSTOMER's environment per the Rules of Engagement. This approach assesses the hardware/software mechanisms as well as the technical/non-technical controls deployed to defend the CUSTOMER's IT enterprise.

Adversarial Simulations are necessarily time constrained; real attacks are not. Therefore, failure to achieve perimeter breach during a time-constrained Adversarial Simulation should be interpreted as a positive

indicator of effective cybersecurity, **but not an indicator of breach-proof cybersecurity**. If Leidos is unable to achieve a perimeter breach, Leidos will coordinate with the CUSTOMER Liaison to arrange "white carded" access to the CUSTOMER's network. This allows Leidos to continue the assessment of internal cybersecurity controls and ensure the CUSTOMER receives a thorough assessment.

Detection of the attack and an **Incident Response** at any point in the Adversarial Simulation is the goal of the CUSTOMER's information security team. Should the CUSTOMER detect suspicious activity, the CUSTOMER Liaison should contact Leidos to determine if they have in fact detected test activities or whether a real attack is potentially in progress. If the suspicious activity is not part of the test, Leidos will cease test activities to allow the CUSTOMER to respond to the potential breach. If the suspicious activity is part of the test, the CUSTOMER should allow the Incident Response to continue as normal to ensure an effective Incident Response plan.

3. Deliverables

Leidos will integrate the results of the assessment(s) into a final report and briefing to the Town of Smyrna that includes:

- Formal Out-brief via MS TEAMS
  - Executive Summary
  - Findings
  - Recommended Remediation

4. Project Assumptions

This proposal is predicated upon the following parameters and assumptions provided to Leidos by the Town of Smyrna. These parameters were used in developing the defined tasks, level of effort, and cost. Should any of these parameters be shown to be significantly different from the list below, the deliverables and fees for this engagement may be impacted and may therefore invalidate this proposal. Should this occur, the contents of this proposal will be appropriately modified and re-issued upon mutual agreement of both parties.

- This proposal assumes all network devices, servers, and applications to be tested are the property of the Town of Smyrna.
- Town of Smyrna will obtain approval and coordinate testing window with any current IT service/security providers

5. Fees and Billing

Leidos fees for the professional services, activities, and deliverables associated with these engagements are listed below.

Engagement Element	Price	Notes
External Adversarial Simulation	$24,071.94	Town of Smyrna provides Ips and key server/information assets info/any other information needed for testing.
Total	**$24,071.94**	

It is Leidos practice to submit invoices for payment of both fees and expenses, including travel, on a monthly basis for services rendered. The cost of any software, hardware, and other non-professional service items is not included unless specifically stated. Any additional fees will be pre-approved by Town of Smyrna.

This proposal is valid for 120 days from the date of this document.

6. Engagement Completion

Leidos shall have fulfilled its obligations under this engagement when Leidos completes the items described as deliverables in each of the task sections above and any subsequent Change Authorizations are completed.

Town of Smyrna Representative	Date

The information in this document is proprietary to Leidos. It may not be used, reproduced, disclosed, or exported without the written approval of Leidos.

Town of Smyrna
Town Council Meeting

Agenda Summary

Agenda Item Number 3.
Department: Information Systems
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with S2K Consulting for telephone line audit services.

Fiscal Impact:
$14,000 one-time cost to be paid by the current line item and recovered through the per line savings.

Contract Type:

Contract Term (if applicable):
This cost is paid 50% on contract initiation and 50% at project conclusion.

Background:
As with all phone vendors, the cost of the Copper POTS (plain old telephone system) lines continues to increase and is no longer cost-effective. These lines are all special purpose lines and provide services for Police, Fire and Utilities and other Town functions. We have been working with various AT&T representatives trying to complete a formal review and analysis of all lines currently under contract. This effort was not successful and we need to engage an independent opinion. We have been able to find options for a number of lines; 52 remain. This independent engagement will allow us to complete a full analysis of each line, including a recommendation of the best alternative for service. S2K will help us terminate the copper line contracts, as we transition the services to lower-cost options.

S2K was recommended by Rutherford County and recently helped them migrate away from AT&T.

Summary:
The services cost less than 1 month of the current charges for these lines and will be recovered in less than 2 months by moving them to lower cost options.

Recommended Council Action:
Staff recommends that the Town Council approve this request, allowing the Mayor to sign the contract.

Attachments:

1. S2K Consulting_Telecom Audit_Scope of Work

This Agreement, dated the ___ day of _____, 2026 between S2K Consulting, Inc. and the Town of Smyrna sets forth the Terms and Conditions under which S2K Consulting, Inc. hereafter known as "S2K," shall furnish telecom billing services to the Town of Smyrna hereafter known as "the Town."

SCOPE OF WORK

Client Name Town of Smyrna

Project AT&T Telecom Billing Support Services

Term The term of this agreement is 12 months from the date of signature.

Scope of Services

I. Request appropriate records from AT&T on all existing services.
II. Identify any services which appear to not be in use. The Town will make the final determination as to whether the services need to be disconnected. In the event disconnects are approved, S2K will issue the orders and confirm services are promptly removed from billing.

Fees for Services

I. The Town agrees to pay S2K $14,000.00 for this scope of work.
II. $7,000.00 is due at the commencement of the project and $7,000.00 is due upon completion.

The Town Agrees to Provide

I. Access to AT&T's online billing portal
II. A signed copy of AT&T's Letter of Authorization

The signatories on behalf of the Town and S2K further represent and warrant that they have full right, power, and authority to act on behalf of the Town and S2K, respectively, in entering and executing this Agreement.

The Town and S2K have approved and executed this Agreement as of the effective date set forth above.

S2K Consulting, Inc.	**Town of Smyrna**
SBellomo	
Authorized Signature	Authorized Signature
Sheryl Bellomo, President	
Name & Title	Name & Title
sbellomo@s2kconsulting.com	
Email Address	Email Address
05-19-2026	
Date Signed	Date Signed

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 4.
Department: Parks
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with Turner Security for the purchase and installation of security cameras at Lee Victory Park.

Fiscal Impact:
The cost for the scope of work is $24,966.70. $25,000 was funded in the current Parks Capital Improvements Budget.
Annual LTE (cell service) service cost = $2520

Contract Type:
Original Contract

Contract Term (if applicable):

Background:
To enhance safety and secure facilities at our parks, staff have collaborated with vendors and the IT department to develop a plan to install security cameras at Lee Victory Recreation Park. The first phase of this camera system will be implemented at Lee Victory Recreation Park, the most frequented park in our system.

Summary:
Staff has developed a plan to install security cameras in the Lee Victory Recreation Park parking lots using existing light poles and at the Kuss Memorial. This project will enhance the security at Lee Victory Park, which already includes existing LPR (License Plate Reader) cameras at each entrance and a concession stand camera system. The system includes multiple cameras: five (5) 180-degree cameras in the parking lots and one (1) tilt-zoom camera at the Kuss Memorial, along with the necessary hardware. The camera at the Kuss Memorial will be donated by Turner Security with the understanding they can place their logo and contact information/web link in the live stream. The system will feature remote viewing, continuous video recording, extensive coverage of the parking lots, and a secure network enabled by cellular modems.
Our primary goal is to enhance crime prevention and ensure the safety of park patrons.

Turner Security warrants every component we install for 12 months, including both parts

and labor. For the camera system Turner is sponsoring, they will extend that warranty to 36 months.

Recommended Council Action:
Staff recommends that the Mayor execute a contract with Turner Security for the purchase and installation of security cameras at Lee Victory Park.

Attachments:
1. 15738_Alibi Camera System - Lee Victory Park_05-15-26
2. Turner Security TOS standard addendum

Alibi Camera System - Lee Victory Park

A PROPOSAL FOR

Town of Smyrna

Carl Wilson
carl.wilson@townofsmyrna.org
(615) 355-5700

110 Sam Ridley Parkway East
Smyrna, TN 37167

PREPARED BY BUDDY HARRIS • EXPIRES MAY 29, 2026



About Us

Security Services

- **Alarm (Intrusion Detection) Systems** (Installation and Central Station Monitoring)
- **Access Control Systems** (Wired/Wireless, Hosted and Server Based)
- **Video Surveillance Systems** (Analog and IP) Central Station Monitored Video, Video Cloud Backup
- **Fire Systems** (Installation, Central Station Monitoring and Inspections)
- **Video Intercom Systems**
- **Telephone Entry Systems**
- **SEaaS (Security Equipment as a Service)**

IT Services

- **Server Hardware** (Design, Installation and Service)
- **Networking** (Wired and Wireless, Firewalls, Routing)
- **Virus Protection**
- **Remote and Onsite Managed Service**
- **VoIP Hosted IP Phones**

License

Chattanooga: 0319

Nashville: 1998

Georgia: LA-3074

Project Description

Turner Security will provide and install a video surveillance system to monitor the parking areas at Lee Victory Park.

System Overview

Turner Security will furnish and install an **Alibi Security IP camera system** designed to provide remote monitoring of the park parking areas.

The system will consist of six (6) pole-mounted weatherproof equipment enclosures distributed throughout the parking areas. Each enclosure will house recording and cellular communication equipment to allow remote viewing of the cameras.

Equipment Installation

Turner Security will provide and install the following equipment:

- **Six (6) Weatherproof Equipment Enclosures**
    - Mounted to existing parking lot light poles
    - Each enclosure will house:
        - One (1) 4-channel Network Video Recorder (NVR) with (1) 2 terabyte hard drive
        - One (1) **Cradlepoint Cellular Modem** for cellular communication and remote viewing
- **Camera Installation**
    - Three (3) locations will receive:
        - One (1) 180° panoramic IP camera
    - Two (2) locations will receive:
        - Two (2) 180° 8MP panoramic IP cameras per location
    - One (1) Location will receive:
    - One (1) Pan Tilt Zoom IP Camera

All cameras will be mounted on existing parking lot light poles and connected to the NVR located in the corresponding enclosure.

System Functionality

The installed system will provide:

- Continuous video recording at each NVR
- Wide-area coverage of the parking lots using panoramic cameras
- Remote viewing capability via cellular network connectivity
- Secure network communication through the installed cellular modems

Customer Responsibilities

The customer will provide the following:

- **Constant 120VAC power** at each enclosure location
- **Active cellular SIM cards and service plans** for each cellular modem
- Approval for mounting equipment to existing light poles

Exclusions

The following items are excluded unless specifically noted otherwise:

- Trenching, underground conduit, or long-distance cabling
- Electrical power installation or modifications
- Cellular service plans or SIM cards
- Network infrastructure beyond the installed cellular modems
- Pole replacement or structural reinforcement

Assumptions

- Existing light poles are structurally suitable for mounting equipment.
- Adequate cellular signal is available at all enclosure locations.
- Power will be available at each enclosure prior to installation.
- Approximate device locations will be indicated on a Site Map
- **Smart Analytics Supported:**

  Intrusion Detection

  Cross Line Detection

  Enter/Exit Area Detection

  Audio Detection

  Defocus Detection

  Scene Change Detection

  Object Left Behind/Removed

  Auto Tracking

Smart Motion Detection

Behavior Search

People Counting (Flow, Crowd Density Monitoring)

The Pan Tilt Zoom Camera will autorotate to designated views as specified by the customer. The PTZ Camera will be donated with the understanding that Turner Security will be allowed to place it's Logo and contact information or web link will be visible in the live stream.

Please read and understand all exclusions provided below. Any additions to this SOW shall be at an additional cost or provided by others.



Typical Repayment Terms are 50% mobilization upon approval and 50% upon completion unless otherwise mutually agreed upon in writing prior to scheduling.

The Client and Turner will mutually agree upon the exact placement of all devices during walk through of the project prior to installation.

Lead Time - 2-4 weeks from time of contract approval and processing of mobilization payment.

Unless specifically noted otherwise in this proposal, this proposal excludes the following:

- Painting, Patching or Repairs

- Removal of existing cabling

- Permits or Inspections

- 120 volt power requirements where needed to support security, access control system, Fire System and/or CCTV system.

- All work (warranty or new install) shall be performed Monday through Friday, 8:00am to 5:00pm

- Removing doors/ frames/ mullions

- Any traffic barriers or traffic control

- Any Trenching, backfill and/or compaction

- Any fire alarm disconnect relay, fire alarm device or additional equipment required to meet applicable local codes

- Any electrical (High Voltage) work

- Any conduits, raceways, or AC power

- Any lifts or lift rentals

- Any required lighting needed for proper operation of CCTV cameras

- Any keyways or key cylinders for locking hardware provided by Turner Security

- Any client computers/servers or associated computer equipment or racking

- Any network switches and/or routers

- Client network connectivity (any subsequent downtime, in excess of 1 hour, as a result of network related issues shall be documented and billed as a change order at standard labor rates)

- Any VPN network connection needed for communication to Server

- Any licensing as required for connection, programming or software updates

Additional requirements:

- Any existing cabling or equipment that is to be reused for the new system has not been tested for operation, compatibility or reliability and therefore any repair, replacement or adjustment will be at an additional cost.

- Any door that is not working properly will need to be repaired or replaced prior to work proceeding. Additional time and materials charges may apply.

- Customer will ensure that all work is clear of any asbestos which may hinder our work or pose a danger to Turner employees

- Customer will ensure that No area in which Turner Security is installing equipment is considered or classified as hazardous or explosive

Consultant - Buddy Harris

Areas & Items

Alibi Camera System

Turner Security is pleased to sponsor the pan-tilt-zoom camera installation at the Kuss Memorial, with understating Turner Security will be able to place a Company logo and contact information on the live view.

Items	Sell Price	Qty	Total
 **Alibi ALI-NR042F-1** 4-Channel Network Video Recorder	$243.18	x6	**$1,459.08**
 **Western Digital WD-23PURZ** 2TB Surveillance Hard Drive	$101.33	x6	**$607.98**
 **Alibi ALI-PF80-VLUAI-D** 8MP Dual-Lens Panoramic IP Bullet Camera	$440.78	x7	**$3,085.46**
 **Alibi ALI-JB06-A-IN** Junction Box for Bullet Security Camera	$30.38	x8	**$243.04**
 **Alibi ALI-UP06-B-IN** Pole Mount Adapter for Bullet Security Camera	$14.70	x7	**$102.90**
 **Alibi ALI-PZ40-VUZAI-B-D** 4MP Performance Series PTZ Security Camera	$835.98	x1	**$835.98**
 **UniView (UNV) TR-UP08-B-IN** Vertical Pole Mount for Security Cameras	$42.70	x1	**$42.70**
 **Cradlepoint MB01-R980-5GD-A** R980 Series 5G Wi-Fi 6 WWAN Desktop Router	$1,040.00	x6	**$6,240.00**

Items	Sell Price	Qty	Total
 **Cradlepoint 170623-001** US Line Cord for COR/AER2100 Power Supplies	$16.80	x6	**$100.80**
 **Cradlepoint 170716-001** 12V Small Power Supply Charger	$32.80	x6	**$196.80**
 **Altelix NP171406VFA1C** 17x14x6" Vented Weatherproof NEMA Enclosure	$527.98	x6	**$3,167.88**
 **Altelix NMKQ-293-08** Pole Mount Kit	$43.18	x6	**$259.08**
 **Labor Labor** Installation			
 **Labor Trip Charge**			
 **Labor Programming** Tax Exempt			
 **Labor Engineering and Design** Tax Exempt			
 **Labor Turner Sponsorship for Kuss Memorial Camera**			

Alibi Camera System Total : $24,966.70

Financial Summary

Subtotal	$24,966.70
Proposal Total	**$24,966.70**

Payment Schedule

All Proposals require 50% upfront mobilization payment prior to scheduling and ordering of parts.

Billing Contact Info : (if different from Site info)

If you have been sent a Docusign form, it must be filled before we can schedule your installation

Full Service Customer Protection Plans are available. Please inform your Consultant should you wish to *OPT IN to our* CPP and they will provide pricing.

Any applicable Sales Tax and/or Shipping Costs will be added Upon Invoice. Sales Exemption Form for Resale or Not for Profit must be submitted to accounting prior to final invoice.

PAYMENT SCHEDULE

Payment 1	50% of Proposal Total • Due Upon Acceptance	**$12,483.35**
Payment 2	Outstanding Proposal Balance • Due Upon Job Completion	**$12,483.35**

Project Terms

Your satisfaction is important to us, and we plan to exceed your expectations!
All Equipment and labor is warrantied by Turner Security for one year from the installation date.
Some products may include extended warranties by the manufacturer.
Turner Security can facilitate such repairs or replacements of warrantied products, however, labor associated with work will be an additional charge.
If service is required, we will be happy to provide you with excellent service for your system.
Turner Security assumes no responsibility for damages, either direct or consequential, that may result from accidents associated with the design, installation, and operation of the equipment listed herein.
Prices contained in this proposal are valid for 30 days from the date of the proposal.
Any changes to this proposal will be submitted in writing for approval.
By accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments that contain additional terms and conditions.
It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing by Turner Security.

1.**Charges**
In consideration of the Equipment and Services provided hereunder, you promise to pay Turner Security. The equipment charges and Service Charges, any activation or other fees, plus applicable taxes, in accordance with the Payment Terms set forth above.
Payment of the Equipment Charges is a precondition to the activation of your Equipment and any Services you have selected.
We may impose a one-time late charge on each payment that is more than ten days past due, which shall be the lesser of $5.00 or the highest amount permitted by law.
We may impose returned check charges of the greater of $25.00 or 5% of the amount of the returned check.

2. **Additional Charges**. Additionally, you agree to pay, or reimburse us if we pay, all false alarm fines and assessments, and all taxes, fees or other charges of any local governmental authority that relate to your equipment or our services, other than taxes assessed on our net income.
You further agree to pay (a) all telecommunications charges for area code, telephone number or other changes, (b) our then-current charge for reprogramming your equipment to comply with any area code, telephone numbering or other changes, (c) any increases in our cost for facilities used for transmitting alarm signals under the Contract and (d) our charges resulting from services we may add to continue to provide the services to you necessitated by police, fire or other emergency verification requirements.
In addition, you shall be responsible for any modifications to your Equipment necessitated by changes in standards and regulations of governmental or regulatory authorities, including but not limited to the Federal Communications Commission ("FCC"), any state Fire Marshall, the National Fire Protection Association, Underwriters Laboratories, fire or police department.

You agree to pay a service charge if we respond to a service call or alarm at your premises which is due to you or your agents, employees, or invitees' failure to follow operation instructions or to properly lock or close a window, door or other protected point, or improper or unauthorized adjustment to any of your Equipment.
Payment for such additional charges is due upon receipt of our invoice for such charges.

3. **Installation and Sale**
a. Installation. The equipment indicated in this document will be installed in the Premises.
Installation of Equipment is subject to the following conditions: (1) We can access your Premises without interruption during our installer's normal working hours; (2) the installation may require drilling into various parts of your Premises; (3) You will provide 110 AC electrical outlets for power equipment in locations designated by the installer, (4) There may be areas where the installer determines that it is impractical to conceal equipment wiring. In such areas, wiring will be exposed. You must within five (5) days after installation is complete, inspect your System and notify us in writing of any problems. Otherwise, you will be deemed conclusively to have accepted our System. If asbestos or other hazardous materials ("Hazardous Materials") are encountered during installation, installation work will cease until you, at your sole cost and expense, obtain clearance from a licensed hazardous material contractor that continuation of the work will not pose any danger to installation personnel.
In no event shall we be liable for the discovery or removal of Hazardous Materials.
Turner Security shall not be responsible for securing the Premises during the period of installation. b. Direct Sale.
You will own the Equipment we install in your Premises (such Equipment is referred to collectively as the "System"), when you completely pay the purchase price described on the front page of this document. c. Conversion of Existing System.
If you currently have existing and compatible equipment, we may utilize such equipment. We may elect to repair or replace your non-functioning existing equipment to provide our services and you agree to pay our current charges for replacement equipment and that any repairs needed to make the existing system operational will be performed on a time and material basis.
We do not warrant equipment we do not install. d.
Risk of Loss:
Turner Security is not liable or responsible for any damage to our Equipment, or any loss of or casualty to the Equipment from any cause beyond our control.

4. **Termination of Services;**
Default:
(a) We may, at any time, terminate this Contract and the Services at our option without liability or notice to you if:

(1) Our monitoring center, equipment or facilities, or the telephone network, are destroyed, damaged or malfunction so that it is impractical for us to continue the Services;
(2) We cannot acquire or retain the transmission connections or authorization to transmit signals between your Premises and our Center or between our Center and Emergency Response Providers;
(3) We determine that it is impractical to continue our Services due to the modification or alteration of your Premises after installation of your System;
(4) your System generates excessive false alarms due to circumstances beyond our control;
(5) you or your personnel fail to follow our recommendations to repair or replace any defective parts of your System not covered under the Limited Warranty, or to follow operating instructions for or tamper with your System; or
(6) For any reason in our discretion upon thirty (30) days prior notice to you. If we terminate for any of these stated reasons , we will refund any advance Service Charges for Services to be provided after the termination date, less any Equipment Charges still due, but we shall not be liable as a result of such termination. (b) In addition, you shall be in breach, and we may at our option terminate this contract, and exercise our remedies for the payment of all sums due if: (1) You fail to pay any Charges or other monies due hereunder or under any other agreement you have with us, and such failure continues for ten (10) days after we provide written notice to you; (2) Any representation you have made herein or in any other agreement you have with us is determined to be materially untrue, (3) you breach any warranty contained herein or in any other agreement you have with us, or (4) you otherwise fail to comply with any non-monetary obligation or covenant contained herein or in any other agreement you have with us when same is due, and such failure continues for thirty (30) days after we provide written notice to you ; (5) You deny us reasonable access to the Systems located in any of your Premises; or (6) You become a debtor in a bankruptcy or other insolvency proceeding. We may charge you interest at the highest legal rate on delinquent amounts. You agree to pay all reasonable costs, fees and expenses incurred by us in connection with the enforcement of this Contract, including collection expenses, court costs, and reasonable attorneys' fees. (C) Any default under this Contract shall also be a default under any other contract or agreement between you and us.

5. **Representations and Warranties.**
You represent and warrant that you (a) requested the Equipment and Services specified in this Contract for use in a commercial purposes and not for personal, family or household purposes, or for or on behalf of a third party, (b) own the Premises or otherwise have the authority to authorize us to install such equipment in the Premises, and (c) will comply with all laws, codes, and regulations pertaining to your System or our Services.

6. **We are Not an Insurer.**
YOU AGREE THAT EXCEPT FOR THE LIMITED INDEMNITY PROVIDED IN PARAGRAPH 9(A) BELOW: (A) WE ARE NOT AN INSURER OF YOU, PERSONS WORKING OR OTHERWISE PRESENT AT YOUR PREMISES, OR OF YOUR PREMISES OR ITS CONTENTS; (B) IT IS YOUR RESPONSIBILITY TO OBTAIN ADEQUATE INSURANCE COVERING YOU, YOUR PREMISES AND ITS CONTENTS, YOUR EMPLOYEES, INVITEES AND OTHER AFFECTED PERSONS AND PROPERTY; (C) OUR SERVICE CHARGES ARE BASED ON THE DETERRENCE AND OTHER VALUE OF THE SERVICES WE PROVIDE AND OUR LIMITED LIABILITY UNDER THIS CONTRACT, AND NOT ON THE VALUE OF YOUR PREMISES OR ITS CONTENTS, OR THE LIKELIHOOD OR POTENTIAL EXTENT OR SEVERITY OF PERSONAL INJURY (INCLUDING DEATH) TO AFFECTED PERSONS; AND (D) THE SYSTEM AND SERVICES MAY NOT ALWAYS OPERATE AS INTENDED FOR VARIOUS REASONS, INCLUDING OUR NEGLIGENCE OR OTHER FAULT. WE CANNOT PREDICT THE POTENTIAL AMOUNT, EXTENT, OR SEVERITY OF ANY DAMAGES OR INJURIES THAT MAY BE INCURRED WHICH COULD BE DUE TO THE FAILURE OF THE SYSTEM OR SERVICES TO WORK AS INTENDED, AS SUCH (I) YOU AGREE THAT THE LIMITS ON OUR LIABILITY, AND THE WAIVERS AND INDEMNITIES SET FORTH IN THIS CONTRACT ARE A FAIR ALLOCATION OF RISKS AND LIABILITIES BETWEEN YOU, US AND ANY

AFFECTED THIRD PARTIES; (II) YOU WILL LOOK EXCLUSIVELY TO YOUR INSURER FOR FINANCIAL PROTECTION AND LIABILIITIES, AND (III) EXCEPT AS PROVIDED IN PARAGRAPH 7, YOU WILL WAIVE ALL RIGHTS AND REMEDIES AGAINST US, INCLUDING SUBROGATION, THAT YOU, ANY INSURER, OR OTHER THIRD PARTY MAY HAVE DUE TO ANY LOSSES OR INJURIES YOU OR OTHERS INCUR.

7. **Indemnity; Limitation of Liability.**
a. Indemnity. We will hold you, your officers, directors, agents and employees harmless from any claim, demand, losses, damages, injuries, (including death), liabilities or other expenses ("Losses") to the extent and only to the extent that such Losses result solely and directly from the negligent acts or omissions of Turner Security, its agents or employees, during and within the scope of employment of such persons only while present at the Premises; provided, however, that the terms of this paragraph 7(a) shall not apply, and we shall not in any event be liable for Losses arising out of, resulting from or in any way due to attributable to the condition, non-function, malfunction, faulty design, faulty installation, or failure in any respect of the System or Services to operate or perform as intended, (herein, "Failure Events"), regardless of whether such Fail Events arise out of the negligent acts or omissions of Turner Security, its agents or employees. Any liability of Turner Security for Failure events for Losses arising out of Failure Events is strictly limited pursuant to paragraph 7(b). b. Liability for Alarm Failure Events. Neither we nor any person or entity affiliated with us shall be liable for any Losses arising directly or indirectly from an Alarm Failure Event. We do not provide architectural, engineering, or professional design services. If you desire or require such services, you must engage a licensed design professional to perform the design services and then provide us with any and all necessary plans, specifications, or shop drawings necessary for us to complete the installation of your System. We install Equipment according to the local codes and ordinances (where applicable) and according to your particular needs or preferences. We are not liable under any circumstances for the adequacy of the performance or design, or design criteria established by you, your design professional, or local code requirements. If, notwithstanding the provisions of this paragraph 9(b), we or any person or entity affiliated with us, are determined to be responsible for any Losses arising from Alarm Failure Events, your claims against us, shall be limited to the greater of (i) $1,000, or (ii) the purchase price you paid for the Equipment, as liquidated damages and not as a penalty. This amount is your sole and exclusive remedy for an Alarm Failure Event, even if caused by Turner Security's negligence or that of our affiliates or our respective employees or agents breach of this Contract, strict liability, failure to comply with any applicable law, or other fault. You agree that were we to have liability greater than that stated above, we would not provide the System or Services. c. Damages. IN NO EVENT SHALL WE BE LIABLE TO YOU OR ANY OTHER PERSON FOR ANY INCIDENTAL, PUNTITIVE, SPECULATIVE, OR CONSEQUENTIAL DAMAGES.

8. **Hold Harmless.**
If any third-party files any claim or legal action against us, or any other person or entity authorized to act on our behalf, arising from our Services or your System, you agree to defend and hold us, completely harmless from any such actions, including all damages, expenses, costs and attorney's fees we incur. This indemnification shall apply even if such arise from our negligence, breach of this Contract, strict liability, noncompliance with any applicable law or regulation, or other fault, subject to our limited liability set forth above.

9. **Legal Actions.**
No claim or legal action any party may have arising out of this Contract, your System or our Services (whether based on contract, negligence or otherwise) may be brought more than one year after the date the cause of action for such claim accrued.

10. **Customer Duties.**
You must (a) instruct all persons who use the System on its proper use; (b) notify us immediately if a problem in

your System occurs; (c) obtain and keep in effect all permits and licenses that may be required for the installation and operation of your System; (d) pay all usage fees imposed by any governmental authority in connection with your System; (e) provide us a complete Subscriber Sheet so we may call your designated contacts in the event we reasonably believe there is an emergency at your "Premises; (f) provide us any other emergency information we may request, and (g) promptly update us in writing with any changes to your Subscriber Sheet. Your failure to perform under this paragraph is a marital breach of this Contract. You agree that we may provide the information on the Subscriber Sheet to any governmental authority having jurisdiction over us or your System.

11. **Services.**

a. Monitoring Services. If you have subscribed to Monitoring, we shall program the alarm system to communicate to our monitoring facility ("Central Station"). When the Central Station receives an alarm signal from your System (an "Alarm Event"), we will make reasonable efforts, consistent with local laws and our response policies, to contact the appropriate local emergency response provider ("Emergency Response Provider" or "ERP"). And the first person designated on your Subscriber Sheet. In the event a burglar alarm signal or fire signal registers at the Central Station, we may, in our sole discretion, endeavor to contact the Premises by telephone to verify that the Alarm Event is not a false alarm. Some local governments may place conditions or restrictions on their dispatch of ERP's in response to an Alarm Event, and such conditions or restrictions may require that additional measures be taken to verify the Alarm Event before dispatch. We do not guarantee that such additional measures will be successful, or that Emergency Response Providers will be dispatched should an Alarm Event occur. In the event a supervisory signal or trouble signal registers at our Central Station, we shall endeavor to notify the Premises, or the first available person designated on your Subscriber Sheet. We may, without notice to you, in response to governmental or insurance requirements, or otherwise in our sole discretion, alter, amend or discontinue any of our policies and procedures for alarm response. If your police or fire department now or in the future requires physical or visual verification of an emergency condition before responding to a request for assistance, you agree to subscribe to such service if provided by us, or otherwise comply with such requirements. We may charge an additional fee for such services. In addition, we are subject to various governmental regulations and industry standards designed to reduce false alarms. These regulations and standards may result in practices and procedures that delay the notification of authorities of alarm activations, including, without limitation, programmed delays in your System's communication with our Central Station.

12. **Limited Warranty.**

Subject to the limitation and exclusions set forth below, during the first one (1) year after installation, we will at our cost, repair or, at our option, replace any defective part of the equipment we install, including wiring (but not including disposable items such as batteries, and not including repairs needed to exterior mounted devices), and will make any needed mechanical adjustments. We will use new or reconditioned parts for replacements. Our obligations under this paragraph are for your benefit only and may not be enforced by any other person. The laws of your state may give you additional rights than those described herein. a. Limitations on our Warranty and Service Obligations. We perform repair services only during our normal working hours which are 8:00 a.m. to 5:00 p.m. Monday through Friday, except holidays. IF YOU REQUEST US TO PERFORM REPAIR SERVICES OUTSIDE OF OUR NORMAL WORKING HOURS, WE MAY REQUIRE YOU TO PAY ADDITIONAL SERVICE FEES. Our limited warranty shall not apply to disposable items such as batteries, or exterior mounted devices, or if we determine that any of the following conditions caused the need for service (a) damage resulting from storms, natural disasters, accidents, acts of God, lightning strikes, riots, floods, terrorism, or any causes beyond Turner Security's control. (b) your failure to provide ordinary maintenance and wear and tear to your System or its components or you permit anyone other than our authorized representative to perform service on your System; (c) physical alterations to your premises or to your System made at your request or made necessary by damage to your Premises or your System; or (d) any of the reasons described in the paragraph above. Charges for non-covered repairs will be at our current labor and material rates, including minimum visit charge. b. OTHER

THAN THE LIMITED WARRANTY, WE MAKE NO GUARANTY OR WARRANTY OF ANY KIND, WITH RESPECT TO THE SERVICES WE PERFORM OR THE SYSTEMS WE PROVIDE UNDER THIS CONTRACT, INCLUDING ANY IMPLIED WARRANTY OR MERCHANTABILITY, SUITABILITY, CONDITION, OR FITNESS FOR A PARTICULAR PURPOSE. WE ARE NOT LIABLE TO YOU OR ANY OTHER PERSON FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES.

13. **Delays.**
We shall have no liability for delays in installation of the equipment or for the consequences thereof, however caused, or for interruptions of service or for the consequences thereof due to strikes, riots, floods, acts of God, terrorism or any causes beyond the control of Turner Security. Turner Security will not be required to provide service or substitute services to you while interruption of service due to any such cause shall continue.

14. **Assignment**.
You may not assign this Contract without the prior written consent of Turner Security and any purported assignment of the Contract shall be void. We may assign this agreement or subcontract any or all our obligations under this Contract without your consent and without notice to you. This Contract and particularly paragraphs 6 and 7 shall apply to the work and services our assignees or subcontractors provide, and shall apply to them and protect our assignees and subcontractors in the same manner it applies to and protects us.

15. **Severability.**
If any of the provisions of this Contract shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

16. **Arbitration of Disputes**.
In the event any claim or dispute, regardless of its basis, arises between you and us, or between you and the Turner Security Parties, including any claim or dispute relating to this Contract, any of your Premises, any other contract you have or had with us, your System(s), our Services, or the Charges due hereunder or under any other contract (collectively, your "Account"), or the scope of this arbitration provision, you or we may elect to resolve the claim or dispute by binding arbitration. Neither you nor we shall be entitled to join or consolidate claims in arbitration or arbitrate any claims as representative or member of a class or in a private attorney general capacity. The Filing of a lawsuit by any party shall not constitute a waiver of any rights under this arbitration provision.

17. **Entire Contract, Survival.**
This Contract is the entire agreement between you and us and supersedes all previous contracts between you and us regarding our services. You agree that we are not bound by any representation, promise, condition, inducement, or warranty, express or implied, not included in this contract. The terms and conditions of this contract shall govern over the provisions of any other document, including but not limited to your purchase orders, with inconsistent terms. The provisions of paragraphs 6, 7, 8, 9, and 14 shall survive the termination of this Contract and your Account, as well as voluntary payment in full by you, any legal proceedings by us to collect a debt owed by you, any bankruptcy by you, or any sale by us of your Account.

STANDARD ADDENDUM TO AGREEMENT

This standard contract addendum is executed on the day of _____, 20___ by and between **THE TOWN OF SMYRNA, TENNESSEE**, a municipal corporation in the State of Tennessee, herein further referenced and identified as ("The Town") and Turner Security herein further referenced and identified as ("Vendor") in order to amend the terms of the Agreement, including all attachments, exhibits, or any actual or virtual documents or writing, including, but not limited to, all any "clickwrap," "clickthrough" or "click and accept" agreement or other Terms of Service scheduled for presentation to the Town Council for approval on the ___ day of _____, 2026.

WITNESSETH

WHEREAS, the parties wish to execute this addendum to the Agreement for the purposes of substituting, clarifying or inserting certain terms of or into their original Agreement executed on the ____ day of _____, 2026 ; and

WHEREAS, the terms of this addendum to the Agreement shall take precedence over all other terms, conditions or language to the contrary or in conflict with the language contained in the Agreement; however, any term or clause not modified by the provisions herein shall be governed by the original agreement. The parties agree that this addendum shall not be construed to create any ambiguity, it being the expressed intent of the parties that this addendum shall control; and

THEREFORE, In consideration of using Vendor's form Agreement, the mutual promises set out herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by Vendor the parties hereto agree to the following:

1. **VENUE:** The parties agree that venue for any legal or other dispute arising under the terms of the original agreement or this addendum to agreement shall lie exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial;
2. **CHOICE OF LAW:** The Agreement shall be deemed to be entered into under Tennessee law, and the rights and obligation of the parties are governed by the laws of the State of Tennessee, without regard to its conflict of laws principles, and all obligations of the parties are performable in Smyrna, Tennessee.
3. **INDEMNIFICATION:** Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision. Any indemnity or hold harmless provision contained in the Agreement requiring the Town to indemnify or hold harmless Vendor or any other person or entity or any limitation of liability in favor of Vendor shall be deemed null, void and unenforceable against the Town under any and all circumstances.

4. **NON-APPROPRIATION:** Vendor acknowledges that the Town is a governmental entity, and the validity of the Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of the Agreement for services to be provided, the Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Vendor shall be returned to the Town.

5. **TAX EXEMPTION:** As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Vendor with its Sales and Use Tax Exemption Certificate upon Vendor's request. Vendor shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Vendor shall assume all liability for such taxes, if any, that should be incurred

6. **NO ATTORNEY'S FEES:** The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Vendor may incur due to breach of the original agreement or this addendum agreement by either party; and further, The Town shall not acquiesce to any term of the original contract/agreement that indicates or infers The Town may or shall be responsible for the fees of another party or the Vendor's attorney fees.

7. **MEDIATION; NO ARBITRATION:** The Town may, at its option, require the attempted resolution of any dispute arising under the original contract or this addendum to agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Vendor shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Vendor of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Vendor may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties. The parties hereby further agree that, except as provided for in this addendum or by applicable law, the parties shall not be required to participate in any alternative dispute resolution process or procedure, including but not limited to arbitration and med-arb, relating to disputes that arise between the parties to the Agreement.

8. **FAILURE TO PERFORM:** The parties agree, in the event Vendor fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement/Contract, the Town shall be reimbursed by Vendor for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Vendor to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Vendor shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement/Contract all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement/Contract. The parties further agree that if Vendor, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement/Contract, then the entire Agreement/Contract shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement/Contract due to Vendor's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement/Contract to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement/Contract,

and Vendor shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement/Contract.

9. **USE OF TOWN's LOGO OR NAME:** Vendor shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Vendor shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of the Town.

10. **WARRANTY:** Vendor warrants that the product(s) herein, when used in accordance with the documentation, shall operate and conform in all material respects in conformity with this Agreement and the written representations of Vendor, including applicable user manuals and guides supplied by Vendor or with Vendor's Software. If it does not perform as warranted, Vendor shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Vendor. If Vendor cannot correct the product(s) within a reasonable period of time, Vendor shall refund the purchase price of the product(s).

11. **SOFTWARE DEADLINE, TESTING AND ACCEPTANCE:** If applicable to the Agreement, software provided by Vendor shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of the Agreement and this Addendum thereto, unless the Agreement states a specific date which is before or after said deadline. In Addition, software provided by Vendor to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Vendor with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Vendor, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Vendor to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Vendor to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

12. **NO AUTOMATIC RENEWAL:** The term of the Agreement shall not be renewed or extended beyond the initial term and any provision providing for automatic or continuing renewal of the Agreement is not applicable.

13. **UNILATERAL MODIFICATION OF AGREEMENT NOT PERMITTED:** Vendor may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Addendum, shall not alter this Addendum, and shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in the Agreement to the contrary, any change to the Agreement made by Vendor that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Addendum, and shall not alter this Addendum and shall not

materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement.

14. **CHANGES TO TERMS.** Except as provided in Paragraph No. 13 above pertaining to Vendor's Privacy Policy, Vendor shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to the Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Vendor will refund to the Town any payment made by the Town to Vendor equal to the difference between the number of months the payment was intended for and the number of months remaining on Agreement that the fee was intended to cover.

15. **PRICE ASSURANCE:** Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Vendor, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Vendor requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. **CONFIDENTIALITY:** The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Addendum, the Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in the Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Vendor or provide Vendor with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. **BOYCOTT OF ISRAEL:** The Vendor certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

18. **NO PRESUMPTION AGAINST DRAFTER:** The parties are both business entities having substantial experience with the subject matter of this addendum, and each has fully participated in the negotiation and drafting of this addendum. Accordingly, this addendum shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed addendum differs in any respect from any previous draft hereof.

19. **SURVIVAL:** This entire addendum shall survive the completion of or any termination of the Agreement or other document which may accompany the Agreement or be incorporated by reference and shall remain in full force and effect until the expiration of any applicable statute of limitation.

20. **EFFECTIVE DATE:** This addendum shall be deemed to have the same effective date of the Agreement.

IN WITNESS WHEREOF, the parties hereto warrant and represent that the individual who has signed this addendum on behalf of such party is duly authorized by all necessary and appropriate corporate action to sign this addendum.

Buddy Harris

VENDOR OR AGENT

VENDOR OR AGENT

MAYOR, TOWN OF SMYRNA, TENNESSEE

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 5.
Department: Parks
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with Chris Whitaker Construction to replace the metal roof and add wood decking to the Hilltop-Rosenwald Park picnic shelter.

Fiscal Impact:
$34,732 - Community Development Block Grant funded

Contract Type:

Contract Term (if applicable):

Background:
A portion of the Hilltop-Rosenwald Community Development Block Grant included replacing the metal roof and adding the wood decking.
The existing picnic shelter was installed in 2002 and the park opened in 2003.

Summary:
Bids were opened on April 21, 2026, and one contractor submitted a bid for the project. Chris Whitaker Construction submitted a bid of $34,732 to remove the existing metal roof and install a new metal roof with wood decking.
The wooden decking will minimize existing bird issues while enhancing the structure's appearance. Town staff will schedule the work around the event and rental schedule.

Recommended Council Action:
Staff recommends approval of the contract with Chris Whitaker Construction to replace the metal roof and add wood decking to the Hilltop-Rosenwald Park picnic shelter.

Attachments:
1. Chris Whitaker Construction - Hilltop Rosenwald Shelter Roof
2. 2026_4_21_Shelter_20Project_20at_20Hilltop-Rosenwald_20Park
3. Hilltop Shelter picture 2026 (1)
4. Hilltop Shelter picture 2026 (2)

5. Shelter 1 LVRP

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna requests quotations for roof on main shelter at Hilltop-Rosenwald Park for the Parks and Recreation Department. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than 2:30 p.m. **April 21, 2026** which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid on Roof Project at Hilltop-Rosenwald Park
April 21, 2026 @ 2:30 p.m.
315 South Lowry Street
Smyrna, TN 37167

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or formalities and to accept any bid deemed to be in the best interest of the Town.

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

SUBMITTED BY: SIERRA LOWRY
FINANCE DIRECTOR

TO BE RUN: March 31, 2026

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to replace the existing metal roof and add wood decking to the main shelter at Hilltop-Rosenwald Park for the Parks and Recreation Department.

Smyrna Parks & Recreation location:	Site of Project:
100 East Sam Ridley Pkwy	565 Mason Tucker Drive
Smyrna, TN 37167	Smyrna, TN 37167

Questions should be directed to Mike Moss 459-9773.
E-mail address: mike.moss@townofsmyrna.org.

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section II, III and Agreement shall be completed and included as an integral part of each bidder's proposal.

E. Freight shall be paid by vendor and should be included in unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 10:00 a.m. Monday through Friday.

H. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

I. Bid quotations must be submitted on the Town's quotation pages. No exceptions.

J. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS AND PRICE QUOTATION

This project is part of the Community Block Development Grant for this park.

Park Name and Address: Hilltop-Rosenwald Park
565 Mason Tucker Drive

Scope of Work:

- Replace metal roofing and install tongue and groove wood decking on the main shelter at Hilltop-Rosenwald Park.
- Contractor to remove the existing metal roof
- Metal Roof to be 26-gauge multi-ribbed panels – colors to be determined by the Town of Smyrna
- Contractor to use the appropriate hex head screws with EPDM rubber washers – screws to match the roof color
- Contractor to use #30 felt paper, or appropriate felt paper, between decking and roof panels
- Tongue and Groove decking to be 2"x6" pine with sealer applied
- Contractor to install 2"x6" pressure treated fascia board around the shelter and wrap with metal
- The Town of Smyrna will remove and re-install the shelter lighting.
- The Town of Smyrna will work with the selected contractor to schedule work around park activities including the Juneteenth Celebration which is scheduled for June 20, 2026.
- Contractor to maintain a neat and safe workspace due to park activities and patrons in the area

Pictures of examples of the expected outcome are shown in Exhibit A.

All Bidders must be licensed Contractors in the State of Tennessee in strict accordance with State regulations. All bidders shall comply with the Tennessee Contractor' License law Section 62-6-119 (Bid documents - Required disclosure by bidders) when submitting bids. Please refer to State Licensing Board **https://www.tn.gov/commerce/regboards/contractor** for all applicable licensing laws.

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from

sales made by persons operating from an established physical location, outlet, or other place of business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.
If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.
Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*from Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly*)

INSURANCE REQUIREMENTS

The Contractor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**
   Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Contractor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the contractor.

   b. The Contractor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Contractor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Contractor for the Town of Smyrna.

3. All Coverages

   a. Coverage shall not be canceled, suspended, or voided by either party (the Contractor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Contractor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Contractor from the obligations of the insurance requirements or indemnification agreement.

   c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

   d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

   e. Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. ACCEPTABILITY OF INSURERS

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. VERIFICATION OF COVERAGE

The Contractor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Contractor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Contractor to purchase and/or maintain any required insurance shall not relieve the Contractor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. SUBCONTRACTORS

Contractor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. WORKERS' COMPENSATION INDEMNITY

In the event Contractor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Contractor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Contractor, its owners, agents and employees. The parties further agree that Contractor is a wholly independent contractor and is exclusively responsible for its employees, owners, and agents. Contractor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Contractor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Contractor and persons employed by or utilized by the Contractor in Contractor's performance of this Agreement.

The contractor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the contractor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Contractor from any claims arising from any failure, regardless of any language in any attachment or other document that the Contractor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

SECTION III - PRICE QUOTATION

Itemized Cost:

Removal of existing metal roof	$ 2,500.00
Metal Roof installation	$ 16,172.00
Tongue and Groove Decking	$ 16,060.00
Total Cost of Project	$ 34,732.00

Number of Days to Complete the Project from Notice to Proceed 30 to 45



AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20___, by and between _____, a _____ _____ (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of _____.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

AGREEMENT

This Agreement is made and entered into as of this 21st day of April, 2026, by and between Chris Whitaker, a Chris Whitaker Construction (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Roof Project at Hilltop - Rosenwald Park.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement,

at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: _____, Chris Whitaker
Title: owner

ATTEST:

_____

TOWN OF SMYRNA

TITLE VI COMPLIANCE SURVEY

The Town of Smyrna intends to fully comply with the Tennessee Department of Transportation's policy regarding TITLE VI of the CIVIL RIGHTS ACT of 1964; 49 CFT, PART 21; related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation on the grounds of race, color, gender, age, disability or national origin.

Please complete the following information:

NAME OF COMPANY Chris Whitaker Construction

NAME OF OWNER/CONTRACTOR: Chris Whitaker

ADDRESS OF OWNER/CONTRACTOR: 6140 Woodfin Rd, Christiana TN 37037

COUNTY: Rutherford

TYPE OF SERVICES PROVIDED: General Contractor

CONTRACT: Hilltop - Rosenwald Park

OWNER/CONTRACTOR (Race/Gender)		**EMPLOYEES** (Number in each category)	
White Male	X	White Males	3
White Female		White Females	
African-American Male		African-American Males	
African-American Female		African-American Females	
Hispanic Male		Hispanic Males	2
Hispanic Female		Hispanic Females	1
Native American Male		Native American Males	
Native American Female		Native American Females	
Asian-American Male		Asian-American Males	
Asian-American Female		Asian-American Females	
Other _____ Male		Other _____ Males	
Other _____ Females		Other _____ Females	

TOWN OF SMYRNA CONSTRUCTION CONTRACT

CERTIFICATE OF NON-DISCRIMINATION

As Bidder, Contractor, or Subcontractor on Town of Smyrna Construction or Other Project,

Chris Whitaker Construction

1. the undersigned states that he does not discriminate against any subcontractor, employee or applicant for employment on the grounds of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification, if awarded a contract for this project, agrees in performance of work:

2. not to discriminate against any subcontractor, employee, or applicant for employment on the grounds of race, color, religion, sex, national origin, age, or disability:

3. to maintain payrolls of laborers and mechanics employed on this contract until 90 days after final release and final payment by the Town;

4. require a similar certificate to be executed by each subcontractor at the time a subcontractor is executed under the contract with the requirement that such subcontractor agrees to require a similar certificate of requirement on any lower tier of subcontractors.

Contractor's Name Chris Whitaker Date April 14 2024

Signature _____ Title owner

Printed or typed name and title

AFFIDAVIT

STATE OF TENNESSEE DRUG-FREE WORKPLACE AFFIDAVIT

COUNTY OF Rutherford OF PRIME BIDDER

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for Chris Whitaker Construction;
2. That the bidding entity has submitted a bid to the Town of Smyrna for the construction of Roof Project at Hilltop - Rosenwald Park;
3. That the bidding entity employs no less than five (5) employees;
4. That Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the construction referred to above, a drug-free workplace program that complies with §50-9-113, *Tennessee Code Annotated*.
5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

AFFIANT

SUBSCRIBED AND SWORN TO before me this 20 day of April, 2026.

NOTARY PUBLIC

My Commission expires: 06.27.27

CLARE MARLING
STATE OF TENNESSEE NOTARY PUBLIC
RUTHERFORD COUNTY
My Commission Expires 06/27/2027

50-9-113. State and local government construction contracts.

(a) Each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services or who is awarded a contract to provide construction services or who provides construction services to the state or local government shall submit an affidavit stating that such employer has a drug-free workplace program that complies with this chapter, in effect at the time of such submission of a bid at least to the extent required of governmental entities. Any private employer that certifies compliance with the drug-free workplace program, only to the extent required by this section, shall not receive any reduction in workers' compensation premiums and shall not be entitled to any other benefit provided by compliance with the drug-free workplace program set forth in this chapter. Nothing in this section shall be construed to reduce or diminish the rights or privileges of any private employer who has a drug-free workplace program that fully complies with this chapter. For purposes of compliance with this section, any private employer shall obtain a certificate of compliance with the applicable portions of the Drug-free Workplace Act from the department of labor and workforce development. No local government or state governmental entity shall enter into any contract or award a contract for construction services with an employer who does not comply with the provisions of this section.

(b) For the purposes of this section, "employer" does not include any utility or unit of local government. "Employer" includes any private company and/or corporation.

(c) If it is determined that an employer subject to the provisions of this section has entered into a contract with a local government or state agency and such employer does not have a drug-free workplace pursuant to this section, such employer shall be prohibited from entering into another contract with any local government or state agency until such employer can prove compliance with the drug-free workplace program pursuant to this section. If the same employer again contracts with any local government or state agency and does not have a drug-free workplace program pursuant to this section, then such employer shall be prohibited from entering into another contract with any local government or state agency for not less than three (3) months from the date such violation was discovered and verified and shall be prohibited from entering into another contract until such employer complies with the drug-free workplace program pursuant to this section. If the same employer for a third time contracts with any local government or state agency and does not have a drug-free workplace program pursuant to this section, then such employer shall be prohibited from entering into another contract with any local government or state agency for not less than one (1) year from the date such violation was discovered and verified and shall be prohibited from entering into another contract until such employer complies with the drug-free workplace program pursuant to this section.

(d) A written affidavit by the principal officer of a covered employer provided to a local government at the time such bid or contract is submitted stating that the employer is in compliance with this section shall absolve the local government of all further responsibility under this section and any liability arising from the employer's compliance or failure of compliance with the provisions of this section.

[Acts 2000, ch.918,§§ 1,2.]

TOWN OF SMYRNA CONSTRUCTION CONTRACT

CERTIFICATE OF NON-ILLEGAL IMMIGRANT USE

As Bidder, Contractor, or Subcontractor on Town of Smyrna Construction Project,

Chris Whitaker Construction

1. the undersigned states that he does not knowingly utilize the services of **illegal immigrants** in the performance of a contract for goods or services entered into with the Town of Smyrna:

2. and will not knowingly utilize the services of any subcontractor who will utilize the services of **illegal immigrants** in the performance of the contract;

3. If any person who contracts to supply goods or services to the Town of Smyrna or who submits a bid to contract to supply goods or services to the state or other state entities, is discovered to have knowingly utilized the services of **illegal immigrants** in the performance of the contract to supply goods or services to the Town of Smyrna, the Town of Smyrna shall declare that person to be prohibited from contracting for or submitting a bid for any contract to supply goods or services to the Town of Smyrna for a period of one (1) year from the date of discovery of the usage of **illegal** immigrant services in the performance of a contract to supply goods or services to the Town of Smyrna

Contractor's Name Chris Whitaker Date 4-14-26

Signature _____ Title owner

Printed or typed name and title

TOWN OF SMYRNA CONSTRUCTION CONTRACT

CERTIFICATE OF NON-COLLUSION

As Bidder, Contractor, or Subcontractor on Town of Smyrna Construction or Other Project:

Chris Whitaker Construction

the undersigned hereby declares that no person or party other than the undersigned has any interest whatever in the submitted bid proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith.

Contractor's Name Chris Whitaker Date 4-14-26

Signature _____ Title owner

Printed or typed name and title

SECTION III - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the shelter project shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this ISQ. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description

By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above. The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith.

Chris Whitaker Construction
COMPANY

931-703-5793
TELEPHONE NUMBER

Chris Whitaker
REPRESENTATIVE NAME

owner
REPRESENTATIVE TITLE

SIGNATURE

Chriswhitakerconstruction@yahoo.com
E-MAIL ADDRESS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: IPTSERVICE	
Insurance Professionals of Tennessee 1612 Westgate Circle Suite 122 Brentwood TN 37027	PHONE (A/C, No, Ext): (615) 324-0500	FAX (A/C, No): (615) 823-6900
	E-MAIL ADDRESS: service@go-ipt.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Builders Mutual Insurance Company	10844
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
CHRIS WHITAKER DBA 6140 WOODFIN RD CHRIS WHITAKER CONSTRUCTION CHRISTIANA TN 37037-5400

COVERAGES **CERTIFICATE NUMBER:** CL2552152121 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			CPP0071905	6/2/2025	6/2/2026	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Insurance Line Min Prem	$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WCP1047007	6/2/2025	6/2/2026	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Board for Licensing Contractors
State of Tennessee
500 James Robertson Pkwy
Suite #110
Nashville, TN 37243

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joe Bars/IPTSER

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State of Tennessee

428837

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
CHRIS WHITAKER CONSTRUCTION

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 68973
LIC STATUS: ACTIVE
EXPIRATION DATE: July 31, 2027
$1,500,000.00; BC

IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

SHELTER PROJECT AT HILLTOP-ROSENWALD PARK BID TAB
APRIL 21, 2026 @ 2:30 P.M.

	Chris Whitaker Const.				
Removal of existing metal roof	$ 2,500				
Metal Roof installation	$ 16,172				
Tongue and Groove Decking	$ 16,060				
Total Cost of Project	$ 34,732				
Days to complete from notice to proceed	30-45 days				

ATTENDEES / COMPANY:

Beth Morris Town of Smyrna

[illegible] TOS

[illegible]

[illegible]


LEONARD "MOONEY" RICHARDSON PAVILION









Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 6.
Department: Public Works
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, an annual contract with Rollins Excavating for concrete work.

Fiscal Impact:
The Town of Smyrna uses this contract for sidewalk and curb repairs, new sidewalk, ADA repairs, etc. The town has a budget of $250,000 for new sidewalks and $150,000 for sidewalk rehabilitation.

Contract Type:
Original Contract

Contract Term (if applicable):
This contract is valid for 12 months with a further renewal of three, 1-year terms.

Background:
During the summer months, sections of concrete sidewalk may buckle due to heat expansion. In some cases, curbing is also damaged by heavy equipment or vehicular accidents. In support of the Town's ADA Transition Plan, annual improvements are made to upgrade and maintain the sidewalk system. Additionally, sidewalks are extended in both residential and commercial areas to improve accessibility and connectivity. This contract serves as the basis for completing these various sidewalk and curb improvement projects.

Summary:
This contract covers repair and maintenance of existing concrete items and installation of new concrete items as outlined on pages 14 - 15 of the bid document. We also uses these line items on projects such as Rock Springs Road Sidewalks Phase 1.

Recommended Council Action:
Staff recommends that the Council approve this contract.

Attachments:
1. 2026 Rollins Excavating Co
2. Concrete Work Bid Tab 2026
3. 2026 Evaluation Summary Concrete Work -PublicWorks

LEGAL NOTICE
REQUEST FOR PROPOSALS

The Town of Smyrna will accept proposals for general concrete work for the Public Works Department. Bidders shall submit sealed quotations in the format specified in the Request for Proposals no later than **10:00 a.m. May 7, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid Annual Concrete Work / May 7 @ 10:00 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

Bidder's legal name, license number, expiration date and license classification must be placed on the sealed envelope containing the proposal, otherwise the bid will not be opened. All Bidders must be licensed Contractors in the State of Tennessee in strict accordance with State regulations. All bidders shall comply with the Tennessee Contractor' License law Section 62-6-119 (Bid documents - Required disclosure by bidders) when submitting bids. Please refer to the State Licensing Board https://www.tn.gov/commerce/regboards/contractors.html for all applicable licensing laws.

SUBMITTED BY: SIERRA LOWRY
FINANCE DIRECTOR

TO BE RUN: April 21, 2026

Rollins Excavating Co, LLC
COMPANY NAME

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires annual concrete work for the Public Works Department.

Smyrna Town Hall location: 315 South Lowry Street
Smyrna, TN 37167

Questions should be directed to:
Chaz Dearmon (615) 459-9730, E-mail: chaz.dearmon@townofsmyrna.org or
Tom Rose (615) 459-9742 ext. 2163, E-mail: tom.rose@townofsmyrna.org.

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No proposal may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Sections III, IV, and all forms shall be completed and included as an integral part of each bidder's proposal. Contract Agreement shall be signed and attested, but not dated.

E. Freight shall be paid by vendor and should be included in unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. The Town reserves the right to bid specific concrete projects separately at its discretion.

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. Bid quotations *must* be submitted on the Town's quotation page(s). No exceptions.

K. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. For reference purposes, the list is currently available online at: State of TN_Debarred_Vendors.pdf

SECTION II – CONCRETE WORK REQUIREMENTS

SCOPE: The contractor shall provide all labor, materials and equipment necessary for concrete projects. This work shall consist of removal and/or installation of curb and gutter, extruded curbing, post type curbing, sidewalks, driveway entrances and ramps, ADA sidewalk ramps, concrete pavement, concrete drainage swales and ditches, storm drainage structures and all incidental work associated with such items. All work projects shall be constructed under the Standard Specifications of the Tennessee Department of Transportation dated: January 1, 2015 with additional specifications and special provisions contained in the construction documents including Town of Smyrna Subdivision Regulations and Standard Drawings along with Technical Specifications of the Public Works Director.

Budgeted amount not to exceed $100,000.00, this is not a guaranteed amount. Financial conditions might arise that would cause the Town to reduce the amount of work to be done.

1. Working hours will be from 7:00 a.m. until 5:00 p.m. Monday through Friday. Work on Saturday may be allowed from 9:00 a.m. to 5:00 p.m. with prior approval from the Public Works Director. No work will be allowed on Sunday unless it has been classified as an emergency situation.

2. Individual work orders and schedules will be established for each project.

3. Once a contract has been issued all documents from that point forward will be sent to the attention of Mr. Tom Rose, Public Works Director.

4. Unit price bid includes excavation, stone bedding, expansion material, topsoil backfill, grades, 2-foot sod strip on each side (as applicable to each project) and all appurtenances to complete the work.

5. Unit price bid for all items shall include all water quality, erosion and traffic control measures inclusive of permits to comply with local, state and federal requirements.

6. Unit price bid includes excavation, stone bedding, rubberized expansion material (ASTM d-1751-97), topsoil backfill, grades and all appurtenances to complete the work.

7. Measurement and payment of quantities shall be in accordance with Section 109 of current edition of the Tennessee Department of Transportation Standard Specifications for Road and Bridge Construction dated January 1, 2015 and the latest edition of the Town of Smyrna Subdivision Regulations and Standard Drawings along with Technical Specifications of the Public Works Director.

8. **No minimum delivery quantity per project**. Certain projects may contain less than 1 cubic yard.

9. All Bidders must be licensed Contractors in the State of Tennessee in strict accordance with State regulations. All bidders shall comply with the Tennessee Contractor' License law Section 62-6-119 (Bid documents - Required disclosure by bidders) when submitting bids. Please refer to the State Licensing Board https://www.tn.gov/commerce/regboards/contractor for all applicable licensing laws.

10. Error In Bid - In case of error in the extension of prices in the bid, the unit price will govern. No bid shall be altered, amended, or withdrawn after specified time for opening bids. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened.

11. Inspection - Final inspection and acceptance or rejection will be made at a delivery destination, but all materials and all workmanship shall be subject to inspection and test at all times and places, and when practicable, during construction. The right is reserved to reject articles which contain defective material and workmanship. Rejected materials shall be removed by and at the expense of the contractor promptly after notification or rejection. Final inspection and acceptance or rejection of the materials shall be made as promptly as practicable, but impose no liability on the Town of Smyrna or any subdivision thereof for such materials as are not in accordance with the specifications. Final inspection or acceptance does not relieve the contractor from liability for use of materials or construction standards as are not in accordance with the specifications or industry practices. In the event necessity requires the use of materials or supplies not conforming to the specifications, payment therefore may be made at a proper reduction price.

12. Specifications - it is understood that reference to available specifications shall be sufficient to make the terms of such specifications binding on the contractor.

13. Performance And Other Bonds - CONTRACTOR shall furnish performance and payment Bonds, each in an amount at least equal to the Contract Price as security for the faithful performance and payment of all CONTRACTOR'S obligations under the Contract Documents. Bond cost is the contractor's responsibility and should be included in your bid. These Bonds shall remain in effect at least until one year after the date when final payment becomes due, except as otherwise provided by Law or Regulation or by the Contract Documents. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. If the surety on any Bond furnished by CONTRACTOR is declared a bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the Project is located or it ceases to meet the requirements of the preceding paragraph. CONTRACTOR shall within five days thereafter substitute another Bond and Surety, both of which must be acceptable to the TOWN.

14. Term – The term shall be for 12 months from the date of contract execution.

15. Automatic renewal clause – This agreement will automatically renew at the end of each term for a further term of 3 years unless either party gives the other written notice of termination at least 30 days prior to the end of the relevant term.

16. Subcontractors – The Town of Smyrna expects the contractor to perform a minimum of 70% of the work performed. Please furnish a list, with addresses, of possible subcontractors. Estimate the percent (%) of work to be performed on this contract.

None

The winning contractor will be required to submit names of subcontractors prior to any work being performed. The subcontractor will have to be approved by the Public Works Director, Tom Rose.

INSURANCE REQUIREMENTS

The Contractor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**
   Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Contractor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the contractor.

   b. The Contractor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Contractor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Contractor for the Town of Smyrna.

3. All Coverages

a. Coverage shall not be canceled, suspended, or voided by either party (the Contractor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Contractor's policy.

b. Neither the acceptance of the completed work nor the payment thereof shall release the Contractor from the obligations of the insurance requirements or indemnification agreement.

c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. ACCEPTABILITY OF INSURERS

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. VERIFICATION OF COVERAGE

The Contractor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Contractor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Contractor to purchase and/or maintain any required insurance shall not relieve the Contractor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. SUBCONTRACTORS

Contractor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. WORKERS' COMPENSATION INDEMNITY

In the event Contractor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Contractor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Contractor, its owners, agents and employees. The parties further agree that Contractor is a wholly independent contractor and is exclusively responsible for its employees, owners, and agents. Contractor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Contractor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Contractor and persons employed by or utilized by the Contractor in Contractor's performance of this Agreement.

The contractor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the contractor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Contractor from any claims arising from any failure, regardless of any language in any attachment or other document that the Contractor may provide.

APPLICABLE LAW:

Any contract resulting from this RFP shall be governed by and construed under the laws of the State of Tennessee.

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*From Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

SECTION III - CONCRETE PRICE QUOTATION

Unit price bids as indicated on the following bid form sheets shall include concrete cutting, concrete grinding, excavation, stone bedding, rubberized expansion material 9ASTM d-1751-97, topsoil backfill, grades and all appurtenances to complete the work. Bidder acknowledges the estimated quantities are not guaranteed, and are solely for the purpose of comparison of bids, and final payment for all unit price bid items will be based on actual quantities provided, and determined in the contract documents. Proposed prices will remain valid for all areas, regardless of quantities to be installed at the particular site and at all times within the contract period.

Proposal Evaluation Factors

The unit prices and total base bid will not be the sole determining factor for the selection of the contractor. Other items under consideration are listed below with their importance.

If you need more space for your answer, please reference question number and submit your response on a separate page.

1. History and resources of the company. 20%

The proposal shall give a history of the firm, particularly the history and familiarity within the local area. This must include a list of full-time employees assigned to this project.

REC, LLC was formed in 1988 and is locally owned in Murfreesboro, TN. The majority of our projects have been in Smyrna, LaVergne, and the City of M'boro. We have maintained a long standing relationship and work experience with these Municipalities. Please see the attached list of employees and Project references.

2. Experience on Similar Contracts and Projects. 20%

List project name and amount. Provide contact name and phone number.

City of M'boro Annual Concrete Contract 2024-2028
Mr Chris Griffith 615.893.6441 $1,879,600.00
Town of Smyrna Annual Concrete Contract 2023-2026
Mr Tom Rose 615.459.9766 $ 323,150.00
Town of Smyrna Storm Water + Gen Const 2023-2027
Mr Tom Rose 615.459.9766 $ 814,090.00

3. Mobilization and response. 25%
Response time from each notification to proceed. Location must be within 25 miles of Town limits.

Immediately upon notification

Plant address and hours.

Concrete: Smyrna Ready Mix. Smyrna, TN
Hours are daytime schedule unless an emergency situation develops.

Office address.

Rollins Excavating Co., LLC
1468 Middle Tenn Blvd
M'boro, TN 37130

Describe additional charges, if any, beyond unit costs. Example: mobilization, other.

None.

4. Price – Total Base Bid 35%

Jay Beebe
Jean Blanco
Billy Taylor
Bob Messer
Christopher R. Matthews
Deborah S. London
Francisco Marques Ramirez
Gustavo V. Garcia
Guadalupe Pena
Jose Y. Torres Rios
Julian Luis Ramirez
Jerry L. Thompson
Jimmy Bright
Jose Morales Vazquez
Lee Parnell
Lorenzo Luis Ramirez
Lorenzo Lopez Espinoza
Luis A Hernandez Garcia
Mauro Ramirez
Juan Luis Ramirez
Noe Vasquez Munoz
Rogelio Hernandez
Silvestre Perez
Spencer Pickston
Tim Ross Warren
Veronica Chiguil Estrada

No. 1

No. 2

ROLLINS EXCAVATING CO., LLC

1468 Middle Tennessee Blvd. Murfreesboro, TN 37130

May 2026

EXPERIENCE:

Project Name	Project Owner	Contact	Contact #
Bridge Avenue	City of M'boro	Chris Griffith	615-893-6441
City of M'boro Mulch Facility	City of M'boro	Chris Griffith	615-893-6441
Greenland Drive	City of M'boro	Chris Griffith	615-893-6441
Robert Rose Drive	City of M'boro	Chris Griffith	615-893-6441
River Rock Blvd. Road Widening	City of M'boro	Chris Griffith	615-893-6441
North Spring Street Reconst.	City of M'boro	Chris Griffith	615-893-6441
MTSU -Annual Concrete/Asphalt	MTSU	Ron Malone	615-478-0857
Fall Creek Subd-Road Repair & Completion	Rutherford County	Bob Reed	615-898-7730
Smyrna Airport Flood Damage Repairs	Smyrna/Rutherford Co Airport Authority	John Black	615-459-2651
Jones Blvd Substation Addition Sitework	Murfreesboro Electric	Nick Brown	615-893-6441
Haynes Dr. Reconstruction	City of M'boro	Chris Griffith	615-893-6441
NHK Seating Sanitary Sewer Extension	MWSD		
NHK Seating Turn Lanes	City of M'boro	Chris Griffith	615-893-6441
Interstate Warehousing - Misc. Sitework	Tippmann Const.	Jason Rice	260-490-3000
Hurricane Creek Greenway Project, Ph I	City of LaVergne	Lee Davidson -	615-242-0040
Improved Technoligies Group	City of M'boro	MWSD	615-890-0862
Molloy Lane Regional Stormwater Quality Pond, Phase 1	City of M'boro	Michael Hughes	615-890-7901
Thompson Lane/Sulphur Springs Rd Turn Lane Installation	City of M'boro	Chris Griffith	615-893-6441
Hickory Point Detention Pond	Park Nashville Partners, L	Kurt Miller	225-757-7111
Veterans Parkway, Phase 2B	City of M'boro	Chris Griffith	615-893-6441
Maple Street Alley Reconstruction	City of M'boro	Chris Griffith	615-893-6441
Cherry Lane Soccer Fields	City of M'boro	Chris Griffith	615-893-6441
Miracle Fields - M'boro Sports Com	City of M'boro	Chris Griffith	615-893-6441
Shelbyville N Square Sidewalk Imprv	Curl Construction	Brian Perry	931-389-6996
Blaze Drive Road Improvements	City of M'boro	Chris Griffith	615-893-6441
Murfreesboro Turn Lanes	City of M'boro	Chris Griffith	615-893-6441
Eagleville High School Access Road	R'ford Cty Board of Ed	Dillon Potter	

Present Commitments

City of Murfreesboro Annual Concrete and Storm Drainage Contract
Town of Smyrna Annual Concrete Contract
Town of Smyrna Annual Stormwater Const. Contract
Miscellaneous Concrete & Site Work

TOWN OF SMYRNA
PUBLIC WORKS DEPARTMENT GENERAL CONCRETE WORK
BID FORM

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
TOS-1	3000 PSI CONCRETE FURNISHED (delivered to the Town in an amount equal to or less than one cubic yard)	30	C.Y.	$ 100	$ 3,000.00
TOS-2	3000 PSI CONCRETE FURNISHED (delivered to the Town in an amount greater than one cubic yard)	30	C.Y.	$ 150	$ 4,500.00
TOS-3	4000 PSI CONCRETE FURNISHED (delivered to the Town in an amount less than or equal to one cubic yard)	30	C.Y.	$ 100	$ 3,000.00
TOS-4	4000 PSI CONCRETE FURNISHED (delivered to the Town in an amount greater than one cubic yard)	10	C.Y.	$ 150	$ 1,500.00
TOS-5	CONCRETE LINE PUMP (per hour use)	16	HRS	$ 200	$ 3,200.00
TOS-6	CONCRETE BOOM TRUCK PUMP (Per hour use)	24	HRS	$ 25	$ 600.00
202-03	REMOVAL & DISPOSAL OF RIGID PAVEMENT (SIDEWALK, ETC.,)	1,000	S.Y.	$ 40	$ 40,000.00
202-08.10	REMOVAL OF CURB (EXTRUDED, DETACHED, CURB & GUTTER)	1,000	L.F.	$ 20	$ 20,000.00
604.03 (c)	HIGH EARLY STRENGTH CONCRETE (Additional cost per cubic yard)	20	C.Y.	$ 3	$ 60.00
701-01.01	CONCRETE SIDEWALK (4-INCH DEPTH, 4,000 PSI, BROOM FINISH)	25,000	S.F.	$ 8	$ 200,000.00
920-12.01	EXPOSED AGGREGATE CONCRETE SIDEWALK (4-INCH DEPTH, 3000 PSI), (see Sect. II note 4.)	200	S.F.	$ 12	$ 2,400.00
701-01.07	EXPOSED AGGREGATE CONCRETE DRIVEWAY (6-INCH DEPTH, 4,000 PSI, WITH FIBER MESH)	200	S.F.	$ 10	$ 2,000.00
701-02.01	CONCRETE ADA ACCESSIBLE RAMP (4-INCH THICKNESS, 3,000 PSI, RETROFIT W/DETECTABLE WARNING)	1,200	S.F.	$ 28	$ 33,600.00
701-02.02	CONCRETE DRIVEWAY (BROOM FINISH, 4-INCH DEPTH, 4,000 PSI, WITH FIBER MESH)	1,000	S.F.	$ 9	$ 9,000.00
920-10.01	CONCRETE DRIVEWAY (BROOM FINISH, 6-INCH DEPTH, 4,000 PSI W/FIBER MESH)	1,000	S.F.	$ 12	$ 12,000.00
905-01 (A)	BLACK FIBER BOARD EXPANSION JOINT	750	L.F.	$ .25	$ 187.50
905-01 (B)	RUBBERIZED EXPANSION JOINT (ASTM D-1751-97)	750	L.F.	$ .25	$ 187.50
702-01.01	EXTRUDED MOUNTABLE CURB (NEW INSTALLATION 6-INCH, TDOT STD.)	1,000	L.F.	$ 9	$ 9,000.00
702-01.02	6-INCH CONCRETE POST CURB (NEW INSTALLATION, TDOT STD.)	500	L.F.	$ 25	$ 12,500.00

920-21	CONCRETE COMBINED CURB & GUTTER (NEW INSTALLATION, TDOT STD. 6-24)	300	L.F.	$ 28	$ 8,400.00
920-21 (A)	CONCRETE COMBINED CURB & GUTTER (NEW INSTALLATION, TDOT STD. 6-30)	100	L.F.	$ 32	$ 3,200.00
920-21 (B)	CONCRETE COMBINED ROLLOVER CURB & GUTTER (NEW INSTALLATION, TOWN OF SMYRNA STANDARD 12-24)	100	L.F.	$ 28	$ 2,800.00
920-17	EXTRUDED MOUNTABLE CURB (REPAIR INSTALLATION 6-INCH, OVER 300 L.F., TDOT STD.) see Sect. II note 6	100	L.F.	$ 9	$ 900.00
703-02	CEMENT CONCRETE DITCH PAVING (FIBER MESH REINFORCED)	50	C.Y.	$ 400	$ 20,000.00
920-50.01	ADJUSTMENT OF CATCH BASIN GRATES & FRAMES	10	EACH	$ 300	$ 3,000.00
920-50.02	ADJUSTMENT OF WATER VALVE BOXES	10	EACH	$ 300	$ 3000.00
920-50.04	ADJUSTMENT OF MANHOLE COVERS & FRAMES	10	EACH	$ 300	$ 3000.00
920-50.05	ADJUSTMENT OF WATER METERS	10	EACH	$ 125	$ 1250.00

TOTAL BASE BID $ 402,285.00

AFFIDAVIT

STATE OF TENNESSEE DRUG-FREE WORKPLACE AFFIDAVIT

COUNTY OF Rutherford OF PRIME BIDDER

NOW COMES AFFIANT, who being duly sworn, deposes and says:

1. He/She is the principal officer for Rollins Excavating Co, LLC.

2. That the bidding entity has submitted a bid to the Town of Smyrna for the construction of Annual Concrete Work;

3. That the bidding entity employs no less than five (5) employees;

4. That Affiant certifies that the bidding entity has in effect, at the time of submission of its bid to perform the construction referred to above, a drug-free workplace program that complies with §50-9-113, *Tennessee Code Annotated.*

5. That this affidavit is made on personal knowledge.

Further Affiant saith not.

Nicola Rollins
AFFIANT

SUBSCRIBED AND SWORN TO before me this 5th day of May, 2026.

J. BLANCO
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF RUTHERFORD

J Blanco
NOTARY PUBLIC

My Commission Expires: 2/17/30

TN BUREAU OF
WORKERS' COMPENSATION
SEP 17 2025
DRUG-FREE
WORKPLACE PROGRAM

- 2026

Tennessee Bureau of Workers' Compensation
220 French Landing Drive, 1-B
Nashville, TN 37243-1002
Phone: 615-532-1321 Fax: 615-253-5265 Email: DFW.Program@tn.gov
tn.gov/workforce/injuries-at-work/employers/employers/drug-free-workplace-program.html

LO25082408

DRUG FREE WORKPLACE PROGRAM APPLICATION

1. This application must be **complete**, legible, and signed or it will be RETURNED.
2. This application must be resubmitted anytime a participating employer **purchases or renews** their workers' comp policy.
3. This form must be submitted to the Bureau by email, fax, or mail. If mailed, **please include** the completed original copy of this form, plus one photocopy, a copy of PROOF OF COVERAGE and two pre-addressed, stamped envelopes:
   a. One addressed to your Workers' Compensation Insurance Carrier and
   b. One addressed to the employer named below.
4. THIS APPLICATION MUST BE RENEWED **ANNUALLY**.

Check One: New application ☐ Renewal application ☒ Changed Insurance Carrier ☐

Company Name ROLLINS EXCAVATING CO. LLC FEIN: 62-1586466

Mailing Address 1468 MIDDLE TENNESSEE BLVD City MURFREESBORO State & Zip TN 37130

Business Address SAME AS ABOVE City _____ State & Zip _____

Primary Contact (Name and Title) DELA ROLLINS, OWNER

Phone # 615-890-0722 Fax # 615-848-9115 Email rolexllc@aol.com

Nature of Business CONSTRUCTION Total # of FT & PT employees 30

Workers' Compensation Insurance Carrier TRAVELERS

Lab Certification (circle one): **SAMHSA** **CAP-FUDTAP** **Other** _____

Name of Testing Laboratory MRO EXPRESS City BOCA RATON State FL ZIP 33496

Name of Medical Review Officer (MRO) PHILIP A. LOPEZ, MD Phone # 954-592-3680

Have all employees hired prior to the date of this application been provided at least one hour of substance abuse training? Yes ☐ No ☑

Have all employees hired prior to the date of this application been informed of your company's drug free program policies? Yes ☑ No ☐

Effective date of your program 4/3/2000

Renewal applicants only:

Number of tests performed in past 12 months for each of the following:

Job Applicants:	Total 6	Positive 0	Routine Fitness for Duty:	Total 0	Positive _____
Post work accident:	Total _____	Positive 0	EAP Follow-up:	Total 0	Positive _____
Random (optional):	Total _____	Positive 0	Reasonable Suspicion	Total 0	Positive _____

Have all employees that have undergone substance abuse training acknowledged, in writing, their attendance at that training and the existence of your company's drug free program policies? Yes No

I hereby certify that all provisions and requirements of the Tennessee Drug-Free Workplace Program as established by T.C.A. have been met and implemented. (To be signed by all applicants)

Dela Rollins Owner — Dela Rollins — 9.17.25

Owner/Officer's Signature and title — Printed name — Date

W. Janca Wheaton — 9/17/2025

Bureau of Workers' Compensation Representative Signature — Title — Accepted Date

50-9-113. State and local government construction contracts

(a) Each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services or who is awarded a contract to provide construction services or who provides construction services to the state or local government shall submit an affidavit stating that such employer has a drug-free workplace program that complies with this chapter, in effect at the time of such submission of a bid at least to the extent required of governmental entities. Any private employer that certifies compliance with the drug-free workplace program, only to the extent required by this section, shall not receive any reduction in workers' compensation premiums and shall not be entitled to any other benefit provided by compliance with the drug-free workplace program set forth in this chapter. Nothing in this section shall be construed to reduce or diminish the rights or privileges of any private employer who has a drug-free workplace program that fully complies with this chapter. For purposes of compliance with this section, any private employer shall obtain a certificate of compliance with the applicable portions of the Drug-free Workplace Act from the department of labor and workforce development. No local government or state governmental entity shall enter into any contract or award a contract for construction services with an employer who does not comply with the provisions of this section.

b) For the purposes of this section, "employer" does not include any utility or unit of local government. "Employer" includes any private company and/or corporation.

(c) If it is determined that an employer subject to the provisions of this section has entered into a contract with a local government or state agency and such employer does not have a drug-free workplace pursuant to this section, such employer shall be prohibited from entering into another contract with any local government or state agency until such employer can prove compliance with the drug-free workplace program pursuant to this section. If the same employer again contracts with any local government or state agency and does not have a drug-free workplace program pursuant to this section, then such employer shall be prohibited from entering into another contract with any local government or state agency for not less than three (3) months from the date such violation was discovered and verified and shall be prohibited from entering into another contract until such employer complies with the drug-free workplace program pursuant to this section. If the same employer for a third time contracts with any local government or state agency and does not have a drug-free workplace program pursuant to this section, then such employer shall be prohibited from entering into another contract with any local government or state agency for not less than one (1) year from the date such violation was discovered and verified and shall be prohibited from entering into another contract until such employer complies with the drug-free workplace program pursuant to this section.

(d) A written affidavit by the principal officer of a covered employer provided to a local government at the time such bid or contract is submitted stating that the employer is in compliance with this section shall absolve the local government of all further responsibility under this section and any liability arising from the employer's compliance or failure of compliance with the provisions of this section.

[Acts 2000, ch.918,§§ 1,2.]

TOWN OF SMYRNA CONSTRUCTION CONTRACT

CERTIFICATE OF NONDISCRIMINATION

As Bidder, Contractor, or Subcontractor on Town of Smyrna Construction Project,

Rollins Excavating Co., LLC

1. the undersigned states that he does not discriminate against any subcontractor, employee or applicant for employment on the grounds of race, color, national origin or sex and, if awarded a contract for this project, agrees in performance of work:

2. not to discriminate against any subcontractor, employee, or applicant for employment on the grounds of race, color, national origin or sex;

3. to maintain payrolls of laborers and mechanics employed on this contract until 90 days after final release and final payment by the Town;

4. require a similar certificate to be executed by each subcontractor at the time a subcontractor is executed under the contract with the requirement that such subcontractor agrees to require a similar certificate of requirement on any lower tier of subcontractors.

Contractor's Name Rollins Exc Co, LLC Date 5/5/2026

Signature Dela Rollins Title President

Printed or typed name and title

Dela Rollins

TOWN OF SMYRNA

TITLE VI COMPLIANCE SURVEY

The Town of Smyrna intends to fully comply with the Tennessee Department of Transportation's policy regarding TITLE VI of the CIVIL RIGHTS ACT of 1964; 49 CFT, PART 21; related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation on the grounds of race, color, gender, age, disability or national origin.

Please complete the following information:

NAME OF COMPANY Rollins Excavating Co., LLC

NAME OF OWNER/CONTRACTOR: Dela Rollins

ADDRESS OF OWNER/CONTRACTOR: 1468 Middle TN Blvd, M'boro

COUNTY: Rutherford

TYPE OF SERVICES PROVIDED: Concrete Construction

CONTRACT: Annual Concrete Contract

OWNER/CONTRACTOR (Race/Gender)		EMPLOYEES (Number in each category)	
White Male		White Males	9
White Female	1	White Females	2
African-American Male		African-American Males	
African-American Female		African-American Females	
Hispanic Male		Hispanic Males	14
Hispanic Female		Hispanic Females	1
Native American Male		Native American Males	
Native American Female		Native American Females	
Asian-American Male		Asian-American Males	
Asian-American Female		Asian-American Females	
Other _____ Male		Other _____ Males	
Other _____ Females		Other _____ Females	

TOWN OF SMYRNA CONSTRUCTION CONTRACT

CERTIFICATE OF NON-ILLEGAL IMMIGRANT USE

As Bidder, Contractor, or Subcontractor on Town of Smyrna Construction Project,

Rollins Excavating Co., LLC

1. the undersigned states that he does not knowingly utilize the services of **illegal immigrants** in the performance of a contract for goods or services entered into with the Town of Smyrna:

2. and will not knowingly utilize the services of any subcontractor who will utilize the services of **illegal immigrants** in the performance of the contract;

3. If any person who contracts to supply goods or services to the Town of Smyrna or who submits a bid to contract to supply goods or services to the state or other state entities, is discovered to have knowingly utilized the services of **illegal immigrants** in the performance of the contract to supply goods or services to the Town of Smyrna, the Town of Smyrna shall declare that person to be prohibited from contracting for or submitting a bid for any contract to supply goods or services to the Town of Smyrna for a period of one (1) year from the date of discovery of the usage of **illegal** immigrant services in the performance of a contract to supply goods or services to the Town of Smyrna

Contractor's Name Rollins Exc. Co., LLC Date 5/5/2026

Signature Dela Rollins Title President

Printed or typed name and title .

Dela Rollins

TOWN OF SMYRNA CONSTRUCTION CONTRACT

CERTIFICATE OF NON-COLLUSION

As Bidder, Contractor, or Subcontractor on Town of Smyrna Construction Project:

Rollins Excavating Co., LLC

the undersigned hereby declares that no person or party other than the undersigned has any interest whatever in the submitted bid proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith.

Contractor's Name Rollins Exc. Co., LLC. Date 5/5/2026

Signature Dela Rollins Title President

Printed or typed name and title

Dela Rollins



AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20___, by and between _____, a _____ _____ (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of _____.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Request for Proposals attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "RFP"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the RFP and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: Della Rollins
Title: President

ATTEST: J Blanco

_____

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the concrete work shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this RFP. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description
	None.

By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the RFP not noted above.

Rollins Exc. Co., LLC
COMPANY

615.890.0722
TELEPHONE NUMBER

Dela Rollins
REPRESENTATIVE NAME

President
REPRESENTATIVE TITLE

Dela Rollins
SIGNATURE

Rolexllc@aol.com
E-MAIL ADDRESS

State of Tennessee

45340 / 15066638

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
ROLLINS EXCAVATING CO., LLC

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 28516
LIC STATUS: ACTIVE
EXPIRATION DATE: January 31, 2028
UNLIMITED; HRA-A; HRA-B; HRA-C; MU-A.3

IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

PUBLIC WORKS CONCRETE BID TAB - May 7, 2026 @ 10:00 A.M.

				Roy T. Goodwin Contractors		Grade A Construction		Rollins Excavating			
ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
TOS - 1	3000 PSI CONCRETE FURNISHED (delivered to the Town in an amount equal to or less than one cubic yard)	30	C.Y.	$630.00	$18,900.00	$548.00	$16,440.00	$100.00	$3,000.00		
TOS - 2	3000 PSI CONCRETE FURNISHED (delivered to the Town in an amount greater than one cubic yard)	30	C.Y.	$269.00	$8,070.00	$274.00	$8,220.00	$150.00	$4,500.00		
TOS - 3	4000 PSI CONCRETE FURNISHED (delivered to the Town in an amount less than or equal to one cubic yard)	30	C.Y.	$655.00	$19,650.00	$558.00	$16,740.00	$100.00	$3,000.00		
TOS - 4	4000 PSI CONCRETE FURNISHED (delivered to the Town in an amount greater than one cubic yard)	10	C.Y.	$480.00	$4,800.00	$284.00	$2,840.00	$150.00	$1,500.00		
TOS - 5	CONCRETE LINE PUMP (per hour use)	16	HRS	$625.00	$10,000.00	$1,350.00	$21,600.00	$200.00	$3,200.00		
TOS - 6	CONCRETE BOOM TRUCK PUMP (per hour use)	24	HRS	$720.00	$17,280.00	$1,550.00	$37,200.00	$25.00	$600.00		
202-03	REMOVAL & DISPOSAL OF RIGID PAVEMENT (SIDEWALK, ETC.)	1000	S.Y.	$91.00	$91,000.00	$36.40	$36,400.00	$40.00	$40,000.00		
202-08.10	REMOVAL OF CURB (EXTRUDED, DETACHED, CURB & GUTTER)	1000	L.F.	$56.00	$56,000.00	$16.45	$16,450.00	$20.00	$20,000.00		
604.03 (c)	HIGH EARLY STRENGTH CONCRETE (additional cost per cubic yard)	20	C.Y.	$80.00	$1,600.00	$28.00	$560.00	$3.00	$60.00		
701-01.01	CONCRETE SIDEWALK (4-INCH DEPTH, 4000 PSI, BROOM FINISH)	25,000	S.F.	$23.00	$575,000.00	$9.25	$231,250.00	$8.00	$200,000.00		
920-12.01	EXPOSED AGGREGATE CONCRETE SIDEWALK (4-INCH DEPTH, 3000 PSI), (See Sect. II note 4)	200	S.F.	$27.00	$5,400.00	$41.60	$8,320.00	$12.00	$2,400.00		
701-01.07	EXPOSED AGGREGATE CONCRETE DRIVEWAY (6-INCH DEPTH, 4000 PSI, WITH FIBER MESH)	200	S.F.	$28.10	$5,620.00	$42.75	$8,550.00	$10.00	$2,000.00		
701-02.01	CONCRETE HANDICAP RAMP (4-INCH THICKNESS, 3000 PSI, RETROFIT W/DETECTABLE WARNING PER TOWN STANDARD)	1,200	S.F.	$48.00	$57,600.00	$43.45	$52,140.00	$28.00	$33,600.00		

				Roy T. Goodwin Contractors		Grade A Construction		Rollins Excavating			
ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
701-02.02	CONCRETE DRIVEWAY (BROOM FINISH, 4-INCH DEPTH, 4000 PSI, WITH FIBER MESH)	1000	S.F.	$29.00	$29,000.00	$25.90	$25,900.00	$9.00	$9,000.00		
920-10.01	CONCRETE DRIVEWAY (BROOM FINISH, 6-INCH DEPTH, 4,000 PSL W/FIBER MESH),	1,000	S.F.	$34.00	$34,000.00	$27.50	$27,500.00	$12.00	$12,000.00		
905-01 (A)	BLACK FIBER BOARD EXPANSION JOINT	750	L.F.	$4.30	$3,225.00	$2.60	$1,950.00	$0.25	$187.50		
905-01 (B)	RUBBERIZED EXPANSION JOINT (ASTM D-1751-97)	750	L.F.	$1.25	$937.50	$3.45	$2,587.50	$0.25	$187.50		
702-01.01	EXTRUDED MOUNTABLE CURB (NEW INSTALLATION 6-INCH, TDOT STD.)	1,000	L.F.	$47.00	$47,000.00	$16.30	$16,300.00	$9.00	$9,000.00		
702-01.02	6-INCH CONCRETE POST CURB (NEW INSTALLATION, TDOT STD.)	500	L.F.	$79.50	$39,750.00	$28.05	$14,025.00	$25.00	$12,500.00		
920-21	CONCRETE COMBINED CURB & GUTTER (NEW INSTALLATION, TDOT STD. 6-24)	300	L.F.	$130.00	$39,000.00	$37.85	$11,355.00	$28.00	$8,400.00		
920-21 (A)	CONCRETE COMBINED CURB & GUTTER (NEW INSTALLATION, OVER 300 L.F., TDOT STD. 6-30)	100	L.F.	$140.00	$14,000.00	$52.75	$5,275.00	$32.00	$3,200.00		
920-21 (B)	CONCRETE COMBINED ROLLOVER CURB & GUTTER (NEW INSTALLATION, TOWN OF SMYRNA STANDARD 12-24)	100	L.F.	$124.00	$12,400.00	$69.15	$6,915.00	$28.00	$2,800.00		
920-17	EXTRUDED MOUNTABLE CURB (REPAIR INSTALLATION 6-INCH, OVER 300 L.F., TDOT STD.) see Section II, note 6	100	L.F.	$75.00	$7,500.00	$33.55	$3,355.00	$9.00	$900.00		
703-02	CEMENT CONCRETE DITCH PAVING (FIBER MESH REINFORCED)	50	C.Y.	$760.00	$38,000.00	$478.00	$23,900.00	$400.00	$20,000.00		
920-50.01	ADJUSTMENT OF CATCH BASIN GRATES & FRAMES	10	EACH	$600.00	$6,000.00	$1,253.00	$12,530.00	$300.00	$3,000.00		
920-50.02	ADJUSTMENT OF WATER VALVE BOXES	10	EACH	$300.00	$3,000.00	$1,252.00	$12,520.00	$300.00	$3,000.00		
920-50.04	ADJUSTMENT OF MANHOLE COVERS & FRAMES	10	EACH	$600.00	$6,000.00	$1,255.00	$12,550.00	$300.00	$3,000.00		
920-50.05	ADJUSTMENT OF WATER METERS	10	EACH	$600.00	$6,000.00	$1,255.00	$12,550.00	$125.00	$1,250.00		
	TOTAL BASE BID				**$1,156,732.50**		**$645,922.50**		**$402,285.00**		

				Roy T. Goodwin Contractors		Grade A Construction		Rollins Excavating			
ITEM NO.	ITEM DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
	Attendees										

TOWN OF SMYRNA - ANNUAL CONCRETE WORK FOR PUBLIC WORKS
PROPOSAL EVALUATION - MAY 7, 2026

CRITERIA	Roy T. Goodwin Contractors	Grade A Construction LLC	Rollins Excavating
1. HISTORY AND RESOURCES OF THE COMPANY	44	47	58
2. EXPERIENCE ON SIMILAR CONTRACTS AND PROJECTS	39	43	55
3. MOBILIZATION AND RESPONSE	45	47	66
4. PRICE	55	75	100
TOTALS	183	212	279

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 7.
Department: Public Works
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with the Greater Nashville Regional Council (GNRC) to model our existing roadway system and incorporate proposed traffic from approved residential developments in order to formulate a tentative schedule of anticipated intersection and roadway upgrades on the west side of I-24.

Fiscal Impact:
The funds for this traffic projection model will be taken out of the Public Works Line Item for Engineering Services. This line item will need to be amended to provide the additional funds for this work. The GNRC fully loaded billable rate fee for service work is **$110 per hour**.

Contract Type:
Original Contract

Contract Term (if applicable):
This work is anticipated to be complete within 3 months.

Background:
As there are several subdivisions under construction on the west side of Smyrna and traffic demands are increasing, we have been evaluating horizon years for upgrades to intersections and road widening projects to spend funds accurately. GNRC has modeling software that will allow us to be able to develop a long-range plan for infrastructure upgrades.

The cost will depend on how the Town wants to prioritize the level of detail and the prioritization of tasks within our timeline. The GNRC fully loaded billable rate fee for service work is **$110 per hour**.

Summary:
GNRC has modeling software that will allow us to develop a long-range plan for infrastructure upgrades. This plan will be used to target funds appropriately.

GNRC has identified the following areas of work:

Task 1. Financial Analysis of List of Projects – Validation of cost estimates, applying inflationary adjustments for projects that are mid- and long-term, and providing a set of recommendations for each project as to what funding sources make the most sense based on project details.

Task 2. ROW Preservation Analysis – Review of land acquisition needs for greenfield projects, unconstrained corridors, and constrained corridors to help guide land use planning, the development review process, and cost estimation.

Task 3. Project Sequencing – Assessment of project dependencies and other factors to determine the best sequence for implementing the list of projects the Town has identified in the Major Thoroughfare Plan.

Task 4. Quick Build and Operational Improvements – Identification of short-term improvements or early-phase work that can be made in advance of the longer-term projects. Ideally, quick builds or operational improvements would provide an opportunity to address current needs while taking incremental steps towards the ultimate vision for a corridor.

Task 5. Project Prioritization Methods – An evaluation of the Town's current project prioritization method to ensure that it 1) aligns with grant programs, 2) provides an opportunity for qualitative input from leaders and/or the public, and 3) incorporates quantitative metrics to help ensure that projects are prioritized based on an unbiased assessment of community need.

Task 6. Capital Planning Software – An assessment of software tools that can help the Town consolidate its project prioritization process, financial planning, and project sequencing activities in a single capable platform (e.g., Decision Lens). GNRC can assist with vendor selection and software implementation and even cost-share on a tool if there is the potential for other communities to benefit from the model.

Recommended Council Action:

Staff recommends the Council approve the Mayor to sign this agreement.

Attachments:

None

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 8.
Department: Public Works
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with S&W Contracting to replace the existing traffic cabinet at the intersection of Sam Ridley and Weakly Lane.

Fiscal Impact:
The project cost is $19,500 and will be taken out of State Street Aid for Traffic Equipment. Currently, we have $90,252.50 in this GL Account.

Contract Type:
Original Contract

Contract Term (if applicable):
This proposal may be withdrawn by the contractor if not accepted within 30 days.

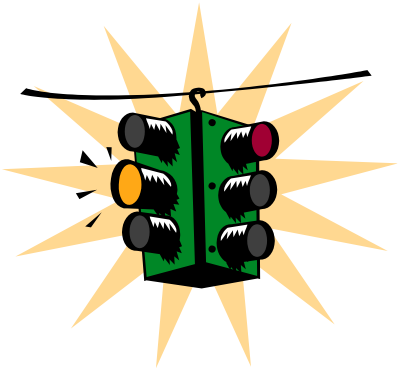
Background:
The existing cabinet is an older model and no longer consistently accommodates the flashing left-turn arrow. There are communication errors occurring between the cabinet, conflict monitor, and the controller, causing the signal to go into flash.

Summary:
This project includes replacing the older TS1 cabinet with a TS2 cabinet that can accommodate the flashing left turn arrow. We requested and received written quotes from S&W and Stansell. S&W provided the lower quote. The cabinet is sole sourced and provided by the contractor. This cabinet matches other cabinets that we have in place.

Recommended Council Action:
Staff recommends Town Council approve the Mayor to sign the agreement.

Attachments:
1. Sam Ridley at Weakley Bid Proposal 4-24-26

S&W CONTRACTING COMPANY, LLC.
ELECTRICAL CONTRACTORS - TRAFFIC DIVISION
952 NEW SALEM ROAD
MURFREESBORO, TENNESSEE 37129
OFFICE: (615) 893-2511 FAX: (615) 895-2030



BID PROPOSAL

TO: Town of Smyrna

ATTN: Jonathan Hemenway

RE: Weakley Ln at Sam Ridley Pkwy

DATE: 24-Apr-26

PHONE: 615-459-9766 EMAIL: jonathan.hemenway@townofsmyrna.org

FROM: Jeffrey Reed

S&W Estimate No.: J 4/24/2026

S&W Contracting Company, LLC. is pleased to offer the following Proposal for the Equipment, Labor, and Materials necessary to perform the Electrical Work associated with the above referenced Project.

Our Bid in the amount of: **$19,500.00**

Includes: Purchase and install of replacement pole mounted TS2 Type 1 Cabinet.
Traffic control and all material for the swap is included>

Existing electronics to be moved to new cabinet.

Excludes: **Bond, Electrical Design, Engineering & Layout, Easements, Pavement Markings Utility Fees Sidewalk Repair, Street Repair, Field Repair, Rock, Roadway Permits**

Invoice payment is due within 30 days of receipt. A monthly late fee of 1.5% of the total invoice amount will be charged on all overdue payments.
Customer further agrees to pay all costs of collection, including reasonable attorney's fees on any outstanding balance.

*The parties acknowledge that the cost of materials used in the performance of this Agreement may be subject to fluctuations caused by changes in tariffs, duties, or trade regulations imposed after the effective date of this agreement or the execution of any applicable Work Order or Purchase Order. In the event that any such changes result in a material cost increase of 4% or more for any materials necessary to perform the Work, we will notify increase and the impact on the project budget.

Acceptance of Proposal - You are authorized to do the work as specified:

Signature:_____ **Signature:**_____

Date of Acceptance:_____

Thank you for considering S&W Contracting Company, LLC. in the work. Should you have any questions, please do not hesitate to call me at any time. This proposal may be withdrawn by us if not accepted within ***30*** days.

Authorized Signature: Jeffrey Reed

Jeffrey Reed
Project Manager, Traffic Division
Mobile: (615) 207-4471
Office: (615) 893-2511
Email: jreed@sandwcontracting.com

State of Tennessee License
ID Number: 18759
Exp. Date: 02/28/26
Class: BC; CE; CE-B; CE-C; CMC-A; CMC-C; HRA-E(1); UNLIMITED

"SUPPORT OUR TROOPS - GOD BLESS AMERICA"

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 9.
Department: Public Works
Date: May 28, 2026

Subject:
Approval of the terms of and authorization for the Mayor to execute, a time extension with TDOT for PIN 125507 (ITS Phases 3, 4, 5) to February 28, 2027, to complete the project and submit all close-out documentation.

Fiscal Impact:
There is no fiscal impact. This is just a contract time extension agreement with TDOT.

Contract Type:
Contract Renewal

Contract Term (if applicable):
This contract will expire February 28, 2027.

Background:
The extension covers the additional time needed for the additional work to replace a portion of the GIS Fiber from Sam Griffin Road to Town Hall.

Summary:
The existing fiber has been spliced together several times and is near the end of its lifespan. This replacement fiber is approximately $250,000 in future savings to the town and will be 100% grant funded by the CMAQ grant. This extension is just to complete the close out paperwork. This does not extend the anticipated date of substantial completion. Substantial completion is still scheduled for August 2026.

Recommended Council Action:
Staff recommends Town Council approve the Mayor to sign the extension.

Attachments:
1. Contract Extension - PIN 125507

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
LOCAL PROGRAMS & COMMUNITY INVESTMENTS DIVISION
12TH FLOOR, WILLIAM R. SNODGRASS TOWER
312 ROSA L. PARKS AVENUE
NASHVILLE, TENNESSEE 37243
(615) 741-2208

WILL REID
COMMISSIONER

BILL LEE
GOVERNOR

April 27, 2026

The Honorable Mary Esther Reed
Mayor, Town of Smyrna
315 South Lowry Street
Smyrna, TN 37167

Re: Intelligent Transportation System Phases III, IV, V
Smyrna, Rutherford County
PIN: 125507.00
Federal Project Number: CM-9315(11)
State Project Number: 75LPLM-F3-066
Agreement Number: 170066

Dear Mayor Reed:

I am attaching an amendment to the original contract to this letter. The amendment extends the expiration date of the contract. Please review the amendment and advise me if it requires further explanation. If you find the amendment satisfactory, please execute it in accordance with all rules, regulations, and laws. Adobe Sign will then forward the document for the signature of the attorney for your agency. Once the amendment is fully executed Adobe Sign will email you a link to the fully executed amendment.

If you have any questions or need any additional information, please contact Robert Harris at 629-253-5880 or robert.harris@tn.gov.

Sincerely,

Mike Gilbert
Manager, Local Programs & Community Investments Division

Attachment

Amendment Number: 3

Agreement Number: 170066

Project Identification Number: 125507.00

Federal Project Number: CM-9315(11)

State Project Number: 75LPLM-F3-066

THIS AGREEMENT AMENDMENT is made and entered into this _____ day of _____, 20___ by and between the STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION, an agency of the State of Tennessee (hereinafter called the "Department") and the TOWN OF SMYRNA (hereinafter called the "Agency"), for the purpose of providing an understanding among the parties of their respective obligations related to the management of the project described as:

Intelligent Transportation System Phases III, IV, V

1. The language of Agreement # 170066 A2 dated August 15, 2023 Section B.2 a) is hereby deleted in its entirety.

2. The following is added as B.2 a) .

B.2 a) The Agency agrees to complete the herein assigned phases of the Project on or before **February 28, 2027**. If the Agency does not complete the herein described phases of the Project within this time period, this Agreement will expire on the last day of scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Agency and granted in writing by the Department prior to the expiration of the Agreement. An extension of the term of this Agreement will be effected through an amendment to the Agreement. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the expiration date of the Agreement will not be reimbursed by the Department.

All provisions of the original contract not expressly amended hereby shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their respective authorized officials on the date first above written.

TOWN OF SMYRNA

By: _____ _____

Mary Esther Reed **Date**
Mayor

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

By: _____ _____

Will Reid **Date**
Commissioner

APPROVED AS TO
FORM AND LEGALITY

By: _____ _____

Jeff Peach **Date**
Attorney

APPROVED AS TO
FORM AND LEGALITY

By: _____ _____

Leslie South **Date**
General Counsel

By: _____ _____

Steve Allen **Date**
Director, Local Programs
& Community Investments
Division

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 10.
Department: Public Works
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with TLC Pro Roofing to install a spray on rubber membrane over the existing roof at the Building and Grounds Maintenance Shop.

Fiscal Impact:
Currently, BGM has $20,000 for shop improvements to their facility under GL Account number 320-41800-970 for repairs to their building. This quote is less than the amount budgeted.

Contract Type:
Original Contract

Contract Term (if applicable):
This work is warranted for 12 years on material and 2 years for labor.

Background:
The roof of the BGM back shop is currently experiencing leaks during rain events due to multiple areas of corrosion that have resulted in perforations.

Summary:
To prevent damage to shop equipment from water intrusion, it is recommended that a spray-applied roof coating system be installed to provide a continuous, watertight barrier.

Recommended Council Action:
Staff recommends Town Council approval and authorization for the Mayor to execute the agreement.

Attachments:
1. Town of Smyrna Coating Proposal
2. 04-30-2026-BGM Roof from TLC Roofing
3. TOS Std Contract Addendum_1

Specification for Roof Coating

Smyrna
Celebrating 250 Years of American Independence

April 29, 2026

For the Property Located at:
147 S Lowry St
Smyrna, Tennessee 37167



I. Force Majeure, Supply Chain Interruptions and Cost Escalation: Neither party shall be liable for any delays or failures in performance resulting from acts beyond its reasonable control including, without limitation, acts of God, acts of war or terrorism, shortage of supply or shipping, breakdowns or malfunctions, interruptions or malfunction of computer facilities or data, labor difficulties or civil unrest. Notwithstanding this, in the event of such an occurrence, each party agrees to make a good faith effort to fulfil its obligations hereunder. We reserve the right to substitute products or obtain them from other sources and adjust project scope and timing based on product costs and availability, and in the event of sudden or unanticipated price increases to adjust pricing to accommodate the additional cost.

II. Jurisdiction and Venue: This Contract is hereby deemed fully executed in the State of Michigan and shall be governed and construed in accordance with Michigan law. The Parties hereby expressly consent to jurisdiction and venue for any breach of, or claims pursuant to, this contract to be held in the District, Circuit, or Federal Courts located in Grand Rapids, Kent County, Michigan.

III. Payment Terms: Fifty percent (50%) of the Contract Price is due upon execution of this Agreement and payable within ten (10) days to permit material procurement. The balance, including approved or mandatory Change Orders ("CO's") and additional Work, is due upon Substantial Completion, defined as when the roof system can be used for its intended purpose notwithstanding minor punch list items. Punch list or warranty items, including minor leaks not materially impairing use, shall not justify withholding payment. In the event any larger items remain incomplete at the end of a project, we will do an interim billing with a reasonable retainage of 5-10% of the amount so as to both protect the Owner and not unduly withhold payment. Amounts unpaid after thirty (30) days shall incur a finance charge of 1.5% per month or the maximum rate permitted by law. A 3% surcharge applies to credit card payments exceeding $2,500 where permitted by law. Weather Shield ("WS") may suspend Work for nonpayment without breach and shall be entitled to time extensions and additional costs resulting therefrom, and Owner shall pay all costs of collection, including attorneys' fees, expert fees, court costs, and lien foreclosure expenses. Warranties are conditioned upon full payment and are suspended or voided for nonpayment as permitted by law. WS reserves all lien, bond, and statutory rights, and no change, back-charge, offset, or claim is valid unless written notice is delivered within seven (7) days of discovery and approved in writing by WS, failing which it is waived. Due to the imminent risk of leakage and the associated damage that could occur, CO's submitted by WS must be approved or rejected within twenty-four (24) hours; failure to respond timely constitutes acceptance and authorization to proceed at the stated price. Replacement of deteriorated roofing, decking, insulation, or wood blocking discovered during construction is pre-authorized and shall be billed as additional Work**.** If Owner declines required changes, WS may suspend Work without liability and shall be entitled to all costs incurred, including costs of delay, demobilization and remobilization, plus its normal associated overhead and profit. WS retains ownership of all surplus materials. The Scope reflects WS's interpretation of applicable codes; final authority rests with code officials. Code-required modifications, corrections, or unanticipated compliance measures constitute compensable Change Orders. Permit fees and Factory Mutual (FM) compliance are excluded unless expressly included. Weather suitability and safety shall be determined in WS's sole professional judgment. WS does not provide architectural or engineering services; design adequacy, structural capacity, wind uplift design, drainage design, and overall code compliance remain solely the responsibility of Owner and its Architect or Engineer. Shop drawings, submittals, or recommendations by WS are for construction coordination only and do not create design liability. Due to labor and material volatility, WS may make reasonable substitutions and adjust pricing for material cost increases with written notice and supporting documentation. Owner may cancel the affected portion before materials are ordered; after procurement, cancellation charges, restocking fees, and incurred costs shall apply. WS shall not be liable for delay or extended performance damages arising from, and shall be entitled to equitable adjustments in price and time for, delays, disruptions, or impacts beyond its control, including, but not limited to, restricted access or work hours, concealed conditions, snow, ice, or water removal, labor or material shortages or escalations, inspections, governmental actions, orders, or investigations, immigration or other enforcement actions, weather, or acts of God. Owner shall provide safe, uninterrupted access and shall maintain "all risk" property insurance covering the Work, structure, and contents of the building during construction and shall obtain a waiver of subrogation in favor of WS to the fullest extent commercially available. Owner represents the premises are free of hazardous materials, and WS assumes no responsibility for identification or remediation of hazardous substances. Concealed conduits (including below deck), wiring, utilities, or hidden conditions may exist; repairs to such items impacted during installation shall be at Owner's expense unless directly caused by WS's failure to follow generally accepted industry standards. Owner expressly acknowledges that roofing operations inherently cause vibration, dust, debris, and at times incidental water intrusion; except to the extent directly caused by WS's failure to meet generally accepted industry standards, WS is not responsible for damage to interiors, contents, equipment, inventory, data systems, or tenant property; nor for pre-existing conditions, latent defects, structural movement,

trapped moisture, third-party Work, mold or biological growth, or areas outside its scope. Risk of loss to the structure and contents remains with Owner, who shall protect interiors, furnishings, contents, equipment, inventory, data systems, or tenant property. WS has the right, but not the obligation, to implement reasonable remediation, drying and/or cleanup measures to mitigate damage during roofing operations. To the fullest extent permitted by law, Owner shall indemnify, defend, and hold harmless WS and its officers, employees, and agents from claims, damages, losses, and expenses, including reasonable attorneys' fees, arising out of (a) Owner's breach, (b) the negligent or wrongful acts or omissions of Owner or those under its control, (c) injury to Owner's employees, tenants, contractors, or invitees, or (d) site conditions not created by WS, except to the extent caused by WS's sole negligence. To the fullest extent permitted by law, WS's total cumulative liability shall not exceed the Contract Price actually paid to WS. WS shall not be liable for consequential, incidental, indirect, special, punitive, delay, loss-of-use, lost-rent, or business interruption damages, exemplary or liquidated damages, regardless of theory. Other than warranty claims, any claim against WS must be filed within one (1) year of Substantial Completion or it is permanently barred. This Agreement is governed by Michigan law with exclusive venue in Michigan courts. The prevailing party shall recover reasonable attorneys' fees. The parties waive trial by jury. If any provision is held invalid or unenforceable, it shall be modified to the maximum extent permitted by law, and the remainder shall remain in effect. This Agreement constitutes the entire agreement of the parties. Proposal and pricing are valid for thirty (30) days unless extended in writing.

IV. Additional Unit Prices: In the event that deteriorated roof deck or wood blocking is discovered during construction the unit rates to remove and replace these items are as follows: A Metal Deck - $13.46 per square foot, B Metal Deck - $9.89 per square foot, Plywood Deck - $8.75 per square foot, Wood Plank Deck - $18.33 per square foot, 2" x 4" Wood Blocking - $4.25 per lineal foot, 2" x 6" Wood Blocking - $4.50 per lineal foot, 2" x 8" Wood Blocking - $4.95 per lineal foot, 2" x 10" Wood Blocking - $5.78 per lineal foot, 2" x 12" Wood Blocking - $7.15 per lineal foot. These rates exclude disconnecting and/or supporting equipment, ceilings, or other items that are attached to the underside of the roof deck, and cleanup of dust, dirt, or debris as a result of tear off or deck replacement, which can only be done on a T&M (time and materials) basis. *Due to the safety hazards to our workers and your staff inside and the risk to your building and contents and staff from having an open roof, signing this document below preauthorizes us to perform all required deck or wood blocking replacement and related work immediately on the spot at the unit rates quoted here or on a T&M basis without seeking any further approvals or written Change Orders.*

Executive Summary & Investment for Town of Smyrna:

Scope of Work Included:

1. Install safety stands at perimeter of roof area per OSHA Safety Fall Protection Standards.
2. Clean roof of all loose debris& Power wash roof area to remove loose dirt, dust and debris.
3. Remove and replace rusted or damaged metal decking as needed.
4. Apply rust inhibiting primer to all rusted areas as needed. This is a high-performance corrosion control primer for use over steel and other metallic surfaces.
5. Flash all penetrations with an elastomeric coating for waterproofing protection.
6. Any areas of corrugation that are broken will be repaired by applying a base coat of elastomeric coating, a layer of polyester mesh for added strength, and a topcoat of elastomeric coating.
7. Replace all wood fasteners with new oversized fasteners.
8. Prime top of each fastener.
9. Detail each fastener using an elastomeric coating to achieve an approximate rate of 100 mils.
10. Unscrew each fastener on 120 linear feet of seam and lift apart.
11. Sand in between the seams to remove loose rust and debris.
12. Prime in between the seams as needed.
13. Apply a premium elastomeric sealant in between 120 linear feet of horizontal seams to form a gasket.
14. Screw horizontal seams together using self-tapping screws with neoprene washers. This will sandwich the elastomeric sealant in between the horizontal seams, which are critical areas of a metal roof.
15. After the horizontal seams have been fastened together; apply an elastomeric coating, at an approximate rate of 100 mils, over the areas that have been sandwiched together.
16. Spray a DTM primer to heavy rusted panels.
17. Spray apply white DTM acrylic industrial coating to the surface of roof at a rate of 1 ¼ gallons per 100 square feet. This product is a 100% acrylic emulsion, waterborne, corrosion resistant coating. It develops excellent early moisture resistance and has excellent exterior durability. This product can be used as a primer or alone as a primer top coating system.
18. All debris associated with this coating project will be removed from the job site upon completion of the project.

Investment: We propose to complete all work as described herein for the sum of (please initial):

____ DTM Acrylic Industrial Roof Coating, 5-year Leak and Coating Warranty: $19,580

Acceptance: I acknowledge that I have completely read this document and agree to be bound by all its terms and conditions, and that I have the authority to bind the entity named as the owner above:

Accepted By: _____ Title: _____ Date: ___/___/___

Respectfully submitted by,

Mike Ayers, Sales Executive

Smyrna Maintenance Shop Roof Estimate

03/05/2026

TLC Pro Roofing
TLC Pro Roofing, PO BOX 8084, Gallatin TN, 37066-8084
Phone: (615) 426-3924

Company Representative
Jimmy Schutt
Phone: (615) 238-5360
jimmy@tlcproroofing.com

Town of Smyrna Maintenance Shop / Pete Johnson
Town of Smyrna
145 South Lowry Street
Smyrna, TN 37167
(615) 663-6055

Job: 716: Town of Smyrna Maintenance Shop / Pete Johnson

American WeatherStar 12 Year Ure-A-Sil System

We hereby submit the following roofing proposal based on our conversations and on site visit for the installation of an American Weatherstar (AWS) Met-A-Sil roofing system over the existing metal roof on the referenced building. The roof surface area including the extra area created by the ribs in the metal roofing is approximately 3000 SF. The system will be installed per manufacture's installation specifications which includes:

1. Remove and repair ridge metal cap and extra metal.
2. Washing the entire roof area with ECOCLEANER 925. Rinsing thoroughly and drying. Removing any previous coatings or repairs for better adhesion.
3. Spot priming the roof there rust is present using AWS Red Oxide Primer 912.
4. Sealing the vertical seams with AWS 522 Urethane sealant.
5. Sealing exposed fasteners with AWS Brush Grade 522 Urethane sealant.
6. Filling flutes on transition with SPF foam to stop current leaks in area.
7. Sealing penetrations with AWS Brush Grade 522 and embedded fabric as needed.
8. Sealing the horizontal lap seams with AWS 522 Base Coat and embedded fabric.
9. Installing AWS 412 Silicone Top Coat over the entire roof at a rate of 1.5 gallons per 100 SF.
10. All labor, materials, clean up, to complete the job.
11. Material warranty for 12 years according to the terms of American WeatherStar material warranty.
12. Labor guaranteed for 2 years.

Qualifications:
1. We will need access to a hose bib to wash the roof. Water will be provided by the owner to wash the existing roof surface. Runoff water will NOT be collected. We will use biodegradable cleaners that are safe for the environment but the water will be dirty.
2. Any leaks caused by clogged gutters will not be covered under warranty.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. All workers covered by workman's comp insurance. Owner to carry fire, tornado and other necessary insurance.

This proposal may be withdrawn if not accepted within 30 days.

Payment to be made as follows: 50% due when product is delivered. Balance due upon completion.

$15,311.77

TOTAL $15,311.77

Company Authorized Signature

4-30-26
Date

Customer Signature

Date

Ure-A-Sil®

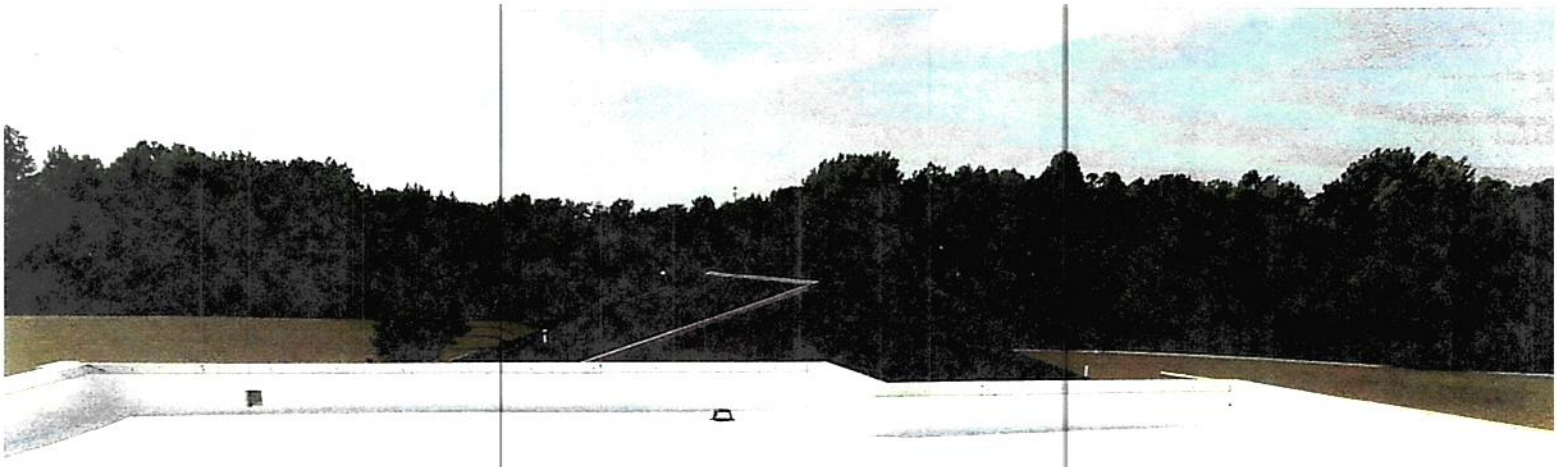
ROOF RESTORATION SYSTEM



THE ULTIMATE FLAT ROOF RESTORATION SOLUTION

www.americanweatherstar.com

American WEATHERSTAR®



Ure-A-Sil®

ROOF RESTORATION SYSTEM

THE URE-A-SIL ADVANTAGE

The Ure-A-Sil System, exclusively from American WeatherStar, is the ultimate commercial flat roof restoration solution. It combines the superior durability and adhesion qualities of urethane coating with the unsurpassed waterproofing and UV performance of silicone coating.

The Ure-A-Sil System is specifically designed to restore and protect a variety of commercial roofing materials from the damaging effects of the wind, rain, and sun exposure. It also helps combat the effects of northern climate conditions, including damage caused by freeze-thaw cycles.

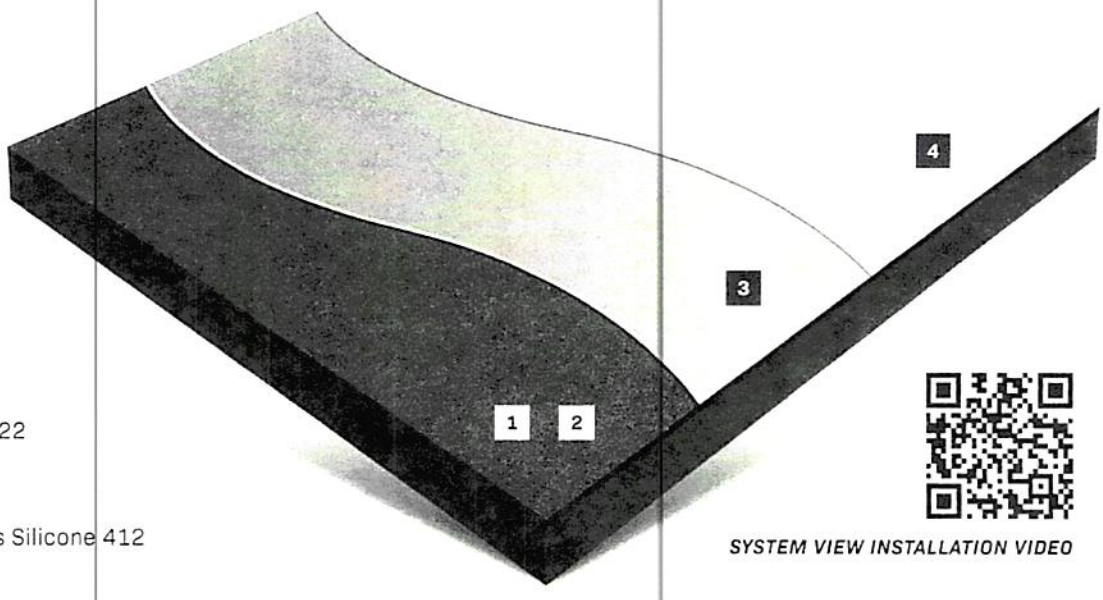
Ure-A-Sil provides a highly reflective and watertight membrane ideal for coating entire roofs, making spot repairs, or adding supplemental protection to flashing.

FEATURES & BENEFITS

- Half the cost of conventional roof replacement
- Stops leaks and improves existing roof performance
- Increases the lifespan of commercial flat roofs
- Improves energy efficiency
- Significantly reduces maintenance costs
- Highly resistant to ponding water
- Industry leading durability, reflectivity, and UV stability
- Cures to form a seamless and watertight membrane
- Excellent adhesion to a variety of flat roof substrates
- Minimal disruption to business
- Long-term NDL (no dollar limit) warranties available

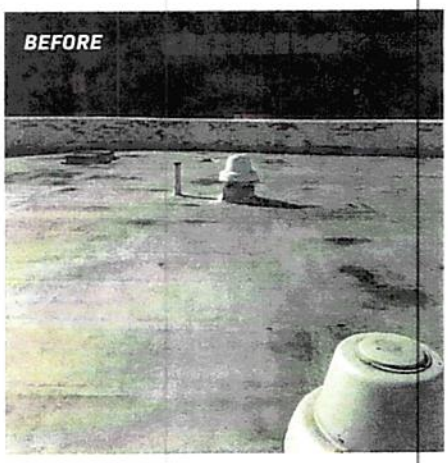
SUITABLE SUBSTRATES

- Spray Polyurethane Foam
- Modified Bitumen
- Built-Up Roofs
- Single-Ply (TPO, PVC)
- EPDM
- Concrete



1. Existing roof substrate
2. Urethane Brush-Grade 522
3. Aromatic Urethane 520
4. Silicone 410/High-Solids Silicone 412

SYSTEM VIEW INSTALLATION VIDEO







152°F ..... SURFACE TEMPERATURE ..... 96°F

Minimizing the sun's impact on your roof is key to its longevity. The majority of commercial flat roofing materials are not adequately designed to prevent the flow of heat from constant UV exposure. The Ure-A-Sil roof restoration system is proven to mitigate the damaging effects of the sun on flat roof surfaces and effectively reduce interior cooling costs by up to 30%.

APPLICATION PROCESS

SURFACE PREPARATION: To ensure maximum adhesion, the roof is pressure washed to remove all dirt, dust, debris, and any other foreign contaminants.

WATERPROOFING DETAILS: All seams, transitions, penetrations, drains, and other flashing details are waterproofed with Urethane Brush-Grade 522.

BASE COAT: A base coat application of Aromatic Urethane 520 provides the system with a durable, flexible, and fully-adhered foundation membrane.

TOP COAT: A top coat application of Silicone 410 or High-Solids Silicone 412 forms a seamless, rubber-like membrane that provides unsurpassed UV protection, reflectivity, and resistance to ponding water.

THE AMERICAN WEATHERSTAR DIFFERENCE

Founded in 2004, American WeatherStar is an established leader in the commercial roofing industry. We manufacture high-quality, sustainable, and energy-efficient roof restoration solutions for a variety of commercial and industrial applications.

With over 500 million square feet of commercial roofing warrantied throughout the United States, our fluid-applied roof restoration systems are proven to perform under the most extreme conditions and deliver long-lasting waterproofing protection.

The solutions we provide are specially formulated to stop leaks, reduce energy costs, and prolong service life. The quality control measures of our product manufacturing process go above and beyond industry standards to ensure our materials outperform expectations.

We work closely with our Approved Contractors on every project to ensure quality workmanship and customer satisfaction. For added protection and peace of mind, we offer long-term NDL (no dollar limit) labor and material warranty plans for eligible systems.

STARGARD™ WARRANTY PROGRAM

Protect your investment with the StarGard Warranty Program. We offer a variety of long-term NDL (no dollar limit) warranty options for qualified systems when installed by an American WeatherStar Approved Contractor.

12-YEAR | 15-YEAR | 20-YEAR



PROTECT YOUR INVESTMENT

With American WeatherStar's StarGard Warranty Program, commercial building owners can expect long-term protection and peace of mind. We provide a variety of long-term warranty alternatives when qualified systems are installed by an American WeatherStar Approved Contractor.

StarGard Warranty Program	GOOD ROOF COATING MATERIAL	BETTER NDL SYSTEM	BEST NDL SYSTEM ELITE
What's covered?	Material defects	Leaks caused by material defects & workmanship errors	Leaks caused by material defects & workmanship errors
Warranty fee?	No	Yes	Yes
Covers entire system?	Yes	Yes	Yes
No dollar limit for covered repairs?	Yes (material only)	Yes	Yes
Max term length?	20 years (material only)	Up to 15 years (depending on system)	20 years (labor & material)
Includes cost of material to correct problem?	Yes	Yes	Yes
Includes cost of labor to correct problem?	No	Yes	Yes
Requires annual inspection?	No	No	Yes
Recommended annual inspection?	Yes	Yes	Yes
Recommended semi-annual maintenance?	Yes	Yes	Yes
Requires document maintenance?	No	No	Yes
Who can offer warranty?	American WeatherStar Approved Contractor	American WeatherStar Approved Contractor	American WeatherStar Approved Contractor
StarGard+ Warranty Enhancements			
Is the warranty extendable?	Yes	Yes	No
Is the warranty renewable?	Yes	Yes	Yes
Is the warranty transferable?	Yes	Yes	Yes

*ALWAYS REVIEW WARRANTIES FOR COMPLETE COVERAGE AND RESTRICTIONS.

THE LEADER IN FLUID-APPLIED ROOF RESTORATION
8095 Padgett Switch Rd. | Irvington, AL 36544
info@americanweatherstar.com | 800-771-6643
www.americanweatherstar.com

American WEATHERSTAR®

STANDARD ADDENDUM TO AGREEMENT

This standard contract addendum is executed on the 9th day of June, 2026 by and between **THE TOWN OF SMYRNA, TENNESSEE,** a municipal corporation in the State of Tennessee, herein further referenced and identified as ("The Town") and TLC Pro Roofing herein further referenced and identified as ("Vendor") in order to amend the terms of the Agreement, including all attachments, exhibits, or any actual or virtual documents or writing, including, but not limited to, all any "clickwrap," "clickthrough" or "click and accept" agreement or other Terms of Service scheduled for presentation to the Town Council for approval on the 9th day of June, 2026.

WITNESSETH

WHEREAS, the parties wish to execute this addendum to the Agreement for the purposes of substituting, clarifying or inserting certain terms of or into their original Agreement executed on the _____ day of _____, 20____; and

WHEREAS, the terms of this addendum to the Agreement shall take precedence over all other terms, conditions or language to the contrary or in conflict with the language contained in the Agreement; however, any term or clause not modified by the provisions herein shall be governed by the original agreement. The parties agree that this addendum shall not be construed to create any ambiguity, it being the expressed intent of the parties that this addendum shall control;

THEREFORE, In consideration of using Vendor's form Agreement, the mutual promises set out herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by Vendor the parties hereto agree to the following:

1. VENUE: The parties agree that venue for any legal or other dispute arising under the terms of the original agreement or this addendum to agreement shall lie exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial;

2. CHOICE OF LAW: The Agreement shall be deemed to be entered into under Tennessee law, and the rights and obligation of the parties are governed by the laws of the State of Tennessee, without regard to its conflict of laws principles, and all obligations of the parties are performable in Smyrna, Tennessee.

3. INDEMNIFICATION: The parties hereto agree that Vendor shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Vendor in the performance of their obligations under the terms of the original agreement or this addendum to agreement and Vendor agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision. Any indemnity or hold harmless provision contained in the Agreement requiring the Town to indemnify or hold harmless Vendor or any other person or entity or any limitation of liability in favor of Vendor shall be deemed null, void and unenforceable against the Town under any and all circumstances.

4. NON-APPROPRIATION: Vendor acknowledges that the Town is a governmental entity, and the validity of the Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of the Agreement for services to be provided, the Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Vendor shall be returned to the Town.

5. TAX EXEMPTION: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Vendor with its Sales and Use Tax Exemption Certificate upon Vendor's request. Vendor shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Vendor shall assume all liability for such taxes, if any, that should be incurred.

6. NO ATTORNEY'S FEES: The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Vendor may incur due to breach of the original agreement or this addendum agreement by either party; and further, The Town shall not acquiesce to any term of the original contract/agreement that indicates or infers The Town may or shall be responsible for the fees of another party or the Vendor's attorney fees.

7. MEDIATION; NO ARBITRATION: The Town may, at its option, require the attempted resolution of any dispute arising under the original contract or this addendum to agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Vendor shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Vendor of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Vendor may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties. The parties hereby further agree that, except as provided for in this addendum or by applicable law, the parties shall not be required to participate in any alternative dispute resolution process or procedure, including but not limited to arbitration and med-arb, relating to disputes that arise between the parties to the Agreement.

8. FAILURE TO PERFORM: The parties agree, in the event Vendor fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement/Contract, the Town shall be reimbursed by Vendor for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Vendor to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Vendor shall have

fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement/Contract all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement/Contract. The parties further agree that if Vendor, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement/Contract, then the entire Agreement/Contract shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement/Contract due to Vendor's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement/Contract to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement/Contract, and Vendor shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement/Contract.

9. USE OF TOWN's LOGO OR NAME: Vendor shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Vendor shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of the Town.

10. WARRANTY: Vendor warrants that the product(s) herein, when used in accordance with the documentation, shall operate and conform in all material respects in conformity with this Agreement and the written representations of Vendor, including applicable user manuals and guides supplied by Vendor or with Vendor's Software. If it does not perform as warranted, Vendor shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Vendor. If Vendor cannot correct the product(s) within a reasonable period of time, Vendor shall refund the purchase price of the product(s).

11. SOFTWARE DEADLINE, TESTING AND ACCEPTANCE: If applicable to the Agreement, software provided by Vendor shall be installed for the purposes of

testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of the Agreement and this Addendum thereto, unless the Agreement states a specific date which is before or after said deadline. In Addition, software provided by Vendor to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Vendor with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Vendor, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Vendor to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Vendor to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

12. NO AUTOMATIC RENEWAL: The term of the Agreement shall not be renewed or extended beyond the initial term and any provision providing for automatic or continuing renewal of the Agreement is not applicable.

13. UNILATERAL MODIFICATION OF AGREEMENT NOT PERMITTED: Vendor may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Addendum, shall not alter this Addendum, and shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in the Agreement to the contrary, any change to the Agreement made by Vendor that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Addendum, and shall not alter this Addendum and shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement.

14. CHANGES TO TERMS. Except as provided in Paragraph No. 13 above pertaining to Vendor's Privacy Policy, Vendor shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to the Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Vendor will refund to the Town any payment made by the Town to Vendor equal to the difference between the number of months the payment was intended for and the number of months remaining on Agreement that the fee was intended to cover.

15. PRICE ASSURANCE: Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Vendor, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Vendor requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. CONFIDENTIALITY: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Addendum, the Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in the Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Vendor or provide Vendor with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. BOYCOTT OF ISRAEL: The Vendor certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

18. NO PRESUMPTION AGAINST DRAFTER: The parties are both business entities having substantial experience with the subject matter of this addendum, and each has fully participated in the negotiation and drafting of this addendum. Accordingly, this addendum shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed addendum differs in any respect from any previous draft hereof.

19. SURVIVAL: This entire addendum shall survive the completion of or any termination of the Agreement or other document which may accompany the Agreement or be incorporated by reference and shall remain in full force and effect until the expiration of any applicable statute of limitation.

20. EFFECTIVE DATE: This addendum shall be deemed to have the same effective date of the Agreement.

(execution page follows)

IN WITNESS WHEREOF, the parties hereto warrant and represent that the individual who has signed this addendum on behalf of such party is duly

IN WITNESS WHEREOF, the parties hereto warrant and represent that the individual who has signed this addendum on behalf of such party is duly authorized by all necessary and appropriate corporate action to sign this addendum.

5-19-26

VENDOR OR AGENT

Jimmy Sowell 5-19-26

VENDOR OR AGENT

MAYOR OF SMYRNA, TENNESSEE

TOWN OF SMYRNA TENNESSEE

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 11.
Department: Public Works
Date: May 28, 2026

Subject:
Approval of the terms of and authorization for the Mayor to approve the purchase of two single-person brush trucks for $220,000.

Fiscal Impact:
The Public Works Department is requesting to purchase two single-person brush trucks for $220,000 from the Storm Water Fund. We plan to sell the 2017 dual-person truck and put those funds back into Storm Water. Also, we will keep the 2009 brush truck, sell the associated trailer and hydraulic lift, and use the 2009 truck to haul equipment instead of purchasing a new F-350, as is currently in the 2027 budget at $80,000. By selling these items, this revenue may offset the expenses for the two single-person brush trucks. The second reading of the budget amendment for this purchase is also on the agenda. Lastly, a brush truck is approved for FY27 for $250,000. If this item is approved, the FY27 brush truck will not be purchased.

Contract Type:
One-Time Purchase

Contract Term (if applicable):
These are used vehicles. Therefore, there are no warranties on this purchase.

Background:
The Public Works Department operates up to three brush trucks. Currently, this requires five people to operate these trucks (1 single person truck and 2 dual person trucks). Pulling extra people to operate the third truck keeps these employees from working in other areas (i.e. mowing, drainage work, pothole repair, etc.).

Summary:
In order to be able to operate three brush trucks at a time and maintain other operational areas, we request to sell one of our dual person brush trucks and replace it with two single person trucks.

Recommended Council Action:
Staff recommends the Council approve the Mayor to allow the Public Works Department to purchase two single person brush trucks for $220,000.

Attachments:

1. D3 Vehicle Purchase Agreement
2. D4 Vehicle Purchase Agreement

D 2

ROLLINS EXCAVATING CO., LLC.

1468 Middle Tennessee Blvd., Murfreesboro, TN 37130

VEHICLE SALES AGREEMENT

This Vehicle Sales Agreement is made this 21st day of May, 2026, by and among Rollins Excavating Company, LLC (hereinafter known as "Seller") and the Town of Smyrna (hereinafter known as "Buyer"). Buyer and Seller shall collectively be known herein as "the parties".

BACKGROUND

WHEREAS, Seller desires to sell the vehicle described below, known herein as the "Acquired Vehicle", under the terms and conditions set forth below;

TERMS AND CONDITIONS

IN CONSIDERATION of the mutual promises and other valuable consideration exchanged by the Parties as set forth herein, the Parties, intending to be legally bound, hereby agree as follows:

A. **Description of Acquired Vehicle**
   1. Make: Kenworth
   2. Model: T37
   3. Body Type: TT
   4. Body Color: White
   5. Year: 2019
   6. Miles: 106,799
   7. Vehicle Identification Number ("VIN"): 2NKHHJ8X6KM245019

B. **Consideration**
   Purchase Price: The total purchase price to be paid by Buyer to Seller for the Acquired Vehicle is **One Hundred Ten Thousand dollars ($110,000)** (hereinafter "Purchase Price")

C. **Conveyance of Title**: Seller shall convey title to Buyer upon delivery of the Acquired Vehicle to Buyer. Seller agrees and covenants to execute all documents presented by Buyer which are necessary to finalize transfer of title and registration upon the Acquired Vehicle to Buyer.

D. **Warranties:** This vehicle is sold "AS IS", and Seller does not in any way, expressly or impliedly, give any warranties to Buyer. **The Seller will be responsible for fixing the issue with the "Check Engine Light" .**

E. **Odometer Declaration**: Seller hereby states that the odometer for the Acquired Vehicle now reads 106,799 miles and to the best of the Sellers knowledge it reflects the actual mileage of the vehicle described herein.

F. **Buyer's Responsibility ---- Insurance and Tags**: Buyer acknowledges that unless prohibited by applicable law, any insurance coverage, license, tags, plates or registration maintained by Seller on the Acquired Vehicle shall be cancelled upon delivery of the Acquired Vehicle once the acceptance of Buyer.

G. **Severability**: In the event any provision of this Agreement is deemed to be void, invalid, or unenforceable, that provision shall be severed from the remainder of this Agreement so as not to cause the invalidity or unenforceability of the remainder of this Agreement. All remaining provisions of this Agreement shall then continue in full force and effect. If any provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope and breadth permitted by law.

H. **Modification**: Except as otherwise provided in this document, this agreement may be modified, superseded, or voided only upon the written and signed agreement of the Parties. Further, the physical destruction or loss of this document shall not be construed as a modification or termination of the agreement contained herein.

I. **Acknowledgements**: Each party acknowledges that he or she has had an adequate opportunity to read and study this Agreement, to consider it, to consult with attorneys if he or she has so desired.

IN WITNESS WHEREOF and acknowledging acceptance and agreement of the foregoing, Seller and Buyer affix their signatures hereto.

SELLER

Delores M. Rollins

President

Dated: 5/21/2026

BUYER

_____

_____

Dated: _____

D4

ROLLINS EXCAVATING CO., LLC.

1468 Middle Tennessee Blvd., Murfreesboro, TN 37130

VEHICLE SALES AGREEMENT

This Vehicle Sales Agreement is made this 21st day of May, 2026, by and among Rollins Excavating Company, LLC (hereinafter known as "Seller") and the Town of Smyrna (hereinafter known as "Buyer"). Buyer and Seller shall collectively be known herein as "the parties".

BACKGROUND

WHEREAS, Seller desires to sell the vehicle described below, known herein as the "Acquired Vehicle", under the terms and conditions set forth below;

TERMS AND CONDITIONS

IN CONSIDERATION of the mutual promises and other valuable consideration exchanged by the Parties as set forth herein, the Parties, intending to be legally bound, hereby agree as follows:

A. **Description of Acquired Vehicle**
   1. Make: Kenworth
   2. Model: T37
   3. Body Type: TT
   4. Body Color: White
   5. Year: 2019
   6. Miles: 106,547
   7. Vehicle Identification Number ("VIN"): 2NKHHJ8X2KM245020

B. **Consideration**
   Purchase Price: The total purchase price to be paid by Buyer to Seller for the Acquired Vehicle is **One Hundred Ten Thousand dollars ($110,000)** (hereinafter "Purchase Price")

C. **Conveyance of Title**: Seller shall convey title to Buyer upon delivery of the Acquired Vehicle to Buyer. Seller agrees and covenants to execute all documents presented by Buyer which are necessary to finalize transfer of title and registration upon the Acquired Vehicle to Buyer.

D. **Warranties:** This vehicle is sold "AS IS", and Seller does not in any way, expressly or impliedly, give any warranties to Buyer.

E. **Odometer Declaration**: Seller hereby states that the odometer for the Acquired Vehicle now reads 106,547 miles and to the best of the Sellers knowledge it reflects the actual mileage of the vehicle described herein.

F. **Buyer's Responsibility ---- Insurance and Tags**: Buyer acknowledges that unless prohibited by applicable law, any insurance coverage, license, tags, plates or registration maintained by Seller on the Acquired Vehicle shall be cancelled upon delivery of the Acquired Vehicle once the acceptance of Buyer.

G. **Severability**: In the event any provision of this Agreement is deemed to be void, invalid, or unenforceable, that provision shall be severed from the remainder of this Agreement so as not to cause the invalidity or unenforceability of the remainder of this Agreement. All remaining provisions of this Agreement shall then continue in full force and effect. If any provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope and breadth permitted by law.

H. **Modification**: Except as otherwise provided in this document, this agreement may be modified, superseded, or voided only upon the written and signed agreement of the Parties. Further, the physical destruction or loss of this document shall not be construed as a modification or termination of the agreement contained herein.

I. **Acknowledgements**: Each party acknowledges that he or she has had an adequate opportunity to read and study this Agreement, to consider it, to consult with attorneys if he or she has so desired.

IN WITNESS WHEREOF and acknowledging acceptance and agreement of the foregoing, Seller and Buyer affix their signatures hereto.

SELLER

Delores M. Rollins

President

Dated: 5/21/2026

BUYER

_____

_____

Dated: _____

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 12.
Department: Utilities
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, an agreement with Bush Construction relative to gas construction.

Fiscal Impact:
$750,000 Capital Budget 415-52420-978

Contract Type:
Original Contract

Contract Term (if applicable):
1 year agreement with option to extend up to 5 years

Background:
This is the annual gas construction contract that was re-bid for this coming FY due to the expiring current 5-year agreement. This contract encompasses main line installations, some service line work and district station builds, as needed. This contract continues to enable the gas department field crew to remain lean and focus on service line work, system maintenance and TPUC compliance. While the TOS gas crew does install some mains, the gas contractor handles most of this work. New subdivision installations remain at a high volume and this contract remains critical in providing gas service to our customers. Bush Construction, our current contractor, is the low bidder again.

Summary:
Gas construction contract with Bush Construction to install gas mains and services to continue to serve Smyrna and parts of LaVergne.

Recommended Council Action:
Staff recommends approval of the agreement with Bush Construction relative to gas construction.

Attachments:
1. Natural Gas Construction Additons Bid Tab (3)
2. Natural Gas Construction Additions_James N Bush Construction Agreement

TOWN OF SMYRNA
NATURAL GAS CONSTRUCTION ADDITIONS BID TAB - MAY 11, 2026 @ 10:30 A.M.

			Cleary Construction		Moss Welding		B.H. Holmes		Civil Constructors		Industrial Facilities Solutions		James N. Bush Construction	
ITEM #	DESCRIPTION - UNIT	UNIT QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	3/4-INCH GAS SERVICE LINE, PERFORMANTE 8300 PE 4710 PIPE & APPURTENANCES (INCLUDING TAP/EXCESS FLOW VALVE/TEE/CAP) - LF	2,500	$60.00	$150,000.00	$105,000.00		$35.00	$87,500.00	$83.00	$207,500.00	$67,777.00		$28.00	$70,000.00
2	1-INCH GAS SERVICE LINE, PERFORMANCE 8300 PE 4710 PIPE & APPURTENANCES (INCLUDING TAP/EXCESS FLOW VALVE/TEE/CAP) - LF	500	$62.00	$31,000.00	$22,000.00		$36.00	$18,000.00	$94.50	$47,250.00	$13,555.00		$28.00	$14,000.00
3	2-INCH GAS MAIN/SERVICE LINE, PERFORMANCE 8300 PE 4710 PIPE & APPURTENANCES - LF	1,300	$66.00	$85,800.00	$59,800.00		$39.00	$50,700.00	$98.50	$128,050.00	$36,633.00		$33.00	$42,900.00
4	4-INCH GAS MAIN, PERFORMANCE 8300 PE 4710 PIPE & APPURTENANCES - LF	3,000	$74.00	$222,000.00	$150,000.00		$49.00	$147,000.00	$95.50	$286,500.00	$104,333.00		$36.00	$108,000.00
5	6-INCH GAS MAIN, PERFORMANCE 8300 PE 4710 PIPE & APPURTENANCES - LF	1,000	$107.00	$107,000.00	$70,000.00		$50.81	$50,810.00	$127.00	$127,000.00	$56,891.00		$50.00	$50,000.00
6	2-INCH GAS MAIN/SERVICE LINE & APPURTENANCES - STEEL - X52/.237 W.T. - LF	50	$245.00	$12,250.00	$4,000.00		$106.19	$5,309.50	$195.00	$9,750.00	$5,470.00		$48.00	$2,400.00
7	4-INCH GAS MAIN & APPURTENANCES - STEEL - X52/ .237 W.T. - LF	50	$330.00	$16,500.00	$4,650.00		$159.29	$7,964.50	$207.00	$10,350.00	$13,872.00		$68.00	$3,400.00
8	6-INCH GAS MAIN & APPURTENANCES - STEEL - X52/.237 W.T. - LF	50	$447.00	$22,350.00	$5,500.00		$238.94	$11,947.00	$230.00	$11,500.00	$18,444.00		$90.00	$4,500.00
9	2-INCH POLYVALVE, KEROTEST FULL PORT, PE 4710 - EA	15	$835.00	$12,525.00	$27,000.00		$472.50	$7,087.50	$1,750.00	$26,250.00	$3,475.00		$460.00	$6,900.00
10	4-INCH POLYVALVE, KEROTEST FULL PORT, PE 4710 - EA	5	$1,670.00	$8,350.00	$14,000.00		$622.30	$3,111.50	$2,560.00	$12,800.00	$4,000.00		$640.00	$3,200.00
11	6-INCH POLYVALVE, KEROTEST FULL PORT, PE 4710 - EA	2	$2,640.00	$5,280.00	$7,000.00		$1,190.37	$2,380.74	$3,010.00	$6,020.00	$3,000.00		$1,255.00	$2,510.00
12	2-INCH BALON SERIES US GREASELESS CARBON STEEL BALL VALVE - ANSI 150/WxW - EA	1	$2,840.00	$2,840.00	$2,500.00		$636.56	$636.56	$3,230.00	$3,230.00	$1,606.00		$800.00	$800.00
13	4-INCH BALON SERIES US GREASELESS CARBON STEEL BALL VALVE - ANSI 150/WxW - EA	1	$4,630.00	$4,630.00	$4,500.00		$1,543.43	$1,543.43	$4,180.00	$4,180.00	$1,840.00		$1,320.00	$1,320.00
14	6-INCH BALON SERIES US GREASELESS CARBON STEEL BALL VALVE - ANSI 150/WxW - EA	1	$7,175.00	$7,175.00	$6,000.00		$2,484.28	$2,484.28	$5,440.00	$5,440.00	$2,300.00		$2,540.00	$2,540.00
15	2 X 2 CENTRAL TAP TEE HV 4710	2	$1,400.00	$2,800.00	$3,600.00		$340.00	$680.00	$974.00	$1,948.00	$1,180.00		$310.00	$620.00
16	4 X 2 CENTRAL TAP TEE HV 4710	1	$1,800.00	$1,800.00	$2,500.00		$356.70	$356.70	$982.00	$982.00	$1,180.00		$510.00	$510.00
17	6 X 2 CENTRAL TAP TEE HV 4710	1	$2,160.00	$2,160.00	$2,750.00		$433.53	$433.53	$991.00	$991.00	$1,560.00		$510.00	$510.00
18	2-INCH HOT TAP W/BALL VALVE & APPURTENANCES - STEEL	1	$12,500.00	$12,500.00	$5,000.00		$1,550.00	$1,550.00	$4,290.00	$4,290.00	$4,200.00		$3,484.00	$3,484.00
19	4-INCH HOT TAP W/BALL VALVE & APPURTENANCES - STEEL	1	$20,000.00	$20,000.00	$15,000.00		$2,468.00	$2,468.00	$15,790.00	$15,790.00	$4,900.00		$10,706.00	$10,706.00
20	6-INCH HOT TAP W/BALL VALVE & APPURTENANCES - STEEL	1	$27,500.00	$27,500.00	$20,000.00		$2,968.00	$2,968.00	$20,400.00	$20,400.00	$9,800.00		$14,893.00	$14,893.00
21	TALL VALVE BOX W/LID, SIGMA, 25-30-INCH, APPROVED # 562-S-G - EA	24	$215.00	$5,160.00	$4,800.00		$315.00	$7,560.00	$539.00	$12,936.00	$4,692.00		$300.00	$7,200.00

			Cleary Construction		Moss Welding		B.H. Holmes		Civil Constructors		Industrial Facilities Solutions		James N. Bush Construction	
ITEM #	DESCRIPTION - UNIT	UNIT QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
22	SHORT VALVE BOX W/LID, SIGMA 18-24-INCH, APPROVED # 461-S-G - EA	1	$180.00	$180.00	$150.00		$315.00	$315.00	$539.00	$539.00	$210.00		$300.00	$300.00
23	2-INCH UNCASED BORE & CARRIER PIPE - LF	100	$210.00	$21,000.00	$8,500.00		$27.05	$2,705.00	$223.00	$22,300.00	$3,300.00		$31.50	$3,150.00
24	4-INCH UNCASED BORE & CARRIER PIPE - LF	100	$310.00	$31,000.00	$16,500.00		$44.84	$4,484.00	$311.00	$31,100.00	$6,200.00		$48.50	$4,850.00
25	6-INCH UNCASED BORE & CARRIER PIPE - LF	100	$365.00	$36,500.00	$20,000.00		$81.98	$8,198.00	$356.00	$35,600.00	$10,800.00		$100.00	$10,000.00
26	2-INCH DIRECTIONAL BORE & CARRIER PIPE - LF	200	$210.00	$42,000.00	$13,500.00		$112.50	$22,500.00	$223.00	$44,600.00	$9,200.00		$117.00	$23,400.00

			Cleary Construction		Moss Welding		B.H. Holmes		Civil Constructors		Industrial Facilities Solutions		James N. Bush Construction	
ITEM #	DESCRIPTION - UNIT	UNIT QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
27	4-INCH DIRECTIONAL BORE & CARRIER PIPE - LF	100	$310.00	$31,000.00	$21,000.00		$120.00	$12,000.00	$311.00	$31,100.00	$9,200.00		$155.00	$15,500.00
28	6-INCH DIRECTIONAL BORE & CARRIER PIPE - LF	100	$365.00	$36,500.00	$32,500.00		$189.95	$18,995.00	$356.00	$35,600.00	$13,800.00		$210.00	$21,000.00
29	CRUSHED STONE - 1/4-INCH AND DOWN FOR BACKFILL - TN	3,000	$65.00	$195,000.00	$150,000.00		$28.00	$84,000.00	$13.50	$40,500.00	$82,500.00		$35.00	$105,000.00
30	WELDER & RIG - HR	20	$200.00	$4,000.00	$3,000.00		$175.00	$3,500.00	$164.00	$3,280.00	$2,732.00		$209.00	$4,180.00
31	WELDER & RIG OVERTIME - HR	5	$275.00	$1,375.00	$1,000.00		$175.00	$875.00	$219.00	$1,095.00	$998.00		$303.00	$1,515.00
32	WELDER HELPER - HR	20	$70.00	$1,400.00	$800.00		$56.25	$1,125.00	$67.00	$1,340.00	$2,193.00		$75.00	$1,500.00
33	WELDER HELPER OVERTIME - HR	5	$115.00	$575.00	$300.00		$93.75	$468.75	$100.00	$500.00	$748.00		$125.00	$625.00
34	PAINT SHOP - HR	5	$210.00	$1,050.00	$750.00		$45.00	$225.00	$69.50	$347.50	$300.00		$65.00	$325.00
35	PRESSURE TESTING - HR	5	$175.00	$875.00	$2,500.00		$234.75	$1,173.75	$231.00	$1,155.00	$1,000.00		$175.00	$875.00
36	WELD / FABRICATION SHOP - HR	20	$270.00	$5,400.00	$4,000.00		$110.00	$2,200.00	$231.00	$4,620.00	$2,100.00		$65.00	$1,300.00
37	1 TON TRUCK/TRAILER - HR	1	$50.00	$50.00	$65.00		$50.00	$50.00	$127.00	$127.00	$50.00		$65.00	$65.00
38	CDL DRIVER - HR	1	$70.00	$70.00	$60.00		$55.00	$55.00	$80.00	$80.00	$100.00		$75.00	$75.00
39	MINI EXCAVATOR W/OPERATOR - HR	10	$175.00	$1,750.00	$850.00		$115.00	$1,150.00	$139.00	$1,390.00	$1,680.00		$125.00	$1,250.00
40	SKILLED LABORER - HR	10	$70.00	$700.00	$850.00		$46.90	$469.00	$67.00	$670.00	$850.00		$75.00	$750.00
41	X-RAY TECHNICIAN & EQUIPMENT - HR	8	$370.00	$2,960.00	$1,440.00		$375.00	$3,000.00	$312.00	$2,496.00	$1,200.00		$240.00	$1,920.00
42	CLERICAL: DOCUMENT PREPARATION - HR	1	$100.00	$100.00	$75.00		$50.00	$50.00	$125.00	$125.00	$65.00		$50.00	$50.00
43	BOOM TRUCK W/OPERATOR - HR	4	$120.00	$480.00	$700.00		$250.00	$1,000.00	$274.00	$1,096.00	$1,100.00		$200.00	$800.00
44	DUMP TRUCK W/DRIVER - HR	4	$185.00	$740.00	$380.00		$85.00	$340.00	$127.00	$508.00	$690.00		$115.00	$460.00
45	SKID STEER W/OPERATOR - HR	4	$165.00	$660.00	$340.00		$115.00	$460.00	$141.00	$564.00	$720.00		$115.00	$460.00
46	LOWBOY - HR	4	$230.00	$920.00	$700.00		$187.50	$750.00	$198.00	$792.00	$690.00		$175.00	$700.00
47	AIR COMPRESSOR - HR	8	$25.00	$200.00	$200.00		$25.00	$200.00	$39.00	$312.00	$320.00		$25.00	$200.00
	TOTAL BASE BID			**$1,176,105.00**		**$0.00**		**$582,779.74**		**$1,204,993.50**		**$0.00**		**$550,643.00**



AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20____, by and between James N. Bush Construction, Inc., a Corporation (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Natural Gas Construction Additions.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: _____ David C. Bush
Title: President

ATTEST:

_____
Tara Pruiett, Corporate Secretary

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 13.
Department: Utilities
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, an agreement with BH Holmes relative to the Emergency Water Line Replacement contract.

Fiscal Impact:
$500,000 Capital Budget

Contract Type:
Original Contract

Contract Term (if applicable):
One-year contract with option to renew for two additional years

Background:
This agreement is for emergency water line repair/replacement. This agreement is critical to staying on top of leaks and getting them repaired or replaced, ensuring water loss remains low. The State Comptroller has also placed an emphasis on water leakage and the financial impacts associated with system leakage. The contractor will work in conjunction with the Water/Sewer Supervisor for assigned work. For service line leaks, unless there is an odd situation, the service line is replaced with a new line. For mains, it depends on the pipe and whether a repair is appropriate or the leaking section of the main needs to be cut out and replaced. The contractor is also instrumental in completing all leak repairs discovered during the annual leak survey. Bush Construction, the apparent low bidder, withdrew its bid due to errors in its pricing. The 2nd low bidder, BH Holmes, is recommended and is our current contractor.

Summary:
Water leak repair/replacement to ensure water loss remains low.

Recommended Council Action:
Staff recommends approval of the emergency water line repair/replacement agreement with BH Holmes.

Attachments:
1. Bid Tab

2. B.H. Holmes Construction Co Agreement

TOWN OF SMYRNA
EMERGENCY WATER SERVICE LINE REPLACEMENT BID TAB - APRIL 29, 2026 @ 10:30 A.M.

			PMT SITE		B.H. HOLMES CONSTRUCTION CO		JAMES N BUSH CONSTRUCTION		JARRETT BUILDERS	
ITEM #	DESCRIPTION - UNIT	UNIT QTY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Item 1 - 3/4" Service line replacement from curb stop to curb stop at meter, including yard restoration	25	$6,950.00	$173,750.00	$3,200.00	$80,000.00	$3,900.00	$97,500.00	$16,006.00	$400,150.00
2	Item 2 - 3/4" Additional charge per service line at each address after first repair	50	$6,725.00	$336,250.00	$2,076.54	$103,827.00	$1,200.00	$60,000.00	$14,919.00	$745,950.00
3	Item 3 - 1" Service line replacement from curb stop to curb stop at meter, including yard restoration	100	$7,835.00	$783,500.00	$3,400.00	$340,000.00	$4,000.00	$400,000.00	$16,075.00	$1,607,500.00
4	Item 4 – 1" Additional charge per service line at each address after first	200	$7,935.00	$1,587,000.00	$2,400.00	$480,000.00	$1,300.00	$260,000.00	$14,988.00	$2,997,600.00
5	Item 5 - 2" Service line replacement from curb stop to curb stop at meter, including yard restoration	25	$7,913.00	$197,825.00	$3,600.00	$90,000.00	$4,600.00	$115,000.00	$17,206.00	$430,150.00
6	Item 6 - 2" Additional charge per service line at each address after first repair	50	$7,710.00	$385,500.00	$2,500.00	$125,000.00	$1,600.00	$80,000.00	$16,119.00	$805,950.00
	TOTAL BASE BID			**$3,463,825.00**		**$1,218,827.00**		**$1,012,500.00**		**$6,987,300.00**

Bush Construction has rescinded their bid resulting from clarifications of questions post bid

Recommend BH Holmes as 2nd low bidder

AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20____, by and between B.H. Holmes Construction Co. Inc, a Underground Utility Installation Company (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Emergency Water Service Line Replacement.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: Sandra Holmes
Sandra Holmes
Title: President

ATTEST:

Shauna Attizer
Shauna Attizer
Corporate Secretary/Treasurer

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 14.
Department: Utilities
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with Industrial Facilities Solutions to conduct work needed by the Water Plant and Wastewater Plant.

Fiscal Impact:
Fiscal impact for the WTP is estimated at $50,000 and the WWTP is estimated at $120,000.

Contract Type:
Original Contract

Contract Term (if applicable):
This is an annual contract beginning July 1, 2026 through June 30, 2027.

Background:
This is the Mechanical/Electrical maintenance contract for the Water Plant and Wastewater Plant for 2026-2027.

Summary:
The Water Plant and Wastewater Plant would like to recommend the bid contract for mechanical/electrical work be awarded to Industrial Facilities Solutions for the budget year 2026-2027.

Recommended Council Action:
Approval of the contract terms of, and authorization for the Mayor to execute a contract with Industrial Facilities Solutions to conduct work needed by the Water Plant and Wastewater Plant.

Attachments:
1. 2026 Industrial Facilities Solutions LLC-Mechanical Services Bid
2. 2026 WTP & WWTP Elec & Mech Mtnc Bid Tabulation

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on electrical and mechanical maintenance service for the repair of the Town's Water and Wastewater equipment. Bidders shall submit sealed quotations in the format specified in the invitation to submit quotations no later than **10:00 a.m. April 16, 2026** at which time the bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall, 315 S. Lowry, Smyrna, TN during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Annual Sealed Bid Mechanical Service
April 16 @ 10:00 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

All bidders shall comply with the Tennessee Contractors Licensing Act of 1976 and as amended (TCA Title 62), Section 62-6-119.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

BY: Sierra Lowry
Finance Director

TO BE RUN: March 31, 2026

INDUSTRIAL FACILITIES SOLUTIONS, LLC
COMPANY

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna will accept quotations for a contractor that provides maintenance service for the repair of the Town's water and wastewater plants for the term July 1, 2026 through June 30, 2027. The contractor shall provide either mechanical / motor repair or electrical services.

Billing address:
Smyrna Town Hall
315 South Lowry Street
Smyrna, TN 37167

Include one of the following on all invoices:
Attn: 1. Water Plant – Kevin Relford
2. Wastewater Plant – Leland Noble

Questions for the Water Plant should be directed to Kevin Relford 615-459-3574 or e-mail: kevin.relford@townofsmyrna.org.

Questions for the Wastewater Plant should be directed to Leland Noble 615-459-6439 or e-mail:
leland.noble@townofsmyrna.org.

PLANT LOCATIONS:

Smyrna Wastewater Treatment Plant
100 Jack Hunter Parkway
Smyrna, TN 37167

Smyrna Water Plant
156 Sharp Springs Road
Smyrna, TN 37167

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications. A copy of required certifications and / or license should be attached to the bid document.

D. Section IV, V and Contract Agreement shall be completed and included as an integral part of each bidder's proposal. Successful bidder will be expected to enter into a contract Agreement with the Town of Smyrna. Agreement shall be signed and attested (but not dated) by the proper business representative and submitted with the bid proposal.

E. Freight shall be paid by vendor and should be included in bid to include pick-up and delivery of equipment from plant location.

F. The Town is a tax-exempt organization.

G. The Town reserves the right to select the bid that is in the best interest of the Town.

H. Mail is delivered after 11:00 a.m. Monday through Friday.

J. Bid quotations ***must*** be submitted on the Town's quotation page(s). No exceptions.

K. **Tennessee General Contractor's License Law**

Bidding will be in accordance with the Tennessee General Contractor's Licensing Law. Bidders on construction in the amount of $25,000.00 or more must be licensed contractors as required by the Contractor's Licensing Act of 1976 (Rev. 1986), Public Chapter No. 822 of the General Assembly of the State of Tennessee. Bids greater than $25,000 shall contain the following information: the bidder's name, license number, expiration date, and that part of classification applying to the bid on the outside of the sealed bid in accordance with T.C.A. § 62-6-119. Bids not conforming with this provision shall be disqualified.

L. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. For reference purposes, the list is currently available online at: State of TN_Debarred_Vendors.pdf

SECTION II - ELECTRIC MOTOR REPAIR AND MECHANICAL

MAINTENANCE SERVICE

Part 1 - SCOPE OF ELECTRICAL MOTOR REPAIR SERVICE

THE PURPOSE OF THIS BID IS TO OBTAIN A CONTRACTOR TO PROVIDE MAINTENANCE SERVICES FOR THE TOWN'S WATER AND WASTEWATER MECHANICAL EQUIPMENT AND ELECTRIC MOTORS.

THE MOTOR REPAIR SHOP MUST MAINTAIN A VALID TENNESSEE MECHANICAL CONTRACTOR'S LICENSE. IF MOTOR REPAIR WORK IS NOT TO BE CONDUCTED IN HOUSE, THE MOTOR REPAIR SHOP MUST BE APPROVED BY A REPRESENTATIVE OF THE TOWN OF SMYRNA. A PANEL OF INSPECTORS FROM THE TOWN MAY VISIT AND INSPECT THE FACILITIES BEFORE AWARD OF BID. ALL MOTOR REPAIR WORK MUST BE COMPLIANT WITH EASA STANDARDS AND SPECIFICATIONS, SUCH AS ANSI/EASA AR100, TO ENSURE THE REPAIR PROCESS MAINTAINS THE EFFICIENCY AND RELIABILITY OF THE MOTOR, FOLLOWING BEST TRADE PRACTICES AND PROCEDURES.

ELECTRIC MOTOR REWIND SPECIFICATION
(Motors only)
All electric motor stator rewinding shall include labor and partial material for the following scope of work:

1. Dismantle, test, and strip coils
2. Fabricate and install coils.
3. Connect VPI valves
4. Assemble, test, and paint.
5. A 90-day warranty against defects in materials and workmanship shall be provided by the Contractor.
6. Dynamic balance, furnishing and installing bearings, metalizing, machine work, and new leads are additions to the scope.

1. Before dismantling the motor, inspect the motor by turning the rotor to identify a sprung shaft, rubbing, bearing noise or roughness, excessive end play, or other problems, and record findings. Perform electrical tests on the motor and dismantle it for inspection and cleaning. Stators, wound rotors, and armatures to be rewound shall be burned and stripped at a maximum controlled temperature of 750 degrees F. to prevent damage to the lamination and frames.

2. All motor windings will be steam cleaned using detergent and rinsed with clean steam. The motor will be baked dry in a temperature-controlled oven following standard shop procedures. After the first bake, allow motor windings to cool to normal temperature. Perform a megger test on the windings. The minimum acceptable reading is 100 megohms at 1000 volts DC of operating voltage. If reading is unacceptable, inspect motor windings for cleanliness. If windings are not clean (i.e., dirt, grease, detergent residue), steam clean motor windings again. If windings are clean, bake them again in a temperature-controlled oven following standard shop procedures. After the second bake, allow motor windings to cool to normal temperature. Perform a megohmmeter test on the windings. If readings are unacceptable, then contact the Plant Manager for further instructions. If readings are acceptable, dip and bake motor windings.

3. After stripping, examine and test laminations for blow holes, shorts, and hot spots. All short and/or laid-over laminations shall be repaired before rewinding. Sandblast and thoroughly clean slots and frames, check for cracks or broken welds, repair as necessary, and perform an iron core loss test. Check the rotor for cracks, flaws, bearing fit, and fan condition. Check air gaps for condition and correct distance. Determine bearing fit at bearing locations in the end bells and on the shaft.

4. Check nameplate date and purchase order to determine the type and class of insulation of new coils. Class "N" insulation and the VPI process and epoxy resin are required. Fabricate and install coils to conform to OEM Factory standards and specifications or better. Every coil is to be tied on both sides of the winding and formed neatly and compactly. All insulating varnish shall have a heat aging life of not less than 10,000 hours at maximum operating temperature. Class "H", epoxy insulation is standard. If in doubt, contact the Town of Smyrna for directions before continuing with the work.

5. Silicone rubber-insulated Class"H" leads are standard. On 230/460 motors, leads shall be for the higher voltage and suitably sealed at the point of exit from the stator on TEFC and explosion-proof motors.

6. The vacuum pressure impregnation (VPI) Epoxy Resin process is to be used, unless instructed otherwise.

7. After varnishing and baking, check stator insulation resistance at twice the rated voltage or 500 DC Volts for motors under 440 volts and 1000 DC Volts on motors 440 Volts or greater. In general, a minimum value of 100 megohms resistance for 250 Volts AC and under, and 200 megohms for 251 to 600 Volts AC motors is required with the entire winding to ground, 1 minute duration, temperature 30 degrees C.

8. Check the rotor between centers on a lathe for runout, which should not exceed 0.003 inches or 0.0005 inches after resurfacing. Check bearing mount areas for condition and fit using the bearing manufacturer's data for dimensions and tolerances.

9. All NEMA frame A/C electric motor rotors 5 H.P. and larger are to be dynamically balanced. For motors 50 H.P. and larger balanced to the "GOOD" range, according to the Vibration Frequency Curve, the spectrum analysis method is required, and copies of the vibration spectrum plots from the test stand runs are to be furnished to the Town. The spectra should be taken in the horizontal, vertical, and axial directions on both bearings. On ball bearing motors, the range should be from 2 mils to 4 mils. If there are questions regarding these requirements, consult the Town before proceeding.

10. Use loose-fit Bearing Fit Tolerance Chart bearings on all 3600 RPM motors. Check for a tight fit between bearing and bearing housing, which should be 0.001 inches of interference, up to 0.0005 inches per bearing outside diameter, for a secure fit. Use identical replacement bearings, unless otherwise specified.

11. On all motors, use OEM-recommended grease, unless otherwise specified, and plainly identify on the motor as to the type of grease used.

12. A non-hardening sealant compound, RTV silicone, Permatex #2, or equal is to be used during assembly on all end bells, bearing caps, etc., to prevent moisture and fumes from entering the motor on all TEFC or explosion-proof motors. Check the fan and covers, and repair or replace any defective components.

13. All motors are to be repainted after rewinding or repairs. Use appropriate standard engineering specifications and applicable surface preparation. Use the standard machine gray color.

14. Perform a megger test after assembly to ensure there was no damage to the motor during assembly. Allow the motor to run long enough to reach a normally stable temperature. Check bearings for noise and excessive temperature, and do a vibration profile and run test of the motor. See preceding requirements for spectrum analysis of vibration. Record no-load amperage for phase balance and comparison to the full load current rating of the motor. Record RPM, bearing temperatures, and coast down. Check and mark the magnetic center on the shaft for installation reference, if applicable.

15. Check nameplate date and compare with test results for agreement of indicated results vs. nameplate specification. Any changes in motor rating, class of insulation of the windings, or other motor operating data, along with the vendor name, date, and the Town's order number, are to be put on a stainless steel tag attached to the motor adjacent to the original tag. This tag is to be placed on all motors worked on for the Town of Smyrna's Water or Waste Treatment Plant so that performance may be tracked.

16. Provide a description of work performed and results from inspections and tests. Return old bearings to the Plant Manager.

17. The vendor includes, at a minimum, a 90-day warranty against defects in material and workmanship. The delivery ticket will also include a separate description of the work done, all materials installed, and the results of all tests and vibration analysis.

18. Semi-annually or after-repair, conduct infrared testing of motor control centers to determine "hot spots", etc. that may cause damage to electrical systems and equipment. Provide results of testing to the Plant Manager.

19. Semi-annually or after-repair, conduct calibration analysis and balance motors to conform to the manufacturer's specification and provide a report detailing the result of this analysis.

20. Annually perform vibration analysis on all pump and motor combinations as directed by the Plant Manager.

21. Invoices shall be submitted according to specifications noted in Section III.

If there is a conflict between this specification and normal shop practice, prior approval by the Plant Manager is required for any changes. If the cost will exceed the prices shown in the Vaughn's Price Guide at the rate bid, prior approval by the Town is required.

SECTION II – Part 2 SCOPE OF MECHANICAL MAINTENANCE SERVICE

THE PURPOSE OF THIS BID IS TO OBTAIN A CONTRACTOR TO PROVIDE MAINTENANCE SERVICE FOR THE REPAIR OF THE TOWN'S WATER AND WASTEWATER MECHANICAL EQUIPMENT. ALL BIDDERS MUST POSSESS A VALID TENNESSEE MECHANICAL CONTRACTOR'S LICENSE.

TOWN OF SMYRNA, WATER AND WASTEWATER
PLANTS, COLLECTION, AND DISTRIBUTION SYSTEM
MECHANICAL EQUIPMENT SPECIFICATION
(pumps, gear boxes, etc.)

1. All mechanical equipment repairs shall include labor necessary for the completion of work requested.

2. During normal conditions, completion of repairs must occur within 5 working days of the receipt of a work order for equipment. The time limits may be extended for good cause by authorization of the Plant Manager. Due to the nature of services provided to the community by the Town, emergency repairs may occasionally be required. Around The Clock, three-shift repairs will be requested by the Department during these situations. Emergency repairs must be in progress within four (4) hours after authorization.

3. On replacement bearing work, check for a tight fit between the bearing and bearing housing, which should be 0.001-inch interference, up to 0.0005 inch per bearing

outside diameter for a secure fit. Use identical replacement bearings, unless otherwise specified. If there are questions regarding these requirements, consult the Plant Manager before proceeding.

4. On all equipment, use OEM-recommended grease, unless otherwise specified, and plainly identify on the equipment as to the type of grease used.

5. When requested, the contractor shall be able to perform metalizing and machine work on gears, pump shafts, and impellers. Be able to dynamically balance the appropriate equipment and furnish and install bearings. When necessary, check the rotor between centers on the lathe for runout, which should not exceed 0.003 inch or 0.0005 inch after resurfacing. Check bearing mount areas for condition and fit using the bearing manufacturer's data for dimensions and tolerances.

6. When required, dynamic balancing shall be performed by a Schenk Trebel precision balancer or equivalent. Equivalents shall be pre-approved by the Plant Manager.

7. Provide a description of work performed and results from inspections and tests. Return old bearings to the Plant Manager.

8. A minimum 90-day warranty against defects in materials and workmanship shall be provided by the Contractor.

9. All quotes before work shall be based on available information. Before the beginning of repairs, an exact price should be given to the Plant Manager. Any deviation from this price must be pre-approved by the Plant Manager before work is commenced.

10. On all major rebuilds, a price for repair and a price for replacement shall be given to the Plant Manager before work begins.

11. OEM parts are required on mechanical rebuilds. Any and all parts that are to be machined in-house must have prior approval and also meet OEM specifications.

12. Invoices shall be submitted according to specifications noted in Section III.

If there is a conflict between this specification and normal shop practice, prior approval by the Plant Manager is required for any changes. All work is to be done in a workmanlike manner and in accordance with best trade practices and procedures.

Contractor must provide adequate proof of insurance with the bid.

INSURANCE REQUIREMENTS

The Contractor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**

   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**

   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**

   Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Contractor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the contractor.

   b. The Contractor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Contractor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Contractor for the Town of Smyrna.

3. All Coverages

   a. Coverage shall not be canceled, suspended, or voided by either party (the Contractor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Contractor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Contractor from the obligations of the insurance requirements or indemnification agreement.

c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. ACCEPTABILITY OF INSURERS

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. VERIFICATION OF COVERAGE

The Contractor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Contractor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Contractor to purchase and/or maintain any required insurance shall not relieve the Contractor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. SUBCONTRACTORS

Contractor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein.

The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. WORKERS' COMPENSATION INDEMNITY

In the event Contractor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Contractor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Contractor, its owners, agents and employees. The parties further agree that Contractor is a wholly independent contractor and is exclusively responsible for its employees, owners, and agents. Contractor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Contractor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Contractor and persons employed by or utilized by the Contractor in Contractor's performance of this Agreement.

The contractor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the contractor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Contractor from any claims arising from any failure, regardless of any language in any attachment or other document that the Contractor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

SECTION III - PRICE QUOTATION

I. **Electrical Motor Repair Price Quotations:**

A. Vaughan's Price Guide Percentage 100 %

B. Labor rate for additional repairs per hour $ 91.91

C. Percentage markup on materials 15 %

D. Cost for field service per hour $ 125.00

E. Balance and calibration per hour $ 110.00

The vendor's invoice must disclose adequate information on items A, B, C, a description of work performed, results of inspection and test, and return old bearings, if applicable, to the Plant Manager before payment is made.

Mechanical Maintenance Price Quotations:

A. Labor rate for additional repairs per hour $ 92.08

B. Percentage markup on materials 15 %

The vendor's invoice must disclose adequate information on items A and B, a description of work performed, results of inspection and test, and return old bearings, if applicable, to the Plant Manager before payment is made.

AGREEMENT

This Agreement is made and entered into as of this 16TH day of APRIL, 20 26, by and between INDUSTRIAL FACILITIES SOLUTIONS, a LICENSED TENNESSEE CONTRACTOR (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of 2026 ANNUAL MECHANICAL MAINTENANCE AGREEMENT.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole

discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: **DONNY GARRETT**
Title: **PRESIDENT | MANAGING PARTNER**

ATTEST:

_____

SECTION IV - BID SPECIFICATIONS COMPLIANCE

Unless otherwise noted, all bids for the maintenance service for the repair of the Town's water and wastewater equipment shall be in complete accordance with the specifications detailed herein. Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this proposal. Bidders should provide complete detail of exceptions or deviations.

At the Town of Smyrna's discretion, a detailed shop evaluation may be performed by chosen Town of Smyrna delegates. This shop inspection could disqualify potential bidders that lack shop or other specification qualifications.

Proposal Exceptions

Section	Brief Description
III	ADDITIONAL T&M RATE SHEET FOR MULTIPLE TRADES

By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above. The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith.

INDUSTRIAL FACILITIES SOLUTIONS, LLC	(615) 962-5150
COMPANY	TELEPHONE NUMBER
DONNY GARRETT	PRESIDENT | MANAGING PARTNER
REPRESENTATIVE NAME	REPRESENTATIVE TITLE
SIGNATURE	DGARRETT@IFSLLC-NA.COM
	E-MAIL ADDRESS

Time and Material Rate Sheet

Supplemental Rates valid through June 30, 2027

LABOR CODE	STRAIGHT TIME	OVERTIME	DOUBLE TIME
IWGF	$90.02	$123.17	$156.33
IWJW	$85.08	$115.43	$146.20
MWGF	$92.08	$126.04	$159.99
MWJW	$80.49	$109.68	$137.80
ELGF	$91.91	$129.27	$166.71
ELJW	$82.45	$115.49	$148.61
PFGF	$109.68	$150.92	$192.16
PFJW	$101.80	$139.43	$177.07
HVAC-TECH	$112.75	$153.80	$195.81
PLUMBER	$105.75	$138.80	$176.81
LABORER	$64.89	$87.77	$116.80
SHOP DELIVERIES	$100.00		

CNC, WATERJET, LASER TABLE AND SHOP FABRICATOR

LABOR CLASS	STRAIGHT TIME	OVERTIME	DOUBLE TIME
WJ OPERATOR	$135.00	$175.33	$222.76
CNC OPERATOR	$112.00	$145.56	$183.50
LASER OPERATOR	$98.00	$127.40	$161.70
SHOP FABRICATOR	$88.00	$114.35	$143.25

Net Terms: 30 Days

791 Santa Fe Pike
Columbia, TN 38401

(615) 962-5150

dgarrett@ifsllc-na.com

STATE OF TENNESSEE
DEPARTMENT OF
COMMERCE AND INSURANCE

INDUSTRIAL FACILITIES SOLUTIONS, LLC

-27220-

ID NUMBER: 79172
LIC STATUS: ACTIVE
EXPIRATION DATE: May 31, 2027

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR

THIS IS TO CERTIFY THAT ALL REQUIREMENTS
OF THE STATE OF TENNESSEE HAVE BEEN MET

INDUSTRIAL FACILITIES SOLUTIONS, LLC
2825 EARLINE WAY
MURFREESBORO, TN 37128

State of Tennessee

-27220- 14773223

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
INDUSTRIAL FACILITIES SOLUTIONS, LLC

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 79172
LIC STATUS: ACTIVE
EXPIRATION DATE: May 31, 2027
$ 2,200,000.00; BC; BC-18; BC-22; BC-31; BC32; CMC; HC-1; HC-4; HC-7; HC-8; HRA-E; MU-A

IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

WTP & WWTP ELECTRICAL & MECHANICAL MTNC. SERVICE BID TAB

APRIL 16, 2026 @ 10:00 A.M.

	John Bouchard & Sons	Industrial Facilities Solutions				
Electrical Motor Repair Price Quotation						
A. Vaughn's Price Guide Percentage %	30%	100%				
B. Labor rate for additional repairs per hour $	$125	$91.91				
C. Percentage markup on materials %	30%	15%				
D. Cost for field service per hour $	$165	$125				
E. Balance and calibration per hour $	$165	$110				
Mechanical Maintenance Price Quotation						
A. Labor rate for additional repairs per hour $	$125	$92.08				
B. Percentage markup on materials %	15%	15%				

ATTENDEES / COMPANY:

Donny GARRETT / IFS

Doug Presson JBS

Stephanie Demitkar-Mano TOS

[illegible] TOS

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 15.
Department: Utilities
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, the water treatment chemical contracts for the Water Plant for fiscal 2026-2027.

Fiscal Impact:
The fiscal impact of these chemical contracts is estimated to be $1,240,000 for fiscal year 2026-2027.

Contract Type:
Original Contract

Contract Term (if applicable):
These are annual chemical contracts beginning July 1, 2026 through June 30, 2027.

Background:
The water treatment plant's annual bid contract for chemicals for fiscal year 2026-2027.

Summary:
The following companies submitted bids for the 2026-2027 water treatment chemicals. The water treatment plant would like to request that the following companies be awarded with an annual contract for the following chemicals. The next lowest bidders for Sodium Chloride and Sodium Hydroxide are being requested bid award for alternate contracts for redundancy.

1. Caremuse - for Calcium Oxide (Lime) at $0.25533/lb.
2. Univar - for Hydrofluorosilicic Acid 23% (Fluoride) at $0.45/lb., Sodium Chloride (Salt) at 0.2177/lb., and alternate contract for Sodium Hydroxide at $0.2421/lb.
3. USALCO - for Aluminum Chlorohydrate GC-850 at $0.448/lb.
4. BrennTag MidSouth - for Sodium Hydroxide at $0.1695/lb.
5. The Dycho Company - for Sodium Hypochlorite at $0.19595/lb.
6. US Chemicals - for an alternate contract for Sodium Chloride at $0.25/lb.

Recommended Council Action:
Approval of the terms of, and authorization for the Mayor to execute, the water

treatment chemical contracts for the Water Treatment Plant for fiscal year 2026-2027.

Attachments:

1. 2026 WTP & WWTP Chemical Bid Tabulation
2. 2026 Brenntag Mid-South
3. 2026 Carmeuse
4. 2026 The Dycho Company Inc
5. 2026 U.S. Chemicals
6. 2026 Univar
7. 2026 Usalco

WATER TREATMENT PLANT & WASTEWATER TREATMENT PLANT CHEMICAL BID TABULATION

APRIL 8, 2026 @ 10:30 A.M.

Item Number	CHEMICAL	The Dycho Co.	USALCO	Chemtrade	Kemira	Pencco	PVS Minibulk	Brenntag Midsouth	Carmeuse Lime	Univar USA	U.S Chemicals
1	**Calcium Oxide**	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No	.25533	No Bid	No Bid
	Manufacturer								Carmeuse		
	Delivery ARO								2-3		
2	**Hydrofluorosilicic Acid**	No Bid	No Bid	No Bid	No Bid	.94	No Bid	No Bid	No Bid	.4500	No Bid
	Manufacturer					It A FOS				Dubois	
	Delivery ARO					7-14				5-7	
3	**Aluminum Chlorohydrate GC-850**	No Bid	.448/wet	.49	.5894	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	Manufacturer		USALCO	Chemtrade	Kemira						
	Delivery ARO		7-10 WD	5-10	4-5						
4	**Sodium Hydroxide**	.308	No Bid	No Bid	No Bid	No Bid	.2802	.1695	No Bid	.2421	No Bid
	Manufacturer	Dycho					Brenntag	Brenntag		Univar/Formosa/Westlake	
	Delivery ARO	5-7 WD					3	5		5-7	
5	**Sodium Chloride** 0.1881	[illegible]	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	.2177	.25
	Manufacturer	Cargill								Morton	Morton Salt
	Delivery ARO	7-10 WD								7-14	2-3
6	**Sodium Hypochlorite**	0.19595	No Bid	No Bid	No Bid	No Bid	No Bid	1.8200	No Bid	No Bid	No Bid
	Manufacturer	Olin						Brenntag			
	Delivery ARO	5-7 WD						5			

*See Exceptions

ATTENDEES / COMPANY

Beth Morris TOS
[illegible] TOS
Kevin Kelford TOS

*$376.20 listed on Dycho price sheet incorrectly. Listed price per ton instead of pound which was listed out to side.

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on annual water filtration plant chemicals. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than **10:30 a.m. April 8, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

BY: Sierra Lowry
Finance Director

TO BE RUN: March 24, 2026

Brenntag Mid-South, LLC

Company

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to purchase annual water filtration and wastewater treatment plant chemicals for the fiscal year July 1, 2026 through June 30, 2027. Products will be ordered as needed.

Plant Location: Water Treatment Plant
156 Sharp Springs Road
Smyrna, TN 37167

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section III, IV and Agreement must be completed and included as an integral part of each bidder's proposal. Agreement should be signed and attested, but not dated.

E. Freight shall be paid by the vendor and should be **included** in the unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. The Town reserves the right to select the best individual unit price.

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. Bid quotations **must** be submitted on the Town's quotation page(s). No exceptions.

K. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS

The Town of Smyrna has approved the water filtration chemicals in this invitation to submit quotations. Equals must be approved **prior** to bid opening by the plant manager. In case of a tie, the award will be made by: (1) The vendor that is awarded other items, or (2) Recommendation of plant manager.

Water Treatment Plant Manager, Kevin Relford. Phone (615) 459-3574.
E-mail: kevin.relford@townofsmyrna.org.

THIS ORDER IS TO BECOME EFFECTIVE JULY 1, 2026 AND TO EXPIRE JUNE 30, 2027. However, upon mutual agreement of both parties, the bid proposal may be renewed by the Town of Smyrna for a period of two successive one-year periods under the same price, terms, and conditions as in the original proposal.

Contract Agreement

Successful bidders will be expected to enter into a contract Agreement with the Town of Smyrna. Agreement shall be signed and attested, but not dated, by the proper business representative and submitted **with** the bid proposal. An executed contract will be forwarded to the winning vendor after Council approval.

SAFETY DATA SHEET (SDS)

In accordance with *Tenn. Code Ann.* §6-56-307, manufacturers of chemical products which are the subject of purchase contracts for the Town of Smyrna shall create, list, and maintain a Material Safety Data Sheet (MSDS) for such chemical products on the national MSDSSEARCH repository or the manufacturer's web site so that the information can be accessed by means of the Internet. A site operated by or on behalf of the manufacturer or a relevant trade association is acceptable so long as the information is freely accessible to the public. ***BIDS WHICH FAIL TO CERTIFY COMPLIANCE WITH THIS PROVISION WILL BE REJECTED.***

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of

business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*From Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Vendor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the vendor.

   b. The Vendor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Vendor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Vendor for the Town of Smyrna.

3. All Coverages
   a. Coverage shall not be canceled, suspended, or voided by either party (the Vendor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Vendor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Vendor from the obligations of the insurance requirements or indemnification agreement.
   c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

   d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Vendor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. **ACCEPTABILITY OF INSURERS**

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. **VERIFICATION OF COVERAGE**

The Vendor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Vendor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Vendor to purchase and/or maintain any required insurance shall not relieve the Vendor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. **SUBCONTRACTORS**

Vendor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. **WORKERS' COMPENSATION INDEMNITY**

In the event Vendor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Vendor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Vendor, its owners, agents and employees. The parties further agree that Vendor is a wholly independent vendor and is exclusively responsible for its employees, owners, and agents. Vendor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Vendor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Vendor and persons employed by or utilized by the Vendor in Vendor's performance of this Agreement.

The vendor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the vendor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the vendor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

Water Treatment Plant

1. **Calcium Oxide (quick lime)** for the water plant is a direct additive used in the treatment of potable water. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B202 (latest revision), including requirement for slake test (see Section 4.3 of standard; material must rise 40°C within first 3 minutes of reactivity test) and shall be suitable for pneumatic unloading by the hauler.** The material shall be homogenous and in granular form, uniform particle size #10 Mesh X 0". The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Calcium Oxide will be responsible for cleanup of any spills occurring during chemical transfer from tanker truck to silo that results from faulty methods/equipment or delivery operator error during transfer of the chemical from the tanker truck to the fill line connection to include disregard of high-level alarm. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Silo Capacity	70 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties (Chemical)	Average (%)
Loss on Ignition (LOI)	1.40
Carbon Dioxide (CO2)	0.44
Sulfur (S)	0.047
Available Calcium Oxide	92.83
Calcium Oxide (CaO)	97.68 by weight or greater
Magnesium Oxide (MgO)	0.34
Silica (SiO_2)	0.92
Ferric Oxide (Fe_2O_3)	0.21
Heavy Metals	0% by weight

Typical Properties (Physical)

Size	>95% Passing #10 Mesh
3-minute heat rise	Min 40°C rise
Total Active Slaking Time	< 5 minutes
Residue	0.23% (Max 0.50%)

Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	1,000 tons

2. **Hydrofluorosilicic Acid** or HFS shall be a 23% solution with an available fluoride ion concentration of 18% according to the following chemical and physical specifications. **This product must meet the current AWWA Standard B703-06 and B703a-08 (or the latest version) and the ANSI/NSF Standard 60 for Fluorosilicic Acid.** Hydrofluorosilicic acid will be purchased in full truckloads of approximately 40,000 pounds. The Company supplying Hydrofluorosilicic Acid will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that results from faulty methods/equipment or delivery operator error during the transfer of the chemical. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery.

Delivery Information

Tank Capacity	5,600 Gallon Working Capacities
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Chemical Specifications	
Assay (H_2SiF_6)	23.00% Minimum
Fluorine (F)	18.22% Minimum
Heavy Metals, as Lead (Pb)	00.02% Maximum
Hydrofluoric Acid (HF)	Less than 1.00%
Physical	Specifications
Specific Gravity	1.234 (H_2O for 25%) @ 60°F
Specific Gravity	1.212 (H_2O for 23%) @ 75°F
Bulk Density	10.29 lbs/gal for 25% @ 60°F
Bulk Density	10.10 lbs/gal for 23% @ 75°F
Molecular Weight	144.08
Viscosity for 23%	6.5 cps
Solubility in Water	Complete
pH of 1% Solution	1.2
Color (APHA)	< 200 units (in accordance with SM 2120B)

Appearance and Odor: Aqueous solution, water white to straw-yellow, corrosive acid, irritating to skin and having pungent odor.

Purchase Quantities:	Bulk (20 tons)
Estimated Annual Usage:	50 tons

3. ***ALUMINUM CHLOROHYDRATE*** -Aluminum Chlorohydrate (ACH) is a clear to light yellow liquid. It is an advanced cationic coagulant and flocculent suitable for industrial and municipal water and wastewater treatment applications. A copy of the manufacturer's specifications and MSDS sheets **must** be submitted **prior** to bid time. All equivalents must be approved by the Water Plant Manager, Kevin Relford **prior** to the bid. The Town of Smyrna reserves the right to change coagulant chemicals at any time based on the quality of water and/or cost of chemicals.

ACH – MUST BE ANSI/NSF STANDARD 60: DRINKING WATER CHEMICALS-HEALTH EFFECTS; CERTIFIED. ALL RAW MATERIALS USED TO MANUFACTURE ACH – MUST BE FROM VIRGIN MATERIALS.

Product Uses
Removal of turbidity, TOC, color, suspended solids, and phosphates in both municipal and industrial water and wastewater systems. Sludge compaction and volume reduction. Lagoon treatment. Emulsion breaking.

Shipping Containers
Bulk transport - 4500 gallons or full truckload.

Samples
A sample of the product must be collected on-site and collected in the presence of a Town of Smyrna water plant employee. No chemical will be off loaded until this is complete.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties – GC 850

Composition:	Aqueous solution of aluminum chlorohydrate	
C.A.S.:	12042-91-0 (Aluminum Chlorohydrate)	
	pH (30%w/w)	4.0 - 4.4
	Specific Gravity @ 20C	1.330 - 1.350
	Freezing Point	19.4° F (-7°C)
	Density, LB/gal.	11.0 – 11.3
	Aluminum as Al, %	12.2 - 12.7
	Aluminum as Al_2O_3, %	22.5 – 23.5
	Basicity, %	82.5 - 84.3
	Al:Cl Ratio	1.9:1 - 2.1:1

Purchase Quantities:	Bulk
Estimated Annual Usage:	450 tons

4. ***SODIUM HYDROXIDE (CAUSTIC SODA)*** for the water plant shall be used in the cleaning of microfiltration membranes used in the treatment process and **must be membrane grade**. The material must meet NSF/ANSI Standard 60 and AWWA Standard B501 (or the latest revision). The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. An affidavit of compliance with this specification and the AWWA standard is required with each load. The Company supplying the Sodium Hydroxide will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical including disregard of the high-level alarm. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Tank Capacity	1500 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Form:	Viscous Liquid
Sodium Hydroxide:	25% by weight
Color:	Clear
Specific Gravity:	1.28 to 1.30
pH:	14
Density:	10.6 to 10.7lbs/gallon
Purchase Quantities:	11,000 lbs. (1,000 gallons)
Estimated Annual Usage:	45,000 lbs. (4,200 gallons)

5. **Sodium Chloride** for the water plant shall be used for on-site production of sodium hypochlorite. Material shall be food grade material and shall be Morton Salt Culinox 999. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B200 (or the latest revision).** The material shall be homogenous and in granular form. The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Sodium Chloride will be responsible for the cleanup of any spills occurring during the chemical transfer from the tanker truck to the Brine tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical from the tanker truck to the fill line connection to include disregard of the high-level alarm. The Company supplying Sodium Chloride will also be responsible for any damages to equipment for material not in compliance with this specification. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate. **Dedicated carriers for Culinox 999 shall be used for product deliveries.**

Delivery Information

Silo Capacity	47 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Chloride:	99.99% by weight or greater
Surface Moisture:	< 0.1% by weight
pH:	5 to 9.5
Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	200 tons

The Town intends to and reserves the right to enter into contracts with up to 2 vendors for **sodium chloride** in order to ensure delivery of product. A primary and secondary contract will be awarded to the two lowest responsive and responsible bidders as specified in Section III, with the lowest being deemed the primary and the second lowest being deemed secondary.

6. *SODIUM HYPOCHLORITE 12.5% CHLORINE*

The solution shall be ordered as needed. The content shall be 12.5% Sodium Hypochlorite (actual available chlorine). The material must meet NSF/ANSI Standard 60 and AWWA Standard B300 (or the latest revision). The chemical weight per gallon shall be approximately 10.26 (lbs/gal). All quotations shall be in price per pound and price per gallon. Any other quotation shall be considered non-responsive and disqualified.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Hypochlorite:	12.5% by weight, Min / 15.62% Max
Available Chlorine:	11.90% by weight, Min / 14.88% Max
Excess Caustic:	2.0% by weight Max
Density:	~10.26 lbs/gal
Purchase Quantity:	4,500 gal. Bulk
Estimated Annual Usage:	23 tons - (Not main chlorine source - Used as backup for OSEC Bleach Generators)

*****Hours of delivery are between 8:00 AM and 3:30PM CST for the Smyrna WTP.**

SECTION III - PRICE QUOTATION – WATER TREATMENT PLANT CHEMICAL

1. CALCIUM OXIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$** No Bid **lb.**
Manufacturer	No Bid
Delivery Date ARO	No Bid
2. HYDROFLUOROSILICIC ACID	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$** No Bid **lb.**
Manufacturer	No Bid
Delivery Date ARO	No Bid
3. ALUMINUM CHLOROHYDRATE GC-850	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$** No Bid **lb.**
Manufacturer	No Bid
Delivery Date ARO	No Bid
4. SODIUM HYDROXIDE	**UNIT PRICE DELIVERED**
Bulk- 11,000 lbs. (1,000 gallons)	**$** 0.1695 **lb.**
Manufacturer	Brenntag
Delivery Date ARO	5 days
5. SODIUM CHLORIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$** No Bid **lb.**
Manufacturer	No Bid
Delivery Date ARO	No Bid
6. SODIUM HYPOCHLORITE	**UNIT PRICE DELIVERED**
Bulk- 4,500 gallons	**$** 1.8200 **lb.**
Manufacturer	Brenntag
Delivery Date ARO	5 days



AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20____, by and between _____, a _____ _____ (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of _____.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this

Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this

agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were

unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: _____
Title: _____

ATTEST:

_____

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the water treatment plant chemicals shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this ISQ. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description
Price Quote	Sodium Hydroxide - Min. Order of 1,000 gal deliveries

The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith. By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above.

Brenntag Mid-South, LLC	828-729-7557
COMPANY	TELEPHONE NUMBER
Sara Terry	Municipal Bid Manager
REPRESENTATIVE NAME	REPRESENTATIVE TITLE
Sara Terry	BMS-Bids@brenntag.com
SIGNATURE	E-MAIL ADDRESS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Marsh USA LLC
30 South 17th Street
Philadelphia, PA 19103

CN101263979-ALL-GAW-26-27

CONTACT NAME: Donna M. Connelly
PHONE (A/C, No, Ext): 215 246 1282 **FAX (A/C, No):**
E-MAIL ADDRESS: Donna.Connelly@marsh.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Insurance Company Of The State Of PA	19429
INSURER B : ACE American Insurance Company	22667
INSURER C : Indemnity Insurance Company of North America	43575
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
BRENNTAG MID-SOUTH, LLC
1405 HWY 136 W
HENDERSON, KY 42420

COVERAGES **CERTIFICATE NUMBER:** CLE-006117003-32 **REVISION NUMBER:** 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			027783086	01/01/2026	01/01/2027	EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X CONTRACTUAL LIABILITY						MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY			ISAH1136195A	01/01/2026	01/01/2027	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WLRC72802639 (AOS)	01/01/2026	01/01/2027	X PER STATUTE OTH-ER	
B	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y	N/A		SCFC72802652 (WI)	01/01/2026	01/01/2027	E.L. EACH ACCIDENT	$ 1,000,000
B	If yes, describe under DESCRIPTION OF OPERATIONS below			WLRC72802640 (AK)	01/01/2026	01/01/2027	E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: EVIDENCE OF COVERAGE ONLY

TOWN OF SMYRNA IS INCLUDED AS ADDITIONAL INSURED EXCEPT FOR WORKERS COMPENSATION, WHERE REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION IS APPLICABLE WHERE REQUIRED BY WRITTEN CONTRACT. WHERE REQUIRED BY WRITTEN CONTRACT THIS INSURANCE IS PRIMARY AND NON-CONTRIBUTORY OVER ANY EXISTING INSURANCE AND IT IS LIMITED TO LIABILITY ARISING OUT OF THE OPERATIONS OF THE NAMED INSURED AND IS SUBJECT TO POLICY TERMS.

CERTIFICATE HOLDER

TOWN OF SMYRNA
ATTN: BETH MORRIS
315 SOUTH LOWRY STREET
SMYRNA, TN 37167

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA LLC

Donna Connelly

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BRENNTAG

BRENNTAG MID-SOUTH, INC
1405 Highway 136 West
Henderson, Kentucky 42420-0020
Tel. (270) 830-1200 • Fax (270) 826-1486

CERTIFICATE OF ANALYSIS

CAUSTIC SODA 25% SODIUM HYDROXIDE BULK, MEMBRANE

NSF/ANSI 60 Certified

CUSTOMER: NOURYON	**LOT NUMBER: 799514256085001**
CUSTOMER PO: 4501864119	**DATE SHIPPED: 03/27/2026**
NOURYON CODE: 3001260	
TANKER #: 25908	**DATE ANALYZED: 03/26/2026**
INCOMING P.O. #: 1000463	
Manufacturer Lot #: 391931	

SAMPLE ANALYSIS	RESULTS	UNIT	SPECIFICATION
Sodium Hydroxide (NaOH)	24.91	Wt.%	24.00 – 26.00
Sodium Chloride (NaCl)	<43	ppm	75 MAX
Sodium Chlorate ($NaClO_3$)	<10.7	Wt. ppm	65 MAX
Sodium Sulfate ($Na2SO_4$)	<15	Wt. ppm	100 MAX
Sodium Oxide (Na_2O)	19.29	Wt. %	18.60 – 20.20
Sodium Carbonate (Na_2CO_3)	<0.01	Wt. %	0.10 MAX
Iron (Fe)	<2.8	Wt. ppm	5.0 MAX
Manganese (Mn)	<1.0	Ppm	1.0 MAX
Copper	<1.0	Wt. ppm	2 MAX
Calcium	<1.0	Wt. ppm	60 MAX
Nickel	<0.5	Ppm	0.75 MAX
Silicon Dioxide (SiO2)	<10.0	PPM	400 MAX
Appearance	Clear	Clear	CLEAR
Aluminum (Al)	<1.0	Wt. ppm	40 MAX
Specific Gravity @ 68F/20C	1.277		NONE

Analyst: CYNTHIA CONNER	**Approved: 03/27/2026**

- Analysis based on manufacturer's certificate of analysis. Brenntag has repackaged the product under procedures for direct drumming of incoming bulk shipments.
- Direct questions concerning certification of this product to personnel at the location marked below.
  - Charlotte, NC - - - - - - - -704-588-1820

SAFETY DATA SHEET

BRENNTAG

1. Identification

Other means of identification	None known.
Product identifier	**SODIUM HYDROXIDE 25% MEM**
Recommended use	ALL PROPER AND LEGAL PURPOSES
Recommended restrictions	None known.

Manufacturer/Importer/Supplier/Distributor information

Manufacturer

Company name	Brenntag Mid-South	
Address	1405 Highway 136, West Henderson, KY 42420	
Telephone	270-830-1222	
E-mail	Not available.	
Emergency phone number	800-424-9300	CHEMTREC

2. Hazard(s) identification

Physical hazards	Not classified.	
Health hazards	Acute toxicity, oral	Category 4
	Skin corrosion/irritation	Category 1
	Serious eye damage/eye irritation	Category 1
	Specific target organ toxicity, single exposure	Category 3 respiratory tract irritation
Environmental hazards	Not classified.	
OSHA defined hazards	Not classified.	

Label elements



Signal word	Danger
Hazard statement	Harmful if swallowed. Causes severe skin burns and eye damage. Causes serious eye damage. May cause respiratory irritation.
Precautionary statement	
Prevention	Do not breathe dust or mists. Avoid breathing mist/vapors. Wash thoroughly after handling. Do not eat, drink or smoke when using this product. Use only outdoors or in a well-ventilated area. Wear protective gloves/protective clothing/eye protection/face protection.
Response	Rinse mouth. If swallowed: Rinse mouth. Do NOT induce vomiting. If on skin (or hair): Take off immediately all contaminated clothing. Rinse skin with water/shower. If inhaled: Remove person to fresh air and keep comfortable for breathing. Wash contaminated clothing before reuse. If in eyes: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Immediately call a poison center/doctor.
Storage	Store in a well-ventilated place. Keep container tightly closed. Store locked up.
Disposal	Dispose of contents/container in accordance with local/regional/national/international regulations.
Hazard(s) not otherwise classified (HNOC)	None known.
Supplemental information	None.

3. Composition/information on ingredients

Mixtures

Chemical name	Common name and synonyms	CAS number	%
SODIUM HYDROXIDE (NA(OH))		1310-73-2	25
Other components below reportable levels			75

4. First-aid measures

Inhalation
Remove victim to fresh air and keep at rest in a position comfortable for breathing. Call a poison center or doctor/physician if you feel unwell.

Skin contact
Take off immediately all contaminated clothing. Rinse skin with water/shower. Call a physician or poison control center immediately. Chemical burns must be treated by a physician. Wash contaminated clothing before reuse.

Eye contact
Immediately flush eyes with plenty of water for at least 15 minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Call a physician or poison control center immediately.

Ingestion
Call a physician or poison control center immediately. Rinse mouth. Do not induce vomiting. If vomiting occurs, keep head low so that stomach content doesn't get into the lungs.

Most important symptoms/effects, acute and delayed
Burning pain and severe corrosive skin damage. Causes serious eye damage. Symptoms may include stinging, tearing, redness, swelling, and blurred vision. Permanent eye damage including blindness could result. May cause respiratory irritation.

Indication of immediate medical attention and special treatment needed
Provide general supportive measures and treat symptomatically. Chemical burns: Flush with water immediately. While flushing, remove clothes which do not adhere to affected area. Call an ambulance. Continue flushing during transport to hospital. Keep victim warm. Keep victim under observation. Symptoms may be delayed.

General information
If you feel unwell, seek medical advice (show the label where possible). Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves. Show this safety data sheet to the doctor in attendance.

5. Fire-fighting measures

Suitable extinguishing media
Water fog. Foam. Dry chemical powder. Carbon dioxide (CO2).

Unsuitable extinguishing media
Do not use water jet as an extinguisher, as this will spread the fire.

Specific hazards arising from the chemical
During fire, gases hazardous to health may be formed.

Special protective equipment and precautions for firefighters
Self-contained breathing apparatus and full protective clothing must be worn in case of fire.

Fire fighting equipment/instructions
Move containers from fire area if you can do so without risk.

Specific methods
Use standard firefighting procedures and consider the hazards of other involved materials.

General fire hazards
No unusual fire or explosion hazards noted.

6. Accidental release measures

Personal precautions, protective equipment and emergency procedures
Keep unnecessary personnel away. Keep people away from and upwind of spill/leak. Wear appropriate protective equipment and clothing during clean-up. Avoid breathing mist/vapors. Do not touch damaged containers or spilled material unless wearing appropriate protective clothing. Ensure adequate ventilation. Local authorities should be advised if significant spillages cannot be contained. For personal protection, see section 8 of the SDS.

Methods and materials for containment and cleaning up
Large Spills: Stop the flow of material, if this is without risk. Dike the spilled material, where this is possible. Absorb in vermiculite, dry sand or earth and place into containers. Following product recovery, flush area with water.

Small Spills: Wipe up with absorbent material (e.g. cloth, fleece). Clean surface thoroughly to remove residual contamination.

Never return spills to original containers for re-use. For waste disposal, see section 13 of the SDS.

Environmental precautions
Avoid discharge into drains, water courses or onto the ground.

7. Handling and storage

Precautions for safe handling

Do not get in eyes, on skin, or on clothing. Do not taste or swallow. Avoid breathing mist/vapors. Avoid prolonged exposure. When using, do not eat, drink or smoke. Provide adequate ventilation. Wear appropriate personal protective equipment. Wash hands thoroughly after handling. Observe good industrial hygiene practices.

Conditions for safe storage, including any incompatibilities

Store locked up. Store in tightly closed container. Store away from incompatible materials (see Section 10 of the SDS).

8. Exposure controls/personal protection

Occupational exposure limits

US. OSHA Table Z-1 Permissible Exposure Limits (PEL) for Air Contaminants (29 CFR 1910.1000)

Components	Type	Value
SODIUM HYDROXIDE (NA(OH)) (CAS 1310-73-2)	PEL	2 mg/m3

US. ACGIH Threshold Limit Values (TLV)

Components	Type	Value
SODIUM HYDROXIDE (NA(OH)) (CAS 1310-73-2)	Ceiling	2 mg/m3

NIOSH. Immediately Dangerous to Life or Health (IDLH) Values, as amended

Components	Type	Value
SODIUM HYDROXIDE (NA(OH)) (CAS 1310-73-2)	IDLH	10 mg/m3

US. NIOSH: Pocket Guide to Chemical Hazards Recommended Exposure Limits (REL)

Components	Type	Value
SODIUM HYDROXIDE (NA(OH)) (CAS 1310-73-2)	Ceiling	2 mg/m3

Biological limit values

No biological exposure limits noted for the ingredient(s).

Appropriate engineering controls

Good general ventilation should be used. Ventilation rates should be matched to conditions. If applicable, use process enclosures, local exhaust ventilation, or other engineering controls to maintain airborne levels below recommended exposure limits. If exposure limits have not been established, maintain airborne levels to an acceptable level. Eye wash facilities and emergency shower must be available when handling this product.

Individual protection measures, such as personal protective equipment

The following are recommendations for Personnel Protective Equipment (PPE). The employer/user of this product must perform a Hazard Assessment of the workplace according to OSHA regulations 29 CFR 1910.132 to determine the appropriate PPE for use while performing any task involving potential exposure to this product.

Eye/face protection

Wear safety glasses with side shields (or goggles) and a face shield.

Skin protection

Hand protection

Wear appropriate chemical resistant gloves.

Other

Wear appropriate chemical resistant clothing. Use of an impervious apron is recommended.

Respiratory protection

Chemical respirator with organic vapor cartridge.

Thermal hazards

Wear appropriate thermal protective clothing, when necessary.

General hygiene considerations

Keep away from food and drink. Always observe good personal hygiene measures, such as washing after handling the material and before eating, drinking, and/or smoking. Routinely wash work clothing and protective equipment to remove contaminants.

9. Physical and chemical properties

Appearance

Physical state

Liquid.

Form

Liquid.

Color

CLEAR COLORLESS

Odor

ODORLESS

Odor threshold	Not available.
pH	14
Melting point/freezing point	-1 °F (-18.33 °C)
Initial boiling point and boiling range	791.6 °F (422 °C) estimated
Flash point	Not available.
Evaporation rate	Not available.
Flammability (solid, gas)	Not applicable.
Upper/lower flammability or explosive limits	
Explosive limit - lower (%)	Not available.
Explosive limit - upper (%)	Not available.
Vapor pressure	Not available.
Vapor density	Not available.
Relative density	Not available.
Solubility(ies)	
Solubility (water)	Not available.
Partition coefficient (n-octanol/water)	Not available.
Auto-ignition temperature	Not available.
Decomposition temperature	Not available.
Viscosity	Not available.
Other information	
Density	10.66 lbs/gal 1.28 g/ml
Explosive properties	Not explosive.
Oxidizing properties	Not oxidizing.
Percent volatile	75 % estimated
Specific gravity	1.28

10. Stability and reactivity

Reactivity	The product is stable and non-reactive under normal conditions of use, storage and transport.
Chemical stability	Material is stable under normal conditions.
Possibility of hazardous reactions	Hazardous polymerization does not occur.
Conditions to avoid	Contact with incompatible materials.
Incompatible materials	Strong acids.
Hazardous decomposition products	No hazardous decomposition products are known.

11. Toxicological information

Information on likely routes of exposure

Inhalation	May cause irritation to the respiratory system. Prolonged inhalation may be harmful.
Skin contact	Causes severe skin burns.
Eye contact	Causes serious eye damage.
Ingestion	Causes digestive tract burns. Harmful if swallowed.
Symptoms related to the physical, chemical and toxicological characteristics	Burning pain and severe corrosive skin damage. Causes serious eye damage. Symptoms may include stinging, tearing, redness, swelling, and blurred vision. Permanent eye damage including blindness could result. May cause respiratory irritation.

Information on toxicological effects

Acute toxicity In high concentrations, vapors are anesthetic and may cause headache, fatigue, dizziness and central nervous system effects. Harmful if swallowed.

Product	Species	Test Results
SODIUM HYDROXIDE 25% MEM		
Acute		
Dermal		
ATEmix		5400 mg/kg bw
Oral		
ATEmix		560 mg/kg bw

Components	Species	Test Results
SODIUM HYDROXIDE (NA(OH)) (CAS 1310-73-2)		
Acute		
Dermal		
LD50	Rabbit	1350 mg/kg
Oral		
LD50	Rat	140 - 340 mg/kg

Skin corrosion/irritation Causes severe skin burns and eye damage.

Serious eye damage/eye irritation Causes serious eye damage.

Respiratory or skin sensitization

Respiratory sensitization Due to partial or complete lack of data the classification is not possible.

Skin sensitization Due to partial or complete lack of data the classification is not possible.

Germ cell mutagenicity Due to partial or complete lack of data the classification is not possible.

Carcinogenicity Due to partial or complete lack of data the classification is not possible.

IARC Monographs. Overall Evaluation of Carcinogenicity

Not listed.

OSHA Specifically Regulated Substances (29 CFR 1910.1001-1053)

Not listed.

US. National Toxicology Program (NTP) Report on Carcinogens

Not listed.

Reproductive toxicity Due to partial or complete lack of data the classification is not possible.

Specific target organ toxicity - single exposure May cause respiratory irritation.

Specific target organ toxicity - repeated exposure Due to partial or complete lack of data the classification is not possible.

Aspiration hazard Due to partial or complete lack of data the classification is not possible.

Chronic effects Prolonged inhalation may be harmful.

12. Ecological information

Ecotoxicity The product is not classified as environmentally hazardous. However, this does not exclude the possibility that large or frequent spills can have a harmful or damaging effect on the environment.

Components		Species	Test Results
SODIUM HYDROXIDE (NA(OH)) (CAS 1310-73-2)			
Aquatic			
Acute			
Crustacea	EC50	Water flea (Ceriodaphnia dubia)	34.59 - 47.13 mg/l, 48 hours
Fish	LC50	Western mosquitofish (Gambusia affinis)	125 mg/l, 96 hours

Persistence and degradability No data is available on the degradability of this product.

Bioaccumulative potential No data available.

Mobility in soil	No data available.
Other adverse effects	No other adverse environmental effects (e.g. ozone depletion, photochemical ozone creation potential, endocrine disruption, global warming potential) are expected from this component.

13. Disposal considerations

Disposal instructions	Dispose of this material and its container to hazardous or special waste collection point. Incinerate the material under controlled conditions in an approved incinerator. Dispose of contents/container in accordance with local/regional/national/international regulations.
Local disposal regulations	Dispose in accordance with all applicable regulations.
Hazardous waste code	D002: Waste Corrosive material [pH ≤2 or =>12.5, or corrosive to steel] The waste code should be assigned in discussion between the user, the producer and the waste disposal company.
Waste from residues / unused products	Dispose of in accordance with local regulations. Empty containers or liners may retain some product residues. This material and its container must be disposed of in a safe manner.
Contaminated packaging	Since emptied containers may retain product residue, follow label warnings even after container is emptied. Empty containers should be taken to an approved waste handling site for recycling or disposal.

14. Transport information

DOT

UN number	UN1824
UN proper shipping name	SODIUM HYDROXIDE SOLUTION
Transport hazard class(es)	
Class	8
Subsidiary hazard	-
Packing group	II
Environmental hazards	
Marine pollutant	No.
Special precautions for user	Read safety instructions, SDS and emergency procedures before handling.
ERG number	154

Transportation information on packaging may be different from that listed. Information is for reference purposes only. The shipper is legally required to provide, certify, and receive training on, the transportation data for any shipment. Transportation information on packaging may be different from that listed. Information is for reference purposes only. The shipper is legally required to provide, certify, and receive training on, the transportation data for any shipment. Transportation information on packaging may be different from that listed. Information is for reference purposes only. The shipper is legally required to provide, certify, and receive training on, the transportation data for any shipment. Transportation information on packaging may be different from that listed. Information is for reference purposes only. The shipper is legally required to provide, certify, and receive training on, the transportation data for any shipment. Transportation information on packaging may be different from that listed.

DOT



15. Regulatory information

US federal regulations This product is a "Hazardous Chemical" as defined by the OSHA Hazard Communication Standard, 29 CFR 1910.1200.

Toxic Substances Control Act (TSCA)

TSCA Section 12(b) Export Notification (40 CFR 707, Subpt. D)

Not regulated.

CERCLA Hazardous Substance List (40 CFR 302.4)

SODIUM HYDROXIDE (NA(OH)) (CAS 1310-73-2)

SARA 304 Emergency release notification

Not regulated.

OSHA Specifically Regulated Substances (29 CFR 1910.1001-1053)

Not listed.

Superfund Amendments and Reauthorization Act of 1986 (SARA)

SARA 302 Extremely hazardous substance

Not listed.

SARA 311/312 Hazardous chemical	Yes
Classified hazard categories	Acute toxicity (any route of exposure) Skin corrosion or irritation Serious eye damage or eye irritation Specific target organ toxicity (single or repeated exposure)

SARA 313 (TRI reporting)

Not regulated.

Other federal regulations

Clean Air Act (CAA) Section 112 Hazardous Air Pollutants (HAPs) List

Not regulated.

Clean Air Act (CAA) Section 112(r) Accidental Release Prevention (40 CFR 68.130)

Not regulated.

Safe Drinking Water Act (SDWA)	Not regulated.

US state regulations

California Proposition 65

California Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65): This material is not known to contain any chemicals currently listed as carcinogens or reproductive toxins. For more information go to www.P65Warnings.ca.gov.

International Inventories

Country(s) or region	Inventory name	On inventory (yes/no)*
Australia	Australian Inventory of Industrial Chemicals (AICIS)	Yes
Canada	Domestic Substances List (DSL)	Yes
Canada	Non-Domestic Substances List (NDSL)	No
China	Inventory of Existing Chemical Substances in China (IECSC)	Yes
Europe	European Inventory of Existing Commercial Chemical Substances (EINECS)	Yes
Europe	European List of Notified Chemical Substances (ELINCS)	No
Japan	Inventory of Existing and New Chemical Substances (ENCS)	Yes
Korea	Existing Chemicals List (ECL)	Yes
New Zealand	New Zealand Inventory	Yes
Philippines	Philippine Inventory of Chemicals and Chemical Substances (PICCS)	Yes
Taiwan	Taiwan Chemical Substance Inventory (TCSI)	Yes
United States & Puerto Rico	Toxic Substances Control Act (TSCA) Inventory	Yes

*A "Yes" indicates that all components of this product comply with the inventory requirements administered by the governing country(s)
A "No" indicates that one or more components of the product are not listed or exempt from listing on the inventory administered by the governing country(s).

16. Other information, including date of preparation or last revision

Issue date	05-10-2016
Revision date	11-04-2025
Version #	22

HMIS® ratings	Health: 3 Flammability: 0 Physical hazard: 0
NFPA ratings	Health: 3 Flammability: 0 Instability: 1
Disclaimer	While Brenntag believes the information contained herein to be accurate, Brenntag makes no representation or warranty, express or implied, regarding, and assumes no liability for, the accuracy or completeness of the information. The Buyer assumes all responsibility for handling, using and/or reselling the Product in accordance with applicable federal, state, and local law. This SDS shall not in any way limit or preclude the operation and effect of any of the provisions of Brenntag's terms and conditions of sale.
Revision information	Hazard(s) identification: Response Disposal considerations: Waste from residues / unused products

BRENNTAG

BRENNTAG MID-SOUTH, INC.
1405 Highway 136 West
Henderson, Kentucky 42420-0020
Tel. (270) 830-1200 • Fax (270) 826-1486

CERTIFICATE OF ANALYSIS

Sodium Hypochlorite 12.5% NSF

CUSTOMER:	**LOT NUMBER: 6091**
	DATE ANALYZED: 04/01/26
	DATE SHIPPED: 04/01/26

PARAMETERS	ANALYSIS	SHIPPING SPECIFICATIONS
Sodium Hypochlorite, % by wt.	14.29	12.5% Minimum
Available Chlorine, % by wt.	13.61	12.0% Minimum
Available Chlorine, Trade %	16.57	14.5% Minimum
Available Chlorine, grams per liter	165.7	145 g/l Minimum
Excess Caustic, % by wt.	0.45	0.20 to 1.0%
Excess Caustic, grams per liter	5.5	2.5 to 12 g/L
Specific Gravity @ 77 °F	1.217	1.184 to 1.230
Color (pass/fail)	Pass	Greenish-yellow
Appearance (pass/fail)	Pass	Clear to slight turbidity liquid

Analyst: Riley Melton	**Approved: Brian DeBord**

cc: With Shipment
Lab File

Direct questions concerning certification of this product to personnel at the location marked below.

☐ Chattanooga, TN	423-821-1535	☐ Orlando, FL	407-857-9310
☐ Henderson, KY	270-830-1258	☐ St. Albans, WV	304-727-4379
☐ Kansas City, MO	816-483-9996	☐ Terre Haute, IN	812-234-7758
☐ Clearwater, FL	727-461-6116	☐ Indianapolis, IN	317-898-8632
☐ Greensboro, NC	336-292-5166	☐ Nitro, WV	304-755-8680

NSF
Certified to NSF/ANSI/CAN 60

Form Approval: *R&D Manager*
Form Approval Date: October 21, 2024

"All information provided is believed to be accurate and complete. The data provided is representative of the product quality on the date of analysis for the lot number indicated. This certificate of analysis may not include all of the constituents of the product. Persons using this information should make their own determination regarding its suitability for their particular application. This certificate of analysis shall not in any way limit or preclude the operation and effect of the applicable terms and conditions of sale."
C:\RD1\WORD\COA\SODHYP125 NSF

SAFETY DATA SHEET

BRENNTAG

1. Identification

Other means of identification None known.

Product identifier **SODIUM HYPOCHLORITE 12.5%**

Recommended use ALL PROPER AND LEGAL PURPOSES

Recommended restrictions None known.

Manufacturer/Importer/Supplier/Distributor information

Manufacturer

Company name Brenntag Mid-South

Address 1405 Highway 136, West
Henderson, KY 42420

Telephone 270-830-1222

E-mail Not available.

Emergency phone number 800-424-9300 CHEMTREC

2. Hazard(s) identification

Physical hazards	Not classified.	
Health hazards	Skin corrosion/irritation	Category 1
	Serious eye damage/eye irritation	Category 1
Environmental hazards	Not classified.	
OSHA defined hazards	Not classified.	

Label elements



Signal word Danger

Hazard statement Causes severe skin burns and eye damage. Causes serious eye damage.

Precautionary statement

Prevention Do not breathe dust or mists. Wash thoroughly after handling. Wear protective gloves/protective clothing/eye protection/face protection.

Response If swallowed: Rinse mouth. Do NOT induce vomiting. If on skin (or hair): Take off immediately all contaminated clothing. Rinse skin with water/shower. If inhaled: Remove person to fresh air and keep comfortable for breathing. Wash contaminated clothing before reuse. If in eyes: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Immediately call a poison center/doctor.

Storage Store locked up.

Disposal Dispose of contents/container in accordance with local/regional/national/international regulations.

Hazard(s) not otherwise classified (HNOC) None known.

Supplemental information None.

3. Composition/information on ingredients

Mixtures

Chemical name	Common name and synonyms	CAS number	%
HYPOCHLOROUS ACID, SODIUM SALT (1:1)		7681-52-9	12.5
Other components below reportable levels			87.5

4. First-aid measures

Inhalation
Move to fresh air. Call a physician if symptoms develop or persist.

Skin contact
Take off immediately all contaminated clothing. Rinse skin with water/shower. Call a physician or poison control center immediately. Chemical burns must be treated by a physician. Wash contaminated clothing before reuse.

Eye contact
Immediately flush eyes with plenty of water for at least 15 minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Call a physician or poison control center immediately.

Ingestion
Call a physician or poison control center immediately. Rinse mouth. Do not induce vomiting. If vomiting occurs, keep head low so that stomach content doesn't get into the lungs.

Most important symptoms/effects, acute and delayed
Burning pain and severe corrosive skin damage. Causes serious eye damage. Symptoms may include stinging, tearing, redness, swelling, and blurred vision. Permanent eye damage including blindness could result.

Indication of immediate medical attention and special treatment needed
Provide general supportive measures and treat symptomatically. Chemical burns: Flush with water immediately. While flushing, remove clothes which do not adhere to affected area. Call an ambulance. Continue flushing during transport to hospital. Keep victim under observation. Symptoms may be delayed.

General information
Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves.

5. Fire-fighting measures

Suitable extinguishing media
Foam. Powder. Carbon dioxide (CO2).

Unsuitable extinguishing media
Do not use water jet as an extinguisher, as this will spread the fire.

Specific hazards arising from the chemical
During fire, gases hazardous to health may be formed.

Special protective equipment and precautions for firefighters
Self-contained breathing apparatus and full protective clothing must be worn in case of fire.

Fire fighting equipment/instructions
Move containers from fire area if you can do so without risk.

Specific methods
Use standard firefighting procedures and consider the hazards of other involved materials.

General fire hazards
No unusual fire or explosion hazards noted.

6. Accidental release measures

Personal precautions, protective equipment and emergency procedures
Keep unnecessary personnel away. Keep people away from and upwind of spill/leak. Wear appropriate protective equipment and clothing during clean-up. Do not touch damaged containers or spilled material unless wearing appropriate protective clothing. Ensure adequate ventilation. Local authorities should be advised if significant spillages cannot be contained. For personal protection, see section 8 of the SDS.

Methods and materials for containment and cleaning up
Prevent entry into waterways, sewer, basements or confined areas.

Large Spills: Stop the flow of material, if this is without risk. Dike the spilled material, where this is possible. Absorb in vermiculite, dry sand or earth and place into containers. Following product recovery, flush area with water.

Small Spills: Wipe up with absorbent material (e.g. cloth, fleece). Clean surface thoroughly to remove residual contamination.

Never return spills to original containers for re-use. For waste disposal, see section 13 of the SDS.

Environmental precautions
Avoid discharge into drains, water courses or onto the ground.

7. Handling and storage

Precautions for safe handling Do not get in eyes, on skin, or on clothing. Avoid prolonged exposure. Provide adequate ventilation. Wear appropriate personal protective equipment. Observe good industrial hygiene practices.

Conditions for safe storage, including any incompatibilities Store locked up. Store in tightly closed container. Store away from incompatible materials (see Section 10 of the SDS).

8. Exposure controls/personal protection

Occupational exposure limits

US. OARS. Workplace Environmental Exposure Level (WEEL) Guide

Components	Type	Value
HYPOCHLOROUS ACID, SODIUM SALT (1:1) (CAS 7681-52-9)	STEL	2 mg/m3

Biological limit values No biological exposure limits noted for the ingredient(s).

Appropriate engineering controls Good general ventilation should be used. Ventilation rates should be matched to conditions. If applicable, use process enclosures, local exhaust ventilation, or other engineering controls to maintain airborne levels below recommended exposure limits. If exposure limits have not been established, maintain airborne levels to an acceptable level. Eye wash facilities and emergency shower must be available when handling this product.

Individual protection measures, such as personal protective equipment

The following are recommendations for Personnel Protective Equipment (PPE). The employer/user of this product must perform a Hazard Assessment of the workplace according to OSHA regulations 29 CFR 1910.132 to determine the appropriate PPE for use while performing any task involving potential exposure to this product.

Eye/face protection Wear safety glasses with side shields (or goggles) and a face shield.

Skin protection

Hand protection Wear appropriate chemical resistant gloves.

Other Wear appropriate chemical resistant clothing.

Respiratory protection In case of insufficient ventilation, wear suitable respiratory equipment.

Thermal hazards Wear appropriate thermal protective clothing, when necessary.

General hygiene considerations Always observe good personal hygiene measures, such as washing after handling the material and before eating, drinking, and/or smoking. Routinely wash work clothing and protective equipment to remove contaminants.

9. Physical and chemical properties

Appearance

Physical state Liquid.

Form Liquid.

Color CLEAR PALE YELLOW

Odor CHLORINE

Odor threshold Not available.

pH > 11.5 - < 13.5

Melting point/freezing point -3 °F (-19.44 °C)

Initial boiling point and boiling range 212 °F (100 °C) estimated

Flash point Not available.

Evaporation rate Not available.

Flammability (solid, gas) Not applicable.

Upper/lower flammability or explosive limits

Explosive limit - lower (%) Not available.

Explosive limit - upper (%) Not available.

Vapor pressure Not available.

Vapor density	Not available.
Relative density	Not available.
Solubility(ies)	
Solubility (water)	Not available.
Partition coefficient (n-octanol/water)	Not available.
Auto-ignition temperature	Not available.
Decomposition temperature	Not available.
Viscosity	Not available.
Other information	
Density	10.06 lbs/gal 1.21 g/ml
Explosive properties	Not explosive.
Oxidizing properties	Not oxidizing.
Percent volatile	87.5 % estimated
Specific gravity	1.21

10. Stability and reactivity

Reactivity	Reacts violently with strong acids. This product may react with oxidizing agents.
Chemical stability	Material is stable under normal conditions.
Possibility of hazardous reactions	Hazardous polymerization does not occur.
Conditions to avoid	Contact with incompatible materials. Do not mix with other chemicals.
Incompatible materials	Acids. Oxidizing agents.
Hazardous decomposition products	No hazardous decomposition products are known.

11. Toxicological information

Information on likely routes of exposure

Inhalation	May cause irritation to the respiratory system. Prolonged inhalation may be harmful.
Skin contact	Causes severe skin burns.
Eye contact	Causes serious eye damage.
Ingestion	Causes digestive tract burns.
Symptoms related to the physical, chemical and toxicological characteristics	Burning pain and severe corrosive skin damage. Causes serious eye damage. Symptoms may include stinging, tearing, redness, swelling, and blurred vision. Permanent eye damage including blindness could result.

Information on toxicological effects

Acute toxicity Not known.

Components	**Species**	**Test Results**
HYPOCHLOROUS ACID, SODIUM SALT (1:1) (CAS 7681-52-9)		
Acute		
Oral		
LD50	Rat	8.91 g/kg

Skin corrosion/irritation	Causes severe skin burns and eye damage.
Serious eye damage/eye irritation	Causes serious eye damage.
Respiratory or skin sensitization	
Respiratory sensitization	Due to partial or complete lack of data the classification is not possible.
Skin sensitization	Due to partial or complete lack of data the classification is not possible.
Germ cell mutagenicity	Due to partial or complete lack of data the classification is not possible.

Carcinogenicity Due to partial or complete lack of data the classification is not possible.

IARC Monographs. Overall Evaluation of Carcinogenicity

Not listed.

OSHA Specifically Regulated Substances (29 CFR 1910.1001-1053)

Not listed.

US. National Toxicology Program (NTP) Report on Carcinogens

Not listed.

Reproductive toxicity Due to partial or complete lack of data the classification is not possible.

Specific target organ toxicity - single exposure Due to partial or complete lack of data the classification is not possible.

Specific target organ toxicity - repeated exposure Due to partial or complete lack of data the classification is not possible.

Aspiration hazard Due to partial or complete lack of data the classification is not possible.

Chronic effects Prolonged inhalation may be harmful.

12. Ecological information

Ecotoxicity The product is not classified as environmentally hazardous. However, this does not exclude the possibility that large or frequent spills can have a harmful or damaging effect on the environment.

Components		Species	Test Results
HYPOCHLOROUS ACID, SODIUM SALT (1:1) (CAS 7681-52-9)			
Aquatic			
Acute			
Crustacea	EC50	Water flea (Ceriodaphnia dubia)	>= 0.11 - <= 0.13 mg/l, 24 hours
	LC50	Calanoid copepod (Acartia tonsa)	>= 0.313 - <= 0.497 mg/l, 24 hours
		Coon stripe shrimp (Pandalus danae)	>= 0.246 - <= 0.333 mg/l, 96 hours
		Daggerblade grass shrimp (Palaemonetes pugio)	>= 46 - <= 58.8 mg/l, 96 hours
		Opossum shrimp (Americamysis bahia)	>= 0.229 - <= 0.321 mg/l, 96 hours
		Rotifer (Brachionus calyciflorus)	>= 0.35 - <= 0.39 mg/l, 24 hours
		Scud (Hyalella azteca)	>= 0.252 - <= 0.362 mg/l, 96 hours
		Water flea (Ceriodaphnia dubia)	0.14 mg/l, 24 hours
		Water flea (Daphnia magna)	>= 0.045 - <= 0.068 mg/l, 48 hours
Fish	LC50	Bleak (Alburnus alburnus)	>= 30 - <= 35 mg/l, 96 hours
		Brown trout (Salmo trutta)	>= 0.02 - <= 0.05 mg/l, 1.5 hours
		California grunion (Leuresthes tenuis)	0.139 mg/l, 24 hours
		Carp (Cyprinus carpio)	>= 1.75 - <= 1.89 mg/l, 160 minutes
		Channel catfish (Ictalurus punctatus)	0.45 mg/l, 96 hours
		Coho salmon,silver salmon (Oncorhynchus kisutch)	>= 0.245 - <= 0.328 mg/l, 15 minutes
		Fathead minnow (Pimephales promelas)	>= 4.4 - <= 7.1 mg/l, 24 hours
		Freshwater drum (Aplodinotus grunniens)	>= 1.67 - <= 1.83 mg/l, 160 minutes
		Rainbow trout,donaldson trout (Oncorhynchus mykiss)	>= 0.05 - <= 0.071 mg/l, 96 hours
			> 0.03 - < 0.07 mg/l, 96 hours
		Shiner perch (Cymatogaster aggregata)	>= 0.045 - <= 0.098 mg/l, 96 hours
		Yellow perch (Perca flavescens)	>= 18 - <= 28.7 mg/l, 15 minutes

Components	Species	Test Results
	Yellowtail flounder (Pleuronectes ferrugineus)	0.1 mg/l, 24 hours

Persistence and degradability No data is available on the degradability of this product.

Bioaccumulative potential No data available.

Mobility in soil No data available.

Other adverse effects No other adverse environmental effects (e.g. ozone depletion, photochemical ozone creation potential, endocrine disruption, global warming potential) are expected from this component.

13. Disposal considerations

Disposal instructions Dispose of this material and its container to hazardous or special waste collection point. Incinerate the material under controlled conditions in an approved incinerator. Dispose of contents/container in accordance with local/regional/national/international regulations.

Local disposal regulations Dispose in accordance with all applicable regulations.

Hazardous waste code D002: Waste Corrosive material [pH ≤2 or =>12.5, or corrosive to steel]
The waste code should be assigned in discussion between the user, the producer and the waste disposal company.

Waste from residues / unused products Dispose of in accordance with local regulations. Empty containers or liners may retain some product residues. This material and its container must be disposed of in a safe manner.

Contaminated packaging Since emptied containers may retain product residue, follow label warnings even after container is emptied. Empty containers should be taken to an approved waste handling site for recycling or disposal.

14. Transport information

DOT

UN number UN1791
UN proper shipping name HYPOCHLORITE SOLUTIONS MARINE POLLUTANT (SODIUM HYPOCHLORITE) RQ
Transport hazard class(es)
Class 8
Subsidiary hazard -
Packing group III
Environmental hazards
Marine pollutant No.
Special precautions for user Read safety instructions, SDS and emergency procedures before handling.
Transportation information on packaging may be different from that listed. Information is for reference purposes only. The shipper is legally required to provide, certify, and receive training on, the transportation data for any shipment. Transportation information on packaging may be different from that listed. Information is for reference purposes only. The shipper is legally required to provide, certify, and receive training on, the transportation data for any shipment. Transportation information on packaging may be different from that listed.

IMDG

UN number UN1791
UN proper shipping name HYPOCHLORITE SOLUTIONS MARINE POLLUTANT (SODIUM HYPOCHLORITE) RQ, MARINE POLLUTANT
Transport hazard class(es)
Class 8
Subsidiary hazard -
Packing group III
Environmental hazards
Marine pollutant Yes
EmS F-A, S-F
Special precautions for user Read safety instructions, SDS and emergency procedures before handling.

DOT



IMDG



Marine pollutant



General information IMDG Regulated Marine Pollutant.

15. Regulatory information

US federal regulations This product is a "Hazardous Chemical" as defined by the OSHA Hazard Communication Standard, 29 CFR 1910.1200.

Toxic Substances Control Act (TSCA)

TSCA Section 12(b) Export Notification (40 CFR 707, Subpt. D)

Not regulated.

CERCLA Hazardous Substance List (40 CFR 302.4)

HYPOCHLOROUS ACID, SODIUM SALT (1:1) (CAS 7681-52-9)

SARA 304 Emergency release notification

Not regulated.

OSHA Specifically Regulated Substances (29 CFR 1910.1001-1053)

Not listed.

Superfund Amendments and Reauthorization Act of 1986 (SARA)

SARA 302 Extremely hazardous substance

Not listed.

SARA 311/312 Hazardous chemical Yes

Classified hazard categories Skin corrosion or irritation
Serious eye damage or eye irritation

SARA 313 (TRI reporting)

Not regulated.

Other federal regulations

Clean Air Act (CAA) Section 112 Hazardous Air Pollutants (HAPs) List

Not regulated.

Clean Air Act (CAA) Section 112(r) Accidental Release Prevention (40 CFR 68.130)

Not regulated.

Safe Drinking Water Act (SDWA) Not regulated.

US state regulations

California Proposition 65

California Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65): This material is not known to contain any chemicals currently listed as carcinogens or reproductive toxins. For more information go to www.P65Warnings.ca.gov.

International Inventories

Country(s) or region	Inventory name	On inventory (yes/no)*
Australia	Australian Inventory of Industrial Chemicals (AICIS)	Yes
Canada	Domestic Substances List (DSL)	Yes
Canada	Non-Domestic Substances List (NDSL)	No
China	Inventory of Existing Chemical Substances in China (IECSC)	Yes
Europe	European Inventory of Existing Commercial Chemical Substances (EINECS)	Yes
Europe	European List of Notified Chemical Substances (ELINCS)	No
Japan	Inventory of Existing and New Chemical Substances (ENCS)	Yes
Korea	Existing Chemicals List (ECL)	Yes
New Zealand	New Zealand Inventory	Yes
Philippines	Philippine Inventory of Chemicals and Chemical Substances (PICCS)	Yes
Taiwan	Taiwan Chemical Substance Inventory (TCSI)	Yes
United States & Puerto Rico	Toxic Substances Control Act (TSCA) Inventory	Yes

*A "Yes" indicates that all components of this product comply with the inventory requirements administered by the governing country(s)
A "No" indicates that one or more components of the product are not listed or exempt from listing on the inventory administered by the governing country(s).

16. Other information, including date of preparation or last revision

Issue date 06-06-2015

Revision date 01-08-2026

Version # 67

HMIS® ratings Health: 3
Flammability: 0
Physical hazard: 0

NFPA ratings Health: 3
Flammability: 0
Instability: 0

Disclaimer While Brenntag believes the information contained herein to be accurate, Brenntag makes no representation or warranty, express or implied, regarding, and assumes no liability for, the accuracy or completeness of the information. The Buyer assumes all responsibility for handling, using and/or reselling the Product in accordance with applicable federal, state, and local law. This SDS shall not in any way limit or preclude the operation and effect of any of the provisions of Brenntag's terms and conditions of sale.

The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Wednesday, April 1, 2026** at 12:15 a.m. Eastern Time. Please contact NSF to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:
http://info.nsf.org/Certified/PwsChemicals/Listings.asp?Company=34960&Standard=060&

NSF/ANSI/CAN 60
Drinking Water Treatment Chemicals - Health Effects

Brenntag Mid-South, LLC
1405 Highway 136 West
P.O. Box 20
Henderson, KY 42420-0020
United States
800-950-7267
270-827-3545
Visit this company's website
(http://www.brenntag.com/north-america/en/about-brenntag/regional-capabilities/brenntag-mid-south/index.jsp)

Facility : Clearwater, FL

Hydrochloric Acid

Trade Designation	*Product Function*	*Max Use*
Hydrochloric Acid 20 BE	Corrosion & Scale Control	44mg/L
Hydrochloric Acid 20 BE/31.45	Corrosion & Scale Control	44mg/L
Hydrochloric Acid 28%	Corrosion & Scale Control	50mg/L
Hydrochloric Acid 31.45%	Corrosion & Scale Control	44mg/L
Hydrochloric Acid 32%	Corrosion & Scale Control	44mg/L
Muriatic Acid 20 DEG BE	Corrosion & Scale Control	44mg/L
Muriatic Acid 22 DEG BE	Corrosion & Scale Control	40mg/L

Sodium Hypochlorite[HY]

NOTE: Only products bearing the NSF Mark on the product, product packaging, and/or documentation shipped with the product are Certified.

Facility : Chattanooga, TN

Aluminum Sulfate[AL]

Trade Designation	*Product Function*	*Max Use*
Aluminum Sulfate Solution	Coagulation & Flocculation	150 mg/L
Liquid Alum	Coagulation & Flocculation	150 mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Chlorine[CL]

Trade Designation	*Product Function*	*Max Use*
Chlorine, Liquified Gas	Disinfection & Oxidation	30 mg/L

[CL] The residual levels of chlorine (hypochlorite ion and hypochlorous acid), chlorine dioxide, chlorate ion, chloramine and disinfection by-products shall be monitored in the finished drinking water to ensure compliance to all applicable regulations.

Citric Acid[1]

Trade Designation	*Product Function*	*Max Use*
Citric Acid 50%	Membrane Cleaner	NA
Citric Acid Solution	Membrane Cleaner	NA

[1] This product is designed to be used off-line and flushed prior to using the system for drinking water, following manufacturer's use instructions. The pH of the influent and effluent water should be monitored to ensure that all traces of the product have been removed before placing into service.

Ferric Chloride

Trade Designation	*Product Function*	*Max Use*
Ferric Chloride 38-42%	Coagulation & Flocculation	250mg/L
Ferric Chloride Liquid	Coagulation & Flocculation	250 mg/L
Ferric Chloride Solution	Coagulation & Flocculation	250 mg/L
Iron (III) Chloride Solution	Coagulation & Flocculation	250mg/L
Iron Trichloride Solution	Coagulation & Flocculation	250mg/L

Ferric Sulfate

Trade Designation	*Product Function*	*Max Use*
Ferri-Floc Liquid	Coagulation & Flocculation	500 mg/L
Ferric Sulfate	Coagulation & Flocculation	500 mg/L

Fluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23%	Fluoridation	5mg/L

Hydrochloric Acid

Trade Designation	*Product Function*	*Max Use*
Hydrochloric Acid 20 BE	Corrosion & Scale Control	44mg/L
Hydrochloric Acid 20 BE / 31.45	Corrosion & Scale Control	44mg/L
Hydrochloric Acid 28%	Corrosion & Scale Control	50mg/L
Hydrochloric Acid 31.45%	Corrosion & Scale Control	44mg/L
Hydrochloric Acid 32%	Corrosion & Scale Control	44mg/L
Muriatic Acid	Corrosion & Scale Control	44mg/L
Muriatic Acid 10%	Corrosion & Scale Control	138mg/L
Muriatic Acid 20 DEG BE	Corrosion & Scale Control	44mg/L
Muriatic Acid 22 DEG BE	Corrosion & Scale Control	40mg/L

Hydrogen Peroxide [HP]

Trade Designation	*Product Function*	*Max Use*
Hydrogen Peroxide 30%[2]	Oxidant	3.5mg/L
Hydrogen Peroxide 32%[3]	Oxidant	3.3mg/L
Hydrogen Peroxide 50%[4]	Oxidant	2.1mg/L
Hydrogen Peroxide 8%	Oxidant	13mg/L
Hydrogen peroxide 35%	Oxidant	3mg/L

[2] This product may be used at a maximum use level of 95 mg/L for the following functions:
- reoxygenation of treated water
- oxidation of organic residuals
- oxidation of any reduced products, such as Fe(II) and sulfides

Treatment must be followed by chlorination to a chlorine residual no to exceed 4 mg/L, the EPA's proposed maximum residual level.

[3] This product may be used at a maximum use level of 90 mg/L for the following functions:
- reoxygenation of treated water
- oxidation of organic residuals
- oxidation of any reduced products, such as Fe(II) and sulfides

Treatment must be followed by chlorination to a chlorine residual no to exceed 4 mg/L, the EPA's proposed maximum residual level.

[4] This product may be used at a maximum use level of 60 mg/L for the following functions:
- reoxygenation of treated water
- oxidation of organic residuals

- oxidation of any reduced products, such as Fe(II) and sulfides

Treatment must be followed by chlorination to a chlorine residual no to exceed 4 mg/L, the EPA's proposed maximum residual level.

[HP] Use of this product shall be followed by chlorination to remove levels of hydrogen peroxide. Chlorine residuals shall not exceed 4 mg/L, the EPA's proposed maximum residual level.

Phosphoric Acid

Trade Designation	*Product Function*	*Max Use*
PHOSPHORIC ACID 75%	Corrosion & Scale Control Softener	13mg/L

Polyaluminum Chloride[AL]

Trade Designation	*Product Function*	*Max Use*
Brennfloc BC 2380	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polymer Blends[PY]

Trade Designation	*Product Function*	*Max Use*
ICS 7191	Coagulation & Flocculation	258mg/L
ICS 7201	Coagulation & Flocculation	490mg/L

[PY] Polyamines Certified by NSF International comply with 40 CFR 141.111 requirements for percent monomer and dose.

Sodium Bisulfite[5]

Trade Designation	*Product Function*	*Max Use*
Sodium Bisulfite 19-44%	Dechlorinator & Antioxidant	46mg/L
Sodium Hydrogen Sulfite 40%	Dechlorinator & Antioxidant	46mg/L

[5] This product contains sulfite. Sulfites have been known to cause potentially lethal allergic reactions in sulfite-sensitive individuals. The maximum recommended allowable residual sulfite level in the finished drinking water is 100 ppb (0.1 mg/L).

Sodium Hydroxide[6]

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control	250 mg/L
Caustic Soda 25%	Corrosion & Scale Control	200 mg/L
Caustic Soda 50%	Corrosion & Scale Control	100 mg/L

Sodium Hydroxide 20%	Corrosion & Scale Control	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control	200mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control	100mg/L

[6] Trade designation may be followed by a three digit alpha suffix to designate the chlor-alkali electrolytic cell category/grade.

Sodium Hypochlorite[HY]

Trade Designation	*Product Function*	*Max Use*
Chem Bleach Household	Disinfection & Oxidation	200mg/L
SNO-GLO BLEACH	Disinfection & Oxidation	105mg/L
Sno-Glo 10% Bleach	Disinfection & Oxidation	105 mg/L
Sodium Hypochlorite 12.5%	Disinfection & Oxidation	84 mg/L
Sodium Hypochlorite 5.25% Solution	Disinfection & Oxidation	200mg/L
Sodium Hypochlorite, 10%	Disinfection & Oxidation	105 mg/L

[HY] The residual levels of chlorine (hypochlorite ion and hypochlorous acid), chlorine dioxide, chlorate ion, chloramine and disinfection by-products shall be monitored in the finished drinking water to ensure compliance to all applicable regulations. Also, reference the AWWA B300 (Hypochlorites) standard's Recommendations for the Handling and Storage of Hypochlorite Solutions appendix for information on preservation techniques for hypochlorite bleach in transit and storage.

Facility : Distribution Center - Chattanooga, TN

Sodium Hydroxide[1]

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	Corrosion & Scale Control	100mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control	100mg/L
Sodium Hydroxide 55%	Corrosion & Scale Control	100mg/L

[1] Trade designation may be followed by a three digit alpha suffix to designate the chlor-alkali electrolytic cell category/grade.

Facility : Memphis, TN

Sodium Hydroxide[1]

Trade Designation	*Product Function*	*Max Use*

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on annual water filtration plant chemicals. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than **10:30 a.m. April 8, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

BY: Sierra Lowry
Finance Director

TO BE RUN: March 24, 2026

O-N MINERALS (LUTTRELL) COMPANY /
DBA: CARMEUSE AMERICAS
INSIDE SALES / 11 STANWIX ST. / 21ST FL
PITTSBURGH, PA 15222

Company

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to purchase annual water filtration and wastewater treatment plant chemicals for the fiscal year July 1, 2026 through June 30, 2027. Products will be ordered as needed.

Plant Location: Water Treatment Plant
156 Sharp Springs Road
Smyrna, TN 37167

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section III, IV and Agreement must be completed and included as an integral part of each bidder's proposal. Agreement should be signed and attested, but not dated.

E. Freight shall be paid by the vendor and should be **included** in the unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. The Town reserves the right to select the best individual unit price.

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. Bid quotations **must** be submitted on the Town's quotation page(s). No exceptions.

K. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS

The Town of Smyrna has approved the water filtration chemicals in this invitation to submit quotations. Equals must be approved **prior** to bid opening by the plant manager. In case of a tie, the award will be made by: (1) The vendor that is awarded other items, or (2) Recommendation of plant manager.

Water Treatment Plant Manager, Kevin Relford. Phone (615) 459-3574.
E-mail: kevin.relford@townofsmyrna.org.

THIS ORDER IS TO BECOME EFFECTIVE JULY 1, 2026 AND TO EXPIRE JUNE 30, 2027. However, upon mutual agreement of both parties, the bid proposal may be renewed by the Town of Smyrna for a period of two successive one-year periods under the same price, terms, and conditions as in the original proposal.

Contract Agreement

Successful bidders will be expected to enter into a contract Agreement with the Town of Smyrna. Agreement shall be signed and attested, but not dated, by the proper business representative and submitted **with** the bid proposal. An executed contract will be forwarded to the winning vendor after Council approval.

SAFETY DATA SHEET (SDS)

In accordance with *Tenn. Code Ann.* §6-56-307, manufacturers of chemical products which are the subject of purchase contracts for the Town of Smyrna shall create, list, and maintain a Material Safety Data Sheet (MSDS) for such chemical products on the national MSDSSEARCH repository or the manufacturer's web site so that the information can be accessed by means of the Internet. A site operated by or on behalf of the manufacturer or a relevant trade association is acceptable so long as the information is freely accessible to the public. ***BIDS WHICH FAIL TO CERTIFY COMPLIANCE WITH THIS PROVISION WILL BE REJECTED.***

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of

business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*From Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Vendor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the vendor.

   b. The Vendor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Vendor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Vendor for the Town of Smyrna.

3. All Coverages

   a. Coverage shall not be canceled, suspended, or voided by either party (the Vendor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Vendor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Vendor from the obligations of the insurance requirements or indemnification agreement.

   c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

   d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Vendor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. **ACCEPTABILITY OF INSURERS**

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. **VERIFICATION OF COVERAGE**

The Vendor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Vendor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Vendor to purchase and/or maintain any required insurance shall not relieve the Vendor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" **as Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. **SUBCONTRACTORS**

Vendor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. **WORKERS' COMPENSATION INDEMNITY**

In the event Vendor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Vendor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Vendor, its owners, agents and employees. The parties further agree that Vendor is a wholly independent vendor and is exclusively responsible for its employees, owners, and agents. Vendor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Vendor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Vendor and persons employed by or utilized by the Vendor in Vendor's performance of this Agreement.

The vendor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the vendor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the vendor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

Water Treatment Plant

1. **Calcium Oxide (quick lime)** for the water plant is a direct additive used in the treatment of potable water. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B202 (latest revision), including requirement for slake test (see Section 4.3 of standard; material must rise 40°C within first 3 minutes of reactivity test) and shall be suitable for pneumatic unloading by the hauler.** The material shall be homogenous and in granular form, uniform particle size #10 Mesh X 0". The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Calcium Oxide will be responsible for cleanup of any spills occurring during chemical transfer from tanker truck to silo that results from faulty methods/equipment or delivery operator error during transfer of the chemical from the tanker truck to the fill line connection to include disregard of high-level alarm. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Silo Capacity	70 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties (Chemical)	Average (%)
Loss on Ignition (LOI)	1.40
Carbon Dioxide (CO2)	0.44
Sulfur (S)	0.047
Available Calcium Oxide	92.83
Calcium Oxide (CaO)	97.68 by weight or greater
Magnesium Oxide (MgO)	0.34
Silica (SiO_2)	0.92
Ferric Oxide (Fe_2O_3)	0.21
Heavy Metals	0% by weight

Typical Properties (Physical)

Size	>95% Passing #10 Mesh
3-minute heat rise	Min 40°C rise
Total Active Slaking Time	< 5 minutes
Residue	0.23% (Max 0.50%)

Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	1,000 tons

2. Hydrofluorosilicic Acid or HFS shall be a 23% solution with an available fluoride ion concentration of 18% according to the following chemical and physical specifications. **This product must meet the current AWWA Standard B703-06 and B703a-08 (or the latest version) and the ANSI/NSF Standard 60 for Fluorosilicic Acid.** Hydrofluorosilicic acid will be purchased in full truckloads of approximately 40,000 pounds. The Company supplying Hydrofluorosilicic Acid will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that results from faulty methods/equipment or delivery operator error during the transfer of the chemical. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery.

Delivery Information

Tank Capacity	5,600 Gallon Working Capacities
Fill Connection	**2" Male Camlock Fitting**
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Chemical Specifications	
Assay (H_2SiF_6)	23.00% Minimum
Fluorine (F)	18.22% Minimum
Heavy Metals, as Lead (Pb)	00.02% Maximum
Hydrofluoric Acid (HF)	Less than 1.00%

Physical	Specifications
Specific Gravity	1.234 (H_2O for 25%) @ 60°F
Specific Gravity	1.212 (H_2O for 23%) @ 75°F
Bulk Density	10.29 lbs/gal for 25% @ 60°F
Bulk Density	10.10 lbs/gal for 23% @ 75°F
Molecular Weight	144.08
Viscosity for 23%	6.5 cps
Solubility in Water	Complete
pH of 1% Solution	1.2
Color (APHA)	< 200 units (in accordance with SM 2120B)

Appearance and Odor: Aqueous solution, water white to straw-yellow, corrosive acid, irritating to skin and having pungent odor.

Purchase Quantities:	Bulk (20 tons)
Estimated Annual Usage:	50 tons

3. ***ALUMINUM CHLOROHYDRATE -***Aluminum Chlorohydrate (ACH) is a clear to light yellow liquid. It is an advanced cationic coagulant and flocculent suitable for industrial and municipal water and wastewater treatment applications. A copy of the manufacturer's specifications and MSDS sheets **must** be submitted **prior** to bid time. All equivalents must be approved by the Water Plant Manager, Kevin Relford **prior** to the bid. The Town of Smyrna reserves the right to change coagulant chemicals at any time based on the quality of water and/or cost of chemicals.

ACH – MUST BE ANSI/NSF STANDARD 60: DRINKING WATER CHEMICALS-HEALTH EFFECTS; CERTIFIED. ALL RAW MATERIALS USED TO MANUFACTURE ACH – MUST BE FROM VIRGIN MATERIALS.

Product Uses
Removal of turbidity, TOC, color, suspended solids, and phosphates in both municipal and industrial water and wastewater systems. Sludge compaction and volume reduction. Lagoon treatment. Emulsion breaking.

Shipping Containers
Bulk transport - 4500 gallons or full truckload.

Samples
A sample of the product must be collected on-site and collected in the presence of a Town of Smyrna water plant employee. No chemical will be off loaded until this is complete.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties – GC 850

Composition:	Aqueous solution of aluminum chlorohydrate	
C.A.S.:	12042-91-0 (Aluminum Chlorohydrate)	
	pH (30%w/w)	4.0 - 4.4
	Specific Gravity @ 20C	1.330 - 1.350
	Freezing Point	19.4° F (-7°C)
	Density, LB/gal.	11.0 – 11.3
	Aluminum as Al, %	12.2 - 12.7
	Aluminum as Al_2O_3, %	22.5 – 23.5
	Basicity, %	82.5 - 84.3
	Al:Cl Ratio	1.9:1 - 2.1:1

Purchase Quantities: Bulk

Estimated Annual Usage: 450 tons

4. ***SODIUM HYDROXIDE (CAUSTIC SODA)*** for the water plant shall be used in the cleaning of microfiltration membranes used in the treatment process and **must be membrane grade**. The material must meet NSF/ANSI Standard 60 and AWWA Standard B501 (or the latest revision). The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. An affidavit of compliance with this specification and the AWWA standard is required with each load. The Company supplying the Sodium Hydroxide will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical including disregard of the high-level alarm. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Tank Capacity	1500 Gal Working Capacity
Fill Connection	**2" Male Camlock Fitting**
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Form:	Viscous Liquid
Sodium Hydroxide:	25% by weight
Color:	Clear
Specific Gravity:	1.28 to 1.30
pH:	14
Density:	10.6 to 10.7lbs/gallon
Purchase Quantities:	11,000 lbs. (1,000 gallons)
Estimated Annual Usage:	45,000 lbs. (4,200 gallons)

5. **Sodium Chloride** for the water plant shall be used for on-site production of sodium hypochlorite. Material shall be food grade material and shall be Morton Salt Culinox 999. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B200 (or the latest revision).** The material shall be homogenous and in granular form. The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Sodium Chloride will be responsible for the cleanup of any spills occurring during the chemical transfer from the tanker truck to the Brine tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical from the tanker truck to the fill line connection to include disregard of the high-level alarm. The Company supplying Sodium Chloride will also be responsible for any damages to equipment for material not in compliance with this specification. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate. **Dedicated carriers for Culinox 999 shall be used for product deliveries.**

Delivery Information

Silo Capacity	47 Ton Working Capacities
Fill Connection	**4" Male Camlock Fitting**
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Chloride:	99.99% by weight or greater
Surface Moisture:	< 0.1% by weight
pH:	5 to 9.5
Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	200 tons

The Town intends to and reserves the right to enter into contracts with up to 2 vendors for **sodium chloride** in order to ensure delivery of product. A primary and secondary contract will be awarded to the two lowest responsive and responsible bidders as specified in Section III, with the lowest being deemed the primary and the second lowest being deemed secondary.

6. *SODIUM HYPOCHLORITE 12.5% CHLORINE*

The solution shall be ordered as needed. The content shall be 12.5% Sodium Hypochlorite (actual available chlorine). The material must meet NSF/ANSI Standard 60 and AWWA Standard B300 (or the latest revision). The chemical weight per gallon shall be approximately 10.26 (lbs/gal). All quotations shall be in price per pound and price per gallon. Any other quotation shall be considered non-responsive and disqualified.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	**2" Male Camlock Fitting**
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Hypochlorite:	12.5% by weight, Min / 15.62% Max
Available Chlorine:	11.90% by weight, Min / 14.88% Max
Excess Caustic:	2.0% by weight Max
Density:	~10.26 lbs/gal
Purchase Quantity:	4,500 gal. Bulk
Estimated Annual Usage:	23 tons - (Not main chlorine source - Used as backup for OSEC Bleach Generators)

*****Hours of delivery are between 8:00 AM and 3:30PM CST for the Smyrna WTP.**

SECTION III - PRICE QUOTATION – WATER TREATMENT PLANT CHEMICAL

1. **CALCIUM OXIDE** — UNIT PRICE DELIVERED
   - Bulk- 25 tons — $0.25533 lb. *$510.66/TON
   - Manufacturer — CARMEUSE LIME & STONE
   - Delivery Date ARO — 2-3 DAYS ARO

2. **HYDROFLUOROSILICIC ACID** — UNIT PRICE DELIVERED
   - Bulk- 20 tons — $ NO BID lb.
   - Manufacturer — _____
   - Delivery Date ARO — _____

3. **ALUMINUM CHLOROHYDRATE GC-850** — UNIT PRICE DELIVERED
   - Bulk- 20 tons — $ NO BID lb.
   - Manufacturer — _____
   - Delivery Date ARO — _____

4. **SODIUM HYDROXIDE** — UNIT PRICE DELIVERED
   - Bulk- 11,000 lbs. (1,000 gallons) — $ NO BID lb.
   - Manufacturer — _____
   - Delivery Date ARO — _____

5. **SODIUM CHLORIDE** — UNIT PRICE DELIVERED
   - Bulk- 25 tons — $ NO BID lb.
   - Manufacturer — _____
   - Delivery Date ARO — _____

6. **SODIUM HYPOCHLORITE** — UNIT PRICE DELIVERED
   - Bulk- 4,500 gallons — $ NO BID lb.
   - Manufacturer — _____
   - Delivery Date ARO — _____

AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 2026, by and between O-N MINERALS (LUTTRELL) COMPANY / DBA: CARMEUSE AMERICAS, a CORPORATION (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of SUPPLYING QUICKLIME MATERIAL.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this

Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this

agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were

unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER: O-N MINERALS (LUTTRELL) COMPANY / DBA: CARMEUSE AMERICAS

By: _____ JONATHAN BRIGHT
Title: VP - FINANCE

ATTEST:

_____ DANA BROOKS / INSIDE SALES ADMIN

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the water treatment plant chemicals shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this ISQ. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description
N/A	N/A

The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith. By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above.

O-N MINERALS (LUTTRELL) COMPANY / DBA: CARMEUSE AMERICAS	866-780-0974
COMPANY	TELEPHONE NUMBER
JONATHAN BRIGHT	VP - FINANCE
REPRESENTATIVE NAME	REPRESENTATIVE TITLE
	SALESINQUIRIES@CARMEUSE.COM
SIGNATURE	E-MAIL ADDRESS

Carmeuse North America—LUTTRELL OPERATION
486 Clinch Valley Road • Luttrell, TN 37779
Phone: 865.992.3841 • Fax: 865.992.6032
info@carmeuse.com

To: **Town of Smyrna, TN**

Date: **4/2/2026**

Re: **Affidavit of Compliance for Quicklime to ANSI / AWWA B202**

Carmeuse, Luttrell Operation's water grade quicklime products conform to ANSI / AWWA B202-19. The following verifications required by the standard are provided on all water grade quicklime shipped to our customers:

- Sampling

If required by the customer, belt cut samples are taken from the truck loading conveyor (Section 5.1.2.3) and analyzed. Results are reported on a certificate of analysis.

- Test Procedures Performed
  Available Calcium Oxide—procedure adapted from ASTM C-25
  $T_{3\ minute}$ Reactivity
  Total Active Slaking Time (TAST)
  Objectionable Insoluble Matter (30 Mesh residue)

- Rejection of Quicklime
  Available Calcium Oxide < 80%
  $T_{3\ minute}$ Reactivity < 10 °C
  Total Active Slaking Time > 20 minutes
  Objectionable Insoluble Matter > 5%

Jason Ruckman
Corporate Quality Manager
Carmeuse Lime & Stone, Inc.

Docusign Envelope ID: E103BD8A-89BE-463C-9BE1-F50F0CBBD035

UNANIMOUS WRITTEN CONSENT OF THE SOLE STOCKHOLDER OF O-N MINERALS (LUTTRELL) COMPANY

The undersigned, being the Sole Stockholder of O-N Minerals (Luttrell) Company, a Delaware Corporation (the "**Corporation**"), does hereby vote for, consent to, authorize and adopt the following resolutions by unanimous written consent pursuant to Section 228 of the Delaware General Corporation Law, with the same force and effect as if the undersigned had been present at a meeting of the Sole Stockholder of the Corporation and had voted for the same:

RESOLVED, that the following persons be, and they hereby are, elected to serve on the Board of Directors of the Corporation and to hold such office until their successors have been duly elected and qualified:

Jack Fahler
Jonathan Bright

RESOLVED, that each and every individual not listed above is removed as a Director as of the date hereof; and

RESOLVED, that the Directors of the Corporation be, and they hereby are, authorized to do or cause to be done any and all such acts and things and execute and deliver any and all documents and papers as they may deem necessary or appropriate to carry out the purposes of the foregoing resolutions; and

RESOLVED, that a copy of this Unanimous Written Consent of the Sole Stockholder be delivered to the Secretary of the Corporation with direction that it be filed and maintained with the corporate records of the Corporation.

IN WITNESS WHEREOF, the undersigned has executed this Unanimous Written Consent of the Sole Stockholder as of the 1st Day of January, 2026.

O-N MINERALS (CHEMSTONE) COMPANY

DocuSigned by:
By: 153EBE47FDB1470...
Name: Nicholas Bonarrigo
Title: VP Legal and Environmental, General Counsel and Secretary

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

O-N Minerals (Luttrell) Company

2 Business name/disregarded entity name, if different from above.

d/b/a Carmeuse Americas and Carmeuse Lme & Stone

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . _____

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

11 Stanwix Street, 21st Floor

Requester's name and address (optional)

6 City, state, and ZIP code

Pittsburgh, PA 15222

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

2	3	–	2	0	5	4	5	3	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** [signature] **Date** 1-1-2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

CARMEUSE

PRODUCT TYPICAL

HIGH CALCIUM QUICKLIME

Luttrell Operation

486 Clinch Valley Road – Luttrell TN 37779

PRODUCT DESCRIPTION
HC QL 10Mx0 (CPQL)

PRODUCT CODE
10722

PACKAGING
Bulk

STORAGE
Dry

STANDARDS & CERTIFICATIONS
AWWA B202-02
ASTM C977
NSF60

SAFETY
Safety datasheet available upon request

TYPICAL CHEMICAL PROPERTIES

	Average (%)
Carbon Dioxide (CO2)	0.58
Loss on Ignition (LOI)	1.44
Available Lime (Rapid Sugar)	94.8
Calcium Oxide (CaO)	97.8
Magnesium Oxide (MgO)	0.73
Silica (SiO_2)	0.35
Ferric Oxide (Fe_2O_3)	0.22
Alumina (Al_2O_3)	0.19
Sulfur	0.059

TYPICAL PHYSICAL PROPERTIES

	Average
30 Second Heat Rise	19.7°C
3 Minute Heat Rise	47.0°C
Total Heat Rise	49.7°C
Total Active Slaking Time	4.7Min
Residue (30M)	0.2%
Density (lbs./ft3)	63

Document Printed on: 1/31/2023 6:14:27 AM

Issue Date: 01/30/2023.

The information contained in this product data sheet is, to the best of our knowledge, true and accurate, but any typical values given are subject to occasional variations based on specific compositions of the raw material inputs and processing operations. Each user is advised to evaluate the product (specific compositions, physical properties and performance characteristics) independently for suitability in the intended use.

For more information or to place an order contact us: 1-866-780-0974 · salesinquiries@carmeuse.com

NSF International

RECOGNIZES

Carmeuse Lime

Facility: Luttrell, TN

AS COMPLYING WITH NSF/ANSI 60 AND ALL APPLICABLE REQUIREMENTS.
PRODUCTS APPEARING IN THE NSF OFFICIAL LISTING ARE
AUTHORIZED TO BEAR THE NSF MARK.

Certification Program
Accredited by the
American National
Standards Institute

Certification Program
Accredited by the
Standards Council
of Canada

This certificate is the property of NSF International and must be returned upon request. For the most current and complete information, please access NSF's website (www.nsf.org).

October 14, 2013
Certificate# C0023849 - 01

David Purkiss
General Manager, Water Systems

CARMEUSE

NSF/ANSI Standard 60 Classification

NSF International has classified the following Carmeuse Lime manufacturing locations & their products for use as drinking water additives

Location	Certificate #	Chemical Name	Maximum Use Level
BEACHVILLE OPERATION P.O. Box 190 Ingersoll, Ontario N5C 3K5	IE467-02	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
RIVER ROUGE OPERATION 25 Marion Avenue River Rouge, Michigan 48218	IE465-02	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
WINCHESTER OPERATION 508 Quarry Lane Clear Brook, VA 22624	CO271212	Calcium Oxide	500 mg/Liter
BUFFINGTON OPERATION North Clark Road at Lake Michigan Gary, Indiana 46420	IE466-02	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
ANNVILLE OPERATION Route 422 & Clear Spring Road Annville, Pennsylvania 17003	IE463-02	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
BLACK RIVER OPERATION 9043 Highway 154 Butler, Kentucky 41006	IE461-02	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
LONGVIEW OPERATION 599 Highway 31 South Saginaw, Alabama 35137	IE462-02	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
STRASBURGOPERATION 1696 Oranda Road Strasburg, Virginia 22657	C0023848-02	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
LUTTRELL OPERATION 486 Clinch Valley Road Luttrell, Tennessee 37779	C0023849-01	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
GRAND RIVER OPERATION 15 Williams Street Grand River, Ohio 44045	C0177962-01	Calcium Oxide	500 mg/Liter
PELICAN TERMINAL 12797 Scenic Highway Baton Rouge, Louisiana 70807	C0215771-01	Calcium Oxide Calcium Hydroxide	500 mg/Liter 650 mg/Liter
BALTIMORE OPERATION 1415 Benson Court Baltimore, Maryland 21227	C0509621	Calcium Hydroxide Slurry	1000 mg/Liter
BELLINGHAM OPERATION 2 William Way Bellingham, Massachusetts 02019	C0501872	Calcium Hydroxide Slurry	1000 mg/Liter
EAST CHICAGO OPERATION 5200 Railroad Avenue East Chicago, Illinois 46312	C0501873	Calcium Hydroxide Slurry	1000 mg/Liter

❖ All locations products are categorized as Softening, precipitation & pH adjustment

For questions concerning water treatment products, please contact:

Inside Sales Representative
(866) 780-0974

The complete listing of certified Carmeuse Lime plants can also be viewed on the NSF International website at:
http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=carmeuse&TradeName=&ChemicalName=&ProductFunction=&PlantState=&PlantCountry=&PlantRegion=

NSF
Certified to NSF/ANSI 60

PRODUCT SAFETY DATA SHEET

Conforms to OSHA Hazard Communication Standard (HCS) (29 CFR 1910.1200 / revised 2012

Name of the product

High Calcium Quicklime

Revision Date: March 2024 Version: 2.0/EN

SECTION 1: Identification

Product identifier

Product name

High Calcium Quicklime

Other names / Synonyms

Cal 85, Dryox, HiCal QL, Hi Cal Quicklime, Hi Cal Steel Grade, Hi Calcium Pulverized W/FLO Aid, Hi Calcium Quicklime Water Grade, Hot Lime, Lime Fines, Lime, Mini Pebble, Off Spec Production Lime, PCC Grade-Large Rescreened, P CC Grade-Small Rescreened, PCC Lime Burning, PCC, Pulverized Lime with Flow aid, Quicklime Fines, Rice, Stabilime 50-50, Stabilime Blend 70-30, Stabilime, Steel Grade-Large Rescreened, Steel Grade-Large, Steel Grade-Small Rescreened, Steel Grade-Small, Thiosorbic Lime, Water Grade-Small,

1.1. Relevant identified uses of the substance or mixture and uses advised against

Relevant identified uses of the substance or mixture

Manufacture of glass, brick, block and other building materials; pH adjustment; flocculation; soil conditioning; soil stabilization; solidification and dewatering.
Restricted to professional users.

Uses advised against

None known.

1.2. Details of the supplier of the safety data sheet

Company and address

Carmeuse Americas
11 Stanwix Street, 21st Floor
PA 15222 Pittsburgh
USA
Phone: (412) 995-5500
Fax: (412) 995-5594
https://www.carmeuse.com/

Contact person

Carmeuse Americas
Website: https://www.carmeuse.com/na-en

1.3. Emergency telephone number

Infotrac: (800) 535-5053 (24hr/7days a week)
See also section 4 "First aid measures".

SECTION 2: Hazard(s) identification

OSHA/HCS status

This material is considered hazardous by the OSHA Hazard Communication Standard (29 CFR 1910.1200)

2.1. Classification of the substance or mixture

Skin Irrit. 2; H315, Causes skin irritation.
Eye Dam. 1; H318, Causes serious eye damage.
STOT SE 3; H335, May cause respiratory irritation.
Carc. 1A; H350i, May cause cancer by inhalation.
STOT RE 1; H372, Causes damage to organs through prolonged or repeated exposure.

2.2. Label elements

Hazard pictogram(s)



Signal word

Danger

Hazard statement(s)

Causes skin irritation. (H315)
Causes serious eye damage. (H318)
May cause respiratory irritation. (H335)
May cause cancer by inhalation. (H350i)
Causes damage to organs through prolonged or repeated exposure. (H372)

Precautionary statement(s)

General

-

Prevention

Obtain special instructions before use. (P201)
Do not breathe dust. (P260)
Wash hands and exposed skin thoroughly after handling. (P264)
Wear eye protection/protective gloves. (P280)

Response

IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. (P305+P351+P338)
IF exposed or concerned: Get medical advice/attention. (P308+P313)
Immediately call a POISON CENTER/doctor. (P310)
Get medical advice/attention if you feel unwell. (P314)

Storage

Store in a well-ventilated place. Keep container tightly closed. (P403+P233)

Disposal

Dispose of contents/container in accordance with local regulation (P501)

Additional labelling

Restricted to professional users.

2.3. Other hazards

Additional warnings

This mixture/product does not contain any substances known to fulfil the criteria for PBT and vPvB classification.

SECTION 3: Composition/Information on Ingredients

3.1. Substances

Not applicable. This product is a mixture.

3.2. Mixtures

Product/substance	Identifiers	% w/w	Classification	Note
Calcium oxide	CAS No.: 1305-78-8	>89%	Skin Irrit. 2, H315 Eye Dam. 1, H318 STOT SE 3, H335	
Silica-crystalline quartz	CAS No.: 14808-60-7	0.1-2.0%	Carc. 1A, H350i STOT RE 1, H372	

See full text of H-phrases in section 16. Occupational exposure limits are listed in section 8, if these are available.

Other information

Crystalline Silica is reported as total silica and not just the respirable fraction. There are no additional ingredients present which, within the current knowledge of the supplier and in the concentrations applicable, are classified as hazardous to health or the environment and hence require reporting in this section.

SECTION 4: First-aid measures

4.1. Description of first aid measures

General information

If breathing is irregular, drowsiness, loss of consciousness or cramps: Call 911 and give immediate treatment (first aid).

Contact a doctor if in doubt about the injured person's condition or if the symptoms persist. Never give an unconscious person water or other drink.

Inhalation

Upon breathing difficulties or irritation of the respiratory tract: Bring the person into fresh air and stay with him/her.

Skin contact

Remove contaminated clothing and shoes immediately. Ensure to wash exposed skin thoroughly with water and soap. Skin cleanser can be used. DO NOT use solvents or thinners.

If skin irritation occurs: Get medical advice/attention.

Eye contact

If in eyes: Flush eyes with plenty of water or salt water (20-30 °C) for at least 30 minutes and continue until irritation stops. Remove contact lenses. Make sure you flush under the upper and lower eyelids. Seek medical assistance immediately and continue flushing during transport.

Ingestion

If the person is conscious, rinse the mouth with water and stay with the person. Never give the person anything to drink.

In case of malaise, seek medical advice immediately and bring the safety data sheet or label from the product. Do not induce vomiting, unless recommended by the doctor. Have the person lean forward with head down to avoid inhalation of or choking on vomited material.

Burns

Not applicable.

4.2. Most important symptoms and effects, both acute and delayed

The product contains substances that cause serious eye damage. Contact with these substances can cause irreversible effects on the eye / serious eye damage.

4.3. Indication of any immediate medical attention and special treatment needed

IF exposed or concerned:

Get immediate medical advice/attention.

Information to medics

Bring this safety data sheet or the label from this product.

SECTION 5: Fire-fighting measures

5.1. Extinguishing media

Suitable extinguishing media: Alcohol-resistant foam, carbon dioxide, powder, water mist.

Unsuitable extinguishing media: Waterjets should not be used, since they can spread the fire.

5.2. Special hazards arising from the substance or mixture

Fire will result in dense smoke. Exposure to combustion products may harm your health. Closed containers, which are exposed to fire, should be cooled with water. Do not allow fire-extinguishing water to enter the sewage system and nearby surface waters.

If the product is exposed to high temperatures, e.g. in the event of fire, dangerous decomposition compounds are produced. These are:

Some metal oxides

5.3. Advice for firefighters

Wear self-contained breathing apparatus and protective clothing to prevent contact. Upon direct exposure contact the Poison Help Line on 1-800-222-1222 (24/7) in order to obtain further advice.

SECTION 6: Accidental release measures

6.1. Personal precautions, protective equipment and emergency procedures

Avoid direct contact with spilled substances.

Ensure adequate ventilation, especially in confined areas.

Contaminated areas may be slippery.

6.2. Environmental precautions

Avoid discharge to lakes, streams, sewers, etc. In the event of leakage to the surroundings, contact local environmental authorities.

6.3. Methods and material for containment and cleaning up

Limit spillage, sweep up and shovel into appropriate containers for disposal. Store in suitable, closed containers for disposal.

Wherever possible cleaning should be performed with normal cleaning agents. Avoid use of solvents.

6.4. Reference to other sections

See section 13 "Disposal considerations" on handling of waste.

See section 8 "Exposure controls/personal protection" for protective measures.

SECTION 7: Handling and storage

7.1. Precautions for safe handling

Avoid direct contact with the product.

Avoid contact during pregnancy and while nursing.

Smoking, drinking and consumption of food is not allowed in the work area.

See section 8 "Exposure controls/personal protection" for information on personal protection.

7.2. Conditions for safe storage, including any incompatibilities

No special conditions required.

Recommended storage material

Always store in containers of the same material as the original container.

Storage temperature

No specific requirements

Incompatible materials

Water
Strong acids
reactive fluoridated compounds
reactive brominated compounds
reactive powdered metals
Organic acid anhydrides
interhalogen compounds
aluminum powder
reactive phosphorous compounds

7.3. Specific end use(s)

This product should only be used for applications quoted in section 1.2.

SECTION 8: Exposure controls/personal protection

8.1. Control parameters

Calcium oxide
Long term exposure limit (OSHA Table Z-1) (mg/m³): 5
Long term exposure limit (ACGIH TLV) (mg/m³): 2
Long term exposure limit (NIOSH REL) (mg/m³): 2

Silica-crystalline quartz
Long term exposure limit (ACGIH TLV) (mg/m³): 0.025 (resp.) for α-quartz and cristobalite
Long term exposure limit (NIOSH REL) (mg/m³): Potential occupational carcinogen; 0.05

Part 1910 - Occupational Safety and Health Standards (29 CFR 1910.1000 TABLE Z-1 - Limits for Air Contaminants)

8.2. Exposure controls

Compliance with the given occupational exposure limits values should be controlled on a regular basis.

General recommendations

Smoking, drinking and consumption of food is not allowed in the work area.

Exposure scenarios

There are no exposure scenarios implemented for this product.

Exposure limits

Professional users are subjected to the legally set maximum concentrations for occupational exposure. See occupational hygiene limit values above.

Appropriate technical measures

Do not recirculate outlet air that contain the substances.
Apply standard precautions during use of the product. Avoid inhalation of gas or dust.
Airborne gas and dust concentrations must be kept at a minimum and below current limit values (see above).
Installation of a local exhaust system if normal air flow in the work room is not sufficient is recommended. Ensure emergency eyewash and showers are clearly marked.
Ensure that eyewash stations and safety showers are located within easy reach.

Hygiene measures

Take off contaminated clothing and wash it before reuse.

Measures to avoid environmental exposure

- All ventilation systems should be filtered before discharge to atmosphere.
- Avoid releasing to the environment.
- Contain the spillage. Any large spillage into watercourses must be alerted to the regulatory authority.

Individual protection measures, such as personal protective equipment

Generally

Appropriate footwear, additional skin & eye protection measures should be selected based on the task being performed and the risks involved and should be approved by a specialist before handling this product.

Respiratory Equipment

Use a properly fitted, particulate filter respirator complying with an approved standard if a risk assessment indicates this is necessary. Respirator selection must be based on known or anticipated exposure levels, the hazards of the product and the safe working limits of the selected respirator. Wear an appropriate NIOSH approved respirator if concentration levels exceed the safe exposure limits.

Skin protection

Since calcium oxide is classified as irritating to skin, dermal exposure has to be minimised as far as technically feasible. Protective standard working clothes fully covering skin, full length trousers,
long sleeved overalls, with close fittings at openings and shoes resistant to caustics and avoiding dust penetration are required to be worn.

Hand protection

Chemical-resistant, impervious gloves complying with an approved standard should be worn at all times when handling chemical products. Considering the parameters specified by the glove manufacturer. The time to breakthrough for any glove material may be different per glove manufacturer. In the case of mixtures, the
protection time of the gloves cannot be accurately estimated.

Eye protection

Do not wear contact lenses. Safety eyewear complying with an approved standard should be used when a risk assessment indicates this is necessary to avoid exposure to liquid splashes, mists,
gases or dusts. If contact is possible, the following protection should be worn: chemical splash goggles and/ or face shield.

SECTION 9: Physical and chemical properties

9.1. Information on basic physical and chemical properties

Physical state

Solid

Color

White to dark Gray

Odor

None

Odor threshold (ppm)
Not applicable
pH
-
pH in solution
12.5 at 25°C (%)

Density (g/cm³)
3.2-3.4
Kinematic viscosity
Not applicable
Particle characteristics
Particle size: Variable
Phase changes
Melting point (°F)
4658
Melting point (°C)
2570
Boiling point (°F)
2850
Boiling point (°C)
5162
pressure Not applicable
Relative density Not applicable
Decomposition temperature (°F)
Not applicable
Evaporation rate (n-butylacetate = 100)
Not applicable
Data on fire and explosion hazards
Flash point (°F)
Not applicable
Flammability (°F)
Not applicable
Auto-ignition temperature (°F)
Not applicable
Explosion limits (% v/v)
Not applicable
Solubility
Solubility in water
1.3376 g/l at 20 °C (68 °F)
Test method: Regulation (EC) No. 440/2008, Annex, A.6
n-octanol/water coefficient (LogKow)
Testing not relevant or not possible due to the nature of the product.
Solubility in fat (g/L)
Testing not relevant or not possible due to the nature of the product.
9.2. Other information
Sensitivity to shock
No
Evaporation rate (n-butylacetate = 100)
Not applicable
Other physical and chemical parameters
No data available.

Oxidizing properties
Not applicable

SECTION 10: Stability and reactivity

10.1. Reactivity
No data available.

10.2. Chemical stability
The product is stable under the conditions, noted in section 7 "Handling and storage".

10.3. Possibility of hazardous reactions
None known.

10.4. Conditions to avoid
None known.

10.5. Incompatible materials
Water
Strong acids
reactive fluoridated compounds
reactive brominated compounds
reactive powdered metals
Organic acid anhydrides
interhalogen compounds
aluminum powder
reactive phosphorous compounds

10.6. Hazardous decomposition products
The product is not degraded when used as specified in section 1.

SECTION 11: Toxicological information

11.1. Information on toxicological effects

Acute toxicity

Product/substance	Calcium oxide
Species:	Rat
Route of exposure:	Oral
Test:	LD50
Result:	3059 mg/kg

Product/substance	Silica-crystalline quartz
Species:	Rat
Route of exposure:	Oral
Test:	LD50
Result:	22500 mg/kg

Skin corrosion/irritation
Causes skin irritation.

Serious eye damage/irritation
Causes serious eye damage.

Respiratory sensitisation
Based on available data, the classification criteria are not met.

Skin sensitisation
Based on available data, the classification criteria are not met.

Germ cell mutagenicity
Based on available data, the classification criteria are not met.

Carcinogenicity
May cause cancer by inhalation.

Reproductive toxicity
Based on available data, the classification criteria are not met.

STOT-single exposure
May cause respiratory irritation.
STOT-repeated exposure
Causes damage to organs through prolonged or repeated exposure.
Aspiration hazard
Based on available data, the classification criteria are not met.
Long term effects
Carcinogenic effects: This product contains substances considered or proven to be carcinogenic. The carcinogenic effects may be triggered subsequent to exposure through inhalation, skin contact or ingestion.
The product contains substances that cause serious eye damage. Contact with these substances can cause irreversible effects on the eye / serious eye damage.
Other information
Silica-crystalline quartz has been classified by IARC as a group 1 carcinogen.

SECTION 12: Ecological information

12.1. Toxicity
No data available.
12.2. Persistence and degradability
Based on available data, the classification criteria are not met.
12.3. Bioaccumulative potential
Based on available data, the classification criteria are not met.
12.4. Mobility in soil
No data available.
12.5. Results of PBT and vPvB assessment
This mixture/product does not contain any substances known to fulfil the criteria for PBT and vPvB classification.
12.6. Other adverse effects
None known.

SECTION 13: Disposal considerations

RCRA Hazardous waste ("P" and "U" list) (40 CFR 261)
None of the components are listed
Specific labelling
Contaminated packing
Packaging containing residues of the product must be disposed of similarly to the product.

SECTION 14: Transport information

	14.1 UN / ID	14.2 UN proper shipping name	14.3 Hazard class(es)	14.4 PG*	14.5 Env**	Other information:
DOT	-	-	-	-	-	-
IMDG	-	-	-	-	-	-
IATA	-	-	-	-	-	-

* Packing group
** Environmental hazards
Additional information
Not dangerous goods according to DOT, IATA and IMDG.
14.6. Special precautions for user
Not applicable.
14.7. Transport in bulk according to Annex II of Marpol and the IBC Code
No data available.

SECTION 15: Regulatory information

15.1. Safety, health and environmental regulations/legislation specific for the substance or mixture

15.2. U.S. Federal regulations

TSCA (the non-confidential portion)

Calcium oxide is listed

Silica-crystalline quartz is listed

Clean Air Act

None of the components are listed

15.3. Safety, health and environmental regulations/legislation specific for the substance or mixture

15.4. U.S. Federal regulations

TSCA (the non-confidential portion)

Calcium oxide is listed

Silica-crystalline quartz is listed

Clean Air Act

None of the components are listed

EPCRA Section 302

None of the components are listed

EPCRA Section 304

None of the components are listed

EPCRA section 313

None of the components are listed

CERCLA

None of the components are listed

State regulations

California / Prop. 65

None of the components are listed

Massachusetts / Right To Know Act

Calcium oxide is listed

Silica-crystalline quartz is listed

New Jersey / Right To Know Act

Calcium oxide / Substance number: 0325

Calcium oxide is on the Special Health Hazard Substance List

—

Silica-crystalline quartz / Substance number: 1660

Silica-crystalline quartz is on the Special Health Hazard Substance List

—

New York / Right To Know Act

Calcium oxide is listed

Calcium oxide is regulated with a Treshold Reporting Quantity (TRQ) of: 10 pounds

—

Pennsylvania / Right To Know Act

Calcium oxide is listed

—

Silica-crystalline quartz is listed

—

15.4. Restrictions for application

Restricted to professional users.

Pregnant women and women breastfeeding must not be exposed to this product. The risk, and possible technical precautions or design of the workplace needed to eliminate exposure, must be considered.

15.5. Demands for specific education

No specific requirements.

15.6. Additional information

Not applicable.

15.7. Chemical safety assessment

No

15.8. Sources

OSHA Hazard Communication Standard (29 CFR 1910.1200)

SECTION 16: Other information

Full text of H-phrases as mentioned in section 3

H315, Causes skin irritation.
H318, Causes serious eye damage.
H335, May cause respiratory irritation.
H350i, May cause cancer by inhalation.
H372, Causes damage to organs through prolonged or repeated exposure.

The full text of identified uses as mentioned in section 1

None known.

Abbreviations and acronyms

ACGIH = American Conference of Governmental Industrial Hygienists
ADN = European Provisions concerning the International Carriage of Dangerous Goods by Inland Waterway
ADR = The European Agreement concerning the International Carriage of Dangerous Goods by Road
ATE = Acute Toxicity Estimate
BCF = Bioconcentration Factor
CAS = Chemical Abstracts Service
CERCLA = Comprehensive Environmental Response Compensation and Liability Act
DOT = Department of Transportation
EINECS = European Inventory of Existing Commercial chemical Substances
EPCRA = Emergency Planning and Community Right-To-Know Act
GHS = Globally Harmonized System of Classification and Labelling of Chemicals
HCIS = Hazardous Chemical Information System
HNOC = Hazards Not Otherwise Classified
IARC = International Agency for Research on Cancer
IATA = International Air Transport Association
IMDG = International Maritime Dangerous Goods
LogPow = logarithm of the octanol/water partition coefficient
MARPOL = International Convention for the Prevention of Pollution From Ships, 1973 as modified by the Protocol of 1978. ("Marpol" = marine pollution)
NFPA = National Fire Protection Association
NIOSH = National Institute for Occupational Safety and Health
OECD = Organisation for Economic Co-operation and Development
OSHA = Occupational Safety and Health Administration
PBT = Persistent, Bioaccumulative and Toxic
RCRA = Resource Conservation and Recovery Act
RID = The Regulations concerning the International Carriage of Dangerous Goods by Rail
RRN = REACH Registration Number
SARA = Superfund Amendments and Reauthorization Act
SCL = A specific concentration limit.
STEL = Short-term exposure limits
STOT-RE = Specific Target Organ Toxicity - Repeated Exposure
STOT-SE = Specific Target Organ Toxicity - Single Exposure
TSCA = The Toxic Substances Control Act
TWA = Time weighted average
UN = United Nations
UVBC = Unknown or variable composition, complex reaction products or of biological materials
VOC = Volatile Organic Compound
vPvB = Very Persistent and Very Bioaccumulative

Additional information

The classification of the mixture in regard of health hazards is in accordance with the calculation methods given by HCS (29 CFR 1910.1200).

Other

A change (in proportion to the last essential change (first cipher in SDS version, see section 1)) is marked with a triangle.
The information in this safety data sheet applies only to this specific product (mentioned in section 1) and is not necessarily correct for use with other chemicals/products.
It is recommended to hand over this safety data sheet to the actual user of the product. Information in this safety data sheet cannot be used as a product specification.
Country-language: US-en
Disclaimer: The information contained herein is believed to be accurate and reliable as of the date hereof. However, Carmeuse makes no representation, warranty or guarantee as to results or as to the information's accuracy, reliability or completeness. Carmeuse has no liability for any loss or damage that may result from use of the information. Each user is responsible to review this information, satisfy itself as to the information's suitability and completeness, and the information to its employees, customers and other appropriate third parties.

PLEASE READ & UPDATE: NEW CARMEUSE BID CONTACT & EMAIL



Mailing Address

Please note that *future* Bid Packages/Requests/Contracts, should be mailed to our corporate office at:

Carmeuse Lime
11 Stanwix Street – 21st Floor
Pittsburgh, PA 15222
Attn: Inside Sales

Bid Results / Contracts:

Please email **bid tabs/results** to the following:

Salesinquiries@carmeuse.com

Should you have any questions, or need clarification on our submittal, please call the Inside Sales team at 866-780-0974.

Thank you

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on annual water filtration plant chemicals. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than **10:30 a.m. April 8, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

BY: Sierra Lowry
Finance Director

TO BE RUN: March 24, 2026

The Dycho Company, Inc.

_____

Company

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to purchase annual water filtration and wastewater treatment plant chemicals for the fiscal year July 1, 2026 through June 30, 2027. Products will be ordered as needed.

Plant Location: Water Treatment Plant
156 Sharp Springs Road
Smyrna, TN 37167

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section III, IV and Agreement must be completed and included as an integral part of each bidder's proposal. Agreement should be signed and attested, but not dated.

E. Freight shall be paid by the vendor and should be **included** in the unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. The Town reserves the right to select the best individual unit price.

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. Bid quotations **must** be submitted on the Town's quotation page(s). No exceptions.

K. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS

The Town of Smyrna has approved the water filtration chemicals in this invitation to submit quotations. Equals must be approved **prior** to bid opening by the plant manager. In case of a tie, the award will be made by: (1) The vendor that is awarded other items, or (2) Recommendation of plant manager.

Water Treatment Plant Manager, Kevin Relford. Phone (615) 459-3574.
E-mail: kevin.relford@townofsmyrna.org.

THIS ORDER IS TO BECOME EFFECTIVE JULY 1, 2026 AND TO EXPIRE JUNE 30, 2027. However, upon mutual agreement of both parties, the bid proposal may be renewed by the Town of Smyrna for a period of two successive one-year periods under the same price, terms, and conditions as in the original proposal.

Contract Agreement

Successful bidders will be expected to enter into a contract Agreement with the Town of Smyrna. Agreement shall be signed and attested, but not dated, by the proper business representative and submitted **with** the bid proposal. An executed contract will be forwarded to the winning vendor after Council approval.

SAFETY DATA SHEET (SDS)

In accordance with *Tenn. Code Ann.* §6-56-307, manufacturers of chemical products which are the subject of purchase contracts for the Town of Smyrna shall create, list, and maintain a Material Safety Data Sheet (MSDS) for such chemical products on the national MSDSSEARCH repository or the manufacturer's web site so that the information can be accessed by means of the Internet. A site operated by or on behalf of the manufacturer or a relevant trade association is acceptable so long as the information is freely accessible to the public. ***BIDS WHICH FAIL TO CERTIFY COMPLIANCE WITH THIS PROVISION WILL BE REJECTED.***

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of

business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*From Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Vendor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the vendor.

   b. The Vendor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Vendor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Vendor for the Town of Smyrna.

3. All Coverages

   a. Coverage shall not be canceled, suspended, or voided by either party (the Vendor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Vendor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Vendor from the obligations of the insurance requirements or indemnification agreement.

   c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

   d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Vendor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. ACCEPTABILITY OF INSURERS

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. VERIFICATION OF COVERAGE

The Vendor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Vendor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Vendor to purchase and/or maintain any required insurance shall not relieve the Vendor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. SUBCONTRACTORS

Vendor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. **WORKERS' COMPENSATION INDEMNITY**

In the event Vendor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Vendor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Vendor, its owners, agents and employees. The parties further agree that Vendor is a wholly independent vendor and is exclusively responsible for its employees, owners, and agents. Vendor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Vendor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Vendor and persons employed by or utilized by the Vendor in Vendor's performance of this Agreement.

The vendor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the vendor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the vendor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

Water Treatment Plant

1. **Calcium Oxide (quick lime)** for the water plant is a direct additive used in the treatment of potable water. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B202 (latest revision), including requirement for slake test (see Section 4.3 of standard; material must rise 40°C within first 3 minutes of reactivity test) and shall be suitable for pneumatic unloading by the hauler.** The material shall be homogenous and in granular form, uniform particle size #10 Mesh X 0". The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Calcium Oxide will be responsible for cleanup of any spills occurring during chemical transfer from tanker truck to silo that results from faulty methods/equipment or delivery operator error during transfer of the chemical from the tanker truck to the fill line connection to include disregard of high-level alarm. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Silo Capacity	70 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties (Chemical)	Average (%)
Loss on Ignition (LOI)	1.40
Carbon Dioxide (CO2)	0.44
Sulfur (S)	0.047
Available Calcium Oxide	92.83
Calcium Oxide (CaO)	97.68 by weight or greater
Magnesium Oxide (MgO)	0.34
Silica (SiO_2)	0.92
Ferric Oxide (Fe_2O_3)	0.21
Heavy Metals	0% by weight

Typical Properties (Physical)

Size	>95% Passing #10 Mesh
3-minute heat rise	Min 40°C rise
Total Active Slaking Time	< 5 minutes
Residue	0.23% (Max 0.50%)

Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	1,000 tons

2. **Hydrofluorosilicic Acid** or HFS shall be a 23% solution with an available fluoride ion concentration of 18% according to the following chemical and physical specifications. **This product must meet the current AWWA Standard B703-06 and B703a-08 (or the latest version) and the ANSI/NSF Standard 60 for Fluorosilicic Acid.** Hydrofluorosilicic acid will be purchased in full truckloads of approximately 40,000 pounds. The Company supplying Hydrofluorosilicic Acid will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that results from faulty methods/equipment or delivery operator error during the transfer of the chemical. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery.

Delivery Information

Tank Capacity	5,600 Gallon Working Capacities
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Chemical Specifications	
Assay (H_2SiF_6)	23.00% Minimum
Fluorine (F)	18.22% Minimum
Heavy Metals, as Lead (Pb)	00.02% Maximum
Hydrofluoric Acid (HF)	Less than 1.00%
Physical	Specifications
Specific Gravity	1.234 (H_2O for 25%) @ 60°F
Specific Gravity	1.212 (H_2O for 23%) @ 75°F
Bulk Density	10.29 lbs/gal for 25% @ 60°F
Bulk Density	10.10 lbs/gal for 23% @ 75°F
Molecular Weight	144.08
Viscosity for 23%	6.5 cps
Solubility in Water	Complete
pH of 1% Solution	1.2
Color (APHA)	< 200 units (in accordance with SM 2120B)

Appearance and Odor: Aqueous solution, water white to straw-yellow, corrosive acid, irritating to skin and having pungent odor.

Purchase Quantities:	Bulk (20 tons)
Estimated Annual Usage:	50 tons

3. ***ALUMINUM CHLOROHYDRATE -***Aluminum Chlorohydrate (ACH) is a clear to light yellow liquid. It is an advanced cationic coagulant and flocculent suitable for industrial and municipal water and wastewater treatment applications. A copy of the manufacturer's specifications and MSDS sheets **must** be submitted **prior** to bid time. All equivalents must be approved by the Water Plant Manager, Kevin Relford **prior** to the bid. The Town of Smyrna reserves the right to change coagulant chemicals at any time based on the quality of water and/or cost of chemicals.

ACH – MUST BE ANSI/NSF STANDARD 60: DRINKING WATER CHEMICALS-HEALTH EFFECTS; CERTIFIED. ALL RAW MATERIALS USED TO MANUFACTURE ACH – MUST BE FROM VIRGIN MATERIALS.

Product Uses
Removal of turbidity, TOC, color, suspended solids, and phosphates in both municipal and industrial water and wastewater systems. Sludge compaction and volume reduction. Lagoon treatment. Emulsion breaking.

Shipping Containers
Bulk transport - 4500 gallons or full truckload.

Samples
A sample of the product must be collected on-site and collected in the presence of a Town of Smyrna water plant employee. No chemical will be off loaded until this is complete.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties – GC 850

Composition:	Aqueous solution of aluminum chlorohydrate	
C.A.S.:	12042-91-0 (Aluminum Chlorohydrate)	
	pH (30%w/w)	4.0 - 4.4
	Specific Gravity @ 20C	1.330 - 1.350
	Freezing Point	19.4° F (-7°C)
	Density, LB/gal.	11.0 – 11.3
	Aluminum as Al, %	12.2 - 12.7
	Aluminum as Al_2O_3, %	22.5 – 23.5
	Basicity, %	82.5 - 84.3
	Al:Cl Ratio	1.9:1 - 2.1:1

Purchase Quantities: Bulk

Estimated Annual Usage: 450 tons

4. ***SODIUM HYDROXIDE (CAUSTIC SODA)*** for the water plant shall be used in the cleaning of microfiltration membranes used in the treatment process and **must be membrane grade**. The material must meet NSF/ANSI Standard 60 and AWWA Standard B501 (or the latest revision). The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. An affidavit of compliance with this specification and the AWWA standard is required with each load. The Company supplying the Sodium Hydroxide will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical including disregard of the high-level alarm. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Tank Capacity	1500 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Form:	Viscous Liquid
Sodium Hydroxide:	25% by weight
Color:	Clear
Specific Gravity:	1.28 to 1.30
pH:	14
Density:	10.6 to 10.7lbs/gallon
Purchase Quantities:	11,000 lbs. (1,000 gallons)
Estimated Annual Usage:	45,000 lbs. (4,200 gallons)

5. **Sodium Chloride** for the water plant shall be used for on-site production of sodium hypochlorite. Material shall be food grade material and shall be Morton Salt Culinox 999. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B200 (or the latest revision).** The material shall be homogenous and in granular form. The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Sodium Chloride will be responsible for the cleanup of any spills occurring during the chemical transfer from the tanker truck to the Brine tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical from the tanker truck to the fill line connection to include disregard of the high-level alarm. The Company supplying Sodium Chloride will also be responsible for any damages to equipment for material not in compliance with this specification. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate. **Dedicated carriers for Culinox 999 shall be used for product deliveries.**

Delivery Information

Silo Capacity	47 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Chloride:	99.99% by weight or greater
Surface Moisture:	< 0.1% by weight
pH:	5 to 9.5
Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	200 tons

The Town intends to and reserves the right to enter into contracts with up to 2 vendors for **sodium chloride** in order to ensure delivery of product. A primary and secondary contract will be awarded to the two lowest responsive and responsible bidders as specified in Section III, with the lowest being deemed the primary and the second lowest being deemed secondary.

6. *SODIUM HYPOCHLORITE 12.5% CHLORINE*

The solution shall be ordered as needed. The content shall be 12.5% Sodium Hypochlorite (actual available chlorine). The material must meet NSF/ANSI Standard 60 and AWWA Standard B300 (or the latest revision). The chemical weight per gallon shall be approximately 10.26 (lbs/gal). All quotations shall be in price per pound and price per gallon. Any other quotation shall be considered non-responsive and disqualified.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Hypochlorite:	12.5% by weight, Min / 15.62% Max
Available Chlorine:	11.90% by weight, Min / 14.88% Max
Excess Caustic:	2.0% by weight Max
Density:	~10.26 lbs/gal
Purchase Quantity:	4,500 gal. Bulk
Estimated Annual Usage:	23 tons - (Not main chlorine source - Used as backup for OSEC Bleach Generators)

*****Hours of delivery are between 8:00 AM and 3:30PM CST for the Smyrna WTP.**

SECTION III - PRICE QUOTATION – WATER TREATMENT PLANT CHEMICAL

1. CALCIUM OXIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$** No Bid **lb.**
Manufacturer	
Delivery Date ARO	
2. HYDROFLUOROSILICIC ACID	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$** No Bid **lb.**
Manufacturer	
Delivery Date ARO	
3. ALUMINUM CHLOROHYDRATE GC-850	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$** No Bid **lb.**
Manufacturer	
Delivery Date ARO	
4. SODIUM HYDROXIDE	**UNIT PRICE DELIVERED**
Bulk- 11,000 lbs. (1,000 gallons)	**$** $0.308 **lb.** ($3.265/gal)
Manufacturer	Dycho
Delivery Date ARO	5-7 WD ARO
5. SODIUM CHLORIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$** 376.20 **lb.** ($0.1881/lb)
Manufacturer	Cargill
Delivery Date ARO	7-10 WD ARO
6. SODIUM HYPOCHLORITE	**UNIT PRICE DELIVERED**
Bulk- 4,500 gallons	**$** 0.19595 **lb.** ($2.01/gal)
Manufacturer	Olin
Delivery Date ARO	5-7 WD ARO

AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20____, by and between The Dycho Company, Inc., a Niota, Tennessee Corporation (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Water and Waste Water Annual Chemicals.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this

Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this

agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were

unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: J. Robert Shamblin
Title: President

ATTEST:

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the water treatment plant chemicals shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this ISQ. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description

The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith. By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above.

The Dycho Company, Inc.	423-568-2112
COMPANY	TELEPHONE NUMBER
J. Robert Shamblin	President
REPRESENTATIVE NAME	REPRESENTATIVE TITLE
SIGNATURE	rob@dycho.com / info@dycho.com
	E-MAIL ADDRESS

SAFETY DATA SHEET

SECTION 1 PRODUCT AND COMPANY IDENTIFICATION

PRODUCT
Product Name: **Sodium Hydroxide 25% Solution**

COMPANY IDENTIFICATION
Supplier: **The Dycho Company Inc**
P.O. BOX 513
Niota, TN 37826 USA

Transportation Emergency Phone	(800) 424-9300 or (703) 527-3887 CHEMTREC
Product Technical Information	(423) 568-2112
Supplier General Contact	(423) 568-2112

SECTION 2 HAZARDS IDENTIFICATION

CLASSIFICATION:

Acute Toxicity: Category 4
Skin Corrosion: Category 1B
Serious Eye Damage: Category 1
Corrosive to metals: Category 1

LABEL:
Pictogram:



Signal Word: **Danger**

Hazard Statements:

H290 – May be corrosive to metals.

H302 – Harmful if swallowed.

H314 – Causes severe skin burns and eye damage.

Precautionary Statements:

P234 – Keep only in original container.

P264 – Wash Skin thoroughly after handling.

P270 – Do not eat, drink or smoke when using this product.

P280 – Wear protective gloves/ protective clothing/ eye protection/ face protection.

P405 – Store locked up.

P406 – Store in corrosive resistant container with a resistant inner liner.

PROTECTIVE MEASURES

Wear appropriate personal protective equipment.

SPILL MANAGEMENT

Spills should be contained for salvage or disposal per local and federal regulations.
Small spills: dilute with water.
Large spills: dike area to contain spill. Collect in a suitable and properly labeled containers. Attempt to neutralize by adding materials such as acetic acid.

ENVIRONMENTAL PRECAUTIONS

Clean up any spills as soon as possible. Prevent entry to sewers and public waters. Avoid soil contamination.

SECTION 7 HANDLING AND STORAGE

Precautions for safe handling: Do not get in eyes, on skin, on clothing. Do not swallow. Avoid breathing mist. Wash thoroughly after handling. Keep container closed. Use with adequate ventilation. Always add caustic soda solution to water with constant agitation. NEVER add water to caustic soda solution. The water should be lukewarm. NEVER start with hot or cold water. The addition of caustic soda to liquid will cause a rise in temperature. If caustic soda becomes concentrated in one area, is added to rapidly, or is added to hot or cold liquid, a rapid temperature increase can result in DANGEROUS mists, boiling or spattering which may cause an immediate violent eruption.

Storage conditions: Keep container closed. Do not store in: zinc, aluminum, brass, tin.

SECTION 8 EXPOSURE CONTROLS / PERSONAL PROTECTION

EXPOSURE LIMIT VALUES:

Components	Cas-no.	Value type	Control parameters/permissible concentration	Basis
Sodium Hydroxide	1310-73-2	C	2 mg/m3	ACGIH
		C	2 mg/m3	OSHA P0
		TWA	2 mg/m3	OSHA Z-1

PERSONAL PROTECTION:

Respiratory Protection: NIOSH/OSHA approved respirator should be worn when there is a potential to exceed the exposure limit requirements or guidelines.

Hand Protection: Wear neoprene rubber gloves to minimize skin contact.

Eye Protection: Goggles or safety glasses are always recommended. Face shields are recommended when splashing can occur.

Skin and Body Protection: Wear an apron or other impermeable body protection is suggested.

Specific Hygiene Measures: Wash hands and other exposed areas with mild soap and water before eat, drink or smoke and when leaving work. When using do not eat, drink or smoke. Remove contaminated clothing and shoes.

SECTION 9 PHYSICAL AND CHEMICAL PROPERTIES

Note: Physical and chemical properties are provided for safety, health and environmental considerations only and may not fully represent product specifications. Contact the Supplier for additional information.

GENERAL INFORMATION

Physical State: Liquid

SECTION 13 DISPOSAL CONSIDERATIONS

Disposal recommendations based on material as supplied. Disposal must be in accordance with current applicable laws and regulations, and material characteristics at time of disposal.

DISPOSAL RECOMMENDATIONS:

Waste Disposal: Package, store, transport, and dispose of all clean-up materials and any contaminated equipment in accordance with all applicable federal, state, and local health environmental regulations.

Container Disposal: Dispose of in compliance with local, state, and federal regulations.

SECTION 14 TRANSPORT INFORMATION

UN number:	UN1824
Proper shipping name:	Sodium hydroxide solution
Class:	8
Packing group:	II
Labels:	CORROSIVE
ERG Code:	154

SECTION 15 REGULATORY INFORMATION

OSHA HAZARD COMMUNICATION STANDARD: This material is considered hazardous in accordance with OSHA HazCom 2012, 29 CFR 1910.1200.

SARA Section 311/312 hazard: Corrosive to metals, Acute toxicity (any route of exposure), skin corrosion or irritation, serious eye damage or eye irritation.

No other information available.

SECTION 16 OTHER INFORMATION

N/D = Not determined, N/A = Not available

THIS SAFETY DATA SHEET CONTAINS THE FOLLOWING REVISIONS:
Updates made in accordance with implementation of GHS requirements.

The information and recommendations contained herein are, to the best of Dycho's knowledge and belief, accurate and reliable as of the date issued. You can contact Dycho to insure that this document is the most current available from Dycho. The information and recommendations are offered for the user's consideration and examination. It is the user's responsibility to satisfy itself that the product is suitable for the intended use. If buyer repackages this product, it is the user's responsibility to insure proper health, safety and other necessary information is included with and/or on the container. Appropriate warnings and safe-handling procedures should be provided to handlers and users.

SAFETY DATA SHEET

3883-3884

1. Identification

Product identifier **Sodium Chloride Food-Industrial (Untreated)**

Other means of identification

SDS number S1

Synonyms Sea Salt Topping * Pretzel M Salt. * Pretzel I Salt. * Alberger® Coarse Topping Salt. * Alberger® Flake Salt. * Alberger® Special Flake Salt. * Alberger® Fine Flake Salt. * CMF® Granulated Salt. * Food Grade Salt Bricks. * Hi-Grade® Plus Granulated Salt. * Hi-Grade® Granulated Salt. * Fine Blending Granulated Salt - Untreated. * Natural Fine Blending Sea Salt. * Sea Salt Extra Coarse Topping. * Sea Salt Coarse Topping. * Sea Salt Tablets. * Plain Salt Tablets. * Sodium Chloride (Salt). * North Pacific Boat and Shore® Salt. * Sea Salt Grinder. * Purified Sea Salt – Untreated. * Brinemaker's SelectTM Medium and Extra Coarse.

Recommended use Salt is intended for food grade use but can be used in several industrial applications.

Recommended restrictions None known.

Manufacturer/Importer/Supplier/Distributor information

Manufacturer

Company name Cargill Incorporated

Address Minneapolis, MN 55440

Telephone 1-888-385-7258

Website www.cargillsalt.com

Distributed by
THE DYCHO COMPANY, INC.
P.O. Box 513, Niota, TN 37826
Phone: 423-568-2112 / 800-654-1399
www.dycho.com

Emergency telephone number North America: 1-800-255-3924
International: +1-813-248-0585 Collect calls are accepted

2. Hazard(s) identification

Physical hazards Not classified.

Health hazards Not classified.

OSHA defined hazards Not classified.

Label elements

Hazard symbol None.

Signal word None.

Hazard statement The mixture does not meet the criteria for classification.

Precautionary statement

Prevention Observe good industrial hygiene practices.

Response Wash hands after handling.

Storage Store away from incompatible materials.

Disposal Dispose of waste and residues in accordance with local authority requirements.

Hazard(s) not otherwise classified (HNOC) None known.

Supplemental information None.

3. Composition/information on ingredients

Mixtures

Chemical description Alkali Metal/Halide

Chemical name	CAS number	%
Sodium Chloride	7647-14-5	100

GRAS Substance (Generally Recognized As Safe).

4. First-aid measures

Inhalation If dust from the material is inhaled, remove the affected person immediately to fresh air. Call a physician if symptoms develop or persist.

Thermal hazards	Wear appropriate thermal protective clothing, when necessary.
General hygiene considerations	Always observe good personal hygiene measures, such as washing after handling the material and before eating, drinking, and/or smoking. Routinely wash work clothing and protective equipment to remove contaminants.

9. Physical and chemical properties

Appearance	White crystalline solid
Physical state	Solid.
Form	Crystalline solid.
Color	White to opaque
Odor	Halogen odor when heated
Odor threshold	Not available.
pH	Not available.
Melting point/freezing point	1473.8 °F (801 °C)
Initial boiling point and boiling range	2669 °F (1465 °C) (760 mmHg)
Flash point	Not available.
Evaporation rate	Not available.
Flammability (solid, gas)	Not available.
Upper/lower flammability or explosive limits	
Flammability limit - lower (%)	Not available.
Flammability limit - upper (%)	Not available.
Explosive limit - lower (%)	Not available.
Explosive limit - upper (%)	Not available.
Vapor pressure	2.4 mm Hg (1376.6 °F (747 °C))
Vapor density	Not available.
Relative density	2.16 (H2O = 1)
Solubility(ies)	
Solubility (water)	26.4 %
Partition coefficient (n-octanol/water)	Not available.
Auto-ignition temperature	Not available.
Decomposition temperature	Not available.
Viscosity	Not available.
Other information	
Bulk density	35 - 83 lb/ft³
Molecular formula	NaCl
Molecular weight	58.44
pH in aqueous solution	4 - 9

10. Stability and reactivity

Reactivity	The product is stable and non-reactive under normal conditions of use, storage and transport.
Chemical stability	Material is stable under normal conditions.
Possibility of hazardous reactions	No dangerous reaction known under conditions of normal use.
Conditions to avoid	Contact with incompatible materials. Avoid dispersal of dust in the air (i.e., clearing dust surfaces with compressed air).
Incompatible materials	Avoid contact with strong acids. Becomes corrosive to metals when wet.
Hazardous decomposition products	May evolve chlorine gas when in contact with strong acids.

Hazardous waste code	The waste code should be assigned in discussion between the user, the producer and the waste disposal company.
Waste from residues / unused products	Dispose of in accordance with local regulations. Empty containers or liners may retain some product residues. This material and its container must be disposed of in a safe manner (see: Disposal instructions).
Contaminated packaging	Since emptied containers may retain product residue, follow label warnings even after container is emptied. Empty containers should be taken to an approved waste handling site for recycling or disposal.

14. Transport information

DOT

Not regulated as dangerous goods.

IATA

Not regulated as dangerous goods.

IMDG

Not regulated as dangerous goods.

Transport in bulk according to Annex II of MARPOL 73/78 and the IBC Code	Not applicable.

15. Regulatory information

US federal regulations

This product is not known to be a "Hazardous Chemical" as defined by the OSHA Hazard Communication Standard, 29 CFR 1910.1200.
All components are on the U.S. EPA TSCA Inventory List.

TSCA Section 12(b) Export Notification (40 CFR 707, Subpt. D)

Not regulated.

CERCLA Hazardous Substance List (40 CFR 302.4)

Not listed.

SARA 304 Emergency release notification

Not regulated.

OSHA Specifically Regulated Substances (29 CFR 1910.1001-1053)

Not regulated.

Superfund Amendments and Reauthorization Act of 1986 (SARA)

SARA 302 Extremely hazardous substance

Not listed.

SARA 311/312 Hazardous chemical	No

SARA 313 (TRI reporting)

Not regulated.

Other federal regulations

Clean Air Act (CAA) Section 112 Hazardous Air Pollutants (HAPs) List

Not regulated.

Clean Air Act (CAA) Section 112(r) Accidental Release Prevention (40 CFR 68.130)

Not regulated.

Safe Drinking Water Act (SDWA)	Not regulated.

US state regulations

US. Massachusetts RTK - Substance List

Not regulated.

US. New Jersey Worker and Community Right-to-Know Act

Not listed.

US. Pennsylvania Worker and Community Right-to-Know Law

Not listed.

US. Rhode Island RTK

Not regulated.

SAFETY DATA SHEET

Sodium Hypochlorite 12.5 wt% Bacticide

4020-4023, 4025-4026,
4030-4031, 4040, 4045-4052

Distributed by **THE DYCHO COMPANY, INC.**

Version	Revision Date:	SDS Number:	Date of last issue: 03-06-2020
4.0	06-14-2021	10000001223	Date of first issue: 06-14-2021

Olin Corporation (OCAP) encourages and expects you to read and understand the entire (M)SDS, as there is important information throughout the document. We expect you to follow the precautions identified in this document unless your use conditions would necessitate other appropriate methods or actions.

SECTION 1. IDENTIFICATION

Product name	:	Sodium Hypochlorite 12.5 wt% Bacticide
Product code	:	000000001000000407

Manufacturer or supplier's details

Company name of supplier	:	Olin Corporation (OCAP)
Address	:	190 Carondelet Plaza, Suite 1530 Clayton MO 63105
Telephone	:	(833) 370-3737
E-mail address	:	INFO@OLIN.COM
Emergency telephone	:	+1 800 424 9300
Local Emergency Contact	:	1-800-424-9300
Identified uses	:	Disinfectant. Paper bleaching agent Water treatment chemicals Biocidal product Bleaching agents, Activators and Stabilizers Textile bleaching agent

SECTION 2. HAZARDS IDENTIFICATION

GHS classification in accordance with 29 CFR 1910.1200

Corrosive to Metals	:	Category 1
Skin corrosion	:	Category 1B
Serious eye damage	:	Category 1

GHS label elements

Hazard pictograms :



Signal Word	:	Danger
Hazard Statements	:	May be corrosive to metals. Causes severe skin burns and eye damage.
Precautionary Statements	:	**Prevention:** P264 Wash skin thoroughly after handling. P280 Wear protective gloves/ protective clothing/ eye protection/ face protection.

		Suitable emergency eye wash facility should be immediately available.
If swallowed	:	Do not induce vomiting. Give one cup (8 ounces or 240 ml) of water or milk if available and transport to a medical facility. Do not give anything by mouth unless the person is fully conscious.
Most important symptoms and effects, both acute and delayed	:	Aside from the information found under Description of first aid measures(above)any additional important symptoms and effects are described in Section 11: Toxicology Information.
Protection of first-aiders	:	First Aid responders should pay attention to self-protection and use the recommended protective clothing (chemical resistant gloves, splash protection). If potential for exposure exists refer to Section 8 for specific personal protective equipment.
Notes to physician	:	May cause asthma-like (reactive airways) symptoms. Bronchodilators, expectorants, antitussives and corticosteroids may be of help. Maintain adequate ventilation and oxygenation of the patient. Chemical eye burns may require extended irrigation. Obtain prompt consultation, preferably from an ophthalmologist. If burn is present, treat as any thermal burn, after decontamination. Due to irritant properties, swallowing may result in burns/ulceration of mouth, stomach and lower gastrointestinal tract with subsequent stricture. Aspiration of vomitus may cause lung injury. Suggest endotracheal/esophageal control if lavage is done. No specific antidote. Treatment of exposure should be directed at the control of symptoms and the clinical condition of the patient. Repeated excessive exposure may aggravate preexisting lung disease.

SECTION 5. FIRE-FIGHTING MEASURES

Suitable extinguishing media	:	In case of fire, use water fog, foam, dry powder, carbon dioxide.
Unsuitable extinguishing media	:	Do NOT use water jet. May spread fire. Dry chemical extinguishing agents may react with product; use with caution.
Hazardous combustion products	:	During a fire, smoke may contain the original material in addition to combustion products of varying composition which may be toxic and/or irritating.
Further information	:	For safety reasons in case of fire, containers should be stored separately in closed containments. Do not breathe fumes.
Special protective equipment for fire-fighters	:	Wear full protective clothing and self-contained breathing apparatus.

SECTION 6. ACCIDENTAL RELEASE MEASURES

Personal precautions, protective equipment and emer-	:	Evacuate area. Only trained and properly protected personnel must be invol-

		C	2 mg/m3	OSHA P0
		TWA	2 mg/m3	OSHA Z-1

Engineering measures : Use local exhaust ventilation, or other engineering controls to maintain airborne levels below exposure limit requirements or guidelines. If there are no applicable exposure limit requirements or guidelines, general ventilation should be sufficient for most operations.
Local exhaust ventilation may be necessary for some operations.

Personal protective equipment

Respiratory protection : Respiratory protection should be worn when there is a potential to exceed the exposure limit requirements or guidelines. If there are no applicable exposure limit requirements or guidelines, wear respiratory protection when adverse effects, such as respiratory irritation or discomfort have been experienced, or where indicated by your risk assessment process. For most conditions no respiratory protection should be needed; however, if discomfort is experienced, use an approved air-purifying respirator.

Filter type : The following should be effective types of air-purifying respirators: Particulate filter.

Hand protection

Remarks : Use gloves chemically resistant to this material. Examples of preferred glove barrier materials include: Natural rubber ('latex'). Neoprene. Nitrile/butadiene rubber ('nitrile' or 'NBR'). Polyethylene. Ethyl vinyl alcohol laminate ('EVAL'). Polyvinyl chloride ('PVC' or 'vinyl'). Avoid gloves made of: Polyvinyl alcohol ('PVA'). NOTICE: The selection of a specific glove for a particular application and duration of use in a workplace should also take into account all relevant workplace factors such as, but not limited to: Other chemicals which may be handled, physical requirements (cut/puncture protection, dexterity, thermal protection), potential body reactions to glove materials, as well as the instructions/specifications provided by the glove supplier.

Eye protection : Use chemical goggles.

Skin and body protection : Use protective clothing chemically resistant to this material. Selection of specific items such as face shield, boots, apron, or full body suit will depend on the task.
Reports indicate that sodium hypochlorite can react with various fabrics usually increasing with concentration. Reactions vary significantly depending on strength of chemical, material, fabric treatment and color of dyes. Fire resistant clothing treated cotton has a stronger response than plain cotton. Poly blend fabrics and meta aramid fabric have a weaker response than natural fibers. Contact the Personal Protective Equipment manufacturer for specific information about their products.

SECTION 9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance : liquid

Oxidizing properties	:	Not applicable
Molecular weight	:	74.5 g/mol
Metal corrosion rate	:	Corrosive to metals

Note: These are the Reference Points for these Physical Properties listed above, unless otherwise noted in their respective Physical Property value information: Boiling Point at 760 mmHg; Evaporation Rate Butyl Acetate = 1; Relative Vapor Density Air = 1; and Relative Density Water = 1.
NOTE: The physical data presented above are typical values and should not be construed as a specification.

SECTION 10. STABILITY AND REACTIVITY

Reactivity	:	No data available
Chemical stability	:	Stable under recommended storage conditions. See Storage, Section 7.
Possibility of hazardous reactions	:	Polymerization will not occur. Stable under recommended storage conditions.
Conditions to avoid	:	contact with incompatible materials Avoid direct sunlight or ultraviolet sources. Excessive heat. contact between acids and chlorates, a component of this product mixture, can cause the generation of chlorine gas.
Hazardous decomposition products	:	Oxygen.

SECTION 11. TOXICOLOGICAL INFORMATION

Information on likely routes of exposure

Eye contact
Skin contact
Inhalation
Ingestion

Acute toxicity

Swallowing may result in burns of the mouth, throat, and gastrointestinal tract.

Components:

Sodium hypochlorite:

Acute oral toxicity	:	LD50 (Rat): 805 mg/kg Method: Estimated.
Acute inhalation toxicity	:	LC50 (Rat): > 10.5 mg/l Test atmosphere: dust/mist Assessment: The substance or mixture has no acute inhalation toxicity
Acute dermal toxicity	:	LD50 (Rat): > 1,000 mg/kg

Sodium hydroxide:

Acute oral toxicity	:	LD50 (Rabbit): 336 mg/kg

Components:

Sodium hypochlorite:

Assessment	:	Does not cause skin sensitization.
Remarks	:	Did not cause allergic skin reactions when tested in guinea pigs.
Remarks	:	For respiratory sensitization: No relevant data found.

Sodium hydroxide:

Assessment	:	Does not cause skin sensitization.
Remarks	:	Did not cause allergic skin reactions when tested in humans.
Remarks	:	For respiratory sensitization: No relevant data found.

Germ cell mutagenicity

Not classified based on available information.

Components:

Sodium hypochlorite:

Genotoxicity in vitro	:	Remarks: In vitro genetic toxicity studies were negative in some cases and positive in other cases. Animal genetic toxicity studies were predominantly negative.

Sodium hydroxide:

Genotoxicity in vitro	:	Remarks: In vitro genetic toxicity studies were negative.

Carcinogenicity

Not classified based on available information.

Components:

Sodium hypochlorite:

Remarks	:	Did not cause cancer in laboratory animals.

Sodium hydroxide:

Remarks	:	No relevant data found.

IARC No ingredient of this product present at levels greater than or equal to 0.1% is identified as probable, possible or confirmed human carcinogen by IARC.

OSHA No component of this product present at levels greater than or equal to 0.1% is on OSHA's list of regulated carcinogens.

NTP No ingredient of this product present at levels greater than or equal to 0.1% is identified as a known or anticipated carcinogen by NTP.

Components:

Sodium hypochlorite:

Aspiration into the lungs may occur during ingestion or vomiting, causing tissue damage or lung injury.

Sodium hydroxide:

Aspiration into the lungs may occur during ingestion or vomiting, causing tissue damage or lung injury.

SECTION 12. ECOLOGICAL INFORMATION

Ecotoxicity

Components:

Sodium hypochlorite:

Toxicity to fish	:	Remarks: Material is very highly toxic to aquatic organisms on an acute basis (LC50/EC50 <0.1 mg/L in the most sensitive species). LC50 (Pimephales promelas (fathead minnow)): 0.22 - 0.62 mg/l Exposure time: 96 h Method: Method Not Specified.
Toxicity to daphnia and other aquatic invertebrates	:	EC50 (Daphnia magna (Water flea)): 0.035 mg/l Exposure time: 48 h Test Type: flow-through test Method: OECD Test Guideline 202
M-Factor (Acute aquatic toxicity)	:	10
Toxicity to fish (Chronic toxicity)	:	NOEC (Menidia peninsulae (tidewater silverside)): 0.04 mg/l Exposure time: 28 d Test Type: flow-through test Method: Other guidelines
M-Factor (Chronic aquatic toxicity)	:	1
Toxicity to microorganisms	:	EC50 (activated sludge): 28.7 mg/l

Sodium hydroxide:

Toxicity to fish	:	Remarks: May increase pH of aquatic systems to > pH 10 which may be toxic to aquatic organisms.

Persistence and degradability

Components:

Sodium hypochlorite:

Biodegradability	:	Remarks: Biodegradability is not applicable to inorganic sub-

MANAGEMENT PRACTICES OR MANUFACTURING PROCESSES OF PARTIES HANDLING OR USING THIS MATERIAL.
THE INFORMATION PRESENTED HERE PERTAINS ONLY TO THE PRODUCT AS SHIPPED IN ITS INTENDED CONDITION AS DESCRIBED IN MSDS SECTION: Composition Information.
All disposal practices must be in compliance with all Federal, State/Provincial and local laws and regulations.
Regulations may vary in different locations.
Waste characterizations and compliance with applicable laws are the responsibility solely of the waste generator.
DO NOT DUMP INTO ANY SEWERS, ON THE GROUND, OR INTO ANY BODY OF WATER.

SECTION 14. TRANSPORT INFORMATION

International Regulations

UNRTDG

UN number	:	UN 1791
Proper shipping name	:	HYPOCHLORITE SOLUTION
Class	:	8
Packing group	:	II
Labels	:	8

IATA-DGR

UN/ID No.	:	UN 1791
Proper shipping name	:	Hypochlorite solution
Class	:	8
Packing group	:	II
Labels	:	Corrosive
Packing instruction (cargo aircraft)	:	855
Packing instruction (passenger aircraft)	:	851

IMDG-Code

UN number	:	UN 1791
Proper shipping name	:	HYPOCHLORITE SOLUTION (sodium hypochlorite)
Class	:	8
Packing group	:	II
Labels	:	8
EmS Code	:	F-A, S-B
Marine pollutant	:	yes
Remarks	:	Stowage category BHypochlorites

Transport in bulk according to Annex II of MARPOL 73/78 and the IBC Code

Not applicable for product as supplied.

Domestic regulation

49 CFR

UN/ID/NA number	:	UN 1791
Proper shipping name	:	Hypochlorite solutions
Class	:	8

		exempt, or are supplier certified.
ISHL	:	All intentional components are listed on the inventory, are exempt, or are supplier certified.
KECI	:	All intentional components are listed on the inventory, are exempt, or are supplier certified.
PICCS	:	All intentional components are listed on the inventory, are exempt, or are supplier certified.
IECSC	:	All intentional components are listed on the inventory, are exempt, or are supplier certified.
NZIoC	:	All intentional components are listed on the inventory, are exempt, or are supplier certified.
CH INV	:	All intentional components are listed on the inventory, are exempt, or are supplier certified.

TSCA list

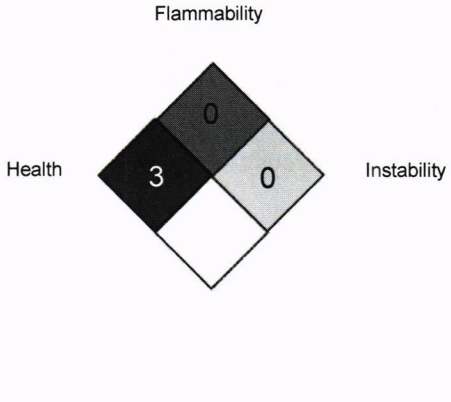
No substances are subject to a Significant New Use Rule.

No substances are subject to TSCA 12(b) export notification requirements.

SECTION 16. OTHER INFORMATION

Further information

NFPA 704:



Full text of other abbreviations

ACGIH	:	USA. ACGIH Threshold Limit Values (TLV)
OSHA P0	:	USA. OSHA - TABLE Z-1 Limits for Air Contaminants - 1910.1000
OSHA Z-1	:	USA. Occupational Exposure Limits (OSHA) - Table Z-1 Limits for Air Contaminants
US WEEL	:	USA. Workplace Environmental Exposure Levels (WEEL)
ACGIH / C	:	Ceiling limit
OSHA P0 / C	:	Ceiling limit
OSHA Z-1 / TWA	:	8-hour time weighted average

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on annual water filtration plant chemicals. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than **10:30 a.m. April 8, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

BY: Sierra Lowry
Finance Director

TO BE RUN: March 24, 2026

V.S. Chemicals, A Woman Owned Business
Company

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to purchase annual water filtration and wastewater treatment plant chemicals for the fiscal year July 1, 2026 through June 30, 2027. Products will be ordered as needed.

Plant Location: Water Treatment Plant
156 Sharp Springs Road
Smyrna, TN 37167

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section III, IV and Agreement must be completed and included as an integral part of each bidder's proposal. Agreement should be signed and attested, but not dated.

E. Freight shall be paid by the vendor and should be **included** in the unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. The Town reserves the right to select the best individual unit price.

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. Bid quotations **must** be submitted on the Town's quotation page(s). No exceptions.

K. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS

The Town of Smyrna has approved the water filtration chemicals in this invitation to submit quotations. Equals must be approved **prior** to bid opening by the plant manager. In case of a tie, the award will be made by: (1) The vendor that is awarded other items, or (2) Recommendation of plant manager.

Water Treatment Plant Manager, Kevin Relford. Phone (615) 459-3574.
E-mail: kevin.relford@townofsmyrna.org.

THIS ORDER IS TO BECOME EFFECTIVE JULY 1, 2026 AND TO EXPIRE JUNE 30, 2027. However, upon mutual agreement of both parties, the bid proposal may be renewed by the Town of Smyrna for a period of two successive one-year periods under the same price, terms, and conditions as in the original proposal.

Contract Agreement

Successful bidders will be expected to enter into a contract Agreement with the Town of Smyrna. Agreement shall be signed and attested, but not dated, by the proper business representative and submitted **with** the bid proposal. An executed contract will be forwarded to the winning vendor after Council approval.

SAFETY DATA SHEET (SDS)

In accordance with *Tenn. Code Ann.* §6-56-307, manufacturers of chemical products which are the subject of purchase contracts for the Town of Smyrna shall create, list, and maintain a Material Safety Data Sheet (MSDS) for such chemical products on the national MSDSSEARCH repository or the manufacturer's web site so that the information can be accessed by means of the Internet. A site operated by or on behalf of the manufacturer or a relevant trade association is acceptable so long as the information is freely accessible to the public. ***BIDS WHICH FAIL TO CERTIFY COMPLIANCE WITH THIS PROVISION WILL BE REJECTED.***

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of

business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*From Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Vendor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the vendor.

   b. The Vendor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Vendor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Vendor for the Town of Smyrna.

3. All Coverages
   a. Coverage shall not be canceled, suspended, or voided by either party (the Vendor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Vendor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Vendor from the obligations of the insurance requirements or indemnification agreement.
   c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

   d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Vendor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. **ACCEPTABILITY OF INSURERS**

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. **VERIFICATION OF COVERAGE**

The Vendor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Vendor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Vendor to purchase and/or maintain any required insurance shall not relieve the Vendor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. **SUBCONTRACTORS**

Vendor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. **WORKERS' COMPENSATION INDEMNITY**

In the event Vendor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Vendor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Vendor, its owners, agents and employees. The parties further agree that Vendor is a wholly independent vendor and is exclusively responsible for its employees, owners, and agents. Vendor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Vendor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Vendor and persons employed by or utilized by the Vendor in Vendor's performance of this Agreement.

The vendor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the vendor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the vendor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

Water Treatment Plant

1. **Calcium Oxide (quick lime)** for the water plant is a direct additive used in the treatment of potable water. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B202 (latest revision), including requirement for slake test (see Section 4.3 of standard; material must rise 40°C within first 3 minutes of reactivity test) and shall be suitable for pneumatic unloading by the hauler.** The material shall be homogenous and in granular form, uniform particle size #10 Mesh X 0". The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Calcium Oxide will be responsible for cleanup of any spills occurring during chemical transfer from tanker truck to silo that results from faulty methods/equipment or delivery operator error during transfer of the chemical from the tanker truck to the fill line connection to include disregard of high-level alarm. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Silo Capacity	70 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties (Chemical)	**Average (%)**
Loss on Ignition (LOI)	1.40
Carbon Dioxide (CO2)	0.44
Sulfur (S)	0.047
Available Calcium Oxide	92.83
Calcium Oxide (CaO)	97.68 by weight or greater
Magnesium Oxide (MgO)	0.34
Silica (SiO_2)	0.92
Ferric Oxide (Fe_2O_3)	0.21
Heavy Metals	0% by weight

Typical Properties (Physical)

Size	>95% Passing #10 Mesh
3-minute heat rise	Min 40°C rise
Total Active Slaking Time	< 5 minutes
Residue	0.23% (Max 0.50%)

Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	1,000 tons

2. Hydrofluorosilicic Acid or HFS shall be a 23% solution with an available fluoride ion concentration of 18% according to the following chemical and physical specifications. **This product must meet the current AWWA Standard B703-06 and B703a-08 (or the latest version) and the ANSI/NSF Standard 60 for Fluorosilicic Acid.** Hydrofluorosilicic acid will be purchased in full truckloads of approximately 40,000 pounds. The Company supplying Hydrofluorosilicic Acid will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that results from faulty methods/equipment or delivery operator error during the transfer of the chemical. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery.

Delivery Information

Tank Capacity	5,600 Gallon Working Capacities
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Chemical Specifications	
Assay (H_2SiF_6)	23.00% Minimum
Fluorine (F)	18.22% Minimum
Heavy Metals, as Lead (Pb)	00.02% Maximum
Hydrofluoric Acid (HF)	Less than 1.00%
Physical	Specifications
Specific Gravity	1.234 (H_2O for 25%) @ 60°F
Specific Gravity	1.212 (H_2O for 23%) @ 75°F
Bulk Density	10.29 lbs/gal for 25% @ 60°F
Bulk Density	10.10 lbs/gal for 23% @ 75°F
Molecular Weight	144.08
Viscosity for 23%	6.5 cps
Solubility in Water	Complete
pH of 1% Solution	1.2
Color (APHA)	< 200 units (in accordance with SM 2120B)

Appearance and Odor: Aqueous solution, water white to straw-yellow, corrosive acid, irritating to skin and having pungent odor.

Purchase Quantities:	Bulk (20 tons)
Estimated Annual Usage:	50 tons

3. ***ALUMINUM CHLOROHYDRATE -***Aluminum Chlorohydrate (ACH) is a clear to light yellow liquid. It is an advanced cationic coagulant and flocculent suitable for industrial and municipal water and wastewater treatment applications. A copy of the manufacturer's specifications and MSDS sheets **must** be submitted **prior** to bid time. All equivalents must be approved by the Water Plant Manager, Kevin Relford **prior** to the bid. The Town of Smyrna reserves the right to change coagulant chemicals at any time based on the quality of water and/or cost of chemicals.

ACH – MUST BE ANSI/NSF STANDARD 60: DRINKING WATER CHEMICALS-HEALTH EFFECTS; CERTIFIED. ALL RAW MATERIALS USED TO MANUFACTURE ACH – MUST BE FROM VIRGIN MATERIALS.

Product Uses
Removal of turbidity, TOC, color, suspended solids, and phosphates in both municipal and industrial water and wastewater systems. Sludge compaction and volume reduction. Lagoon treatment. Emulsion breaking.

Shipping Containers
Bulk transport - 4500 gallons or full truckload.

Samples
A sample of the product must be collected on-site and collected in the presence of a Town of Smyrna water plant employee. No chemical will be off loaded until this is complete.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties – GC 850

Composition:	Aqueous solution of aluminum chlorohydrate	
C.A.S.:	12042-91-0 (Aluminum Chlorohydrate)	
	pH (30%w/w)	4.0 - 4.4
	Specific Gravity @ 20C	1.330 - 1.350
	Freezing Point	19.4° F (-7°C)
	Density, LB/gal.	11.0 – 11.3
	Aluminum as Al, %	12.2 - 12.7
	Aluminum as $Al_2 0_3$, %	22.5 – 23.5
	Basicity, %	82.5 - 84.3
	Al:Cl Ratio	1.9:1 - 2.1:1

Purchase Quantities: Bulk

Estimated Annual Usage: 450 tons

4. ***SODIUM HYDROXIDE (CAUSTIC SODA)*** for the water plant shall be used in the cleaning of microfiltration membranes used in the treatment process and **must be membrane grade**. The material must meet NSF/ANSI Standard 60 and AWWA Standard B501 (or the latest revision). The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. An affidavit of compliance with this specification and the AWWA standard is required with each load. The Company supplying the Sodium Hydroxide will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical including disregard of the high-level alarm. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Tank Capacity	1500 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Form:	Viscous Liquid
Sodium Hydroxide:	25% by weight
Color:	Clear
Specific Gravity:	1.28 to 1.30
pH:	14
Density:	10.6 to 10.7lbs/gallon
Purchase Quantities:	11,000 lbs. (1,000 gallons)
Estimated Annual Usage:	45,000 lbs. (4,200 gallons)

5. **Sodium Chloride** for the water plant shall be used for on-site production of sodium hypochlorite. Material shall be food grade material and shall be Morton Salt Culinox 999. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B200 (or the latest revision).** The material shall be homogenous and in granular form. The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Sodium Chloride will be responsible for the cleanup of any spills occurring during the chemical transfer from the tanker truck to the Brine tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical from the tanker truck to the fill line connection to include disregard of the high-level alarm. The Company supplying Sodium Chloride will also be responsible for any damages to equipment for material not in compliance with this specification. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate. **Dedicated carriers for Culinox 999 shall be used for product deliveries.**

Delivery Information

Silo Capacity	47 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Chloride:	99.99% by weight or greater
Surface Moisture:	< 0.1% by weight
pH:	5 to 9.5
Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	200 tons

The Town intends to and reserves the right to enter into contracts with up to 2 vendors for **sodium chloride** in order to ensure delivery of product. A primary and secondary contract will be awarded to the two lowest responsive and responsible bidders as specified in Section III, with the lowest being deemed the primary and the second lowest being deemed secondary.

6. *SODIUM HYPOCHLORITE 12.5% CHLORINE*

The solution shall be ordered as needed. The content shall be 12.5% Sodium Hypochlorite (actual available chlorine). The material must meet NSF/ANSI Standard 60 and AWWA Standard B300 (or the latest revision). The chemical weight per gallon shall be approximately 10.26 (lbs/gal). All quotations shall be in price per pound and price per gallon. Any other quotation shall be considered non-responsive and disqualified.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Hypochlorite:	12.5% by weight, Min / 15.62% Max
Available Chlorine:	11.90% by weight, Min / 14.88% Max
Excess Caustic:	2.0% by weight Max
Density:	~10.26 lbs/gal
Purchase Quantity:	4,500 gal. Bulk
Estimated Annual Usage:	23 tons - (Not main chlorine source - Used as backup for OSEC Bleach Generators)

*****Hours of delivery are between 8:00 AM and 3:30PM CST for the Smyrna WTP.**

SECTION III - PRICE QUOTATION – WATER TREATMENT PLANT CHEMICAL

1. CALCIUM OXIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$_____ lb.**
Manufacturer	**_____**
Delivery Date ARO	**_____**
2. HYDROFLUOROSILICIC ACID	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$_____ lb.**
Manufacturer	**_____**
Delivery Date ARO	**_____**
3. ALUMINUM CHLOROHYDRATE GC-850	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$_____ lb.**
Manufacturer	**_____**
Delivery Date ARO	**_____**
4. SODIUM HYDROXIDE	**UNIT PRICE DELIVERED**
Bulk- 11,000 lbs. (1,000 gallons)	**$_____ lb.**
Manufacturer	**_____**
Delivery Date ARO	**_____**
5. SODIUM CHLORIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$ 0.25 lb.**
Manufacturer	**MORTON SALT**
Delivery Date ARO	**2 TO 3 BUSINESS DAYS**
6. SODIUM HYPOCHLORITE	**UNIT PRICE DELIVERED**
Bulk- 4,500 gallons	**$_____ lb.**
Manufacturer	**_____**
Delivery Date ARO	**_____**

AGREEMENT

This Agreement is made and entered into as of this 7TH day of April, 2026, by and between U.S. Chemicals, a Woman Owned Business (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Water Treatment.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this

Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this

agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were

unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: _____
Title: PRESIDENT & CEO

ATTEST:

_____

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the water treatment plant chemicals shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this ISQ. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description

The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith. By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above.

U.S. Chemicals, A Woman Owned Business — COMPANY

203-202-2808 — TELEPHONE NUMBER

Carol Piccaro — REPRESENTATIVE NAME

President and CEO — REPRESENTATIVE TITLE

SIGNATURE

cpiccaro@uschemicals-wob.com — E-MAIL ADDRESS

U.S. CHEMICALS, LLC
A WOMAN-OWNED BUSINESS

April 7, 2026

Purchasing Department
Attn: Mayor Mary Esther Reed
Smyrna Town Hall
315 South Lowry Street
Smyrna, TN 37167

Re: Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.

Dear Mayor Reed,

U.S. Chemicals, LLC – A Woman-Owned Business is pleased to submit this letter in support of our bid to supply Culinox 999. U.S. Chemicals is a certified Woman-Owned Small Business (WOSB) and has 66 years of experience as a family-owned company. We specialize in the distribution of ingredients into the home care, oral care, personal care, and pet nutrition industries. We work closely with our customers to meet a wide range of needs, including custom packaging, dilution, blending, and micronizing.

U.S. Chemicals is a nimble organization with anticipatory customer service, quick turnaround, and competitive pricing. Leveraging our extensive supplier network, U.S. Chemicals wants to earn our customers' "go to" call for the procurement of even the hardest to find products.

Thank you for your consideration. U.S. Chemicals appreciates the opportunities to compete and to serve the Federal Bureau of Prisons.

Sincerely,

Carol S. Piccaro
President/CEO U.S. Chemicals LLC
CPiccaro@USChemicals-wob.com
(203) 202-2808

Attachments:
U.S. Chemicals, LLC WBENC Certificate
U.S. Chemicals, LLC WOSB Certificate

WBENC

WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

U.S. Chemicals, LLC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council Metro NY, a WBENC Regional Partner Organization.

Certification Granted: January 18, 2011
Expiration Date: January 18, 2027
WBENC National Certification Number: 2005117380

Phala Mire, President & CEO Women's Business Enterprise Council Metro NY

WBECMETRO NY
WOMEN'S BUSINESS ENTERPRISE CENTER
JOIN FORCES. SUCCEED TOGETHER.

NAICS: 424690
UNSPSC: 12000000, 12201500

Center for Women & Enterprise · Great Lakes Women's Business Council · Greater Women's Business Council · Women's Business Council Southwest · WBDC · WBEC Greater NY · WBEA · WBEC East · WBEC Florida · WBEC CRV · WBEC Pacific · WBEC South · WBEC West

WBENC

WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO

U.S. Chemicals, LLC

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Majority Female Owner: Carol Piccaro
NAICS: 424690 UNSPSC: 12000000, 12201500
Certification Number: WOSB260078
Renewal Date: January 18, 2027
WOSB Regulation Expiration Date: 1/18/2029

WBEC METRO NY
WOMEN'S BUSINESS ENTERPRISE CENTER
JOIN FORCES. SUCCEED TOGETHER.

Phala Mire, Women's Business Enterprise Council Metro NY President & CEO

Jill Sasso, WBENC Chief Operating Officer

LaKesha White, Sr. Vice President, Certification

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on annual water filtration plant chemicals. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than **10:30 a.m. April 8, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

BY: Sierra Lowry
Finance Director

TO BE RUN: March 24, 2026

Univar Solutions USA, LLC

Company

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to purchase annual water filtration and wastewater treatment plant chemicals for the fiscal year July 1, 2026 through June 30, 2027. Products will be ordered as needed.

Plant Location: Water Treatment Plant
156 Sharp Springs Road
Smyrna, TN 37167

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section III, IV and Agreement must be completed and included as an integral part of each bidder's proposal. Agreement should be signed and attested, but not dated.

E. Freight shall be paid by the vendor and should be **included** in the unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. The Town reserves the right to select the best individual unit price.

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. Bid quotations **must** be submitted on the Town's quotation page(s). No exceptions.

K. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS

The Town of Smyrna has approved the water filtration chemicals in this invitation to submit quotations. Equals must be approved **prior** to bid opening by the plant manager. In case of a tie, the award will be made by: (1) The vendor that is awarded other items, or (2) Recommendation of plant manager.

Water Treatment Plant Manager, Kevin Relford. Phone (615) 459-3574.
E-mail: kevin.relford@townofsmyrna.org.

THIS ORDER IS TO BECOME EFFECTIVE JULY 1, 2026 AND TO EXPIRE JUNE 30, 2027. However, upon mutual agreement of both parties, the bid proposal may be renewed by the Town of Smyrna for a period of two successive one-year periods under the same price, terms, and conditions as in the original proposal.

Contract Agreement

Successful bidders will be expected to enter into a contract Agreement with the Town of Smyrna. Agreement shall be signed and attested, but not dated, by the proper business representative and submitted **with** the bid proposal. An executed contract will be forwarded to the winning vendor after Council approval.

SAFETY DATA SHEET (SDS)

In accordance with *Tenn. Code Ann.* §6-56-307, manufacturers of chemical products which are the subject of purchase contracts for the Town of Smyrna shall create, list, and maintain a Material Safety Data Sheet (MSDS) for such chemical products on the national MSDSSEARCH repository or the manufacturer's web site so that the information can be accessed by means of the Internet. A site operated by or on behalf of the manufacturer or a relevant trade association is acceptable so long as the information is freely accessible to the public. ***BIDS WHICH FAIL TO CERTIFY COMPLIANCE WITH THIS PROVISION WILL BE REJECTED.***

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of

business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*From Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Vendor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages
   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the vendor.

   b. The Vendor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Vendor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Vendor for the Town of Smyrna.

3. All Coverages
   a. Coverage shall not be canceled, suspended, or voided by either party (the Vendor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Vendor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Vendor from the obligations of the insurance requirements or indemnification agreement.
   c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

   d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Vendor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. ACCEPTABILITY OF INSURERS

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. VERIFICATION OF COVERAGE

The Vendor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Vendor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Vendor to purchase and/or maintain any required insurance shall not relieve the Vendor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. SUBCONTRACTORS

Vendor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. WORKERS' COMPENSATION INDEMNITY

In the event Vendor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Vendor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Vendor, its owners, agents and employees. The parties further agree that Vendor is a wholly independent vendor and is exclusively responsible for its employees, owners, and agents. Vendor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Vendor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Vendor and persons employed by or utilized by the Vendor in Vendor's performance of this Agreement.

The vendor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the vendor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the vendor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

Water Treatment Plant

1. **Calcium Oxide (quick lime)** for the water plant is a direct additive used in the treatment of potable water. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B202 (latest revision), including requirement for slake test (see Section 4.3 of standard; material must rise 40°C within first 3 minutes of reactivity test) and shall be suitable for pneumatic unloading by the hauler.** The material shall be homogenous and in granular form, uniform particle size #10 Mesh X 0". The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Calcium Oxide will be responsible for cleanup of any spills occurring during chemical transfer from tanker truck to silo that results from faulty methods/equipment or delivery operator error during transfer of the chemical from the tanker truck to the fill line connection to include disregard of high-level alarm. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Silo Capacity	70 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties (Chemical)	Average (%)
Loss on Ignition (LOI)	1.40
Carbon Dioxide (CO2)	0.44
Sulfur (S)	0.047
Available Calcium Oxide	92.83
Calcium Oxide (CaO)	97.68 by weight or greater
Magnesium Oxide (MgO)	0.34
Silica (SiO_2)	0.92
Ferric Oxide (Fe_2O_3)	0.21
Heavy Metals	0% by weight

Typical Properties (Physical)

Size	>95% Passing #10 Mesh
3-minute heat rise	Min 40°C rise
Total Active Slaking Time	< 5 minutes
Residue	0.23% (Max 0.50%)

Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	1,000 tons

2. **Hydrofluorosilicic Acid** or HFS shall be a 23% solution with an available fluoride ion concentration of 18% according to the following chemical and physical specifications. **This product must meet the current AWWA Standard B703-06 and B703a-08 (or the latest version) and the ANSI/NSF Standard 60 for Fluorosilicic Acid.** Hydrofluorosilicic acid will be purchased in full truckloads of approximately 40,000 pounds. The Company supplying Hydrofluorosilicic Acid will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that results from faulty methods/equipment or delivery operator error during the transfer of the chemical. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery.

Delivery Information

Tank Capacity	5,600 Gallon Working Capacities
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Chemical Specifications	
Assay (H_2SiF_6)	23.00% Minimum
Fluorine (F)	18.22% Minimum
Heavy Metals, as Lead (Pb)	00.02% Maximum
Hydrofluoric Acid (HF)	Less than 1.00%
Physical	Specifications
Specific Gravity	1.234 (H_2O for 25%) @ 60°F
Specific Gravity	1.212 (H_2O for 23%) @ 75°F
Bulk Density	10.29 lbs/gal for 25% @ 60°F
Bulk Density	10.10 lbs/gal for 23% @ 75°F
Molecular Weight	144.08
Viscosity for 23%	6.5 cps
Solubility in Water	Complete
pH of 1% Solution	1.2
Color (APHA)	< 200 units (in accordance with SM 2120B)

Appearance and Odor: Aqueous solution, water white to straw-yellow, corrosive acid, irritating to skin and having pungent odor.

Purchase Quantities:	Bulk (20 tons)
Estimated Annual Usage:	50 tons

3. ***ALUMINUM CHLOROHYDRATE -***Aluminum Chlorohydrate (ACH) is a clear to light yellow liquid. It is an advanced cationic coagulant and flocculent suitable for industrial and municipal water and wastewater treatment applications. A copy of the manufacturer's specifications and MSDS sheets **must** be submitted **prior** to bid time. All equivalents must be approved by the Water Plant Manager, Kevin Relford **prior** to the bid. The Town of Smyrna reserves the right to change coagulant chemicals at any time based on the quality of water and/or cost of chemicals.

ACH – MUST BE ANSI/NSF STANDARD 60: DRINKING WATER CHEMICALS-HEALTH EFFECTS; CERTIFIED. ALL RAW MATERIALS USED TO MANUFACTURE ACH – MUST BE FROM VIRGIN MATERIALS.

Product Uses
Removal of turbidity, TOC, color, suspended solids, and phosphates in both municipal and industrial water and wastewater systems. Sludge compaction and volume reduction. Lagoon treatment. Emulsion breaking.

Shipping Containers
Bulk transport - 4500 gallons or full truckload.

Samples
A sample of the product must be collected on-site and collected in the presence of a Town of Smyrna water plant employee. No chemical will be off loaded until this is complete.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties – GC 850

Composition:	Aqueous solution of aluminum chlorohydrate	
C.A.S.:	12042-91-0 (Aluminum Chlorohydrate)	
	pH (30%w/w)	4.0 - 4.4
	Specific Gravity @ 20C	1.330 - 1.350
	Freezing Point	19.4° F (-7°C)
	Density, LB/gal.	11.0 – 11.3
	Aluminum as Al, %	12.2 - 12.7
	Aluminum as Al_2O_3, %	22.5 – 23.5
	Basicity, %	82.5 - 84.3
	Al:Cl Ratio	1.9:1 - 2.1:1
Purchase Quantities:		Bulk
Estimated Annual Usage:		450 tons

4. ***SODIUM HYDROXIDE (CAUSTIC SODA)*** for the water plant shall be used in the cleaning of microfiltration membranes used in the treatment process and **must be membrane grade**. The material must meet NSF/ANSI Standard 60 and AWWA Standard B501 (or the latest revision). The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. An affidavit of compliance with this specification and the AWWA standard is required with each load. The Company supplying the Sodium Hydroxide will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical including disregard of the high-level alarm. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Tank Capacity	1500 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Form:	Viscous Liquid
Sodium Hydroxide:	25% by weight
Color:	Clear
Specific Gravity:	1.28 to 1.30
pH:	14
Density:	10.6 to 10.7lbs/gallon
Purchase Quantities:	11,000 lbs. (1,000 gallons)
Estimated Annual Usage:	45,000 lbs. (4,200 gallons)

5. **Sodium Chloride** for the water plant shall be used for on-site production of sodium hypochlorite. Material shall be food grade material and shall be Morton Salt Culinox 999. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B200 (or the latest revision).** The material shall be homogenous and in granular form. The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Sodium Chloride will be responsible for the cleanup of any spills occurring during the chemical transfer from the tanker truck to the Brine tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical from the tanker truck to the fill line connection to include disregard of the high-level alarm. The Company supplying Sodium Chloride will also be responsible for any damages to equipment for material not in compliance with this specification. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate. **Dedicated carriers for Culinox 999 shall be used for product deliveries.**

Delivery Information

Silo Capacity	47 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Chloride:	99.99% by weight or greater
Surface Moisture:	< 0.1% by weight
pH:	5 to 9.5
Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	200 tons

The Town intends to and reserves the right to enter into contracts with up to 2 vendors for **sodium chloride** in order to ensure delivery of product. A primary and secondary contract will be awarded to the two lowest responsive and responsible bidders as specified in Section III, with the lowest being deemed the primary and the second lowest being deemed secondary.

6. *SODIUM HYPOCHLORITE 12.5% CHLORINE*

The solution shall be ordered as needed. The content shall be 12.5% Sodium Hypochlorite (actual available chlorine). The material must meet NSF/ANSI Standard 60 and AWWA Standard B300 (or the latest revision). The chemical weight per gallon shall be approximately 10.26 (lbs/gal). All quotations shall be in price per pound and price per gallon. Any other quotation shall be considered non-responsive and disqualified.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Hypochlorite:	12.5% by weight, Min / 15.62% Max
Available Chlorine:	11.90% by weight, Min / 14.88% Max
Excess Caustic:	2.0% by weight Max
Density:	~10.26 lbs/gal
Purchase Quantity:	4,500 gal. Bulk
Estimated Annual Usage:	23 tons - (Not main chlorine source - Used as backup for OSEC Bleach Generators)

*****Hours of delivery are between 8:00 AM and 3:30PM CST for the Smyrna WTP.**

SECTION III - PRICE QUOTATION – WATER TREATMENT PLANT CHEMICAL

1. CALCIUM OXIDE	UNIT PRICE DELIVERED
Bulk- 25 tons	$ No Bid lb.
Manufacturer	
Delivery Date ARO	
2. HYDROFLUOROSILICIC ACID	UNIT PRICE DELIVERED
Bulk- 20 tons	$ 0.4500 lb.
Manufacturer	Dubois
Delivery Date ARO	5-7 days
3. ALUMINUM CHLOROHYDRATE GC-850	UNIT PRICE DELIVERED
Bulk- 20 tons	$ No Bid lb.
Manufacturer	
Delivery Date ARO	
4. SODIUM HYDROXIDE	UNIT PRICE DELIVERED
Bulk- 11,000 lbs. (1,000 gallons)	$ 0.2421 lb.
Manufacturer	Univar/Formosa/Westlake
Delivery Date ARO	5-7 days
5. SODIUM CHLORIDE	UNIT PRICE DELIVERED
Bulk- 25 tons	$ 0.2177 lb.
Manufacturer	Morton
Delivery Date ARO	7-14 days
6. SODIUM HYPOCHLORITE	UNIT PRICE DELIVERED
Bulk- 4,500 gallons	$ No Bid lb.
Manufacturer	
Delivery Date ARO	



AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20____, by and between _____, a _____ _____ (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of _____.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this

Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this

agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were

unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: _____
Title: _____

ATTEST:

_____

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the water treatment plant chemicals shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this ISQ. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description

The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith. By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above.

Univar Solutions USA, LLC	(253) 872-5023
COMPANY	TELEPHONE NUMBER
Stacy Ziegler	Municipal Specialist
REPRESENTATIVE NAME	REPRESENTATIVE TITLE
SIGNATURE	muniteam-west@univarsolutions.com
	E-MAIL ADDRESS

Univar Solutions USA LLC
3 Riverside LN
Chattanooga, TN 37406
USA

T 253-872-5000
F 253-872-5041
www.univarsolutions.com

Univar Solutions
Innovate. Grow. Together.

April 3, 2026

Town of Smyrna
Purchasing Department
315 South Lowry Street
Smyrna, TN 37167

RE: Invitation to Bid – WTP & WWTP Chemicals/April 8 @ 10:30am

To Kevin Relford:

Univar Solutions USA LLC is pleased to offer a price quote on your ITB due Thursday, April 8, 2026 and has done so on the attached required paperwork.

Our contact information for all things bid and contract related, as well as the information for your local branch, is also attached.

If any bid tabulations/ results are sent out – please use this information for us, and whichever method you prefer. We have also included a self-addressed stamped envelope if you prefer to mail a copy.

Thank you,

Stacy Ziegler

Municipal Specialists
Univar Solutions USA LLC
muniteam-west@univarsolutions.com
www.univarsolutions.com

Please Note: Seller shall indemnify Buyer for losses to the extent caused by Seller's negligence or breach of contract. Neither party is liable for incidental or consequential damages. Seller's liability is limited to the purchase price of the goods. SELLER MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Please Note: Where applicable, any State, Federal or other appropriate taxes and/or the California Mill Assessment will appear as separate line items on any invoices from Univar. If Univar's offer (pricing) was inclusive of these charges – they will be backed out of the "product" line item and shown as their own line item(s) at the time of billing.

Univar Solutions USA LLC
3 Riverside Ln
Chattanooga, TN 37406
(615) 893-1571
(423) 629-3900

www.univarsolutions.com

UnivarSolutions
Innovate. Grow. Together.

GENERAL INFORMATION

Regular Office Hours during which orders may be placed:

Monday – Friday 8:00 am – 5:00 pm

In case of an emergency during non-business hours:

For Non-Chemical Emergencies:

After-hours emergency phone – 24- hour response:

For Chemical Related Emergencies:

ChemTrec: (800) 424-9300

Names, telephone/FAX numbers of those responsible for taking orders and initiating delivery:

Office Phone: (800) 233-0633

Office Fax: (423) 624-4190

Customer Service/Order Desk custsolsatlantic@univarsolutions.com

Branch Operations Supervisor Billy Clark – billy.clark@univarsolutions.com

Grant Whaley – grant.whaley@univarsolutions.com

Office Phone: (615) 893-1571

For anything pertaining to bids:

Please send all bid packets/documents to:
(Unless otherwise specified)

Univar Solutions USA LLC
Attn: Muni Team
8201 South 212th Street
Kent, WA 98032

Contacts: muniteam-west@univarsolutions.com

Stacy Ziegler
Municipal Specialist
Phone: (253) 872-5023
Fax: (253) 872-5041
stacy.ziegler@univarsolutions.com

Roise Holiday
Sr. Municipal Specialist (253) 872-5068 (253) 872-5041
roise.holiday@univarsolutions.com

Jennifer Perras
Sr. Municipal Specialist
(253) 872-5040
(253) 872-5041
jennifer.perras@univarsolutions.com

Remittance Address:

Univar Solutions USA, LLC
62190 Collections Center Drive
Chicago, IL 60693-0621
Please include remit information

Standard Payment Terms:

Net 30 Days

Docusign Envelope ID: 70B62BAD-805D-4CF5-BDFB-00E42E802BEE

UnivarSolutions

CERTIFICATE OF SECRETARY

I, Jumoke Onibokun, hereby certify that:

1. I am the duly elected, qualified and acting Assistant Secretary of Univar Solutions USA LLC, a Washington Limited Liability Company (the "Company"), and am a custodian of the corporate records of the Company and am familiar with the matters herein certified.

2. The below list of persons are authorized to execute, for and on behalf of the Company, written municipal bids or municipal proposals for the sale of other disposition of products up to $2.5 million handled by the Company.

Shawnasey McCarthy- Municipal Commercial Manager
Victoria Meakim - Municipal Specialist
Roise Holiday-Henry- Municipal Specialist
Jennifer Perras – Sr. Municipal Specialist
Shelley Riggle - Municipal Specialist
Stacy Ziegler- Municipal Specialist
Raven Claudio - Municipal Specialist
Ileana Caballero – Municipal Specialist

IN WITENESS WHEREOF, I have executed this Certificate of Secretary of the Company this 3rd day of November 2025.

Signed by:
Jumoke Onibokun
A243187A5C53485...

Jumoke Onibokun, Assistant Secretary

State of Illinois)
)
County of DuPage)

This Certificate of Secretary was signed and sworn before me on this 3rd day of November 2025 by Jumoke Onibokun, Assistant Secretary of Univar Solutions USA LLC.

Seal

OFFICIAL SEAL
SANEMA GORODETSKY
NOTARY PUBLIC - STATE OF ILLINOIS
My Commission Expires 7/25/2026

DocuSigned by:
Sanema Gorodetsky
EB3185C32E35401...

Sanema Gorodetsky
Notary Public
My commission expires July 25, 2026

Univar Solutions

Mission Statement

Univar sets out to be the preferred quality partner for the distribution of chemicals and services. We combine economic success with social and environmental responsibility.

Vision Statement

Be the benchmark of excellence.

Quality Policy

Univar Solutions USA LLC is committed to the success of our customers and supplier/partners by providing value-added products and services that consistently meet requirements. In the spirit of innovation, management encourages full employee participation in the continuous review and improvement of Univar's business process and its total quality process.

Statement of Core Values

- *Safety: Safety is the first priority, the most important aspect of our work.*
- *Continuous Improvement: We will improve results for all our stakeholders by doing the right things better every time.*
- *Employees: We respect and value every employee and are committed to support and develop each other personally and professionally.*
- *Environment: We are committed to protecting the health and well being of our employees, our customers, the community and the environment.*
- *Ethics: We treat every individual in our business and personal practices ethically with integrity and honesty.*
- *Leadership: Each of us strives to lead and motivate by example and consistently live up to these core values. We coach, train, develop and empower employees to reach their full potential.*

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
05/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Philadelphia PA Office 100 North 18th Street 15th Floor Philadelphia PA 19103 USA	**CONTACT NAME:** **PHONE (A/C. No. Ext):** (866) 283-7122 **FAX (A/C. No.):** 800-363-0105 **E-MAIL ADDRESS:**
INSURED Univar Solutions USA LLC 3075 Highland Parkway Suite 200 Downer's Grove IL 60515 USA	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A:** ACE American Insurance Company 22667 **INSURER B:** ACE Fire Underwriters Insurance Co. 20702 **INSURER C:** Indemnity Insurance Co of North America 43575 **INSURER D:** Illinois Union Insurance Company 27960 **INSURER E:** **INSURER F:**

COVERAGES **CERTIFICATE NUMBER:** 570106225247 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			XSLG48983340 SIR applies per policy terms & conditions	06/01/2025	06/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$3,000,000 $3,000,000 Excluded $3,000,000 $3,000,000 $3,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			ISA H11357362 Commercial Auto	06/01/2025	06/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$5,000,000
D	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $5,000,000			XCEG27380566012	06/01/2025	06/01/2026	EACH OCCURRENCE AGGREGATE	$5,000,000 $5,000,000
C B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WLRC72794515 AOS SCFC72794527 WI	06/01/2025 06/01/2025	06/01/2026 06/01/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ADDITIONAL INSURED STATUS PROVIDED FOR ALL OF THE ABOVE POLICIES (EXCEPT WORKERS COMP) & WAIVER OF SUBROGATION IS AWARDED AS REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

Univar Solutions USA LLC
3075 Highland Parkway Suite 200
Downer's Grove IL 60515 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

Holder Identifier :

Certificate No :

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The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID: 570000014538
LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Aon Risk Services Central, Inc.	Univar Solutions USA LLC
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	AUTOMOBILE LIABILITY							
A				MMT H11357404 Truckers Liability	06/01/2025	06/01/2026	Combined Single Limi	$5,000,000
	WORKERS COMPENSATION							
A		N/A		WCUC72794539 Excess WC--CA OH OR,WA SIR applies per policy terms & conditions	06/01/2025	06/01/2026		

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CERTIFICATE OF ANALYSIS

UnivarSolutions

Univar Solutions
8979 Seeger Ind. Dr.
Berkeley MO., 63134
PH. 314-739-6601
FAX 314-739-5249
www.univarsolutions.com

DATE: 03/05/2026

PRODUCT: FLUOSILICIC ACID 23% BULK

PRODUCT GRADE: NSF

UNIVAR SOLUTIONS PRODUCT CODE: 16145448

UNIVAR SOLUTIONS LOT NUMBER: 0894R00411

CERTIFICATION DATE: 02/17/2026

RAILCAR GATX 4022

TEST	RESULTS	MAX	MIN
VISUAL visible suspended matter	none		
% ASSAY (H2SiF6)	24.54	25%	23%
% HF	0.35	1.0%	
% P205	0.00		
Specific Gravity	1.223		
Lead (Pb) ppm	1.29		
Arsenic ppm	10.20		
Color (APHA)	5	200	

Alan Barlow

Alan Barlow

Operations Supervisor II

NSF

Certified to NSF/ANSI/CAN 60 | Max. use: 5 mg/l

Meets ANSI / AWWA B703-19

NOTE:
Please consult the SDS for further information.
Univar Solutions represents only that the Product shall meet the specifications herein. All transactions involving this Product are subject to Univar Solutions' standard Terms and Conditions, available at www.univarsolutions.com or upon request. Univar Solutions makes no additional representations or warranties, express or implied, as to the Product.

Nutrien
Feeding the Future™

SAFETY DATA SHEET

HYDROFLUOROSILICIC ACID (23 - 26%)

Section 1. Identification

Product identifier : HYDROFLUOROSILICIC ACID (23 - 26%)

Product code : HFSA

SDS # : 217

Other means of identification : Hexafluorosilicic acid; Fluorosilicic acid; Fluosilicic acid.

Product type : Liquid.

Relevant identified uses of the substance or mixture and uses advised against

Identified uses
Water treatment chemical. Raw material. Manufacture of inorganic products.

Uses advised against
Product is not intended for consumer use. Reserved for industrial and professional use only.

Supplier's details : PCS Sales (USA), Inc. (A Subsidiary of Nutrien Ltd.)
Suite 150
500 Lake Cook Road
Deerfield, IL 60015
United States

PCS Sales (Canada), Inc. (A Subsidiary of Nutrien Ltd.)
Suite 1700
211 - 19th Street East
Saskatoon SK S7K 5R6
Canada

Telephone no.: : 1-800-524-0132

Email : sds@nutrien.com

Emergency telephone number (with hours of operation) : Nutrien North American
24 HOUR EMERGENCY TELEPHONE NUMBERS:

English:
Transportation Emergencies: 1-800-792-8311
Medical Emergencies: 1-303-389-1653

French or Spanish:
Transportation or Medical Emergencies: 1-303-389-1654

Section 2. Hazard identification

OSHA/HCS status : This material is considered hazardous by the OSHA Hazard Communication Standard (29 CFR 1910.1200).

Classification of the substance or mixture : CORROSIVE TO METALS - Category 1
ACUTE TOXICITY (oral) - Category 4
ACUTE TOXICITY (dermal) - Category 4
ACUTE TOXICITY (inhalation) - Category 4
SKIN CORROSION - Category 1B
SERIOUS EYE DAMAGE - Category 1

Section 2. Hazard identification

GHS label elements

Hazard pictograms :



Signal word : Danger

Hazard statements : May be corrosive to metals.
Harmful if swallowed, in contact with skin or if inhaled.
Causes severe skin burns and eye damage.

Precautionary statements

General : Read label before use. Keep out of reach of children. If medical advice is needed, have product container or label at hand.

Prevention : Wear protective gloves, protective clothing and eye or face protection. Keep only in original packaging. Use only outdoors or in a well-ventilated area. Avoid breathing vapor. Do not eat, drink or smoke when using this product. Wash thoroughly after handling.

Response : Absorb spillage to prevent material damage. IF INHALED: Remove person to fresh air and keep comfortable for breathing. Immediately call a POISON CENTER or doctor. IF SWALLOWED: Immediately call a POISON CENTER or doctor. Rinse mouth. Do NOT induce vomiting. IF ON SKIN (or hair): Take off immediately all contaminated clothing. Rinse skin with water or shower. Immediately call a POISON CENTER or doctor. Wash contaminated clothing before reuse. IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Immediately call a POISON CENTER or doctor. Specific treatment (see First Aid instruction).

Storage : Store locked up. Store in a corrosion resistant container with a resistant inner liner.

Disposal : Dispose of contents and container in accordance with all local, regional, national and international regulations.

Section 3. Composition/information on ingredients

Substance/mixture : Mixture

Ingredient name	% (w/w)	CAS number
fluorosilicic acid	23 - 26	16961-83-4
water	74 - 77	7732-18-5

There are no additional ingredients present which, within the current knowledge of the supplier and in the concentrations applicable, are classified and hence require reporting in this section.

Occupational exposure limits, if available, are listed in Section 8.

Section 4. First-aid measures

Description of necessary first aid measures

Eye contact : CORROSIVE. Begin eye irrigation immediately. All eye exposures require medical evaluation following decontamination. Immediately rinse eyes with large quantities of water or saline for a minimum 30 minutes, longer irrigation time is preferred if possible. If possible, remove contact lenses being careful not to cause additional eye damage. If the initial water supply is insufficient, keep the affected area wet with a moist cloth and transfer the person to the nearest place where rinsing can be continued for the recommended length of time. Call an ambulance for transport to hospital. Continue eye irrigation during transport. For additional advice call the medical emergency number on this safety data sheet or your poison center or doctor.

Section 4. First-aid measures

Inhalation : CORROSIVE. If mists or vapors are present in unknown or excessive concentrations, rescuers must wear appropriate respiratory protection and a suit resistant to acids (Level B or C). REMOVE PERSON TO FRESH AIR. Watch closely for signs of wheezing and breathing difficulties. Maintain an open airway. Oxygen may be administered by trained personnel. Affected persons who have stopped breathing or are having difficulty breathing or are unconscious need immediate medical attention. Call an ambulance for transport to hospital. For additional advice call the medical emergency number on this SDS or your poison center or doctor. No action shall be taken involving any personal risk or without suitable training. Mouth-to-mouth resuscitation of oral exposure patients is not recommended. First-aiders with contaminated clothing should be properly decontaminated.

Skin contact : CORROSIVE. Causes severe burns. Immediately begin rinsing the affected areas with water. Remove contaminated clothing and shoes. Affected areas should be rinsed for a minimum 30 minutes, longer irrigation time is preferred if possible, due to the chemical reactions that occur. Luke-warm water is recommended for continued irrigation to prevent hypothermia. Conscious persons without breathing difficulties may benefit from prolonged irrigation in a fixed shower or bathing facility prior to hospital transport. Call an ambulance for transport to hospital. Continue skin irrigation during transport. For additional advice call the medical emergency number on this safety data sheet or your poison center or doctor. Wash clothing before reuse. Clean shoes thoroughly before reuse.

Ingestion : CORROSIVE. May cause severe burns to the mouth, throat, and stomach. If the affected person requires cardiopulmonary resuscitation, avoid mouth to mouth contact. Do not induce vomiting. If vomiting occurs, attempt to keep head lower than the chest so that vomit does not enter the lungs. Wash face and mouth with water to remove visible material. If the exposed person is conscious and can swallow, give 1-2 sips of water. Do not give anything else by mouth. Loosen tight clothing such as collar, tie, belt or waistband to prevent any breathing restrictions. For signs of breathing difficulties, refer to the INHALATION section. Call an ambulance for transportation to hospital. For additional advice, call the medical emergency number on this safety data sheet or your poison center or doctor.

Most important symptoms/effects, acute and delayed

Potential acute health effects

Eye contact : Corrosive to eyes. Direct contact with the eyes can cause irreversible damage, including blindness. Serious effects may be delayed following exposure.

Inhalation : Harmful if inhaled. Serious effects may be delayed following exposure.

Skin contact : Causes severe burns. Harmful in contact with skin. Serious effects may be delayed following exposure.

Ingestion : Harmful if swallowed. Corrosive to the digestive tract. May cause acute or chronic fluorosis. Serious effects may be delayed following exposure.

Over-exposure signs/symptoms

Eye contact : Adverse symptoms may include the following:
pain
watering
redness
Cornea opacity

Inhalation : Adverse symptoms may include the following:
irritation
coughing
shortness of breath/breathing difficulty

Section 4. First-aid measures

Skin contact : Adverse effects may be delayed up to 24 hours after exposure. Adverse symptoms may include the following:
pain
redness
blistering of the skin

Ingestion : Adverse symptoms may include the following:
throat and stomach pain
nausea or vomiting

Indication of immediate medical attention and special treatment needed, if necessary

Notes to physician : Serious effects may be delayed following exposure. The exposed person may need to be kept under medical surveillance for 48 hours. Hyperkalemia, hyperphosphatemia, hypomagnesemia, or hypocalcemia may occur from acute oral ingestion or dermal burns to 1% of the body surface area or greater. For systemic poisoning, serum electrolytes including calcium and magnesium, and renal function should be monitored. Systemic hypocalcemia and hypomagnesemia may cause cardiac dysrhythmias and cardiovascular collapse. Administer sufficient calcium and magnesium to maintain serum concentrations in the high-normal range. Dermal contact may be treated by calcium gluconate topical gel, or subcutaneous or intra-arterial injection. Nebulized calcium gluconate has been used for treatment of pulmonary injury. Specific procedures are required.

Specific treatments : **If specific treatments for hydrofluoric acid exposure are readily available, follow first aid instructions on packaging.** Treatments may include creams, gels, solutions, sprays, eye wash bottles and portable showers.

Protection of first-aiders : No action shall be taken involving any personal risk or without suitable training. If it is suspected that fumes are still present, the rescuer should wear an appropriate mask or self-contained breathing apparatus. It may be dangerous to the person providing aid to give mouth-to-mouth resuscitation. Wash contaminated clothing thoroughly with water before removing it, or wear gloves. Decontamination measures may be necessary. Personnel and equipment must be checked and decontaminated prior to leaving the area.

See toxicological information (Section 11)

Section 5. Fire-fighting measures

Extinguishing media

Suitable extinguishing media : Non-flammable. Material will not burn. Use an extinguishing agent suitable for the surrounding fire.

Unsuitable extinguishing media : Do not use water jet. Do not direct water at spill or source. Will react with water or steam to produce heat and toxic fumes.

Specific hazards arising from the chemical : In a fire or if heated, a pressure increase will occur and the container may burst. Attacks many metals producing extremely flammable hydrogen gas which can form explosive mixtures with air.

Hazardous thermal decomposition products : Emits highly corrosive fumes when heated to decomposition. Emits toxic fumes when heated to decomposition.

Special protective actions for fire-fighters : Promptly isolate the scene by removing all persons from the vicinity of the incident if there is a fire. No action shall be taken involving any personal risk or without suitable training. Contain and collect the water used to fight the fire for later treatment and disposal.

Special protective equipment for fire-fighters : Fire-fighters should wear appropriate protective equipment and self-contained breathing apparatus (SCBA) with a full face-piece operated in positive pressure mode.

Section 5. Fire-fighting measures

Remark : Do not release runoff from fire to drains or watercourses.

Section 6. Accidental release measures

Personal precautions, protective equipment and emergency procedures

For non-emergency personnel : No action shall be taken involving any personal risk or without suitable training. Evacuate surrounding areas. Keep unnecessary and unprotected personnel from entering. Do not touch or walk through spilled material. Do not breathe vapor or mist. Provide adequate ventilation. Wear appropriate respirator when ventilation is inadequate. Put on appropriate personal protective equipment.

For emergency responders : Refer to Emergency Response Guidebook, Guide 154 for further information regarding spill control and Isolation/Protective Action Distances Guidelines. If specialized clothing is required to deal with the spillage, take note of any information in Section 8 on suitable and unsuitable materials. See also the information in "For non-emergency personnel".

Environmental precautions : Avoid dispersal of spilled material and runoff and contact with soil, waterways, drains and sewers. Inform the relevant authorities if the product has caused adverse impacts (sewers, waterways, soil or air).

Methods and materials for containment and cleaning up

Small spill : Immediately contact emergency personnel. Only trained and qualified personnel are to participate in clean-up of spills. Follow company's spill procedures. Keep people away from spill. Put on appropriate personal protective equipment (see section 8).

Large spill : Immediately contact emergency personnel. Follow company's spill procedures. Keep people away from spill. Put on appropriate personal protective equipment (see section 8). Only trained and qualified personnel are to participate in clean-up of spills. Ensure procedures and training for emergency decontamination and disposal are in place.

Approach release from upwind. Stop leak if without risk. Do not use a vacuum truck to transfer this material. Dike spill area and do not allow product to reach sewage system or surface or ground water. Notify any reportable spill to authorities. (See section 12 for environmental risks and 13 for disposal information.) The spilled material may be neutralized with calcium carbonate or crushed limestone. Use water spray curtain to divert vapor drift. Do not allow any potentially contaminated water, including rain water, runoff from fire fighting or spills, to enter any waterway, sewer or drain. Use appropriate equipment to put the spilled material in a waste disposal container.

Section 7. Handling and storage

Precautions for safe handling

Protective measures : Put on appropriate personal protective equipment (see Section 8). Do not get in eyes or on skin or clothing. Do not ingest. Do not breathe vapor or mist. Use only with adequate ventilation. Wear appropriate respirator when ventilation is inadequate. Keep in the original container or an approved alternative made from a compatible material, kept tightly closed when not in use. Keep away from alkalis. Empty containers retain product residue and can be hazardous. Do not reuse container. Absorb spillage to prevent material damage.

Advice on general occupational hygiene : Eating, drinking and smoking should be prohibited in areas where this material is handled, stored and processed. Workers should wash hands and face before eating, drinking and smoking. Remove contaminated clothing and protective equipment before entering eating areas. See also Section 8 for additional information on hygiene measures.

Section 7. Handling and storage

Conditions for safe storage, including any incompatibilities : Store and use in accordance with all applicable regulations and company requirements. Workers must be trained in the safe handling and use of this product. Store in a segregated and approved area. Separate from alkalis. Store in a dry, cool and well-ventilated area, away from incompatible materials (see Section 10). Store locked up. Keep container tightly closed and sealed until ready for use. Incompatible with: Glass. Concrete. Attacks many metals producing extremely flammable hydrogen gas which can form explosive mixtures with air. Contact your sales representative or a metallurgical specialist to ensure compatability with your equipment. Refer to NFPA 400 Hazardous Materials Code for further information on the safe storage and handling of hazardous materials.

Section 8. Exposure controls/personal protection

Control parameters

Occupational exposure limits

Ingredient name	Exposure limits
fluorosilicic acid	**ACGIH TLV (United States, 3/2020).** TWA: 2.5 mg/m³, (as F) 8 hours. **OSHA PEL 1989 (United States, 3/1989).** TWA: 2.5 mg/m³, (as F) 8 hours. **OSHA PEL** (United States, 5/2018). TWA: 2.5 mg/m³, (as F) 8 hours. **OSHA PEL Z2 (United States, 2/2013).** TWA: 2.5 mg/m³ 8 hours. Form: Dust **CA Alberta Provincial:** (Canada, 6/2018). 8 hrs OEL: 2.5 mg/m³, (as F) 8 hours. **British Columbia Provincial:** (Canada, 1/2020). TWA: 2.5 mg/m³, (as F) 8 hours. **CA Ontario Provincial (Canada, 6/2019).** TWA: 2.5 mg/m³, (as F) 8 hours. **CA Quebec Provincial.** (Canada, 7/2019). TWAEV: 2.5 mg/m³, (as F) 8 hours.

Appropriate engineering controls : Use only with adequate ventilation. Use process enclosures, local exhaust ventilation or other engineering controls to keep worker exposure to airborne contaminants below any recommended or statutory limits.

Environmental exposure controls : Emissions from ventilation or work process equipment should be checked to ensure they comply with the requirements of environmental protection legislation. In some cases, fume scrubbers, filters or engineering modifications to the process equipment will be necessary to reduce emissions to acceptable levels.

Individual protection measures

Contact your personal protective equipment manufacturer to verify the compatibility of the equipment for the intended purpose.

General information : Do not handle until all safety precautions have been read and understood.

Hygiene measures : Wash hands, forearms and face thoroughly after handling chemical products, before eating, smoking and using the lavatory and at the end of the working period. Appropriate techniques should be used to remove potentially contaminated clothing. Wash contaminated clothing before reusing. Ensure that eyewash stations and safety showers are close to the workstation location. Specific treatment is required urgently.

Section 8. Exposure controls/personal protection

Eye/face protection : Safety eyewear complying with an approved standard should be used when a risk assessment indicates this is necessary to avoid exposure to liquid splashes, mists, gases or dusts. If contact is possible, the following protection should be worn, unless the assessment indicates a higher degree of protection: chemical splash goggles and/or face shield. If inhalation hazards exist, a full-face respirator may be required instead.

Skin protection

Hand protection : Chemical-resistant, impervious gloves complying with an approved standard should be worn at all times when handling chemical products if a risk assessment indicates this is necessary. Considering the parameters specified by the glove manufacturer, check during use that the gloves are still retaining their protective properties. It should be noted that the time to breakthrough for any glove material may be different for different glove manufacturers. In the case of mixtures, consisting of several substances, the protection time of the gloves cannot be accurately estimated. Recommended: butyl rubber, neoprene rubber, Viton® or Viton®/butyl rubber. Not recommended: disposable nitrile gloves.

Body protection : Personal protective equipment for the body should be selected based on the task being performed and the risks involved and should be approved by a specialist before handling this product. Recommended: Chemical-resistant protective suit. Fully-encapsulating, vapor-protective clothing should be worn for spills and leaks without fire.

Other skin protection : Appropriate footwear and any additional skin protection measures should be selected based on the task being performed and the risks involved and should be approved by a specialist before handling this product. Recommended: Impervious rubber safety boots.

Respiratory protection : Based on the hazard and potential for exposure, select a respirator that meets the appropriate standard or certification. Respirators must be used according to a respiratory protection program to ensure proper fitting, training, and other important aspects of use. Recommended: Respirator selection must be based on known or anticipated exposure levels, the hazards of the product and the safe working limits of the selected respirator.

For U.S. work sites where respiratory protection is required, ensure that a respiratory protection program meeting 29 CFR 1910.134 requirements is in place.

Section 9. Physical and chemical properties and safety characteristics

The conditions of measurement of all properties are at standard temperature and pressure unless otherwise indicated.

Appearance

Physical state : Liquid. [Clear sparkling liquid.]

Color : Colorless to light yellow.

Odor : Pungent.

Odor threshold : Not available.

pH : 1.5 to 2 [Conc. (% w/w): 10%]

Melting point/freezing point : -20 to -18°C (-4 to -0.4°F)

Boiling point, initial boiling point, and boiling range : 136 to 163°C (276.8 to 325.4°F) [Estimated.]

Flash point : [Product does not sustain combustion.]

Evaporation rate : Not available.

Flammability : Not available.

Lower and upper explosion limit/flammability limit : Not available.

Section 9. Physical and chemical properties and safety characteristics

Vapor pressure : 2.3 kPa (17.26 mm Hg)

Relative vapor density : Not available.

Relative density : 1.23

Solubility : Easily soluble in the following materials: cold water and hot water.

Solubility in water : Miscible in water.

Partition coefficient: n-octanol/water : Not applicable.

Auto-ignition temperature : Not available.

Decomposition temperature : 108°C (226.4°F)

Viscosity : Not available.

Particle characteristics

Median particle size : Not applicable.

Section 10. Stability and reactivity

Reactivity : Reacts violently with bases. May react vigorously with water. Attacks many metals producing extremely flammable hydrogen gas which can form explosive mixtures with air.

Chemical stability : The product is stable.

Possibility of hazardous reactions : Under normal conditions of storage and use, hazardous reactions will not occur.

Conditions to avoid : Keep away from incompatible materials. ALWAYS ADD ACID TO WATER or other diluent.

Incompatible materials : Attacks many metals producing extremely flammable hydrogen gas which can form explosive mixtures with air.
Reactive or incompatible with the following materials:
alkalis
metals
glass
Contact your sales representative or a metallurgical specialist to ensure compatability with your equipment.

Hazardous decomposition products : Under normal conditions of storage and use, hazardous decomposition products should not be produced.

Section 11. Toxicological information

Information on toxicological effects

Acute toxicity

Product/ingredient name	Result	Species	Dose	Exposure
water	LD50 Oral	Rat	>90 g/kg	-
fluorosilicic acid	LD50 Oral	Rat	430 mg/kg	-

Conclusion/Summary : Harmful if swallowed or if inhaled. Harmful in contact with skin. May cause acute or chronic fluorosis.

Irritation/Corrosion

Section 11. Toxicological information

Not available.

Conclusion/Summary

Skin : Causes severe burns. Serious effects may be delayed following exposure.

Eyes : Causes serious eye damage. Direct contact with the eyes can cause irreversible damage, including blindness.

Respiratory : Corrosive to the respiratory tract.

Sensitization

Not available.

Conclusion/Summary

Skin : No known significant effects or critical hazards.

Respiratory : No known significant effects or critical hazards.

Mutagenicity

Not available.

Conclusion/Summary : No known significant effects or critical hazards.

Carcinogenicity

Not available.

Conclusion/Summary : No known significant effects or critical hazards.

Classification

Product/ingredient name	IARC	NTP	ACGIH
fluorosilicic acid	-	-	A4

Reproductive toxicity

Not available.

Conclusion/Summary : No known significant effects or critical hazards.

Teratogenicity

Not available.

Conclusion/Summary : No known significant effects or critical hazards.

Specific target organ toxicity (single exposure)

Not available.

Specific target organ toxicity (repeated exposure)

Not available.

Aspiration hazard

Not available.

Information on the likely routes of exposure : Dermal contact. Eye contact. Inhalation. Ingestion.

Potential acute health effects

Eye contact : Corrosive to eyes. Direct contact with the eyes can cause irreversible damage, including blindness. Serious effects may be delayed following exposure.

Inhalation : Harmful if inhaled. Serious effects may be delayed following exposure.

Skin contact : Causes severe burns. Harmful in contact with skin. Serious effects may be delayed following exposure.

Section 11. Toxicological information

Ingestion : Harmful if swallowed. Corrosive to the digestive tract. May cause acute or chronic fluorosis. Serious effects may be delayed following exposure.

Symptoms related to the physical, chemical and toxicological characteristics

Eye contact : Adverse symptoms may include the following:
pain
watering
redness
Cornea opacity

Inhalation : Adverse symptoms may include the following:
irritation
coughing
shortness of breath/breathing difficulty

Skin contact : Adverse effects may be delayed up to 24 hours after exposure. Adverse symptoms may include the following:
pain
redness
blistering of the skin

Ingestion : Adverse symptoms may include the following:
throat and stomach pain
nausea or vomiting

Delayed and immediate effects and also chronic effects from short and long term exposure

Short term exposure

Potential immediate effects : See above.

Potential delayed effects : See below.

Long term exposure

Potential immediate effects : See above.

Potential delayed effects : See below.

Potential chronic health effects

Not available.

Conclusion/Summary : Adverse effects are typically the result of acute overexposure. These effects may be long term or permanent in nature. Overexposure may cause skeletal fluorosis.

General : Repeated or prolonged overexposure may result in chronic health effects.

Carcinogenicity : No known significant effects or critical hazards.

Mutagenicity : No known significant effects or critical hazards.

Reproductive toxicity : No known significant effects or critical hazards.

Numerical measures of toxicity

Acute toxicity estimates

Product/ingredient name	Oral (mg/kg)	Dermal (mg/kg)	Inhalation (gases) (ppm)	Inhalation (vapors) (mg/l)	Inhalation (dusts and mists) (mg/l)
HYDROFLUOROSILICIC ACID (23 - 26%)	500	1100	N/A	11	N/A

Other information : Not available.

Section 12. Ecological information

Toxicity

Not available.

Conclusion/Summary : Based on available data, the classification criteria are not met. May be harmful to the environment if released in large quantities.

Persistence and degradability

Not available.

Bioaccumulative potential

Not available.

Mobility in soil

Soil/water partition coefficient (K_{OC}) : Not available.

Other adverse effects : No known significant effects or critical hazards.

Section 13. Disposal considerations

Disposal methods : The generation of waste should be avoided or minimized wherever possible. Disposal of this product, solutions and any by-products should at all times comply with the requirements of environmental protection and waste disposal legislation and any regional local authority requirements. Dispose of surplus and non-recyclable products via a licensed waste disposal contractor. Waste should not be disposed of untreated to the sewer unless fully compliant with the requirements of all authorities with jurisdiction. Waste packaging should be recycled. Incineration or landfill should only be considered when recycling is not feasible. This material and its container must be disposed of in a safe way. Care should be taken when handling emptied containers that have not been cleaned or rinsed out. Empty containers or liners may retain some product residues. Avoid dispersal of spilled material and runoff and contact with soil, waterways, drains and sewers.

Section 14. Transport information

	TDG	DOT	IMDG	IATA
UN number	UN1778	UN1778	UN1778	UN1778
UN proper shipping name	FLUOROSILICIC ACID	FLUOROSILICIC ACID	FLUOROSILICIC ACID	Fluorosilicic acid
Transport hazard class(es)	8 	8 	8 	8 
Packing group	II	II	II	II
Marine pollutant	No.	No.	No.	No.

Additional information

TDG : Product classified as per the following sections of the Transportation of Dangerous Goods Regulations: 2.40-2.42 (Class 8).

Special precautions for user : **Transport within user's premises:** always transport in closed containers that are upright and secure. Ensure that persons transporting the product know what to do in the event of an accident or spillage.

Section 14. Transport information

Section 15. Regulatory information

Canadian lists

Canadian NPRI : None of the components are listed.

CEPA Toxic substances : The following components are listed: inorganic fluorides

International regulations

Chemical Weapon Convention List Schedules I, II & III Chemicals

Not listed.

Montreal Protocol

Not listed.

Stockholm Convention on Persistent Organic Pollutants

Not listed.

Rotterdam Convention on Prior Informed Consent (PIC)

Not listed.

UNECE Aarhus Protocol on POPs and Heavy Metals

Not listed.

Inventory list

Australia : All components are listed or exempted.

Canada : All components are listed or exempted.

China : All components are listed or exempted.

Europe : All components are listed or exempted.

Japan : **Japan inventory (CSCL)**: All components are listed or exempted.
Japan inventory (ISHL): Not determined.

New Zealand : All components are listed or exempted.

Philippines : All components are listed or exempted.

Republic of Korea : All components are listed or exempted.

Taiwan : All components are listed or exempted.

Thailand : All components are listed or exempted.

Turkey : Not determined.

United States : All components are active or exempted.

Viet Nam : All components are listed or exempted.

U.S. Federal regulations : **TSCA 8(a) CDR Exempt/Partial exemption**: Not determined

Clean Air Act Section 112(b) Hazardous Air Pollutants (HAPs) : Not listed

Clean Air Act Section 602 Class I Substances : Not listed

Clean Air Act Section 602 Class II Substances : Not listed

DEA List I Chemicals (Precursor Chemicals) : Not listed

Section 15. Regulatory information

DEA List II Chemicals (Essential Chemicals) : Not listed

SARA 302/304

Composition/information on ingredients

No products were found.

SARA 311/312

Classification : CORROSIVE TO METALS - Category 1
ACUTE TOXICITY (oral) - Category 4
ACUTE TOXICITY (dermal) - Category 4
ACUTE TOXICITY (inhalation) - Category 4
SKIN CORROSION - Category 1B
SERIOUS EYE DAMAGE - Category 1

Composition/information on ingredients

Name	%	Classification
fluorosilicic acid	23 - 26	SKIN CORROSION - Category 1B SERIOUS EYE DAMAGE - Category 1

State regulations

Massachusetts : The following components are listed: HYDROFLUOSILICIC ACID

New York : None of the components are listed.

New Jersey : The following components are listed: SILICOFLUORIC ACID; SILICATE(2-), HEXAFLUORO-, DIHYDROGEN; SAND ACID; HYDROFLUOROSILICIC ACID; FLUOROSILICIC ACID

Pennsylvania : None of the components are listed.

California Prop. 65

This product, as manufactured, does NOT contain any substance in concentrations known to the state of California to cause cancer, birth defects or other reproductive harm. Nutrien cannot guarantee the downstream compliance of any product once out of Nutrien custody.

Section 16. Other information

History

Date of issue/Date of revision : 5/17/2022

Date of previous issue : 3/31/2021

Version : 2.2

Key to abbreviations : ATE = Acute Toxicity Estimate
BCF = Bioconcentration Factor
GHS = Globally Harmonized System of Classification and Labelling of Chemicals
HPR = Hazardous Products Regulations
IATA = International Air Transport Association
IBC = Intermediate Bulk Container
IMDG = International Maritime Dangerous Goods
LogPow = logarithm of the octanol/water partition coefficient
MARPOL = International Convention for the Prevention of Pollution From Ships, 1973 as modified by the Protocol of 1978. ("Marpol" = marine pollution)
N/A = Not available
SGG = Segregation Group
UN = United Nations

Procedure used to derive the classification

Section 16. Other information

Classification	Justification
CORROSIVE TO METALS - Category 1	Weight of evidence
ACUTE TOXICITY (oral) - Category 4	Weight of evidence
ACUTE TOXICITY (dermal) - Category 4	Weight of evidence
ACUTE TOXICITY (inhalation) - Category 4	Weight of evidence
SKIN CORROSION - Category 1B	Weight of evidence
SERIOUS EYE DAMAGE - Category 1	On basis of test data

Indicates information that has changed from previously issued version.

Notice to reader

Supply chain partners must ensure they pass this SDS, and all other relevant safety information to their customers.

DISCLAIMER AND LIMITATION OF LIABILITY

The information and recommendations contained in this Safety Data Sheet ("SDS") relate only to the specific material referred to herein (the "Material") and do not relate to the use of such Material in combination with any other material or process. The information and recommendations contained herein are believed to be current and correct as of the date of this SDS. HOWEVER, THE INFORMATION AND RECOMMENDATIONS ARE PRESENTED WITHOUT WARRANTY, REPRESENTATION OR LICENSE OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THEIR ACCURACY, CORRECTNESS OR COMPLETENESS, AND THE SELLER, SUPPLIER AND MANUFACTURER OF THE MATERIAL AND THEIR RESPECTIVE AFFILIATES (COLLECTIVELY, THE "SUPPLIER") DISCLAIM ALL LIABILITY FOR RELIANCE ON SUCH INFORMATION AND RECOMMENDATIONS. This SDS is not a guarantee of safety. A buyer or user of the Material (a "Recipient") is responsible for ensuring that it has all current information necessary to safely use the Material for its specific purpose.

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The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Friday, April 3, 2026** at 12:15 a.m. Eastern Time. Please contact NSF to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information: http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=Univar+Solutions&ChemicalName=Hydrofluosilicic+Acid&PlantCountry=UNITED+STATES&

NSF/ANSI/CAN 60
Drinking Water Treatment Chemicals - Health Effects

Univar Solutions USA
3075 Highland Parkway
Suite 200
Downers Grove, IL 60515
United States
425-889-3400

Facility : # 1 St. Louis, MO

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Fluocilicic Acid	Fluoridation	5mg/L
HFS	Fluoridation	5mg/L
Hydrofluosilicic Acid	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Birmingham, AL

Fluorosilicic Acid

Trade Designation	*Product Function*	*Max Use*
FSA	Fluoridation	5mg/L
Fluorosilicic Acid	Fluoridation	5mg/L
Fluosilicic Acid	Fluoridation	5mg/L
HFS	Fluoridation	5mg/L
Hexafluorosilicic Acid	Fluoridation	5mg/L
Hexafluosilicic Acid	Fluoridation	5mg/L
Hydrofluorosilicic Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Dallas, GA

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Norcross, GA

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23-25%	Fluoridation	5 mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Baltimore, MD

Fluorosilicic Acid

Trade Designation	*Product Function*	*Max Use*
FSA	Fluoridation	5mg/L
Fluorosilicic Acid	Fluoridation	5mg/L

Fluosilicic Acid	Fluoridation	5mg/L
HFS	Fluoridation	5mg/L
Hexafluorosilicic Acid	Fluoridation	5mg/L
Hexafluosilicic Acid	Fluoridation	5mg/L
Hydrofluorosilicic Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Elizabeth, NJ

Fluorosilicic Acid

Trade Designation	*Product Function*	*Max Use*
FSA	Fluoridation	5mg/L
Fluorosilicic Acid	Fluoridation	5mg/L
Fluosilicic Acid	Fluoridation	5mg/L
HFS	Fluoridation	5mg/L
Hexafluorosilicic Acid	Fluoridation	5mg/L
Hexafluosilicic Acid	Fluoridation	5mg/L
Hydrofluorosilicic Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Charlotte, NC

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23 -25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Shelby, NC

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*

HFS Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Spruce Pine, NC

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Fluosilicic Acid 23-32%	Fluoridation	4mg/L
Hydrofluosilicic Acid 12-25%	Fluoridation	5mg/L
Hydrofluosilicic Acid 26-32%	Fluoridation	4mg/L
Hydrofluosilicic Acid 39-42%	Fluoridation	1.2mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Columbiana, OH

Fluorosilicic Acid

Trade Designation	*Product Function*	*Max Use*
FSA	Fluoridation	5mg/L
Fluorosilicic Acid	Fluoridation	5mg/L
Fluosilicic Acid	Fluoridation	5mg/L
HFS	Fluoridation	5mg/L
Hexafluorosilicic Acid	Fluoridation	5mg/L
Hexafluosilicic Acid	Fluoridation	5mg/L
Hydrofluorosilicic Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Bunola, PA

Fluosilicic Acid

Trade Designation	*Product Function*	*Max Use*

Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Middletown, PA

Fluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Providence, RI

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Spartanburg, SC

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23 - 25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center – Saginaw, TX

Fluorosilicic Acid

Trade Designation	*Product Function*	*Max Use*
FSA	Fluoridation	5mg/L
Fluorosilicic Acid	Fluoridation	5mg/L

Fluosilicic Acid	Fluoridation	5mg/L
HFS	Fluoridation	5mg/L
Hexafluorosilicic Acid	Fluoridation	5mg/l
Hexafluosilicic Acid	Fluoridation	5mg/L
Hydrofluorosilicic Acid	Fluoridation	5mf/L
Hydrofluosilicic Acid	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Elmendorf, TX

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

Facility : Chester, VA

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid (23-25%)	Fluoridation	5mg/L
Hydrofluosilicic Acid (37-42%)	Fluoridation	3mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Cincinnati Dues Drive, OH

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
HFS Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid	Fluoridation	5mg/L
Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Dallas Bekay Street, TX

Hydrofluosilicic Acid

Trade Designation	*Product Function*	*Max Use*
Hydrofluosilicic Acid 23-25%	Fluoridation	5mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Number of matching Manufacturers is 1

Number of matching Products is 64

Processing time was 0 seconds

CERTIFICATE OF ANALYSIS

UnivarSolutions

Univar Solutions
2145 Skyland Court
Norcross, GA 30071
PH: 770-246-7700
FAX: 770-246-7754
www.univarsolutions.com

Date: 03-31-2026
Product: CAUSTIC SODA 25%
Material Grade: NSF Diaphragm
Material #: 16141867
Batch #: 0978R00900

Analysis Description	UoM	Specification Min.	Max.	Results
VISUAL	N/A	CLEAN/CLEAR FREE OF SUSPENDED PARTICLES		PASS
APPEARANCE	N/A	CLEAR COLORLESS LIQUID		PASS
SPECIFIC GRAVITY @ 20C	N/A	1.260	1.290	1.265
TOTAL SODIUM HYDROXIDE	WT%	24%	26%	25.24%

Univar Solutions,

DocuSigned by:
Joseph Mondoux
DF772452963D4AE...
Signature

_Joseph Mondoux_____ Print Name

_Chemist_____ Job Title

Note: Max Use: 200mg/L

NSF
Certified to NSF/ANSI/CAN 60

Please consult the SDS for further information. Univar Solutions represents only that the Product shall meet the specifications herein. All transactions involving this Product are subject to Univar Solutions' standard Terms and Conditions, available at www.univarsolutions.com or upon request. Univar Solutions makes no additional representations or warranties, express or implied, as to the Product. **COA-UNS-001**
09/01/2022

Univar Solutions

Safety Data Sheet
CAUSTIC SODA 25%

Version 1.12 Revision Date: 03/27/2025

SECTION 1. PRODUCT AND COMPANY IDENTIFICATION

Product name : CAUSTIC SODA 25%

Recommended use of the chemical and restrictions on use

Recommended use : Reserved for industrial and professional use.
Restrictions on use : None known.

Manufacturer or supplier's details

Company : Univar Solutions USA
Address 3075 Highland Pkwy Suite 200
Downers Grove, IL 60515
United States of America (USA)

Emergency telephone number:
Transport North America: CHEMTREC (1-800-424-9300)
CHEMTREC INTERNATIONAL Tel # 703-527-3887

Additional Information: : Responsible Party: Product Compliance Department
E-mail: SDSNA@univarsolutions.com
SDS Requests: 1-855-429-2661
Website: www.univarsolutions.com

SECTION 2. HAZARDS IDENTIFICATION

GHS Classification

Corrosive to metals : Category 1

Acute toxicity (Oral) : Category 4

Skin corrosion : Category 1A

Serious eye damage : Category 1

Specific target organ toxicity - single exposure : Category 3 (Respiratory system)

GHS label elements

Hazard pictograms :



Signal word : Danger

Hazard statements : H290 May be corrosive to metals.
H302 Harmful if swallowed.
H314 Causes severe skin burns and eye damage.
H335 May cause respiratory irritation.

Precautionary statements : **Prevention:**
P234 Keep only in original container.
P261 Avoid breathing dust/ fume/ gas/ mist/ vapours/ spray.
P264 Wash skin thoroughly after handling.
P270 Do not eat, drink or smoke when using this product.

P271 Use only outdoors or in a well-ventilated area.
P280 Wear protective gloves/ protective clothing/ eye protection/ face protection.
Response:
P301 + P312 + P330 IF SWALLOWED: Call a POISON CENTER/ doctor if you feel unwell. Rinse mouth.
P301 + P330 + P331 IF SWALLOWED: Rinse mouth. Do NOT induce vomiting.
P303 + P361 + P353 IF ON SKIN (or hair): Take off immediately all contaminated clothing. Rinse skin with water/ shower.
P304 + P340 + P310 IF INHALED: Remove person to fresh air and keep comfortable for breathing. Immediately call a POISON CENTER/ doctor.
P305 + P351 + P338 + P310 IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Immediately call a POISON CENTER/ doctor.
P363 Wash contaminated clothing before reuse.
P390 Absorb spillage to prevent material damage.
Storage:
P403 + P233 Store in a well-ventilated place. Keep container tightly closed.
P405 Store locked up.
P406 Store in corrosive resistant container with a resistant inner liner.
Disposal:
P501 Dispose of contents/ container to an approved waste disposal plant.

Other hazards

None known.

SECTION 3. COMPOSITION/INFORMATION ON INGREDIENTS

Substance / Mixture : Mixture

Hazardous components

CAS-No.	Chemical name	Weight percent
1310-73-2	Sodium hydroxide	20 - 30

Actual concentration is withheld as a trade secret
Any Concentration shown as a range is due to batch variation.

Synonyms : Sodium Hydroxide,

SECTION 4. FIRST AID MEASURES

General advice : Move out of dangerous area.
Consult a physician.
Show this safety data sheet to the doctor in attendance.
Do not leave the victim unattended.

If inhaled : If unconscious, place in recovery position and seek medical advice.
If symptoms persist, call a physician.

In case of skin contact	:	Immediate medical treatment is necessary as untreated wounds from corrosion of the skin heal slowly and with difficulty. If on skin, rinse well with water. If on clothes, remove clothes.
In case of eye contact	:	Small amounts splashed into eyes can cause irreversible tissue damage and blindness. In the case of contact with eyes, rinse immediately with plenty of water and seek medical advice. Continue rinsing eyes during transport to hospital. Remove contact lenses. Protect unharmed eye. Keep eye wide open while rinsing. If eye irritation persists, consult a specialist. Take victim immediately to hospital.
If swallowed	:	Keep respiratory tract clear. Do not induce vomiting without medical advice. Do not give milk or alcoholic beverages. Never give anything by mouth to an unconscious person. If symptoms persist, call a physician. Take victim immediately to hospital.

SECTION 5. FIREFIGHTING MEASURES

Suitable extinguishing media	:	Use extinguishing measures that are appropriate to local circumstances and the surrounding environment.
Unsuitable extinguishing media	:	High volume water jet
Specific hazards during firefighting	:	Do not allow run-off from fire fighting to enter drains or water courses.
Hazardous combustion products	:	No hazardous combustion products are known
Further information	:	Collect contaminated fire extinguishing water separately. This must not be discharged into drains. Fire residues and contaminated fire extinguishing water must be disposed of in accordance with local regulations.
Special protective equipment for firefighters	:	Wear self-contained breathing apparatus for firefighting if necessary.

SECTION 6. ACCIDENTAL RELEASE MEASURES

Personal precautions, protective equipment and emergency procedures	:	Use personal protective equipment.
Environmental precautions	:	Prevent product from entering drains. Prevent further leakage or spillage if safe to do so. If the product contaminates rivers and lakes or drains inform respective authorities.
Methods and materials for	:	Neutralise with acid.

containment and cleaning up	Soak up with inert absorbent material (e.g. sand, silica gel, acid binder, universal binder, sawdust). Keep in suitable, closed containers for disposal.

SECTION 7. HANDLING AND STORAGE

Advice on protection against fire and explosion	:	Normal measures for preventive fire protection.
Advice on safe handling	:	Do not breathe vapours/dust. Avoid contact with skin and eyes. For personal protection see section 8. Smoking, eating and drinking should be prohibited in the application area. To avoid spills during handling keep bottle on a metal tray. Dispose of rinse water in accordance with local and national regulations.
Conditions for safe storage	:	Keep container tightly closed in a dry and well-ventilated place. Containers which are opened must be carefully resealed and kept upright to prevent leakage. Observe label precautions. Electrical installations / working materials must comply with the technological safety standards.
Recommended storage temperature	:	> 10 °C

SECTION 8. EXPOSURE CONTROLS/PERSONAL PROTECTION

Components with workplace control parameters

CAS-No.	Components	Value type (Form of exposure)	Control parameters / Permissible concentration	Basis
1310-73-2	Sodium hydroxide	C	2 mg/m3	ACGIH
		C	2 mg/m3	NIOSH REL
		TWA	2 mg/m3	OSHA Z-1
		C	2 mg/m3	OSHA P0
		C	2 mg/m3	CAL PEL

Personal protective equipment

Respiratory protection	:	General and local exhaust ventilation is recommended to maintain vapor exposures below recommended limits. Where concentrations are above recommended limits or are unknown, appropriate respiratory protection should be worn. Follow OSHA respirator regulations (29 CFR 1910.134) and use NIOSH/MSHA approved respirators. Protection provided by air purifying respirators against exposure to any hazardous chemical is limited. Use a positive pressure air supplied respirator if there is any potential for uncontrolled release, exposure levels are unknown, or any other circumstance where air purifying respirators may not provide adequate protection.

Hand protection

Remarks	:	The suitability for a specific workplace should be discussed with the producers of the protective gloves.
Eye protection	:	Eye wash bottle with pure water Tightly fitting safety goggles Wear face-shield and protective suit for abnormal processing problems.
Skin and body protection	:	Impervious clothing Choose body protection according to the amount and concentration of the dangerous substance at the work place.
Hygiene measures	:	When using do not eat or drink. When using do not smoke. Wash hands before breaks and at the end of workday.

SECTION 9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance	:	liquid
Colour	:	colourless
Odour	:	odourless
Odour Threshold	:	No data available
pH	:	14 @ 20 - 25 °C (68 - 77 °F)
Freezing Point (Freezing Point)	:	-18 °C (-0.40 °F)
Boiling Point	:	No data available
Flash point	:	94 °C (201 °F) No data available
Evaporation rate	:	No data available
Flammability (solid, gas)	:	No data available
Upper explosion limit	:	No data available
Lower explosion limit	:	No data available
Vapour pressure	:	No data available
Relative vapour density	:	No data available
Relative density	:	1.27 - 1.28 @ 20 - 25 °C (68 - 77 °F) Reference substance: (water = 1)
Density	:	No data available
Water solubility	:	No data available
Solubility in other solvents	:	No data available
Partition coefficient: n-octanol/water	:	No data available
Auto-ignition temperature	:	No data available
Thermal decomposition	:	No data available

SECTION 10. STABILITY AND REACTIVITY

Reactivity	:	No dangerous reaction known under conditions of normal use.

Chemical stability	:	Stable under normal conditions.
Possibility of hazardous reactions	:	No decomposition if stored and applied as directed.
Conditions to avoid	:	Keep away from heat, flame, sparks and other ignition sources.
Incompatible materials	:	Acids Halogenated compounds Metals organic nitro compounds Zinc

SECTION 11. TOXICOLOGICAL INFORMATION

Acute toxicity

Product:

Acute oral toxicity : Acute toxicity estimate: 1,961 mg/kg

Skin corrosion/irritation

Product:

Result: Causes burns.

Components:

1310-73-2:
Species: Rabbit
Result: Causes severe burns.

Serious eye damage/eye irritation

Components:

1310-73-2:
Species: Rabbit
Result: Risk of serious damage to eyes.

Carcinogenicity

IARC	No component of this product present at levels greater than or equal to 0.1% is identified as probable, possible or confirmed human carcinogen by IARC.
OSHA	No component of this product present at levels greater than or equal to 0.1% is on OSHA's list of regulated carcinogens.
NTP	No component of this product present at levels greater than or equal to 0.1% is identified as a known or anticipated carcinogen by NTP.

STOT - single exposure

Product:

Assessment: The substance or mixture is classified as specific target organ toxicant, single exposure, category 3 with respiratory tract irritation.

Further information

Product:

Remarks: No data available

SECTION 12. ECOLOGICAL INFORMATION

Ecotoxicity

Components:

1310-73-2:

Toxicity to fish	:	LC50 (Gambusia affinis (Mosquito fish)): 125 mg/l Exposure time: 96 h
Toxicity to daphnia and other aquatic invertebrates	:	EC50 (Ceriodaphnia dubia): 40.38 mg/l Exposure time: 48 h Test Type: Immobilization

Persistence and degradability

No data available

Bioaccumulative potential

No data available

Mobility in soil

No data available

Other adverse effects

Product:

Ozone-Depletion Potential	:	Regulation: 40 CFR Protection of Environment; Part 82 Protection of Stratospheric Ozone - CAA Section 602 Class I Substances Remarks: This product neither contains, nor was manufactured with a Class I or Class II ODS as defined by the U.S. Clean Air Act Section 602 (40 CFR 82, Subpt. A, App.A + B).
Additional ecological information	:	No data available

SECTION 13. DISPOSAL CONSIDERATIONS

Disposal methods

Waste from residues : Dispose of in accordance with all applicable local, state and federal regulations.
For assistance with your waste management needs - including disposal, recycling and waste stream reduction, contact Univar Solutions ChemCare: 1-800-637-7922

Contaminated packaging : Empty remaining contents.
Dispose of as unused product.
Do not re-use empty containers.

SECTION 14. TRANSPORT INFORMATION

DOT (Department of Transportation):
UN1824, Sodium hydroxide solution, 8, II

IATA (International Air Transport Association):
UN1824, Sodium hydroxide solution, 8, II

IMDG (International Maritime Dangerous Goods):
UN1824, SODIUM HYDROXIDE SOLUTION, 8, II, Flash Point:94 °C(201 °F)

SECTION 15. REGULATORY INFORMATION

EPCRA - Emergency Planning and Community Right-to-Know Act

CERCLA Reportable Quantity

Components	CAS-No.	Component RQ (lbs)	Calculated product RQ (lbs)
Sodium hydroxide	1310-73-2	1000	3921

SARA 304 Extremely Hazardous Substances Reportable Quantity
This material does not contain any components with a section 304 EHS RQ.

SARA 311/312 Hazards : Corrosive to metals
Skin corrosion or irritation
Serious eye damage or eye irritation
Acute toxicity (any route of exposure)
Specific target organ toxicity (single or repeated exposure)

SARA 302 : This material does not contain any components with a section 302 EHS TPQ.

SARA 313 : This material does not contain any chemical components with known CAS numbers that exceed the threshold (De Minimis) reporting levels established by SARA Title III, Section 313.

Clean Air Act

This product does not contain any hazardous air pollutants (HAP), as defined by the U.S. Clean Air Act Section 112 (40 CFR 61).

This product does not contain any chemicals listed under the U.S. Clean Air Act Section 112(r) for Accidental Release Prevention (40 CFR 68.130, Subpart F).

This product does not contain any chemicals listed under the U.S. Clean Air Act Section 111 SOCMI Intermediate or Final VOC's (40 CFR 60.489).

Clean Water Act

The following Hazardous Substances are listed under the U.S. CleanWater Act, Section 311, Table 116.4A:

1310-73-2 Sodium hydroxide

The following Hazardous Chemicals are listed under the U.S. CleanWater Act, Section 311, Table 117.3:

1310-73-2 Sodium hydroxide

This product does not contain any toxic pollutants listed under the U.S. Clean Water Act Section 307

Massachusetts Right To Know

1310-73-2 Sodium hydroxide

Pennsylvania Right To Know

7732-18-5 Water

1310-73-2 Sodium hydroxide

California Prop 65 : This product does not contain any chemicals known to State of California to cause cancer, birth defects, or any other reproductive harm.

The components of this product are reported in the following inventories:

TSCA : On TSCA Inventory

DSL : All components of this product are on the Canadian DSL

AICS : Not in compliance with the inventory

NZIoC : Not in compliance with the inventory

ENCS : On the inventory, or in compliance with the inventory

KECI : On the inventory, or in compliance with the inventory

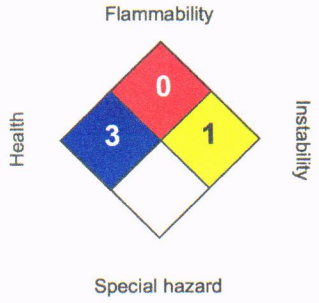
PICCS : On the inventory, or in compliance with the inventory

IECSC : On the inventory, or in compliance with the inventory

None known.

SECTION16. OTHER INFORMATION

NFPA:



HMIS III:

HEALTH	3
FLAMMABILITY	0
PHYSICAL HAZARD	4

0 = not significant, 1 =Slight,
2 = Moderate, 3 = High
4 =Extreme, * = Chronic

The information accumulated is based on the data of which we are aware and is believed to be correct as of the date hereof. Since this information may be applied under conditions beyond our control and with which we may be unfamiliar and since data made become available subsequently to the date hereof, we do not assume any responsibility for the results of its use. Recipients are advised to confirm in advance of need that the information is current, applicable, and suitable to their circumstances. This SDS has been prepared by Univar Solutions Product Compliance Department (1-855-429-2661) SDSNA@univarsolutions.com.

Revision Date : 03/27/2025

Material number:
16224415, 16221451, 16221450, 16221449, 16221448, 16221447, 16221446, 16217001, 16214886, 16214622, 16214617, 16214616, 16214613, 16215333, 16212546, 16212036, 16209256, 16197210, 16206616, 16206171, 16181533, 16192173, 16192016, 16132255, 16158399, 16146684, 16182270, 16148128, 16162026, 16188797, 16145004, 16188640, 16163721, 16162553, 16147855, 16151729, 16147016, 16002081, 16002153, 16163814, 16181444, 16185708, 16185366, 16178437, 16176600, 16176259, 16175654, 16175444, 16175415, 16174721, 16176744, 16170086, 16169860, 16169683, 16146335, 16146334, 16143884, 16145401, 16145323, 16145278, 16145243, 16145242, 16125921, 16116103, 16113730, 755848, 650799, 546389, 70561, 53072, 574261, 53570, 16150734, 16149350, 16149457, 16144981, 16145777, 16147137, 16163653, 102698, 16160832, 16137556, 16137474, 16137324, 16152197, 16152426, 16144481, 16147885, 16159715, 16143521, 16160487, 16160771, 16160572, 16160486, 16147888, 16147884, 16147854, 16147799, 16148872, 16144724

Key or legend to abbreviations and acronyms used in the safety data sheet			
ACGIH	American Conference of Government Industrial Hygienists	LD50	Lethal Dose 50%
AIIC	Australian Inventory of Industrial Chemicals	LOAEL	Lowest Observed Adverse Effect Level
DSL	Canada, Domestic Substances List	NFPA	National Fire Protection Agency
NDSL	Canada, Non-Domestic Substances List	NIOSH	National Institute for Occupational Safety & Health

CNS	Central Nervous System	NTP	National Toxicology Program
CAS	Chemical Abstract Service	NZIoC	New Zealand Inventory of Chemicals
EC50	Effective Concentration	NOAEL	No Observable Adverse Effect Level
EC50	Effective Concentration 50%	NOEC	No Observed Effect Concentration
EGEST	EOSCA Generic Exposure Scenario Tool	OSHA	Occupational Safety & Health Administration
EOSCA	European Oilfield Specialty Chemicals Association	PEL	Permissible Exposure Limit
EINECS	European Inventory of Existing Chemical Substances	PICCS	Philippines Inventory of Commercial Chemical Substances
MAK	Germany Maximum Concentration Values	PRNT	Presumed Not Toxic
GHS	Globally Harmonized System	RCRA	Resource Conservation Recovery Act
>=	Greater Than or Equal To	STEL	Short-term Exposure Limit
IC50	Inhibition Concentration 50%	SARA	Superfund Amendments and Reauthorization Act.
IARC	International Agency for Research on Cancer	TLV	Threshold Limit Value
IECSC	Inventory of Existing Chemical Substances in China	TWA	Time Weighted Average
ENCS	Japan, Inventory of Existing and New Chemical Substances	TSCA	Toxic Substance Control Act
KECI	Korea, Existing Chemical Inventory	UVCB	Unknown or Variable Composition, Complex Reaction Products, and Biological Materials
<=	Less Than or Equal To	WHMIS	Workplace Hazardous Materials Information System
LC50	Lethal Concentration 50%		

The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Friday, April 3, 2026** at 12:15 a.m. Eastern Time. Please contact NSF to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:
http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=univar+solutions&ChemicalName=Sodium+Hydroxide&PlantCountry=UNITED+STATES&

NSF/ANSI/CAN 60
Drinking Water Treatment Chemicals - Health Effects

Univar Solutions USA
3075 Highland Parkway
Suite 200
Downers Grove, IL 60515
United States
425-889-3400

Facility : # 1 Distribution Center - Richmond, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 10%	pH Adjustment	500mg/L
Caustic Soda 13%	pH Adjustment	384mg/L
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 10%	pH Adjustment	500mg/L
Sodium Hydroxide 13%	pH Adjustment	384mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L

Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : # 1 St. Louis, MO

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : # 2 St. Louis, MO

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30% Solution	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50% Solution	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide - 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L

Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L

Facility : # 2 Distribution Center - Toledo, OH

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	Corrosion Control pH Adjustment	100mg/L
Sodium Hydroxide 50%	Corrosion Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Chickasaw, AL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

Facility : Distribution Center - Glendale, AZ

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	pH Adjustment Corrosion & Scale Control	100mg/L
Sodium Hydroxide 50%	pH Adjustment Corrosion & Scale Control	100mg/L

Facility : Distribution Center - Phoenix 27th Ave., AZ

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : North Little Rock, AR

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control Sequestering	200mg/L
Caustic Soda 50%	Corrosion & Scale Control Sequestering	100mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control Sequestering	200mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control Sequestering	100mg/L

Facility : Commerce, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 32%	pH Adjustment	156mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 32%	pH Adjustment	156mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Wilmington, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 3%	pH Adjustment	1667mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 3%	pH Adjustment	1667mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Fresno, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Redwood City, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 33%	pH Adjustment	152mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : San Pedro, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 3%	pH Adjustment	1667mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L

Sodium Hydroxide 3%	pH Adjustment	1667mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 50%	pH Adjustment	165mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Santa Fe Springs, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 32%	pH Adjustment	156mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 32%	pH Adjustment	156mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Visalia, CA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L

Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Denver, CO

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Fort Lauderdale, FL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control	200mg/L
Caustic Soda 50%	Corrosion & Scale Control	100mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control	200mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the NSF Mark on the product, product packaging, and/or documentation shipped with the product are Certified.

Facility : Distribution Center - Jacksonville Contanda Terminal, FL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L

Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Tampa, FL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

Facility : Tampa, FL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control	250mg/L
Caustic Soda 25%	Corrosion & Scale Control	200mg/L
Caustic Soda 50%	Corrosion & Scale Control	100mg/L

Sodium Hydroxide 20%	Corrosion & Scale Control	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control	200mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Brunswick, GA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment Corrosion & Scale Control	333mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Dallas, GA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Sodium Hydroxide 15%	pH Adjustment	333mg/L

Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Savannah, GA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Basicphresh 50 - Caustic Soda 50% NaOH Bulk	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are NSF Certified.

Facility : Norcross, GA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 32%	Corrosion Control pH Adjustment	156mg/L
Caustic Soda 50%	Corrosion Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30-49%	Corrosion Control pH Adjustment	100mg/L
Sodium Hydroxide 32%	Corrosion Control pH Adjustment	156mg/L
Sodium Hydroxide 50%	Corrosion Control pH Adjustment	100mg/L
Weak Caustic	Corrosion Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Nampa, ID

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Caustic Soda 50%	pH Adjustment Corrosion & Scale Control	100mg/L
Sodium Hydroxide 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Sodium Hydroxide 50%	pH Adjustment Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Bedford Park, IL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 35%	pH Adjustment	143mg/L
Caustic Soda 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Argo, IL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 17%	pH Adjustment	294mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 17%	pH Adjustment	294mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

Facility : Distribution Center - Sauget, IL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L

Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Willow Springs, IL

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	Corrosion Control pH Adjustment	333mg/L
Caustic Soda 20%	Corrosion Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion Control pH Adjustment	100mg/L
Sodium Hydroxide 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L

Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the NSF Mark on the product, product packaging, and/or documentation shipped with the product are Certified.

Facility : Kansas City, KS

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center, Geismar, LA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Caustic Soda 50%	pH Adjustment Corrosion & Scale Control	100mg/L
Sodium Hydroxide 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Sodium Hydroxide 50%	pH Adjustment Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Geismar Highway 75, LA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Baltimore, MD

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Basicphresh 50 - Caustic Soda 50% NaOH Bulk	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Caustic Soda 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Sodium Hydroxide 15%	Corrosion & Scale Control pH Adjustment	333mg/L
Sodium Hydroxide 20%	Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L

Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : St. Paul Terrace Court, MN

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	pH Adjustment Corrosion & Scale Control	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
NaOH 20%	pH Adjustment Corrosion & Scale Control	250mg/L
NaOH 25%	Corrosion & Scale Control pH Adjustment	200mg/L
NaOH 30%	Corrosion & Scale Control pH Adjustment	165mg/L
NaOH 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	pH Adjustment Corrosion & Scale Control	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Omaha, NE

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 30%	pH Adjustment Corrosion & Scale Control	165mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 30%	pH Adjustment Corrosion & Scale Control	165mg/L
Sodium Hydroxide 50%	pH Adjustment Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - South Sioux City, NE

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Caustic Soda 30%	pH Adjustment Corrosion & Scale Control	165mg/L
Caustic Soda 50%	pH Adjustment Corrosion & Scale Control	100mg/L
Sodium Hydroxide 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Sodium Hydroxide 30%	pH Adjustment Corrosion & Scale Control	165mg/L
Sodium Hydroxide 50%	pH Adjustment Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International

Facility : Distribution Center - Carteret, NJ

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Terminal - Albuquerque, NM

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	Corrosion & Scale Control	100mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Geneva, NY

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide	Corrosion & Scale Control pH Adjustment	100mg/L

Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Charlotte, NC

Sodium Hydroxide

Trade Designation	***Product Function***	***Max Use***
Caustic Soda 25%	Corrosion Control pH Adjustment	200mg/L
Caustic Soda 32%	Corrosion Control pH Adjustment	156mg/L
Caustic Soda 50%	Corrosion Control pH Adjustment	100 mg/L
Sodium Hydroxide 25%	Corrosion Control pH Adjustment	200mg/L
Sodium Hydroxide 32%	Corrosion Control pH Adjustment	156mg/L
Sodium Hydroxide 50%	Corrosion Control pH Adjustment	100 mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Wilmington, NC

Sodium Hydroxide

Trade Designation	***Product Function***	***Max Use***
Basicphresh 50 - Caustic Soda 50% NaOH Bulk	pH Adjustment	100mg/L
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L

Sodium Hydroxide 50%	pH Adjustment	100mg/L

Facility : Distribution Center - Grand Forks, ND

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 50%	Corrosion & Scale Control	100mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Cincinnati, OH

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Basicphresh 50 - Caustic Soda 50% NaOH Bulk	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Caustic Soda 12.5%	Corrosion & Scale Control pH Adjustment	400mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Walbridge, OH

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Portland, OR

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	Corrosion & Scale Control	333mg/L
Caustic Soda 20%	Corrosion & Scale Control	250mg/L
Caustic Soda 25%	Corrosion & Scale Control	200mg/L
Caustic Soda 30%	Corrosion & Scale Control	165mg/L
Caustic Soda 33%	Corrosion & Scale Control	152mg/L
Caustic Soda 35%	Corrosion & Scale Control	143mg/L
Caustic Soda 50%	Corrosion & Scale Control	100mg/L
Vanblend LP 1422	Corrosion & Scale Control	200mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Altoona, PA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*

Caustic Soda 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Bunola, PA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 40%	Corrosion & Scale Control pH Adjustment	125mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Morrisville Steel Road, PA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*

Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 19%	pH Adjustment	263mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Philadelphia, PA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	pH Adjustment	333mg/L
Caustic Soda 18%	pH Adjustment	277mg/L
Caustic Soda 20%	pH Adjustment	250mg/L
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 32%	pH Adjustment	156mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 15%	pH Adjustment	333mg/L
Sodium Hydroxide 18%	pH Adjustment	277mg/L
Sodium Hydroxide 20%	pH Adjustment	250mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L
Sodium Hydroxide 32%	pH Adjustment	156mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Middletown, PA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L

Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda 7%	Corrosion & Scale Control	700mg/L
Sodium Hydroxide 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 7%	Corrosion & Scale Control pH Adjustment	700mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Morrisville, PA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Providence, RI

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*

Caustic Soda 10% Solution	Corrosion & Scale Control pH Adjustment	500mg/L
Caustic Soda 25% Solution	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 35% Solution	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 50% Solution	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Spartanburg, SC

Sodium Hydroxide

Trade Designation	***Product Function***	***Max Use***
Caustic Soda 20%	Corrosion Control pH Adjustment	250 mg/L
Caustic Soda 25%	Corrosion Control pH Adjustment	200 mg/L
Caustic Soda 32%	Corrosion Control pH Adjustment	156mg/L
Caustic Soda 50%	Corrosion Control pH Adjustment	100 mg/L
Sodium Hydroxide 20%	Corrosion Control pH Adjustment	250 mg/L
Sodium Hydroxide 25%	Corrosion Control pH Adjustment	200 mg/L
Sodium Hydroxide 30-49%	Corrosion Control pH Adjustment	100mg/L
Sodium Hydroxide 32%	Corrosion Control pH Adjustment	156mg/L
Sodium Hydroxide 50%	Corrosion Control pH Adjustment	100 mg/L
Weak Caustic	Corrosion Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Chattanooga, TN

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	pH Adjustment Corrosion & Scale Control	250mg/L
Caustic Soda 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Caustic Soda 30%	pH Adjustment Corrosion & Scale Control	165mg/L
Caustic Soda 50%	pH Adjustment Corrosion & Scale Control	100mg/L
Sodium Hydroxide 20%	pH Adjustment Corrosion & Scale Control	250mg/L
Sodium Hydroxide 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Sodium Hydroxide 30%	pH Adjustment Corrosion & Scale Control	165mg/L
Sodium Hydroxide 50%	pH Adjustment Corrosion & Scale Control	100mg/L

Facility : Memphis, TN

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	pH Adjustment Corrosion Control	250mg/L
Caustic Soda 25%	pH Adjustment Corrosion Control	200mg/L
Caustic Soda 30%	pH Adjustment Corrosion Control	165mg/L
Caustic Soda 50%	pH Adjustment Corrosion Control	100mg/L
Sodium Hydroxide 20%	pH Adjustment Corrosion Control	250mg/L
Sodium Hydroxide 25%	pH Adjustment Corrosion Control	200mg/L
Sodium Hydroxide 30%	pH Adjustment Corrosion Control	165mg/L
Sodium Hydroxide 50%	pH Adjustment Corrosion Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Borger, TX

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Houston, TX

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Basicphresh 50 – Caustic Soda 50% NaOH Bulk	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda - 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda - 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda 20%	pH Adjustment Corrosion & Scale Control	250mg/L
Caustic Soda 27%	pH Adjustment Corrosion & Scale Control	185mg/L
Sodium Hydroxide	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide - 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide - 50%	Corrosion & Scale Control pH Adjustment	100mg/L

Sodium Hydroxide 20%	pH Adjustment Corrosion & Scale Control	250mg/L
Sodium Hydroxide 27%	pH Adjustment Corrosion & Scale Control	185mg/L
Sodium Hydroxide Solution	pH Adjustment Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Odessa, TX

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Salt Lake City, UT

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 30%	pH Adjustment	165mg/L
Caustic Soda 35%	pH Adjustment	143mg/L
Caustic Soda 50%	pH Adjustment	100mg/L
Sodium Hydroxide 25%	pH Adjustment	200mg/L
Sodium Hydroxide 30%	pH Adjustment	165mg/L

Sodium Hydroxide 35%	pH Adjustment	143mg/L
Sodium Hydroxide 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Chester, VA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion Control pH Adjustment	200mg/L
Caustic Soda 32%	Corrosion Control pH Adjustment	156mg/L
Caustic Soda 50%	Corrosion Control pH Adjustment	100mg/L
Sodium Hydroxide 25%	Corrosion Control pH Adjustment	200mg/L
Sodium Hydroxide 32%	Corrosion Control pH Adjustment	156mg/L
Sodium Hydroxide 50%	Corrosion Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Newport News, VA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 32%	Corrosion & Scale Control pH Adjustment	156mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L

Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Sodium Hydroxide 32%	Corrosion & Scale Control pH Adjustment	156mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center - Vancouver, WA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	Corrosion & Scale Control	333mg/L
Caustic Soda 20%	Corrosion & Scale Control	250mg/L
Caustic Soda 25%	Corrosion & Scale Control	200mg/L
Caustic Soda 30%	Corrosion & Scale Control	165mg/L
Caustic Soda 50%	Corrosion & Scale Control	100mg/L
Sodium Hydroxide 15%	Corrosion & Scale Control	333mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control	250mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control	200mg/L
Sodium Hydroxide 30%	Corrosion & Scale Control	165mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Distribution Center – Spokane, WA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda - 25%	pH Adjustment Corrosion & Scale Control	200mg/L
Caustic Soda - 50%	pH Adjustment Corrosion & Scale Control	100mg/L
Sodium Hydroxide - 25%	pH Adjustment Corrosion & Scale Control	200mg/L

Sodium Hydroxide - 50%	pH Adjustment Corrosion & Scale Control	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Kent, WA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 15%	Corrosion & Scale Control	333mg/L
Caustic Soda 20%	Corrosion & Scale Control	250mg/L
Caustic Soda 25%	Corrosion & Scale Control	200mg/L
Caustic Soda 30%	Corrosion & Scale Control	165mg/L
Caustic Soda 33%	Corrosion & Scale Control	152mg/L
Caustic Soda 35%	Corrosion & Scale Control	143mg/L
Caustic Soda 50%	Corrosion & Scale Control	100mg/L
Vanblend LP 1422	Corrosion & Scale Control	200mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Cincinnati Dues Drive, OH

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 10%	Corrosion & Scale Control pH Adjustment	500mg/L
Caustic Soda 12.5%	Corrosion & Scale Control pH Adjustment	400mg/L
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200mg/L
Caustic Soda 30%	Corrosion & Scale Control pH Adjustment	165mg/L
Caustic Soda 35%	Corrosion & Scale Control pH Adjustment	143mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Dallas Bekay Street, TX

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Basicphresh 50 – Caustic Soda 50% NaOH Bulk	pH Adjustment Corrosion Control	100mg/L
Caustic Soda 20%	Corrosion Control pH Adjustment	250mg/L
Caustic Soda 25%	Corrosion Control pH Adjustment	200mg/L
Caustic Soda 50%	Corrosion Control pH Adjustment	100mg/L
Sodium Hydroxide 20%	Corrosion Control pH Adjustment	250mg/L
Sodium Hydroxide 25%	Corrosion Control pH Adjustment	200mg/L
Sodium Hydroxide 50%	Corrosion Control pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Houston, TX

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 20%	Corrosion & Scale Control pH Adjustment	250 mg/L
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	200 mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100 mg/L
Sodium Hydroxide 20%	Corrosion & Scale Control pH Adjustment	250 mg/L
Sodium Hydroxide 25%	Corrosion & Scale Control pH Adjustment	200 mg/L

Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100 mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Facility : Phoenix 45th Avenue, AZ

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	pH Adjustment	200mg/L
Caustic Soda 50%	pH Adjustment	100mg/L

NOTE: Only products bearing the "NSF 60" designation are Certified by NSF International.

Univar Solutions USA Inc. DBA Univar USA Inc.

17425 Northeast Union Hill Road
Redmond, WA 98052
United States
425-889-3400

Facility : # 18 USA

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 32%	Corrosion & Scale Control pH Adjustment	156mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 32%	Corrosion & Scale Control pH Adjustment	156mg/L
Sodium Hydroxide 50%	Corrosion & Scale Control pH Adjustment	100mg/L

Univar Solutions USA Inc. DBA
Univar USA Inc.
3075 Highland Parkway
Suite 200
Downers Grove, IL 60515
United States
425-889-3400

Facility : San Antonio, TX CarbonFree

Sodium Hydroxide

Trade Designation	*Product Function*	*Max Use*
Caustic Soda 25%	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda 32%	Corrosion & Scale Control pH Adjustment	100mg/L
Caustic Soda 50%	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 25% Solution	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 32% Solution	Corrosion & Scale Control pH Adjustment	100mg/L
Sodium Hydroxide 50% Solution	Corrosion & Scale Control pH Adjustment	100mg/L

Number of matching Manufacturers is 3

Number of matching Products is 503

Processing time was 1 seconds

Salt with Anti-Caking Additives

Safety Data Sheet

According To Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules And Regulations And According To The Hazardous Products Regulation (February 11, 2015).

Date of Issue: 07/30/2025 Version: 1.0

SECTION 1: IDENTIFICATION

1.1. Product Identifier

Product Form: Mixture

Product Name: Salt with Anti-Caking Additives

1.2. Intended Use of the Product

No additional information available

1.3. Name, Address, and Telephone of the Responsible Party

Company

Morton Salt, Inc
40 Corporate Woods
9401 Indian Creek Parkway, Suite 1500
Overland Park, KS 66210
T: 913-391-7258
www.mortonsalt.com

1.4. Emergency Telephone Number

Emergency Number : 913-391-7258

SECTION 2: HAZARDS IDENTIFICATION

2.1. Classification of the Substance or Mixture

GHS-US/CA Classification

Not classified.

2.2. Label Elements

GHS-US/CA Labeling

No labeling applicable according to 29 CFR 1910.1200 and the Hazardous Products Regulations (HPR) SOR/2015-17.

2.3. Other Hazards

Exposure may aggravate pre-existing eye, skin, or respiratory conditions.

2.4. Unknown Acute Toxicity (GHS-US/CA)

No additional information available

SECTION 3: COMPOSITION/INFORMATION ON INGREDIENTS

3.1. Substance

Not applicable

3.2. Mixture

Name	Synonyms	Product Identifier	% *	GHS Ingredient Classification
Sodium chloride	Sodium salt of hydrochloric acid / Salt / SEA SALT / SODIUM CHLORIDE / Sodium chloride (NaCl) / Sea salt	(CAS-No.) 7647-14-5	> 98	Not classified.
Hydroxylapatite (Ca5(OH)(PO4)3)	Hydroxyapatite / Hydroxylapatite / HYDROXYAPATITE / Durapatite / Calcium hydroxyapatite / Calcium hydroxylapatite / CALCIUM HYDROXYAPATITE / Tribasic calcium phosphate / Pentacalcium hydroxide tris(phosphate)	(CAS-No.) 1306-06-5	≤ 2	Not classified.
Silicic acid, aluminum sodium salt	Aluminosilicic acid, sodium salt / Sodium aluminosilicate / Sodium aluminum silicate / Silicic acid, aluminium sodium salt / Sodium alumino silicate / Zeolites / Sodium	(CAS-No.) 1344-00-9	< 1	Not classified.

	silicoaluminate / SODIUM SILICOALUMINATE / Sodium aluminosilicate, synthetic / Aluminum sodium silicate / Eza zeolite A / Modified kaolin clay / Decalso / Aluminum sodium salt of silicic acid / Silicic acid aluminium sodium salt			
Calcium silicate	Calcium silicate (synthetic) / Silicic acid, calcium salt / Calcium silicate, synthetic / Calcium silicate, synthetic nonfibrous / CALCIUM SILICATE / Calcium silicate synthetic nonfibrous	(CAS-No.) 1344-95-2	< 1	Not classified.
Ferrate(4-), hexakis(cyano-C)-, tetrasodium, (OC-6-11)-	Ferrate(4-), hexakis(cyano-.kappa.C)-, tetrasodium, (OC-6-11)- / Sodium ferrocyanide / Tetrasodium hexacyanoferrate / Ferrate(4-), hexakis(cyano-.kappa.C)-, sodium (1:4), (OC-6-11)- / Tetrasodium ferrocyanide / SODIUM FERROCYANIDE / Sodium ferricyanide	(CAS-No.) 13601-19-9	< 0.0013	Aquatic Acute 2, H401 Aquatic Chronic 2, H411

Full text of H-statements: see section 16

*Percentages are listed in weight by weight percentage (w/w%) for liquid and solid ingredients. Gas ingredients are listed in volume by volume percentage (v/v%).

SECTION 4: FIRST AID MEASURES

4.1. Description of First-aid Measures

General: Never give anything by mouth to an unconscious person. If you feel unwell, seek medical advice (show the label where possible).

Inhalation: Using proper respiratory protection, immediately move the exposed person to fresh air. Encourage exposed person to cough, spit out, and blow nose to remove dust. Obtain medical attention if breathing difficulty persists.

Skin Contact: Remove contaminated clothing. Drench affected area with water for at least 5 minutes. Obtain medical attention if irritation develops or persists.

Eye Contact: Rinse cautiously with water for at least 5 minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Obtain medical attention if irritation develops or persists.

Ingestion: Rinse mouth. Do NOT induce vomiting. Obtain medical attention.

4.2. Most Important Symptoms and Effects Both Acute and Delayed

General: Not expected to present a significant hazard under anticipated conditions of normal use.

Inhalation: Prolonged exposure may cause irritation.

Skin Contact: Skin contact with large amounts of dust may cause mechanical irritation.

Eye Contact: Eye contact with dust may cause mechanical irritation.

Ingestion: Ingestion may cause adverse effects.

Chronic Symptoms: None known.

4.3. Indication of Any Immediate Medical Attention and Special Treatment Needed

If exposed or concerned, get medical advice and attention. If medical advice is needed, have product container or label at hand.

SECTION 5: FIRE-FIGHTING MEASURES

5.1. Extinguishing Media

Suitable Extinguishing Media: Water spray, fog, carbon dioxide (CO_2), alcohol-resistant foam, or dry chemical.

Unsuitable Extinguishing Media: Do not use a heavy water stream. Use of heavy stream of water may spread fire.

5.2. Special Hazards Arising From the Substance or Mixture

Fire Hazard: Not considered flammable but may burn at high temperatures.

Explosion Hazard: Product is not explosive.

Reactivity: Hazardous reactions will not occur under normal conditions.

5.3. Advice for Firefighters

Precautionary Measures Fire: Exercise caution when fighting any chemical fire.

Firefighting Instructions: Use water spray or fog for cooling exposed containers.

Protection During Firefighting: Do not enter fire area without proper protective equipment, including respiratory protection.

Hazardous Combustion Products: Sodium oxides. Calcium oxides. Phosphorus oxides. Chlorides. Silica compounds.

5.4. Reference to Other Sections

Refer to Section 9 for flammability properties.

SECTION 6: ACCIDENTAL RELEASE MEASURES

6.1. Personal Precautions, Protective Equipment and Emergency Procedures

General Measures: Avoid prolonged contact with eyes, skin and clothing. Avoid breathing dust.

6.1.1. For Non-Emergency Personnel

Protective Equipment: Use appropriate personal protective equipment (PPE).

Emergency Procedures: Evacuate unnecessary personnel.

6.1.2. For Emergency Personnel

Protective Equipment: Equip cleanup crew with proper protection.

Emergency Procedures: Upon arrival at the scene, a first responder is expected to recognize the presence of dangerous goods, protect oneself and the public, secure the area, and call for the assistance of trained personnel as soon as conditions permit. Ventilate area.

6.2. Environmental Precautions

Prevent entry to sewers and public waters.

6.3. Methods and Materials for Containment and Cleaning Up

For Containment: Contain solid spills with appropriate barriers and prevent migration and entry into sewers or streams.

Methods for Cleaning Up: Clean up spills immediately and dispose of waste safely. Recover the product by vacuuming, shoveling or sweeping. Transfer spilled material to a suitable container for disposal. Contact competent authorities after a spill.

6.4. Reference to Other Sections

See Section 8 for exposure controls and personal protection and Section 13 for disposal considerations.

SECTION 7: HANDLING AND STORAGE

7.1. Precautions for Safe Handling

Precautions for Safe Handling: Wash hands and other exposed areas with mild soap and water before eating, drinking or smoking and when leaving work. Avoid prolonged contact with eyes, skin and clothing. Avoid breathing dust.

Hygiene Measures: Handle in accordance with good industrial hygiene and safety procedures.

7.2. Conditions for Safe Storage, Including Any Incompatibilities

Technical Measures: Comply with applicable regulations.

Storage Conditions: Keep container closed when not in use. Store in a dry, cool place. Keep/Store away from direct sunlight, extremely high or low temperatures and incompatible materials.

Incompatible Materials: Strong acids, strong bases, strong oxidizers.

7.3. Specific End Use(s)

No additional information available

SECTION 8: EXPOSURE CONTROLS/PERSONAL PROTECTION

8.1. Control Parameters

For substances listed in section 3 that are not listed here, there are no established exposure limits from the manufacturer, supplier, importer, or the appropriate advisory agency including: ACGIH (TLV), AIHA (WEEL), NIOSH (REL), OSHA (PEL), or Canadian provincial governments.

Calcium silicate (1344-95-2)		
USA OSHA	OSHA PEL (TWA) [1]	15 mg/m³ (total dust) 5 mg/m³ (respirable fraction)
USA NIOSH	NIOSH REL (TWA)	10 mg/m³ (total dust) 5 mg/m³ (respirable dust)
Alberta	OEL TWA	10 mg/m³ (synthetic, nonfibrous)
British Columbia	OEL TWA	1 mg/m³ (for Calcium silicate that is naturally occurring as Wollastonite-inhalable (Calcium silicate, naturally occurring as Wollastonite)
Nunavut	OEL STEL	20 mg/m³ (synthetic, non-fibrous)
Nunavut	OEL TWA	10 mg/m³ (synthetic, non-fibrous)

Northwest Territories	OEL STEL	20 mg/m³ (synthetic, non-fibrous)
Northwest Territories	OEL TWA	10 mg/m³ (synthetic, non-fibrous)
Québec	VEMP (OEL TWAEV)	10 mg/m³ (synthetic, containing no Asbestos and <1% Crystalline silica-total dust)
Saskatchewan	OEL STEL	20 mg/m³ (nonfibrous)
Saskatchewan	OEL TWA	10 mg/m³ (nonfibrous)
Yukon	OEL TWA	30 mppcf 10 mg/m³

8.2. Exposure Controls

Appropriate Engineering Controls: Suitable eye/body wash equipment should be available in the vicinity of any potential exposure. Ensure adequate ventilation, especially in confined areas. Ensure all national/local regulations are observed.

Personal Protective Equipment: Gloves. Protective clothing. Protective goggles.



Materials for Protective Clothing: Chemically resistant materials and fabrics.

Hand Protection: Wear protective gloves.

Eye and Face Protection: Chemical safety goggles or safety glasses with side shields.

Skin and Body Protection: Wear suitable protective clothing.

Respiratory Protection: If exposure limits are exceeded or irritation is experienced, approved respiratory protection should be worn. In case of inadequate ventilation, oxygen deficient atmosphere, or where exposure levels are not known wear approved respiratory protection.

Other Information: When using, do not eat, drink or smoke.

SECTION 9: PHYSICAL AND CHEMICAL PROPERTIES

9.1. Information on Basic Physical and Chemical Properties

Physical State	:	Solid
Appearance	:	No data available
Odor	:	No data available
Odor Threshold	:	No data available
pH	:	No data available
Evaporation Rate	:	No data available
Melting Point	:	No data available
Freezing Point	:	No data available
Boiling Point	:	No data available
Flash Point	:	No data available
Auto-ignition Temperature	:	No data available
Decomposition Temperature	:	No data available
Flammability (solid, gas)	:	No data available
Lower Flammable Limit	:	No data available
Upper Flammable Limit	:	No data available
Vapor Pressure	:	No data available
Relative Vapor Density at 20°C	:	No data available
Relative Density	:	No data available
Specific Gravity	:	No data available
Solubility	:	No data available
Partition Coefficient: N-Octanol/Water	:	No data available
Viscosity	:	No data available

SECTION 10: STABILITY AND REACTIVITY

10.1. Reactivity:

Hazardous reactions will not occur under normal conditions.

10.2. Chemical Stability:

Stable under recommended handling and storage conditions (see section 7).

10.3. Possibility of Hazardous Reactions:

Hazardous polymerization will not occur.

10.4. Conditions to Avoid:

Direct sunlight, extremely high or low temperatures, and incompatible materials. Avoid creating or spreading dust.

10.5. Incompatible Materials:

Strong acids, strong bases, strong oxidizers.

10.6. Hazardous Decomposition Products:

Thermal decomposition may produce: Sodium oxides. Calcium oxides. Phosphorus oxides. Chlorides. Silica compounds.

SECTION 11: TOXICOLOGICAL INFORMATION

11.1. Information on Toxicological Effects - Product

Acute Toxicity (Oral): Not classified.
Acute Toxicity (Dermal): Not classified.
Acute Toxicity (Inhalation): Not classified.
LD50 and LC50 Data:
No additional information available
Skin Corrosion/Irritation: Not classified.
Eye Damage/Irritation: Not classified.
Respiratory or Skin Sensitization: Not classified.
Germ Cell Mutagenicity: Not classified.
Carcinogenicity: Not classified.
Specific Target Organ Toxicity (Repeated Exposure): Not classified.
Reproductive Toxicity: Not classified.
Specific Target Organ Toxicity (Single Exposure): Not classified.
Aspiration Hazard: Not classified.
Symptoms/Injuries After Inhalation: Prolonged exposure may cause irritation.
Symptoms/Injuries After Skin Contact: Skin contact with large amounts of dust may cause mechanical irritation.
Symptoms/Injuries After Eye Contact: Eye contact with dust may cause mechanical irritation.
Symptoms/Injuries After Ingestion: Ingestion may cause adverse effects.
Chronic Symptoms: None known.

11.2. Information on Toxicological Effects - Ingredient(s)

LD50 and LC50 Data:

Sodium chloride (7647-14-5)	
LD50 Oral Rat	3550 mg/kg (Species: Wistar)
LD50 Dermal Rabbit	> 10000 mg/kg (Species: New Zealand White)
LC50 Inhalation Rat	> 42 mg/l (Exposure time: 1 h Source: ECHA_API)
Hydroxylapatite (Ca5(OH)(PO4)3) (1306-06-5)	
LD50 Oral Rat	> 25350 mg/kg (Source: NLM_CIP)
Silicic acid, aluminum sodium salt (1344-00-9)	
LD50 Oral Rat	> 5000 mg/kg (Source: OECD_SIDS)
LD50 Dermal Rabbit	> 5000 mg/kg (Source: OECD_SIDS)
LC50 Inhalation Rat	> 18.3 mg/l (Exposure time: 1 h Source: IUCLID)
Calcium silicate (1344-95-2)	
LD50 Oral Rat	> 5000 mg/kg (Source: OECD_SIDS)
Ferrate(4-), hexakis(cyano-C)-, tetrasodium, (OC-6-11)- (13601-19-9)	
LD50 Oral Rat	15600 mg/kg (Source: IUCLID)
LD50 Dermal Rat	> 2000 mg/kg (Source: ECHA_API)

SECTION 12: ECOLOGICAL INFORMATION

12.1. Toxicity

Ecology - General: Not classified.

Sodium chloride (7647-14-5)	
LC50 Fish 1	5560 (5560 – 6080) mg/l (Exposure time: 96 h - Species: Lepomis macrochirus [flow-

	through])
EC50 - Crustacea [1]	1000 mg/l (Exposure time: 48 h - Species: Daphnia magna)
LC50 Fish 2	12946 mg/l (Exposure time: 96 h - Species: Lepomis macrochirus [static] Source: EPA)
EC50 - Crustacea [2]	340.7 (340.7 – 469.2) mg/l (Exposure time: 48 h - Species: Daphnia magna [Static])
NOEC Chronic Fish	252 mg/l (Species: Pimephales promelas)
Silicic acid, aluminum sodium salt (1344-00-9)	
LC50 Fish 1	1800 mg/l (Exposure time: 96 h - Species: Brachydanio rerio [semi-static] Source: IUCLID)
EC50 - Crustacea [1]	1000 – 1800 mg/l (Exposure time: 48 h - Species: Daphnia magna)
EC50 Other Aquatic Organisms 1	(Exposure time: 96 h - Species: Desmodesmus subspicatus)
LC50 Fish 2	3200 – 5600 mg/l (Exposure time: 96 h - Species: Oryzias latipes [semi-static] Source: EPA)
Ferrate(4-), hexakis(cyano-C)-, tetrasodium, (OC-6-11)- (13601-19-9)	
LC50 Fish 1	> 100 mg/l (Exposure time: 96 h - Species: Cyprinus carpio [static] Source: ECHA)
ErC50 algae	3.1 mg/l (Exposure time: 72h - Species: Pseudokirchneriella subcapitata)

12.2. Persistence and Degradability

Salt with Anti-Caking Additives	
Persistence and Degradability	Not established.

12.3. Bioaccumulative Potential

Salt with Anti-Caking Additives	
Bioaccumulative Potential	Not established.
Sodium chloride (7647-14-5)	
BCF Fish 1	(no bioaccumulation)

12.4. Mobility in Soil

No additional information available

12.5. Other Adverse Effects

Other Information: Avoid unnecessary release into the environment.

SECTION 13: DISPOSAL CONSIDERATIONS

13.1. Waste treatment methods

Waste Disposal Recommendations: Dispose of contents/container in accordance with local, regional, national, territorial, provincial, and international regulations.

Ecology - Waste Materials: Avoid unintended release to the environment.

SECTION 14: TRANSPORT INFORMATION

The shipping description(s) stated herein were prepared in accordance with certain assumptions at the time the SDS was authored, and can vary based on a number of variables that may or may not have been known at the time the SDS was issued.

14.1. In Accordance with DOT

Not regulated for transport

14.2. In Accordance with IMDG

Not regulated for transport

14.3. In Accordance with IATA

Not regulated for transport

14.4. In Accordance with TDG

Not regulated for transport

SECTION 15: REGULATORY INFORMATION

15.1. US Federal Regulations

Sodium chloride (7647-14-5)
Listed on the United States TSCA (Toxic Substances Control Act) inventory - Status: Active
Hydroxylapatite (Ca5(OH)(PO4)3) (1306-06-5)
Listed on the United States TSCA (Toxic Substances Control Act) inventory - Status: Active
Silicic acid, aluminum sodium salt (1344-00-9)
Listed on the United States TSCA (Toxic Substances Control Act) inventory - Status: Active
Calcium silicate (1344-95-2)

Listed on the United States TSCA (Toxic Substances Control Act) inventory - Status: Active

Ferrate(4-), hexakis(cyano-C)-, tetrasodium, (OC-6-11)- (13601-19-9)
Listed on the United States TSCA (Toxic Substances Control Act) inventory - Status: Active

15.2. US State Regulations

Calcium silicate (1344-95-2)
U.S. - New Jersey - Right to Know Hazardous Substance List U.S. - Pennsylvania - RTK (Right to Know) List U.S. - Massachusetts - Right To Know List

15.3. Canadian Regulations

Sodium chloride (7647-14-5)
Listed on the Canadian DSL (Domestic Substances List)

Hydroxylapatite (Ca5(OH)(PO4)3) (1306-06-5)
Listed on the Canadian DSL (Domestic Substances List)

Silicic acid, aluminum sodium salt (1344-00-9)
Listed on the Canadian DSL (Domestic Substances List)

Calcium silicate (1344-95-2)
Listed on the Canadian DSL (Domestic Substances List)

Ferrate(4-), hexakis(cyano-C)-, tetrasodium, (OC-6-11)- (13601-19-9)
Listed on the Canadian DSL (Domestic Substances List)

SECTION 16: OTHER INFORMATION, INCLUDING DATE OF PREPARATION OR LAST REVISION

Date of Preparation or Latest Revision : 07/30/2025

Other Information : This document has been prepared in accordance with the SDS requirements of the OSHA Hazard Communication Standard 29 CFR 1910.1200 and Canada's Hazardous Products Regulations (HPR) SOR/2015-17.

GHS Full Text Phrases:

H401	Toxic to aquatic life
H411	Toxic to aquatic life with long lasting effects

Glossary of Data Source Abbreviations

ATSDR: Agency for Toxic Substances and Disease Registry (U.S. Department of Health and Human Services)
AU_WES: Australia WES
CHEMVIEW: ChemView (U.S. Environmental Protection Agency)
EC_RAR: European Commission Renewal Assessment Report
EC_SCOEL: European Commission Scientific Committee on Occupational Exposure Limits
ECETOC: European Centre for Ecotoxicology and Toxicology of Chemicals Reports
ECHA_API: European Chemicals Agency API
ECHA_RAC: ECHA Committee for Risk Assessment
EFSA: European Food Safety Authority
EPA: U.S. Environmental Protection Agency
EPA_AEGL: Acute Exposure Guideline Levels (U.S. Environmental Protection Agency)
EPA_FIFRA: Federal Insecticide, Fungicide, and Rodenticide Act Reregistration Eligibility Decision (U.S. Environmental Protection Agency)
EPA_HPV: High Production Volume Chemicals (U.S. Environmental Protection Agency)
EPA_TRED: Risk Assessment for Tolerance Reassessment Eligibility Decision (U.S. Environmental Protection Agency)
EU_CLH: European Union Harmonised Classification and Labelling Proposal
EU_RAR: European Union Risk Assessment Report
FOOD_JOURN: Food Research Journal (1956)
IARC: The International Agency for Research on Cancer
IDLH: National Institute for Occupational Health and Safety Immediately Dangerous to Life or Health Value Profiles
IUCLID: International Uniform Chemical Information Database
JAPAN_GHS: Japan GHS Basis for Classification Data
JP_J-CHECK: Japan J-Check
KR_NIER: South Korea National Institute of Environmental Research Evaluations
NICNAS: Australia National Industrial Chemicals Notification and Assessment Scheme
NIOSH: National Institute for Occupational Health and Safety (U.S. Department of Health and Human Services)
NLM_CIP: National Library of Medicine ChemID plus database
NLM_HSDB: National Library of Medicine Hazardous Substance Data Bank
NLM_PUBMED: National Library of Medicine PubMed database
NTP: National Toxicology Program
NZ_CCID: New Zealand Chemical Classification and Information Database
OECD_EHSP: Environment, Health, and Safety Publication (Organisation for Economic Co-operation and Development)
OECD_SIDS: Screening Information Data Sets (Organisation for Economic Co-operation and Development)
WHO: World Health Organization

This information is based on our current knowledge and is intended to describe the product for the purposes of health, safety and environmental requirements only. It should not therefore be construed as guaranteeing any specific property of the product.

NA GHS SDS 2015 (Can, US)

The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Friday, April 3, 2026** at 12:15 a.m. Eastern Time. Please contact NSF to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:
http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=morton&ChemicalName=Sodium+Chloride&PlantCountry=UNITED+STATES&

NSF/ANSI/CAN 60
Drinking Water Treatment Chemicals - Health Effects

Morton Salt, Inc.
444 West Lake Street
Chicago, IL 60606-1743
United States
312-807-2000

Facility : 0111 Glendale, AZ

Sodium Chloride

Trade Designation	*Product Function*	*Max Use*
Bulk Solar Industrial Crude Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar Medium Coarse Blend[2]	Electrolytic Chlorination Softener	NA
Bulk White Crystal Solar Salt[1] [2]	Electrolytic Chlorination Softener	NA
Bulk w/Crystal Crse. Sol. Salt[1] [2]	Electrolytic Chlorination Softener	NA
Commercial Grade Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Fine Solar Salt[1] [2]	Electrolytic Chlorination Softener	NA

Morton Professional Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton Professional Water Softener Crystals Plus Rust Protection[2]	Electrolytic Chlorination Softener	NA
Morton Pure and Natural Plus Rust Defense Water Softening Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Clean And Protect Water Softener Pellet[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense[1]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect Alblandadore de agua en bolitas[1]	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Patented Formula System Saver® II Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Pure and Natural Water Softener Crystals[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® System Saver® II Patented Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Packaged Solar Salt Water Softening Crystals[1] [2]	Electrolytic Chlorination Softener	NA
Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Professional's Choice Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
White Crystal Solar Salt[1] [2]	Electrolytic Chlorination Softener	NA
White Crystal Water Softening Solar Salt[1] [2]	Electrolytic Chlorination Softener	NA

[1] Certified for use in softener resin regeneration.

[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 10 mg Cl2/L. This requirement limits

bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Long Beach, CA

Sodium Chloride[1]

Trade Designation	*Product Function*	*Max Use*
Bulk KD Industrial Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar Industrial Crude Salt[2]	Softener Electrolytic Chlorination	NA
Bulk Solar Kiln Dried Mill Run Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar Undried Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar White Crystal Salt[2]	Electrolytic Chlorination Softener	NA
Commercial Grade Pool Salt[2]	Electrolytic Chlorination Softener	NA
Culligan Water Water Softener Salt Solar Extra Course Crystals	Electrolytic Chlorination Softener	NA
Leslie's Pool Salt	Electrolytic Chlorination Softener	NA
Morton Professional Pool Salt	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Crystals	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Crystals	Electrolytic Chlorination Softener	NA
Morton® Pure and Natural Water Softener Crystals[2]	Electrolytic Chlorination Softener	NA
Packaged KD Dried Mill Salt[2]	Electrolytic Chlorination Softener	NA
Packaged Pool Salt[2]	Electrolytic Chlorination Softener	NA
Packaged Professional Choice Pool Salt[2]	Electrolytic Chlorination Softener	NA
Packaged Solar Salt Water Softening Crystals[2]	Electrolytic Chlorination Softener	NA
Packaged Solar Water Softening Salt[2]	Electrolytic Chlorination Softener	NA

Packaged Solar White Crystal Coarse Salt[2]	Electrolytic Chlorination Softener	NA
Packaged Solar White Crystal Extra Coarse Salt[2]	Electrolytic Chlorination Softener	NA
Packaged Water Softening Salt Coarse[2]	Electrolytic Chlorination Softener	NA
Packaged Water Softening Salt Extra Coarse[2]	Electrolytic Chlorination Softener	NA
Tote KD Mill Run Salt[2]	Electrolytic Chlorination Softener	NA
Tote Solar WC Salt[2]	Electrolytic Chlorination Softener	NA
Tote Solar Water Softening Coarse[2]	Electrolytic Chlorination Softener	NA

[1] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 3.8 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

[2] Certified for use in the electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.

Facility : New Castle, DE

Sodium Chloride[1]

Trade Designation	*Product Function*	*Max Use*
Bulk KD Industrial Salt	Electrolytic Chlorination Softener	NA
Bulk Solar Industrial Crude Salt	Electrolytic Chlorination Softener	NA
Bulk Solar White Crystal Coarse	Electrolytic Chlorination Softener	NA
Bulk-Salt Dried Solar	Electrolytic Chlorination Softener	NA
Culligan Water Water Softener Salt Solar Extra Course Crystals	Electrolytic Chlorination Softener	NA
Long Island Clean Solar Salt with Rust Remover	Electrolytic Chlorination Softener	NA
Long Island Clean Water Solar Salt		NA
Morton Professional Pool Salt	Electrolytic Chlorination Softener	NA

Morton Professional's Choice Pool Salt	Electrolytic Chlorination Softener	NA
Morton Pure and Natural Plus Rust Defense Water Softening Crystals	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Pool Salt	Electrolytic Chlorination Softener	NA
Morton® Pool Salt	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Crystals	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Crystals with Rust Protection	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Crystals	Electrolytic Chlorination Softener	NA
Morton® Professional's Choice Pool Salt	Electrolytic Chlorination Softener	NA
Morton® Pure and Natural Water Softener Crystals	Electrolytic Chlorination Softener	NA
Portasoft of Morris County Solar Salt	Electrolytic Chlorination Softener	NA
Solar Crystals Extra Coarse Crystals 50#	Electrolytic Chlorination Softener	NA
Solar Crystals Extra Coarse Crystals with Rust Away	Electrolytic Chlorination Softener	NA
Spotts Garden Center Solar Salt	Electrolytic Chlorination Softener	NA
The Portasoft Company Water Softener Salt	Electrolytic Chlorination Softener	NA
The Salt Man Solar Salt		NA
Windsor Professional Choice Pool Salt	Electrolytic Chlorination Softener	NA
Windsor Professional Water Softener Crystals	Electrolytic Chlorination Softener	NA

[1] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 2.8 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Cape Canaveral, FL

Sodium Chloride

Trade Designation	*Product Function*	*Max Use*
Bulk Industrial Crude Solar Salt[1] [2]	Electrolytic Chlorination Softener	NA
Bulk Solar Industrial Crude Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar Industrial Crude Salt NC[2]	Electrolytic Chlorination Softener	NA
Commercial Grade Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Culligan Water Water Softener Salt Solar Extra Course Crystals[2]	Electrolytic Chlorination Softener	NA
Leslie's Pool Salt[2]	Electrolytic Chlorination Softener	NA
Leslie's Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton Professional Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton Professional Water Softener Crystals Plus Rust Protection[2]	Electrolytic Chlorination Softener	NA
Morton Pure and Natural Plus Rust Defense Water Softening Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Clean And Protect Water Softener Pellet[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense[1]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense Water Softening Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Morton Professional Pool Salt	Electrolytic Chlorination Softener	NA
Morton® Patented Formula System Saver® II Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Pellets	Electrolytic Chlorination Softener	NA

Morton® Pure and Natural Water Softener Crystals[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover Pellets®[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® System Saver® II Patented Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Packaged Solar Salt Water Softening Crystals[1] [2]	Electrolytic Chlorination Softener	NA
Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Prof Choice Sea Salt[1] [2]	Electrolytic Chlorination Softener	NA
Professional's Choice Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
White Crystal® Coarse Solar Salt[1] [2]	Electrolytic Chlorination Softener	NA
White Crystal® Water Softener Salt[1] [2]	Electrolytic Chlorination Softener	NA

[1] Certified for use in the electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.

[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 2.5 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Distribution Center - Brunswick, GA

Sodium Chloride[1]

Trade Designation	*Product Function*	*Max Use*
Bulk Rock NOC 17F	Electrolytic Chlorination Softener	NA
Bulk Rock Salt NOC 17F[3]	Electrolytic Chlorination Softener	NA
Morton® Screened Bulk Solar Undried Salt[2]	Electrolytic Chlorination Softener	NA

[1] Certified for use in the electrochlorination for on-site disinfectant generators as well as softener resin regeneration.

[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 2.5 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

[3] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 10 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : 0102 Hutchinson, KS

Sodium Chloride

Trade Designation	*Product Function*	*Max Use*
All Purpose Purex® Salt[1]	Electrolytic Chlorination Softener	NA
Bulk Culinox® 999 Food Grade Salt[1] [2]	Electrolytic Chlorination Softener	NA
Bulk Purex® Salt[1]	Electrolytic Chlorination Softener	NA
Morton® Clean And Protect Water Softener Pellet[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense[2]	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Culinox® 999® Food Grade Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets[1]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Pellets[1]	Electrolytic Chlorination Softener	NA
Morton® Pure and Natural Water Softener Crystals[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Purex® All Purpose Salt[1] [3]	Electrolytic Chlorination Softener	NA
Purex® Salt[1]	Electrolytic Chlorination Softener	NA

[1] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 10 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.
[2] Certified for water softener resin regeneration.
[3] Only products bearing the NSF Mark on the product, product packaging, and/or documentation shipped with the product are Certified.

Facility : Weeks Island, LA

Sodium Chloride[1] [2]

Trade Designation	*Product Function*	*Max Use*
Bulk Enhanced Coarse Rock Salt	Electrolytic Chlorination Softener	NA
Bulk Rock WC Extra Coarse Southern	Electrolytic Chlorination Softener	NA
Bulk Rock White Crystal Coarse Southern	Electrolytic Chlorination Softener	NA
Bulk Run of Mine Grade Rock Salt w/o YPS	Electrolytic Chlorination Softener	NA
Bulk White Crystal Southern Rock	Electrolytic Chlorination Softener	NA

[1] Certified for use in the electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.
[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 4.9 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

NOTE: Only Listed products bearing the NSF Mark are NSF Certified.

Facility : Manistee, MI

Sodium Chloride[1] NOTE:

Trade Designation	*Product Function*	*Max Use*
Bulk Purex® Salt	Electrolytic Chlorination Softener	NA

Morton Professional Pool Salt	Electrolytic Chlorination Softener	NA
Morton® Clean And Protect Water Softener Pellets	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense Water Softener Pellets	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Pellets	Electrolytic Chlorination Softener	NA
Morton® Purex® Salt	Electrolytic Chlorination Softener	NA
Morton® Waves Clean and Protect Water Softener Salt Bars	Electrolytic Chlorination Softener	NA
Morton® Waves Clean and Protect+Rust Defense Water Softener Salt Bars	Electrolytic Chlorination Softener	NA
Professional's Choice Pool Salt	Electrolytic Chlorination Softener	NA
Purex® All Purpose Salt	Electrolytic Chlorination Softener	NA
Purex® Salt	Electrolytic Chlorination Softener	NA
Windsor® Clean and Protect + Clean Care Water Softener Salt Pellets	Electrolytic Chlorination Softener	NA
Windsor® Clean and Protect Water Softener Salt Pellets	Electrolytic Chlorination Softener	NA
Windsor® System Saver® II Pellets	Electrolytic Chlorination Softener	NA

[1] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 4.0 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

NOTE: All Listed products from this facility are NSF Certified, whether or not they bear the NSF Mark.

Facility : St. Paul, MN

Sodium Chloride[1] [2]

Trade Designation	*Product Function*	*Max Use*

Bulk White Crystal Coarse Southern Rock Salt	Electrolytic Chlorination Softener	NA
Bulk White Crystal Extra Coarse Southern Rock Salt	Electrolytic Chlorination Softener	NA
Bulk White Crystal Southern Rock Salt	Electrolytic Chlorination Softener	NA
Bulk Wht Crys Extra Coarse Sou	Electrolytic Chlorination Softener	NA
Bulk Wht Crystal Coarse Salt-Sou	Electrolytic Chlorination Softener	NA

[1] Certified for use in the electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.

[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 7.1 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

NOTE: Only products bearing the NSF Mark on the product, product packaging, and/or documentation shipped with the product are Certified.

Facility : Silver Springs, NY

Sodium Chloride

Trade Designation	*Product Function*	*Max Use*
Bulk Purex® Salt[2]	Electrolytic Chlorination Softener	NA
Commercial Grade Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton Professional Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton® 999 Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton® All Purpose Purex® Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Clean And Protect Water Softener Pellet[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense[1]	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA

Morton® Culinox® 999® Food Grade Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Patented Formula System Saver® II Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Purex® Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover® Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® System Saver® II Patented Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Professional's Choice Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Purex® All Purpose Salt[2]	Electrolytic Chlorination Softener	NA
Windsor® Clean and Protect + Clean Care Water Softener Salt Pellets[2]	Electrolytic Chlorination Softener	NA
Windsor® Clean and Protect Water Softener Salt Pellets[2]	Electrolytic Chlorination Softener	NA
Windsor® Pool Salt[2]	Electrolytic Chlorination Softener	NA

[1] Certified for use in softener resin regeneration.

[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 2 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Cincinnati, OH

Sodium Chloride[1] [2]

Trade Designation	*Product Function*	*Max Use*
Bulk Rock WC Extra Coarse Southern Salt	Electrolytic Chlorination Softener	NA
Bulk Rock WC Medium Southern Salt	Electrolytic Chlorination Softener	NA

Bulk Rock White Crystal Coarse Southern Salt	Electrolytic Chlorination Softener	NA
Bulk White Crystal Coarse Southern Rock Salt	Electrolytic Chlorination Softener	NA
Bulk White Crystal Extra Coarse Southern Rock Salt	Electrolytic Chlorination Softener	NA
Bulk White Crystal Medium Southern Rock Salt	Electrolytic Chlorination Softener	NA

[1] Certified for use in the electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.

[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 8.2 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Rittman, OH

Sodium Chloride

Trade Designation	*Product Function*	*Max Use*
All Purpose Purex® Salt[1] [2]	Electrolytic Chlorination Softener	NA
Bulk Purex® Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Purex® Salt NSF[2]	Electrolytic Chlorination Softener	NA
Commercial Grade Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Culinox® 999® Food Grade Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton Professional Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense[1]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect Water Softener Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA

Morton® Professional Water Softener Salt Pellets[2]	Electrolytic Chlorination Softener	NA
Professional's Choice Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Purex® All Purpose Salt[2]	Electrolytic Chlorination Softener	NA
Purex® Salt[1] [2]	Electrolytic Chlorination Softener	NA

[1] Certified for use in softener resin regeneration.
[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 3.1 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Distribution Center - Monaca, PA

Sodium Chloride[1] [2]

Trade Designation	*Product Function*	*Max Use*
Bulk White Crystal Course Southern Rock Salt	Electrolytic Chlorination Softener	NA
Bulk White Crystal Southern Rock Salt	Electrolytic Chlorination Softener	NA
Bulk Wht Crystal Coarse Salt-Sou	Electrolytic Chlorination Softener	NA

[1] Certified for use in the electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.
[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 8.2 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Fairless Hills, PA

Sodium Chloride[1]

Trade Designation	*Product Function*	*Max Use*

Bulk KD Industrial Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar Industrial Crude Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar White Crystal Coarse[2]	Electrolytic Chlorination Softener	NA
Culligan Water Water Softener Salt Solar Extra Course Crystals	Electrolytic Chlorination Softener	NA
Morton Professional Pool Salt	Electrolytic Chlorination Softener	NA
Morton Professional Water Softener Crystals Plus Rust Protection[1]	Electrolytic Chlorination Softener	NA
Morton Pure and Natural Plus Rust Defense Water Softening Crystals	Electrolytic Chlorination Softener	NA
Morton® Clean & Protect® Water Softener Pellets	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect® Water Softener Pellets + Rust Defense	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton® Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Crystals	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Crystals	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Pellets	Electrolytic Chlorination Softener	NA
Morton® Professional's Choice Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton® Pure and Natural Water Softener Crystals[2]	Electrolytic Chlorination Softener	NA
Solar Crystals Extra Coarse Crystals 50#	Electrolytic Chlorination Softener	NA
Windsor Professional's Choice Pool Salt	Electrolytic Chlorination Softener	NA
Windsor® Pure and Natural Water Softener Crystals [2]	Electrolytic Chlorination Softener	NA

[1] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 2.8 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide

concentration in the salt.

[1] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 2.8 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

[2] Certified for use in electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.

Facility : Grand Saline, TX

Sodium Chloride

Trade Designation	*Product Function*	*Max Use*
Culinox® 999 Food Grade Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Bulk Purex Salt[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Clean And Protect Water Softener Pellet[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense[1]	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Patented Formula System Saver® II Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Pure and Natural Water Softener Crystals[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover Pellets®[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Rust Remover Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® System Saver® II Patented Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Professional's Choice Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Purex® All Purpose Salt[2]	Electrolytic Chlorination Softener	NA
Purex® Salt[2]	Electrolytic Chlorination Softener	NA

White Crystal Coarse Rock Salt[1] [2]	Electrolytic Chlorination Softener	NA

[1] Certified for use in softener resin regeneration.
[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 10 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Grantsville, UT

Sodium Chloride

Trade Designation	*Product Function*	*Max Use*
Bulk KD Industrial Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar Fine Salt[2]	Electrolytic Chlorination Softener	NA
Bulk Solar White Crystal Coarse Salt[2]	Electrolytic Chlorination Softener	NA
Commercial Grade Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Culligan Water Water Softener Salt Solar Extra Course Crystals[2]	Electrolytic Chlorination Softener	NA
Morton Professional Pool Salt[2]	Electrolytic Chlorination Softener	NA
Morton Professional Water Softener Crystals Plus Rust Protection[2]	Electrolytic Chlorination Softener	NA
Morton Pure and Natural Plus Rust Defense Water Softening Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense[1]	Electrolytic Chlorination Softener	NA
Morton® Clean and Protect + Rust Defense Water Softener Pellets	Electrolytic Chlorination Softener	NA
Morton® Commercial Grade Water Softening Pellets[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Crystals[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Professional Water Softener Salt Crystals[2]	Electrolytic Chlorination Softener	NA

Morton® Professional Water Softener Salt Pellets[2]	Electrolytic Chlorination Softener	NA
Morton® Pure and Natural Water Softener Crystals[1] [2]	Electrolytic Chlorination Softener	NA
Morton® Waves Clean and Protect® + Rust Defense Water Softener Salt Bars	Electrolytic Chlorination Softener	NA
Morton® Waves Clean and Protect® Water Softener Salt Bars	Electrolytic Chlorination Softener	NA
Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Professional's Choice Pool Salt[1] [2]	Electrolytic Chlorination Softener	NA
Water Softener Pellets[2]	Electrolytic Chlorination Softener	NA
Windsor® Pure and Natural Water Softener Crystals [2]	Electrolytic Chlorination Softener	NA

[1] Certified for use in softener resin regeneration.

[2] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 10 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

Facility : Distribution Center - Chesapeake, VA

Sodium Chloride[1] [2]

Trade Designation	*Product Function*	*Max Use*
Bulk Rock NOC 17C	Electrolytic Chlorination Softener	NA
Bulk Undried Industrial Salt	Electrolytic Chlorination Softener	NA
Chemical Salt NOC 017 C	Electrolytic Chlorination Softener	NA
Morton® Screened Bulk Solar Undried Salt	Electrolytic Chlorination Softener	NA

[1] For electrolytic sodium hypochlorite generator use of this product, the maximum disinfectant feed concentration shall not exceed 2.5 mg Cl2/L. This requirement limits bromate production in the effluent sodium hypochlorite and is based on the bromide concentration in the salt.

[2] Certified for use in electrochlorination process for on-site disinfectant generators as well as softener resin regeneration.

Number of matching Manufacturers is 1

Number of matching Products is 253

Processing time was 1 seconds

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on annual water filtration plant chemicals. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than **10:30 a.m. April 8, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Purchasing Department
Smyrna Town Hall
Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

BY: Sierra Lowry
Finance Director

TO BE RUN: March 24, 2026

Usalco, LLC

Company

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to purchase annual water filtration and wastewater treatment plant chemicals for the fiscal year July 1, 2026 through June 30, 2027. Products will be ordered as needed.

Plant Location: Water Treatment Plant
156 Sharp Springs Road
Smyrna, TN 37167

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section III, IV and Agreement must be completed and included as an integral part of each bidder's proposal. Agreement should be signed and attested, but not dated.

E. Freight shall be paid by the vendor and should be **included** in the unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. The Town reserves the right to select the best individual unit price.

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. Bid quotations **must** be submitted on the Town's quotation page(s). No exceptions.

K. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS

The Town of Smyrna has approved the water filtration chemicals in this invitation to submit quotations. Equals must be approved **prior** to bid opening by the plant manager. In case of a tie, the award will be made by: (1) The vendor that is awarded other items, or (2) Recommendation of plant manager.

Water Treatment Plant Manager, Kevin Relford. Phone (615) 459-3574.
E-mail: kevin.relford@townofsmyrna.org.

THIS ORDER IS TO BECOME EFFECTIVE JULY 1, 2026 AND TO EXPIRE JUNE 30, 2027. However, upon mutual agreement of both parties, the bid proposal may be renewed by the Town of Smyrna for a period of two successive one-year periods under the same price, terms, and conditions as in the original proposal.

Contract Agreement

Successful bidders will be expected to enter into a contract Agreement with the Town of Smyrna. Agreement shall be signed and attested, but not dated, by the proper business representative and submitted **with** the bid proposal. An executed contract will be forwarded to the winning vendor after Council approval.

SAFETY DATA SHEET (SDS)

In accordance with *Tenn. Code Ann.* §6-56-307, manufacturers of chemical products which are the subject of purchase contracts for the Town of Smyrna shall create, list, and maintain a Material Safety Data Sheet (MSDS) for such chemical products on the national MSDSSEARCH repository or the manufacturer's web site so that the information can be accessed by means of the Internet. A site operated by or on behalf of the manufacturer or a relevant trade association is acceptable so long as the information is freely accessible to the public. ***BIDS WHICH FAIL TO CERTIFY COMPLIANCE WITH THIS PROVISION WILL BE REJECTED.***

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of

business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67- 4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*From Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019; See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Vendor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the vendor.

   b. The Vendor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Vendor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Vendor for the Town of Smyrna.

3. All Coverages

   a. Coverage shall not be canceled, suspended, or voided by either party (the Vendor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Vendor's policy.

   b. Neither the acceptance of the completed work nor the payment thereof shall release the Vendor from the obligations of the insurance requirements or indemnification agreement.

   c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

   d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Vendor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. **ACCEPTABILITY OF INSURERS**

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. **VERIFICATION OF COVERAGE**

The Vendor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Vendor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Vendor to purchase and/or maintain any required insurance shall not relieve the Vendor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. **SUBCONTRACTORS**

Vendor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. **WORKERS' COMPENSATION INDEMNITY**

In the event Vendor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Vendor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Vendor, its owners, agents and employees. The parties further agree that Vendor is a wholly independent vendor and is exclusively responsible for its employees, owners, and agents. Vendor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Vendor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Vendor and persons employed by or utilized by the Vendor in Vendor's performance of this Agreement.

The vendor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the vendor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the vendor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

Water Treatment Plant

1. **Calcium Oxide (quick lime)** for the water plant is a direct additive used in the treatment of potable water. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B202 (latest revision), including requirement for slake test (see Section 4.3 of standard; material must rise 40°C within first 3 minutes of reactivity test) and shall be suitable for pneumatic unloading by the hauler.** The material shall be homogenous and in granular form, uniform particle size #10 Mesh X 0". The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Calcium Oxide will be responsible for cleanup of any spills occurring during chemical transfer from tanker truck to silo that results from faulty methods/equipment or delivery operator error during transfer of the chemical from the tanker truck to the fill line connection to include disregard of high-level alarm. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Silo Capacity	70 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties (Chemical)	**Average (%)**
Loss on Ignition (LOI)	1.40
Carbon Dioxide (CO2)	0.44
Sulfur (S)	0.047
Available Calcium Oxide	92.83
Calcium Oxide (CaO)	97.68 by weight or greater
Magnesium Oxide (MgO)	0.34
Silica (SiO_2)	0.92
Ferric Oxide (Fe_2O_3)	0.21
Heavy Metals	0% by weight

Typical Properties (Physical)

Size	>95% Passing #10 Mesh
3-minute heat rise	Min 40˚C rise
Total Active Slaking Time	< 5 minutes
Residue	0.23% (Max 0.50%)

Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	1,000 tons

2. Hydrofluorosilicic Acid or HFS shall be a 23% solution with an available fluoride ion concentration of 18% according to the following chemical and physical specifications. **This product must meet the current AWWA Standard B703-06 and B703a-08 (or the latest version) and the ANSI/NSF Standard 60 for Fluorosilicic Acid.** Hydrofluorosilicic acid will be purchased in full truckloads of approximately 40,000 pounds. The Company supplying Hydrofluorosilicic Acid will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that results from faulty methods/equipment or delivery operator error during the transfer of the chemical. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery.

Delivery Information

Tank Capacity	5,600 Gallon Working Capacities
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Chemical Specifications	
Assay (H_2SiF_6)	23.00% Minimum
Fluorine (F)	18.22% Minimum
Heavy Metals, as Lead (Pb)	00.02% Maximum
Hydrofluoric Acid (HF)	Less than 1.00%
Physical	Specifications
Specific Gravity	1.234 (H_2O for 25%) @ 60°F
Specific Gravity	1.212 (H_2O for 23%) @ 75°F
Bulk Density	10.29 lbs/gal for 25% @ 60°F
Bulk Density	10.10 lbs/gal for 23% @ 75°F
Molecular Weight	144.08
Viscosity for 23%	6.5 cps
Solubility in Water	Complete
pH of 1% Solution	1.2
Color (APHA)	< 200 units (in accordance with SM 2120B)

Appearance and Odor: Aqueous solution, water white to straw-yellow, corrosive acid, irritating to skin and having pungent odor.

Purchase Quantities:	Bulk (20 tons)
Estimated Annual Usage:	50 tons

3. ***ALUMINUM CHLOROHYDRATE*** **-**Aluminum Chlorohydrate (ACH) is a clear to light yellow liquid. It is an advanced cationic coagulant and flocculent suitable for industrial and municipal water and wastewater treatment applications. A copy of the manufacturer's specifications and MSDS sheets **must** be submitted **prior** to bid time. All equivalents must be approved by the Water Plant Manager, Kevin Relford **prior** to the bid. The Town of Smyrna reserves the right to change coagulant chemicals at any time based on the quality of water and/or cost of chemicals.

ACH – MUST BE ANSI/NSF STANDARD 60: DRINKING WATER CHEMICALS-HEALTH EFFECTS; CERTIFIED. ALL RAW MATERIALS USED TO MANUFACTURE ACH – MUST BE FROM VIRGIN MATERIALS.

Product Uses
Removal of turbidity, TOC, color, suspended solids, and phosphates in both municipal and industrial water and wastewater systems. Sludge compaction and volume reduction. Lagoon treatment. Emulsion breaking.

Shipping Containers
Bulk transport - 4500 gallons or full truckload.

Samples
A sample of the product must be collected on-site and collected in the presence of a Town of Smyrna water plant employee. No chemical will be off loaded until this is complete.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties – GC 850

Composition:	Aqueous solution of aluminum chlorohydrate	
C.A.S.:	12042-91-0 (Aluminum Chlorohydrate)	
	pH (30%w/w)	4.0 - 4.4
	Specific Gravity @ 20C	1.330 - 1.350
	Freezing Point	19.4° F (-7°C)
	Density, LB/gal.	11.0 – 11.3
	Aluminum as Al, %	12.2 - 12.7
	Aluminum as Al_2O_3, %	22.5 – 23.5
	Basicity, %	82.5 - 84.3
	Al:Cl Ratio	1.9:1 - 2.1:1

Purchase Quantities: Bulk

Estimated Annual Usage: 450 tons

4. ***SODIUM HYDROXIDE (CAUSTIC SODA)*** for the water plant shall be used in the cleaning of microfiltration membranes used in the treatment process and **must be membrane grade**. The material must meet NSF/ANSI Standard 60 and AWWA Standard B501 (or the latest revision). The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. An affidavit of compliance with this specification and the AWWA standard is required with each load. The Company supplying the Sodium Hydroxide will be responsible for the cleanup of any spills occurring during the chemical transfer from a tanker truck to the bulk tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical including disregard of the high-level alarm. All shipments must be accompanied with a certified weight certificate.

Delivery Information

Tank Capacity	1500 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Form:	Viscous Liquid
Sodium Hydroxide:	25% by weight
Color:	Clear
Specific Gravity:	1.28 to 1.30
pH:	14
Density:	10.6 to 10.7lbs/gallon
Purchase Quantities:	11,000 lbs. (1,000 gallons)
Estimated Annual Usage:	45,000 lbs. (4,200 gallons)

5. **Sodium Chloride** for the water plant shall be used for on-site production of sodium hypochlorite. Material shall be food grade material and shall be Morton Salt Culinox 999. **The material must meet NSF/ANSI Standard 60 and AWWA Standard B200 (or the latest revision).** The material shall be homogenous and in granular form. The material shall be free from dirt, fibers, lint, chips, trash, or other foreign matter. The material shall be available for inspection by the purchaser at the point of destination before offloading material is approved. The Company supplying Sodium Chloride will be responsible for the cleanup of any spills occurring during the chemical transfer from the tanker truck to the Brine tank that result from faulty methods/equipment or delivery operator error during the transfer of the chemical from the tanker truck to the fill line connection to include disregard of the high-level alarm. The Company supplying Sodium Chloride will also be responsible for any damages to equipment for material not in compliance with this specification. A Certificate of Analysis (COA) of compliance with this specification and AWWA standard is required with each load and must be supplied prior to offloading each delivery. All shipments must be accompanied with a certified weight certificate. **Dedicated carriers for Culinox 999 shall be used for product deliveries.**

Delivery Information

Silo Capacity	47 Ton Working Capacities
Fill Connection	4" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Chloride:	99.99% by weight or greater
Surface Moisture:	< 0.1% by weight
pH:	5 to 9.5
Purchase Quantities:	Bulk (25 tons)
Estimated Annual Usage:	200 tons

The Town intends to and reserves the right to enter into contracts with up to 2 vendors for **sodium chloride** in order to ensure delivery of product. A primary and secondary contract will be awarded to the two lowest responsive and responsible bidders as specified in Section III, with the lowest being deemed the primary and the second lowest being deemed secondary.

6. *SODIUM HYPOCHLORITE 12.5% CHLORINE*

The solution shall be ordered as needed. The content shall be 12.5% Sodium Hypochlorite (actual available chlorine). The material must meet NSF/ANSI Standard 60 and AWWA Standard B300 (or the latest revision). The chemical weight per gallon shall be approximately 10.26 (lbs/gal). All quotations shall be in price per pound and price per gallon. Any other quotation shall be considered non-responsive and disqualified.

Delivery Information

Tank Capacity	12,000 Gal Working Capacity
Fill Connection	2" Male Camlock Fitting
Off-Loading Air	Air must be provided on truck
Length of Hose Required	40 feet (minimum)

Typical Properties:

Sodium Hypochlorite:	12.5% by weight, Min / 15.62% Max
Available Chlorine:	11.90% by weight, Min / 14.88% Max
Excess Caustic:	2.0% by weight Max
Density:	~10.26 lbs/gal
Purchase Quantity:	4,500 gal. Bulk
Estimated Annual Usage:	23 tons - (Not main chlorine source - Used as backup for OSEC Bleach Generators)

*****Hours of delivery are between 8:00 AM and 3:30PM CST for the Smyrna WTP.**

SECTION III - PRICE QUOTATION – WATER TREATMENT PLANT CHEMICAL

1. CALCIUM OXIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$** No bid **lb.**
Manufacturer	
Delivery Date ARO	
2. HYDROFLUOROSILICIC ACID	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$** No bid **lb.**
Manufacturer	
Delivery Date ARO	
3. ALUMINUM CHLOROHYDRATE GC-850	**UNIT PRICE DELIVERED**
Bulk- 20 tons	**$** 0.448 / wet **lb.**
Manufacturer	Usalco, LLC
Delivery Date ARO	7-10 business days A.R.O.
4. SODIUM HYDROXIDE	**UNIT PRICE DELIVERED**
Bulk- 11,000 lbs. (1,000 gallons)	**$** No bid **lb.**
Manufacturer	
Delivery Date ARO	
5. SODIUM CHLORIDE	**UNIT PRICE DELIVERED**
Bulk- 25 tons	**$** No bid **lb.**
Manufacturer	
Delivery Date ARO	
6. SODIUM HYPOCHLORITE	**UNIT PRICE DELIVERED**
Bulk- 4,500 gallons	**$** No bid **lb.**
Manufacturer	
Delivery Date ARO	

AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, 20____, by and between Usalco, LLC, a Manufacturer of Coagulant GC 850 (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Supply & Delivery of Coagulant GC 850.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this

Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance: If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name: Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this

agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation: Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption: As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were

unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms: Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance: Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER: USALCO, LLC

By: _____
Title: Terry Waldo, Chief Commerical Officer

ATTEST:

_____
Jessica Piccirilli, Bid & Contract Specialist

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the water treatment plant chemicals shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this ISQ. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description
No exceptions	N/A

The undersigned hereby declares that no person or party other than the undersigned has any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith. By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the ISQ not noted above.

Usalco, LLC	800-453-2586
COMPANY	TELEPHONE NUMBER
Terry Waldo	Chief Commerical Officer
REPRESENTATIVE NAME	REPRESENTATIVE TITLE
TWa	bids@usalco.com
SIGNATURE	E-MAIL ADDRESS

Usalco

April 3, 2026

Purchasing Department
Smyrna Town Hall
315 South Lowry Street
Smyrna, TN 37167

Re: Sealed Bid WTP & WWTP Chemicals / April 8 @ 10:30 a.m.

Dear Purchasing,

Usalco, LLC is pleased to submit the attached third bid for Aluminum Chlorohydrate (GC 850) to the city of Smyrna, TN. The information below is meant to provide background on Usalco as well as detail the company's various certifications.

Usalco is a leading manufacturer and distributor of aluminum-based water treatment chemical products to the industrial and municipal markets. The company was founded in 1980 and is headquartered in Baltimore, MD with twenty-six manufacturing locations.

All of Usalco's products are certified by NSF International to comply with ANSI/NSF/CAN Standard 60 for use in drinking water applications. Copies of these certifications are enclosed.

Thank you for the opportunity to participate in your bidding process and for your interest in Usalco's products and services. Please visit our website at www.usalco.com for additional information.

Sincerely,

Jessica Piccirilli

Jessica Piccirilli
Bid & Contract Specialist
2601 Cannery Avenue
Baltimore, MD 21226
501-263-2143 Office
bids@usalco.com

Encl
TW/jp

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

IronRisk Strategies, LLC
1122 Kenilworth Dr, Suite 316
Baltimore, MD 21204

CONTACT NAME: Lock Curtis
PHONE (A/C, No, Ext): (443)377-7896 FAX (A/C, No): (443)564-4757
E-MAIL ADDRESS: lock@ironriskstrategies.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Nautilus Insurance Company	17370
INSURER B :	Key Risk Insurance Company	10885
INSURER C :	Chesapeake Employers' Insurance Company	11039
INSURER D :	Aspen Specialty Insurance Company	10717
INSURER E :	Zurich American Insurance Company	16535
INSURER F :		

INSURED

USALCO, LLC
2601 Cannery Ave
Baltimore, MD 21226-1510

COVERAGES CERTIFICATE NUMBER: 00000152-0 REVISION NUMBER: 1859

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. **Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y		GSP2048082-10	09/15/2025	09/15/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
	X Deductible 0						MED EXP (Any one person)	$ 25,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:						Pollution Liability	$ $1M/$3M
B	AUTOMOBILE LIABILITY	N		BAP2048083-10	09/15/2025	09/15/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
							Pollution	$ Included
A	UMBRELLA LIAB X OCCUR	Y		FFX2038481-13	09/15/2025	09/15/2026	EACH OCCURRENCE	$ 10,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 10,000,000
	DED X RETENTION $ 0							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N		Y	4599527	03/15/2026	03/15/2027	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D	Excess Liability	Y		EX00Y4J25	09/15/2025	09/15/2026		$10MM/$10MM
E	Workers Compensation		Y	673284516	03/15/2026	03/15/2027	Other than MD	$1MM/$1MM/$1MM

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Bid WTP & WWTP Chemicals

The Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured, as required by written contract

CERTIFICATE HOLDER

Town of Smyrna
Department of Safety and Risk Management
315 South Lowry Street
Smyrna, TN 37167

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



(LOC)

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ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Lock Curtis
IronRisk Strategies, LLC 1122 Kenilworth Dr, Suite 316 Baltimore, MD 21204	PHONE (A/C, No, Ext): (443)377-7896 FAX (A/C, No): (443)564-4757 E-MAIL ADDRESS: lock@ironriskstrategies.com
INSURED	INSURER(S) AFFORDING COVERAGE / NAIC #
USALCO, LLC 2601 Cannery Ave Baltimore, MD 21226-1510	INSURER A : Evanston Insurance Company 35378 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER: 00000152-250915114953** **REVISION NUMBER: 23**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	[ ] CLAIMS-MADE [ ] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	[ ] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$
	[ ] OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	[ ] UMBRELLA LIAB [X] OCCUR			MKLV7EFX101925	09/15/2025	09/15/2026	EACH OCCURRENCE	$ 6,000,000
	[X] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$ 6,000,000
	[ ] DED [ ] RETENTION $ 0							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

3rd Layer of Excess Liability - Following Form

CERTIFICATE HOLDER

Continued

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(LOC)

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Usalco

CERTIFICATE OF ANALYSIS

Customer:	TOWN OF SMYRNA, TN 156 SHARP SPRINGS ROAD SMYRNA, Tennessee 37167	Product:	GC 850
		LOT#:	310183942
		DATE:	27-Feb-2026
		QUANTITY:	44,480 lbs
CUSTOMER PO#:	SWTP-2526-100-N		

PARAMETERS	SPECIFICATIONS	ACTUAL VALUE
Al %	12.2 - 12.7	12.4
%Cl	7.9 - 8.4	8.4
Al:Cl RATIO	1.9:1 - 2.1:1	1.94
pH (15% W/W AQ AT 25° C)	4.0 - 4.4	4.3
$\%Al_2O_3$	23 - 24	23.4
Appearance	CLEAR	COMPLIES
SPECIFIC GRAVITY (@ 25°C)	1.330 - 1.350	1.332

Certified By:	Sigma Gordon	Date:	28-Feb-2026

NSF

Certified to
NSF/ANSI/CAN 60
Max Usage
in Potable Water
250.0 mg/L

Usalco

Technical Data Shee

GC 850

GC 850 is clear to slightly hazy in appearance. It meets the AWWA standard ANSI/AWWA B408-18 and has been certified by the National Sanitation Foundation (NSF) for use in the treatment of drinking water at a maximum dosage of 250 mg/L.

SPECIFICATIONS

Appearance:	Clear to slightly hazy
Specific Gravity @20°F:	1.330 – 1.350
%Al:	12.2 – 12.7
%Cl:	7.9 – 8.4
Al:Cl Ratio:	1.9:1 – 2.1:1
pH (30%w/w):	4.0 – 4.4
%Basicity:	82.5 – 84.3

PRINCIPAL USES

Drinking water / wastewater treatment – removal of suspended matter and phosphorus.

SAFETY / HANDLING

Observe caution when handling corrosive materials. Please consult the safety data sheet (SDS) for safety and handling precautions.

DELIVERY

Tank Truck	45,000 pounds
IBC Tote (330 gallon)	3,650 pounds
IBC Tote (275 gallon)	2,975 pounds
Drum (55 gallon)	600 pounds

PRODUCTION

USALCO has production facilities in:

- Baltimore, Maryland
- Bastrop, Louisiana
- Fairfield, Ohio
- La Porte, Texas
- Orangeburg, South Carolina

CUSTOMER SERVICE

If you have any questions concerning this material, please contact our Inside Sales Department at:

800-453-2586 or **info@usalco.com**

6/7/2024

The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Tuesday, May 20, 2025** at 12:15 a.m. Eastern Time. Please contact NSF to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:
http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=USALCO&TradeName=GC+850&

NSF/ANSI/CAN 60
Drinking Water Treatment Chemicals - Health Effects

USALCO, LLC
2601 Cannery Avenue
Baltimore, MD 21226
United States
219-873-0914
Visit this company's website (http://www.usalco.com)

Facility : Bastrop, LA

Aluminum Chlorohydrate[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polyaluminum Chloride[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Facility : Centreville, MS

Aluminum Chlorohydrate[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polyaluminum Chloride[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Facility : Phillipsburg, NJ

Aluminum Chlorohydrate[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polyaluminum Chloride[1] [AL]

Trade Designation	*Product Function*	*Max Use*

GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[1] UF is an abbreviation for UltraFloc.
[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Facility : Orangeburg, SC

Aluminum Chlorohydrate[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polyaluminum Chloride[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Facility : Chattanooga, TN

Aluminum Chlorohydrate[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polyaluminum Chloride[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Facility : La Porte, TX

Aluminum Chlorohydrate [2] [AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[1] This product contains copper and may increase the amount of copper present in the finished drinking water. Following use of this product, the finished drinking water should be monitored to ensure that levels of copper do not exceed regulatory requirements.
[2] UF is an abbreviation for UltraFloc.
[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polyaluminum Chloride[2] [AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[2] UF is an abbreviation for UltraFloc.
[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Facility : Dorado, Puerto Rico

Aluminum Chlorohydrate[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850		COFmg/L
GC 850	Coagulation & Flocculation	250mg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Polyaluminum Chloride[AL]

Trade Designation	*Product Function*	*Max Use*
GC 850	Coagulation & Flocculation	250mg/L
GC 850		COFmg/L
GC 850B	Coagulation & Flocculation	250mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

Number of matching Manufacturers is 1

Number of matching Products is 30

Processing time was 0 seconds

SAFETY DATA SHEET

Usalco

Certified to NSF/ANSI/CAN 60

MUL = 250 mg/L

Revision date 10-Oct-2022 **Revision Number** 5

1. Identification

Product identifier

Product Name GC 850

Other means of identification

Product Code(s) 3204H-2

Synonyms Water and Wastewater Treatment Coagulant/Flocculant

Recommended use of the chemical and restrictions on use

Recommended use Coagulating and Flocculating agent

Restrictions on use No information available None known

Details of the supplier of the safety data sheet

Supplier Address
G2O Technologies LLC
1 Riverside Way,
Phillipsburg, NJ 08865
+1-800-453-2586 Hours: Monday-Friday
9:00-5:00 CST (Central Standard Time)

Manufacturer Address
USALCO, LLC
2601 Cannery Ave.
Baltimore, MD 21226

Contact Point sds@usalco.com

Emergency Telephone CHEMTREC: (800) 424-9300
Outside USA - +1 (703) 527-3887 collect calls accepted

2. Hazard(s) identification

Classification

Skin corrosion/irritation	Category 2
Serious eye damage/eye irritation	Category 2
Corrosive to metals	Category 1

Hazards not otherwise classified (HNOC)
Not applicable

Label elements

WARNING

Hazard statements
Causes skin irritation
Causes serious eye irritation
May be corrosive to metals



Appearance Clear **Physical state** Liquid **Odor** No appreciable odor

Precautionary Statements - Prevention
Wash face, hands and any exposed skin thoroughly after handling
Wear protective gloves/protective clothing/eye protection/face protection
Keep only in original container

IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing
If eye irritation persists: Get medical advice/attention
IF ON SKIN: Wash with plenty of soap and water
If skin irritation occurs: Get medical advice/attention
Take off contaminated clothing and wash before reuse
Absorb spillage to prevent material damage

Precautionary Statements - Storage
Store in corrosive resistant container with a resistant inner liner

Conclusions are drawn from sources other than direct testing.

Other information
May be harmful in contact with skin.

3. Composition/information on ingredients

Substance

Synonyms Water and Wastewater Treatment Coagulant/Flocculant.

Chemical name	CAS No	Weight-%	Trade secret
Water	7732-18-5	50%	*
Aluminum Chlorohydrate	12042-91-0	50%	*

*The exact percentage (concentration) of composition has been withheld as a trade secret. While some components are claimed as trade secret in accordance with the provision of OSHA 29 CFR 1910.1200(i), all known hazards are clearly communicated within this document.

4. First-aid measures

Description of first aid measures

Inhalation Remove to fresh air. If not breathing, give artificial respiration. If breathing is difficult, (trained personnel should) give oxygen. Call physician immediately.

Eye contact Immediately flush with plenty of water for at least 20 minutes, holding eyelids apart to

ensure flushing of the entire surface. Washing within one minute is essential to achieve maximum effectiveness. Seek immediate medical attention.

Skin contact Immediately wash thoroughly with soap and water, remove contaminated clothing and footwear. Wash clothing before reuse. Get medical attention if irritation should develop.

Ingestion Seek medical attention immediately. Give large amounts of water to drink. If vomiting should occur spontaneously, keep airway clear. Never give anything by mouth to an unconscious person.

Most important symptoms and effects, both acute and delayed

Symptoms Skin, eye and respiratory tract irritation. May cause redness and tearing of the eyes. Itching. Burning sensation. Rashes. Redness. Dermatitis. Coughing and/ or wheezing. Difficulty in breathing. Stomach pains.

Indication of any immediate medical attention and special treatment needed

Note to physicians Aluminum soluble salts may cause gastroenteritis if ingested. Treatment includes the use of demulcents. Note: Consideration should be given to the possibility that overexposure to materials other than this product may have occurred.

5. Fire-fighting measures

Suitable Extinguishing Media
Large Fire Water Spray, Carbon Dioxide, Foam, Dry Chemical.
CAUTION: Use of water spray when fighting fire may be inefficient.

Unsuitable extinguishing media No information available.

Specific hazards arising from the chemical Thermal decomposition (as may be experienced in a fire) may release toxic and/or hazardous gases, such as HCl and Cl_2.

Explosion data
Sensitivity to mechanical impact None.

Sensitivity to static discharge None.

Special protective equipment for fire-fighters Use self-contained breathing apparatus in confined areas; avoid breathing mist or spray.

6. Accidental release measures

Personal precautions, protective equipment and emergency procedures

Personal precautions Wear suitable protective clothing and gloves.

Methods and material for containment and cleaning up

Methods for containment Prevent further leakage or spillage if safe to do so. Dike to collect large liquid spills. Do not allow liquid to enter streams or waterways.

Methods for cleaning up Clear spills immediately. Contain large spill and remove using a vacuum truck. Soak up small spills with inert absorbent material and place in a labeled waste container for disposal. Ventilate area of leak or spill. Spills of solution are extremely slippery so all residue must be removed promptly.

Prevention of secondary hazards Do not permit run-off to get into sewers or surface waterways.

7. Handling and storage

Precautions for safe handling

Advice on safe handling Keep container closed when not in use. Keep away from heat and open flame. Avoid contact with eyes, skin and clothing. Wash thoroughly after handling. Wear chemical splash goggles, gloves, and protective clothing when handling. Avoid breathing vapors or mists. Use with adequate ventilation and employ respiratory protection where mist or vapors may be generated. FOR INDUSTRIAL USE ONLY.

Conditions for safe storage, including any incompatibilities

Storage Conditions Do not store in unlined metal containers. Product may slowly corrode iron, brass, copper, aluminum, mild steel, and stainless steel. Store in a cool, dry place away from direct heat. Keep in tightly closed container.

Packaging materials Store in corrosion resistant container with a resistant inner liner.

8. Exposure controls/personal protection

Control parameters

Exposure Limits

Chemical name	ACGIH TLV	OSHA PEL	NIOSH
Aluminum Chlorohydrate 12042-91-0	TWA: 1 mg/m³ respirable particulate matter	-	-

Biological occupational exposure limits
This product, as supplied, does not contain any hazardous materials with biological limits established by the region specific regulatory bodies.

Appropriate engineering controls

Engineering controls Local exhaust ventilation as necessary to maintain exposures to within applicable limits. Please refer to the ACGIH document, 'Industrial Ventilation, A Manual of Recommended Practices', most recent edition, for details. If there are no applicable or established exposure limit requirements or guidelines, general ventilation should be sufficient. Ensure that eyewash stations and safety showers are close to the workstation location.

Individual protection measures, such as personal protective equipment

Eye/face protection Wear chemical splash goggles and face shield (when eye and face contact is possible due to splashing or spraying of material).

Hand protection Appropriate chemical resistant gloves should be worn.

Skin and body protection Standard work clothing and work shoes.

Respiratory protection If exposures exceed the PEL or TLV, use NIOSH/MSHA approved respirator in accordance with OSHA Respiratory Protection Requirements under 29 CFR 1910.134.

Environmental exposure controls Do not allow liquid to enter streams or waterways.

General hygiene considerations Handle in accordance with good industrial hygiene and safety practice. Ensure that eyewash stations and safety showers are close to the workstation location. Do not eat, drink or smoke when using this product.

9. Physical and chemical properties

Information on basic physical and chemical properties

Physical state	Liquid
Appearance	Clear
Color	Colorless to yellow
Odor	No appreciable odor
Odor threshold	No information available

Property	Values	Remarks • Method
pH	3.5 - 4.5	As is
Melting point / freezing point	< -9.4 °C (15 °F)	None known
Boiling point / boiling range	~ 104 °C (220 °F)	No information available
Flash point	Not applicable No data available	No information available
Evaporation rate	No information available No data available	No information available
Flammability (solid, gas)	Not applicable No data available	No information available
Flammability Limit in Air		None known
Upper flammability or explosive limits	No data available	
Lower flammability or explosive limits	No data available	
Vapor pressure	No data available	No information available
Relative vapor density	No data available	No information available
Relative density	1.330 - 1.350	None known
Water solubility	Soluble below pH 4	No information available
Solubility(ies)	No information available	None known
Partition coefficient	No data available	None known
Autoignition temperature	Not applicable No data available	None known
Decomposition temperature	No information available	None known
Kinematic viscosity	No data available	No information available
Dynamic viscosity	<100 cps	Brookfield @ 25 °C

Other information

Explosive properties	No information available
Oxidizing properties	No information available
Softening point	No information available
Molecular weight	No information available
VOC Content (%)	No information available
Liquid Density	11.0 - 11.3 lbs./gal.
Bulk density	No information available

10. Stability and reactivity

Reactivity No data available.

Chemical stability Stable.

Possibility of hazardous reactions None under normal processing.

Hazardous polymerization No.

Conditions to avoid Avoid contact with metals such as iron, brass, copper, aluminum and mild steel.

Incompatible materials Alkalis.

Hazardous decomposition products Thermal decomposition (as may be experienced in a fire) may release toxic and/or hazardous gases such as HCl and Cl_2.

11. Toxicological information

Information on likely routes of exposure

Inhalation Inhalation of mist or vapor may cause respiratory tract irritation.

Eye contact May cause moderate eye irritation that can become severe with prolonged contact. Prolonged exposure to Aluminum salts may cause conjunctivitis.

Skin contact Prolonged and/or repeated contact may cause skin irritation.

Ingestion May cause irritation of the mouth, throat and stomach. Ingestion may cause gastrointestinal irritation, nausea, vomiting and diarrhea.

Symptoms related to the physical, chemical and toxicological characteristics

Symptoms Inhalation: Adverse symptoms may include the following: respiratory tract irritation, coughing. Eye contact: Adverse symptoms may include the following: watering, redness. and irritation. Skin contact: Adverse symptoms may include the following: irritation and redness. Ingestion: Adverse symptoms may include the following: stomach pains, gastrointestinal irritation, nausea, vomiting and diarrhea.

Acute toxicity

Numerical measures of toxicity
No information available

ATEmix (oral) 18374 mg/kg
ATEmix (dermal) 4004 mg/kg

Conclusions are drawn from sources other than direct testing.

Chemical name	Oral LD50	Dermal LD50	Inhalation LC50
Water 7732-18-5	> 90 mL/kg (Rat)	-	-
Aluminum Chlorohydrate 12042-91-0	= 9187 mg/kg (Rat)	> 2000 mg/kg (Rat)	-

Delayed and immediate effects as well as chronic effects from short and long-term exposure

Skin corrosion/irritation Irritating to skin.

Serious eye damage/eye irritation Causes serious eye irritation.

Respiratory or skin sensitization No information available.

Germ cell mutagenicity No information available.

Carcinogenicity This product does not contain any components in concentrations greater than or equal to 0.1% that are listed as known or suspected carcinogens by NTP, IARC, ACGIH, or OSHA.

Reproductive toxicity No information available.

Developmental toxicity No information available.

STOT - single exposure No information available.

STOT - repeated exposure No information available.

Aspiration hazard No information available.

Other adverse effects No information available.

Interactive effects No information available.

12. Ecological information

Ecotoxicity The environmental impact of this product has not been fully investigated.

Method	Species	Endpoint type	Effective dose	Exposure time	Results
EPA-821-R-02-012 and EPA-821-R-02-023	Pimephales promelas (Fathead Minnow)	LC50	400 mg/L	48 hr, 3-brood, static, renewal	
EPA-821-R-02-012 and EPA-821-R-02-023	Pimephales promelas (Fathead Minnow)	IC25	29.57 mg/L	48 hr, 3-brood, static, renewal	
EPA-821-R-02-012 and EPA-821-R-02-023	Pimephales promelas (Fathead Minnow)	IC50	39.10 mg/L	48 hr, 3-brood, static, renewal	
EPA-821-R-02-012 and EPA-821-R-02-023	Ceriodaphnia dubia (Water Flea)	LC50	> 400 mg/L	96 hr, static, renewal	
EPA-821-R-02-012 and EPA-821-R-02-023	Ceriodaphnia dubia (Water Flea)	IC25	8.61 mg/L	96 hr, static, renewal	
EPA-821-R-02-012 and EPA-821-R-02-023	Ceriodaphnia dubia (Water Flea)	IC50	17.22 mg/L	96 hr, static, renewal	

Chemical name	Algae/aquatic plants	Fish	Toxicity to microorganisms	Crustacea
Aluminum Chlorohydrate 12042-91-0	--	LC50 (96 h static) 100 - 500 mg/L (Brachydanio rerio)	-	-

Persistence and degradability Not determined. No information available.

Bioaccumulation No information available.

Mobility Not determined. No information available.

Other adverse effects No information available.

13. Disposal considerations

Waste treatment methods

Waste from residues/unused products Dispose of product in an approved chemical waste landfill or incinerate in accordance with applicable Federal, state and local regulations.

Contaminated packaging Since empty containers retain product residue, follow label warnings even after container is emptied.

14. Transport information

DOT This product is exempted from DOT regulations under 49 CFR 173.154(d) when shipped by road or railway. The product exception is referenced in 49 CFR 172.101 Table. Packaging material must not be aluminum, steel or be degraded by this product

TDG Regulated

UN number or ID number UN3264

UN proper shipping name Corrosive Liquid, Acidic, Inorganic, N.O.S. (Polyaluminum Chloride Solution)

Transport hazard class(es) 8

Packing group III

Technical Name Description Polyaluminum Chloride Solution

IATA	Regulated
UN number or ID number	UN3264
UN proper shipping name	Corrosive Liquid, Acidic, Inorganic, N.O.S. (Polyaluminum Chloride Solution)
Transport hazard class(es)	8
Packing group	III
ERG Code	8L

IMDG	Regulated
UN number or ID number	UN3264
UN proper shipping name	Corrosive Liquid, Acidic, Inorganic, N.O.S. (Polyaluminum Chloride Solution)
Transport hazard class(es)	8
Packing group	III
EmS-No	F-A, S-B

15. Regulatory information

International Inventories

TSCA All ingredients are on the inventory or exempt from listing.

Chemical name	CAS No	US TSCA Inventory listing	US TSCA inactive/active designation
Aluminum Chlorohydrate	12042-91-0	Present	Active
Water	7732-18-5	Present	Active

DSL/NDSL	All ingredients are on the DSL inventory or exempt from listing. None of the ingredients are on the NDSL inventory.
EINECS/ELINCS	All ingredients are on the EINECS inventory or are exempt from listing. None of the ingredients are on the ELINCS inventory.
ENCS	All ingredients are on the inventory or exempt from listing.
IECSC	All ingredients are on the inventory or exempt from listing.
KECL	All ingredients are on the inventory or exempt from listing.
PICCS	All ingredients are on the inventory or exempt from listing.
AICS	All ingredients are on the inventory or exempt from listing.

Legend:
TSCA - United States Toxic Substances Control Act Section 8(b) Inventory
DSL/NDSL - Canadian Domestic Substances List/Non-Domestic Substances List
EINECS/ELINCS - European Inventory of Existing Chemical Substances/European List of Notified Chemical Substances
ENCS - Japan Existing and New Chemical Substances
IECSC - China Inventory of Existing Chemical Substances
KECL - Korean Existing and Evaluated Chemical Substances
PICCS - Philippines Inventory of Chemicals and Chemical Substances
AICS - Australian Inventory of Chemical Substances

US Federal Regulations

SARA 313
Section 313 of Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA). This product does not contain any chemicals which are subject to the reporting requirements of the Act and Title 40 of the Code of Federal Regulations, Part 372.

SARA 311/312 Hazard Categories
Should this product meet EPCRA 311/312 Tier reporting criteria at 40 CFR 370, refer to Section 2 of this SDS for appropriate classifications.

CWA (Clean Water Act)
This product does not contain any substances regulated as pollutants pursuant to the Clean Water Act (40 CFR 122.21 and 40

CFR 122.42).

CERCLA
This material, as supplied, does not contain any substances regulated as hazardous substances under the Comprehensive Environmental Response Compensation and Liability Act (CERCLA) (40 CFR 302) or the Superfund Amendments and Reauthorization Act (SARA) (40 CFR 355). There may be specific reporting requirements at the local, regional, or state level pertaining to releases of this material.

US State Regulations

California Proposition 65
This product does not contain any Proposition 65 chemicals.

U.S. State Right-to-Know Regulations
This product does not contain any substances regulated under applicable state right-to-know regulations

U.S. EPA Label Information

EPA Pesticide Registration Number Not applicable

16. Other information

NFPA	**Health hazards** 1	**Flammability** 0	**Instability** 0	**Special hazards**
HMIS	**Health hazards** 1	**Flammability** 0	**Physical hazards** 0	**Personal protection** B

Key or legend to abbreviations and acronyms used in the safety data sheet

Legend Section 8: Exposure controls/personal protection

TWA	TWA (time-weighted average)	STEL	STEL (Short Term Exposure Limit)
Ceiling	Maximum limit value	*	Skin designation

Key literature references and sources for data used to compile the SDS
Agency for Toxic Substances and Disease Registry (ATSDR)
U.S. Environmental Protection Agency ChemView Database
European Food Safety Authority (EFSA)
EPA (Environmental Protection Agency)
Acute Exposure Guideline Level(s) (AEGL(s))
U.S. Environmental Protection Agency Federal Insecticide, Fungicide, and Rodenticide Act
U.S. Environmental Protection Agency High Production Volume Chemicals
Food Research Journal
Hazardous Substance Database
International Uniform Chemical Information Database (IUCLID)
Japan GHS Classification
Australia National Industrial Chemicals Notification and Assessment Scheme (NICNAS)
NIOSH (National Institute for Occupational Safety and Health)
National Library of Medicine's ChemID Plus (NLM CIP)
National Library of Medicine's PubMed database (NLM PUBMED)
National Toxicology Program (NTP)
New Zealand's Chemical Classification and Information Database (CCID)
Organization for Economic Co-operation and Development Environment, Health, and Safety Publications
Organization for Economic Co-operation and Development High Production Volume Chemicals Program
Organization for Economic Co-operation and Development Screening Information Data Set
World Health Organization

Revision date 10-Oct-2022
Revision Note No information available.
Disclaimer
The information provided in this Safety Data Sheet is correct to the best of our knowledge, information and belief at the date of its publication. The information given is designed only as a guidance for safe handling, use, processing, storage, transportation, disposal and release and is not to be considered a warranty or quality specification. The information

relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process, unless specified in the text.

End of Safety Data Sheet

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 16.
Department: Utilities
Date: May 28, 2026

Subject:
Approval of the contract terms of, and authorization for the Mayor to execute, a contract extension with DRT for lagoon sludge removal and the Water Plant.

Fiscal Impact:
The fiscal impact of this contract is $305,520 for cleaning one lagoon and $611,040 for cleaning both lagoons.

Contract Type:
Contract Renewal

Contract Term (if applicable):
The contract term begins from July 1, 2026, to December 31, 2026.

Background:
This is a contract extension with DRT for sludge removal from the lagoons at the water treatment plant for 2026.

Summary:
The water treatment plant would like to extend the current sludge removal contract with DRT Biosolids for 2026.

Recommended Council Action:
Approval of the terms of, and authorizations for the Mayor to execute, a contract extension with DRT or sludge removal from the lagoons at the Water Treatment Plant.

Attachments:
1. 2025-26 DRT - Lagoon Project

EXTENSION AGREEMENT

This Agreement is made and entered into on this ____ day of _____, 20___, by and between **DRT Biosolids Inc** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Water Treatment Plant Lagoon Project.

WHEREAS, pursuant to the terms of an Agreement, dated **June 10, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **December 31, 2026** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

9. Tax Exemption: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

10. Attorney Fees: The parties hereto agree that the Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of the Original Agreement or this Extension Agreement by either party; and further, the Town shall not acquiesce to any term in any document that indicates or infers the Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

11. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Extension Agreement, but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of the Original Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Extension Agreement to the contrary, any change to this Extension Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Extension Agreement.

12. Failure to perform: The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement, then the entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement.

13. Changes to Terms: Except as provided in Paragraph No. 12 above pertaining to Bidder's Privacy Policy, Bidder shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Extension Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Extension Agreement, and such cancellation shall not be a breach of this Extension Agreement. Bidder will refund to the Town any payment made by the Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Extension Agreement that the fee was intended to cover.

14. Mediation: The Town may, at its option, require the attempted resolution of any dispute arising under this Extension Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

15. Price Assurance: Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Bidder, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Bidder requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

18. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Extension Agreement, and each has fully participated in the negotiation and drafting of this Extension Agreement. Accordingly, this Extension Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Extension Agreement differs in any respect from any previous draft hereof.

19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

BIDDER:

Megan Warring

By: Megan Warring

Title: Secretary

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 17.
Department: Utilities
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract extension with chemical vendors for the Water and Wastewater Treatment Plants for fiscal year 2026-2027.

Fiscal Impact:
The fiscal impact of these chemicals on the water plant is estimated to be $864,000 and $700,000 for the wastewater plant.

Contract Type:
Contract Renewal

Contract Term (if applicable):
The terms of these contracts are annual beginning from July 1, 2026, to June 30, 2027.

Background:
These are chemical contract extensions for the water and wastewater treatment plants for fiscal year 2026-2027.

Summary:
The following vendors have agreed to renew their contracts with the Town of Smyrna for chemicals used at the water and wastewater treatment plant for fiscal year 2026-2027.

WTP

1. Chemrite, Incorporated - for Citric Acid 50% at $0.8673/lb.
2. Calgon Carbon - for Powder Activated Carbon WPH-1000 at $1.50/lb.
3. Jacobi Carbons - for Powder Activated Carbon CB-1 at $1.45/lb.
4. Hawkins - for Calcium Thiosulfate at $0.45/lb., Sodium OrthoPolyPhosphate at $0.97/lb., and Hydrogen Peroxide at $0.45/lb.
5. Nexair - for Carbon Dioxide at $0.118/lb
6. SNF PolyDyne - for Polymer Clarifloc C318 at $1.15/lb.

WWTP

1. Nich-Chem - for Liquid Aluminum Sulfate (Alum) at $0.152/lb.
2. SNF PolyDyne - for Emulsion Polymer Clarifloc CE-2408 at $1.70/lb.

Recommended Council Action:
Approval of the terms of, and authorization for the Mayor to execute, a contract extension with chemical vendors for the water and wastewater treatment plants for fiscal year 2026-2027.

Attachments:
1. 2026-27 Calgon Carbons Ext - Powder Activated Carbon WPH
2. 2026-27 Jacobi Carbons Inc Ext - Power Ac
3. 2026-27 Nich-Chem - Liquid Aluminum Sulfa
4. 2026-27 SNF Polydyne - Polymer Clarifloc C 318 Extension
5. Hawkins 2026-27 extension
6. Smyrna, TN 2026-27 Chemrite Inc Extension
7. Town of Smyrna Agreement LCO2 19102 Adden-NexAir
8. Town of Smyrna CLI-PolyDyne

EXTENSION AGREEMENT

This Agreement is made and entered into on this ____ day of _____, 20___, by and between **Calgon Carbons** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Powder Activated Carbon WPH 1000.

WHEREAS, pursuant to the terms of an Agreement, dated **November 13, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **June 30, 2027** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

9. Tax Exemption: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

10. Attorney Fees: The parties hereto agree that the Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of the Original Agreement or this Extension Agreement by either party; and further, the Town shall not acquiesce to any term in any document that indicates or infers the Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

11. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Extension Agreement, but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of the Original Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Extension Agreement to the contrary, any change to this Extension Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Extension Agreement.

12. Failure to perform: The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement, then the entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement.

13. Changes to Terms: Except as provided in Paragraph No. 12 above pertaining to Bidder's Privacy Policy, Bidder shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Extension Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Extension Agreement, and such cancellation shall not be a breach of this Extension Agreement. Bidder will refund to the Town any payment made by the Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Extension Agreement that the fee was intended to cover.

14. Mediation: The Town may, at its option, require the attempted resolution of any dispute arising under this Extension Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

15. Price Assurance: Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Bidder, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Bidder requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

18. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Extension Agreement, and each has fully participated in the negotiation and drafting of this Extension Agreement. Accordingly, this Extension Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Extension Agreement differs in any respect from any previous draft hereof.

19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

BIDDER:

Calgon Carbon Corporation

By: _____

Title: Jeremy J. Jones, DWS Project Manager

EXTENSION AGREEMENT

This Agreement is made and entered into on this ____ day of _____, 20___, by and between **Jacobi Carbons, Inc., a Corporation** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Powder Activated Carbon AquaSorb CB1-MW.

WHEREAS, pursuant to the terms of an Agreement, dated **June 10, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **June 30, 2027** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

9. Tax Exemption: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

10. Attorney Fees: The parties hereto agree that the Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of the Original Agreement or this Extension Agreement by either party; and further, the Town shall not acquiesce to any term in any document that indicates or infers the Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

11. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Extension Agreement, but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of the Original Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Extension Agreement to the contrary, any change to this Extension Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Extension Agreement.

12. Failure to perform: The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement, then the entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement.

13. Changes to Terms: Except as provided in Paragraph No. 12 above pertaining to Bidder's Privacy Policy, Bidder shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Extension Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Extension Agreement, and such cancellation shall not be a breach of this Extension Agreement. Bidder will refund to the Town any payment made by the Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Extension Agreement that the fee was intended to cover.

14. Mediation: The Town may, at its option, require the attempted resolution of any dispute arising under this Extension Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

15. Price Assurance: Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Bidder, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Bidder requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

18. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Extension Agreement, and each has fully participated in the negotiation and drafting of this Extension Agreement. Accordingly, this Extension Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Extension Agreement differs in any respect from any previous draft hereof.

19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

BIDDER: Jacobi Carbons, Inc.

Margo Pape

By: Margo Pape

Title: Municipal Bid Specialist

EXTENSION AGREEMENT

This Agreement is made and entered into on this 20 day of April, 2026 by and between **Nich-Chem** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Liquid Aluminum Sulfate.

WHEREAS, pursuant to the terms of an Agreement, dated **June 10, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **June 30, 2027** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

9. Tax Exemption: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

10. Attorney Fees: The parties hereto agree that the Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of the Original Agreement or this Extension Agreement by either party; and further, the Town shall not acquiesce to any term in any document that indicates or infers the Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

11. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Extension Agreement, but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of the Original Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Extension Agreement to the contrary, any change to this Extension Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Extension Agreement.

12. Failure to perform: The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement, then the entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement.

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16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

18. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Extension Agreement, and each has fully participated in the negotiation and drafting of this Extension Agreement. Accordingly, this Extension Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Extension Agreement differs in any respect from any previous draft hereof.

19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

BIDDER:

_____
By: Rich-Chem
Title: President

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

EXTENSION AGREEMENT

This Agreement is made and entered into on this ____ day of _____, 20___, by and between **SNF Polydyne** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Polymer ClariFloc C 318.

WHEREAS, pursuant to the terms of an Agreement, dated **June 10, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **June 30, 2027** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

9. Tax Exemption: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

10. Attorney Fees: The parties hereto agree that the Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of the Original Agreement or this Extension Agreement by either party; and further, the Town shall not acquiesce to any term in any document that indicates or infers the Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

11. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Extension Agreement, but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of the Original Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Extension Agreement to the contrary, any change to this Extension Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Extension Agreement.

12. Failure to perform: The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement, then the entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement.

13. Changes to Terms: Except as provided in Paragraph No. 12 above pertaining to Bidder's Privacy Policy, Bidder shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Extension Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Extension Agreement, and such cancellation shall not be a breach of this Extension Agreement. Bidder will refund to the Town any payment made by the Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Extension Agreement that the fee was intended to cover.

14. Mediation: The Town may, at its option, require the attempted resolution of any dispute arising under this Extension Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

15. Price Assurance: Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Bidder, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Bidder requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

18. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Extension Agreement, and each has fully participated in the negotiation and drafting of this Extension Agreement. Accordingly, this Extension Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Extension Agreement differs in any respect from any previous draft hereof.

19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

BIDDER:

_____

By: Boyd Stanley

Title: Sr. Vice-President

EXTENSION AGREEMENT

This Agreement is made and entered into on this ____ day of _____, 20___, by and between **Hawkins Inc a chemical manufacturer** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of WTP & WWTP Chemicals sodium orthopolyphosphate, calcium thiosulfate and hydrogen peroxide.

WHEREAS, pursuant to the terms of an Agreement, dated **June 10, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **June 30, 2027** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

9. Tax Exemption: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

10. Attorney Fees: The parties hereto agree that the Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of the Original Agreement or this Extension Agreement by either party; and further, the Town shall not acquiesce to any term in any document that indicates or infers the Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

11. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Extension Agreement, but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of the Original Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Extension Agreement to the contrary, any change to this Extension Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Extension Agreement.

12. Failure to perform: The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement, then the entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement.

13. Changes to Terms: Except as provided in Paragraph No. 12 above pertaining to Bidder's Privacy Policy, Bidder shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Extension Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Extension Agreement, and such cancellation shall not be a breach of this Extension Agreement. Bidder will refund to the Town any payment made by the Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Extension Agreement that the fee was intended to cover.

14. Mediation: The Town may, at its option, require the attempted resolution of any dispute arising under this Extension Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

15. Price Assurance: Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Bidder, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Bidder requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

18. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Extension Agreement, and each has fully participated in the negotiation and drafting of this Extension Agreement. Accordingly, this Extension Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Extension Agreement differs in any respect from any previous draft hereof.

19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

BIDDER:

Hawkins Inc.

By: _____
Jeffrey Oldenkamp

Title: Executive Vice President

EXTENSION AGREEMENT

This Agreement is made and entered into on this ____ day of _____, 20___, by and between **Chemrite, Incorporated** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Citric Acid.

WHEREAS, pursuant to the terms of an Agreement, dated **June 10, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **June 30, 2027** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

9. Tax Exemption: As a tax-exempt entity, the Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of the Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

10. Attorney Fees: The parties hereto agree that the Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of the Original Agreement or this Extension Agreement by either party; and further, the Town shall not acquiesce to any term in any document that indicates or infers the Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

11. Unilateral Modification of Agreement Not Permitted: Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Extension Agreement, but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of the Original Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Extension Agreement to the contrary, any change to this Extension Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by the Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Extension Agreement.

12. Failure to perform: The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in the Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in the Agreement all deliveries shall be made to the Town no later than ninety (90) days from the date of the Agreement. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing the Agreement, then the entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void the Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing the Agreement to meet the delivery deadline, then neither party shall be deemed to have breached the Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time. This provision shall take propriety over any Force Majeure Clause contained within the Agreement.

13. Changes to Terms: Except as provided in Paragraph No. 12 above pertaining to Bidder's Privacy Policy, Bidder shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Extension Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Extension Agreement, and such cancellation shall not be a breach of this Extension Agreement. Bidder will refund to the Town any payment made by the Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Extension Agreement that the fee was intended to cover.

14. Mediation: The Town may, at its option, require the attempted resolution of any dispute arising under this Extension Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

15. Price Assurance: Unless specifically stated in the Agreement, the price shall be valid for the full term of the Agreement. If Bidder, specifically states, in the Agreement that he, she or it cannot honor the price for the full term of the Agreement; the Agreement is voidable at the sole discretion of the Town, if at any time during the full term of the Agreement, Bidder requests to raise the contract price. If the Town elects to void the Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

18. No Presumption Against Drafter: The parties are both business entities having substantial experience with the subject matter of this Extension Agreement, and each has fully participated in the negotiation and drafting of this Extension Agreement. Accordingly, this Extension Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Extension Agreement differs in any respect from any previous draft hereof.

19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

BIDDER: Chemrite, Incorporated

_____

By: Aaron Opp

Title: President

19102

EXTENSION AGREEMENT

This Agreement is made and entered into on this ____ day of _____, 20___, by and between **Nexair, LLC** (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of Carbon Dioxide.

WHEREAS, pursuant to the terms of an Agreement, dated **June 10, 2025** by and between the Bidder and the Town, the Bidder agreed to provide certain products and/or services to the Town, all in accordance with the terms of the Bid Documents (as defined in the Original Agreement);

WHEREAS, pursuant to the terms of the Bid Documents, upon mutual agreement, the Original Agreement may be renewed for up to a maximum of two additional one-year periods under and upon the same price, terms, and conditions as set forth in the Bid Documents; and

WHEREAS, the parties now desire to renew the Original Agreement for an additional one-year period, in accordance with the terms set forth in the Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree to renew and extend the Original Agreement for an additional two-year period, beginning **July 1, 2026** and ending **June 30, 2027** subject to the following terms and conditions:

1. Extension of Original Agreement & Incorporation of Supporting/Related Documents: All provisions of the Original Agreement which do not conflict with a provision contained in this extension agreement, the quotation/bid for the provision of products or services previously submitted by bidder, and all terms of the invitation to submit quotations are incorporated herein by reference as if set forth at length verbatim. The original agreement shall remain in full force and effect for an additional period of one (1) year commencing on the date of expiration fixed for the original agreement.

2. Severability: This agreement constitutes the product of negotiations of the parties hereto and any enforcement hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

3. Limitation of Liability: The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to by or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

4. Warranties: The Bidder warrants to the Town that all materials and equipment furnished under this Extension Agreement will be new, unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

5. Software Deadline, Testing and Acceptance: If applicable to the Original Agreement, software provided by Bidder during any extension covered under this Extension Agreement, shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Extension Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to the Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets the Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using the Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by the Town. If the software is rejected, the Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event the Town elects to allow the Bidder to repair or replace the software, the Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

6. Use of The Town's Logo or Name: Bidder shall not use the Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from the Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of the Original Agreement or this Extension Agreement or make any statement to the media relating to the Original Agreement or this Extension Agreement without the prior written consent of the Town.

7. Indemnification: The parties hereto agree that Bidder shall indemnify the Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this Extension agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by the Town, including, but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Extension Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private or public entities and, therefore, prohibits an agreement by the Town to indemnify a third party or agree to a limitation of liability provision.

8. Non-Appropriation: Bidder acknowledges that the Town is a governmental entity, and the validity of this Extension Agreement is based upon the availability of public funding under its authority. In the event the Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Extension Agreement for services to be provided, this Extension Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to the Town, and such termination shall not be a breach of the Original Agreement or this Extension Agreement, and any unused payment made to Bidder shall be returned to the Town.

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13. Changes to Terms: Except as provided in Paragraph No. 12 above pertaining to Bidder's Privacy Policy, Bidder shall provide the Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Extension Agreement at least ninety (90) days prior to being effective to the Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Extension Agreement, and such cancellation shall not be a breach of this Extension Agreement. Bidder will refund to the Town any payment made by the Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Extension Agreement that the fee was intended to cover.

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16. Confidentiality: The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Extension Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure, without regard to any provision contained in this Extension Agreement declaring information confidential. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

17. Boycott of Israel: The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-127.

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19. Governing Law: This Extension Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

20. Choice of Forum and Venue: The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Extension Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

21. Conflicting Provisions: Should a provision within this Extension Agreement conflict with a provision within in the Original Agreement, the provision of this Extension Agreement shall govern.

IN WITNESS WHEREOF, the undersigned have executed this Extension Agreement on the date set forth above.

TOWN OF SMYRNA, TENNESSEE:

By: _____
MARY ESTHER REED, MAYOR

ATTEST:

_____
AMBER HOBBS, TOWN CLERK

BIDDER:

NextAir, LLC

By: Bryan Howard / Bryan Howard

Title: SVP Business Development

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

EPIC Insurance Brokers & Consultants
1140 Avenue of the Americas – 8th Floor
New York, NY 10036

CONTACT NAME: Andrea Kim
PHONE (A/C, No, Ext): 212.293-6203 **FAX (A/C, No):** 212.488.0220
E-MAIL ADDRESS: andrea.kim@epicbrokers.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: IRONSHORE SPECIALTY INSURANCE COMPANY	25445
INSURER B: HARTFORD FIRE INSURANCE COMPANY	19682
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Polydyne Inc.
One Chemical Plant Road
PO Box 250
Riceboro GA 31323

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		IEPICB5ZFB006	12/31/2025	12/31/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$1,000,000 $500,000 $25,000 $1,000,000 $2,000,000 $2,000,000 $
B	**AUTOMOBILE LIABILITY** X ANY AUTO ALL OWNED AUTOS [ ] SCHEDULED AUTOS X HIRED AUTOS [X] NON-OWNED AUTOS	Y		10ABR30602	12/31/2025	12/31/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$1,000,000 $ $ $ $
A	[ ] **UMBRELLA LIAB** [X] OCCUR X **EXCESS LIAB** [ ] CLAIMS-MADE DED [ ] RETENTION $			IEELCASB5ZFD006	12/31/2025	12/31/2026	EACH OCCURRENCE AGGREGATE 	$5,000,000 $5,000,000 $
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] N / A **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below		Y	10WNR30600	12/31/2025	12/31/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Town, its elected and appointed officials, agents, employees and volunteers are included as Additional Insured under General Liability on a primary and non-contributory basis as required by contract with respect to liability arising out of the operations of the Named Insured in accordance with the provisions of the policy. Waiver of Subrogation applies on the Workers Compensation policy as required by contract in accordance with provisions of the policy.
RE: Bid: WTP & WWTP Chemicals

30 DAY CANCELLATION CLAUSE INCLUDED

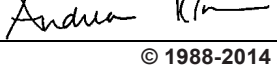
CERTIFICATE HOLDER

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S. Lowry St.
Smyrna, TN 37167

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 18.
Department: Fire Department
Date: May 28, 2026

Subject:
Approval of the terms of, and authorization for the Mayor to execute, a contract with Safe Industries for the Fire Department Apparatus service.

Fiscal Impact:
$30,664.76 Annually

Contract Type:
Professional Services Contract

Contract Term (if applicable):
Two-year term ending June 30, 2028, with two successive two-year periods under the same price, terms, and conditions, upon mutual agreement of both parties.

Background:
The Town solicited bids for the Annual Apparatus Maintenance Contract in accordance with municipal procurement policies. The Fire Department utilizes certified Emergency Vehicle Technicians to perform repairs and services on the fleet of fire apparatus. The service is performed twice per year per NFPA 1910 Standards. Additionally, an NFPA fire pump certification test is performed annually by the service provider. Additional repairs are completed as necessary.

Sealed bids were received and reviewed for compliance with specifications, licensing, certification, insurance requirements, experience, availability of technicians, and total cost.

The proposed contract includes:
Semi-annual service, fluid change, and inspection
Annual fire pump certification testing
Discounted per-hour labor rate for repairs

Summary:
Three qualified bids were submitted:
Safe Industries - $30,664.76
Randall Brackett Fire Truck Repair - $59,840
Siddons-Martin Emergency Group - $55,649.24

The bid amount is within the annual budgeted amount for apparatus servicing under 110-42200-290 in the Operating Budget. Safe Industries has provided repair, maintenance, and inspection of the Fire Department's apparatus fleet for the previous 5 years.

Recommended Council Action:

Due to the high level of service, quality of work, and contract cost, staff recommends that the Town Council approve the bid and authorize the Mayor to execute a contract with Safe Industries for the Fire Department Apparatus service.

Attachments:

1. Apparatus Servicing Bid Tab 2026
2. Safe Industries

FIRE DEPARTMENT ANNUAL APPARATUS SERVICE BID TAB
MARCH 24, 2026 @ 2:00 P.M.

	Randall Brackett Fire Truck Repair		Siddons-Martin Emer. Group		Safe Industries	
AERIAL #73 LADDER 4 April / October	$3,000	$3,000	$3201.39	$2808.91	$1,043.87	$1008.87
AERIAL #74 LADDER 3	$3,000	$3,000	$3301.65	$2889.91	$1,213.24	$1178.24
AERIAL #75 LADDER 5	$3,000	$3,000	$3301.65	$2889.91	$1,213.24	$1178.24
52 ENGINE #1	$1,500	$1,500	$1953.73	$1795.17	$1191.79	$1156.79
53 ENGINE #2	$1,500	$1,500	$1967.79	$1746.03	$1068.13	$1108.13
58 ENGINE #6	$1,500	$1,500	$1979.19	$1737.09	$1129.93	$1094.93
RESCUE 1 HEAVY RESCUE	$1,500	$1,500	$1939.45	$1697.35	$1057.10	$772.10
RESCUE 3	$1,500	$1,500	$1524.58	$1235.67	$992.00	$707.00
60 BRUSH TRUCK	$740	$740	$1234.65	$1240.00	$642.15	$567.15
61 RESERVE	$1,500	$1,500	$1433.19	$1238.96	$849.49	$874.49
HAZ-MAT #1	$1,500	$1,500	$1412.71	$1213.78	$828.83	$603.83
55 RESERVE	$1,500	$1,500	$1902.45	$1574.26	$924.29	$949.29
56 RESERVE	$1,500	$1,500	$1323.12	$1097.00	$940.26	$965.26
AERIAL #71 RESERVE	$3,000	$3,000	$3201.39	$2808.91	$984.12	$1,009.06
SHOP/ROAD LABOR RATE PER HOUR	$140		$165.00		$150.00	
APRIL LABOR TOTAL	$8,540		$21,780		$6300	
OCTOBER LABOR TOTAL		$8540	$16,665		$6,300	
GRAND TOTAL – ALL MATERIALS & LABOR	$55,760		$55,649.24		$44,747.14	
	See Notes + exceptions		See exceptions		See exceptions	

ATTENDEES / COMPANY:

Beth Morris Town of Smyrna

Maggie [illegible] TOS

Samantha Beal Safe Industries

Renee Hudson Siddons-Martin

Justin Blake Siddons-Martin

Camron Phelps Smyrna Fire

" "

Brian Goss

LEGAL NOTICE

INVITATION TO SUBMIT QUOTATIONS

The Town of Smyrna will accept quotations on annual fire apparatus inspection and servicing for the Fire Department. Bidders shall submit sealed quotations in the format specified in the Invitation to Submit Quotations no later than **2:00 p.m. March 24, 2026** at which time bids will be publicly opened and read aloud. No bid may be withdrawn after the scheduled closing time for a period of 90 days. Bidding documents may be obtained at Smyrna Town Hall during regular business hours or www.townofsmyrna.org. Quotations should be mailed or hand delivered to:

Sierra Lowry
Smyrna Town Hall
Sealed Bid Annual Fire Department
Apparatus Servicing / March 24 @ 2:00 p.m.
315 South Lowry Street
Smyrna, TN 37167

The Town of Smyrna will not discriminate in the purchase of all goods and services on the basis of race, color, religion, sex, national origin, age, disability or any other lawfully protected classification.

Verbal quotations or quotations received after the closing date will not be accepted. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town.

SUBMITTED BY: SIERRA LOWRY
FINANCE DIRECTOR

TO BE RUN: March 10, 2026

Safe Industries
COMPANY

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SECTION I - GENERAL INFORMATION

A. The Town of Smyrna desires to obtain quotes on annual fire apparatus inspections, maintenance, services and repairs for the Fire Department for a two-year term ending June 30, 2028. This work shall be performed by Certified EVT Emergency Vehicle Technicians who have been factory trained in inspection, testing, and repair of fire pumps, piston pumps, aerial devices, as well as other hydraulic and mechanical systems related to Emergency Fire Apparatus. Bidder must be presently working on this type apparatus with favorable references from at least 2 other Fire Departments. Bidder must provide all necessary tools and equipment to perform annual pump certification to meet NFPA requirements.

Smyrna Town Hall location
315 South Lowry Street
Smyrna, TN 37167

Smyrna Fire Station
145 South Lowry Street
Smyrna, TN 37167

Questions should be directed to Assistant Chief Camron Phelps (615) 459-9735 ext. 7579 or e-mail: camron.phelps@townofsmyrna.org.

B. The Town of Smyrna reserves the right to reject any and all bids, to waive technicalities or informalities and to accept any bid deemed to be in the best interest of the Town. No bid may be withdrawn after the scheduled closing time for a period of 90 days.

C. The bidder shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the full intent and meaning of each aspect of the specifications.

D. Section III, IV and Agreement shall be completed and included as an integral part of each bidder's proposal.

E. Freight shall be paid by vendor and should be included in unit price bid.

F. The Town is a tax-exempt organization.

G. Mail is delivered after 11:00 a.m. Monday through Friday.

H. Bid quotations must be submitted on the Town's quotation page(s).

I. The Town of Smyrna, in accordance with Title VI of the Civil Rights Act of 1964 and Title 49, Code of Federal Regulations, hereby notifies all Bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, sex, handicap or national origin in consideration for an award.

J. By submission of this bid, each bidder/proposer and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106 Iran Divestment Act. State of TN_Debarred_Vendors.pdf

SECTION II - SPECIFICATIONS FOR SERVICING

The Town of Smyrna requests annual quotations on apparatus inspections and repairs. Semi Annual inspections shall take place in April and October. The attached checklist on page 23 shall be completed and submitted upon the completion of inspection and servicing of each apparatus. The price quoted should include all oils, filters, grease, pump packing adjustment, pump test, brake and, if applicable, clutch adjustments. Any defects found will be repaired at normal shop labor rate per hour plus parts. Vendor will provide a detailed written quote with breakdown of parts, labor and any travel expenses prior to start of repair work. Authorization from Chief Goss or designee is required before repairs are made. Services, inspections and minor repairs will be performed on site, any major repairs requiring lifts, heavy jacks, welding, or engine work will be quoted and may be done at Bidders facility. The invoice will include a detailed breakdown of all charges on repair work performed.

THIS ORDER WILL EXPIRE JUNE 30, 2028. Upon mutual agreement of both parties, the bid quotes may be renewed by the Town of Smyrna for a period of two successive two-year periods under the same price, terms, and conditions as submitted in this proposal.

Contract Agreement

Successful bidder will be expected to enter into a contract Agreement with the Town of Smyrna. Agreements shall be signed and attested, but not dated, by the proper business representative and **submitted with the bid proposal**. An executed contract will be forwarded to the winning vendor after Council approval.

APRIL INSPECTIONS AND REPAIRS

ENGINE LUBRICATION

Change oil
Change oil filter
Check engine for leaks

COOLING SYSTEM

Check coolant level and change coolant filter
Test coolant Nitrite level (1200 ppm), adjust as required
Test coolant antifreeze protection level and adjust as required to protect engines from extreme weather conditions for this area
Inspect belts for wear and tension, adjust or replace as needed for proper operation
Inspect hoses for deterioration, replace as needed for proper operation
Inspect radiator for cooling efficiency, circulation, and condition
Test radiator cap to meet engine pressure rating for cooling system
Pressure test system for leaks
Inspect water pump for leaks
Inspect fan drive and clutch

AIR INDUCTION SYSTEM

Inspect air filter, replace as required based on condition at time of inspection
Check system for leaks, broken clamps and deterioration of components
Check turbocharger performance

FUEL SYSTEM
Replace all fuel filters, primary and secondary
Inspect fuel lines and tanks for deterioration
Test system for leaks
Check fuel condition, add treatment as required

LIGHTING / WARNING SYSTEM
Check and inspect for damage to insure apparatus meets DOT lighting standards
Check upper warning operation and inspect for damage
Check lower warning operation and inspect for damage
Check operation of horn air and electrical system
Check all interior and exterior lights
Check siren operation

ELECTRICAL SYSTEM
Check starter operation
Check voltage reading
Check AMP reading (charge-discharge)
Check wiring for deterioration / corrosion
Inspect alternator belt for wear
Check alternator belt tension, adjust as required
Check battery electrolyte level, adjust as required

BRAKES
Inspect brake shoes/pads for wear limits
Check chambers for leaks
Check S cams for excessive wear
Adjust as required
Check system for leaks (air/hydraulic)
Check fluid levels, adjust as required (hydraulic)
Check parking brake operation
Check service brake operation

FIRE PUMP
Inspect body for cracks and excessive rust
Check mount bolts, tighten as required
Check pump packing, adjust as required
Check pump transmission for leaks and attaching hardware
Check drive lines and linkage operation
Check primer operation
Check valves and piping (leaks and secure)
Check valve controls and linkage
Check relief valve/ governor operation
Check drain valve operation
Check gauges and pump controls
Check and lube pump drive "U" joints
Change pump oil
Check anodes if equipped
Run pump and check all valves for unusual wear and internal or external leakage

CHASSIS

Lubricate chassis
Check drive shafts and "U" joints
Check power steering fluid levels, adjust as required
Check springs (broken / loose)
Check spring "U" bolts (broken / loose)
Check differential for contamination
Check differential fluid level, adjust as required
Check wheel lugs (broken / loose)
Check axle shaft bolts (broken / loose)
Check attaching hardware on chassis (broken/ loose/ missing)

TRANSMISSION
Check transmission fluid for contamination
Change fluid
Change internal filter
Change external filter
Inspect linkage
Inspect breather for proper operation
Check pump lock up operation
Adjust clutch (manual transmission)

ROAD TEST
Check braking performance
Check steering
Transmission (shifting, vibration and slippage)
Check engine performance

CAB AND BODY
Check all glass for breaks or chips
Check door latches for proper operation
Check interior lights (dash display, dome, work, etc.)
Check compartment lights
Check door hinges (alignment / loose/ broken)
Check cab and compartment door seals
Check all switches for proper operation on cab and compartments
Check for body damage
Check for body corrosion

AERIAL DEVICE
Check turntable bolts (torque to mfg. Spec as required)
Change hydraulic oil as required based on oil condition
Change hydraulic filter as required
Check aerial operations
Lubricate waterway tubes and seals
Lubricate slides/ rollers as required
Lubricate extend / retract cables as required
Lube lift cylinder and extension cylinder pivot pins
Check nozzle operation
Check aerial lighting for proper operation
Check outrigger operation
Lube outriggers as required

Check wiring for deterioration
Check hydraulic hoses for damage and deterioration
Check ladder rungs, rails, and or platform for damage
Check and replace worn or missing ladder glide pads
Check hydraulic system for leaks
Check breathing air system for leaks and record most recent hydrostatic test date to insure that it does not exceed 5 years.
Check breathing air hoses for damage or deterioration

OCTOBER INSPECTIONS AND REPAIRS

ENGINE LUBRICATION
Change oil
Change oil filter
Check engine for leaks

COOLING SYSTEM
Flush coolant system and change coolant filter
Test coolant Nitrite level (1200 ppm), adjust as required
Test coolant antifreeze protection level and adjust as required to protect engines from extreme weather conditions for this area.
Inspect belts for wear and tension, adjust or replace as needed for proper operation
Inspect hoses for deterioration, replace as needed for proper operation
Inspect radiator for cooling efficiency, circulation, and condition
Test radiator cap to meet engine pressure rating for cooling system
Pressure test system for leaks
Inspect water pump for leaks
Inspect fan drive and clutch

AIR INDUCTION SYSTEM
Replace Air Filter
Check system for leaks, broken clamps and deterioration of components
Check turbocharger performance

FUEL SYSTEM
Replace all fuel filters, primary and secondary
Inspect fuel lines and tanks for deterioration
Test system for leaks
Check fuel condition add treatment as required

LIGHTING / WARNING SYSTEM
Check and inspect for damage to insure apparatus meets DOT lighting standards.
Check upper warning operation and inspect for damage
Check lower warning operation and inspect for damage
Check operation of horn air and electrical system (all interior and exterior lights)
Check siren operation

ELECTRICAL SYSTEM
Check starter operation
Check voltage reading

Check AMP reading (charge-discharge)
Check wiring for deterioration / corrosion
Inspect alternator belt for wear
Check alternator belt tension, adjust as required
Check battery electrolyte level, adjust as required

BRAKES
Inspect brake shoes/pads for wear limits
Check chambers for leaks
Check S cams for excessive wear
Adjust as required
Check system for leaks (air/hydraulic)
Check fluid levels, adjust as required (hydraulic)
Check parking brake operation
Check service brake operation

FIRE PUMP
Inspect body for cracks and excessive rust
Check mount bolts, tighten as required
Check pump packing, adjust as required
Check pump transmission for leaks and attaching hardware
Check drive lines and linkage operation
Check primer operation
Check valves and piping (leaks and secure)
Check valve controls and linkage
Check relief valve/ governor operation
Check drain valve operation
Check gauges and pump controls
Check and lube pump drive "U" joints
Change pump oil
Check anodes if equipped
Run **annual** pump service test per NFPA 1911 section 5.1 as required by ISO.

CHASSIS
Lubricate chassis
Check drive shafts and "U" joints
Check power steering fluid levels, adjust as required
Check springs (broken / loose)
Check spring "U" bolts (broken / loose)
Check differential for contamination
Check differential fluid level, adjust as required
Check wheel lugs (broken / loose)
Check axle shaft bolts (broken / loose)
Check attaching hardware on chassis (broken/ loose/ missing)

TRANSMISSION
Check transmission fluid for contamination change as needed
Check fluid levels (adjust as required)
Check transmission fluid for contamination
Change internal filter as needed

Change external filter as needed
Inspect linkage
Inspect breather for proper operation
Check pump lock up operation
Adjust clutch (manual transmission)

ROAD TEST
Check braking performance
Check steering
Transmission (shifting, vibration and slippage)
Check engine performance

CAB AND BODY
Check all glass for breaks or chips
Check door latches for proper operation
Check interior lights (dash display, dome, work, etc.)
Check compartment lights
Check door hinges (alignment / loose/ broken)
Check cab and compartment door seals
Check all switches for proper operation
Check for body damage
Check for body corrosion

AERIAL DEVICE
Check turntable bolts (torque to mfg. spec as required)
Change hydraulic oil as required, based on oil condition
Change hydraulic filter as required
Check aerial operations
Lubricate waterway tubes and seals
Lubricate slides/ rollers as required
Lubricate extend / retract cables as required
Lube lift cylinder and extension cylinder pivot pins
Check nozzle operation
Check aerial lighting for proper operation
Check outrigger operation
Lube outriggers as required
Check wiring for deterioration
Check hydraulic hoses for damage and deterioration
Check ladder rungs, rails, and or platform for damage
Check and replace worn or missing ladder glide pads
Check hydraulic system for leaks
Check breathing air system for leaks and record most recent hydrostatic test date to insure that it does not exceed 5 years.
Check breathing air hoses for damage or deterioration

INSURANCE REQUIREMENTS

The Vendor shall purchase and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE

1. **Workers Compensation**
   Workers Compensation insurance shall be in compliance with the State of Tennessee and shall be statutory. Employers Liability shall be included with a minimum limit of $500,000 per accident/per disease/per employee.

2. **Commercial General Liability**
   Commercial General Liability insurance shall have a minimum limit per occurrence of $1,000,000 and a minimum general aggregate of $2,000,000. It shall include completed operations, product liability and personal injury liability insurance.

3. **Automobile Liability**
   Automobile Liability Insurance shall have a minimum combined single limit per occurrence of $1,000,000. This insurance shall include third-party bodily injury and property damage liability for owned, hired, borrowed and non-owned automobiles.

B. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to the Town of Smyrna. The Vendor shall be responsible for all deductibles and self-insured retentions.

C. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

   a. The Town, its elected and appointed officials, agents, employees and volunteers shall be named as an additional insured as regards negligence by the vendor.

   b. The Vendor's insurance shall be primary as respects the Town, its elected and appointed officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the Town of Smyrna shall be excess and non-contributory of the Vendor's insurance.

2. Workers Compensation and Employers Liability Coverage

   The insurer shall agree to waive all rights of subrogation against the Town, its elected and appointed officials, agents, employees and volunteers for losses arising from work performed by the Vendor for the Town of Smyrna.

3. All Coverages

   a. Coverage shall not be canceled, suspended, or voided by either party (the Vendor or the insurer) or reduced in coverage or in limits except after 30 days written notice has been given to the Town of Smyrna. Ten-day written notice of

cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Vendor's policy.

b. Neither the acceptance of the completed work nor the payment thereof shall release the Vendor from the obligations of the insurance requirements or indemnification agreement.
c. The insurance companies issuing the policies shall have no recourse against the Town of Smyrna for payment of premiums or for assessments under any form of the policies.

d. Replacement certificates, policies or endorsements shall be provided to the Town for any such insurance expiring prior to the completion of services.

e. Any failure of the Vendor to comply with reporting provisions of the policy shall not affect coverage provided to the Town, its elected and appointed officials, agents, employees and volunteers.

D. ACCEPTABILITY OF INSURERS

All required insurance shall be provided by a company or companies licensed to conduct business in the State of Tennessee. Insurance shall be underwritten by insurers with an A.M. Best Company ratings no less than an A.

E. VERIFICATION OF COVERAGE

The Vendor shall furnish the Town with Certificates of Insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. **The Certificates are to be received and approved by the Town before work commences and upon any contract renewal thereafter.**

Upon failure of the Vendor to furnish, deliver and maintain such insurance as requested, this contract, at the election of the Town, may be suspended, discontinued or terminated. Failure of the Vendor to purchase and/or maintain any required insurance shall not relieve the Vendor from any liability or indemnification under the contract.

The Certificate of Insurance naming the "Town of Smyrna" as **Additional Insured** shall be addressed to the attention of:

Town of Smyrna
Department of Safety & Risk Management
ATTN: Henry Urbina
315 S Lowry St
Smyrna, TN 37167

It can also be submitted electronically to henry.urbina@townofsmyrna.org. The subject line has to indicate the name of the project.

The Town reserves the right to request complete certified copies of all required insurance policies at any time.

F. SUBCONTRACTORS

Vendor shall include all subcontractors as insureds under its policies **OR** shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Town of Smyrna reserves the right to request copies of subcontractor's Certificates at any time.

G. **WORKERS' COMPENSATION INDEMNITY**

In the event Vendor is not required to provide or is exempt from providing workers' compensation coverage, the parties hereby agree that Vendor, its owners, agents and employees will have no cause of action against, and will not assert a claim against the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers, under any circumstances. The parties also hereby agree that the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers shall in no circumstance be, or considered as, the employer or statutory employer of Vendor, its owners, agents and employees. The parties further agree that Vendor is a wholly independent vendor and is exclusively responsible for its employees, owners, and agents. Vendor hereby agrees to protect, defend, indemnify and hold the Town of Smyrna, its elected and appointed officials, agents, employees and volunteers harmless from any such assertion or claim that may arise from the performance of this contract.

HOLD HARMLESS AND INDEMNITY REQUIREMENT:

Vendor shall indemnify and hold harmless, to the maximum extent permitted by law, the Town of Smyrna and its officers, agents, employees, volunteers, from and against any and all liability, damages, losses, (whether in contract or in tort, including personal injury, accidental death or property damage, and regardless, of whether the allegations are false, fraudulent or groundless), and costs (including reasonable attorney's fees, litigation, arbitration, mediation, appeal expenses) which in whole or in part are caused by the negligence, recklessness or intentional wrongful misconduct of the Vendor and persons employed by or utilized by the Vendor in Vendor's performance of this Agreement.

The vendor further agrees to protect, defend, and save the Town, its elected and appointed officials, agents, employees and volunteers while working in the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind of character, including the cost of their defense, arising in favor of the vendor's employees or third parties on account of bodily or personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts of omissions of the vendor and/or its agents, employees, subcontractors, representative of the Town under this agreement.

Pursuant to Tennessee Attorney General Opinion 93-01, the Town will not indemnify, defend or hold harmless in any fashion the Vendor from any claims arising from any failure, regardless of any language in any attachment or other document that the Vendor may provide.

APPLICABLE LAW:

Any contract resulting from this ISQ shall be governed by and construed under the laws of the State of Tennessee.

SMYRNA/LOCAL BUSINESS LICENSE

Compensation of more than $100,000 from contracts performed in one county by a contractor described in Tenn. Code Ann. § 67-4-708(4)(A) will be sourced to that county and the tax from such contracts will be distributed to that county. Compensation of $100,000 or less from contracts performed in one county by such person will be sourced to the county of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will be earmarked and allocated to the state's general fund.

For purposes of distribution of the municipal business tax provided for in Tenn. Code Ann. § 67-4-705, receipts will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located. Receipts from sales made by persons operating from an established physical location, outlet, or other place of business in one municipality who extend their operations outside the boundaries of the municipality without establishing a physical location, outlet, or place of business outside the boundaries of the municipality will be sourced to the municipality in which the person's established physical location, outlet, or other place of business is located.

If the person has no established physical location, outlet, or other place of business in the state, then such receipts will not be subject to the municipal business tax. Receipts from all taxable sales of any services or tangible personal property by a provider of video programming services will be sourced to the municipality where the property or service is received by the customer regardless of whether or not the provider has a physical location, outlet, or other place of business in that municipality.

Compensation of more than $100,000 from contracts performed in one municipality by a contractor described in Tenn. Code Ann. § 67-4-708(4)(A) will be sourced to that municipality and the tax from such contracts will be distributed to that municipality. Compensation of $100,000 or less from contracts performed in one municipality by such person will be sourced to the municipality of the person's domicile or location. If the person does not have a domicile or location in Tennessee, such compensation will not be subject to the municipal business tax. (*from Tennessee Business Tax Guide/ Tenn. Dept. of Revenue 2019*; *See also, Tennessee Works Tax Act (2023), Public Chapter 377, 2023 Session of the 113th General Assembly)*

SECTION III - PRICE QUOTATION FOR APPARATUS SERVICING

UNIT	YEAR-MAKE MODEL	TAG #	V.I.N. #	SERVICING FOR	
				APRIL	OCTOBER
Aerial #73 Ladder 4	2008 Spartan 100' Aerial Platform Tank Cap. 500 Gal. Pump 2,000 GPM Detroit 60 515 H.P.	FD 2872	4S7AX2F968C070421	$1,043.87	$1,008.87
Aerial #74 Ladder 3	2023 Pierce Enforcer 107' Ascendant Paccar MX13	FD 4139	4P1BCAGF1NA024977	$1,213.24	$1,178.24
Aerial #75 Ladder 5	2024 Pierce Enforcer 107' Ascendant Paccar MX13	FD 4141	4P1BCAGF9RA027373	$1,213.24	$1,178.24
52 Engine #1	Spartan Gladiator Evolution 2020 Marion Cummins X15	FD 3779	4S7AV2E95LC087954	$1,191.79	$1,156.79
53 Engine #2	2005 American La France Freight Liner MM1600645S C13 Cat.	GX 3169	1FVHC5DE05HU50550	$1,068.13	$1,108.13
58 Engine #6	2018 Spartan/Marion GA4LO3IU18 Cummins ISX	0593-GF	4S7AV2E93JCO84323	$1,129.93	$1,094.93
Rescue 1 Heavy Rescue	2011 Spartan Gladiator Marion Cummins ISL 450	6504 GA	4S7AT2097BC074225	$1,057.10	$772.10
Rescue 3	2003 Freightliner FL-70 Rescue Master	FD 1937	1FVABTAKX4DM25454	$992.00	$707.00

UNIT	YEAR-MAKE MODEL	TAG #	V.I.N. #	SERVICE FOR	
				APRIL	OCTOBER
60 Brush Truck	2021 Ford F-550 XL Super Duty	8988GG	1FD0W5HT0MEC54788	$642.15	$ 567.15
61 Reserve	1995 International 5300	GR 2170	1HTSDADR6SH655167	$ 849.49	$ 874.49
Haz-Mat #1	1991 GMC TopKick / Kodiac TC 7 3116 Cat.	GM 5577	1GDM7H1J6MJ511873	$ 828.83	$ 603.83
55 Reserve	1999 Freight Liner FL-80 Caterpillar	FD 1895	1FV6JJCBOYHG10107	$ 924.29	$ 949.29
56 Reserve	1989 Mack MC-686F Detroit E6	FD 0628	1M2H197CKM001038	$ 940.26	$ 965.26
Aerial #71 Reserve	1996 Spartan GA40L-2142 Aerial Detroit 60	GR 2639	4S7AT9D03TC019282	$ 984.12	$ 1,009.06

PROVIDE 24/7 SERVICE YES ✓ NO _____

NUMBER OF ROAD TECHNICIANS 6

NUMBER OF SHOP TECHNICIANS 9

DISTANCE FROM SHOP TO TOWN OF SMYRNA 22 miles

SHOP/ROAD LABOR RATE PER HOUR $ 150.00

APRIL FLUIDS, MATERIALS, SHOP SUPPLIES TOTAL $ 7,782.38

APRIL LABOR TOTAL $ 6,300.00

OCTOBER FLUIDS, MATERIALS, SHOP SUPPLIES TOTAL $ 7,782.38 w/ Trans Service
$ 4,560.75 w/o Trans Service

OCTOBER LABOR TOTAL $ 5,250.00 w/o Trans Service
$ 6,300.00 w/ Trans Service
$ 250.00 Pump test Each

GRAND TOTAL (ALL MATERIALS AND LABOR) $ _____

Total

$ 30,664.76 with Oct Trans Service
Includes Pump Test

$ 26,393.13 without Oct Trans Service
Includes Pump Test

AGREEMENT

This Agreement is made and entered into as of this ____ day of _____, 20___, by and between Safe Industries, a _____ _____ (the "Bidder") and the Town of Smyrna, Tennessee, a Tennessee municipal corporation (the "Town") for the purpose of apparatus servicing.

WHEREAS, the Bidder has submitted a quotation for the provision of certain products and/or services to the Town, all in accordance with the terms of the Invitation to Submit Quotations attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit A (the "ISQ"), and which Proposal from the Bidder is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit B (the "Quotation"); the ISQ and the Quotation, together with any and all ancillary documents thereto, shall be collectively referred to herein as the "Bid Documents"; and

WHEREAS, the Town now desires to accept the Bidder's quotation, in accordance with the terms set forth in such Bid Documents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned do hereby agree as follows:

1. Acceptance of Bid Documents. The terms of the Bid Documents, as incorporated herein by reference, are hereby accepted by the parties hereto. The Bidder hereby agrees to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein. The Town hereby accepts the Bidder's quotation to provide the goods and/or services contemplated by such Bid Documents in accordance with the terms set forth therein.

2. Entire Agreement. This Agreement, including the exhibits and any other documents referred to herein or therein, which form a part hereof, contains the entire understanding of the parties with respect to its subject matter. There are no restrictions, agreements, promises, warranties, covenants or undertakings other than those expressly set forth herein or therein. This Agreement supersedes all prior written or oral agreements and understandings between the parties with respect to its subject matter and may not be altered, modified or amended, in whole or in part, except by the express written authorization and consent of the parties hereto.

3. Severability. This agreement constitutes the product of negotiations of the parties hereto and any enforcement of hereof will be interpreted in a neutral manner and not more strongly against any party based upon the source of the draftsmanship of this Agreement. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall continue to be fully effective.

4. Limitation of Liability. The Town of Smyrna shall not be liable for any loss, claim, expense or damage caused by, contributed to or arising out of the acts or omission of Bidder or third parties, whether negligent or otherwise.

5. Warranties. The Bidder warrants to the Town that all materials and equipment furnished under this Contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects, suitable for the purpose for which the materials and equipment are furnished, and in conformance with the Agreement. If it does not perform as warranted, Bidder shall use all commercially reasonable efforts to correct the product(s) so that it operates in all material respects in conformity with the written representations of Bidder. If Bidder cannot correct the product(s) within a reasonable period of time, Bidder shall refund the purchase price of the product(s). All work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective.

6. Software Deadline, Testing and Acceptance. If applicable to the Agreement, software provided by Bidder shall be installed for the purposes of testing, as stated herein below, no later than one hundred twenty (120) days from the effective date of this Agreement unless the parties, in writing, set a different specific date. In Addition, software provided by Bidder to The Town is subject to inspection and testing to verify that the software conforms to its written specifications and to ensure it meets The Town's needs. The Town shall have seven (7) business days after the software is installed to perform testing of the software using The Town's data. The Town shall provide Bidder with written notice of acceptance or rejection of the software five (5) business days or less after the end of the testing period. If the Town does not provide timely written notice of acceptance or rejection to Bidder, the software shall be deemed to be accepted by The Town. If the software is rejected, The Town may, at its sole discretion, either (1) return the software and receive a refund of all fees paid with respect thereto, or (2) allow Bidder to repair or replace the software, without charge, in a timely manner. In the event The Town elects to allow the Bidder to repair or replace the software, The Town shall have an additional (7) business days in which to accept or reject the software as laid out hereinabove.

7. Use of The Town's Logo or Name. Bidder shall not use The Town's name or any logo in marketing or publicity materials or for marketing or publicity purposes without the prior written authorization from The Town. Bidder shall not issue, publish, or divulge any materials developed or used in the performance of this Agreement or make any statement to the media relating to this Agreement without the prior written consent of The Town.

8. Indemnification. The parties hereto agree that Bidder shall indemnify The Town for any and all claims of negligence, tortious conduct or otherwise unlawful acts committed by Bidder in the performance of their obligations under the terms of this agreement, including any and all attachments or exhibits thereto and Bidder agrees to pay any and all costs associated with the enforcement of the terms of this indemnity agreement by The Town, including but not limited to, court costs, civil judgments, assessments or any other reasonable fees associated therewith. This clause shall survive the expiration or termination of this Agreement and shall remain in full force and effect until the expiration of any applicable statute of limitation. In addition, Article II, Section 29 of the Tennessee Constitution prohibits municipalities from lending their credit to private of public entities and, therefore, prohibits an agreement by The Town to indemnify a third party or agree to a limitation of liability provision.

9. Non-Appropriation. Bidder acknowledges that The Town is a governmental entity, and the validity of this Agreement is based upon the availability of public funding under its authority. In the event The Town fails to appropriate funds or make monies available for any fiscal year covered by the term of this Agreement for services to be provided, this Agreement shall be terminated on the last day of the fiscal year for which funds were appropriated or monies made available for such purposes without liability to The Town, and such termination shall not be a breach of the Agreement, and any unused payment made to Bidder shall be returned to The Town.

10. Tax Exemption. As a tax-exempt entity, The Town shall not be responsible for sales or use taxes incurred for products or services. The Town shall supply Bidder with its Sales and Use Tax Exemption Certificate upon Bidder's request. Bidder shall bear the burden of providing its suppliers with a copy of The Town's tax exemption certificate and Bidder shall assume all liability for such taxes, if any, that should be incurred.

11. Attorney Fees. The parties hereto agree that The Town shall be in no event liable for any attorney's fees which Bidder may incur due to breach of this Agreement by either party; and further, The Town shall not acquiesce to any term in any document that indicates or infers The Town may or shall be responsible for the Attorney's fees of another party or the Bidder's attorney fees.

12. Boycott of Israel. The Bidder certifies that it is not currently engaged in, and covenants that it will not, for the duration of the Contract, engage in a Boycott of Israel, as that term is defined in Tenn. Code Ann. § 12-4-119.

13. Failure to perform. The parties agree, in the event Bidder fails to perform any obligation, other than with regards to the date of delivery, set out in this Agreement, the Town shall be reimbursed by Bidder for any and all expenses associated with having to obtain a new provider to finish out the contracted term, including, but in no way limited to, any charges/fees, which are above and beyond the amount the Town would have paid to Bidder to complete the same task; provided, however, that if the failure, by its nature, is one that can be cured, the Bidder shall have fifteen (15) business days after receipt of written notice from the Town to cure said failure to perform. The parties hereby agree, unless a specific date of delivery is provided in this Agreement or other bid documents, all deliveries shall be made to the Town no later than ninety (90) days from the date of order. The parties further agree that if Bidder, in good faith, is not able to meet this ninety (90) day deadline of delivery due to forces beyond his, her or its control, that were unforeseeable at the time of signing this contract, then this entire Agreement shall be voidable at the sole discretion of the Town. Should the Town elect to void this Agreement due to Bidder's good faith inability, due to forces beyond his, her or its control, and which were unforeseeable at the time of signing this Agreement to meet the delivery deadline, then neither party shall be deemed to have breached this Agreement, and Bidder shall return all monies, within seven (7) business days, paid by the Town for the products/items that could not be delivered in the allotted time.

14. Unilateral Modification of Agreement Not Permitted. Bidder may make unilateral changes to its Privacy Policy, provided any such changes are subject to the provisions of this Agreement but shall not materially alter the use of the service or reduce the level of protection provided to the Town at the time of the execution of this Agreement. Except as provided in the preceding sentence, notwithstanding anything in this Agreement to the contrary, any change to this Agreement made by Bidder that is not in writing and that is not properly executed by the signatures of authorized representatives of the parties hereto, including attestation by The Town's Clerk and approved as to form by the Town Attorney are subject to the terms and conditions of this Agreement.

15. Changes to Terms. Except as provided in Paragraph No. 13 above pertaining to Bidder's Privacy Policy, Bidder shall provide The Town written notice, sent in care of Town Attorney's Office, Smyrna, Tennessee, 315 South Lowry Street, Tennessee 37167, of any proposed change to this Agreement at least ninety (90) days prior to being effective to The Town. The Town shall have thirty (30) days after receiving the written notice to terminate this Agreement, and such cancellation shall not be a breach of this Agreement. Bidder will refund to The Town any payment made by The Town to Bidder equal to the difference between the number of months the payment was intended for and the number of months remaining on this Agreement that the fee was intended to cover.

16. Price Assurance. Unless specifically stated in this Agreement or other bid documents, the bid price shall be valid for the full term of this Agreement. If the Bidder, specifically states that he, she or it cannot honor the bid price for the full term of this Agreement; then this Agreement is voidable at the sole discretion of the Town, if at any time during the full term of this Agreement, Bidder requests to raise the bid price. If the Town elects to void this Agreement, at its sole discretion, it shall not be deemed to be a breach of the contract by either party.

17. Confidentiality. The Town, as a Tennessee Municipal Corporation is subject to the Tennessee Open Records Act, set out in T.C.A. §10-7-503 et seq; therefore, this Agreement and all documents or materials, in any format, including, but not limited to paper, electronic or virtual, that are public records pursuant to law, are not confidential and are subject to disclosure. The Town will respond to all proper Open Records Requests in the time allowed by law, without any requirement to disclose such request to Bidder or provide Bidder with notice or the time to obtain a protective order. The Town does not have the burden of establishing that information is not confidential information or that its release is authorized to release the records. This section 16 serves to meet such burden and authorization of disclosure.

18. Mediation. The Town may, at its option, require the attempted resolution of any dispute arising under this Agreement by mediation prior to the filing of any lawsuit or other claim. Should any dispute arise, Bidder shall provide the Town notice of any intent to file suit by certified mail. The Town shall notify the Bidder of its intent to exercise its right to mediation within thirty (30) days of receiving such notice. If the Town does not exercise its right to mediation, Bidder may file suit. Any mediator selected under this clause shall be agreed upon by the parties and the costs of such mediation shall be divided and paid equally between the parties.

19. No Presumption Against Drafter. The parties are both business entities having substantial experience with the subject matter of this Agreement, and each has fully participated in the negotiation and drafting of this Agreement. Accordingly, this Agreement shall be construed without regard to the rule that ambiguities in a document are to be construed against the draftsman. No inferences shall be drawn from the fact that the final, duly executed Agreement differs in any respect from any previous draft hereof.

20. Governing Law. This Agreement shall be deemed to have been executed and delivered within the State of Tennessee, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of Tennessee. The parties agree that all obligations of the parties are performable in Smyrna, Tennessee.

21. Choice of Forum and Venue. The parties' choice of forum and venue shall be exclusively in the courts of Rutherford County, Tennessee or the United States District Court, for the Middle District of Tennessee. The parties hereby waive their right to a jury trial. Any provision of the Agreement held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force.

TOWN OF SMYRNA, TN FIRE DEPARTMENT

APPARATUS INSPECTION / SERVICE CHECKLIST

DATE _____

UNIT NO. _____ **MFG**_____ **MILEAGE**_____

ENGINE MOD. _____ **ENGINE S/N**_____

TRANS MOD. _____ **TRANS S/N**_____ **TRANS ASM. NO**_____

FIRE PUMP MFG_____ **PUMP CAPACITY**_____ **S/N**_____

ENGINE LUBRICATION
- ____ CHANGE OIL
- ____ CHANGE OIL FILTERS
- ____ CHECK FOR LEAKS

COOLING SYSTEM
- ____COOLANT LEVEL
- ____COOLANT PH
- ____ ANTI FREEZE PROTECTION
- ____ BELT TENSION AND WEAR
- ____ HOSES
- ____ RADIATOR CONDITION
- ____ RADIATOR CAP
- ____ PRESSURE TEST FOR LEAKS
- ____ WATER PUMP
- ____ FAN HUB OR DRIVE

AIR INDUCTION SYSTEM
- ____ REPLACE AIR FILTER
- ____ CHECK FOR LEAKS
- ____ TUBRO PERFORMANCE

FUEL SYSTEM
- ____ REPLACE FILTERS
- ____ LINE CONDITION
- ____ TEST FOR LEAKS
- ____ CONDITION OF FUEL

LIGHTING / WARNING SYSTEM
- ____DOT LIGHTING
- ____UPPER WARNING
- ____LOWER WARNING
- ____HORN AIR AND ELECTRIC
- ____SIREN ELECTRIC AND MECHANICAL

ELECTRICAL
- ____STARTER
- ____VOLTAGE READING
- ____AMPS (CHARGE-DISCHARGE)
- ____WIRING CONDITION
- ____ALTERNATOR
- ____BELTS
- ____BATTERY

BRAKES
- ____ADJUSTMENT / WEAR
- ____AIR LEAKS
- ____VACUUM LEAKS
- ____HYDRVAC FLUID LEVEL
- ____PARKING BRAKE (AIR -HYD-MECH)

FIRE PUMP
- ____BODY (CRACKS AND RUST)
- ____MOUNTING BOLTS
- ____PACKINGS
- ____PUMP TRANSMISSION
- ____DRIVE TRAIN AND LINKAGE
- ____PRIMING SYSTEM
- ____VALVES AND PIPING
- ____DRAINS
- ____GAUGES AND PUMP CONTROLS
- ____PUMPDRIVE LINE U JOINTS
- ____CHANGE PUMP OIL
- ____CHANGE AUTO LUBE OIL
- ____ANODES
- ____ANNUAL PUMP TEST

CHASSIS
- ____LUBRICATE
- ____DRIVE LINE & U JOINTS LUBE
- ____STEERING
- ____POWER STEERING FLUID LEVEL
- ____SPRINGS (BROKEN / LOOSE)
- ____U BOLTS
- ____AIR COMPRESSOR
- ____DIFFERENTIAL
- ____WHEEL LUG
- ____AXLE SHAFT NUTS
- ____LUBE LEVELS

ROAD TEST
- ____BRAKING PERFORMANCE
- ____STEERING AND ALIGNMENT
- ____TRANSMISSION (SHIFTS AND VIBRATION)
- ____ENGINE PERFORMANCE

TRANSMISSION
- ____FLUID LEVELS
- ____FLUID CHANGE
- ____INTERNAL FILTER CHANGE
- ____EXTERNAL FILTER CHANGE
- ____LEAKS
- ____BREATHER
- ____CLUTCH ADJUSTMENT
- ____SHIFT LINKAGE
- ____MODULATOR
- ____PUMP/ ROAD LOCK UP SYSTEM

CAB AND BODY
- ____GLASS (BROKEN/ CHIPS)
- ____DOOR LATCHES
- ____DOOR HINGES
- ____INTERIOR LIGHTS
- ____COMPARTMENT LIGHTS
- ____CAB / COMPARTMENT DOOR SEALS
- ____SWITCHES AND CONTROLS
- ____BODY DAMAGE
- ____CORROSION

AERIAL DEVICE
- ____TURN TABLE BOLTS
- ____HYDRAULIC OIL
- ____HYDRAULIC FILTER
- ____AERIAL OPERATION
- ____LUBE WATER WAY
- ____LUBE SLIDES AND ROLLERS AS REQUIRED
- ____LUBE EXTEND AND RETRACT CABLES
- ____LUBE LIFT AND EXTENSION CYLINDER PIVOT PINS
- ____NOZZLE OPERATION
- ____OUT RIGGER OPERATION
- ____LUBE OUT RIGGERS AS REQUIRED
- ____AERIAL LIGHTING
- ____WIRING CONDITION
- ____HYDRAULIC HOSE CONDITION
- ____LADDER RUNGS, RAILS, PLATFORM DAMAGE
- ____HYDRAULIC SYSTEM LEAKS
- ____BREATHING SYSTEM (LEAKS AND DAMAGE)
- ___ BREATHING AIR BOTTLE HYDROSTATIC TEST DATE
- _____NOT TO EXCEED 5 YEARS
- ____LUBRICATE PER MFG SPECIFICATIONS

DATE COMPLETE_____ **TECHNICIAN**_____

SECTION IV - SPECIFICATION COMPLIANCE

Unless otherwise noted, all quotations for the apparatus servicing shall be in complete accordance with the specifications detailed herein.

Bidders shall note in the space provided below any exceptions or deviations in any way from the specifications of any section of this bid. Bidders should provide complete detail of exceptions or deviations.

Proposal Exceptions

Section	Brief Description
	- April Service includes Transmisson Service but no pump test
	- Oct Service is broken down with or without transmisson service including pump test
	- All item found during PM will be quoted
	- Filter / Oil prices subject to change due to market pricing

By signature below, vendor acknowledges any quotation to be in full compliance with all aspects of each section of the bid not noted above. The undersigned hereby declares that no person or party other than the undersigned have any interest whatever in this proposal, that it is without any connection or collusion with any person or persons making or having made any proposal for the same work and without any previous understanding with such person or persons as to relative prices, obviating competition, and that it is made in good faith.

Safe Industries
COMPANY

615-878-7362
TELEPHONE NUMBER

Samantha Deal
REPRESENTATIVE NAME

GM of Nashville
REPRESENTATIVE TITLE

SIGNATURE

Sjohnson@safeindustries.com
E-MAIL ADDRESS

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date set forth above.

TOWN OF SMYRNA, TENNESSEE

By: _____
Name: Mary Esther Reed
Title: Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

BIDDER:

By: Samantha Deal
Title: GM

ATTEST:

_____

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 19.
Department: Fire Department
Date: May 28, 2026

Subject:
Consideration of an Ordinance updating Municipal Code Title 7: Fire Protection and Fireworks, Chapter 5: Open Burning, Subsections 7-501—7-509. Second Reading.

Fiscal Impact:
N/A

Contract Type:

Contract Term (if applicable):
N/A

Background:

Proposed Amendments to the Town of Smyrna Municipal Code; Title 7: FIRE PROTECTION AND FIREWORKS; Chapter 5: OPEN BURNING; Subsections 7-501—7-509

The purpose of this proposed ordinance amendment is to strengthen and clarify existing regulations governing open burning within the Town of Smyrna. The current ordinance contains broad and somewhat vague language that lacks clearly defined standards for critical factors such as permissible burn times, required setback distances, and other operational requirements. Additionally, it does not explicitly reference or align with the provisions of the adopted fire code, creating potential gaps in enforcement and consistency. This amendment is intended to establish more precise, enforceable guidelines that enhance public safety, improve quality of life, and ensure compliance with recognized fire prevention standards.

From a safety perspective, tighter controls on open burning reduce the risk of unintended fire spread, particularly in areas with increased development, limited access, or variable weather conditions. By requiring permits, establishing clear setback distances, and limiting allowable materials, we significantly decrease the likelihood of structure fires, wildland fires, and related emergencies.

In terms of community well-being, stricter regulations help minimize nuisance impacts

such as excessive smoke, odors, and airborne particulates that can affect nearby residents. This is especially important in densely populated or mixed-use areas, where open burning can negatively impact health, visibility, and overall community comfort.

Finally, adopting enhanced requirements that combine overall quality of life with established guidelines consistent with IFC Section 307 provides a standardized, nationally recognized framework for regulating open burning. This ensures that local policies are based on proven best practices and supports consistency in enforcement.

Together, these factors support a proactive approach to fire prevention while balancing the needs and expectations of the community.

Summary:

The proposed ordinance amendment will strengthen and clarify existing regulations governing open burning within the Town of Smyrna.

Recommended Council Action:

Staff recommends Council approval of the proposed amendments to the Town of Smyrna Municipal Code; Title 7: FIRE PROTECTION AND FIREWORKS; Chapter 5: OPEN BURNING; Subsections 7-501—7-509.

Attachments:

1. Ordinance #26-24 (Open Burning)
2. Redline Version

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26-24

AN ORDINANCE relative to the amendment of the Town of Smyrna Municipal Code, Title 7 “Fire Protection and Fireworks” Chapter 5 "Open Burning”.

WHEREAS, it is the wish of the Town Council to strengthen and clarify existing regulations governing open burning within the Town of Smyrna;

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(v), Town Council shall have the power to [d]efine, prohibit, abate, suppress, prevent and regulate all acts, practices, conduct, business, occupations, callings, trades, use of property and all other things whatsoever detrimental, or liable to be detrimental, to the health, morals, comfort, safety, convenience or welfare of the inhabitants of the municipality, and exercise general police powers;

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(ii), Town Council shall have the power to [e]xercise and have all other powers, functions, rights, privileges and immunities granted by general law or necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the town and its inhabitants, and all implied powers necessary to carry into execution all powers granted in the Charter of the Town of Smyrna, Tennessee; and

WHEREAS, it is in the health, welfare, and interest of the Town of Smyrna to adopt the same.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SMYRNA:

Section 1. That Title 7 “Fire Protection and Fireworks”, Chapter 5 “Open Burning” of the Town of Smyrna Municipal Code, be and is hereby amended, and which amendment shall be provided in the Code as appearing in Exhibit A attached hereto and incorporated herein by reference as if set forth at length verbatim, the health and welfare of the Town of Smyrna requiring it.

Section 2. This ordinance shall take effect immediately as of the date of the adoption on second and final reading, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the ____ day of _____, 2026.

PASSED on second reading by the Town Council the ____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

_____

AMBER HOBBS, Town Clerk

CHAPTER 5: OPEN BURNING (REDLINE VERSION)

§ 7-501 - PURPOSE.

The purpose of this chapter is to prevent fires that may be hazardous to life and property, eliminate potentially dangerous accumulations of combustible materials, and to assist the city in eliminating unlawful, unnecessary, and indiscriminate burning.

This chapter is further intended to establish clear and enforceable standards for open burning, including specific requirements for burn types, time limitations, distances, and safety measures, consistent with recognized fire safety standards.

(2007 Code, § 7-501)

§ 7-502 - PERMIT REQUIRED.

1. No open burning shall be permitted within the town without a permit, except as provided in § 7-506.
2. A permit may be issued at no charge pursuant to this chapter for the destruction of leaves, grass, and other natural vegetation which has been cut and stacked, or raked, as a result of residential, commercial, industrial, or institutional yard clean-up.

3. Open burning permits shall be categorized as follows:
   (a) Land clearing/development burning;
   (b) Residential yard waste burning;
   (c) Recreational Fires.

4. All such permits shall be available for inspection throughout the period of time the permit is issued and the open burning is in progress.

(2007 Code, § 7-502)

Cross reference— Penalty, see § 7-508

§ 7-503 - PERMIT APPLICATION.

To obtain a permit required by this chapter, the applicant shall contact the town's Fire Department to request a permit. ~~The Fire Department may issue an open burning permit in its discretion considering fire safety hazards.~~ The Fire Department may impose specific conditions on any permit, including but not limited to burn location, materials, time restrictions, weather considerations, and required safety equipment.

(2007 Code, § 7-503)

§ 7-504 - AUTHORITY TO SUSPEND PERMIT/BURNING.

1. Regardless of any established permit period, the Fire Chief or his or her designee shall have the authority to forbid, restrict, or suspend any and all burning or cancel any permit upon determining that weather or other conditions are unfavorable or hazardous for outdoor fires.
2. The Fire Chief or his or her designee in granting or denying such permission, shall take into consideration the atmospheric conditions, the site of the proposed burning in relation to proximate structures, the availability of fire suppression equipment at the site, the attendance of a competent person during the burning, and any other local conditions that might make such a fire hazardous.
3. The Fire Chief or designee may require additional safeguards, including the use of air curtain destructors, burn pits, or other approved methods, based on the scope and location of the burn.

(2007 Code, § 7-504)

§ 7-505 - COMPLIANCE WITH CHAPTER.

1. The person to whom the permit is issued shall be the person responsible for any consequences of action for any damages, injuries, or claims resulting from such burning or for responsibility of obtaining any other permit that may be required.

2. A garden hose and water supply or other fire extinguishing equipment must be on hand and a competent person in constant attendance until all fire has been extinguished.
3. ~~The location of the fire shall not be less than 50 feet from any structure and adequate provision shall be made to prevent fire from spreading within 50 feet of any structure.~~

(2007 Code, § 7-505)

§ 7-505.1 – LAND CLEARING / DEVELOPMENT BURNING (NEW)

Open burning for the purpose of clearing vegetation for development or land use change shall comply with the following:

- A permit must be obtained prior to burning.
- The property shall be a minimum of twenty (20) acres in size.
- Burning shall occur no less than five hundred (500) feet from any property line, structure, roadway, walkway, or other exposure as determined by the Fire Department.
- Materials burned shall be limited to on-site vegetation only.
- Burning shall occur within a pit and utilize an air curtain destructor or approved incinerator as required by the Fire Department.
- Burning shall be permitted only Monday through Friday between 8:00 a.m. and dusk.
- Fires shall be constantly attended by a responsible person until fully extinguished.

§ 7-505.2 – RESIDENTIAL YARD WASTE BURNING (NEW)

Open burning for residential disposal of yard waste shall comply with the following:

- A permit must be obtained.
- The property shall be a minimum of three (3) acres in size.

- The burn area shall be at least fifty (50) feet* from any structure or combustible material.
- The burn area shall be at least one hundred (100) feet from any adjacent property containing a residence or occupied structure.
- Materials burned shall consist solely of leaves and tree limbs originating from the property.
- The Fire Department may require the use of an air curtain destructor based on hazard conditions.
- Burning shall occur only between 8:00 a.m. and dusk.
- Fires shall be constantly attended until extinguished.

§ 7-506 - EXEMPTIONS.

The following type of outdoor fires are exempt from the permit process:

1. Contained cooking fires;
2. ~~Fire in outdoor fire pits or fireplaces;~~
3. Recreational fires, including outdoor fire pits, fireplaces, burn barrels, and portable grills, subject to § 7-506.1;
4. Open fires for the training and instruction of firefighting personnel; and
5. Heating on construction projects, provided the burning is in a suitable metal container.

(2007 Code, § 7-506)

§ 7-506.1 – RECREATIONAL FIRES (NEW)

Recreational fires shall be permitted without a permit provided that:

- Open fires shall be at least twenty-five (25) feet* from any structure or combustible material.
- Portable fireplaces, grills, and similar devices shall be at least fifteen (15) feet* from structures.

- The fire shall be contained with a maximum fuel area not exceeding seven (7) square feet*.
- Materials burned shall consist only of wood, vegetation, or charcoal.
- The burning of garbage, trash, rubber, asphalt, or other prohibited materials is strictly prohibited.
- Fires shall be constantly attended by a responsible person until extinguished.

§ 7-507 - UNAUTHORIZED BURNING PROHIBITED.

The open burning of any garbage, trash, rubbish, construction debris, waste material, or any other type of combustible material by any person, firm, or corporation is hereby prohibited, except as provided in this chapter.

This prohibition includes, but is not limited to, the burning of household waste, treated wood, plastics, rubber, asphalt products, and any material that produces toxic or excessive smoke.

§ 7-508 - VIOLATION AND PENALTY.

The violation of any provision of this chapter is punishable under the general penalty provision of this municipal code. Each day a violation is allowed to continue shall constitute a separate offense.

§ 7-509 – HOURS AND GENERAL CONDITIONS (NEW)

Unless otherwise approved by the Fire Department, all permitted burning shall occur only between the hours of 8:00 a.m. and dusk.

All fires shall be subject to immediate extinguishment upon order of the Fire Department.

* International Fire Code (IFC) Section 307 Standards

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 20.
Department: Legal
Date: May 28, 2026

Subject:
Consideration of an Ordinance amending Smyrna Municipal Code Title 20, Chapter 2, relative to the possession of firearms in town parks, as well as amendments to Title 11, Chapter 6, relative to the discharge of firearms while lawfully hunting.

Fiscal Impact:
N/A

Contract Type:

Contract Term (if applicable):

Background:

- The Smyrna Municipal Code bans the possession of firearms in any park, which was previously allowed under Tennessee law. However, a **judicial ruling** recently held that the state statutes previously used to restrict firearms in parks and the "intent to go armed" were **unconstitutional**.
- The Smyrna Municipal Code bans the discharge of firearms within municipal limits. A recent statutory change prevents municipalities from regulating the discharge of firearms in the course of lawful hunting, but allows municipalities to ban any discharge of firearms within 500 feet of school property.

Summary:
This update to the Municipal Code accomplishes two things:
(1). Aligns the Municipal Code with the current state of the law regarding possession of firearms in municipal parks, and
(2). It amends portions of the municipal code that prohibit the discharge of firearms within the city while lawfully hunting, which are now preempted by and impermissible under Tennessee law, while also opting into a statutory exception prohibiting the discharge of firearms within 500 feet of school property.

Recommended Council Action:

Staff recommends council approval.

Attachments:

1. Ordinance #26-31
2. Title 20 Chapter 2 Firearms in parks
3. Title 20 Firearm Discharge

§ 20-206 PARK RULES AND REGULATIONS.

(1) The Director as prescribed by Department's rules and regulations as approved by the Town Manager shall have the power to limit use of the town's recreational facilities for any user in violation of said rules and regulations and/or established codes of conduct for users, coaches, parents, players, vendors, or groups. Any sanctions issued by the Director are subject to approval of the Town Manager. The Parks and Recreation Department rules and regulations, as provided by Ord. 99-27, may be amended by the Town Council pursuant to recommendations of the Parks and Recreation Director and the Parks Advisory Board.

(2) No person shall, without permission from the Park's Director, in any park:

(a) Distribute, display, or construct any material for advertising purposes (except for team sponsorship signs approved by the Director of Parks and Recreation);

(b) Solicit contributions for any purpose or do any vending (without permission of the Director of Parks and Recreation);

(c) Camp or erect or maintain a tent or shelter or build a campfire;

(d) Disobey the lawful and reasonable order of a park employee in the discharge of his or her duties or disobey the notices, prohibitions, instructions, or directions on any park sign;

(e) Use threatening, abusive, or insulting language;

(f) Do any obscene or indecent act;

(g) Throw, cast, or propel stones or other missiles;

(h) Interfere with, encumber, obstruct, or render dangerous any part of the park;

(i) Climb or lie upon any well, fence, shelter, monument, or other structure not meant for such;

(j) Do any act amounting to a breach of peace;

(k) Enter or leave any park facility except at established entrance ways or exits or at established times;

(l) Use or gain admittance to the facilities in the park for the use of which a charge is made without paying the charge;

(m) Bring in, have possession of, or partake of any alcoholic beverage;

(n) Engage in, instigate, or encourage a fight;

(o) Do, aid, abet, or assist in doing any act injurious to any person, animal, or property within the park;

(p) Bring into or have in his or her possession in any park any ~~firearms,~~ slingshots, fireworks, explosives, or illegal~~dangerous~~ weapons; or otherwise be in violation of current Tennessee law pertaining to firearms.

(q) Engage in gambling;

(r) Deposit any rubbish of any sort except in receptacles provided for refuse;

(s) Spit upon any walk, floor, building, or structure;

(t) Throw, cast, drop, or discharge into or leave in the waters in/or adjacent to any park any substance which may result in the pollution of such waters;

(u) Destroy, injure, disturb, or remove any growing thing, including but not limited to, any plant, flower, shrub, or tree;

(v) Injure, deface, displace, remove, fill in, raise, destroy, or tamper with any drive, walk, bridge, wall, fence, shelter, seat, monument, building, post, sign, railing, platform, telephone, recreation equipment, pipe, basin, or any property, real or personal, owned by the town;

(w) Park or drive in any areas other than designated parking areas;

(x) Create inappropriate loud noise or music that may disrupt the leisure atmosphere within the parks; or

(y) Violate any other town, state, or federal law or ordinance.

(2007 Code, § 20-206)

Cross reference(s)—Penalty, see § 20-208

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26- 31

AN ORDINANCE relative to the amendment of the Town of Smyrna Municipal Code, Title 20 "Miscellaneous", Chapter 2 “Parks and Recreation Department”, Section 20-206 "Park Rules and Regulations” relative to firearm possession in parks and Title 11 “Municipal Offenses”, Chapter 6 “Firearms, Weapons, and Missiles” Sections 11-601 and 11-602 relative to the discharge of firearms while lawfully hunting within the Town of Smyrna.

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(o), Town Council shall have the power to [e]stablish, open, relocate, vacate, alter, widen, extend, grade, improve, repair, construct, reconstruct, maintain, light, sprinkle and clean public highways, streets, boulevards, parkways, sidewalks, alleys, parks, public grounds, public facilities, libraries and squares, wharves, bridges, viaducts, subways, tunnels, sewers and drains within or without the corporate limits, regulate their use within or without the corporate limits, assess fees for the use of or impact upon such property and facilities, and take and appropriate property therefor under the provisions provided by the general laws of the state;

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(v), Town Council shall have the power to [d]efine, prohibit, abate, suppress, prevent and regulate all acts, practices, conduct, business, occupations, callings, trades, use of property and all other things whatsoever detrimental, or liable to be detrimental, to the health, morals, comfort, safety, convenience or welfare of the inhabitants of the municipality, and exercise general police powers;

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(ff), Town Council shall have the power to plan for the orderly development of the community, including economic, physical, educational and cultural aspects, and to institute programs to effectuate such plans; and

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(ii), Town Council shall have the power to exercise and have all other powers, functions, rights, privileges and immunities granted by general law or necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the town and its inhabitants, and all implied powers necessary to carry into execution all powers granted in the Charter of the Town of Smyrna, Tennessee.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SMYRNA:

Section 1. That Town of Smyrna Municipal Code, Title 20 "Miscellaneous", Chapter 2 “Parks and Recreation Department”, Section 20-206 "Park Rules and Regulations” relative to firearm possession in parks and Title 11 “Municipal Offenses”, Chapter 6 “Firearms, Weapons, and Missiles” Sections 11-601 and 11-602 relative to the discharge of firearms while lawfully hunting within the Town of Smyrna shall be provided in the Code as appearing in Exhibit “A” attached hereto and incorporated herein by reference as if set forth at length verbatim, the health

and welfare of the Town of Smyrna requiring it.

Section 2. This ordinance shall take effect immediately upon its adoption on second and final reading, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the ____ day of _____, 2026.

PASSED on second reading by the Town Council the ____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

_____
AMBER HOBBS, Town Clerk

§ 20-206 PARK RULES AND REGULATIONS.

(1) The Director as prescribed by Department's rules and regulations as approved by the Town Manager shall have the power to limit use of the town's recreational facilities for any user in violation of said rules and regulations and/or established codes of conduct for users, coaches, parents, players, vendors, or groups. Any sanctions issued by the Director are subject to approval of the Town Manager. The Parks and Recreation Department rules and regulations, as provided by Ord. 99-27, may be amended by the Town Council pursuant to recommendations of the Parks and Recreation Director and the Parks Advisory Board.

(2) No person shall, without permission from the Park's Director, in any park:

(a) Distribute, display, or construct any material for advertising purposes (except for team sponsorship signs approved by the Director of Parks and Recreation);

(b) Solicit contributions for any purpose or do any vending (without permission of the Director of Parks and Recreation);

(c) Camp or erect or maintain a tent or shelter or build a campfire;

(d) Disobey the lawful and reasonable order of a park employee in the discharge of his or her duties or disobey the notices, prohibitions, instructions, or directions on any park sign;

(e) Use threatening, abusive, or insulting language;

(f) Do any obscene or indecent act;

(g) Throw, cast, or propel stones or other missiles;

(h) Interfere with, encumber, obstruct, or render dangerous any part of the park;

(i) Climb or lie upon any well, fence, shelter, monument, or other structure not meant for such;

(j) Do any act amounting to a breach of peace;

(k) Enter or leave any park facility except at established entrance ways or exits or at established times;

(l) Use or gain admittance to the facilities in the park for the use of which a charge is made without paying the charge;

(m) Bring in, have possession of, or partake of any alcoholic beverage;

(n) Engage in, instigate, or encourage a fight;

(o) Do, aid, abet, or assist in doing any act injurious to any person, animal, or property within the park;

(p) Bring into or have in his or her possession in any park any ~~firearms,~~ slingshots, fireworks, explosives, or illegal~~dangerous~~ weapons; or otherwise be in violation of current Tennessee law pertaining to firearms.

(q) Engage in gambling;

(r) Deposit any rubbish of any sort except in receptacles provided for refuse;

(s) Spit upon any walk, floor, building, or structure;

(t) Throw, cast, drop, or discharge into or leave in the waters in/or adjacent to any park any substance which may result in the pollution of such waters;

(u) Destroy, injure, disturb, or remove any growing thing, including but not limited to, any plant, flower, shrub, or tree;

(v) Injure, deface, displace, remove, fill in, raise, destroy, or tamper with any drive, walk, bridge, wall, fence, shelter, seat, monument, building, post, sign, railing, platform, telephone, recreation equipment, pipe, basin, or any property, real or personal, owned by the town;

(w) Park or drive in any areas other than designated parking areas;

(x) Create inappropriate loud noise or music that may disrupt the leisure atmosphere within the parks; or

(y) Violate any other town, state, or federal law or ordinance.

(2007 Code, § 20-206)

Cross reference(s)—Penalty, see § 20-208

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 21.
Department: Finance
Date: May 28, 2026

Subject:
Consideration of an Ordinance adopting the budget for fiscal year 2026-2027. Second Reading.

Fiscal Impact:
The Town of Smyna's financial policy is to maintain an ending General Fund balance of 30% of operating revenues. The proposed budget meets and exceeds this requirement.

Contract Type:

Contract Term (if applicable):

Background:
TCA 6-56-201, known as the Municipal Budget Law of 1982, requires that all local governments adopt and operate under an annual budget ordinance. This ordinance "shall present a financial plan for the ensuing year." Additionally, the Comptroller issues a 60-page budget manual outlining due dates, format, and required supplemental documents.

Summary:
The ordinance and detailed budget for fiscal year 2026-2027 are submitted for consideration. Staff anticipates additional changes to the budget arising from updated projections regarding major revenue, personnel costs, and delayed capital projects. A spreadsheet detailing changes from the Retreat to First Read has been attached.

Recommended Council Action:
Staff recommends approval.

Attachments:
1. Ordinance #26-26
2. FY27 - First Read - Changes from Retreat
3. FY27- First Read - Budget Document
4. FY27- First Read - Changes from Retreat - Use of FY26 Surplus

5. FY27 - First Read - Budget Presenation
6. FY27 - Second Read - Changes from 1st Read to 2nd Read
7. FY27 - Second Read - Budget Document

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26-26

AN ORDINANCE adopting the budget for the fiscal year beginning July 1, 2026 and ending June 30, 2027.

BE IT ORDAINED by the Town Council of the Town of Smyrna that the budget document attached hereto and incorporated herein by reference as if set forth herein at length verbatim be, and it hereby is, adopted and approved by the Town Council and that the amounts set forth therein be, and they hereby are, appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices and agencies of the Town of Smyrna, Tennessee during the fiscal year beginning July 1, 2026, and ending June 30, 2027.

BE IT FURTHER ORDAINED by the Town Council of the Town of Smyrna that this Ordinance shall take effect from and after its adoption on second and final reading and its provisions shall be enforced from and after July 1, 2026 the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the 12th day of May, 2026.

PASSED on second reading by the Town Council the 9th day of June, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

_____
AMBER HOBBS, Town Clerk

Budget Ordinance Supplementary Schedules

GENERAL	2024-2025 ACTUAL	2025-2026 ESTIMATED	2026-2027 ADOPTED
REVENUE			
LOCAL TAXES	$ 42,723,192	$ 43,405,008	$ 44,989,500
LICENSES AND PERMITS	2,752,942	2,232,619	2,372,300
INTERGOVERNMENTAL	7,696,558	7,742,647	8,957,500
CHARGES FOR SERVICES	805,037	848,409	801,200
FINES AND FORFEITURES	1,028,157	1,380,596	1,205,500
USES OF MONEY & PROPERTY	3,694,992	3,696,594	3,716,700
OTHER REVENUE	1,315,525	1,048,872	896,000
DEBT PROCEEDS	-	-	-
TRANSFERS IN - FROM OTHER FUNDS	3,341,621	3,477,349	4,382,000
TOTAL REVENUE	**$ 63,358,024**	**$ 63,832,094**	**$ 67,320,700**
APPROPRIATIONS			
LEGISLATIVE	$ 211,820	$ 329,690	$ 315,800
JUDICIAL	293,408	285,030	327,300
GENERAL SESSIONS	563,648	609,290	679,500
TRAFFIC COURT	391,150	476,610	549,300
JUVENILE COURT	-	-	-
PROBATION	284,209	299,040	297,200
INFORMATION SERVICES	1,274,227	1,465,250	1,605,500
PLANNING	1,621,282	1,927,900	2,256,900
PUBLIC WORKS	622,448	685,240	933,400
BUILDING/GROUNDS MAINTENANCE	1,061,609	1,159,730	1,190,400
ADMINISTRATION	2,430,233	2,754,500	3,741,000
FINANCE	1,411,905	1,097,990	1,158,000
TREASURER	550,083	620,600	717,400
HUMAN RESOURCES	820,782	1,001,000	1,181,200
POLICE	16,460,455	18,335,420	19,372,100
FIRE	13,116,352	14,816,610	16,035,000
STREET	690,019	556,030	756,700
VEHICLE MAINTENANCE	579,929	648,090	662,200
CEMETERY	28,633	27,370	30,300
HEALTH, WELFARE & CULTURE	696,746	724,929	977,237
GOLF COURSE	1,761,290	2,044,950	2,090,300
PARKS & RECREATION	5,276,500	5,987,718	6,607,800
EVENT CENTER	1,248,998	1,369,798	1,528,900
TRANSFERS OUT - TO OTHER FUNDS	10,122,432	6,525,190	4,286,400
TOTAL APPROPRIATIONS	**$ 61,518,158**	**$ 63,747,975**	**$ 67,299,837**
SURPLUS (DEFICIT)	$ 1,839,866	$ 84,119	$ 20,863
BEGINNING FUND BALANCE	$ 32,895,648	$ 34,735,514	$ 34,819,633
ENDING FUND BALANCE	$ 34,735,514	$ 34,819,633	$ 34,840,496
ENDING FUND BALANCE AS % OF APPROPRIATIONS	56%	55%	52%

STATE STREET AID	2024-2025 ACTUAL	2025-2026 ESTIMATED	2026-2027 ADOPTED
REVENUE			
STATE GAS & MOTOR FUEL TAX	$ 1,862,227	$ 1,845,000	$ 1,850,000
MISCELLANEOUS	$ 57,676	$ 112,439	$ 93,000
TOTAL REVENUE	**$ 1,919,903**	**$ 1,957,439**	**$ 1,943,000**
APPROPRIATIONS			
ROAD IMPROVEMENTS	$ 1,935,476	$ 1,881,430	$ 2,180,000
TRANSFERS OUT - OTHER FUNDS	$ 40,000	$ -	$ -
TOTAL APPROPRIATIONS	**$ 1,975,476**	**$ 1,881,430**	**$ 2,180,000**
SURPLUS (DEFICIT)	$ (55,573)	$ 76,009	$ (237,000)
BEGINNING FUND BALANCE	$ 708,054	$ 652,481	$ 728,490
ENDING FUND BALANCE	$ 652,481	$ 728,490	$ 491,490
ENDING FUND BALANCE AS % OF APPROPRIATIONS	33%	39%	23%

DRUG	2024-2025 ACTUAL	2025-2026 ESTIMATED	2026-2027 ADOPTED
REVENUE			
FINES & FORFEITURES	$ 19,931	$ 27,907	$ 30,000
OTHER	$ 24,550	$ 19,186	$ 15,000
TOTAL REVENUE	**$ 44,481**	**$ 47,093**	**$ 45,000**
APPROPRIATIONS			
DRUG FUND EXPENDITURES	$ 42,792	$ 467,890	$ 42,800
TOTAL APPROPRIATIONS	**$ 42,792**	**$ 467,890**	**$ 42,800**
SURPLUS (DEFICIT)	$ 1,689	$ (420,797)	$ 2,200
BEGINNING FUND BALANCE	$ 541,349	$ 543,038	$ 122,241
ENDING FUND BALANCE	$ 543,038	$ 122,241	$ 124,441
ENDING FUND BALANCE AS % OF APPROPRIATIONS	1269%	26%	291%

IMPACT FEE	2024-2025 ACTUAL	2025-2026 ESTIMATED	2026-2027 ADOPTED
REVENUE			
IMPACT FEES	$ 4,621,645	$ 3,869,594	$ 3,935,500
OTHER	$ 191,766	$ 150,000	$ 150,000
TOTAL REVENUE	**$ 4,813,411**	**$ 4,019,594**	**$ 4,085,500**
APPROPRIATIONS			
TRANSFERS OUT - OTHER FUNDS	$ 5,339,428	$ 5,163,620	$ 4,361,450
TOTAL APPROPRIATIONS	**$ 5,339,428**	**$ 5,163,620**	**$ 4,361,450**
SURPLUS (DEFICIT)	$ (526,017)	$ (1,144,026)	$ (275,950)
BEGINNING FUND BALANCE	$ 7,903,788	$ 7,377,771	$ 6,233,745
ENDING FUND BALANCE	$ 7,377,771	$ 6,233,745	$ 5,957,795
ENDING FUND BALANCE AS % OF APPROPRIATIONS	138%	121%	137%

STORMWATER	2024-2025 ACTUAL	2025-2026 ESTIMATED	2026-2027 ADOPTED
REVENUE			
CHARGES FOR SERVICE	$ 1,936,512	$ 1,994,292	$ 2,650,000
FEES & PENALTIES	$ 93,046	$ 105,137	$ 90,000
INTERGOVERNMENTAL	$ 122,685	$ 155,378	$ 112,000
OTHER	$ 36,852	$ 29,499	$ 30,000
TOTAL REVENUE	**$ 2,189,095**	**$ 2,284,306**	**$ 2,882,000**
APPROPRIATIONS			
STORMWATER DEPT	$ 1,514,735	$ 1,738,897	$ 1,919,400
TRANSFERS OUT - OTHER FUNDS	$ 1,261,439	$ 1,023,121	$ 1,198,500
TOTAL APPROPRIATIONS	**$ 2,776,174**	**$ 2,762,018**	**$ 3,117,900**
SURPLUS (DEFICIT)	$ (587,079)	$ (477,712)	$ (235,900)
BEGINNING FUND BALANCE	$ 2,176,299	$ 1,589,220	$ 1,111,508
ENDING FUND BALANCE	$ 1,589,220	$ 1,111,508	$ 875,608
ENDING FUND BALANCE AS % OF APPROPRIATIONS	57%	40%	28%

INSURANCE	2024-2025 ACTUAL	2025-2026 ESTIMATED	2026-2027 ADOPTED
REVENUE			
PREMIUMS RECEIVED	$ 11,925,213	$ 15,015,000	$ 14,570,100
REIMBURSEMENTS	$ 1,500,870	$ 1,288,000	$ 790,000
OTHER	$ 744,849	$ 600,000	$ 545,000
TOTAL REVENUE	**$ 14,170,932**	**$ 16,903,000**	**$ 15,905,100**
APPROPRIATIONS			
CLAIMS PAID	$ 11,336,533	$ 10,808,400	$ 11,270,000
PREMIUMS PAID	$ 640,557	$ 1,461,000	$ 1,270,100
STOP LOSS	$ 2,055,644	$ 2,075,400	$ 2,100,000
HEALTH SAVINGS ACCOUNT	$ 715,667	$ 745,200	$ 800,000
HEALTH CARE ACT	$ 3,481	$ 3,900	$ 4,000
MISCELLANEOUS	$ 233,361	$ 215,400	$ 247,500
TOTAL APPROPRIATIONS	**$ 14,985,243**	**$ 15,309,300**	**$ 15,691,600**
SURPLUS (DEFICIT)	$ (814,311)	$ 1,593,700	$ 213,500
BEGINNING FUND BALANCE	$ 2,544,287	$ 1,729,976	$ 3,323,676
ENDING FUND BALANCE	$ 1,729,976	$ 3,323,676	$ 3,537,176
ENDING FUND BALANCE AS % OF APPROPRIATIONS	12%	22%	23%

DEBT SERVICE	2024-2025 ACTUAL	2025-2026 ESTIMATED	2026-2027 ADOPTED
REVENUE			
TRANSFERS IN - FROM OTHER FUNDS	$ 1,565,840	$ 1,335,350	$ 1,335,350
INTEREST INCOME	$ 41,711	$ 39,307	$ 39,307
PRINCIPLE INCOME	$ -	$ 95,000	$ 95,000
TOTAL REVENUE	**$ 1,607,551**	**$ 1,469,657**	**$ 1,469,657**
APPROPRIATIONS			
PRINCIPAL	$ 1,087,400	$ 1,121,266	$ 895,000
INTEREST	$ 615,253	$ 574,931	$ 572,657
FEES & ASSOCIATED COSTS	$ 700	$ 2,000	$ 2,000
TOTAL APPROPRIATIONS	**$ 1,703,353**	**$ 1,698,197**	**$ 1,469,657**
SURPLUS (DEFICIT)	$ (95,802)	$ (228,540)	$ -
BEGINNING FUND BALANCE	$ 1,110,628	$ 1,014,826	$ 786,286
ENDING FUND BALANCE	$ 1,014,826	$ 786,286	$ 786,286
ENDING FUND BALANCE AS % OF APPROPRIATIONS	60%	46%	54%

CAPITAL PROJECTS		2024-2025 ACTUAL		2025-2026 ESTIMATED		2026-2027 ADOPTED
REVENUE						
GRANTS	$	2,239,011	$	3,365,630	$	2,768,300
TRANSFERS IN - FROM OTHER FUNDS	$	14,902,920	$	11,489,660	$	8,142,500
DEBT PROCEEDS	$	-	$	-	$	-
OTHER	$	664,405	$	-	$	400,000
TOTAL REVENUE	**$**	**17,806,336**	**$**	**14,855,290**	**$**	**11,310,800**
APPROPRIATIONS						
LEGISLATIVE	$	-	$	-	$	-
JUDICIAL/COURTS	$	-	$	228,600	$	49,000
PROBATION	$	-	$	47,700	$	-
INFORMATION SERVICES	$	647,575	$	751,700	$	1,022,400
PLANNING & CODES	$	225,513	$	179,100	$	305,400
PUBLIC WORKS	$	82,983	$	85,700	$	134,200
BUILDING & GROUNDS	$	124,671	$	159,000	$	91,500
ADMINISTRATION	$	20,591	$	201,200	$	-
FINANCE	$	19,420	$	-	$	-
TREASURER	$	2,772	$	-	$	-
HUMAN RESOURCES	$	-	$	50,000	$	-
POLICE	$	1,634,016	$	1,496,900	$	2,006,300
FIRE	$	5,992,043	$	4,354,900	$	4,047,000
STREET	$	9,381,548	$	8,685,300	$	6,549,000
VEHICLE MAINTENANCE	$	83,910	$	-	$	10,000
STORM WATER	$	977,322	$	710,500	$	809,000
GOLF COURSE	$	88,879	$	125,000	$	297,700
PARKS	$	3,468,849	$	1,548,600	$	4,513,600
EVENT CENTER	$	125,052	$	216,200	$	-
TRANSFERS OUT - TO OTHER FUNDS	$	-	$	-	$	-
TOTAL APPROPRIATIONS	**$**	**22,875,144**	**$**	**18,840,400**	**$**	**19,835,100**
SURPLUS (DEFICIT)	$	(5,068,808)	$	(3,985,110)	$	(8,524,300)
BEGINNING FUND BALANCE	$	38,673,770	$	33,604,962	$	29,619,852
ENDING FUND BALANCE	$	33,604,962	$	29,619,852	$	21,095,552
ENDING FUND BALANCE AS % OF APPROPRIATIONS		147%		157%		106%

WATER & WASTE WATER		2024-2025 ACTUAL		2025-2026 ESTIMATED		2026-2027 ADOPTED
OPERATING REVENUE						
WATER SERVICES	$	13,728,266	$	13,695,610	$	14,111,500
SEWER SERVICES	$	15,043,573	$	16,087,492	$	16,591,800
PENALTIES	$	470,904	$	476,517	$	415,000
LESS: BAD DEBT EXPENSE	$	(50,372)	$	(51,050)	$	-
OTHER	$	58,465	$	57,119	$	25,200
TOTAL OPERATING REVENUE	**$**	**29,250,836**	**$**	**30,265,688**	**$**	**31,143,500**
OPERATING EXPENSES						
WATER DEPARTMENT	$	11,088,120	$	11,507,730	$	12,164,600
WASTE WATER DEPARTMENT	$	12,100,293	$	11,276,410	$	11,515,200
WATER & SEWER MAINTENANCE DEPARTMENT	$	4,544,224	$	5,605,932	$	6,193,400
TOTAL OPERATING EXPENSES	**$**	**27,732,637**	**$**	**28,390,072**	**$**	**29,873,200**
OPERATING INCOME (LOSS)	**$**	**1,518,199**	**$**	**1,875,616**	**$**	**1,270,300**
NON-OPERATING REVENUES / (EXPENSES)						
INTEREST INCOME	$	753,542	$	850,000	$	700,000
DEBT SERVICE - INTEREST	$	(714,862)	$	(625,317)	$	(625,887)
GRANT REVENUE	$	2,043,413	$	-	$	-
SALE OF CAPITAL ASSETS	$	1,924	$	-	$	10,000
NON OPERATING REVENUES / (EXPENSES)	**$**	**2,084,017**	**$**	**224,683**	**$**	**84,113**
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**$**	**3,602,216**	**$**	**2,100,299**	**$**	**1,354,413**
CONTRIBUTIONS & TRANSFERS						
SRL LOAN FORGIVENESS	$	-	$	-	$	-
TAP FEES	$	4,459,334	$	4,185,935	$	5,285,600
CONTRIBUTED LINES	$	12,273,035	$	7,500,000	$	15,000,000
TRANSFERS OUT - TO OTHER FUNDS	$	(628,135)	$	(596,631)	$	(633,300)
TOTAL CONTRIBUTIONS & TRANSFERS	**$**	**16,104,234**	**$**	**11,089,304**	**$**	**19,652,300**
CHANGE IN NET POSITION	**$**	**19,706,450**	**$**	**13,189,603**	**$**	**21,006,713**
BEGINNING NET POSITION	$	204,997,916	$	224,704,366	$	237,893,969
ENDING NET POSITION	$	224,704,366	$	237,893,969	$	258,900,682

NATURAL GAS		2024-2025 ACTUAL		2025-2026 ESTIMATED		2026-2027 ADOPTED
OPERATING REVENUE						
GAS SERVICES	$	15,707,133	$	18,900,000	$	19,600,000
PENALTIES	$	141,046	$	146,191	$	120,000
LESS: BAD DEBT EXPENSE	$	(62,646)	$	(5,000)	$	-
OTHER	$	128,828	$	128,448	$	81,500
TOTAL OPERATING REVENUE	**$**	**15,914,361**	**$**	**19,169,639**	**$**	**19,801,500**
OPERATING EXPENSES						
GAS DEPARTMENT	$	4,589,443	$	5,359,832	$	5,982,000
GAS PURCHASES	$	11,551,364	$	11,579,390	$	11,800,000
TOTAL OPERATING EXPENSES	**$**	**16,140,807**	**$**	**16,939,222**	**$**	**17,782,000**
OPERATING INCOME (LOSS)	**$**	**(226,446)**	**$**	**2,230,417**	**$**	**2,019,500**
NON-OPERATING REVENUES / (EXPENSES)						
INTEREST INCOME	$	138,365	$	127,304	$	120,000
GRANT REVENUE	$	-	$	-	$	-
SALE OF CAPITAL ASSETS	$	-	$	6,986	$	4,000
NON OPERATING REVENUES / (EXPENSES)	**$**	**138,365**	**$**	**134,290**	**$**	**124,000**
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**$**	**(88,081)**	**$**	**2,364,707**	**$**	**2,143,500**
CONTRIBUTIONS & TRANSFERS						
TAP FEES	$	415,320	$	377,679	$	330,000
TRANSFERS OUT - TO OTHER FUNDS	$	(211,344)	$	(225,783)	$	(233,300)
TOTAL CONTRIBUTIONS & TRANSFERS	**$**	**203,976**	**$**	**151,896**	**$**	**96,700**
CHANGE IN NET POSITION	**$**	**115,895**	**$**	**2,516,603**	**$**	**2,240,200**
BEGINNING NET POSITION	$	26,378,792	$	26,494,687	$	29,011,290
ENDING NET POSITION	$	26,494,687	$	29,011,290	$	31,251,490

FUND		2025-2026 ESTIMATED
FUND BALANCE:	GENERAL FUND	$ 34,819,633
FUND BALANCE:	STATE STREET AID FUND	$ 728,490
FUND BALANCE:	DRUG FUND	$ 122,241
FUND BALANCE:	IMPACT FEE FUND	$ 6,233,745
FUND BALANCE:	STORM WATER FUND	$ 1,111,508
FUND BALANCE:	INSURANCE FUND	$ 3,323,676
FUND BALANCE:	DEBT SERVICE	$ 786,286
FUND BALANCE:	CAPITAL PROJECTS	$ 29,619,852
NET POSITION:	WATER & SEWER FUND	$ 237,893,969
NET POSITION:	NATURAL GAS FUND	$ 29,011,290

TYPE OF DEBT	DEBT AUTHORIZED & UNISSUED	PRINCIPLE OUTSTANDING	PRINCIPAL PAYMENT	INTEREST PAYMENT
		JUNE 30, 2026	FY 2027	FY 2027
BONDS				
GENERAL OBLIGATION	$ -	$ 15,525,000	$ 895,000	$ 572,656
ENTERPRISE FUNDS	$ -	$ 1,380,000	$ 1,380,000	$ 69,000
LOAN AGREEMENTS				
GENERAL FUND	$ -	$ -	$ -	$ -
ENTERPRISE FUNDS	$ -	$ 42,707,813	$ 1,656,683	$ 379,298
NOTES				
GENERAL FUND	$ -	$ -	$ -	$ -
ENTERPRISE FUNDS	$ -	$ -	$ -	$ -
CAPITAL LEASES				
GENERAL FUND	$ -	$ -	$ -	$ -
ENTERPRISE FUNDS	$ -	$ -	$ -	$ -

PROPOSED CAPITAL PROJECTS FY2027	FINANCED BY APPROPRIATIONS	FINANCED BY GRANTS	FINANCED BY DEBT	FINANCED BY IMPACT FEES	TOTAL CAPITAL PROJECTS
EQUIPMENT	$ 5,990,100	$ 34,300	$ -	$ 1,213,100	$ 7,237,500
ADA IMPROVEMENTS	$ 55,000	$ -	$ -	$ -	$ 55,000
BUILDING IMPROVEMENTS	$ 201,700	$ -	$ -	$ 300,000	$ 501,700
TECHNOLOGY	$ 1,102,800	$ 57,000	$ -	$ -	$ 1,159,800
PARK IMPROVEMENTS	$ 3,917,000	$ 26,800	$ -	$ 550,000	$ 4,493,800
STORMWATER IMPROVEMENTS	$ 200,000	$ -	$ -	$ -	$ 200,000
STREET IMPROVEMENTS	$ 2,923,800	$ 2,650,200	$ -	$ 965,000	$ 6,539,000
W/S IMPROVEMENTS	$ 350,000	$ -	$ 3,000,000	$ -	$ 3,350,000
WWTP IMPROVEMENTS	$ 189,800	$ -	$ -	$ -	$ 189,800
W/S MAINT IMPROVEMENTS	$ 5,649,000	$ -	$ 5,000,000	$ -	$ 10,649,000
NATURAL GAS IMPROVEMENTS	$ 2,128,000	$ -	$ -	$ -	$ 2,128,000
TOTAL	$ 22,707,200	$ 2,768,300	$ 8,000,000	$ 3,028,100	**$ 36,503,600**

FY27 BUDGET CHANGES

FROM RETREAT TO FIRST READ

GENERAL FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ 13,163	RETREAT
REVENUES					
Electric Permits	Update estimate	Increase	10,000		
State Sports Betting Revenue	Update estimate	Increase	10,000		
Corporate Excise Tax	Update estimate	Increase	20,000		
		TOTAL	$ 40,000	Increase to Revenue	
EXPENSES					
Public Works - Personnel	Add Back - Project Coord. 7/1/26 Start	Increase	119,900		
Police - Personnel	Add Back - Five New Officers. 7/1/26 Start	Increase	522,700		
Police - Personnel	Add Back - New Lieutenant from 1/1 Start to 7/1	Increase	73,500		
Traffic - Personnel	Add Back - Traffic Deputy Clerk. 1/1/26 Start	Increase	41,100		
All Personnel	Add Back - Change 2% market adjust. to 2.5%	Increase	194,700		
Traffic - Trans to Capital	Fund Traffic Deputy Clerk Equip	Increase	10,000		
Streets - Trans to Capital	Funding Shift	Decrease	(898,800)		
Police - Trans to Capital	Funding Shift	Decrease	(19,800)		
Public Works - Trans to Capital	Funding Shift	Decrease	(11,000)		
		TOTAL	$ 32,300	Increase to Expenses	
	NET CHANGE TO FUND BALANCE		**$ 7,700**	$ 20,863	1st READ

FY27 BUDGET CHANGES

FROM RETREAT TO FIRST READ

IMPACT FEE FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ 249,950	RETREAT
REVENUES					
No Change					
		TOTAL	$ -		
EXPENSES					
Trans to Capital - Street	Fund Industrial Drive Access	Increase	120,000		
Trans to Capital - Public Safety	Fund Cars for 5 New Officers	Increase	405,900		
		TOTAL	$ 525,900	Increase to Expenses	
		NET CHANGE TO FUND BALANCE	**$ (525,900)**	$ (275,950)	1st READ

STORM WATER	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ (230,500)	RETREAT
REVENUES					
No Change					
		TOTAL	$ -		
EXPENSES					
Payroll Accounts	Add Back - Change 2% market adjust. to 2.5%	Increase	$ 5,400		
		TOTAL	$ 5,400	Increase to Expenses	
		NET CHANGE TO FUND BALANCE	**$ (5,400)**	$ (235,900)	1st READ

FY27 BUDGET CHANGES

FROM RETREAT TO FIRST READ

CAPITAL PROJECTS FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ (8,007,800)	RETREAT
REVENUES					
Transfer from Gen Fund	Shift funding to use FY26 surplus	Decrease	(919,600)		
Transfer from Impact Fund	Industrial Drive & 5 New Police Cars	Increase	525,900		
		TOTAL	$ (393,700)	Decrease to Revenue	
EXPENSES					
Parks - Cedar Stone	Shift Timeline (Option 2)	Decrease	(1,025,000)		
Golf - Cart Paths	Add Back - Repaving	Increase	125,000		
Golf - ADA Bathrooms	Add Back - Renovation	Increase	35,000		
Parks - Tractor	Add Back - Tractor	Increase	55,100		
Police - Officer Equip	Add Back - Equip for 5 New Officers	Increase	98,800		
Police - Vehicles	Add Back - Vehicles for 5 New Officers	Increase	405,900		
Pub Wks - Personnel Equip	Add Back - Equip for New Project Coord.	Increase	8,000		
Pub Wks - Vehicles	Add Back - Truck for New Project Coord.	Increase	40,000		
Streets - Industrial Drive Access	Add Back - Industrial Drive Improvements	Increase	120,000		
Streets - Road Resurfacing	Add Back - Additional Paving Funds	Increase	250,000		
Traffic - Personnel Equip	Add Back - Equip for Deputy Clerk	Increase	10,000		
		TOTAL	$ 122,800	Increase to Expenses	
		NET CHANGE TO FUND BALANCE	**$ (516,500)**	$ (8,524,300)	1st READ

FY27 BUDGET CHANGES

FROM RETREAT TO FIRST READ

WATER & SEWER FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ 21,032,513	RETREAT
REVENUES					
No Change			-		
		TOTAL	$ -		
EXPENSES					
Payroll Accounts	Add Back - Change 2% market adjust. to 2.5%	Increase	$ 25,800		
		TOTAL	$ 25,800	Increase to Expenses	
		NET CHANGE TO FUND BALANCE	**$ (25,800)**	$ 21,006,713	1st READ

NATURAL GAS FUND	EXPLANATION	EFFECT	AMOUNT		
				$ (662,500)	RETREAT
REVENUES					
Gas Residential	Increase Estimate	Increase	600,000		
Gas Commercial	Increase Estimate	Increase	621,000		
Gas Industrial	Increase Estimate	Increase	1,600,000		
		TOTAL	$ 2,821,000	Increase to Revenue	
EXPENSES					
Payroll Accounts	Add Back - Change 2% market adjust. to 2.5%	Increase	$ 8,700		
Compensated Absences	Update Budget Estimate	Decrease	$ (79,100)		
Contractual Services	Reduce Estimate	Decrease	$ (11,300)		
		TOTAL	$ (81,700)	Decrease to Expenses	
		NET CHANGE TO FUND BALANCE	**$ 2,902,700**	$ 2,240,200	1st READ

TOWN OF SMYRNA
T E N N E S S E E



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FISCAL YEAR 2026 - 2027

ANNUAL BUDGET

AND

FIVE YEAR CAPITAL

IMPROVEMENTS PLAN

TOWN COUNCIL

MARY ESTHER REED - MAYOR

MARC ADKINS - VICE-MAYOR

H. G. COLE

JEROME DEMPSEY

GERRY SHORT

RACQUEL PEEBLES

STEVE SULLIVAN

MANAGEMENT STAFF

DAVID SANTUCCI
TOWN MANAGER

JEFF PEACH
TOWN ATTORNEY

SIERRA LOWRY
FINANCE DIRECTOR

TODD SPEARMAN
ASSISTANT TOWN MANAGER

JASON IRVIN
POLICE CHIEF

JEFF CRAIG
DIRECTOR OF HUMAN RESOURCES

BRIAN GOSS
FIRE CHIEF

TOM ROSE
DIRECTOR OF PUBLIC WORKS

SCOTT MERRITT
DIRECTOR OF GOLF

MIKE MOSS
DIRECTOR OF PARKS

MICHAEL STRANGE
DIRECTOR OF UTILITIES

BRITTANY STEVENS
JUDGE

PETE JOHNSON
MANAGER OF BUILDING & GROUNDS

LISA BREWER
COURT CLERK

CARL WILSON
MANAGER OF INFORMATION SERVICES

HEATHER KENT
PUBLIC INFORMATION OFFICER

NATE STULTS
MASTER CHEF & EVENT CENTER MGR

KEVIN RELFORD
MANAGER OF WATER PLANT

KEVIN RIGSBY
TOWN PLANNER

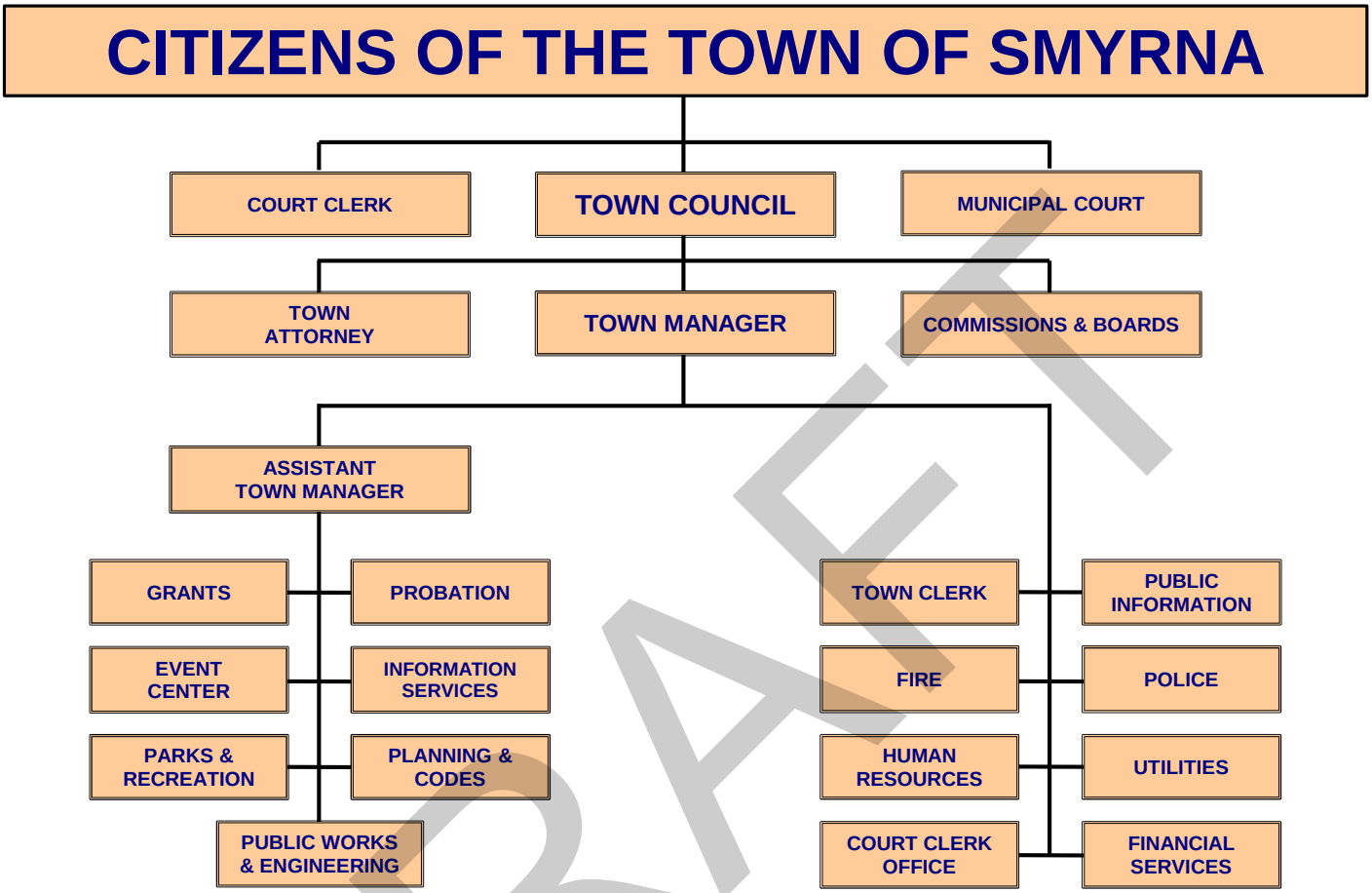
LELAND NOBLE
MANAGER OF WASTE WATER PLANT

KRISTI WORRELL
BUILDING OFFICIAL

AMBER HOBBS
TOWN CLERK

DRAFT

ORGANIZATIONAL CHART



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ALL FUNDS SUMMARY

GENERAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PROPERTY TAX	13,979,964	15,617,309	15,750,000	15,443,197	16,350,000	16,350,000	16,350,000
OTHER LOCAL REVENUE	29,303,756	30,698,304	31,412,660	31,016,844	31,813,400	31,878,400	31,878,400
STATE REVENUE	7,400,268	7,661,102	7,884,500	7,710,942	8,952,000	8,952,000	8,952,000
FEDERAL REVENUE	56,399	108,317	9,500	36,855	9,500	9,500	9,500
OTHER REVENUE	8,529,368	9,272,992	8,720,935	9,624,256	9,942,800	10,130,800	10,130,800
GENERAL FUND REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,067,700**	**67,320,700**	**67,320,700**
TOTAL GENERAL FUND REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,067,700**	**67,320,700**	**67,320,700**
LEGISLATIVE	208,081	211,820	331,900	329,690	315,800	315,800	315,800
JUDICIAL	385,808	293,408	297,800	285,030	315,300	327,300	327,300
GENERAL SESSIONS	521,412	563,648	620,900	609,290	679,900	679,500	679,500
TRAFFIC COURT	238,824	391,150	469,100	476,610	533,800	549,300	549,300
PROBATION	237,469	284,209	326,000	299,040	297,200	297,200	297,200
INFORMATION SERVICES	1,082,475	1,274,227	1,526,700	1,465,250	1,605,500	1,605,500	1,605,500
PLANNING	1,505,338	1,621,282	2,052,600	1,927,900	2,256,900	2,256,900	2,256,900
PUBLIC WORKS	539,585	622,448	706,200	685,240	933,400	933,400	933,400
BUILDING/GROUNDS MAINTENANCE	910,359	1,061,609	1,144,300	1,159,730	1,190,400	1,190,400	1,190,400
ADMINISTRATION	2,287,710	2,430,233	3,375,800	2,754,500	4,223,600	3,741,000	3,741,000
FINANCE	1,242,225	1,411,905	1,271,300	1,097,990	1,133,000	1,158,000	1,158,000
TREASURER	481,919	550,083	626,600	620,600	717,400	717,400	717,400
HUMAN RESOURCES	737,400	820,782	1,082,300	1,001,000	1,185,300	1,181,200	1,181,200
POLICE	14,305,839	16,460,455	18,229,900	18,335,420	19,367,100	19,372,100	19,372,100
FIRE	11,740,132	13,116,352	14,303,500	14,816,610	16,058,200	16,035,000	16,035,000
STREET	503,176	690,019	664,200	556,030	757,200	756,700	756,700
VEHICLE MAINTENANCE	538,509	579,929	689,900	648,090	662,200	662,200	662,200
CEMETERY	25,191	28,633	31,100	27,370	30,300	30,300	30,300
HEALTH, WELFARE & CULTURE	696,363	696,746	724,929	724,929	1,196,882	977,237	977,237
GOLF COURSE	1,634,516	1,761,290	2,087,100	2,044,950	2,091,300	2,090,300	2,090,300
PARKS & RECREATION	4,875,804	5,276,500	6,408,000	5,987,718	6,683,300	6,607,800	6,607,800
EVENT CENTER	1,127,730	1,248,998	1,586,200	1,369,798	1,528,600	1,528,900	1,528,900
GENERAL FUND EXPENDITURES	**45,825,865**	**51,395,726**	**58,556,329**	**57,222,785**	**63,762,582**	**63,013,437**	**63,013,437**
TRANSFER TO CAPITAL PROJECTS	11,563,021	9,893,192	5,191,500	6,523,190	4,284,400	4,284,400	4,284,400
TRANSFER TO DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
TOTAL GENERAL FUND EXPENDITURES	**58,614,978**	**61,518,158**	**63,749,829**	**63,747,975**	**68,048,982**	**67,299,837**	**67,299,837**
SURPLUS (DEFICIT)	654,777	1,839,866	27,766	84,119	(981,282)	20,863	20,863
BEGINNING FUND BALANCE	32,240,871	32,895,648	34,735,514	34,735,514	34,819,633	34,819,633	34,819,633
ENDING FUND BALANCE	**32,895,648**	**34,735,514**	**34,763,280**	**34,819,633**	**33,838,351**	**34,840,496**	**34,840,496**

STATE STREET AID	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
STATE STREET AID REVENUES	2,019,286	1,919,903	1,947,000	1,957,439	2,023,000	1,943,000	1,943,000
STATE STREET AID OPER. EXPENDITURES	1,753,102	1,935,476	2,005,000	1,881,430	1,980,000	2,180,000	2,180,000
OPERATING INCOME (LOSS)	**266,184**	**(15,573)**	**(58,000)**	**76,009**	**43,000**	**(237,000)**	**(237,000)**
TRANSFER TO CAPITAL PROJECTS	-	40,000	-	-	-	-	-
TOTAL STATE STREET AID EXPENDITURES	**1,753,102**	**1,975,476**	**2,005,000**	**1,881,430**	**1,980,000**	**2,180,000**	**2,180,000**
SURPLUS (DEFICIT)	266,184	(55,573)	(58,000)	76,009	43,000	(237,000)	(237,000)
BEGINNING FUND BALANCE	441,870	708,054	652,481	652,481	728,490	728,490	728,490
ENDING FUND BALANCE	**708,054**	**652,481**	**594,481**	**728,490**	**771,490**	**491,490**	**491,490**

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ALL FUNDS SUMMARY

DRUG	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
DRUG FUND REVENUES	71,689	44,481	70,000	47,093	45,000	45,000	45,000
DRUG FUND EXPENDITURES	30,925	42,792	31,300	39,690	21,800	21,800	21,800
OPERATING INCOME (LOSS)	**40,764**	**1,689**	**38,700**	**7,403**	**23,200**	**23,200**	**23,200**
TRANSFER TO CAPITAL PROJECTS	-	-	443,700	428,200	21,000	21,000	21,000
TOTAL DRUG FUND EXPENDITURES	**30,925**	**42,792**	**475,000**	**467,890**	**42,800**	**42,800**	**42,800**
SURPLUS (DEFICIT)	40,764	1,689	(405,000)	(420,797)	2,200	2,200	2,200
BEGINNING FUND BALANCE	500,585	541,349	543,038	543,038	122,241	122,241	122,241
ENDING FUND BALANCE	**541,349**	**543,038**	**138,038**	**122,241**	**124,441**	**124,441**	**124,441**

IMPACT FEE	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
IMPACT FEE REVENUES	5,217,398	4,813,411	4,960,000	4,019,594	4,085,500	4,085,500	4,085,500
IMPACT FEE EXPENDITURES	3,646,564	5,339,428	5,670,050	5,163,620	4,361,450	4,361,450	4,361,450
SURPLUS (DEFICIT)	1,570,834	(526,017)	(710,050)	(1,144,026)	(275,950)	(275,950)	(275,950)
BEGINNING FUND BALANCE	6,332,954	7,903,788	7,377,771	7,377,771	6,233,745	6,233,745	6,233,745
ENDING FUND BALANCE	**7,903,788**	**7,377,771**	**6,667,721**	**6,233,745**	**5,957,795**	**5,957,795**	**5,957,795**

STORM WATER	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
STORM WATER REVENUES	2,110,311	2,189,095	2,121,000	2,284,306	2,172,000	2,882,000	2,882,000
STORM WATER EXPENDITURES	1,808,722	1,809,276	2,184,921	2,051,518	2,309,300	2,308,900	2,308,900
OPERATING INCOME (LOSS)	**301,589**	**379,819**	**(63,921)**	**232,788**	**(137,300)**	**573,100**	**573,100**
TRANSFER TO CAPITAL PROJECTS	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
TOTAL STORM WATER EXPENDITURES	**3,144,958**	**2,776,174**	**3,097,221**	**2,762,018**	**3,118,300**	**3,117,900**	**3,117,900**
SURPLUS (DEFICIT)	(1,034,647)	(587,079)	(976,221)	(477,712)	(946,300)	(235,900)	(235,900)
BEGINNING FUND BALANCE	3,210,946	2,176,299	1,589,220	1,589,220	1,111,508	1,111,508	1,111,508
ENDING FUND BALANCE	**2,176,299**	**1,589,220**	**612,999**	**1,111,508**	**165,208**	**875,608**	**875,608**

INSURANCE	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
INSURANCE FUND REVENUES	12,304,856	14,170,932	16,577,500	16,903,000	15,905,100	15,905,100	15,905,100
INSURANCE FUND EXPENSES	13,594,991	14,985,243	16,189,500	15,309,300	15,691,600	15,691,600	15,691,600
SURPLUS (DEFICIT)	(1,290,135)	(814,311)	388,000	1,593,700	213,500	213,500	213,500
BEGINNING NET ASSETS	3,834,422	2,544,287	1,729,976	1,729,976	3,323,676	3,323,676	3,323,676
ENDING NET ASSETS	**2,544,287**	**1,729,976**	**2,117,976**	**3,323,676**	**3,537,176**	**3,537,176**	**3,537,176**

DEBT SERVICE	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
DEBT SERVICE FUND REVENUES	2,608,730	1,607,551	1,469,657	1,469,657	1,469,657	1,469,657	1,469,657
DEBT SERVICE FUND EXPENSES	2,698,712	1,703,353	1,469,657	1,698,197	1,469,657	1,469,657	1,469,657
SURPLUS (DEFICIT)	(89,982)	(95,802)	-	(228,540)	-	-	-
BEGINNING FUND BALANCE	1,200,610	1,110,628	1,014,826	1,014,826	786,286	786,286	786,286
ENDING FUND BALANCE	**1,110,628**	**1,014,826**	**1,014,826**	**786,286**	**786,286**	**786,286**	**786,286**

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ALL FUNDS SUMMARY

CAPITAL PROJECTS	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
CAPITAL PROJECTS FUND REVENUES	21,592,289	17,806,336	14,964,200	14,855,290	11,310,800	11,310,800	11,310,800
CAPITAL PROJECTS FUND EXPENSES	23,622,768	22,875,144	27,184,500	18,840,400	19,835,100	19,835,100	19,835,100
SURPLUS (DEFICIT)	(2,030,479)	(5,068,808)	(12,220,300)	(3,985,110)	(8,524,300)	(8,524,300)	(8,524,300)
BEGINNING FUND BALANCE	40,704,249	38,673,770	33,604,962	33,604,962	29,619,852	29,619,852	29,619,852
ENDING FUND BALANCE	**38,673,770**	**33,604,962**	**21,384,662**	**29,619,852**	**21,095,552**	**21,095,552**	**21,095,552**

WATER & WASTE WATER	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
TOTAL OPERATING REVENUE	26,731,290	29,241,298	30,465,300	30,256,249	32,135,500	31,143,500	31,143,500
TOTAL OPERATING EXPENSES	25,085,364	27,732,637	29,542,662	28,390,072	29,873,200	29,873,200	29,873,200
OPERATING INCOME (LOSS)	**1,645,926**	**1,508,661**	**922,638**	**1,866,177**	**2,262,300**	**1,270,300**	**1,270,300**
NON OPERATING REVENUES / (EXPENSES)	286,038	2,084,017	2,020,713	234,122	84,113	84,113	84,113
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**1,931,964**	**3,592,678**	**2,943,351**	**2,100,299**	**2,346,413**	**1,354,413**	**1,354,413**
KEY INDICATORS							
CHANGE IN NET POSITION	**24,525,139**	**19,696,912**	**16,968,120**	**13,189,603**	**21,998,713**	**21,006,713**	**21,006,713**
NET INCREASE IN CASH	**10,767,079**	**7,243,730**	**17,628,137**	**12,459,120**	**15,585,630**	**14,593,630**	**14,593,630**

NATURAL GAS	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
TOTAL OPERATING REVENUE	12,865,019	15,914,361	17,776,500	19,169,639	16,980,500	19,801,500	19,801,500
TOTAL OPERATING EXPENSES	12,963,438	16,140,807	16,095,952	16,939,222	17,793,300	17,782,000	17,782,000
OPERATING INCOME (LOSS)	**(98,419)**	**(226,446)**	**1,680,548**	**2,230,417**	**(812,800)**	**2,019,500**	**2,019,500**
NON OPERATING REVENUES / (EXPENSES)	231,552	138,365	64,000	134,290	124,000	124,000	124,000
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**133,133**	**(88,081)**	**1,744,548**	**2,364,707**	**(688,800)**	**2,143,500**	**2,143,500**
KEY INDICATORS							
CHANGE IN NET POSITION	**228,715**	**115,895**	**1,768,765**	**2,516,603**	**(592,100)**	**2,240,200**	**2,240,200**
NET INCREASE IN CASH	**162,126**	**(67,655)**	**1,482,565**	**1,938,681**	**(1,684,200)**	**1,148,100**	**1,148,100**

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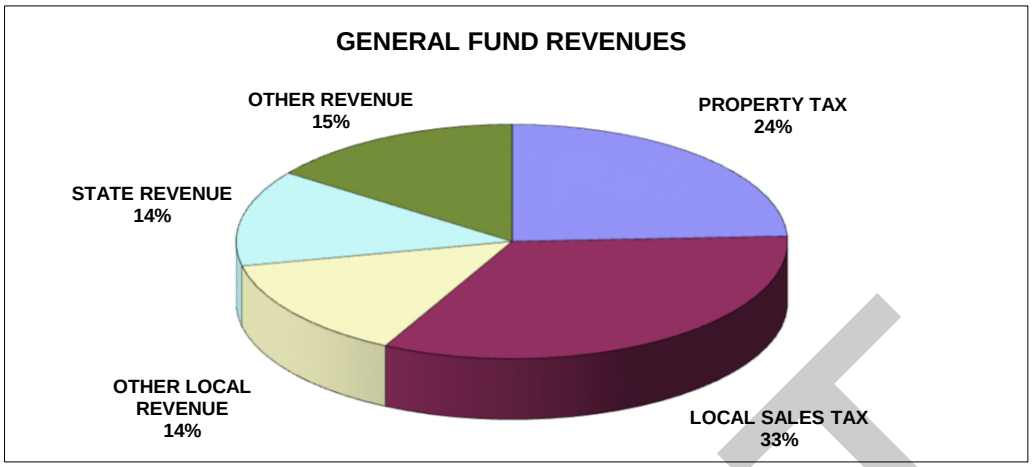

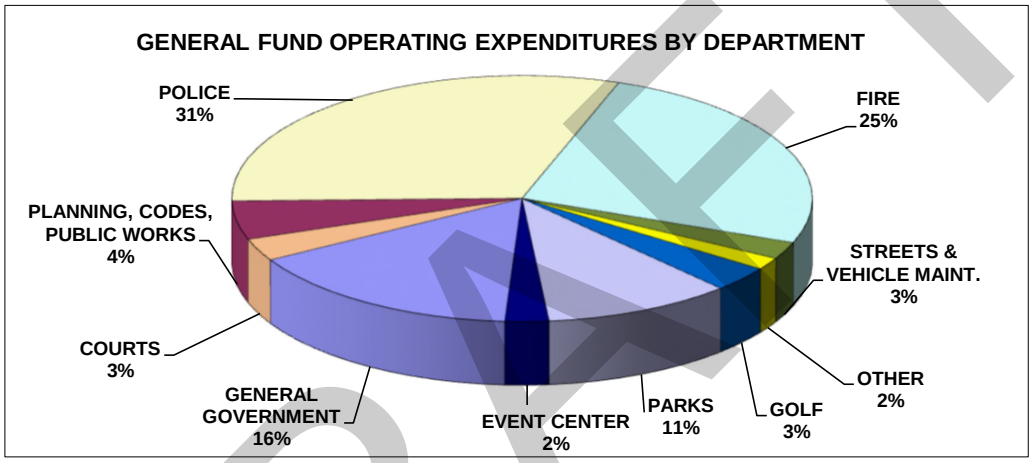

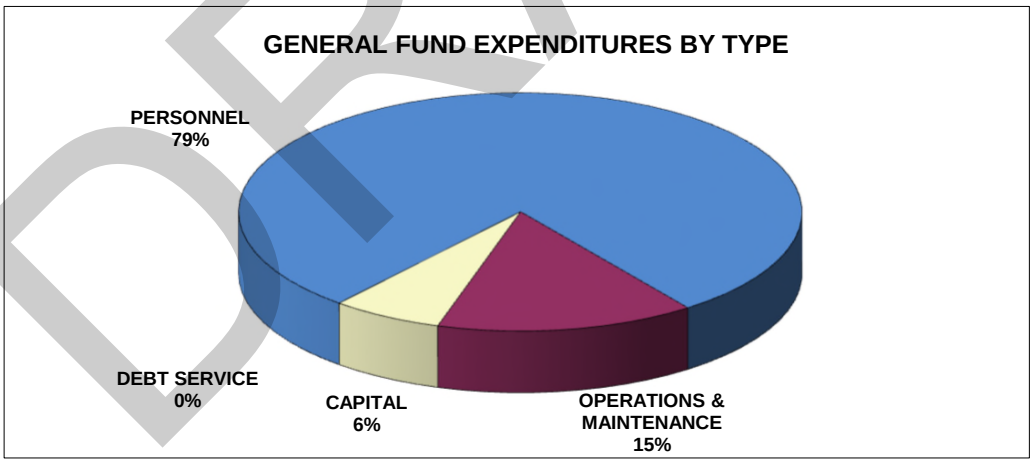

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DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	37,967,891	43,064,069	49,184,600	48,581,300	53,018,300	53,018,300	53,018,300
OPERATIONS & MAINTENANCE	7,857,974	8,331,657	9,371,729	8,641,485	10,744,282	9,995,137	9,995,137
CAPITAL	11,563,021	9,893,192	5,191,500	6,523,190	4,284,400	4,284,400	4,284,400
DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
	58,614,978	**61,518,158**	**63,749,829**	**63,747,975**	**68,048,982**	**67,299,837**	**67,299,837**

GENERAL FUND SUMMARY

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PROPERTY TAX	13,979,964	15,617,309	15,750,000	15,443,197	16,350,000	16,350,000	16,350,000
OTHER LOCAL REVENUE	29,303,756	30,698,304	31,412,660	31,016,844	31,813,400	31,878,400	31,878,400
STATE REVENUE	7,400,268	7,661,102	7,884,500	7,710,942	8,952,000	8,952,000	8,952,000
FEDERAL REVENUE	56,399	108,317	9,500	36,855	9,500	9,500	9,500
OTHER REVENUE	8,529,368	9,272,992	8,720,935	9,624,256	9,942,800	10,130,800	10,130,800
GENERAL FUND OPERATING REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,067,700**	**67,320,700**	**67,320,700**
LOAN PROCEEDS	-	-	-	-	-	-	-
TOTAL GENERAL FUND REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,067,700**	**67,320,700**	**67,320,700**
LEGISLATIVE	208,081	211,820	331,900	329,690	315,800	315,800	315,800
JUDICIAL	385,808	293,408	297,800	285,030	315,300	327,300	327,300
GENERAL SESSIONS	521,412	563,648	620,900	609,290	679,900	679,500	679,500
TRAFFIC COURT	238,824	391,150	469,100	476,610	533,800	549,300	549,300
JUVENILE COURT	-	-	-	-	-	-	-
PROBATION	237,469	284,209	326,000	299,040	297,200	297,200	297,200
INFORMATION SERVICES	1,082,475	1,274,227	1,526,700	1,465,250	1,605,500	1,605,500	1,605,500
PLANNING & CODES	1,505,338	1,621,282	2,052,600	1,927,900	2,256,900	2,256,900	2,256,900
PUBLIC WORKS	539,585	622,448	706,200	685,240	933,400	933,400	933,400
BUILDING/GROUNDS MAINTENANCE	910,359	1,061,609	1,144,300	1,159,730	1,190,400	1,190,400	1,190,400
ADMINISTRATION	2,287,710	2,430,233	3,375,800	2,754,500	4,223,600	3,741,000	3,741,000
FINANCE	1,242,225	1,411,905	1,271,300	1,097,990	1,133,000	1,158,000	1,158,000
TREASURER	481,919	550,083	626,600	620,600	717,400	717,400	717,400
HUMAN RESOURCES	737,400	820,782	1,082,300	1,001,000	1,185,300	1,181,200	1,181,200
POLICE	14,305,839	16,460,455	18,229,900	18,335,420	19,367,100	19,372,100	19,372,100
FIRE	11,740,132	13,116,352	14,303,500	14,816,610	16,058,200	16,035,000	16,035,000
STREET	503,176	690,019	664,200	556,030	757,200	756,700	756,700
VEHICLE MAINTENANCE	538,509	579,929	689,900	648,090	662,200	662,200	662,200
CEMETERY	25,191	28,633	31,100	27,370	30,300	30,300	30,300
HEALTH, WELFARE & CULTURE	696,363	696,746	724,929	724,929	1,196,882	977,237	977,237
GOLF COURSE	1,634,516	1,761,290	2,087,100	2,044,950	2,091,300	2,090,300	2,090,300
PARKS & RECREATION	4,875,804	5,276,500	6,408,000	5,987,718	6,683,300	6,607,800	6,607,800
EVENT CENTER	1,127,730	1,248,998	1,586,200	1,369,798	1,528,600	1,528,900	1,528,900
GENERAL FUND OPER. EXPENDITURES	**45,825,865**	**51,395,726**	**58,556,329**	**57,222,785**	**63,762,582**	**63,013,437**	**63,013,437**
TRANSFER TO CAPITAL PROJECTS	11,563,021	9,893,192	5,191,500	6,523,190	4,284,400	4,284,400	4,284,400
TRANSFER TO DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
TOTAL GENERAL FUND EXPENDITURES	**58,614,978**	**61,518,158**	**63,749,829**	**63,747,975**	**68,048,982**	**67,299,837**	**67,299,837**
SURPLUS (DEFICIT)	654,777	1,839,866	27,766	84,119	(981,282)	20,863	20,863
BEGINNING FUND BALANCE	32,240,871	32,895,648	34,735,514	34,735,514	34,819,633	34,819,633	34,819,633
ENDING FUND BALANCE	**32,895,648**	**34,735,514**	**34,763,280**	**34,819,633**	**33,838,351**	**34,840,496**	**34,840,496**

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GENERAL FUND REVENUE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110	**REVENUE**							
31100	PROPERTY TAXES (CURRENT)	13,920,393	15,339,276	15,600,000	15,303,197	16,200,000	16,200,000	16,200,000
31200	PROPERTY TAXES (DELINQUENT)	59,571	278,033	150,000	140,000	150,000	150,000	150,000
31510	IN LIEU OF TAXES	910,574	1,367,130	1,361,346	1,640,981	1,561,000	1,561,000	1,561,000
31512	IN LIEU OF TAXES - WATER & SEWER	565,973	628,135	596,631	596,631	633,300	633,300	633,300
31514	IN LIEU OF TAXES - NATURAL GAS	192,850	211,344	225,783	225,783	233,300	233,300	233,300
31610	LOCAL SALES TAX - CO. TRUSTEE	20,563,998	21,297,729	21,836,000	21,800,000	22,410,400	22,410,400	22,410,400
31710	WHOLESALE BEER TAX	1,186,147	1,087,022	1,198,500	1,000,000	930,000	930,000	930,000
31800	BUSINESS TAXES	2,284,906	2,459,733	2,750,000	2,600,000	2,781,000	2,781,000	2,781,000
31900	HOTEL/MOTEL TAX	781,859	845,554	855,000	880,000	915,200	915,200	915,200
31901	LOCAL OCCUPANCY TAX	11,951	9,711	10,500	7,500	6,900	6,900	6,900
31912	CABLE TV FRANCHISE TAX	353,591	230,551	250,000	207,496	186,700	186,700	186,700
31913	GAS FRANCHISE FEES	6,051	8,068	8,000	8,809	8,000	8,000	8,000
32000	BUILDING PERMITS	1,329,248	1,293,341	1,265,000	829,635	1,100,000	1,100,000	1,100,000
32002	ADM REVIEW FEES/SUBDIVISIONS	88,500	172,050	85,000	162,300	85,000	90,000	90,000
32003	ADM REVIEW FEES/SITE PLANS	13,400	18,200	20,000	21,050	20,000	20,000	20,000
32004	ADM REVIEW FEES/PLAN REVIEW	98,002	119,129	100,000	143,821	125,000	125,000	125,000
32005	ADM REVIEW FEES/BZA	4,800	5,400	4,500	5,100	4,500	4,500	4,500
32006	MOBILE FOOD VENDOR PERMIT	3,310	3,700	1,000	4,950	2,000	2,000	2,000
32007	REZONING REQUEST	18,500	8,600	20,000	11,300	20,000	20,000	20,000
32008	BEER PERMITS & APPLICATION FEES	18,600	17,225	16,000	17,833	16,000	16,000	16,000
32013	GRADING PERMIT	3,850	8,575	5,000	7,700	10,000	10,000	10,000
32015	ELECTRIC PERMITS	271,725	333,175	207,500	266,605	200,000	260,000	260,000
32020	SMALL CELL PLACEMENT	900	600	300	300	-	-	-
32100	ZONING/SUB REGULATION BOOKS	6	65	100	10	100	100	100
32300	LIQUOR PRIVILEGE TAX	36,433	39,004	35,000	33,330	35,000	35,000	35,000
32301	LIQUOR INSPECTION FEE	557,832	534,063	560,000	545,710	530,000	530,000	530,000
32302	LIQUOR APPLICATION FEE	750	-	1,000	-	-	-	-
32303	WINE CERTIFICATE OF COMPLIANCE	-	200	500	-	-	-	-
33003	BULLET PROOF VESTS GRANT	6,840	9,950	2,000	4,355	2,000	2,000	2,000
33004	GHSO GRANT	3,171	23,406	1,500	25,000	1,500	1,500	1,500
33005	EQUITABLE SHARED FUNDS	8,398	-	-	-	-	-	-
33007	E TICKET CITATION REVENUE	310	360	-	-	-	-	-
33008	POLICE OTHER REVENUE	11,680	74,601	6,000	7,500	6,000	6,000	6,000
33190	GRANTS	26,000	-	-	-	-	-	-
33203	ARTS COMMISSION REVENUE	3,500	5,000	5,000	3,000	5,000	5,000	5,000
33430	STATE SPORTS BETTING REVENUE	108,929	119,135	100,000	121,255	110,000	110,000	110,000
33510	STATE SALES TAX	6,544,708	6,696,799	6,998,000	6,900,000	8,200,000	8,200,000	8,200,000
33515	STATE TELECOMMUNICATIONS TAX	17,020	17,784	20,000	17,727	17,000	17,000	17,000
33520	STATE INCOME TAX	13,633	-	500	-	-	-	-
33530	STATE BEER TAX	23,327	22,335	26,000	21,682	20,000	20,000	20,000
33540	STATE MIXED DRINK TAX	221,824	246,218	230,000	240,409	235,000	235,000	235,000
33552	STATE, CITY, STREET, TRANSPORTATION	97,130	96,874	160,000	96,712	100,000	100,000	100,000
33553	POLICE SUPPLEMENT PAYMENT	58,400	118,400	60,000	59,000	60,000	60,000	60,000
33554	FIRE SUPPLEMENT PAYMENT	64,000	54,400	65,000	65,000	65,000	65,000	65,000
33555	STATE STREET CONTRACT MTNC	8,763	-	-	-	-	-	-
33556	TELETA GRANT	25,000	118,000	20,000	20,000	20,000	20,000	20,000
33590	CORPORATE EXCISE TAX	214,034	166,157	200,000	166,157	120,000	120,000	120,000
33800	LOCAL REVENUE ALLOCATIONS	10	-	-	-	-	-	-
34320	CEMETERY CHARGES	37,250	50,200	50,000	42,920	50,000	50,000	50,000
34330	CEMETERY CHARGES-PERPETUAL CARE	167,217	183,205	170,000	159,425	170,000	170,000	170,000
34711	GREEN FEES	1,043,441	1,060,114	1,150,000	1,035,000	1,050,000	1,200,000	1,200,000
34712	DRIVING RANGE	130,102	142,888	110,000	146,482	120,000	130,000	130,000
34713	GREEN FEE PASSES	9,325	14,061	9,500	12,168	9,500	9,500	9,500
34714	LOCKER FEES	780	645	500	725	500	500	500
34715	SNACK BAR SALES	203,629	227,266	185,000	228,730	200,000	200,000	200,000
34716	PRO-SHOP SALES	124,355	117,508	110,000	125,769	110,000	110,000	110,000
34717	CART RENTALS	461,109	511,497	445,000	497,522	480,000	480,000	480,000

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GENERAL FUND REVENUE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110	**REVENUE**							
34718	GOLF CONVENIENCE FEES	41,088	42,765	40,000	42,270	40,000	40,000	40,000
34719	MISCELLANEOUS	14,553	4,892	4,500	5,224	5,000	5,000	5,000
34720	TOURNAMENT/HANDICAP REVENUE	2,760	2,905	2,600	2,815	2,600	2,600	2,600
34721	PULL CARTS	808	848	1,100	550	500	500	500
34722	TRAIL FEES	4,405	4,260	4,200	3,730	4,000	4,000	4,000
34740	FITNESS / POOL FEES	224,119	184,273	200,000	198,739	200,000	200,000	200,000
34741	RECREATION PROGRAMS	21,974	26,421	30,000	32,047	30,000	30,000	30,000
34742	PARKS CONVENIENCE FEES	11,953	11,664	11,000	12,375	11,000	11,000	11,000
34743	RECREATION MISCELLANEOUS	11,006	16,195	11,000	15,172	12,000	12,000	12,000
34744	BRICK REVENUE	-	-	300	-	300	300	300
34745	SUPPLY SALES-FITNESS CENTER	518	454	1,500	1,972	800	800	800
34746	PARK FEES	212,376	211,173	195,000	217,173	200,000	200,000	200,000
34747	OTHER CONTRIBUTIONS	16,912	33,649	-	30,000	-	-	-
34749	WATERCRAFT RENTAL	1,071	1,063	3,500	1,495	2,500	2,500	2,500
34751	MEETING ROOM/EQUIPMENT RENTAL	103,379	109,190	103,000	113,829	110,000	110,000	110,000
34752	FOOD SALES	284,663	335,815	290,000	352,821	336,000	336,000	336,000
34753	SERVICE CHARGES	75,396	80,469	75,000	85,707	80,000	80,000	80,000
34754	EMPLOYEE LUNCH SALES	29,960	34,697	30,000	21,830	30,000	30,000	30,000
34755	NON-EMPLOYEE LUNCH SALES	102,674	92,936	105,000	105,935	95,000	95,000	95,000
34756	MISCELLANEOUS	3,278	4,888	5,000	4,049	4,000	4,000	4,000
34757	SWIMMING POOL SNACK BAR	61,702	43,319	60,000	45,340	60,000	60,000	60,000
34770	OUTDOOR ADVENTURE CENTER	58,116	50,783	50,000	52,062	50,000	50,000	50,000
34771	ADVENTURE CENTER SUPPLY SALES	4,258	4,159	6,500	4,414	5,000	5,000	5,000
34772	ADVENTURE CENTER- PROGRAMS	17,711	16,580	17,000	21,350	18,000	18,000	18,000
34773	ADVENTURE CENTER- ROOM RENTAL	15,932	14,260	15,000	14,448	15,000	15,000	15,000
35100	TRAFFIC COURT FINES & FEES	728,896	996,786	790,000	1,350,000	1,175,000	1,175,000	1,175,000
35101	TRAFFIC REINSTATEMENTS	6,470	4,950	6,000	6,870	7,000	7,000	7,000
35102	FINES & FEES OTHER COURTS	1,585	1,410	1,500	1,133	1,500	1,500	1,500
35103	JUVENILE FINES & FEES	25,691	29,961	26,000	29,463	29,000	29,000	29,000
35113	TRAFFIC CERTIFIED MAIL FEE	99	70	-	92	-	-	-
35114	TRAFFIC - E TICKET FEE	76	90	-	95	-	-	-
35120	TRAFFIC LATE PENALTIES	32,684	37,462	31,000	48,489	41,000	41,000	41,000
35121	JUVENILE LATE FEES	101	4	100	-	-	-	-
35122	JUVENILE TRAFFIC SCHOOL	12,235	15,890	12,000	15,209	12,000	15,000	15,000
35130	TRAFFIC SCHOOL FEES	67,585	103,214	78,000	127,721	100,000	120,000	120,000
35146	DRUG FINES AND FEES	12,880	8,742	11,500	8,493	8,000	8,000	8,000
35213	JUVENILE CERTIFIED MAIL FEE	7	-	-	-	-	-	-
35214	JUVENILE - E TICKET FEE	1	-	-	-	-	-	-
35311	PROBATION - SUPERVISION FEES	70,840	85,435	60,000	98,151	90,000	90,000	90,000
35312	PROBATION - DRUG SCREENS	11,084	10,978	16,000	13,551	11,000	11,000	11,000
35313	PROBATION - PROGRAM FEES	66,006	46,376	3,500	8,100	5,000	5,000	5,000
35700	GENERAL SESSIONS FINES	49,216	48,444	5,000	46,932	40,000	45,000	45,000
35701	STATE FEES/GENERAL SESSION	3,426	3,659	2,400	3,959	3,000	3,000	3,000
35704	GENERAL SESSIONS COURT COST	347,264	377,031	330,000	409,767	400,000	400,000	400,000
35711	COMPUTERIZATION FEES	6,320	6,475	6,000	6,877	6,000	6,000	6,000
35713	GEN SESS CERTIFIED MAIL FEE	220	217	200	175	-	-	-
35714	DUI CONVICTIONS	10,654	9,188	10,400	9,029	7,500	7,500	7,500
35715	RECKLESS ENDANGERMANT	581	805	600	935	700	700	700
36000	OTHER REVENUES	41,225	188,869	50,000	148,204	50,000	50,000	50,000
36002	PROPERTY TAX INTEREST	24,676	38,695	40,000	38,381	40,000	40,000	40,000
36005	HOTEL/MOTEL TAX PENALTY	-	32	500	-	-	-	-
36006	HOTEL/MOTEL TAX INTEREST	-	-	500	-	-	-	-
36007	MISC REV PAYROLL	1,907	877	500	1,160	-	-	-
36100	INTEREST EARNED-CHECKING/SAVINGS	729,831	683,681	771,000	690,000	700,000	700,000	700,000
36120	INTEREST EARNED - CD'S	-	61,431	-	-	-	-	-
36210	RENT	89,258	107,247	90,000	110,000	100,000	100,000	100,000
36220	SUPPORT SERVICES - WATER & SEWER	1,318,090	1,389,076	1,482,262	1,482,262	1,960,400	1,960,400	1,960,400
36230	SUPPORT SERVICES - GAS	830,705	818,525	860,052	860,052	1,165,500	1,165,500	1,165,500
36235	SUPPORT SERVICES - STORM WATER	256,873	294,541	312,621	312,621	389,500	389,500	389,500

DRAFT

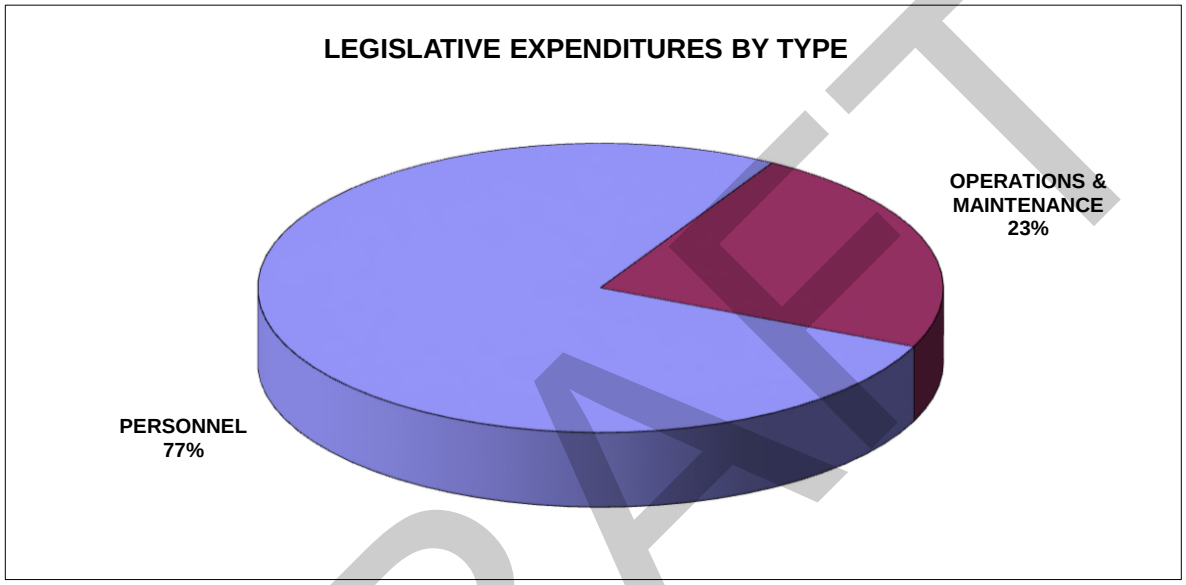
GENERAL FUND REVENUE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110	**REVENUE**							
36350	INSURANCE RECOVERIES	122,037	71,395	105,100	80,430	25,000	25,000	25,000
36712	RECORDS FEES	4,540	3,242	5,000	1,694	2,000	2,000	2,000
37193	SEX OFFENDER REGISTRY	2,100	2,100	2,000	2,350	2,000	2,000	2,000
37200	SALE OF PROPERTY	141,161	157,444	100,000	54,889	50,000	50,000	50,000
37215	NATIONAL OPIOD SETTLEMENT	15,214	33,608	20,000	23,084	20,000	20,000	20,000
	TOTAL GENERAL FUND REVENUE	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,067,700**	**67,320,700**	**67,320,700**

DRAFT

LEGISLATIVE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
E	COUNCIL	6	6	6	6	6
E	MAYOR	1	1	1	1	1
	TOTAL POSITIONS	**7.0**	**7.0**	**7.0**	**7.0**	**7.0**
	FTE	**7.0**	**7.0**	**7.0**	**7.0**	**7.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	202,115	206,332	244,700	244,700	242,200	242,200	242,200
OPERATIONS & MAINTENANCE	5,966	5,488	87,200	84,990	73,600	73,600	73,600
CAPITAL	-	-	-	-	-	-	-

DRAFT

LEGISLATIVE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41100								
111	SALARIES	94,110	95,211	94,800	94,800	94,800	94,800	94,800
141	OASI (EMPLOYER'S SHARE)	5,723	5,741	7,300	7,300	7,300	7,300	7,300
142	HEALTH INSURANCE	101,440	104,514	141,700	141,700	139,100	139,100	139,100
145	OTHER INSURANCE	342	366	400	400	400	400	400
146	WORKERS COMPENSATION	500	500	500	500	600	600	600
148	EMPLOYEE EDUCATION & TRAINING	-	-	1,400	1,400	1,400	1,400	1,400
211	POSTAGE	27	1	100	10	100	100	100
235	PROFESSIONAL ASSOCIATIONS	114	545	300	790	300	300	300
245	TELEPHONE SERVICES	3,631	2,851	3,000	2,860	3,000	3,000	3,000
289	TRAVEL	-	1,770	10,000	10,000	10,000	10,000	10,000
310	OFFICE SUPPLIES	38	-	500	-	500	500	500
513	LIABILITY INSURANCE	300	300	69,900	69,900	56,300	56,300	56,300
799	SUNDRY	1,856	21	2,000	30	2,000	2,000	2,000
	TOTAL LEGISLATIVE	**208,081**	**211,820**	**331,900**	**329,690**	**315,800**	**315,800**	**315,800**

DRAFT

GENERAL SESSIONS

PURPOSE STATEMENT

THE GENERAL SESSIONS DEPARTMENT MAINTAINS THE CRIMINAL WARRANTS ISSUED FOR VIOLATIONS AND OFFENSES AGAINST THE CRIMINAL LAWS OF TENNESSEE AND PROVIDES FOR TRIAL AND ADJUDICATION OF THE CASES. THE DEPARTMENT COLLECTS ALL FINES AND COSTS LEVIED BY THE JUDICIAL DEPARTMENT AND REMITS THE NECESSARY FEES TO OTHER GOVERNMENTAL ENTITIES AS REQUIRED.

MAJOR HIGHLIGHTS

THIS YEAR THE GENERAL SESSIONS DEPARTMENT HAS EXPANDED THE OFFICE TO ADD TWO MORE CUSTOMER SERVICE WINDOWS TO ACCOMMODATE THE INCREASED FOOT TRAFFIC. THE COURTROOM DIGITAL RECORDING SOFTWARE/HARDWARE WAS REPLACED WITH NEW TECHNOLOGY ALLOWING FOR THE POTENTIAL EXPANSION TO VIDEO RECORDING. THE DEPARTMENT CONTINUES TO WORK WITH LOCAL HIGH SCHOOLS AS PART OF THEIR WORK BASED LEARNING PROGRAM AND LOCAL COLLEGES TO PROVIDE AN INTERN PROGRAM FOR STUDENTS MAJORING IN LEGAL RELATED STUDIES. THE SCANNING AND PRESERVATION OF ARCHIVED DOCUMENTS WAS INITIATED THIS YEAR AND WILL PROVIDE AN ONGOING METHOD TO STORE MATERIALS PER STATE RETENTION POLICIES. THE NEGOTIATIONS WITH SOFTWARE VENDORS FOR E-CITATIONS WILL ALSO BE APPLICABLE TO MISDEMEANOR CITATIONS, ALLOWING THE POLICE AND COURTS TO TRANSITION AWAY FROM HAND-WRITTEN CRIMINAL MISDEMEANOR CITATIONS.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
SERVICE QUALITY					
ARR/SH/RET DOCKETS	135	125	92	135	201
TUES. TRIAL/JAIL DOCKETS	93	86	96	104	139
WED. DOMESTIC TRIAL/JAIL DOCKETS	91	79	90	104	135
ARRAIGNMENT JAIL DOCKETS	94	105	95	104	90
SPECIAL SET HEARINGS	2	1	2	2	2

** The number of arraignment jail dockets are included in the Tues. Trial/Trial jail dockets.

WORKLOAD INDICATOR

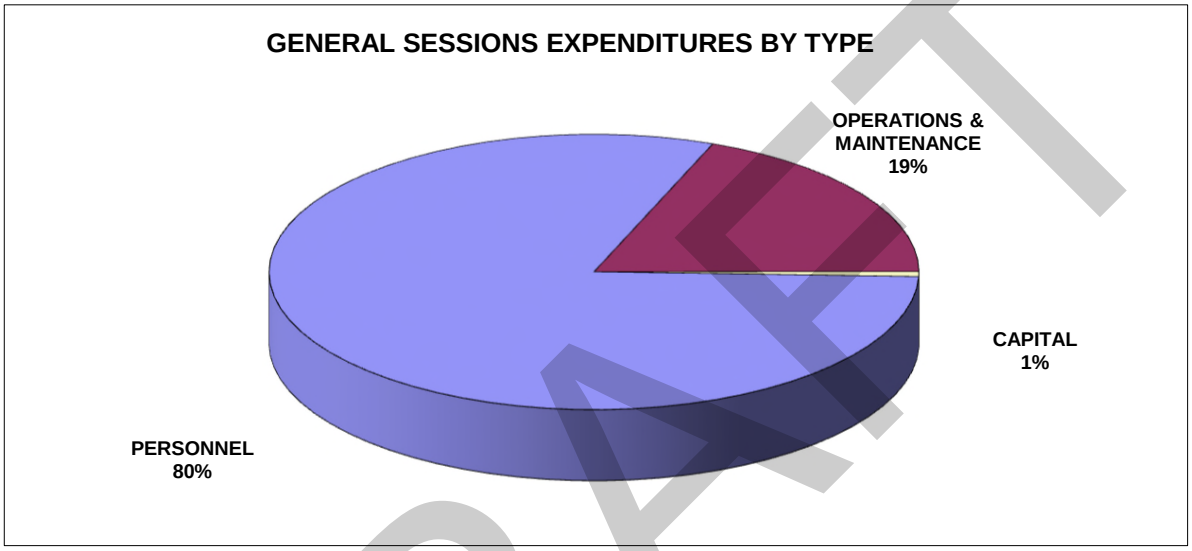
	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
CALLS	19,916	20,391	18,887	19,202	18,014
EXPUNGEMENTS	857	568	302	301	320
TBI SUBMISSIONS	2,861	2,195	2,229	2,074	1,934
ORDER OF PROTECTIONS DURING OFFICE HOURS	N/A	N/A	29	28	9
ORDER OF PROTECTIONS AFTER OFFICE HOURS	N/A	N/A	10	2	5
WARRANTS/SUMMONS ISSUED	N/A	N/A	5,155	4,487	5,316

N/A - NOT AVAILABLE

DRAFT

GENERAL SESSIONS

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
E	COURT CLERK	1	1	1	1	1
F	CHIEF DEPUTY COURT CLERK	0	1	1	1	1
F	SENIOR DEPUTY COURT CLERK	2	0	0	1	1
F	DEPUTY COURT CLERK	3	3	3	2	2
	TOTAL POSITIONS	**6.0**	**5.0**	**5.0**	**5.0**	**5.0**
	FTE	**6.0**	**5.0**	**5.0**	**5.0**	**5.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	430,197	466,727	518,500	516,610	549,600	549,600	549,600
OPERATIONS & MAINTENANCE	91,215	96,921	102,400	92,680	130,300	129,900	129,900
CAPITAL	3,587	-	35,000	35,000	4,000	4,000	4,000

DRAFT

GENERAL SESSIONS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41220								
111	SALARIES	283,727	310,904	328,800	327,800	345,400	345,400	345,400
112	OVERTIME	4,126	21,870	23,900	27,500	24,000	24,000	24,000
141	OASI (EMPLOYER'S SHARE)	22,672	27,255	25,500	26,500	26,800	26,800	26,800
142	HEALTH INSURANCE	98,598	83,055	113,800	113,800	124,500	124,500	124,500
143	RETIREMENT/PENSION	15,830	18,654	22,000	16,480	24,000	24,000	24,000
145	OTHER INSURANCE	3,144	2,889	2,700	2,400	2,800	2,800	2,800
146	WORKER'S COMPENSATION	2,100	2,100	1,800	2,130	2,100	2,100	2,100
148	EMPLOYEE EDUCATION & TRAINING	-	1,651	600	1,510	600	600	600
190	EMPLOYMENT TESTING	-	45	-	-	100	-	-
211	POSTAGE	1,727	1,373	2,100	940	1,800	1,500	1,500
235	PROFESSIONAL ASSOCIATIONS	801	2,750	1,400	1,680	1,000	1,000	1,000
245	TELEPHONE SERVICES	459	496	500	500	500	500	500
289	TRAVEL	-	2,003	-	-	-	-	-
290	CONTRACTUAL SERVICES	79,408	80,673	88,400	76,560	112,400	112,400	112,400
320	OPERATING SUPPLIES	7,293	7,110	6,100	8,750	11,100	11,100	11,100
326	CLOTHING AND UNIFORMS	-	-	300	-	300	300	300
331	GAS, OIL & FUEL	590	-	-	-	-	-	-
513	LIABILITY INSURANCE	700	700	2,700	2,700	2,200	2,200	2,200
799	SUNDRY	237	120	300	40	300	300	300
940	TRANSFER TO CAPITAL	3,587	-	35,000	35,000	4,000	4,000	4,000
	TOTAL GENERAL SESSIONS	**524,999**	**563,648**	**655,900**	**644,290**	**683,900**	**683,500**	**683,500**

DRAFT

PURPOSE STATEMENT

THE JUDICIAL DEPARTMENT IS RESPONSIBLE FOR PROVIDING FAIR, PROMPT AND EFFICIENT ADMINISTRATION OF JUSTICE. THE JUDGE APPOINTS THE JUDICIAL COMMISSIONERS WHO ARE THE BEGINNING OF THE GENERAL SESSIONS COURT PROCESS. THE CRIMINAL CASES CONTINUE WITH THE APPEARANCE OF THE DEFENDANT, VICTIM OR WITNESSES BEFORE THE JUDGE. THE DEPARTMENT IS ALSO RESPONSIBLE FOR THE OPERATION OF THE MUNICIPAL COURT WHICH OVERSEES CODES VIOLATIONS AND TRAFFIC VIOLATIONS FOR ADULTS AND MINORS 16-17 YEARS OF AGE. THE JUDGE ALSO OVERSEES THE OPERATION OF THE TRAFFIC SCHOOL.

MAJOR HIGHLIGHTS

LAUNCHED ONLINE TRAFFIC SCHOOL
PANIC BUTTON INSTALLED ON JUDGE'S BENCH IN THE COURTROOM
ADDED ADDITIONAL DOCKETS
UPDATED SOUND SYSTEM FOR COURTROOM

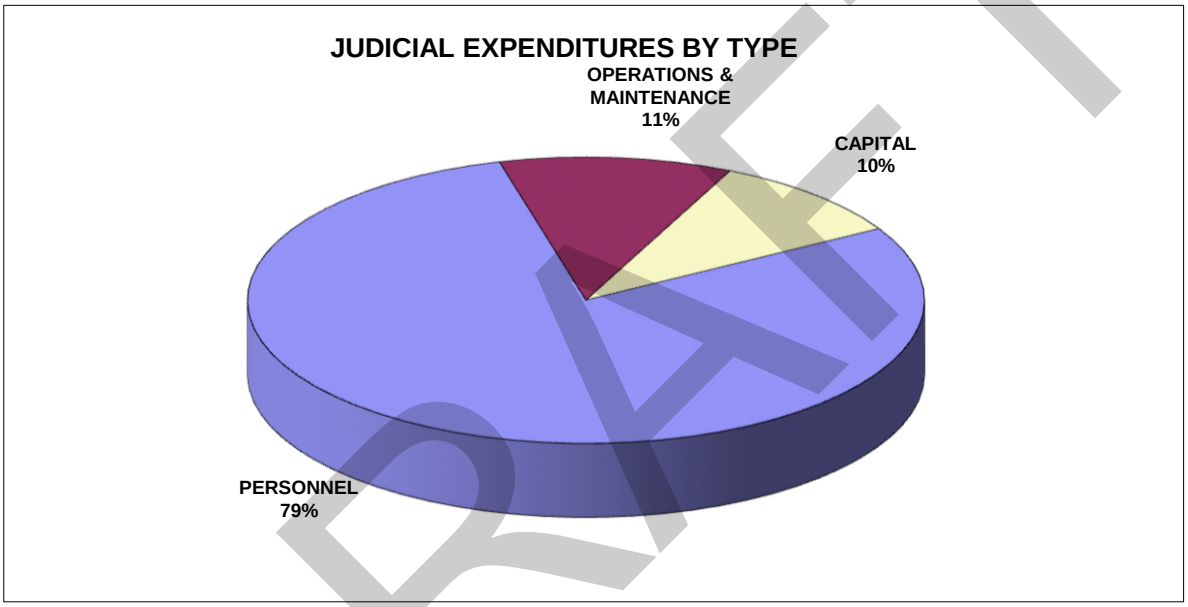
WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
FORFEITURE/SEIZURE HEARINGS	34	6	39	37	9
SEARCH WARRANTS ISSUED (NON DUI RELATED)	100	121	63	69	82
DUCES TECUM	147	59	114	112	200

DRAFT

JUDICIAL

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
E	JUDGE	1	1	1	1	1
F	COURT ADMINISTRATOR *(MOVED TO TRAFFIC)*	1	1	1	0	0
F	ADMIN ASSISTANT	0	1	1	0	0
F	JUDICIAL ASSISTANT	0	0	0	1	1
F	JUDICIAL COMMISSIONER	1	0	0	0	0
F	LEGAL CLERK	1	0	0	0	0
	TOTAL POSITIONS	**4.0**	**3.0**	**3.0**	**2.0**	**2.0**
	FTE	**4.0**	**3.0**	**3.0**	**2.0**	**2.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	364,103	278,814	280,400	271,340	287,000	287,000	287,000
OPERATIONS & MAINTENANCE	21,705	14,594	17,400	13,690	28,300	40,300	40,300
CAPITAL	29,722	-	-	3,600	35,000	35,000	35,000

DRAFT

JUDICIAL

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41210								
111	SALARIES	247,277	198,765	208,200	194,200	222,400	222,400	222,400
112	OVERTIME	35,381	11,439	9,000	19,900	-	-	-
141	OASI (EMPLOYER'S SHARE)	18,790	13,306	15,900	16,200	16,300	16,300	16,300
142	HEALTH INSURANCE	46,303	42,918	29,900	29,900	29,300	29,300	29,300
143	RETIREMENT/PENSION	13,473	9,016	14,400	7,730	15,700	15,700	15,700
145	OTHER INSURANCE	779	1,270	1,600	1,650	1,700	1,700	1,700
146	WORKER'S COMPENSATION	2,100	2,100	1,400	1,760	1,600	1,600	1,600
148	EMPLOYEE EDUCATION & TRAINING	-	30	200	30	200	200	200
211	POSTAGE	-	40	100	20	100	100	100
235	PROFESSIONAL ASSOCIATIONS	3,272	1,916	2,800	1,850	2,800	2,800	2,800
245	TELEPHONE SERVICES	-	-	-	-	600	600	600
289	TRAVEL	-	820	1,000	1,000	3,100	3,100	3,100
290	CONTRACTUAL SERVICES	6,521	5,590	5,300	4,540	12,300	24,300	24,300
320	OPERATING SUPPLIES	10,770	5,354	5,600	4,080	6,800	6,800	6,800
326	CLOTHING AND UNIFORMS	-	-	-	-	200	200	200
331	GAS, OIL & FUEL	314	39	200	130	300	300	300
513	LIABILITY INSURANCE	600	600	1,800	1,800	1,500	1,500	1,500
799	SUNDRY	228	205	400	240	400	400	400
940	TRANSFER TO CAPITAL	29,722	-	-	3,600	35,000	35,000	35,000
	TOTAL JUDICIAL	**415,530**	**293,408**	**297,800**	**288,630**	**350,300**	**362,300**	**362,300**

DRAFT

TRAFFIC COURT

PURPOSE STATEMENT

THE TRAFFIC COURT DEPARTMENT ISSUES SUMMONSES AND PROCESSES CITATIONS FOR VIOLATIONS OF LAWS AND ORDINANCES OF THE TOWN. THE DEPARTMENT ALSO COLLECTS ALL FINES AND COSTS LEVIED BY THE JUDICIAL DEPARTMENT AND SUBMITS THE NECESSARY TAXES TO THE STATE OF TENNESSEE.

MAJOR HIGHLIGHTS

THE MUNICIPAL COURT HAS IMPLEMENTED AN ONLINE TRAFFIC SCHOOL OPTION FOR OFFENDERS AND HAS BEEN ABLE TO AUTOMATE, THROUGH THE COURT SOFTWARE, THE ISSUANCE OF TRAFFIC SCHOOL CERTIFICATES. IN ORDER TO ACCOMODATE THE INCREASE IN FOOT TRAFFIC, THE DEPARTMENT HAS EXPANDED BY ADDING TWO ADDITIONAL CUSTOMER SERVICE WINDOWS. THE DEPARTMENT HAS ALSO BEEN IN NEGOTIATIONS WITH SOFTWARE VENDORS TO RE-ESTABLISH AN E-CITATION CAPABILITY WITH THE POTENTIAL TO INCLUDE CODES VIOLATIONS. E-CITATIONS ALLOWS FOR THE LIVE TRANSFER OF CITATION DATA TO THE COURT AND POLICE DEPARTMENT SOFTWARE. THIS IMPLEMENTATION ALLOWS THE TOWN TO ESTABLISH AN E-CITATION FEE TO MITIGATE EXPENSES.

PERFORMANCE MEASURES

Calendar Year

	2021	2022	2023	2024	2025
SERVICE QUALITY					
TRAFFIC DOCKETS	53	48	49	50	49
CONTESTED TRAFFIC DOCKETS	12	12	12	13	12
CODES DOCKETS	20	23	20	21	14
JUVENILE APPEARANCE DOCKET					12
JUVENILE COMPLIANCE REVIEW					12

N/A=NOT AVAILABLE

WORKLOAD INDICATOR

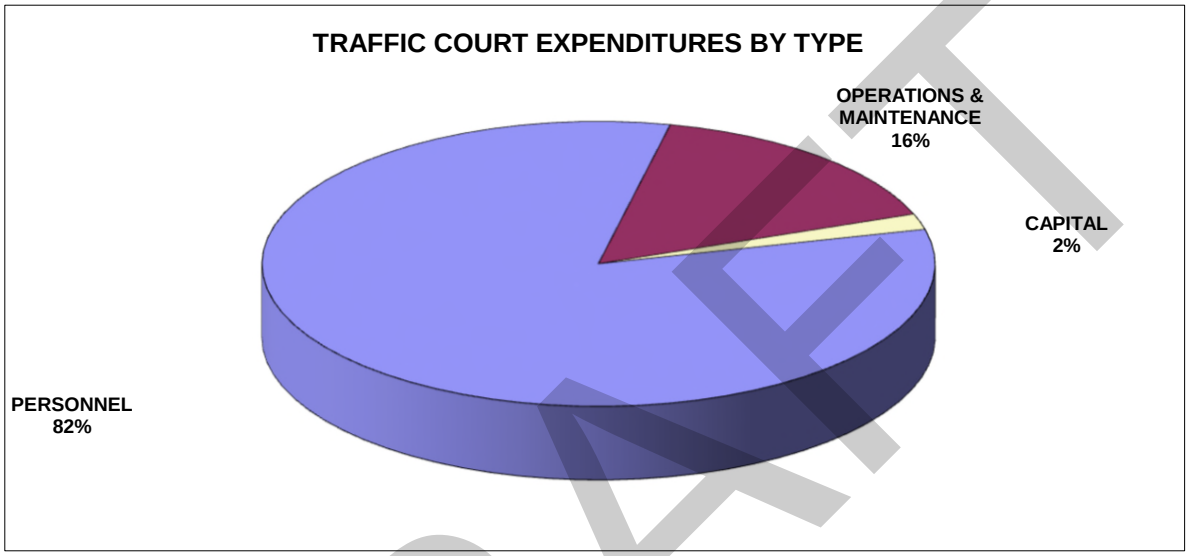
Calendar Year

	2021	2022	2023	2024	2025
TRAFFIC SCHOOL REGISTERED	924	1,247	1,154	1,244	1,875
ENVIRONMENTAL VIOLATIONS	174	134	114	121	173
TOTAL TRAFFIC VIOLATIONS	8,455	9,542	8,005	9,061	13,452

DRAFT

TRAFFIC COURT

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DEPUTY COURT CLERK	3	3	3	3	3
F	COURT ADMINISTRATOR *(MOVED FROM JUDICIAL)*	0	0	0	1	1
	TOTAL POSITIONS	**3.0**	**3.0**	**3.0**	**4.0**	**4.0**
	FTE	**3.0**	**3.0**	**3.0**	**4.0**	**4.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	215,247	365,250	427,300	448,130	460,400	460,400	460,400
OPERATIONS & MAINTENANCE	23,577	25,900	41,800	28,480	73,400	88,900	88,900
CAPITAL	-	-	190,000	190,000	10,000	10,000	10,000

DRAFT

TRAFFIC COURT

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41230								
111	SALARIES	140,788	250,282	255,800	289,250	285,700	285,700	285,700
112	OVERTIME	7,436	20,030	32,200	19,570	32,400	32,400	32,400
141	OASI (EMPLOYER'S SHARE)	12,314	19,874	19,800	22,540	22,100	22,100	22,100
142	HEALTH INSURANCE	44,692	58,667	98,800	98,800	97,900	97,900	97,900
143	RETIREMENT/PENSION	7,740	14,048	17,800	15,310	19,000	19,000	19,000
145	OTHER INSURANCE	1,477	1,549	2,100	1,850	2,300	2,300	2,300
146	WORKER'S COMPENSATION	800	800	800	810	1,000	1,000	1,000
148	EMPLOYEE EDUCATION & TRAINING	-	2,749	1,600	2,750	1,600	1,600	1,600
190	EMPLOYMENT TESTING	-	-	-	-	100	100	100
211	POSTAGE	-	3	-	10	-	-	-
235	PROFESSIONAL ASSOCIATIONS	-	409	1,100	410	1,200	1,200	1,200
289	TRAVEL	-	-	6,500	-	6,800	6,800	6,800
290	CONTRACTUAL SERVICES	15,192	18,563	25,300	20,030	46,200	66,200	66,200
320	OPERATING SUPPLIES	7,495	2,525	3,700	2,770	14,500	10,000	10,000
326	CLOTHING AND UNIFORMS	-	-	300	-	300	300	300
331	GAS, OIL & FUEL	590	1,188	1,800	1,190	1,500	1,500	1,500
513	LIABILITY INSURANCE	300	300	1,100	1,100	900	900	900
798	VISA/MC CHARGE FEES	-	-	100	-	-	-	-
799	SUNDRY	-	163	300	220	300	300	300
940	TRANSFER TO CAPITAL	-	-	190,000	190,000	10,000	10,000	10,000
	TOTAL TRAFFIC	**238,824**	**391,150**	**659,100**	**666,610**	**543,800**	**559,300**	**559,300**

DRAFT

JUVENILE COURT

PURPOSE STATEMENT

THE JUVENILE COURT MAINTAINS THE MUNICIPAL TRAFFIC VIOLATIONS ISSUED TO MINOR DRIVERS FOR OFFENSES AGAINST THE TOWN'S MUNICIPAL ORDINANCES. THIS INCLUDES THOSE STATE LAW PROVISIONS KNOWN AS THE RULES OF THE ROAD. THE COURT PROVIDES FOR TRIAL AND ADJUDICATION OF THESE OFFENSES AND THE DEPARTMENT COLLECTS ALL FINES, COSTS, FEES AND TAXES AS A RESULT OF THE DISPOSITIONS IN THESE CASES. THE COURT REMITS THESE FEES TO THE RESPECTIVE GOVERNMENT AGENCIES, TO INCLUDE THOSE THAT ARE FORWARDED TO THE TOWN AND THE STATE OF TENNESSEE.

MAJOR HIGHLIGHTS

CONSOLIDATED INTO TRAFFIC DEPARTMENT.

PERFORMANCE MEASURES

	Calendar Year				
	2020	**2021**	**2022**	**2023**	**2024**
SERVICE QUALITY					
NUMBER OF JUVENILE ARR. DOCKETS	10	N/A	N/A	N/A	N/A
NUMBER OF JUVENILE RETURN DOCKETS	10	N/A	N/A	N/A	N/A

WORKLOAD INDICATOR

	Calendar Year				
	2020	**2021**	**2022**	**2023**	**2024**
TOTAL CASES (DOCKET COUNT)	634	N/A	N/A	N/A	N/A
TOTAL VIOLATIONS DISPOSITIONS	611	N/A	N/A	N/A	N/A
TRAFFIC SCHOOL REGISTERED	52	N/A	N/A	N/A	N/A

DRAFT

PROBATION

PURPOSE STATEMENT

THE PROBATION DEPARTMENT STRIVES TO ACHIEVE EXCELLENCE IN COMMUNITY SUPERVISION BY PROVIDING THE HIGHEST QUALITY SERVICES TO THE COURT, VICTIMS, OFFENDERS, THEIR FAMILIES, AND THE COMMUNITY.

MAJOR HIGHLIGHTS

WE IMPLEMENTED A MORE EFFECTIVE AND UPDATED CORRECTIONS SOFTWARE. WE ALSO ATTENDED COMMUNITY SERVICE TRAINING TO ADVANCE EACH OFFICERS COMMUNICATION AND DE-ESCALATION SKILLS. WE OFFER MORE CLASSES, SCREENS, AND EVALUATIONS AT AFFORDABLE PRICES TO HELP OUR CASELOADS SUCCEED.

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
CASES CLOSED SUCCESSFULLY	33	30	43	60	131
TOTAL # OF CASES BEING SUPERVISED	433	399	387	431	298

PERSONNEL

		Fiscal Year				
STATUS	**POSITION**	**22-23**	**23-24**	**24-25**	**25-26**	**26-27**
F	CHIEF PROBATION OFFICER	1	1	1	1	1
F	PROBATION OFFICER	2	2	2	2	2
	TOTAL POSITIONS	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
	FTE	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**

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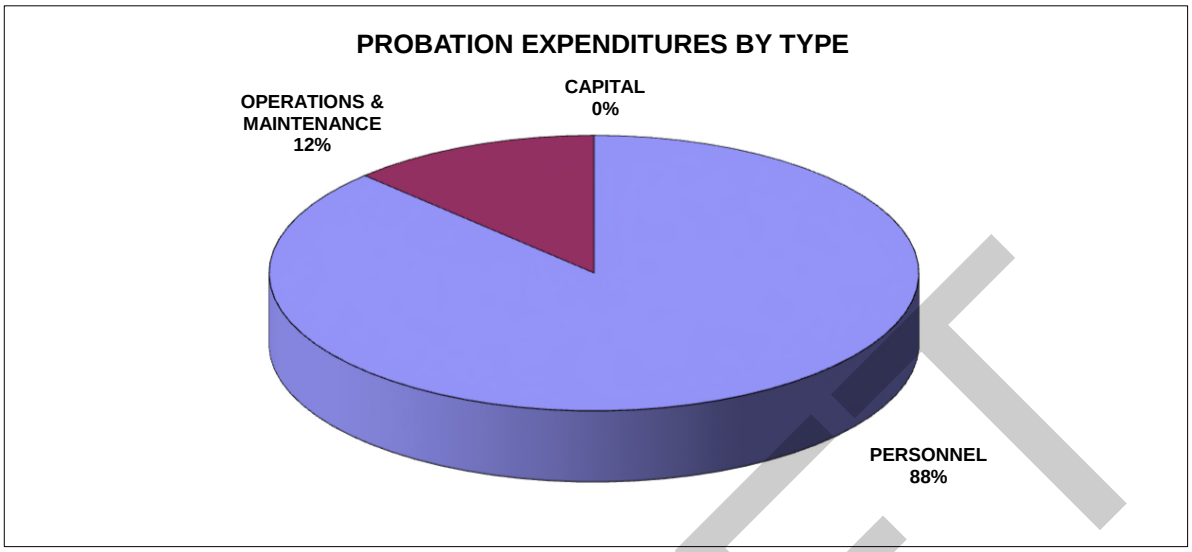
PROBATION



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	162,761	222,765	276,000	262,580	260,100	260,100	260,100
OPERATIONS & MAINTENANCE	74,708	61,444	50,000	36,460	37,100	37,100	37,100
CAPITAL	-	-	60,000	47,700	-	-	-

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41250								
111	SALARIES	102,232	144,892	173,100	167,030	162,500	162,500	162,500
112	OVERTIME	587	84	4,200	400	1,200	1,200	1,200
141	OASI (EMPLOYER'S SHARE)	7,593	10,852	13,600	12,420	13,600	13,600	13,600
142	HEALTH INSURANCE	44,216	56,022	70,900	70,900	69,600	69,600	69,600
143	RETIREMENT/PENSION	6,686	9,123	11,900	9,750	10,700	10,700	10,700
145	OTHER INSURANCE	647	992	1,500	1,270	1,500	1,500	1,500
146	WORKER'S COMPENSATION	800	800	800	810	1,000	1,000	1,000
151	EMP. EDUCATION & TRAINING	-	385	400	390	600	600	600
190	EMPLOYMENT TESTING	134	176	-	-	-	-	-
212	POSTAGE- PROBATION	6	205	100	220	100	100	100
269	REPAIR & MAINTENANCE	-	8,031	-	100	-	-	-
289	TRAVEL	46	-	-	-	3,500	3,500	3,500
293	CONTRACTUAL SERVICES	72,442	48,523	45,500	30,060	27,400	27,400	27,400
321	OPERATING SUPPLIES	2,080	3,623	2,100	3,890	3,800	3,800	3,800
332	GAS, OIL & FUEL	-	204	100	-	100	100	100
513	LIABILITY INSURANCE	-	-	1,500	1,500	1,300	1,300	1,300
799	SUNDRY	-	297	300	300	300	300	300
940	TRANSFER TO CAPITAL	-	-	60,000	47,700	0	-	-
	TOTAL PROBATION	**237,469**	**284,209**	**386,000**	**346,740**	**297,200**	**297,200**	**297,200**

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INFORMATION SERVICES

PURPOSE STATEMENT

MISSION: TO SERVE OUR CITIZENS BY DELIVERING COST-EFFECTIVE, RELIABLE AND SECURE IT SERVICES TO ALL TOWN OF SMYRNA DEPARTMENTS AND BUSINESS PARTNERS.

VISION: TO BE A LEADER IN THE DELIVERY OF COLLABORATIVE TECHNOLOGY SOLUTIONS THAT SIMPLIFY CITIZEN ACCESS TO INFORMATION AND TOWN OF SMYRNA SERVICES.

THE INFORMATION SERVICES TEAMS GUIDING PRINCIPLES:
- WE SERVE THE CITIZENS OF THE TOWN OF SMYRNA AND THE DEPARTMENTS THAT SERVE THEM.
- WE PROTECT THE TOWN OF SMYRNA INFORMATION AND ASSETS AS OUR TOP PRIORITY.
- WE PROVIDE COST-EFFECTIVE & RELIABLE SERVICES WITH A FOCUS ON THE CUSTOMER EXPERIENCE
- WE MINIMIZE COMPLEXITY BY CONSOLIDATING AND STANDARDIZING ON CORE TECHNOLOGIES AND SKILLS
- WE WILL DO IT RIGHT THE FIRST TIME.

MAJOR HIGHLIGHTS

IT SECURITY - CYBERSECURITY CONTINUES TO BE A PRIMARY FOCUS. IMPLEMENTED A NEW FIREWALL THAT SETS A NEW STANDARD. SUCCESSFULLY COMPLETED THE ANNUAL EMPLOYEE SECURITY AWARENESS TRAINING. WE ALSO COMPLETED THE NATIONAL CYBER SECURITY REVIEW FOR THE YEAR.

IT FISCAL RESPONSIBILITY - CONTINUE TO LOOK AT OPTIMIZING THE PERSONAL COMPUTING FLEET. WE APPLIED FOR AND WERE AWARDED A FY23 SLGCG GRANT WORTH IN EXCESS OF $100,000 IN VALUE TO THE TOWN.

IT SYSTEMS LIFECYCLE MANAGEMENT - CONTINUE TO OPTIMIZE AND UPGRADE THE TOWN WEBSITE. IMPLEMENTED THE RECITE ME TOOLS TO HELP US MEET THE ADA COMPLIANCE REQUIREMENTS. UPGRADED PHONE SYSTEM. OPTIMIZED THE CALL DELIVERY SERVICE TO SIP TECHNOLOGY. INSTALLED A NEW STORAGE TECHNOLOGY TO HOLD AND MANAGE THE UNSTRUCTURED DATA. UPGRADED BUILDING VIDEO SECURITY SYSTEMS FOR BOTH THE JUSTICE CENTER AND SOAC.

IT BUSINESS CONTINUITY - PREPARED THE NEW FIRE HALL 4 DATA CENTER FOR USE AS OUR SECONDARY LOCATION. PARTNERED WITH LUMEN AND HAVE INSTALLED INTERNET AND PHONE CIRCUITS THAT WILL PROVIDE COMPLETE PROTECTION FROM A LOSS OF 1 OF THE 2 FACILITIES ONCE THE DATA CENTER DIRECT CONNECTION IS CORRECTED AND WE COMPLETE THE EQUIPMENT MIGRATION TO FIRE HALL 4

GOVERNMENT COLLABORATION - CONTINUES TO SUPPORT COLLABORATION WITH OTHER AGENCIES. PARTICIPATED IN THE PUBLIC SECTOR TECHNOLOGY SUMMIT AND SHARED IN TECHNOLOGY DISCUSSIONS AND REVIEWS WITH OTHER AGENCIES.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
% OF WORK ORDERS ANSWERED IN 4 HOURS	99%	99%	99%	99%	99%
% OF WORK ORDERS COMPLETED ON TIME	99%	99%	99%	99%	99%
SERVICE QUALITY					
NETWORK UPTIME PERCENTAGE	99.99%	99.90%	99.95%	99.98%	99.98%
NETWORK SERVICE INTERRUPTIONS	2	8	3	1	1
TELEPHONE SYSTEM UPTIME PERCENTAGE	99.99%	99.99%	99.99%	99.99%	99.98%
% OF SYSTEMS W/O CATASTROPHIC FAILURE	99%	99%	99%	99%	99%

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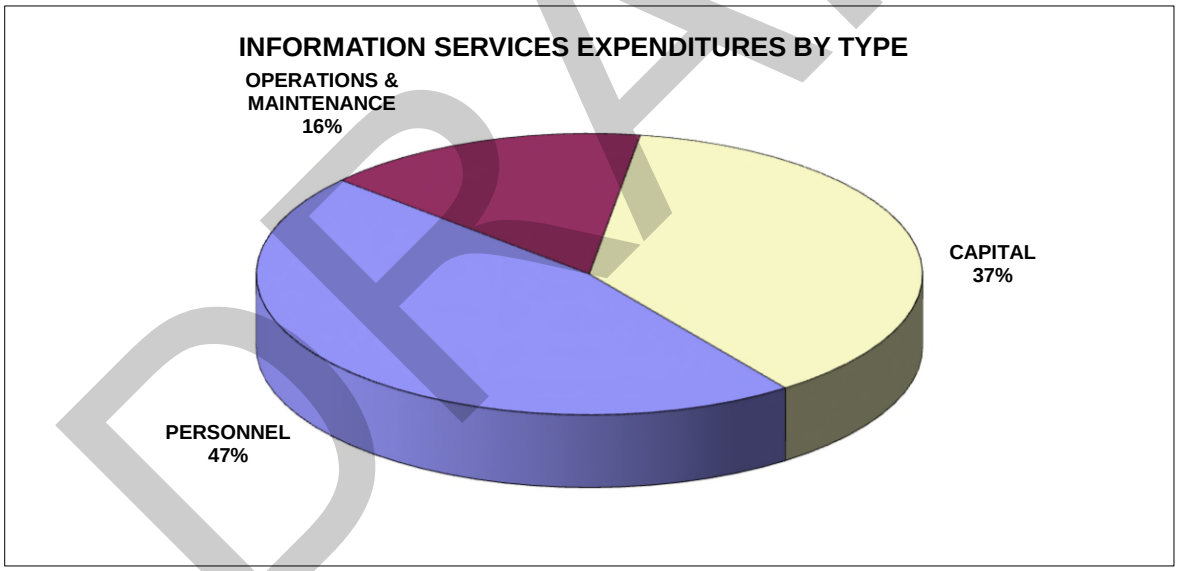
INFORMATION SERVICES

WORKLOAD INDICATOR	Calendar Year				
	2021	2022	2023	2024	2025
WORK ORDERS SERVICED	1,784	2,578	2,224	3,375	3,891
SERVERS MANAGED	86	85	85	85	84
WORKSTATIONS MANAGED	473	475	473	472	488
SITES SUPPORTED	22	22	22	23	23
NUMBER OF PHONES MANAGED	N/A	N/A	N/A	343	348
NUMBER OF EMAIL ACCOUNTS SUPPORTED	N/A	N/A	N/A	513	535

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	IT DIRECTOR	1	1	1	1	1
F	APPLICATIONS DEVELOPER	2	2	2	2	2
F	IT MANAGER	0	0	0	0	0
F	NETWORK/SYSTEM ADMINISTRATOR	1	1	1	2	2
F	COMPUTER SYSTEMS ANALYST	0	1	1	0	0
F	IT SUPERVISOR	1	1	1	1	1
F	IT TECHNICIAN II	1	0	0	1	2
F	IT TECHNICIAN	1	2	2	1	0
	TOTAL POSITIONS	**7.0**	**8.0**	**8.0**	**8.0**	**8.0**
	FTE	**7.0**	**8.0**	**8.0**	**8.0**	**8.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	884,240	1,030,409	1,133,600	1,138,810	1,198,800	1,198,800	1,198,800
OPERATIONS & MAINTENANCE	198,235	243,818	393,100	326,440	406,700	406,700	406,700
CAPITAL	208,904	647,575	968,500	708,200	965,400	965,400	965,400

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INFORMATION SERVICES

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41640								
111	SALARIES	633,628	752,775	810,200	817,810	859,900	859,900	859,900
112	OVERTIME	7,339	12,547	9,200	12,120	15,100	15,100	15,100
141	OASI (EMPLOYER'S SHARE)	47,710	56,604	62,700	61,380	67,000	67,000	67,000
142	HEALTH INSURANCE	142,682	145,829	184,600	184,600	181,200	181,200	181,200
143	RETIREMENT/PENSION	41,246	50,457	53,200	49,970	59,300	59,300	59,300
145	OTHER INSURANCE	4,635	5,197	6,300	5,730	6,600	6,600	6,600
146	WORKER'S COMPENSATION	7,000	7,000	7,400	7,200	9,700	9,700	9,700
148	EMPLOYEE EDUCATION AND TRAINING	6,790	8,390	19,000	8,400	16,500	16,500	16,500
245	TELEPHONE SERVICES	5,931	4,663	5,000	5,200	5,000	5,000	5,000
261	REPAIR & MAINTENANCE/VEHICLES	914	-	500	850	500	500	500
269	REPAIR & MAINTENANCE/OTHER	1,378	2,596	2,500	1,760	2,500	2,500	2,500
290	CONTRACTUAL SERVICES	175,200	222,406	350,000	298,860	367,500	367,500	367,500
320	OPERATING SUPPLIES	4,656	2,476	8,000	3,650	7,200	7,200	7,200
331	GAS, OIL & FUEL	497	489	500	290	300	300	300
512	VEHICLE INSURANCE	1,500	1,500	1,200	1,200	1,800	1,800	1,800
513	LIABILITY INSURANCE	1,100	1,100	6,000	6,000	5,000	5,000	5,000
799	SUNDRY	269	198	400	230	400	400	400
940	TRANSFER TO CAPITAL	208,904	647,575	968,500	708,200	965,400	965,400	965,400
	TOTAL INFORMATION SERVICES	**1,291,379**	**1,921,802**	**2,495,200**	**2,173,450**	**2,570,900**	**2,570,900**	**2,570,900**

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PLANNING & CODES

PURPOSE STATEMENT

THE PLANNING & CODES DEPARTMENTS PROVIDE TECHNICAL ASSISTANCE TO THE SMYRNA MUNICIPAL PLANNING COMMISSION, THE BOARD OF ZONING APPEALS, THE HISTORIC ZONING COMMISSION, CONSTRUCTION BOARD OF APPEALS, AND THE TOWN COUNCIL TO ENSURE THAT ALL NEW RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL DEVELOPMENTS MEET THE GUIDELINES SET FORTH IN THE ZONING ORDINANCE, SUBDIVISION REGULATIONS, DESIGN REVIEW MANUAL, HISTORIC DISTRICT DESIGN GUIDELINES, SIGN ORDINANCE, AND THE ADOPTED BUILDING AND LIFE SAFETY CODES TO SAFEGUARD NEIGHBORHOODS, THE COMMUNITY, AND THE INVESTMENTS OF CITIZENS. THE DEPARTMENTS ALSO PROVIDE MAPPING ASSISTANCE AND COORDINATE THE LONG RANGE PLANNING ACTIVITIES OF THE TOWN.

MAJOR HIGHLIGHTS

- IMPLEMENTATION OF A SIGN AUDIT/INSPECTION PROGRAM, EXPANSION OF EXISTING PERMITTING, AND COMMUNITY OUTREACH PROGRAMS. THE BUDGET INCLUDES COMPLETION OF THE COMPREHENSIVE PLAN UPDATE.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
ADDRESS PLATS WITHIN FIVE WORKING DAYS OF RECEIPT OF RECORDED PLAT	100%	100%	100%	100%	100%
PERFORM REQUESTED SITE PLAN INSPECTIONS WITHIN ONE WORKING DAY	100%	100%	100%	100%	100%
BUILDING PERMITS ISSUED IN THREE DAYS	100%	100%	100%	100%	100%
BUILDING INSPECTIONS IN ONE DAY	98%	98%	90%	90%	90%
ELECTRIC INSPECTIONS IN ONE DAY	92%	92%	60%	70%	98%
CODE COMPLAINTS RESPONDED TO WITHIN 5 DAYS	100%	100%	100%	100%	100%
PLANS REVIEW COMPLETED IN TEN DAYS	100%	100%	100%	90%	90%
SERVICE QUALITY					
RESPOND TO ALL CUSTOMER REQUESTS WITHIN ONE WORKING DAY	100%	100%	100%	100%	100%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
BUILDING PERMITS ISSUED	978	672	1,431	1,413	1,349
BUILDING INSPECTIONS	13,726	10,780	7,187	8,276	7,065
ELECTRIC INSPECTIONS	6,279	5,447	6,391	7,570	7,577
CODE INSPECTIONS	1,574	3,175	2,775	2,420	2,098
PLANS REVIEW	138	128	98	98	99
LOTS REVIEWED	1,700	1,204	1,303	3,082	2,022
SITE PLANS REVIEWED	50	55	40	29	40
ZONING/ANNEXATION REQUESTS	37	41	33	34	28
OTHER*	12	3	10	9	13
SIGN VARIANCES	0	0	2	2	3
SETBACK VARIANCES	9	6	11	8	5
SPECIAL EXCEPTIONS	7	12	8	6	9
OTHER**	3	4	1	0	0

* INCLUDES ORDINANCE AMENDMENTS, PLANS, PLANS OF SERVICE, STREET CLOSURES, ETC.

** INCLUDES ACCESSORY STRUCTURE SIZE VARIANCES, HEIGHT VARIANCES, ETC.

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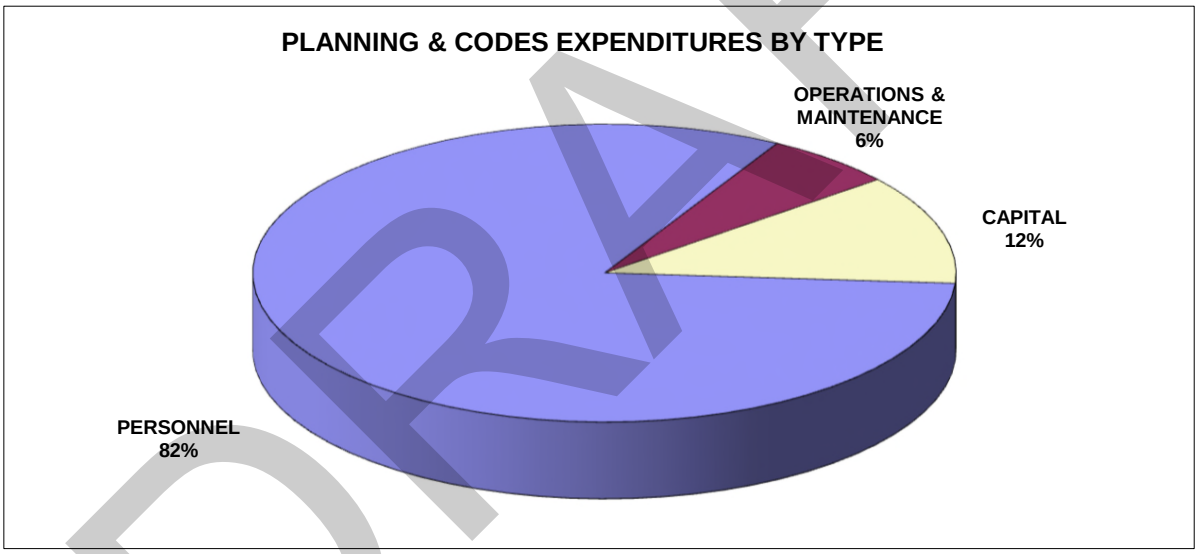
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	BUILDING OFFICIAL	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	2	2	2	2	1
F	BUILDING INSPECTOR	3	3	3	3	3
F	CODES INSPECTOR	2	2	2	3	3
F	ELECTRICAL INSPECTOR	2	2	2	4	3
P	ELECTRICAL INSPECTOR	1	1	1	0	0
F	PLANS EXAMINER & COMMERICAL INSPECTOR	1	1	1	1	1
F	PRINCIPAL PLANNER	0	0	0	1	1
F	TOWN PLANNER	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	1	1	2
F	PERMIT TECHNICIAN	0	0	0	0	0
F	PLANNER	1	1	1	1	1
F	PLANNING TECHNICIAN	1	1	1	1	1
	TOTAL POSITIONS	**16.0**	**16.0**	**16.0**	**19.0**	**18.0**
	FTE	**15.8**	**15.8**	**15.8**	**19.0**	**18.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,383,039	1,487,418	1,894,100	1,734,290	2,102,500	2,102,500	2,102,500
OPERATIONS & MAINTENANCE	122,299	133,864	158,500	193,610	154,400	154,400	154,400
CAPITAL	32,712	225,513	283,500	179,100	305,400	305,400	305,400

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PLANNING & CODES

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41700								
111	SALARIES	953,739	1,032,028	1,221,400	1,123,000	1,365,100	1,365,100	1,365,100
112	OVERTIME	3,181	8,174	23,700	6,400	9,800	9,800	9,800
141	OASI (EMPLOYER'S SHARE)	70,298	77,027	95,300	83,200	105,200	105,200	105,200
142	HEALTH INSURANCE	263,945	272,894	410,100	410,100	455,700	455,700	455,700
143	RETIREMENT/PENSION	72,752	77,726	90,600	75,260	99,500	99,500	99,500
145	OTHER INSURANCE	6,724	7,169	9,200	8,230	10,900	10,900	10,900
146	WORKER'S COMPENSATION	12,400	12,400	43,800	28,100	56,300	56,300	56,300
148	EMPLOYEE EDUCATION AND TRAINING	3,141	6,605	9,300	9,800	8,700	8,700	8,700
161	BOARD AND COMMITTEE MEMBERS	-	-	400	120	400	400	400
190	EMPLOYMENT TESTING	685	225	-	-	-	-	-
211	POSTAGE	2,120	2,197	2,000	2,860	2,000	2,000	2,000
220	PRINTING & DUPLICATION	2,121	1,218	2,600	1,220	2,600	2,600	2,600
235	PROFESSIONAL ASSOCIATIONS	2,439	1,708	1,900	2,420	2,300	2,300	2,300
237	ADVERTISING/LEGAL	-	270	200	170	200	200	200
245	TELEPHONE SERVICES	7,499	8,064	5,000	8,270	7,600	7,600	7,600
261	REPAIR & MAINTENANCE/VEHICLES	3,370	4,465	5,000	2,300	5,000	5,000	5,000
269	REPAIR & MAINTENANCE/OTHER	-	2,542	200	-	200	200	200
289	TRAVEL	1,124	1,127	4,600	4,600	6,100	6,100	6,100
290	CONTRACTUAL SERVICES	59,821	64,764	71,600	110,490	72,000	72,000	72,000
292	COMMUNITY APPEARANCE	3,485	5,025	7,000	7,430	10,000	10,000	10,000
320	OPERATING SUPPLIES	6,628	7,815	6,500	6,860	6,000	6,000	6,000
326	CLOTHING AND UNIFORMS	995	1,522	1,400	1,170	1,100	1,100	1,100
331	GAS, OIL & FUEL	12,253	9,221	12,000	7,200	8,000	8,000	8,000
512	VEHICLE INSURANCE	5,900	5,900	7,000	7,000	10,400	10,400	10,400
513	LIABILITY INSURANCE	10,100	10,100	21,200	21,200	11,200	11,200	11,200
799	SUNDRY	618	1,096	600	500	600	600	600
940	TRANSFER TO CAPITAL	32,712	225,513	283,500	179,100	305,400	305,400	305,400
	TOTAL PLANNING & CODES	**1,538,050**	**1,846,795**	**2,336,100**	**2,107,000**	**2,562,300**	**2,562,300**	**2,562,300**

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PURPOSE STATEMENT

THE PUBLIC WORKS DEPARTMENT PROVIDES ENGINEERING AND TECHNICAL SUPPORT SERVICES TO ALL DEPARTMENTS WITHIN THE TOWN OF SMYRNA. THE DEPARTMENT HAS MANAGEMENT RESPONSIBILITY FOR THE FOLLOWING DEPARTMENTS: STREETS, VEHICLE MAINTENANCE, STORM WATER, BUILDING & GROUNDS MAINTENANCE, AND MAPLEVIEW CEMETERY.

MAJOR HIGHLIGHTS

PUBLIC WORKS HAS COMPLETED THE PLANNING GRANT FROM SAFE STREETS FOR ALL AND SUBMITTED FOR IMPLEMENTATION GRANT FUNDS. WE HAVE APPROVAL ON NEPA DOCUMENTS FOR ENON SPRINGS, OLD NASHVILLE HIGHWAY, AND LOWRY STREET SIDEWALK PROJECTS AND ARE WORKING ON DESIGN PHASE FOR EACH PROJECT. CURRENTLY WE ARE IN ROW PHASE FOR THE FLORENCE ROAD SIDEWALK PROJECT AND COMPLETING THE RIGHT OF WAY ACQUISITION FOR A SIDEWALK ALONG ROCK SPRINGS ROAD AND A PARKING LOT NEAR DOWNTOWN.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
RESPOND TO PHONE CALLS IN 24 HOURS	98%	98%	99%	98%	90%
RESPOND TO INFORMATION REQUESTS IN 48 HOURS	99%	100%	100%	99%	88%
RESPOND TO CITIZENS & INTERNAL DEPTS IN 72 HOURS	100%	99%	100%	99%	99%
SERVICE QUALITY					
TRACK CALLS AND FOLLOW-UP INFO TO RESOLUTION	100%	100%	100%	99%	99%

WORKLOAD INDICATOR

PROJECT	**STATUS**
STORMWATER UPGRADES	REPAIRS TO MULTIPLE SINKHOLES, DITCHES, & CULVERTS
PAVING & REPAIRS	MILLED & RESURFACED 23 LANE MILES OF ROAD
BRIDGES/GUARDRAILS/SIDEWALK PROJECTS	REPLACED GUARDRAILS IN MULTIPLE LOCATIONS
AVG. OF 80-90 ONGOING PROJECTS UNDER INSP	OVERSEE AN AVERAGE OF 1,000 ACRES OF DEVELOPMENT
PLANNING COMMISSION / STAFF SUPPORT	REVIEW PLATS, SITE PLANS, ETC
STORM WATER MANAGEMENT PROGRAM	ADOPT A HIGHWAY, ADOPT A STREAM, & BOAT DAY
TRAFFIC MANAGEMENT	CONNECTING TRAFFIC SIGNALS TO TOC
ITS PHASES 1 & 2	COMPLETE
ENON SPRINGS WEST EXTENSION	COMPLETE
MASTER STORM PROJECT	ON GOING
SAM RIDLEY WIDENING	PHASE 1 COMPLETE
SAM RIDLEY AT ONH INTERSECTION	UNDER CONSTRUCTION
WASHINGTON STREET PEDESTRIAN CROSSING	COMPLETE
FLORENCE ROAD SIDEWALKS	ROW ACQUISITION
ONH SIDEWALK (ST MICHAEL TO ST LUKES	ROW ACQUISITION
ENON SPRINGS SIDEWALKS - TDOT GRANT	DESIGN PHASE
OLD NASH HWY - TDOT GRANT	DESIGN PHASE
SPRING HILL DRIVE EXTENSION	COMPLETE
LOWRY STREET PHASE II	DESIGN PHASE
ITS PHASES 3, 4, AND 5	UNDER CONSTRUCTION

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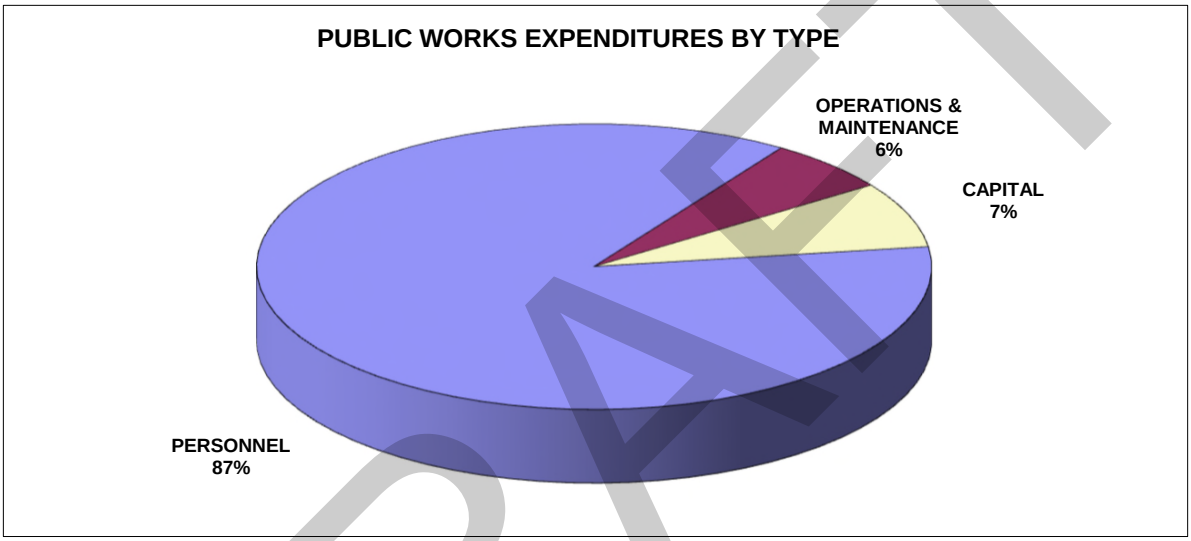
PUBLIC WORKS

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF PUBLIC WORKS	1	1	1	1	1
F	TOWN ENGINEER	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	1	1	1
F	TRAFFIC OPERATIONS MANAGER	0	0	0	0	1
F	TRAFFIC OPERATOR	1	1	1	1	0
F	TRAFFIC TECHNICIAN	0	0	0	0	1
	TOTAL POSITIONS	**4.0**	**4.0**	**4.0**	**4.0**	**5.0**
	FTE	**4.0**	**4.0**	**4.0**	**4.0**	**5.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	513,949	572,971	635,100	631,440	873,300	873,300	873,300
OPERATIONS & MAINTENANCE	25,636	49,477	71,100	53,800	60,100	60,100	60,100
CAPITAL	268,833	100,900	85,400	85,700	75,200	75,200	75,200

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ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41720								
111	SALARIES	377,002	424,698	465,300	461,360	628,500	628,500	628,500
112	OVERTIME	2,502	5,525	3,600	6,540	9,600	9,600	9,600
141	OASI (EMPLOYER'S SHARE)	28,227	32,126	35,900	34,980	48,100	48,100	48,100
142	HEALTH INSURANCE	66,507	67,458	85,800	85,800	138,200	138,200	138,200
143	RETIREMENT/PENSION	34,952	38,267	38,900	37,500	42,000	42,000	42,000
145	OTHER INSURANCE	2,859	2,997	3,600	3,310	4,600	4,600	4,600
146	WORKER'S COMPENSATION	1,900	1,900	2,000	1,950	2,300	2,300	2,300
148	EDUCATION & TRAINING	1,087	2,241	1,000	2,250	2,000	2,000	2,000
149	EDUCATION & TRAINING-ENGINEERING	-	-	100	-	-	-	-
211	POSTAGE	330	212	200	240	100	100	100
234	PROFESSIONAL ASSOC. -ENGINEERING	140	357	200	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	348	474	200	530	100	100	100
237	ADVERTISING/LEGAL	-	168	100	-	-	-	-
245	TELEPHONE SERVICES	1,390	1,412	1,100	1,370	1,500	1,500	1,500
246	TELEPHONE SERVICES-ENGINEERING	396	432	400	440	-	-	-
254	ARCHITECTURAL/ENGINEERING	6,120	12,299	16,000	6,700	10,000	10,000	10,000
261	REPAIR & MAINTENANCE - VEHICLES	375	-	300	-	-	-	-
282	EMPLOYEE AUTOMOBILE ALLOWANCE	-	222	9,600	-	-	-	-
289	TRAVEL	-	-	-	-	2,500	2,500	2,500
290	CONTRACTUAL SERVICES	786	18,345	20,000	18,210	22,700	22,700	22,700
320	OPERATING SUPPLIES	3,123	2,662	1,500	2,100	1,500	1,500	1,500
326	CLOTHING & UNIFORMS	764	65	-	-	1,500	1,500	1,500
331	GAS, OIL & FUEL	5,557	5,018	1,600	3,250	1,500	1,500	1,500
332	GAS, OIL & FUEL-ENGINGEERING	3,005	3,130	-	-	-	-	-
341	TRAFFIC OPERATOR EQUIPMENT	305	251	200	260	500	500	500
512	VEHICLE INSURANCE	500	500	1,200	1,200	1,800	1,800	1,800
513	LIABILITY INSURANCE	600	600	16,400	16,400	13,400	13,400	13,400
799	SUNDRY	810	1,089	1,000	850	1,000	1,000	1,000
940	TRANSFER TO CAPITAL	268,833	100,900	85,400	85,700	75,200	75,200	75,200
	TOTAL PUBLIC WORKS	**808,418**	**723,348**	**791,600**	**770,940**	**1,008,600**	**1,008,600**	**1,008,600**

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ADMINISTRATION

PURPOSE STATEMENT

THE ADMINISTRATION DEPARTMENT PROVIDES LEADERSHIP AND SUPPORT SERVICES TO ENSURE THAT ALL TOWN ACTIVITIES ARE ADMINISTERED IN A FAIR AND CONSISTENT MANNER FOR ALL CITIZENS AND THAT THE POLICIES DEVELOPED BY THE TOWN COUNCIL ARE IMPLEMENTED EFFECTIVELY AND EFFICIENTLY.

MAJOR HIGHLIGHTS

- TOWN MANAGER & ASSISTANT TOWN MANAGER GRADUATED FROM CERTIFIED PUBLIC MANAGER PROGRAM, AND EXECUTIVE ASSISTANT GRADUATED FROM ADMINISTRATIVE PROFESSIONALS ACADEMY; BOTH THROUGH UT INSTITUTE FOR PUBLIC SERVICE
- TOWN CLERK COMPLETED MTAS MUNICIPAL LEADERSHIP PROGRAM
- PIO ATTENDED NATIONAL INFORMATION OFFICERS ASSOCIATION ANNUAL CONFERENCE
- DEVELOPED AND LAUNCHED INAUGURAL CITIZENS ACADEMY
- ORGANIZED & HOSTED INAUGURAL ROAD SHOW
- COUNCIL PRIORITIES IDENTIFIED FOR DEVELOPING ACTIONABLE STRATEGIES FOR DEPARTMENTS
- FACILITATED TOWN-WIDE REFRESHER TRAINING ON OPEN RECORDS & OPEN MEETINGS ACT
- IMPLEMENTED VARIOUS SOFTWARE THROUGH CIVICPLUS TO IMPROVE EFFICIENCY, TRANSPARENCY, AND PUBLIC ENGAGEMENT WITH OPEN RECORDS REQUESTS, AGENDA MANAGEMENT, MUNICODE AND 311 CRM CAPABILITY
- PLANNED & EXECUTED VARIOUS TOWN EVENTS, INCLUDING: TOWN COUNCIL BUDGET RETREAT, CAPT. JEFF KUSS USMC MEMORIAL SCHOLARSHIP, PUBLIC SERVICE RECOGNITION WEEK COOKOUT, MEMORIAL DAY CEREMONY, TOP GUN NIGHT RUN 6K, VETERANS DAY CEREMONY, EMPLOYEE HOLIDAY LUNCHEON, AND TOWN CHRISTMAS PARADE.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
POPULATION SERVED PER EMPLOYEE	118	120	121	121	121
SERVICE QUALITY					
% OF AGENDA ITEMS PROVIDED TO COUNCIL WITHIN 4 DAYS PRIOR TO MEETING	99.5	99.5	99.5	99.5	99.5

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
LINES OF LIABILITY CLAIMES PROCESSED					
WORKERS COMPENSATION	27	32	30	42	28
PROPERTY CLAIMS	8	9	8	7	5
GENERAL LIABILTY PROPERTY DAMAGE	24	8	8	10	2
GENERAL LIABILITY BODILY INJURY	4	2	2	2	0
AUTO LIABILITY PROPERTY DAMAGE	6	3	4	9	9
AUTO LIABILITY BODILY INJURY	0	1	0	0	1
AUTO PHYSICAL DAMAGE	9	13	9	17	21
PROFESSIONAL LIABILITY	0	0	0	0	0
PROFESSIONAL LAW ENFORCEMENT	1	3	0	0	0
EMPLOYMENT PRACTICES LIABILTY	0	0	0	0	0
PUBLIC OFFICAL LIABILITY	0	0	0	0	0
WORKERS COMPENSATION EXCESS LIABILITY	0	0	0	0	0
TOTAL CLAIMES PROCESSED	79	71	61	87	66
TOWN OF SMYRNA NEW VEHICLES PROCESSED	0	18	31	37	35
FMCSA QUERIES FILED	53	51	51	54	66

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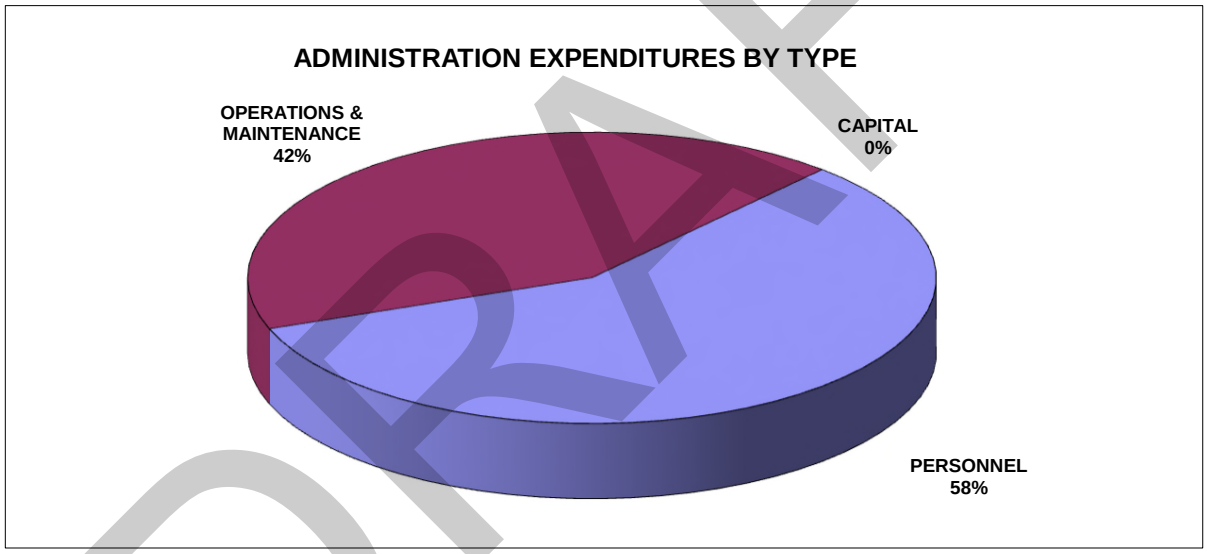
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	TOWN MANAGER	1	1	1	1	1
F	ASSISTANT TOWN MANAGER	1	1	1	1	1
F	GRANTS COORDINATOR	0	0	0	1	1
F	TOWN CLERK	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	0	0	0	1	1
F	EXECUTIVE ASSISTANT	1	1	1	1	1
F	PUBLIC INFORMATION OFFICER	1	1	1	1	1
F	MEDIA PROGRAM PRODUCER	1	1	1	1	1
F	TOWN ATTORNEY	1	1	1	1	1
F	ASSISTANT TOWN ATTORNEY	0	1	1	0	0
F	SAFETY/LOSS CONTROL MANAGER	1	1	1	1	1
F	STAFF ATTORNEY	1	0	0	1	1
F	PARALEGAL	1	1	1	1	1
	TOTAL POSITIONS	**10.0**	**10.0**	**10.0**	**12.0**	**12.0**
	FTE	**10.0**	**10.0**	**10.0**	**11.0**	**11.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	1,473,720	1,541,117	1,960,500	1,906,760	2,155,700	2,155,700	2,155,700
OPERATIONS & MAINTENANCE	813,990	889,116	1,415,300	847,740	2,067,900	1,585,300	1,585,300
CAPITAL	149,446	21,023	146,200	201,200	-	-	-

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ADMINISTRATION

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41990								
111	SALARIES	1,136,399	1,186,374	1,464,800	1,446,800	1,630,500	1,630,500	1,630,500
112	OVERTIME	449	1,295	2,300	220	1,300	1,300	1,300
141	OASI (EMPLOYER'S SHARE)	81,256	88,094	112,300	98,000	123,800	123,800	123,800
142	HEALTH INSURANCE	183,927	194,120	282,400	282,400	291,000	291,000	291,000
143	RETIREMENT/PENSION	57,007	56,693	78,100	61,480	87,800	87,800	87,800
145	OTHER INSURANCE	7,882	7,741	10,200	9,250	10,800	10,800	10,800
146	WORKER'S COMPENSATION	6,800	6,800	10,400	8,610	10,500	10,500	10,500
148	EMPLOYEE EDUCATION & TRAINING	4,275	881	3,200	1,660	3,200	3,200	3,200
149	EMP EDUC & TRAINING - ATTORNEY	-	100	2,700	420	2,700	2,700	2,700
150	EMP. EDUCATION & TRAINING - PIO	-	-	500	-	500	500	500
151	EMP. EDUCATION & TRAINING - TOWN CLERK	-	-	-	-	1,100	1,100	1,100
190	EMPLOYMENT TESTING	300	256	-	220	-	-	-
211	POSTAGE	2,650	2,628	2,700	1,930	2,700	2,700	2,700
220	PRINTING & DUPLICATION	774	179	3,000	440	2,500	2,500	2,500
232	MEMBERSHIP/REG. FEES - PIO	-	-	-	-	100	100	100
233	MEMBERSHIP/REG. FEES - TOWN CLERK	-	-	-	100	600	600	600
234	MEMBERSHIP/REG. FEES - ATTORNEY	3,613	2,993	4,000	3,990	3,900	3,900	3,900
235	PROFESSIONAL ASSOCIATIONS	65,868	87,919	73,600	82,580	72,000	72,000	72,000
236	ADVERTISING & PROMOTIONS	660	10	20,000	100	1,300	1,300	1,300
237	ADVERTISING/LEGAL	11,838	9,048	20,000	9,570	20,000	10,000	10,000
241	UTILITY SERVICES	147,272	162,222	150,000	168,580	150,000	150,000	150,000
245	TELEPHONE SERVICES	3,944	6,234	35,000	5,480	35,000	6,000	6,000
246	TELEPHONE SERVICES-ATTORNEY	2,793	3,333	2,800	3,290	2,800	2,800	2,800
252	LEGAL SERVICES	92,774	12,909	45,000	25,000	45,000	45,000	45,000
253	AUDIT SERVICES	36,716	37,270	63,000	37,150	63,000	40,000	40,000
255	CONTINGENCY	-	-	320,000	-	250,000	200,000	200,000
256	RE-APPRAISAL SERVICES	6,744	-	10,000	10,000	800,000	450,000	450,000
258	RTA/MID CUMBERLAND	-	33	20,000	20,000	20,000	20,000	20,000
261	REPAIR & MAINTENANCE - VEHICLES	-	261	-	510	500	500	500
269	REPAIR & MAINTENANCE - OTHER	213	612	1,000	540	1,000	1,000	1,000
270	REPAIR & MAINTENANCE - PIO	1,055	1,001	1,500	1,180	1,500	-	-
282	EMPLOYEE AUTOMOBILE ALLOWANCE	-	-	14,400	-	-	-	-
285	TRAVEL-PIO	-	-	-	-	4,000	4,000	4,000
286	RETREAT EXPENSE	600	3,020	1,000	3,020	1,000	3,000	3,000
287	TRAVEL-TOWN CLERK	-	-	-	-	4,000	4,000	4,000
288	TRAVEL-ATTORNEY	3,691	3,355	8,700	8,700	12,300	12,300	12,300
289	TRAVEL	233	6,252	5,900	5,900	3,000	3,000	3,000
290	CONTRACTUAL SERVICES	256,314	268,637	295,900	261,440	200,400	200,400	200,400
291	CONTRACTUAL SERVICES - PIO	23,487	32,318	45,100	18,690	50,900	52,500	52,500
292	CONTRACTUAL SERVICES - ATTORNEY	20,026	29,059	22,600	30,600	35,800	35,800	35,800
293	CONTRACTUAL SERVICES - LEASES	803	(239)	5,000	4,370	5,000	5,000	5,000
294	CONTRACTUAL SERVICES - TOWN CLERK	-	-	-	-	80,100	80,100	80,100
295	SPECIAL CENSUS	8,018	68,279	65,000	2,000	-	-	-
320	OPERATING SUPPLIES	26,913	23,137	20,000	21,620	20,000	20,000	20,000
323	OPERATING SUPPLIES - PIO	2,232	1,946	3,000	660	27,000	4,000	4,000
326	CLOTHING AND UNIFORMS	751	293	500	230	1,000	1,000	1,000
331	GAS, OIL & FUEL	7,278	2,587	2,000	1,830	9,500	9,500	9,500
511	BUILDING INSURANCE	8,400	8,400	25,100	25,100	20,400	20,400	20,400
513	LIABILITY INSURANCE	17,200	17,200	36,300	36,300	29,600	29,600	29,600
520	SURETY BOND PREMIUM	4,454	3,685	5,500	4,620	5,500	5,500	5,500
700	EMPLOYEE ACTIVITIES	10,333	44,400	16,000	15,000	14,700	15,000	15,000
701	COMMUNITY ACTIVITIES	2,280	2,349	10,000	6,920	10,000	10,000	10,000
715	ARTS COMMISSION EXPENSES	10,608	6,361	5,000	5,000	4,000	4,000	4,000
795	CREDIT CARD SERVICE CHARGES	240	241	300	250	300	300	300
797	EDUCATION REIMBURSEMENT	10,706	12,539	40,000	12,050	40,000	40,000	40,000
799	SUNDRY	17,934	27,408	10,000	10,700	10,000	10,000	10,000
940	TRANSFER TO CAPITAL	149,446	21,023	146,200	201,200	-	-	-
	TOTAL ADMINISTRATION	**2,437,156**	**2,451,256**	**3,522,000**	**2,955,700**	**4,223,600**	**3,741,000**	**3,741,000**

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PURPOSE STATEMENT

THE BUILDING AND GROUNDS MAINTENANCE DEPARTMENT MAINTAINS ALL PUBLIC BUILDINGS OWNED BY THE TOWN IN A SAFE, EFFICIENT, AND COST EFFECTIVE MANNER. RESPONSIBILITIES ALSO INCLUDE FIFTY ONE SIGNALIZED INTERSECTIONS, NEW CONSTRUCTION SERVICES FOR ALL DEPARTMENTS, AND HOLIDAY LIGHTING.

MAJOR HIGHLIGHTS

MAJOR PROJECTS INCLUDED RENOVATIONS TO BUILDING CODES AND THE JUSTICE CENTER, REPLACEMENT AND REPAIRS TO SEVERAL HVAC UNITS FOR MULTIPLE TOWN BUILDINGS, AND REPAIRED PEDESTRIAN SIGNALS AT MULTIPLE LOCATIONS.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
IN-HOUSE W/O EMERGENCIES WITHIN 1 HOUR	97%	98%	98%	98%	99%
TRAFFIC LIGHT EMERGENCIES WITHIN 1 HOUR	100%	100%	100%	100%	100%
IN-HOUSE WORK ORDER (NON PRIORITY) IN 1 WEEK	80%	80%	77%	78%	78%
IN-HOUSE WORK ORDER (NON PRIORITY) IN 2 WEEKS	30%	25%	30%	28%	30%
SERVICE QUALITY					
CITIZEN REQUESTS / COMPLAINTS - 8 HOURS	100%	100%	100%	100%	100%
TRACK CALLS, RESPOND, KEEP ON FILE - 1 DAY	84%	83%	95%	92%	93%
CONSTRUCTION SUPPORT FOR OTHER DEPARTMENTS	100%	100%	100%	100%	100%

WORKLOAD INDICATOR

	Calendar Year				
WORK ORDERS PERFORMED:	**2021**	**2022**	**2023**	**2024**	**2025**
TRAFFIC LIGHTS	208	208	210	241	263
SEASONAL LIGHTING	550	523	530	560	462
JANITORIAL AND LANDSCAPING	75	75	75	83	81
PREVENTATIVE MAINTENANCE	619	639	645	632	655
ELEC, PLUMBING, HVAC, CONSTRUCTION	624	642	638	685	684
IN-HOUSE CONST. FOR OTHER DEPTS.	92	97	93	99	102
TRAFFIC LIGHTS ON CALL NIGHTS / WEEKENDS ON-CALL 1 WORK ORDER PER WEEK	98	105	112	124	93

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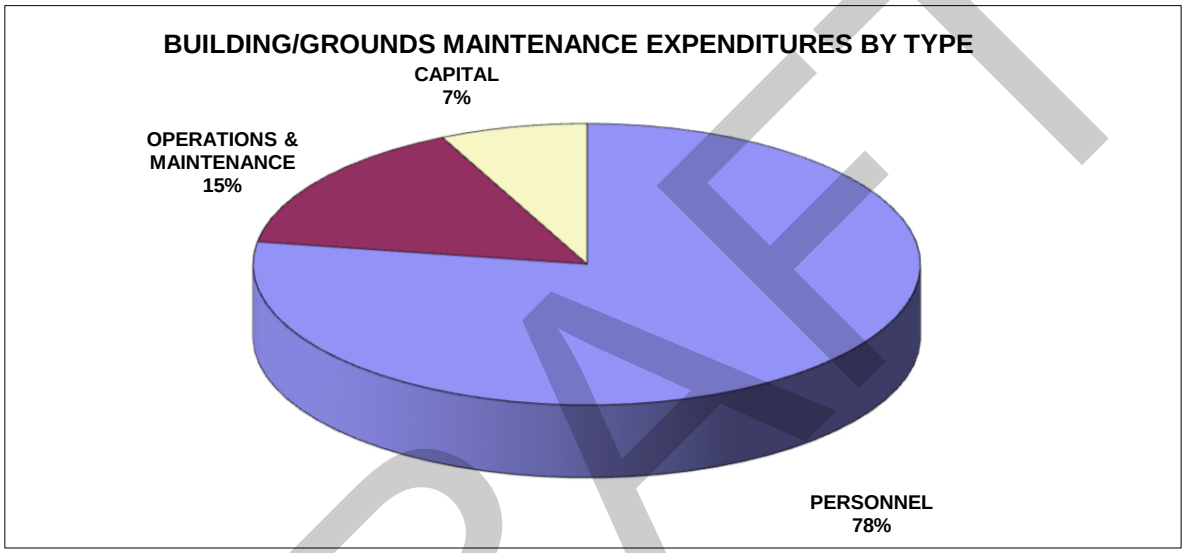
BUILDING & GROUNDS MAINTENANCE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	MANAGER BUILDING/GROUNDS	1	1	1	1	1
F	SUPERVISOR BUILDING/GROUNDS	1	1	1	1	1
F	MAINTENANCE TECHNICIAN II	3	3	3	3	3
F	MAINTENANCE TECHNICIAN	4	4	4	4	4
P	MAINTENANCE TECHNICIAN	0	0	0	0	0
	TOTAL POSITIONS	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**
	FTE	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	736,835	887,331	960,400	987,420	994,000	994,000	994,000
OPERATIONS & MAINTENANCE	173,524	174,278	183,900	172,310	196,400	196,400	196,400
CAPITAL	177,059	118,818	193,200	159,000	91,500	91,500	91,500

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BUILDING & GROUNDS MAINTENANCE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41800								
111	SALARIES	465,641	575,729	581,700	616,830	630,200	630,200	630,200
112	OVERTIME	3,825	7,892	5,000	6,360	7,400	7,400	7,400
141	OASI (EMPLOYER'S SHARE)	34,160	41,628	44,900	44,450	47,300	47,300	47,300
142	HEALTH INSURANCE	156,760	175,795	225,600	225,600	221,500	221,500	221,500
143	RETIREMENT/PENSION	38,066	47,308	46,700	46,430	46,000	46,000	46,000
145	OTHER INSURANCE	3,583	4,179	4,700	4,440	4,900	4,900	4,900
146	WORKER'S COMPENSATION	34,800	34,800	51,800	43,310	36,700	36,700	36,700
148	EDUCATION & TRAINING	2,610	6,245	7,500	4,950	8,500	8,500	8,500
190	EMPLOYMENT TESTING	801	320	-	-	-	-	-
191	IMMUNIZATION	-	12	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	519	524	300	500	300	300	300
237	ADVERTISING/LEGAL	-	199	-	220	-	-	-
241	UTILITY SERVICES	7,512	9,746	6,800	9,680	7,400	7,400	7,400
245	TELEPHONE SERVICES	2,308	2,680	3,300	2,720	2,500	2,500	2,500
261	REPAIR & MAINTENANCE - VEHICLES	4,334	1,575	4,000	5,870	4,000	4,000	4,000
265	REPAIR & MAINTENANCE - GROUNDS	9,269	7,417	6,000	5,650	6,000	6,000	6,000
268	REPAIR & MAINTENANCE - BUILDINGS	9,995	21,923	22,000	18,130	22,000	22,000	22,000
269	REPAIR & MAINTENANCE - OTHER	8,339	269	-	-	-	-	-
290	CONTRACTUAL SERVICES	74,550	72,971	80,500	73,130	83,000	83,000	83,000
320	OPERATING SUPPLIES	4,973	6,432	5,000	6,560	5,000	5,000	5,000
326	CLOTHING & UNIFORMS	5,121	3,311	5,500	4,110	5,000	5,000	5,000
327	JANITORIAL SUPPLIES	11,500	9,369	11,000	10,720	11,000	11,000	11,000
331	GAS, OIL & FUEL	9,304	9,358	10,000	8,830	10,000	10,000	10,000
341	TOOLS	5,599	5,078	5,100	4,240	5,100	5,100	5,100
511	BUILDING INSURANCE	800	800	2,100	2,100	1,900	1,900	1,900
512	VEHICLE INSURANCE	4,900	4,900	7,500	7,500	9,600	9,600	9,600
513	LIABILITY INSURANCE	10,700	10,700	6,800	6,800	14,300	14,300	14,300
799	SUNDRY	390	449	500	600	800	800	800
940	TRANSFER TO CAPITAL	177,059	118,818	193,200	159,000	91,500	91,500	91,500
	TOTAL BUILDING/GROUNDS MAINT.	**1,087,418**	**1,180,427**	**1,337,500**	**1,318,730**	**1,281,900**	**1,281,900**	**1,281,900**

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FINANCE

PURPOSE STATEMENT

THE FINANCE DEPARTMENT PROVIDES THE ACCOUNTING FOR ALL REVENUES, EXPENDITURES AND DEBTS OF THE TOWN, MANAGES THE INVESTMENT OF IDLE FUNDS IN ACCORDANCE WITH STATE STATUTES, ACCOUNTS FOR ALL ASSETS, ASSISTS IN THE PREPARATION OF THE ANNUAL BUDGET, PREPARES THE COMPREHENSIVE ANNUAL FINANCIAL REPORT, AND PROVIDES THE PAYROLL AND PURCHASING FUNCTIONS FOR THE TOWN.

MAJOR HIGHLIGHTS

- AWARDED GFOA'S CERTIFICATE OF ACHIEVEMENT FOR THE 2025 AUDIT REPORT
- CONTINUED TO SEND STAFF THROUGH THE COMPTROLLER'S CMFO EDUCATIONAL PROGRAM

PERFORMANCE MEASURES

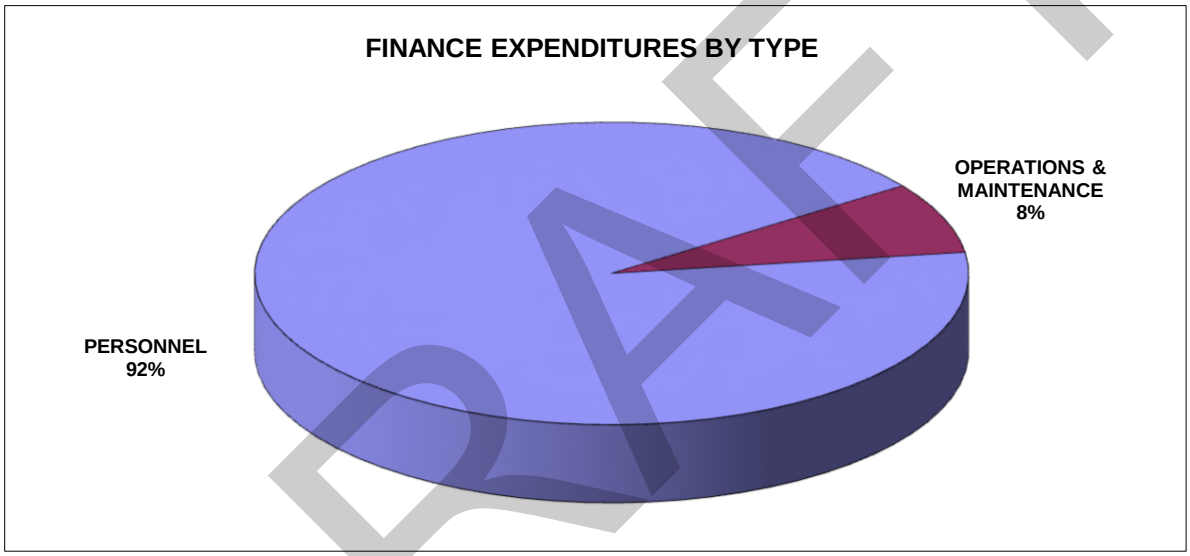
	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
% OF INVOICES PROCESSED IN 14 DAYS	100%	100%	100%	100%	100%
AVERAGE HOURS TO PREPARE BID	3.5	3.5	3.5	3.5	3.5
SERVICE QUALITY					
% OF INVOICES CODED AND ROUTED CORRECTLY	99.99%	99.99%	99.99%	99.99%	99.99%
SURPLUS EQUIPMENT SALES					
NUMBER OF SALES	5	6	5	5	5
NET AMOUNT COLLECTED	146,239	147,833	147,095	276,980	253,951

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
CHECKS PROCESSED	5,165	6,295	5,407	6,679	6,702
AMOUNT PAID FOR PRODUCTS/SERVICES (MILLIONS)	57.6	63.3	61.5	62.3	62.7
PURCHASE ORDERS ISSUED	132	142	146	167	158
AMOUNT PURCHASED ON COMPETITIVE BID (MILLIONS)	18.7	19.6	19.8	19.7	19.9
NUMBER OF PCARD PURCHASES	6,077	6,432	6,869	7,112	7,236
AMOUNT OF PCARD PURCHASES (MILLIONS)	3.0	3.2	3.7	4.4	4.6

DRAFT

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	FINANCE DIRECTOR	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	0	0	0
F	PURCHASING COORDINATOR	0	0	1	0	0
F	PURCHASING SPECIALIST	0	0	0	1	1
F	FINANCE/ACCOUNTING MANAGER	1	1	1	1	0
F	GRANT COORDINATOR	0	0	1	0	0
F	FINANCIAL ANALYST	2	2	2	2	3
F	ACCOUNTANT	1	0	1	1	2
F	ACCOUNTING CLERK	3	4	3	3	2
	TOTAL POSITIONS	**9.0**	**9.0**	**10.0**	**9.0**	**9.0**
	FTE	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	963,422	1,128,330	1,219,200	1,010,420	1,069,800	1,069,800	1,069,800
OPERATIONS & MAINTENANCE	278,803	283,575	52,100	87,570	63,200	88,200	88,200
CAPITAL	5,143	18,988	-	-	-	-	-

DRAFT

FINANCE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41991								
111	SALARIES	655,800	798,118	825,800	646,400	730,700	730,700	730,700
112	OVERTIME	2,037	2,084	4,300	2,790	4,100	4,100	4,100
141	OASI (EMPLOYER'S SHARE)	47,589	58,514	63,600	48,100	56,300	56,300	56,300
142	HEALTH INSURANCE	189,085	195,548	238,600	238,600	208,600	208,600	208,600
143	RETIREMENT/PENSION	60,849	65,624	77,200	65,940	60,400	60,400	60,400
145	OTHER INSURANCE	4,862	5,242	6,100	5,180	5,600	5,600	5,600
146	WORKER'S COMPENSATION	3,200	3,200	3,600	3,410	4,100	4,100	4,100
148	EMPLOYEE EDUCATION & TRAINING	3,115	5,298	6,500	7,870	5,700	5,700	5,700
190	EMPLOYMENT TESTING	45	225	-	230	-	-	-
211	POSTAGE	3,270	3,295	3,300	3,280	3,300	3,300	3,300
235	PROFESSIONAL ASSOCIATIONS	1,590	2,248	1,900	2,450	3,100	3,100	3,100
245	TELEPHONE SERVICES	498	496	500	300	-	-	-
269	REPAIR & MAINTENANCE - OTHER	-	105	-	110	-	-	-
289	TRAVEL	-	-	-	1,330	1,000	1,000	1,000
290	CONTRACTUAL SERVICES	5,300	2,361	25,500	51,830	35,800	60,800	60,800
320	OPERATING SUPPLIES	6,104	10,542	7,000	13,170	7,700	7,700	7,700
331	GAS, OIL & FUEL	866	543	800	450	800	800	800
513	LIABILITY INSURANCE	1,000	1,000	4,600	4,600	3,800	3,800	3,800
520	SURETY BOND PREMIUM	-	-	1,300	1,300	1,300	1,300	1,300
648	LEASES & SBITA - PRINCIPLE	250,081	252,788	-	-	-	-	-
649	LEASES & SBITA - INTEREST	6,473	3,597	-	-	-	-	-
799	SUNDRY	461	1,077	700	650	700	700	700
940	TRANSFER TO CAPITAL	5,143	18,988	-	-	-	-	-
	TOTAL FINANCE	**1,247,368**	**1,430,893**	**1,271,300**	**1,097,990**	**1,133,000**	**1,158,000**	**1,158,000**

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PURPOSE STATEMENT

THE TREASURY DEPARTMENT COLLECTS FEES FOR BUSINESS LICENSES, UTILITY PAYMENTS, AND MISCELLANEOUS RECEIPTS FROM THE CITIZENS AND GENERAL PUBLIC TO ALLOCATE THE REVENUE COLLECTED TO THE APPROPRIATE TOWN SERVICES.

MAJOR HIGHLIGHTS

THE TREASURY DEPARTMENTS WELCOMED THE ADDITION OF A NEW TEAM MEMBER. THIS POSITION HAS MADE A HUGE IMPACT ON THE CASHIERS AT THE FRONT WINDOWS, ALLOWING THEM TO PROVIDE THE ULTIMATE CUSTOMER SERVICE TO OUR CUSTOMERS AND CITIZENS. WE ARE CONTINUING CROSS-TRAINING EFFORTS AS WELL AS PUTTING IN TO PLACE A SUCCESSION PLAN. I HAVE ALSO HAD SEVERAL MEETINGS REGARDING STREAM LINING OUR CITY WORKS PROCESSES. WE PUT IN PLACE THE NEW BETA BUSINESS LICENSE SOFTWARE.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
PERCENT OF CALLS ANSWERED WITHIN 2 RINGS	100%	100%	100%	95%	95%
PERCENT OF PAYMENTS KEYED IN DAILY	100%	100%	100%	100%	100%
PERCENT OF CALLS RETURNED DAILY	100%	100%	100%	100%	100%
PERCENT OF BALANCED DEPOSITS	100%	100%	100%	99%	99%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
TOTAL # UTILITY PAYMENTS	56,981	55,012	52,299	51,259	52,396
TOTAL # OTHER PAYMENTS	10,371	9,133	13,724	14,582	14,357
INCOMING CALLS	24,280	23,715	22,514	22,993	23,156
BUSINESS TAX CALLS	1,084	1,323	1,757	2,448	2,541
CUSTOMERS SERVED IN PERSON	40,754	45,951	46,507	44,376	44,125
CREDIT CARD CALLS/PAYMENTS	1,962	1,914	2,181	2,573	2,614
BUSINESS LICENSES ISSUED	2,515	2,744	2,895	3,078	3,241
IMPACT FEE PAYMENTS	546	1,094	2,151	2,160	2,134
LOCK BOX PAYMENTS PROCESSED	23,746	21,837	19,193	17,615	17,458
VANCO PAYMENTS	28,068	27,602	26,641	26,271	26,841
ALL ELECTRONIC PAYMENTS	71,464	77,381	81,961	89,183	89,925
NUMBER OF CHECKS SCANNED	32,986	30,952	29,901	28,198	27,981
CITIWORKS ENTRIES	6,787	5,964	11,558	12,425	12,988
CONSERVICE PAYMENTS PROCESSED	N/A	N/A	8,367	9,159	9,253

N/A - NOT AVAILABLE

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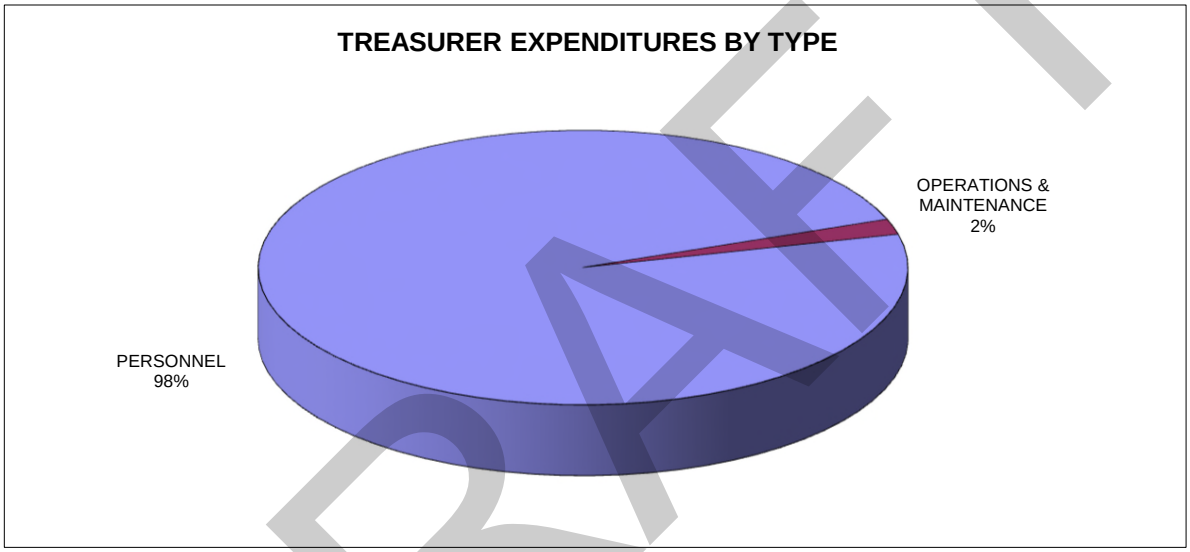
TREASURY

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	TREASURY MANAGER	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	2	2	2	2	2
F	CUSTOMER SERVICE REPRESENTATIVE	3	3	3	3	4
P	CUSTOMER SERVICE REPRESENTATIVE	0	0	0	0	0
F	OFFICE COORDINATOR	0	0	0	0	0
F	RECEPTIONIST	0	0	1	1	1
F	TOWN TREASURER/CLERK	0	0	0	0	0
	TOTAL POSITIONS	**6.0**	**6.0**	**7.0**	**7.0**	**8.0**
	FTE	**6.8**	**6.0**	**6.0**	**7.0**	**8.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	473,878	542,975	613,200	609,280	704,300	704,300	704,300
OPERATIONS & MAINTENANCE	8,041	7,108	13,400	11,320	13,100	13,100	13,100
CAPITAL	-	2,772	-	-	-	-	-

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ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41992								
111	SALARIES	303,833	364,325	402,600	406,200	469,200	469,200	469,200
112	OVERTIME	1,339	764	2,000	1,150	1,700	1,700	1,700
141	OASI (EMPLOYER'S SHARE)	22,271	26,714	31,000	30,000	36,100	36,100	36,100
142	HEALTH INSURANCE	105,738	108,097	128,700	128,700	153,700	153,700	153,700
143	RETIREMENT/PENSION	36,341	38,612	41,900	37,470	36,300	36,300	36,300
145	OTHER INSURANCE	2,456	2,563	3,000	2,810	3,500	3,500	3,500
146	WORKER'S COMPENSATION	1,900	1,900	4,000	2,950	3,800	3,800	3,800
148	EMPLOYEE EDUCATION & TRAINING	-	75	2,700	2,580	2,500	2,500	2,500
190	EMPLOYMENT TESTING	-	45	-	-	-	-	-
211	POSTAGE	1,842	2,545	2,200	2,100	2,500	2,500	2,500
235	PROFESSIONAL ASSOCIATIONS	150	50	100	50	600	600	600
269	REPAIR & MAINTENANCE - OTHER	-	8	300	10	-	-	-
283	EMPLOYEE CELL PHONE ALLOWANCE	249	482	500	490	500	500	500
290	CONTRACTUAL SERVICES	898	487	900	450	900	900	900
320	OPERATING SUPPLIES	3,076	1,494	3,000	2,000	2,500	2,500	2,500
331	GAS, OIL & FUEL	954	1,059	1,000	1,090	1,000	1,000	1,000
513	LIABILITY INSURANCE	600	600	2,200	2,200	1,900	1,900	1,900
799	SUNDRY	272	263	500	350	700	700	700
940	TRANSFER TO CAPITAL	-	2,772	-	-	-	-	-
	TOTAL TREASURER	**481,919**	**552,855**	**626,600**	**620,600**	**717,400**	**717,400**	**717,400**

DRAFT

HUMAN RESOURCES

PURPOSE STATEMENT

THE HUMAN RESOURCES DEPARTMENT MANAGES THE TOWN'S MOST VALUABLE ASSET, ITS WORKFORCE. THE DEPARTMENT PROVIDES COMPREHENSIVE PERSONNEL MANAGEMENT, INCLUDING RECRUITMENT, BENEFITS ADMINISTRATION, AND LEGAL COMPLIANCE. BY PARTNERING WITH DEPARTMENT HEADS, HR ENSURES FISCAL AND LEGAL ACCOUNTABILITY THROUGH CONSISTENT POLICY INTERPRETATION, PERFORMANCE MANAGEMENT, AND STRATEGIC EMPLOYEE DEVELOPMENT.

MAJOR HIGHLIGHTS

- MARKET COMPETITIVENESS: COMPLETED A COMPREHENSIVE COMPENSATION AND CLASSIFICATION STUDY TO ENSURE THE TOWN REMAINS A COMPETITIVE EMPLOYER OF CHOICE WITHIN THE MIDDLE TENNESSEE REGION. REVIEWED TCRS PENSION OPTIONS FOR THE TOWN OF SMYRNA.
- CULTURE & ENGAGEMENT: LAUNCHED THE "TOS ENGAGE" TEAM, A CROSS-FUNCTIONAL INITIATIVE DEDICATED TO FOSTERING A HIGH-PERFORMANCE WORKPLACE CULTURE AND INCREASING EMPLOYEE RETENTION.
- DATA-DRIVEN INSIGHTS: CONDUCTED THE ANNUAL WORKPLACE EXPERIENCE SURVEY, ACHIEVING A HIGH PARTICIPATION RATE. THIS DATA PROVIDES A ROADMAP FOR ORGANIZATIONAL IMPROVEMENTS AND HIGHLIGHTS INTERNAL DEPARTMENTAL SUCCESSES.
- NATIONAL RECOGNITION: EARNED PRESTIGIOUS RECOGNITION FROM USA TODAY AS A TOP WORKPLACE BOTH NATIONALLY AND WITHIN THE MIDDLE TENNESSEE REGION.

AWARD-WINNING WELLNESS: SECURED THE NATIONAL BRONZE AWARD FROM THE WELLNESS ALLIANCE FOR THE TOWN'S ECHO WELLNESS PROGRAM. NOTABLY, THE TOWN HOLDS THE DISTINCTION OF BEING THE ONLY MUNICIPAL PROGRAM IN TENNESSEE TO RECEIVE THIS HONOR.

- EXPANDED OPERATIONAL CAPACITY: SUCCESSFULLY ONBOARDED AN HR GENERALIST IN FY 25-26, PROVIDING DEDICATED OVERSIGHT FOR EMPLOYEE TRAINING PROGRAMS, COMPENSATION ANALYSIS, AND THE TOS ENGAGE CULTURAL INITIATIVES. THIS EXPANSION HAS DIRECTLY IMPROVED SERVICE DELIVERY AND SUPPORT FOR TOWN DEPARTMENTS.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
TURNOVER RATE	23%	30%	22%	21%	15%
SERVICE QUALITY					
TRAINING CLASSES OFFERED	35	37	20	40	47

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
NEW HIRES	132	145	134	145	132
TRANSFERS/PROMOTIONS	90	55	71	59	58
TERMINATIONS	16	12	5	8	13
RESIGNATIONS	88	121	96	94	59
RETIREMENTS	4	6	9	10	12
APPLICATIONS PROCESSED	1,759	1,763	2,598	2,933	3,914
FAMILY MEDICAL LEAVES	175	75	91	78	89
RECLASSIFICATIONS - COMP STUDY					307

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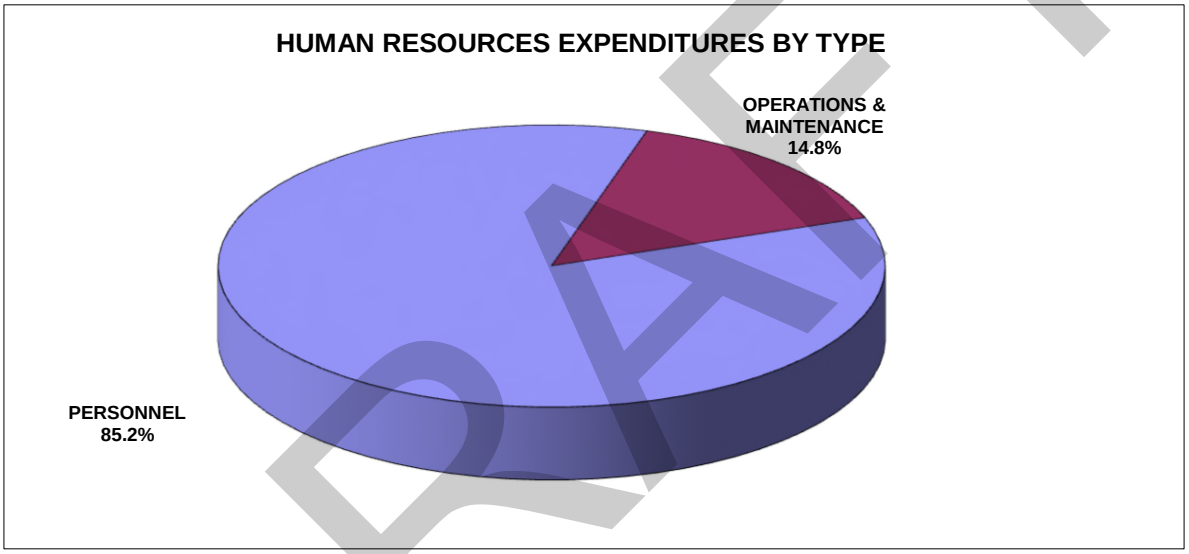
HUMAN RESOURCES

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	HUMAN RESOURCES DIRECTOR	1	1	1	1	1
F	HR GENERALIST	1	1	1	1	1
F	BENEFITS COORDINATOR	1	1	1	1	1
F	HR ASSISTANT	0	1	1	1	1
F	HR MANAGER	0	0	0	1	1
F	ADMINISTRATIVE ASSISTANT	1	0	0	0	0
F	WELLNESS COORDINATOR	1	1	1	1	1
F	HEALTH COACH	1	1	1	1	1
F	COUNSELOR	0	0	0	0	1
	TOTAL POSITIONS	**6.0**	**6.0**	**6.0**	**7.0**	**8.0**
	FTE	**5.8**	**6.0**	**6.0**	**6.0**	**8.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	623,356	684,635	907,900	866,060	1,006,100	1,006,100	1,006,100
OPERATIONS & MAINTENANCE	114,044	136,147	174,400	134,940	179,200	175,100	175,100
CAPITAL	3,051	-	-	50,000	-	-	-

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HUMAN RESOURCES

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41993								
111	SALARIES	455,340	508,459	636,700	613,800	727,700	727,700	727,700
112	OVERTIME	255	747	2,200	1,360	1,400	1,400	1,400
141	OASI (EMPLOYER'S SHARE)	33,665	37,922	48,900	46,700	55,800	55,800	55,800
142	HEALTH INSURANCE	103,497	105,497	172,100	172,100	166,600	166,600	166,600
143	RETIREMENT/PENSION	25,228	26,494	40,600	25,950	46,500	46,500	46,500
145	OTHER INSURANCE	3,371	3,516	4,900	3,900	5,200	5,200	5,200
146	WORKER'S COMPENSATION	2,000	2,000	2,500	2,250	2,900	2,900	2,900
148	EMPLOYEE EDUCATION & TRAINING	54,843	40,639	5,000	3,500	5,000	5,000	5,000
190	EMPLOYMENT TESTING	864	252	24,000	3,960	10,000	10,000	10,000
211	POSTAGE	177	450	100	400	100	100	100
220	PRINTING & DUPLICATION	395	307	200	310	200	200	200
235	PROFESSIONAL ASSOCIATIONS	925	621	900	640	1,500	1,500	1,500
237	ADVERTISING - LEGAL	-	119	300	380	1,500	1,500	1,500
245	TELEPHONE SERVICES	1,579	1,373	1,300	1,380	1,100	1,100	1,100
269	REPAIR & MAINTENANCE - OTHER	-	-	500	-	500	500	500
289	TRAVEL	5,468	-	12,800	12,800	18,700	14,600	14,600
290	CONTRACTUAL SERVICES	36,474	78,246	110,800	87,360	118,900	118,900	118,900
320	OPERATING SUPPLIES	11,302	5,552	8,500	5,160	5,000	5,000	5,000
326	CLOTHING AND UNIFORMS	-	19	-	-	800	800	800
331	GAS, OIL & FUEL	-	34	100	40	100	100	100
513	LIABILITY INSURANCE	600	600	3,400	3,400	2,800	2,800	2,800
700	EMPLOYEE ACTIVITIES	-	6,929	5,500	15,000	12,000	12,000	12,000
799	SUNDRY	1,417	1,006	1,000	610	1,000	1,000	1,000
940	TRANSFER TO CAPITAL	3,051	-	-	50,000	-	-	-
	TOTAL HUMAN RESOURCES	**740,451**	**820,782**	**1,082,300**	**1,051,000**	**1,185,300**	**1,181,200**	**1,181,200**

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PURPOSE STATEMENT

THE POLICE DEPARTMENT IS DEDICATED TO THE DELIVERY OF PROFESSIONAL POLICE SERVICE IN PARTNERSHIP WITH THE COMMUNITY THAT ENHANCES THE QUALITY OF LIFE IN SMYRNA BY PROVIDING A SAFE ENVIRONMENT THROUGH THE PROTECTION OF LIFE AND PROPERTY WITHIN THE FRAMEWORK OF THE UNITED STATES CONSTITUTION AND SERVICE WITH INTEGRITY AND RESPECT.

MAJOR HIGHLIGHTS

FOR FY26-27, THE SMYRNA POLICE DEPARTMENT WILL REQUEST A THIRD CAPTAIN. THIS REQUEST IS DRIVEN BY THE DEPARTMENT'S GROWTH AND DEVELOPMENT, MIRRORING THE TOWN'S POPULATION INCREASE. THE CAPTAIN WILL LEAD THE NEW SPECIAL OPERATIONS DIVISION, COMPRISING TRAFFIC, TRAINING, COMMUNICATIONS, K9, COMMUNITY SERVICES, SWAT, AND CRIME SUPPRESSION UNITS. THESE UNITS SUPPORT PATROL AND DETECTIVES BUT OPERATE OUTSIDE THEIR DAILY FUNCTIONS. ALIGNING WITH BEST PRACTICES IN LAW ENFORCEMENT, THE CREATION OF A SPECIAL OPERATIONS DIVISION WILL BRING US IN LINE WITH THE MAJORITY OF OTHER DEPARTMENTS, WHICH TYPICALLY HAVE AT LEAST THREE DISTINCT DIVISIONS.

IN FY26-27, WE WILL ADD PERSONNEL TO THE CRIME SUPPRESSION, TRAFFIC, DETECTIVES, AND COMMUNITY SERVICES UNITS, MADE POSSIBLE BY OUR PROJECTED FULL STAFFING IN 2025.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
AVERAGE RESPONSE IN MINUTES	5:05	5:23	5:43	6:07	3:10
% OF 911 CALLS ANSWERED WITHIN 10 SECONDS	100%	100%	100%	100%	100%
SERVICE QUALITY					
PERCENT OF IN-SERVICE COMPLETION	100%	100%	100%	100%	100%
PERCENT OF UNCOMMITTED TIME	22.6%	26.5%	26.5%	25.6%	25.6%
POLICE CALLS RATE PER 1,000 POPULATION	1,091	972	972	972	1,454

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
SERIOUS CRIMES	4142	3518	4035	3870	3648
REPORTS TAKEN	7,480	7,136	7,768	7,622	8,225
TRAFFIC ACCIDENTS DISPATCHED	3,216	3,985	4,091	3,714	2,852
911 CALLS ANSWERED	17,368	20,527	23,978	16,733	18,255
ADMINISTRATIVE CALLS	91,316	86,890	87,694	79,837	83,345
NUMBER OF DISPATCHED CALLS (POLICE ONLY)	77,290	73,038	72,436	69,104	87,267
CITATIONS ISSUED	8,521	9,529	8,566	6,145	9,876
CASES ASSIGNED TO DETECTIVE	3,486	2,825	2,706	2,552	2,400
PERCENT SOLVED	52.1%	44.5%	36.9%	32.8%	35.22%
TOTAL NUMBER OF DISPATCHED CALLS	N/A	N/A	79,666	73,573	111,939
911 SOURCE CAD EVENTS	N/A	N/A	N/A	N/A	20,769

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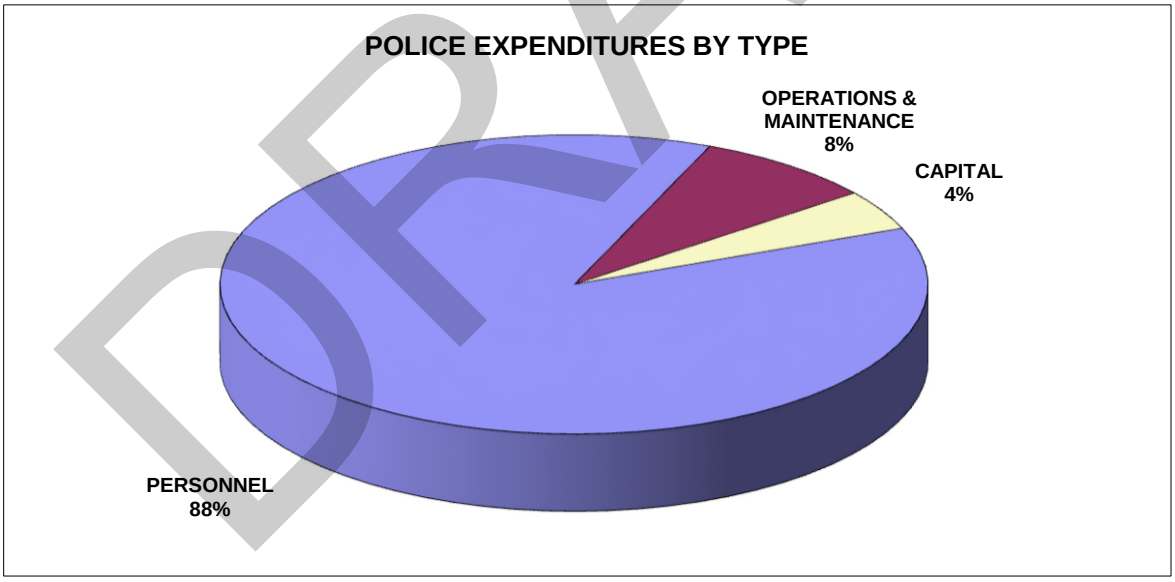
POLICE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	ADMINISTRATIVE ASSISTANT	1	1	0	0	1
F	OFFICE COORD.	0	0	1	1	1
F	PUBLIC SAFETY COUNSELOR	1	1	1	1	1
F	COMMUNITY SERVICE COOR	1	1	1	1	1
F	CRIME ANALYST	0	0	1	1	1
F	CUSTODIAN	1	1	1	1	1
F	POLICE CHIEF	1	1	1	1	1
F	ASSISTANT POLICE CHIEF	0	2	2	2	2
F	POLICE CAPTAIN	2	2	2	2	2
F	POLICE LIEUTENANT	3	3	3	3	4
F	POLICE SERGEANT	7	6	6	6	6
F	POLICE CORPORAL	4	4	4	4	4
F	POLICE OFFICER/TRAINEE	72	74	77	77	77
F	DETECTIVE LIEUTENANT	1	1	1	1	1
F	DETECTIVE SERGEANT	2	2	2	2	2
F	DETECTIVE	11	12	12	12	12
F	TELECOMMUNICATION COORDINATOR	1	1	1	1	1
F	TELECOMMUNICATOR MANAGER	0	1	1	1	1
F	TELECOMMUNICATION SUPERVISOR	3	3	3	3	3
F	TELECOMMUNICATOR	16	16	16	17	16
F	RECORDS CLERK	3	3	3	3	3
	TOTAL POSITIONS	**130.0**	**135.0**	**139.0**	**140.0**	**141.0**
	FTE	**123.0**	**130.0**	**135.0**	**139.0**	**141.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	12,568,739	14,637,189	16,577,500	16,525,320	17,693,100	17,693,100	17,693,100
OPERATIONS & MAINTENANCE	1,737,100	1,823,266	1,652,400	1,810,100	1,674,000	1,679,000	1,679,000
CAPITAL	1,114,798	1,339,493	901,800	1,015,700	879,300	879,300	879,300

DRAFT

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-42100								
111	SALARIES	8,281,028	9,738,687	10,862,500	10,566,800	11,732,600	11,732,600	11,732,600
112	OVERTIME	536,521	758,191	500,700	863,000	566,700	566,700	566,700
141	OASI (EMPLOYER'S SHARE)	655,842	776,468	882,000	848,800	944,300	944,300	944,300
142	HEALTH INSURANCE	2,251,200	2,400,868	3,270,800	3,270,800	3,338,000	3,338,000	3,338,000
143	RETIREMENT/PENSION	559,868	658,665	704,700	646,060	801,700	801,700	801,700
144	457B MATCH	523	390	600	140	200	200	200
145	OTHER INSURANCE	59,257	65,037	85,400	72,670	89,600	89,600	89,600
146	WORKER'S COMPENSATION	224,500	234,500	270,800	252,660	220,000	220,000	220,000
147	UNEMPLOYMENT INSURANCE	-	4,383	-	4,390	-	-	-
148	EMPLOYEE EDUCATION & TRAINING	77,935	66,876	60,000	54,820	58,500	58,500	58,500
150	TLETA TRAINING	-	20,456	-	48,380	30,000	30,000	30,000
190	EMPLOYEE TESTING	20,792	16,824	7,000	14,310	-	5,000	5,000
191	IMMUNIZATION	-	-	-	150	-	-	-
211	POSTAGE	2,725	1,595	2,000	1,940	2,000	2,000	2,000
216	RADIO/COMMUNICATION REPAIRS	2,532	2,894	3,000	7,310	15,100	15,100	15,100
220	PRINTING & DUPLICATION	11,428	15,692	7,000	16,120	9,000	9,000	9,000
235	PROFESSIONAL ASSOCIATIONS	11,500	7,758	14,000	7,860	19,200	19,200	19,200
236	ADVERTISING & PROMOTIONS	1,334	2,138	1,200	2,140	2,400	2,400	2,400
238	COMMUNITY AWARENESS	4,307	2,364	6,000	2,550	10,000	10,000	10,000
241	UTILITIY SERVICES	12,451	16,526	12,600	20,250	12,600	12,600	12,600
245	TELEPHONE SERVICES	48,526	62,407	52,000	69,540	52,000	52,000	52,000
261	REPAIR & MAINTENANCE/VEHICLES	135,836	237,610	141,000	135,000	140,000	140,000	140,000
269	REPAIR & MAINTENANCE - OTHER	33,677	22,958	22,000	28,500	25,000	25,000	25,000
287	TRAVEL/EXTRADITIONS	6,079	15,792	7,000	7,000	7,000	7,000	7,000
289	TRAVEL	11,849	20,027	76,400	76,400	50,000	50,000	50,000
290	CONTRACTUAL SERVICES	267,690	323,773	294,500	368,880	370,000	370,000	370,000
310	OFFICE SUPPLIES	17,508	9,631	17,000	10,950	17,000	17,000	17,000
320	OPERATING SUPPLIES	148,307	151,939	118,300	147,130	66,000	66,000	66,000
326	CLOTHING AND UNIFORMS	145,414	62,758	57,900	79,710	67,000	67,000	67,000
331	GAS, OIL & FUEL	238,562	233,709	245,000	220,100	245,000	245,000	245,000
511	BUILDING INSURANCE	7,300	17,300	21,500	21,500	18,900	18,900	18,900
512	VEHICLE INSURANCE	53,900	63,900	81,200	81,200	114,400	114,400	114,400
513	LIABILITY INSURANCE	432,100	435,213	361,300	361,300	290,400	290,400	290,400
742	INVESTIGATIVE ACTIVITIES	11,116	7,243	14,000	8,640	35,000	35,000	35,000
743	EQUITABLE SHARED FUND EXP	20,870	1,447	14,500	13,220	-	-	-
744	SWAT ACTIVITIES	13,097	3,141	15,000	3,710	15,000	15,000	15,000
799	SUNDRY	265	1,295	1,000	1,490	2,500	2,500	2,500
940	TRANSFER TO CAPITAL	1,114,798	1,339,493	901,800	1,015,700	879,300	879,300	879,300
	TOTAL POLICE	**15,420,637**	**17,799,948**	**19,131,700**	**19,351,120**	**20,246,400**	**20,251,400**	**20,251,400**

DRAFT

FIRE

PURPOSE STATEMENT

THE FIRE DEPARTMENT IS COMMITTED TO SERVING THE CITIZENS AND VISITORS OF THE TOWN WITH THE HIGHEST LEVELS OF LIFE AND PROPERTY PROTECTION. WE WILL ACHIEVE THIS THROUGH PREVENTION, EDUCATION, PREPARATION, RESPONSE AND SUPPRESSION. THE DEPARTMENT WILL DELIVER ALL SERVICES WITH THE HIGHEST LEVEL OF CARE, PROFESSIONALISM, AND COMPASSION SHOWN TO ALL THOSE AFFECTED OR IN NEED OF SERVICE.

MAJOR HIGHLIGHTS

-CONTINUE THE COMPREHENSIVE DEVELOPMENT AND UPDATE OF THE SMYRNA FIRE DEPARTMENT'S GENERAL OPERATING GUIDELINES.
-INCREASE PARTICIPATION IN COORDINATED LOCAL AND REGIONAL JOINT TRAINING WITH INTERNAL AND EXTERNAL RESPONSE PARTNERS.
-IMPLEMENT PROCESSES AND TECHNOLOGY TO ENHANCE DATA-INFORMED DECISION-MAKING BY MEASURING SMYRNA FIRE DEPARTMENT RESPONSE CAPABILITIES, COMMUNITY RISK, RESOURCE ALLOCATION, AND OUTCOMES THROUGH IMPROVED EVALUATION, ANALYTICS, AND CONTEMPORARY BEST-PRACTICE POLICIES.
-PARTICIPATE IN MULTI-FACETED PUBLIC EDUCATION INITIATIVES DESIGNED TO INFORM, SUPPORT, & IMPROVE SAFETY AWARENESS, PARTICULARLY FOR VULNERABLE POPULATIONS.

PERFORMANCE MEASURES

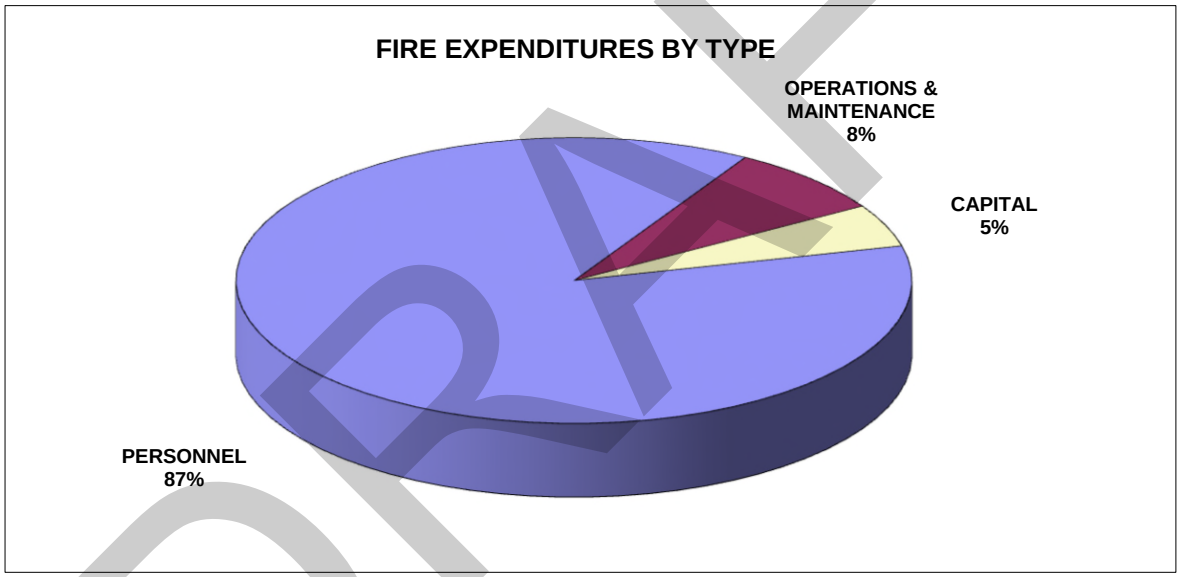
	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
AVERAGE RESPONSE TIME TO PRIORITY ONE CALLS (MINUTES)	7:19	6:17	7:36	8:10	7:45
PEOPLE REACHED WITH PUBLIC EDUCATION	12,121	14,104	23,688	22,382	24,559
NUMBER OF TRAINING HOURS	34,690	40,697	33,101	36,573	35,637
SERVICE QUALITY					
FIREFIGHTERS CERTIFIED IN BASIC/LIVE FIRE	90	93	85	90	101
FIREFIGHTERS RECEIVING FULL ISO IN HOUSE COMPANY TRAINING	92	87	85	85	99
FIREFIGHTERS CERTIFIED IN VEHICLE EXTRICATION	90	90	87	90	101
FIREFIGHTERS CERTIFIED IN CPR, FIRST AID, AED	93	93	88	96	100
FIREFIGHTERS CERTIFIED AS HAZ-MAT TECH	20	20	20	18	19
PERSONNEL WITH NIMS TRAINING	95	95	91	96	101
FIREFIGHTERS WITH LEVEL 1 FIRE COMMISSION	87	89	85	89	101

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
DISPATCH CALLS FOR SERVICE	2,551	2,626	2,549	3,535	7,642
PRE-FIRE PLANNING INSPECTIONS	1,858	2,051	2,069	3,057	3,086
HYDRANT INSPECTIONS	4,026	4,146	4,736	4,740	2,212
BURN PERMITS	291	261	198	170	170
STRUCTURE FIRES	51	66	38	53	60

DRAFT

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	OFFICE COORDINATOR	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	1	1	1	1	1
F	FIRE CHIEF	1	1	1	1	1
F	ASSISTANT FIRE CHIEF	3	3	3	2	1
F	BATTALION CHIEF	3	3	3	3	3
F	DIVISION CHIEF	0	0	0	0	2
F	FIRE CAPTAIN INVESTIGATOR	1	1	1	1	1
F	FIRE CAPTAIN EMS	0	0	0	0	1
F	FIRE LIEUTENANT	15	18	18	18	18
F	FIREFIGHTER ENGINEER	43	43	43	43	43
F	FIREFIGHTER (ALL CERT LEVELS)	37	37	37	43	41
	TOTAL POSITIONS	**105.0**	**108.0**	**108.0**	**113.0**	**113.0**
	FTE	**102.0**	**105.0**	**108.0**	**108.0**	**113.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	10,786,010	12,044,632	13,112,300	13,628,130	14,717,000	14,717,000	14,717,000
OPERATIONS & MAINTENANCE	954,122	1,071,720	1,191,200	1,188,480	1,341,200	1,318,000	1,318,000
CAPITAL	874,345	523,081	259,400	223,200	814,200	814,200	814,200

DRAFT

FIRE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-42200								
111	SALARIES	7,515,940	8,354,346	8,748,700	9,272,500	10,192,400	10,192,400	10,192,400
112	OVERTIME	64,311	148,600	48,600	72,500	50,900	50,900	50,900
141	OASI (EMPLOYER'S SHARE)	557,604	636,954	673,100	695,000	783,800	783,800	783,800
142	HEALTH INSURANCE	1,950,547	2,134,463	2,762,300	2,762,300	2,794,300	2,794,300	2,794,300
143	RETIREMENT/PENSION	455,635	520,519	523,600	523,130	649,100	649,100	649,100
145	OTHER INSURANCE	52,673	55,450	68,400	61,740	73,900	73,900	73,900
146	WORKER'S COMPENSATION	189,300	194,300	287,600	240,960	172,600	172,600	172,600
147	UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	-
148	EMPLOYEE EDUCATION & TRAINING	29,593	32,841	30,700	43,210	61,000	61,000	61,000
190	EMPLOYMENT TESTING	4,364	9,440	-	8,820	-	-	-
192	CANCER SCREENINGS	2,149	-	4,000	-	-	-	-
211	POSTAGE	1,345	499	600	440	600	600	600
220	PRINTING & DUPLICATION	2,700	1,962	3,000	600	-	-	-
235	PROFESSIONAL ASSOCIATIONS	2,328	2,556	2,500	5,050	5,900	5,900	5,900
236	ADVERTISING & PROMOTIONS	9,456	10,349	10,000	11,270	15,000	15,000	15,000
237	ADVERTISING/LEGAL	49	683	1,000	820	1,000	1,000	1,000
241	UTILITY SERVICES	84,493	118,014	87,000	128,130	108,000	108,000	108,000
245	TELEPHONE SERVICES	29,238	29,989	35,000	29,630	32,000	32,000	32,000
261	REPAIR & MAINTENANCE/VEHICLES	210,104	177,451	185,000	182,940	185,000	185,000	185,000
265	REPAIR & MAINTENANCE/GROUNDS	203	219	1,500	470	3,000	3,000	3,000
269	REPAIR & MAINTENANCE/OTHER	72,736	63,588	63,000	90,700	75,000	75,000	75,000
289	TRAVEL	47,714	38,774	75,000	75,000	113,700	90,500	90,500
290	CONTRACTUAL SERVICES	152,203	151,061	199,200	135,860	198,000	198,000	198,000
310	OFFICE SUPPLIES	2,027	593	2,300	590	14,000	14,000	14,000
320	OPERATING SUPPLIES	63,353	66,395	85,000	76,840	73,200	73,200	73,200
321	CHEMICAL SUPPLIES	-	-	300	-	-	-	-
323	PERSONAL PROTECTIVE EQUIPMENT	-	-	-	-	102,200	102,200	102,200
325	MEDICAL SUPPLIES	-	-	-	-	26,500	26,500	26,500
326	CLOTHING AND UNIFORMS	127,380	153,989	175,000	199,010	102,600	102,600	102,600
327	JANITORIAL SUPPLIES	-	-	-	-	15,000	15,000	15,000
331	GAS, OIL & FUEL	55,499	54,573	91,000	59,500	65,000	65,000	65,000
341	TOOLS	-	-	500	-	5,000	5,000	5,000
511	BUILDING INSURANCE	16,200	21,200	63,400	63,400	51,300	51,300	51,300
512	VEHICLE INSURANCE	12,800	17,800	33,400	33,400	46,800	46,800	46,800
513	LIABILITY INSURANCE	25,500	25,500	37,800	37,800	30,400	30,400	30,400
793	FIRE FIGHTER INCENTIVE PROGRAM	-	-	-	-	5,000	5,000	5,000
799	SUNDRY	2,688	94,244	5,000	5,000	6,000	6,000	6,000
940	TRANSFER TO CAPITAL	874,345	523,081	259,400	223,200	814,200	814,200	814,200
	TOTAL FIRE	**12,614,477**	**13,639,433**	**14,562,900**	**15,039,810**	**16,872,400**	**16,849,200**	**16,849,200**

DRAFT

PURPOSE STATEMENT

THE STREET DEPARTMENT PROVIDES SAFE TRANSPORTATION ROUTES WITHIN THE CORPORATE LIMITS AND MAINTAINS RIGHT OF WAYS AND PUBLIC AREAS.

MAJOR HIGHLIGHTS

OUR CONTRACTORS MILLED AND RESURFACED APPROXIMATELY 21 LANE MILES OF ROADWAY AND STRIPED APPROXIMATELY 35 MILES OF ROADWAY. WE MADE MULTIPLE REPAIRS TO ROADWAYS. WE INSPECTED APPROXIMATELY 75 CONSTRUCTION SITES.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
WORK ORDERS COMPLETED WITHIN ONE WEEK	82%	80%	83%	83%	82%
WORK ORDERS COMPLETED WITHIN TWO WEEKS	85%	84%	85%	84%	83%
WORK ORDERS COMPLETED WITHIN THREE WEEKS	89%	88%	89%	88%	88%
WORK ORDERS COMPLETED WITHIN FOUR WEEKS	96%	95%	96%	96%	95%
SERVICE QUALITY					
CITIZEN GENERATED WORK ORDERS - 24 HRS	96%	95%	96%	96%	96%
CITIZEN GENERATED WORK ORDERS - 48 HOURS	97%	96%	97%	97%	96%
CITIZEN GENERATED WORK ORDERS - 73 HOURS	98%	97%	97%	98%	98%
CITIZEN GENERATED WORK ORDERS - 1 WEEK	99%	99%	99%	99%	99%

WORKLOAD INDICATOR

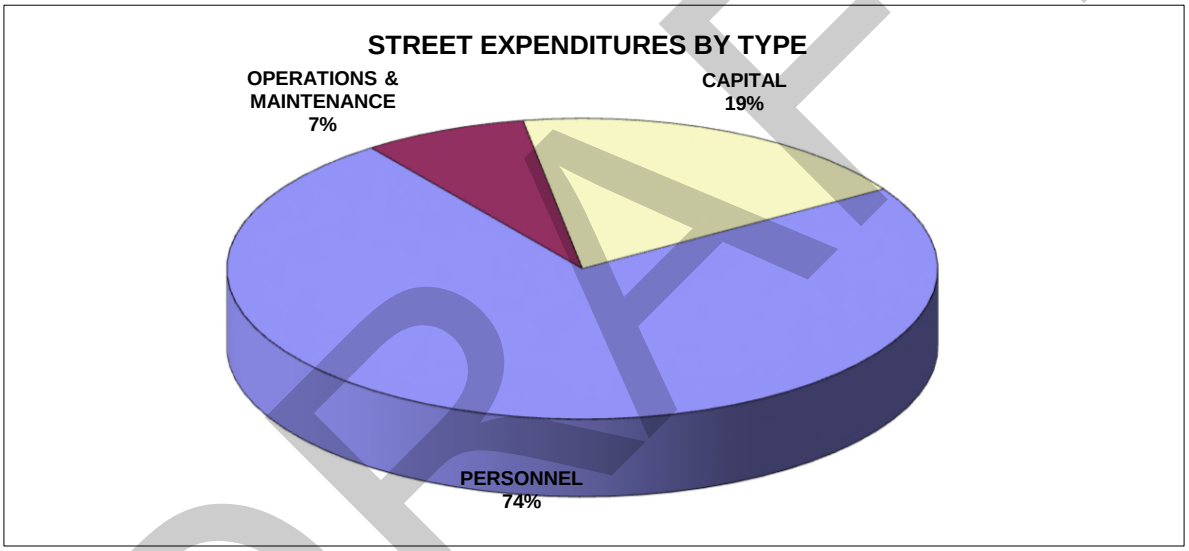
	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
WORK ORDERS PROCESSED	879	870	831	865	878
BRUSH SERVICE-LOCATIONS	15,255	15,270	15,320	15,374	15,524
LANE MILES	628	632	641	645	649
TONS OF SALT SPREAD	414	385	5	26	459
TRAFFIC CONTROL SIGNS INSTALLED	589	532	518	534	812
PROJECT INSPECTIONS	99	104	102	92	98
BRUSH LOADS HAULED	1,020	1,043	1,051	1,096	1,121
TONS OF PAVEMENT - POTHOLES/PATCHING	395	385	1,650	1,352	652
TONS OF PAVEMENT - OVERLAYS	113,254	12,540	15,064	14,108	14,265

* UTILIZED A GPS SHAPEFILE TO MORE ACCURATELY CALCULATE ROAD MILEAGE

DRAFT

STREET

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	PUBLIC WORKS SUPERINTENDENT	0.5	0.5	0.5	0.5	0.5
F	STREETS SUPERVISOR	0.5	0.5	0.5	0.5	0.5
F	TRAFFIC SIGN TECHNICIAN	1	1	1	1	1
F	LIGHT EQUIPMENT OPERATOR	2	2	2	2	4
P	LIGHT EQUIPMENT OPERATOR	1	0	0	0	0
P	COMMUNITY SERVICE	2	2	2	0	0
P	CEMETERY CARETAKER	0	1	1	1	1
F	EQUIPMENT OPERATOR	0	0	0	0	0
F	LEAD EQUIPMENT OPERATOR	0	0	0	0	0
F	UTILITY WORKER	0	0	0	0	0
P	UTILITY WORKER	0	0	0	0	0
	TOTAL POSITIONS	**7.0**	**7.0**	**7.0**	**5.0**	**7.0**
	FTE	**5.8**	**6.4**	**6.4**	**4.8**	**6.8**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	366,324	455,206	545,000	494,570	687,200	687,200	687,200
OPERATIONS & MAINTENANCE	136,852	234,813	119,200	61,460	70,000	69,500	69,500
CAPITAL	4,808,104	5,129,978	881,000	553,790	175,000	175,000	175,000

DRAFT

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-43100								
111	SALARIES	176,218	247,791	279,300	259,000	383,500.00	383,500	383,500
112	OVERTIME	11,191	10,821	25,100	12,100	$19,700.00	$19,700.00	$19,700.00
113	LITTER CONTROL	1,543	6,655	9,700	5,650	-	-	-
141	OASI (EMPLOYER'S SHARE)	13,863	18,270	22,600	20,120	30,900	30,900	30,900
142	HEALTH INSURANCE	77,298	80,842	98,800	98,800	164,800	164,800	164,800
143	RETIREMENT/PENSION	61,698	65,761	69,800	66,100	45,800	45,800	45,800
145	OTHER INSURANCE	1,413	1,966	2,200	2,500	2,900	2,900	2,900
146	WORKER'S COMPENSATION	23,100	23,100	37,500	30,300	39,600	39,600	39,600
148	EDUCATION & TRAINING	494	1,950	800	2,100	2,700	2,700	2,700
190	EMPLOYMENT TESTING	441	458	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	70	-	200	-	200	200	200
237	ADVERTISING/LEGAL	218	473	300	610	300	300	300
241	UTILITY SERVICES	2,126	2,101	2,400	2,080	2,400	2,400	2,400
242	UTILITY SERVICES - SSA SUPPLEMENTAL	-	76,310	-	-	-	-	-
245	TELEPHONE SERVICES	2,991	4,381	4,700	3,790	4,500	4,500	4,500
261	REPAIR & MAINTENANCE/VEHICLES	739	20,652	3,000	1,700	2,000	2,000	2,000
269	REPAIR & MAINTENANCE - OTHER	8,021	3,447	7,000	4,270	3,500	3,500	3,500
290	CONTRACTUAL SERVICES	4,396	4,740	54,500	6,960	6,400	6,400	6,400
320	OPERATING SUPPLIES	8,511	14,227	10,500	8,130	11,000	10,500	10,500
321	LITTER CONTROL SUPPLIES	545	355	500	770	700	700	700
326	CLOTHING AND UNIFORMS	5,092	5,334	5,500	4,440	7,000	7,000	7,000
331	GAS, OIL & FUEL	16,682	13,678	15,000	12,370	14,000	14,000	14,000
341	TOOLS	2,636	2,997	3,000	2,330	4,500	4,500	4,500
511	BUILDING INSURANCE	400	400	1,400	1,400	300	300	300
512	VEHICLE INSURANCE	4,000	4,000	5,200	5,200	6,100	6,100	6,100
513	LIABILITY INSURANCE	78,800	78,800	4,800	4,800	3,900	3,900	3,900
799	SUNDRY	690	510	400	510	500	500	500
940	TRANSFER TO CAPITAL	4,808,104	5,129,978	881,000	553,790	175,000	175,000	175,000
	TOTAL STREET	**5,311,280**	**5,819,997**	**1,545,200**	**1,109,820**	**932,200**	**931,700**	**931,700**

DRAFT

VEHICLE MAINTENANCE

PURPOSE STATEMENT

THE VEHICLE MAINTENANCE DEPARTMENT IS RESPONSIBLE FOR THE MANAGEMENT, PREVENTIVE MAINTENANCE, AND REPAIRS OF ALL TOWN OWNED VEHICLES AND EQUIPMENT.

MAJOR HIGHLIGHTS

OUTFITTED 10 NEW POLICE CARS AND PUT THEM IN SERVICE. MADE REPAIRS TO MULTIPLE VEHICLES AND TOWN EQUIPMENT.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
WORK ORDERS COMPLETED WITHIN 1 WEEK	98%	99%	99%	99%	98%
WORK ORDERS COMPLETED WITHIN 2 WEEKS	99%	99%	99%	99%	99%
WORK ORDERS COMPLETED WITHIN 3 WEEKS	100%	100%	100%	100%	99%
WORK ORDERS COMPLETED WITHIN 4 WEEKS	100%	100%	100%	100%	100%
SERVICE QUALITY					
WORK ORDERS SCHEDULED WITHIN 1 HOUR	80%	82%	80%	78%	80%
WORK ORDERS SCHEDULED WITHIN 3 HOURS	91%	91%	92%	90%	91%
WORK ORDERS SCHEDULED WITHIN 6 HOURS	95%	95%	95%	94%	94%
WORK ORDERS SCHEDULED WITHIN 8 HOURS	96%	96%	96%	97%	97%
WORK ORDERS SCHEDULED WITHIN 24 HOURS	99%	99%	99%	99%	99%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
WORK ORDERS PROCESSED	784	789	754	782	796
NUMBER OF VEHICLES MAINTAINED	265	268	274	279	294
PIECES OF EQUIPMENT MAINTAINED	198	202	204	207	211

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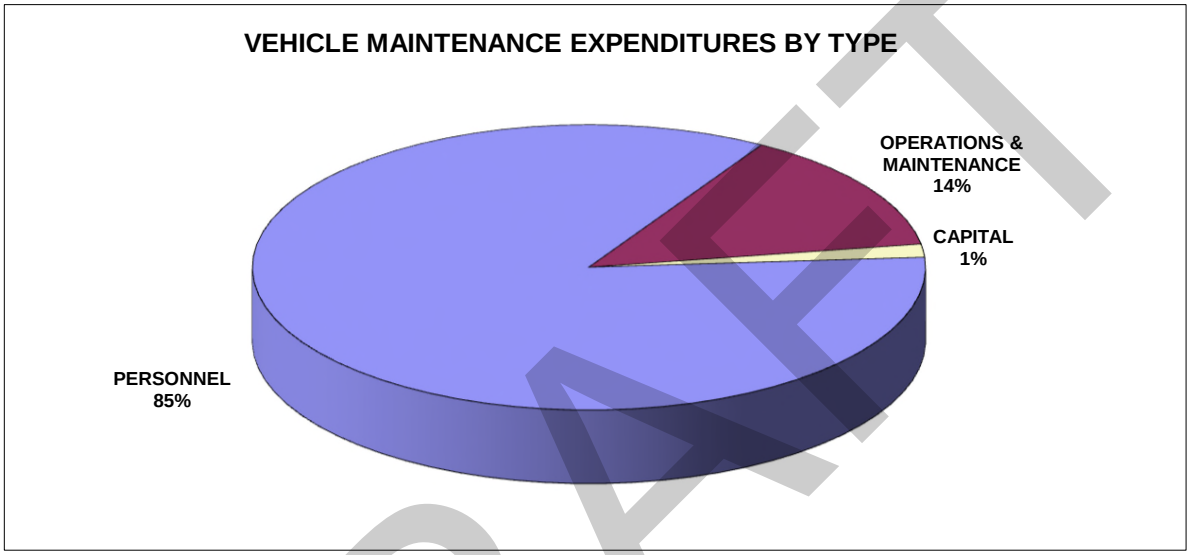
VEHICLE MAINTENANCE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	FLEET MANAGER	1	1	1	1	1
F	HEAVY EQUIPMENT MECHANIC	3	3	3	3	3
F	EQUIPMENT MECHANIC	1	1	1	1	1
	TOTAL POSITIONS	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**
	FTE	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	447,866	492,493	595,400	567,870	569,300	569,300	569,300
OPERATIONS & MAINTENANCE	90,643	87,436	94,500	80,220	92,900	92,900	92,900
CAPITAL	6,000	83,910	-	-	10,000	10,000	10,000

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VEHICLE MAINTENANCE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-43170								
111	SALARIES	296,638	339,080	386,400	366,810	381,100	381,100	381,100
112	OVERTIME	681	895	1,900	3,100	1,900	1,900	1,900
141	OASI (EMPLOYER'S SHARE)	22,915	25,362	29,800	27,480	29,300	29,300	29,300
142	HEALTH INSURANCE	78,416	74,235	113,800	113,800	111,600	111,600	111,600
143	RETIREMENT/PENSION	38,149	39,874	42,800	38,850	32,600	32,600	32,600
145	OTHER INSURANCE	2,367	2,397	3,100	2,720	3,100	3,100	3,100
146	WORKER'S COMPENSATION	8,700	8,700	17,600	13,160	9,700	9,700	9,700
147	UNEMPLOYMENT INSURANCE	-	1,950	-	1,950	-	-	-
148	EDUCATION & TRAINING	1,215	16	1,400	-	1,400	1,400	1,400
190	EMPLOYMENT TESTING	-	331	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	-	112	100	70	100	100	100
241	UTILITY SERVICES	16,092	18,392	17,000	19,670	17,000	17,000	17,000
245	TELEPHONE SERVICES	291	-	300	-	-	-	-
261	REPAIR & MAINTENANCE/VEHICLES	(320)	385	1,500	-	1,000	1,000	1,000
269	OTHER REPAIR & MAINTENANCE	4,080	5,493	5,000	3,580	3,000	3,000	3,000
290	CONTRACTUAL SERVICES	5,474	4,244	4,700	4,300	4,700	4,700	4,700
320	OPERATING SUPPLIES	30,472	28,454	29,000	23,770	29,000	29,000	29,000
326	CLOTHING AND UNIFORMS	3,854	4,173	4,500	4,320	4,500	4,500	4,500
331	GAS, OIL & FUEL	18,908	15,378	18,000	11,510	18,000	18,000	18,000
341	TOOLS	4,777	4,704	5,000	5,300	5,000	5,000	5,000
511	BUILDING INSURANCE	1,800	1,800	4,100	4,100	4,600	4,600	4,600
512	VEHICLE INSURANCE	1,500	1,500	1,800	1,800	2,600	2,600	2,600
513	LIABILITY INSURANCE	2,300	2,300	1,800	1,800	1,500	1,500	1,500
799	SUNDRY	200	154	300	-	500	500	500
940	TRANSFER TO CAPITAL	6,000	83,910	-	-	10,000	10,000	10,000
	TOTAL VEHICLE MAINTENANCE	**544,509**	**663,839**	**689,900**	**648,090**	**672,200**	**672,200**	**672,200**

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PURPOSE STATEMENT

THE TOWN OF SMYRNA MANAGES AND MAINTAINS MAPLEVIEW CEMETERY FOR THE DIGNITY OF ITS CLIENTS. WE STRIVE TO PROVIDE RESPECTFUL AND AFFORDABLE INTERMENT THAT MEETS THE CULTURAL, ECONOMIC, RELIGIOUS, AND SOCIAL NEEDS OF THE COMMUNITY.

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
GRAVES SOLD	159	157	119	130	137
INTERMENTS	144	132	106	118	118

ACCT	*DESCRIPTION*	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
110-43400								
245	TELEPHONE SERVICES	1,307	2,189	2,100	1,560	900	900	900
290	CONTRACTUAL SERVICES	22,879	24,475	28,000	24,590	29,000	29,000	29,000
341	TOOLS	1,005	1,969	1,000	1,220	400	400	400
	TOTAL CEMETERY	**25,191**	**28,633**	**31,100**	**27,370**	**30,300**	**30,300**	**30,300**

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HEALTH, WELFARE & CULTURE

PURPOSE STATEMENT

THE POLICY OF THE TOWN OF SMYRNA FOR HEALTH, WELFARE, & CULTURE (NON-PROFIT ORGANIZATIONS) FUNDING IS TO PROVIDE SUFFICIENT RESOURCES NECESSARY TO SUSTAIN A HIGH LEVEL OF COMMUNITY SERVICES FOR THE CITIZENS OF SMYRNA.

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-44000								
	INTERGOVERNMENTAL							
721	RUTHERFORD CO. DEPT OF HEALTH	4,500	4,500	4,500	4,500	4,500	4,500	4,500
724	SMYRNA LINEBAUGH LIBRARY OPER BUD	423,450	423,450	447,324	447,324	591,763	447,324	447,324
766	SMYRNA LINEBAUGH LIBRARY CAPITAL	-	-	-	-	75,206	-	-
729	RUTHERFORD CO RABIES CONTROL	40,000	40,000	40,000	40,000	41,200	41,200	41,200
758	TN REHABILITATION CENTER	3,500	3,500	3,605	3,605	3,713	3,713	3,713
765	RUTHERFORD CO. EMERG MGMT AGENCY	18,413	18,796	23,000	23,000	24,500	24,500	24,500
	INTERGOVERNMENTAL SUB-TOTAL	**489,863**	**490,246**	**518,429**	**518,429**	**740,882**	**521,237**	**521,237**
	NONPROFIT COMMUNITY DEVELOPMENT							
725	RUTHERFORD CO CHAMBER-TOURISM	20,000	20,000	20,000	20,000	20,000	20,000	20,000
742	RUTHERFORD CO. CHAMBER-ECON. DEV.	25,000	25,000	25,000	25,000	25,000	25,000	25,000
745	RUTHERFORD CO. CHAMBER-DEST. RUTH.	75,000	75,000	75,000	75,000	75,000	75,000	75,000
757	SISTER CITY-ZAMA	12,000	12,000	12,000	12,000	12,000	12,000	12,000
728	SAM DAVIS MEMORIAL ASSOC.	15,000	15,000	15,000	15,000	15,000	15,000	15,000
767	TRANSIT ALLIANCE OF MIDDLE TN	500	500	500	500	-	-	-
	NONPROFIT COMM. DEV. SUB-TOTAL	**147,500**	**147,500**	**147,500**	**147,500**	**147,000**	**147,000**	**147,000**
	NONPROFIT OTHER							
762	CHILD ADVOCACY CENTER	24,000	24,000	24,000	24,000	274,000	274,000	274,000
764	SMYRNA CHARITY ASSISTANCE FUND	35,000	35,000	35,000	35,000	35,000	35,000	35,000
	NONPROFIT OTHER SUB-TOTAL	**59,000**	**59,000**	**59,000**	**59,000**	**309,000**	**309,000**	**309,000**
	TOTAL HEALTH, WELFARE & CULTURE	**696,363**	**696,746**	**724,929**	**724,929**	**1,196,882**	**977,237**	**977,237**

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PURPOSE STATEMENT

SMYRNA GOLF COURSE PROVIDES AFFORDABLE RECREATIONAL OPPORTUNITIES THAT ENHANCE THE QUALITY OF LIFE FOR THE SMYRNA COMMUNITY. AS A PUBLIC GOLF FACILITY, WE SUPPORT LIFELONG PARTICIPATION IN THE GAME BY OFFERING ACCESSIBLE DAILY PLAY, LEAGUES, YOUTH AND INSTRUCTIONAL PROGRAMMING, AND OPPORTUNITIES FOR COMMUNITY AND CORPORATE OUTINGS. OUR PURPOSE IS TO RESPONSIBLY STEWARD PUBLIC RESOURCES WHILE PROMOTING RECREATION, WELLNESS, AND COMMUNITY ENGAGEMENT FOR RESIDENTS OF ALL AGES AND

MAJOR HIGHLIGHTS

SUCCESSFUL YEAR FOR ROUNDS AND REVENUE:
* 48,116 ROUNDS REGULATION AND EXECUTIVE COMBINED

REVENUE 1% OVER PROJECTED/APPROVED REVENUE BUDGET
EXPENSES 7% UNDER BUDGETED EXPENSE BUDGET
HOSTED 11TH ANNUAL DRIVE, CHIP AND PUTT REGIONAL QUALIFIER
SUCCESSFUL UNITED WAY OUTING WITH RECORD FUNDS REALIZED
25TH ANNUAL SPECIAL OLYMPICS STATE CHAMPIONSHIP
ADDED PGA HOPE PROGRAMMING AND LEAGUE PLAY
HOME TO THREE HIGH SCHOOL AND FOUR MIDDLE SCHOOL GOLF TEAMS

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
PERSONNEL COST PERCENTAGE	60.2%	55.4%	63.1%	65.0%	65.0%
OPERATIONAL COST PERCENTAGE	39.8%	44.6%	36.9%	35.0%	35.0%
SNACK BAR PROFIT MARGIN	37.0%	41.0%	40.0%	42.0%	46.0%
GOLF SHOP PROFIT MARGIN	30.0%	33.0%	11.0%	36.0%	33.0%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
ROUNDS/REGULATION	29,889	29,657	31,737	34,624	34,298
ROUNDS/EXECUTIVE	10,524	10,690	12,522	9,568	13,828
FOOTGOLF	834	678	679	648	714
ACRES MAINTAINED	219	219	219	219	219
CORPORATE LEAGUES	4	5	4	5	3
CORPORATE OUTINGS	26	18	23	18	25
GREEN FEES	N/A	N/A	N/A	59,626*	61,182

*NEW INDICATOR

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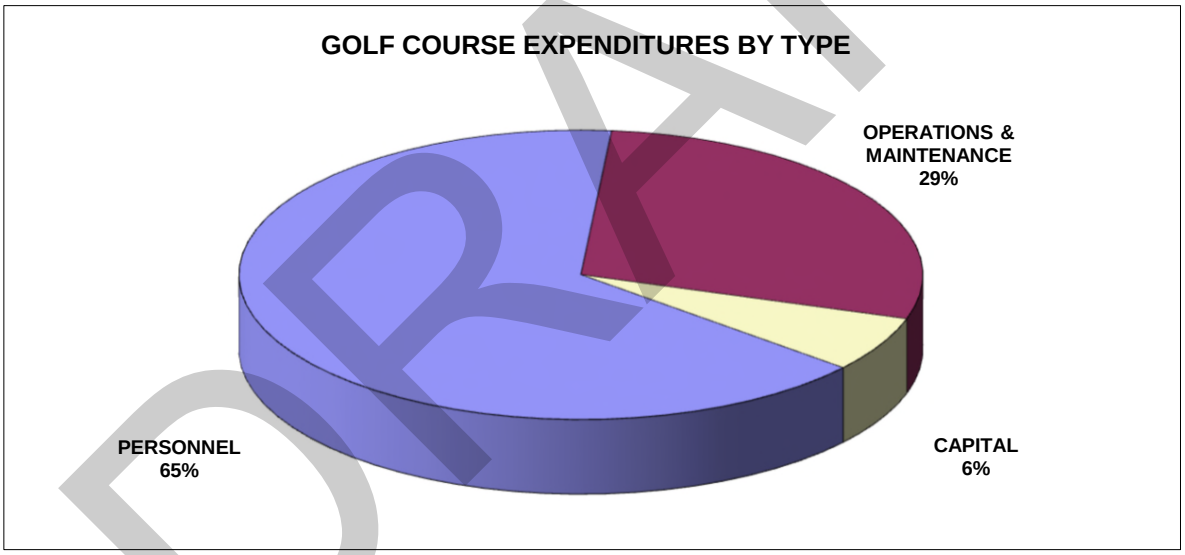
GOLF COURSE

PERSONNEL		Fiscal Year				
STATUS	POSITION	23-24	24-25	24-25	25-26	26-27
F	DIRECTOR OF GOLF COURSE	1	1	1	1	1
F	GOLF SUPERINTENDENT	1	1	1	1	1
F	ASSISTANT GOLF SUPERINTENDENT	1	1	1	1	1
F	ASSISTANT GOLF PROFESSIONAL	2	2	2	2	2
F	HEAVY EQUIPMENT MECHANIC	1	1	1	1	1
F	PRO SHOP MANAGER	1	1	1	1	1
P	GOLF SHOP ATTENDANT	1	1	1	1	1
F	HEAD CART ATTENDANT	1	1	1	1	1
F	CART ATTENDANT	0	0	0	0	0
P	CART ATTENDANT	4	4	4	4	4
F	LEAD GROUNDSKEEPER	0	2	2	1	1
F	GROUNDSKEEPER	5	3	3	4	4
P	GROUNDSKEEPER	2	2	2	3	3
F	SNACK BAR MANAGER	1	1	1	1	1
F	SNACK BAR ATTENDANT	1	1	1	1	1
P	SNACK BAR ATTENDANT	1	1	1	2	2
	TOTAL POSITIONS	**23.0**	**23.0**	**23.0**	**25.0**	**25.0**
	FTE	**21.6**	**21.4**	**21.4**	**21.4**	**23.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,167,588	1,267,603	1,456,400	1,396,770	1,455,400	1,455,400	1,455,400
OPERATIONS & MAINTENANCE	466,928	493,687	630,700	648,180	635,900	634,900	634,900
CAPITAL	45,508	88,879	114,100	125,000	137,700	137,700	137,700

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GOLF COURSE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-44450								
111	SALARIES	830,071	886,780	1,010,700	966,100	1,009,000	1,009,000	1,009,000
112	OVERTIME	2,319	5,091	7,600	9,490	8,500	8,500	8,500
141	OASI (EMPLOYER'S SHARE)	61,633	66,392	78,000	72,700	81,000	81,000	81,000
142	HEALTH INSURANCE	226,133	260,362	302,100	302,100	283,400	283,400	283,400
143	RETIREMENT/PENSION	34,650	36,076	45,100	33,630	59,600	59,600	59,600
145	OTHER INSURANCE	5,282	5,402	6,800	5,950	7,100	7,100	7,100
146	WORKER'S COMPENSATION	7,500	7,500	6,100	6,800	6,800	6,800	6,800
148	EDUCATION & TRAINING	700	393	1,600	1,530	3,300	3,300	3,300
190	EMPLOYMENT TESTING	191	498	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	2,168	1,709	2,700	1,250	1,900	1,900	1,900
237	ADVERTISING/LEGAL	11	-	-	-	-	-	-
241	UTILITY SERVICES	40,546	33,335	36,000	35,640	36,000	36,000	36,000
245	TELEPHONE SERVICES	1,147	1,092	1,100	1,000	1,000	1,000	1,000
261	REPAIR & MAINT - VEHICLES & EQUIP	27,001	25,436	28,000	24,490	30,000	30,000	30,000
265	REPAIR & MAINT - GROUNDS	31,250	25,773	28,000	30,180	30,000	30,000	30,000
266	REPAIR & MAINT - BUILDINGS	676	1,511	1,000	1,660	1,500	1,500	1,500
267	REPAIR & MAINT - IRRIGATION	8,629	17,798	8,000	16,500	12,000	12,000	12,000
269	REPAIR & MAINT - TOOLS	1,068	1,323	2,000	1,480	2,000	2,000	2,000
290	CONTRACTUAL SERVICES	5,972	8,107	8,000	7,600	8,000	8,000	8,000
295	HANDICAP FEES	2,646	2,565	2,500	2,460	2,500	2,500	2,500
300	OPERATING SUPPLIES - MTNC BLDG	696	755	1,000	830	1,000	1,000	1,000
320	OPERATING SUPPLIES	3,003	2,981	4,500	3,220	6,000	5,000	5,000
321	CHEMICAL SUPPLIES	56,851	69,367	65,000	81,200	70,000	70,000	70,000
325	RANGE SUPPLIES	5,543	4,608	7,500	6,100	7,500	7,500	7,500
326	CLOTHING & UNIFORMS	1,514	395	3,000	1,970	3,500	3,500	3,500
327	JANITORIAL SUPPLIES	4,810	3,095	4,000	3,130	4,000	4,000	4,000
331	GAS, OIL & FUEL	15,424	15,056	20,000	16,320	20,000	20,000	20,000
341	TOOLS	-	217	-	910	-	-	-
351	PRO SHOP SUPPLIES FOR RESALE	80,156	91,656	90,000	82,050	90,000	90,000	90,000
352	FOOD SUPPLIES FOR RESALE	119,471	124,296	110,000	133,670	115,000	115,000	115,000
511	BUILDING INSURANCE	2,900	2,900	8,800	8,800	7,300	7,300	7,300
512	VEHICLE INSURANCE	500	500	600	600	900	900	900
513	LIABILITY INSURANCE	-	-	5,800	5,800	4,700	4,700	4,700
531	EQUIPMENT LEASE - TEXTRON	13,021	13,021	28,000	13,020	13,000	13,000	13,000
532	LAND RENTAL (AIRPORT AUTHORITY)	-	-	123,600	123,600	124,800	124,800	124,800
798	BANK CARD SERVICE CHARGE	41,034	45,300	40,000	43,170	40,000	40,000	40,000
940	TRANSFER TO CAPITAL	45,508	88,879	114,100	125,000	137,700	137,700	137,700
	TOTAL GOLF COURSE EXPENDITURES	**1,680,024**	**1,850,169**	**2,201,200**	**2,169,950**	**2,229,000**	**2,228,000**	**2,228,000**

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PARKS & RECREATION

PURPOSE STATEMENT

TO ENHANCE THE QUALITY OF LIFE FOR ALL CITIZENS OF THE SMYRNA COMMUNITY BY PROVIDING A DIVERSITY OF RECREATIONAL PROGRAMS, WELLNESS PROGRAMS, AND BOTH PASSIVE AND ACTIVE PARK FACILITIES, BY USING THE MOST EFFICIENT AND CUSTOMER SERVICE FRIENDLY METHODS POSSIBLE.

MAJOR HIGHLIGHTS

CEDAR STONE PARK PHASE II BID AND CONSTRUCTION
ROTARY SOCCER PARK IMPROVEMENTS
ASPHALT IMPROVEMENTS - PARK ROADS AND PARKING LOTS
EXHIBIT RENTALS FOR THE SMYRNA OUTDOOR CENTER
PARK RANGER PROGRAM IMPLEMENTATION
SPLASHTOWN POOL IMPROVEMENTS

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
% OF PARKS BUDGET FUNDED THROUGH PARTNERSHIPS, VOLUNTEER EFFORTS, AND REVENUE GENERATION	37.0%	39.0%	42.0%	37.0%	35.0%
# OF ACRES MAINTAINED PER EMPLOYEE	24	23	23	22	21
SERVICE QUALITY					
PERCENT OF YOUTH AND PARENTS RATING PROGRAMS AND FACILITIES AS GOOD OR ABOVE	90.0%	90.0%	90.0%	90.0%	90.0%
% OF WORK ORDERS COMPLETED ON TIME	97.0%	95.0%	99.0%	100.0%	95.0%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
ACRES OF PARK FACILITIES	833	820	820	820	820
PARK USERS	1,436,325	1,794,165	2,063,877	1,728,488	2,402,999
LEAGUE PARTICIPANTS	5,209	6,474	6,447	9,534	9,414
LEAGUE TEAMS	481	532	544	761	694
ADVENTURE CENTER PROGRAM PARTICIPANTS	4,741	10,974	14,928	12,397	21,095
SOAC & POOL VISITS (MEMBERHSIP & DAILY)	50,083	59,877	68,725	56,727	77,257
NUMBER OF MEMBERSHIPS SOLD	232	273	213	202	216
NUMBER OF SOAC ROOM RENTALS	51	114	114	100	97
NUMBER OF POOL PARTIES, FUNBRELLA, & GM SPLASHPAD RENTALS	130	141	137	168	166
NUMBER OF BUILDING & SHELTER RENTALS	1,341	1,372	1,344	1,049	1,222
NUMBER OF FIELD RENTALS OUTSIDE LEAGUE USE	449	730	689	475	658

*COVID-19 CLOSURES

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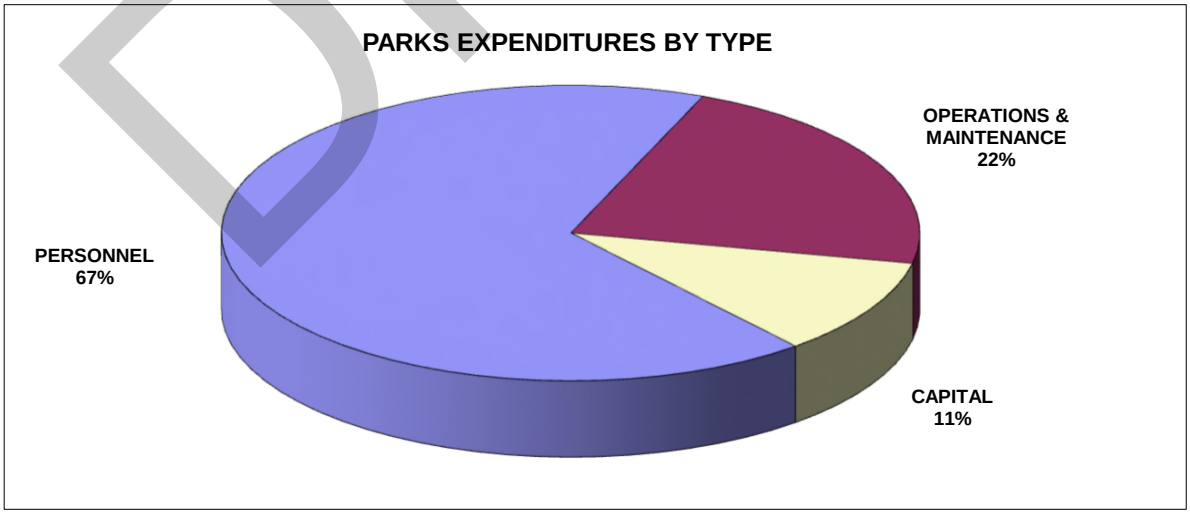
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF PARKS	1	1	1	1	1
F	ASSISTANT DIRECTOR OF PARKS & REC	1	1	1	1	1
F	EXECUTIVE ASSISTANT	1	1	0	0	0
F	OFFICE COORDINATOR	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	2	2	3	3	3
F	MAINTENANCE SUPERVISOR	2	2	2	2	2
F	MAINTENANCE TECHNICIAN II	4	4	4	4	4
F	MAINTENANCE TECHNICIAN	2	3	3	3	3
F	PROGRAM & AQUATIC COORDINATOR	1	1	1	1	1
S	ASSISTANT PROGRAM AND AQUATIC COOR.	1	1	1	1	1
S	HEAD LIFEGUARD	2	2	2	2	2
S	LIFEGUARD	27	27	27	27	27
S	OUTDOOR RECREATION ASSISTANT	1	1	1	1	1
S	SPLASH PAD ATTENDANT	4	3	3	3	3
S	CLERK	4	4	4	4	4
F	RECREATION PROGRAM MANAGER	1	1	1	1	1
F	ATHLETIC EVENT COORDINATOR	1	2	3	3	3
F	ATHLETIC AND EVENT REPRESENTATIVE	1	1	0	0	0
P	ATHLETIC AND EVENT REPRESENTATIVE	0	0	0	2	2
F	LANDSCAPE LEADER	1	1	1	1	1
F	LEAD GROUNDSKEEPER	6	6	7	7	7
P	LEAD GROUNDSKEEPER	1	0	0	0	0
F	GROUNDSKEEPER	3	3	3	3	3
P	GROUNDSKEEPER	0	0	1	1	1
P	PARKS LABORER	11	9	9	9	9
S	PARKS LABORER	4	4	4	4	4
F	SITE SUPERVISOR	1	1	1	1	1
S	SITE SUPERVISOR	0	1	1	1	1
F	OUTDOOR CENTER MANAGER	1	1	1	1	1
F	SOAC RECREATION & PROGRAM COOR.	1	1	1	1	1
F	PROGRAM SPECIALIST COORDINATOR	1	1	1	1	1
F	PROGRAM SPECIALIST	1	1	1	1	1
P	PROGRAM SPECIALIST	3	3	3	3	3
F	CUSTOMER SERVICE REPRESENTATIVE	1	1	1	1	1
S	SOAC CAMP COUNSELOR	0	1	1	1	1
F	OUTDOOR ADVENTURE CENTER ASSOCIATE	0	1	1	1	1
P	OUTDOOR ADVENTURE CENTER ASSOCIATE	9	7	7	7	7
	TOTAL POSITIONS	**101.0**	**100.0**	**102.0**	**104.0**	**104.0**
	FTE	**70.7**	**74.7**	**74.2**	**76.0**	**77.6**



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PARKS & RECREATION

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	3,582,646	4,015,254	4,753,300	4,470,820	4,972,400	4,972,400	4,972,400
OPERATIONS & MAINTENANCE	1,293,158	1,261,246	1,654,700	1,516,898	1,710,900	1,635,400	1,635,400
CAPITAL	1,848,226	1,467,210	959,400	1,029,800	781,700	781,700	781,700

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-44700								
111	SALARIES	2,538,208	2,858,823	3,365,500	3,118,830	3,568,800	3,568,800	3,568,800
112	OVERTIME	63,291	59,161	65,900	64,610	76,000	76,000	76,000
141	OASI (EMPLOYER'S SHARE)	190,369	216,695	262,700	236,190	279,000	279,000	279,000
142	HEALTH INSURANCE	614,571	690,023	864,900	864,900	836,100	836,100	836,100
143	RETIREMENT/PENSION	117,355	131,137	143,100	130,690	159,600	159,600	159,600
145	OTHER INSURANCE	15,452	16,015	18,700	17,650	19,500	19,500	19,500
146	WORKER'S COMPENSATION	43,400	43,400	32,500	37,950	33,400	33,400	33,400
148	EDUCATION & TRAINING	3,756	9,688	3,100	2,998	9,000	9,000	9,000
190	EMPLOYEE TESTING	1,207	2,850	-	-	-	-	-
211	POSTAGE	359	233	400	220	300	300	300
220	PRINTING & DUPLICATION	1,203	902	1,300	910	1,300	1,300	1,300
235	PROFESSIONAL ASSOCIATIONS	4,860	3,270	5,000	2,980	5,000	5,000	5,000
236	ADVERTISING & PROMOTIONS	3,615	2,914	3,000	1,760	3,400	3,000	3,000
241	UTILITY SERVICES	371,674	378,958	446,800	386,720	440,000	440,000	440,000
245	TELEPHONE SERVICES	3,873	4,156	4,000	4,170	5,300	5,300	5,300
261	REPAIR & MAINTENANCE/VEHICLES	16,598	19,495	20,000	17,070	22,000	20,000	20,000
264	REPAIR & MAINTENANCE/HVAC	-	671	-	-	-	-	-
265	REPAIR & MAINTENANCE/GROUNDS	73,717	42,686	70,000	60,110	84,200	75,000	75,000
268	REPAIR & MAINTENANCE/BUILDINGS	64,277	45,369	57,600	56,930	89,100	68,800	68,800
269	REPAIR & MAINTENANCE/OTHER	53,619	70,376	65,100	64,740	86,500	70,000	70,000
289	TRAVEL	6,126	365	14,100	14,100	5,300	5,300	5,300
290	CONTRACTUAL SERVICES	274,328	293,333	310,300	296,140	316,800	316,800	316,800
291	CONTRACTUAL SERVICES/PROGRAMS	6,840	5,170	9,000	5,170	6,600	6,600	6,600
320	OPERATING SUPPLIES	7,857	8,990	10,000	8,350	19,800	10,000	10,000
321	CHEMICAL SUPPLIES	68,452	58,679	67,500	58,220	67,500	67,500	67,500
326	CLOTHING AND UNIFORMS	15,451	20,037	21,900	14,670	30,700	22,000	22,000
327	JANITORIAL SUPPLIES	50,068	48,192	46,500	45,230	48,500	48,500	48,500
331	GAS, OIL & FUEL	74,524	67,829	90,000	72,000	80,000	80,000	80,000
341	TOOLS	5,031	4,973	5,300	5,620	14,800	14,800	14,800
351	SUPPLIES FOR RESALE	7,222	6,797	8,000	5,650	8,000	8,000	8,000
511	BUILDING INSURANCE	29,400	29,400	120,100	120,100	100,400	100,400	100,400
512	VEHICLE INSURANCE	11,800	11,800	16,200	16,200	22,600	22,600	22,600
513	LIABILITY INSURANCE	41,900	41,900	151,500	151,500	118,800	118,800	118,800
530	EQUIPMENT RENTAL	-	-	1,000	-	1,000	1,000	1,000
532	LAND RENTAL(AIRPORT AUTHORITY)	6	-	14,000	14,000	14,300	14,300	14,300
710	RECREATION PROGRAMS	53,170	53,881	49,000	58,490	60,200	51,600	51,600
798	VISA/MC CHARGE FEES	11,686	10,787	11,000	11,470	11,000	11,000	11,000
799	SUNDRY	2,453	2,762	2,000	2,180	2,500	2,500	2,500
936	PARK FACILITIES	28,086	14,783	31,000	19,200	36,000	36,000	36,000
940	TRANSFER TO CAPITAL	1,848,226	1,467,210	959,400	1,029,800	781,700	781,700	781,700
	TOTAL PARKS & RECREATION	**6,724,030**	**6,743,710**	**7,367,400**	**7,017,518**	**7,465,000**	**7,389,500**	**7,389,500**

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EVENT CENTER

PURPOSE STATEMENT

THE SMYRNA EVENT CENTER IS A MULTI-PURPOSE MEETING AND BANQUET FACILITY THAT PROMOTES GROWTH IN THE BUSINESS COMMUNITY BY PROVIDING A PLACE TO HOST MEETINGS, TRAINING SESSIONS, CONFERENCES AND COMPANY GATHERINGS. FOR THE PUBLIC, IT IS A SOCIAL EVENT CENTER FOR GOVERNMENT MEETINGS, CULTURAL GATHERINGS, SCHOOL FUNCTIONS, PUBLIC AND PRIVATE ENTERTAINMENT AND SPECIALTY DINING EXPERIENCES. THE EVENT CENTER SERVES THE CITIZENS OF SMYRNA, RUTHERFORD COUNTY, AND MIDDLE TENNESSEE BY PROVIDING A WELL EQUIPPED MODERN FACILITY WITH CULINARY EXCELLENCE AND SUPERIOR CUSTOMER SERVICE.

MAJOR HIGHLIGHTS

THE SMYRNA EVENT CENTER MAJOR HIGHLIGHTS IS THAT WE HOSTED SEVERAL JROTC MILITARY BALLS, AFLAC MEETINGS, MTE/ TVA MEETINGS AND EVENTS. WE HAVE ALSO HOSTED 10 WEDDINGS THE PAST YEAR, AND MANY FAMILY REUNIONS. THE HOSPITALITY OF THE STAFF AND QUALITY OF THE FOOD AND SERVICE HAS MADE THE SMYRNA EVENT CENTER A POPULAR PLACE FOR THE COMMUNITY AND CORPORATE COMPANIES TO CHOOSE US FOR THEIR EVENS AND MEETINGS.

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
NUMBER OF FUNCTIONS	178	235	268	250	285
PUBLIC LUNCH BUFFET	10,676	11,239	12,064	20,000	25,000
POOL SNACK BAR GUESTS	4,076	4,698	4,788	10,000	12,500

*COVID-19 CLOSURES

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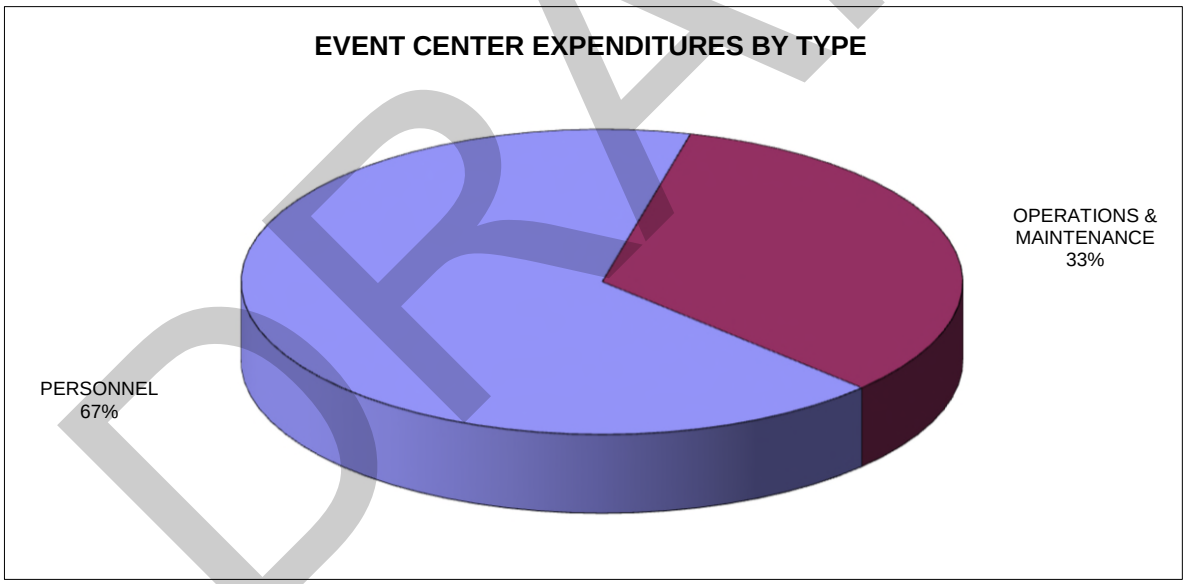
EVENT CENTER

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	GENERAL MANAGER	0	1	1	1	1
F	EVENT COORDINATOR	0	1	1	1	1
F	BANQUET CAPTAIN	1	1	1	1	1
F	BANQUET WAIT STAFF	0	0	1	1	1
P	BANQUET WAIT STAFF	8	5	6	6	6
F	HEAD CHEF	0	1	1	1	1
F	SOUS CHEF	1	1	1	1	1
F	COOK	2	2	2	2	2
P	COOK	1	0	1	1	1
F	KITCHEN STEWARD	3	1	1	1	1
P	KITCHEN STEWARD/DISHWASHER	3	0	1	1	1
S	KITCHEN STAFF	2	2	3	3	3
P	CUSTODIAN	0	1	1	1	1
F	EXEC CHEF/CONF CTR MGR	1	0	0	0	0
P	ASSISTANT BANQUET CAPTAIN	1	0	0	0	0
F	ASSISTANT BANQUET CAPTAIN	0	0	0	1	1
F	ASSISTANT MANAGER EVENT CENTER	1	0	0	0	0
	TOTAL POSITIONS	**24.0**	**16.0**	**21.0**	**22.0**	**22.0**
	FTE	**20.0**	**18.2**	**13.8**	**16.7**	**17.7**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	621,856	736,618	1,073,800	869,980	1,020,100	1,020,100	1,020,100
OPERATIONS & MAINTENANCE	505,874	512,380	512,400	499,818	508,500	508,800	508,800
CAPITAL	187,583	125,052	114,000	216,200	-	-	-

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EVENT CENTER

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-45000								
111	SALARIES	423,527	507,957	721,600	549,600	670,500	670,500	670,500
112	OVERTIME	8,056	4,315	14,700	4,240	8,800	8,800	8,800
141	OASI (EMPLOYER'S SHARE)	33,159	38,489	56,400	42,070	58,900	58,900	58,900
142	HEALTH INSURANCE	111,116	138,061	226,500	226,500	223,200	223,200	223,200
143	RETIREMENT/PENSION	30,133	31,801	37,900	31,340	38,000	38,000	38,000
145	OTHER INSURANCE	3,065	3,195	4,300	3,630	4,600	4,600	4,600
146	WORKER'S COMPENSATION	12,800	12,800	12,400	12,600	16,100	16,100	16,100
148	EDUCATION & TRAINING	725	-	500	-	300	300	300
190	EMPLOYEE TESTING	134	509	-	260	-	-	-
211	POSTAGE	14	-	100	-	100	100	100
220	PRINTING & DUPLICATION	-	81	200	50	100	100	100
235	PROFESSIONAL ASSOCIATIONS	765	360	500	360	400	400	400
236	ADVERTISING/PROMOTIONS	1,398	-	300	158	300	300	300
238	MARKETING & PUBLIC RELATIONS	1,644	749	500	-	500	800	800
241	UTILITIES	76,707	81,194	82,000	84,570	82,000	82,000	82,000
245	TELEPHONE SERVICES	498	496	500	500	500	500	500
264	REPAIR EVENT CENTER HVAC SYSTEM	13,760	1,170	2,000	2,350	2,000	2,000	2,000
269	REPAIR & MAINTENANCE - OTHER	35,820	29,991	30,000	15,440	30,000	30,000	30,000
290	CONTRACTUAL SERVICES	28,330	20,266	27,500	19,720	23,000	23,000	23,000
310	OFFICE SUPPLIES	1,146	2,089	1,900	620	1,200	1,200	1,200
311	SEASONAL SUPPLIES	1,197	2,516	2,500	1,110	2,000	2,000	2,000
318	LINEN SUPPLIES	16,543	18,574	18,500	17,430	18,500	18,500	18,500
319	PAPER SUPPLIES	12,732	17,482	10,000	19,000	15,000	15,000	15,000
320	OPERATING SUPPLIES	9,530	13,355	7,000	7,000	7,000	7,000	7,000
321	CHEMICAL SUPPLIES	3,175	3,220	4,000	4,410	4,000	4,000	4,000
326	CLOTHING & UNIFORMS	2,069	4,445	3,000	5,320	3,000	3,000	3,000
327	JANITORIAL SUPPLIES	3,182	1,781	3,000	1,320	2,000	2,000	2,000
331	GAS, OIL & FUEL	-	10	300	-	200	200	200
352	FOOD SUPPLIES FOR RESALE	280,021	299,556	300,000	304,030	300,000	300,000	300,000
513	LIABILITY INSURANCE	2,300	2,300	3,600	3,600	2,900	2,900	2,900
798	BANK CARD SERVICE CHARGES	14,085	11,988	14,000	12,170	13,000	13,000	13,000
799	SUNDRY	99	248	500	400	500	500	500
940	TRANSFER TO CAPITAL	187,583	125,052	114,000	216,200	-	-	-
	TOTAL EVENT CENTER	**1,315,313**	**1,374,050**	**1,700,200**	**1,585,998**	**1,528,600**	**1,528,900**	**1,528,900**

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TRANSFERS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-50000								
792	TRANSFER TO CAPITAL PROJECTS	11,563,021	9,893,192	5,191,500	6,523,190	4,284,400	4,284,400	4,284,400
796	TRANSFER TO DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
	TOTAL TRANSFERS	**12,789,113**	**10,122,432**	**5,193,500**	**6,525,190**	**4,286,400**	**4,286,400**	**4,286,400**

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STATE STREET AID

DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
STATE STREET AID REVENUES	2,019,286	1,919,903	1,947,000	1,957,439	2,023,000	1,943,000	1,943,000
STATE STREET AID EXPENDITURES	1,753,102	1,935,476	2,005,000	1,881,430	1,980,000	2,180,000	2,180,000
OPERATING INCOME (LOSS)	**266,184**	**(15,573)**	**(58,000)**	**76,009**	**43,000**	**(237,000)**	**(237,000)**
TRANSFER TO CAPITAL	-	40,000	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
TOTAL STATE STREET AID EXPENDITURES	**1,753,102**	**1,975,476**	**2,005,000**	**1,881,430**	**1,980,000**	**2,180,000**	**2,180,000**
SURPLUS (DEFICIT)	266,184	(55,573)	(58,000)	76,009	43,000	(237,000)	(237,000)
BEGINNING FUND BALANCE	441,870	708,054	652,481	652,481	728,490	728,490	728,490
ENDING FUND BALANCE	**708,054**	**652,481**	**594,481**	**728,490**	**771,490**	**491,490**	**491,490**

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STATE STREET AID

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
121	**REVENUE**							
33551	STATE GAS & MOTOR FUEL TAX	1,856,002	1,862,227	1,858,000	1,845,000	1,930,000	1,850,000	1,850,000
33555	STATE STREET CONTRACT MTNC	45,458	25,460	53,000	25,647	53,000	53,000	53,000
33558	STATE REVENUE - TRANSPORTATION MOD.	9,829	23,300	15,000	27,272	-	-	-
36100	INTEREST EARNED - CHECKING	13,811	8,916	11,000	9,520	30,000	30,000	30,000
37199	MISCELLANEOUS REVENUE	94,186	-	10,000	50,000	10,000	10,000	10,000
	TOTAL STATE STREET AID REVENUE	**2,019,286**	**1,919,903**	**1,947,000**	**1,957,439**	**2,023,000**	**1,943,000**	**1,943,000**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
121-43120								
247	STREET LIGHTING (ELEC/MTNC)	397,529	350,000	410,000	350,480	390,000	390,000	390,000
249	TRAFFIC SIGNALS (REPAIR/MTNC)	26,037	45,031	60,000	56,500	60,000	60,000	60,000
268	REPAIR AND MAINTENANCE ROADS	151,277	250,000	250,000	187,240	250,000	250,000	250,000
342	SIGN PARTS & SUPPLIES	38,542	40,445	35,000	37,210	30,000	30,000	30,000
931	STREET PAVING	1,139,717	1,250,000	1,250,000	1,250,000	1,250,000	1,450,000	1,450,000
940	TRANSFER TO CAPITAL	-	40,000	-	-	-	-	-
	TOTAL STATE STREET AID EXPENDITURES	**1,753,102**	**1,975,476**	**2,005,000**	**1,881,430**	**1,980,000**	**2,180,000**	**2,180,000**

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DRUG FUND

DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
DRUG FUND REVENUES	71,689	44,481	70,000	47,093	45,000	45,000	45,000
DRUG FUND EXPENDITURES	30,925	42,792	31,300	39,690	21,800	21,800	21,800
OPERATING INCOME (LOSS)	**40,764**	**1,689**	**38,700**	**7,403**	**23,200**	**23,200**	**23,200**
TRAMSFER TO CAPITAL	-	-	443,700	428,200	21,000	21,000	21,000
TOTAL DRUG FUND EXPENDITURES	**30,925**	**42,792**	**475,000**	**467,890**	**42,800**	**42,800**	**42,800**
SURPLUS (DEFICIT)	40,764	1,689	(405,000)	(420,797)	2,200	2,200	2,200
BEGINNING FUND BALANCE	500,585	541,349	543,038	543,038	122,241	122,241	122,241
ENDING FUND BALANCE	**541,349**	**543,038**	**138,038**	**122,241**	**124,441**	**124,441**	**124,441**

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DRUG FUND

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
125	**REVENUE**							
35141	COUNTY TRUSTEE'S OFFICE	21,468	14,572	20,000	14,155	15,000	15,000	15,000
35143	FORFEITURES/SEIZURES	21,362	5,359	20,000	13,752	15,000	15,000	15,000
35147	GRANTS	7,500	-	-	-	-	-	-
36000	MISC. REVENUE	7,701	160	-	3,794	-	-	-
36100	INTEREST ON CHECKING	13,658	12,800	10,000	12,000	10,000	10,000	10,000
37200	SALE OF PROPERTY	-	11,590	20,000	3,392	5,000	5,000	5,000
	TOTAL DRUG REVENUE	**71,689**	**44,481**	**70,000**	**47,093**	**45,000**	**45,000**	**45,000**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
125-42121								
112	AGENT'S ADVANCE	7,500	-	10,000	10,000	-	-	-
114	SURVEILLANCE EXPENSE	-	-	-	-	-	-	-
115	TRAINING	4,342	450	4,800	-	4,800	4,800	4,800
118	OPERATIONS	10,648	1,910	4,000	-	-	-	-
269	AUTO - REPAIRS	310	524	500	270	-	-	-
270	AUTO - TOW	3,560	700	2,000	-	3,000	3,000	3,000
289	TRAVEL	1,785	-	-	-	-	-	-
400	DRUG - EQUIPMENT	788	(3,986)	4,000	100	4,000	4,000	4,000
404	K-9 EXPENSE	1,992	43,179	6,000	29,310	10,000	10,000	10,000
799	SUNDRY	-	15	-	10	-	-	-
940	TRANSFER TO CAPITAL	-	-	443,700	428,200	$21,000	$21,000	21,000
	TOTAL DRUG FUND EXPENDITURES	**30,925**	**42,792**	**475,000**	**467,890**	**42,800**	**42,800**	**42,800**

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IMPACT FEE

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
IMPACT FEE REVENUES	5,217,398	4,813,411	4,960,000	4,019,594	4,085,500	4,085,500	4,085,500
IMPACT FEE EXPENDITURES	3,646,564	5,339,428	5,670,050	5,163,620	4,361,450	4,361,450	4,361,450
SURPLUS (DEFICIT)	1,570,834	(526,017)	(710,050)	(1,144,026)	(275,950)	(275,950)	(275,950)
BEGINNING FUND BALANCE	6,332,954	7,903,788	7,377,771	7,377,771	6,233,745	6,233,745	6,233,745
ENDING FUND BALANCE	**7,903,788**	**7,377,771**	**6,667,721**	**6,233,745**	**5,957,795**	**5,957,795**	**5,957,795**

FUND BALANCE BY FUNCTION

PUBLIC SAFETY	3,359,050	2,517,625	1,643,592	1,507,861	938,407	938,407	938,407
PARKS	1,749,797	1,771,392	2,373,059	2,583,647	2,962,760	2,962,760	2,962,760
ROADS	2,794,941	3,088,754	2,651,070	2,142,237	2,056,628	2,056,628	2,056,628
ENDING FUND BALANCE BY TYPE	**7,903,788**	**7,377,771**	**6,667,721**	**6,233,745**	**5,957,795**	**5,957,795**	**5,957,795**

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IMPACT FEE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
126	**REVENUE**							
32012	IMPACT FEES - ROADS	2,905,153	2,480,318	3,000,000	2,100,000	2,131,500	2,131,500	2,131,500
32013	IMPACT FEES - PARKS	1,138,642	1,203,030	750,000	878,212	895,000	895,000	895,000
32014	IMPACT FEES - PUBLIC SAFETY	982,356	938,297	1,050,000	891,382	909,000	909,000	909,000
36000	MISCELLANEOUS REVENUE-ROADS	-	(36)	-	-	-	-	-
36100	INTEREST EARNED	191,247	191,802	160,000	150,000	150,000	150,000	150,000
	TOTAL IMPACT FEE REVENUE	**5,217,398**	**4,813,411**	**4,960,000**	**4,019,594**	**4,085,500**	**4,085,500**	**4,085,500**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
126								
41700-291	IMPACT FEE STUDY	-	-	70,000	-	-	-	-
42200-750	TRANSFER TO CAP. PROJECTS-PUBLIC SAFETY	471,040	1,818,655	1,935,700	1,935,700	1,513,100	1,513,100	1,513,100
43100-750	TRANSFER TO CAP. PROJECTS-ROADS	907,368	952,821	2,181,000	1,792,070	965,000	965,000	965,000
43100-751	TRANSFER TO DEBT SERVICE FUND-ROADS	1,338,100	1,336,600	1,333,350	1,335,850	1,333,350	1,333,350	1,333,350
44700-750	TRANSFER TO CAP. PROJECTS-PARKS	930,056	1,231,352	150,000	100,000	550,000	550,000	550,000
	TOTAL IMPACT FEE EXPENDITURES	**3,646,564**	**5,339,428**	**5,670,050**	**5,163,620**	**4,361,450**	**4,361,450**	**4,361,450**

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PROJECTS FUNDED

PUBLIC SAFETY TRANSFER INCLUDES:
- STATION 2 AIRPORT EXPANSION & EXPANSION OF FIRE FLEET

PARKS TRANSFER INCLUDES:
- IMPROVEMENTS TO ROTARY SOCCER PARK

ROADS TRANSFER INCLUDES:
- ROCK SPRINGS / COOKS LANE
- ROCK SPRINGS ROAD AT OLD NASHVILLE HWY
- ROCKY FORK / ALMAVILLE ROAD
- WEAKLEY LANE
- NEW SIDEWALKS

STORM WATER

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
STORM WATER REVENUES	2,110,311	2,189,095	2,121,000	2,284,306	2,172,000	2,882,000	2,882,000
STORM WATER EXPENDITURES	1,808,722	1,809,276	2,184,921	2,051,518	2,309,300	2,308,900	2,308,900
OPERATING INCOME (LOSS)	**301,589**	**379,819**	**(63,921)**	**232,788**	**(137,300)**	**573,100**	**573,100**
TRANSFER TO CAPITAL	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
TOTAL STORM WATER EXPENDITURES	**3,144,958**	**2,776,174**	**3,097,221**	**2,762,018**	**3,118,300**	**3,117,900**	**3,117,900**
SURPLUS (DEFICIT)	(1,034,647)	(587,079)	(976,221)	(477,712)	(946,300)	(235,900)	(235,900)
BEGINNING FUND BALANCE	3,210,946	2,176,299	1,589,220	1,589,220	1,111,508	1,111,508	1,111,508
ENDING FUND BALANCE	**2,176,299**	**1,589,220**	**612,999**	**1,111,508**	**165,208**	**875,608**	**875,608**

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STORM WATER

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
127	**REVENUE**							
32012	STORMWATER FEE	1,584,097	1,646,012	1,600,000	1,700,000	1,640,000	2,350,000	2,350,000
32013	CONSOLIDATED STORM WATER	279,686	290,500	286,000	294,292	300,000	300,000	300,000
32015	PERMIT FEE	29,493	73,041	40,000	76,922	71,000	71,000	71,000
33555	STATE STREET CONTRACT MTNC	127,370	122,685	127,000	155,378	112,000	112,000	112,000
36000	MISC. INCOME	-	1,878	-	-	-	-	-
36007	MISC. REVENUE PAYROLL	13	13	-	13	-	-	-
36100	INTEREST INCOME	69,997	34,961	50,000	29,486	30,000	30,000	30,000
36950	BAD DEBT COLLECTION	3	-	-	-	-	-	-
37191	FORFEITED PENALTIES	19,652	20,005	18,000	19,457	19,000	19,000	19,000
37200	SALE OF PROPERTY	-	-	-	8,758	-	-	-
	TOTAL STORM WATER REVENUE	**2,110,311**	**2,189,095**	**2,121,000**	**2,284,306**	**2,172,000**	**2,882,000**	**2,882,000**

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PURPOSE STATEMENT

THE STORM WATER DEPARTMENT REGULATES AND INSPECTS THE REQUIREMENTS OF THE FEDERAL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PHASE II PROGRAM. THE DEPARTMENT ALSO WORKS WITH THE STREET DEPARTMENT ON DRAINAGE ISSUES.

MAJOR HIGHLIGHTS

COMPLETED REPAIRS IN VARIOUS LOCATIONS AROUND TOWN TO REMOVE SILT FROM DITCHES AND REPLACE / REPAIR CULVERTS. REMOVED BRUSH, FALLEN TREES, AND BROKEN LIMBS DURING MULTIPLE STORM EVENTS. REPAIRED SINKHOLES IN MULTIPLE LOCATIONS. HAULED OVER 70 TONS OF STREET SWEEPINGS TO THE LANDFILL.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
WORK ORDERS COMPLETED WITHIN ONE WEEK	80%	78%	79%	80%	79%
WORK ORDERS COMPLETED WITHIN TWO WEEKS	83%	80%	82%	84%	85%
WORK ORDERS COMPLETED WITHIN THREE WEEKS	92%	91%	92%	92%	91%
WORK ORDERS COMPLETED WITHIN FOUR WEEKS	97%	95%	96%	96%	95%
SERVICE QUALITY					
CITIZEN GENERATED WORK ORDERS - 24 HRS	91%	91%	92%	92%	92%
CITIZEN GENERATED WORK ORDERS - 48 HRS	93%	92%	94%	93%	94%
CITIZEN GENERATED WORK ORDERS - 1 WEEK	95%	95%	96%	96%	97%
CITIZEN GENERATED WORK ORDERS - 1 MONTH	99%	98%	99%	99%	99%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
WORK ORDERS PROCESSED	110	112	134	124	138
GREASE TRAPS INSPECTED MONTHLY	132	134	135	142	124
AVG. # ONGOING PROJECTS UNDER INSPECTION	75	77	79	82	83
DETENTION POND INSPECTIONS	323	326	332	334	422
MILES OF STREAMS INSPECTED	32	32	32	32	32
DISCHARGE SITES LOCATED	472	479	482	487	488
GRADING PERMITS ISSUED	53	43	33	40	44
NUMBER OF ILLICIT DISCHARGES	3	4	7	7	4
AS-BUILT INSPECTIONS	17	16	37	41	17

N/A - NOT AVAILABLE

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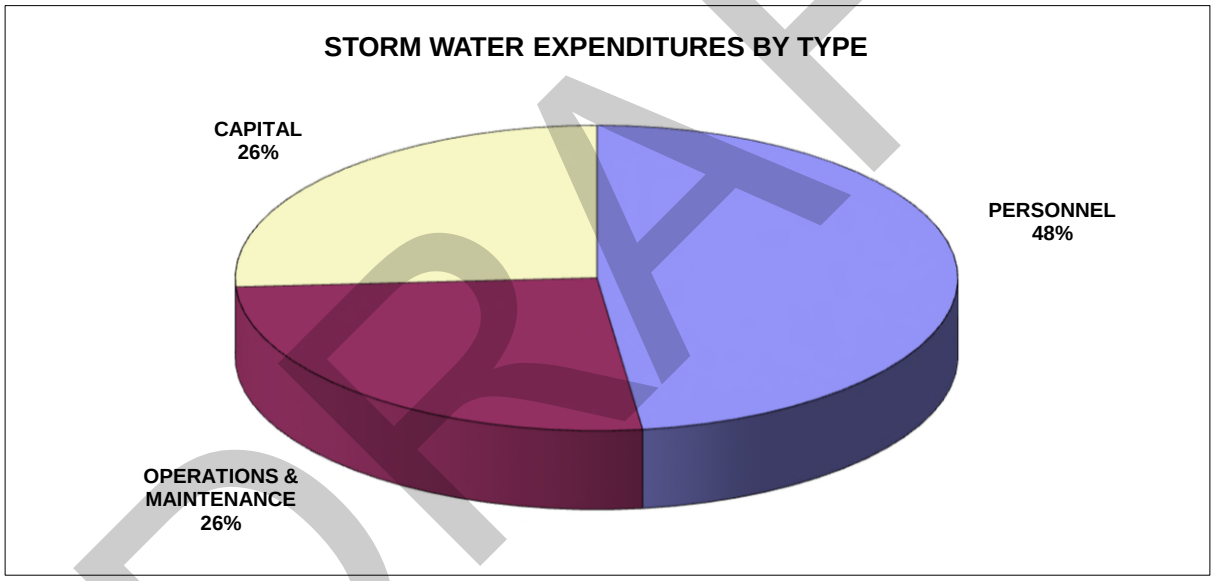
STORM WATER

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	PUBLIC WORKS SUPERINTENDENT	0.5	0.5	0.5	0.5	0.5
F	STREETS SUPERVISOR	0.5	0.5	0.5	0.5	0.5
F	ADMINISTRATIVE ASSISTANT	1	1	1	1	1
F	CONSTRUCTION INSPECTOR	1	1	1	1	1
F	STORMWATER COORDINATOR	1	1	1	1	1
F	ENVIRONMENTAL TECH	1	1	1	1	1
F	HEAVY EQUIPMENT OPERATOR	3	3	3	3	3
F	EQUIPMENT OPERATOR	0	0	0	0	0
F	LIGHT EQUIPMENT OPERATOR	5.5	7	7	7	7
F	UTILITY WORKER	1.5	0	0	0	0
S	GIS INTERN	2	2	2	2	2
F	LEAD EQUIPMENT OPERATOR	0	0	0	0	0
	TOTAL POSITIONS	**17.0**	**17.0**	**17.0**	**17.0**	**17.0**
	FTE	**16.0**	**16.0**	**17.0**	**17.0**	**16.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	1,171,064	1,182,928	1,472,600	1,362,590	1,496,000	1,496,000	1,496,000
OPERATIONS & MAINTENANCE	637,658	626,348	712,321	688,928	813,300	812,900	812,900
CAPITAL	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000

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STORM WATER

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
127-43900								
111	SALARIES	776,689	755,303	913,000	824,500	934,200	934,200	934,200
112	OVERTIME	31,761	44,372	34,300	41,510	34,700	34,700	34,700
141	OASI (EMPLOYER'S SHARE)	59,659	59,698	72,600	63,010	74,200	74,200	74,200
142	HEALTH INSURANCE	241,834	260,960	367,200	367,200	360,500	360,500	360,500
143	RETIREMENT/PENSION	44,593	45,490	61,100	45,940	64,700	64,700	64,700
145	OTHER INSURANCE	5,328	4,805	7,100	5,620	7,300	7,300	7,300
146	WORKER'S COMPENSATION	11,200	12,300	17,300	14,810	20,400	20,400	20,400
149	EDUCATION & TRAINING	1,550	2,316	3,000	3,000	1,500	1,500	1,500
190	EMPLOYMENT TESTING	226	1,712	500	-	-	-	-
211	POSTAGE	67	165	100	330	400	200	200
235	PROFESSIONAL ASSOCIATIONS	4,185	6,060	4,500	5,910	4,500	4,500	4,500
236	PUBLIC PROMOTIONS	10,977	12,073	11,000	5,720	11,000	11,000	11,000
237	ADVERTISING/LEGAL	-	-	-	7	-	-	-
245	TELEPHONE SERVICES	1,711	2,597	2,000	1,970	1,700	1,700	1,700
253	AUDIT SERVICES	1,027	1,042	-	1,040	1,100	1,100	1,100
254	ENGINEERING	973	-	-	-	-	-	-
261	REPAIR & MAINTENANCE - VEHICLES	4,941	23,263	10,000	11,180	5,000	5,000	5,000
269	REPAIR & MAINTENANCE - OTHER	115,445	73,554	100,000	115,550	105,000	105,000	105,000
290	CONTRACTUAL SERVICES	146,147	135,455	170,000	150,750	200,000	200,000	200,000
320	OPERATING SUPPLIES	2,548	5,756	3,000	1,800	3,500	3,500	3,500
326	CLOTHING & UNIFORMS	7,956	7,684	8,000	7,500	8,000	8,000	8,000
331	GAS, OIL & FUEL	51,515	35,263	50,000	33,200	40,000	40,000	40,000
341	TOOLS	3,379	4,257	3,500	4,590	4,500	4,500	4,500
512	VEHICLE INSURANCE	10,300	10,300	14,400	14,400	18,200	18,200	18,200
513	LIABILITY INSURANCE	5,300	5,300	18,200	18,200	17,700	17,700	17,700
593	SUPPORT SERVICES/GENERAL FUND	256,873	294,541	312,621	312,621	389,500	389,500	389,500
799	SUNDRY	778	4,825	1,500	820	1,700	1,500	1,500
825	BAD DEBT	11,760	185	-	340	-	-	-
940	TRANSFER TO CAPITAL	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
	TOTAL STORM WATER	**3,144,958**	**2,776,174**	**3,097,221**	**2,762,018**	**3,118,300**	**3,117,900**	**3,117,900**

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INSURANCE FUND

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
INSURANCE FUND REVENUES	12,304,856	14,170,932	16,577,500	16,903,000	15,905,100	15,905,100	15,905,100
INSURANCE FUND EXPENSES	13,594,991	14,985,243	16,189,500	15,309,300	15,691,600	15,691,600	15,691,600
SURPLUS (DEFICIT)	(1,290,135)	(814,311)	388,000	1,593,700	213,500	213,500	213,500
BEGINNING NET ASSETS	3,834,422	2,544,287	1,729,976	1,729,976	3,323,676	3,323,676	3,323,676
ENDING NET ASSETS	**2,544,287**	**1,729,976**	**2,117,976**	**3,323,676**	**3,537,176**	**3,537,176**	**3,537,176**

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INSURANCE FUND

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
129	**REVENUE**							
34500	INSURANCE PREMIUMS RECEIVED	9,225,080	9,945,072	12,150,000	12,150,000	12,100,000	12,100,000	12,100,000
34501	MEDICAL/CHILD CARE REIMB.	73,058	80,141	70,000	65,000	70,000	70,000	70,000
34502	CASUALTY PREMIUMS RECEIVED	1,834,700	1,900,000	2,800,000	2,800,000	2,400,100	2,400,100	2,400,100
36100	INTEREST	97,665	57,666	42,500	45,000	40,000	40,000	40,000
36350	INS REIMBURSEMENTS-MEDICAL	102,618	125,623	140,000	195,000	140,000	140,000	140,000
36351	OTHER REVENUE	471,752	681,679	700,000	550,000	500,000	500,000	500,000
36352	STOP LOSS REIMBURSEMENTS	478,624	739,026	650,000	941,000	650,000	650,000	650,000
36353	INS REIMBURSEMENTS-PROP & CAS	-	636,221	-	152,000	-	-	-
37199	MISCELLANEOUS REVENUE	21,359	5,504	25,000	5,000	5,000	5,000	5,000
	TOTAL INSURANCE REVENUES	**12,304,856**	**14,170,932**	**16,577,500**	**16,903,000**	**15,905,100**	**15,905,100**	**15,905,100**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
129-41000								
150	EMPLOYEE CLAIMS PAID	8,590,890	9,757,380	10,000,000	9,706,500	10,000,000	10,000,000	10,000,000
151	MEDICAL/CHILD CARE CLAIMS PAID	66,463	80,326	70,000	65,900	70,000	70,000	70,000
152	INS STOP LOSS & THIRD PARTY ADM	1,824,909	2,055,644	2,200,000	2,075,400	2,100,000	2,100,000	2,100,000
153	RETIRED EMPLOYEE INSURANCE - OPEB	3,215	15,583	18,700	600	20,000	20,000	20,000
154	LIFE INSURANCE PREMIUMS	63,665	67,095	69,500	66,000	70,000	70,000	70,000
155	CASUALTY & WC CLAIMS	1,777,880	1,498,827	1,200,000	1,036,000	1,200,000	1,200,000	1,200,000
156	CASUALTY & WC PREMIUMS	573,462	573,462	1,600,000	1,395,000	1,200,100	1,200,100	1,200,100
157	HEALTH SAVINGS ACCOUNT	593,142	715,667	800,000	745,200	800,000	800,000	800,000
158	HEALTH CARE ACT REFORM FEES	3,132	3,481	3,800	3,900	4,000	4,000	4,000
290	CONTRACTUAL SERVICES	42,665	154,412	155,000	144,500	155,000	155,000	155,000
793	INCENTIVE PROGRAM	55,568	63,366	72,500	70,300	72,500	72,500	72,500
	TOTAL INSURANCE EXPENSES	**13,594,991**	**14,985,243**	**16,189,500**	**15,309,300**	**15,691,600**	**15,691,600**	**15,691,600**

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DEBT SERVICE

DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
DEBT SERVICE FUND REVENUES	2,607,245	2,608,730	1,607,551	1,469,657	1,469,657	1,469,657	1,469,657	1,469,657
DEBT SERVICE FUND EXPENSES	2,698,613	2,698,712	1,703,353	1,469,657	1,698,197	1,469,657	1,469,657	1,469,657
SURPLUS (DEFICIT)	(91,368)	(89,982)	(95,802)	-	(228,540)	-	-	-
BEGINNING FUND BALANCE	1,291,978	1,200,610	1,110,628	1,014,826	1,014,826	786,286	786,286	786,286
ENDING FUND BALANCE	**1,200,610**	**1,110,628**	**1,014,826**	**1,014,826**	**786,286**	**786,286**	**786,286**	**786,286**

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ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
211	**REVENUE**								
34720	TRANSFER FROM IMPACT FEE FUND	1,016,425	1,338,100	1,336,600	1,333,350	1,333,350	1,333,350	1,333,350	1,333,350
34730	TRANSFER FROM GENERAL	1,543,582	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
36106	INTEREST INCOME - AIRPORT AUTH NOTE	47,238	44,538	41,711	39,307	39,307	39,307	39,307	39,307
36107	PRINCIPAL INCOME - AIRPORT AUTH NOTE	-	-	-	95,000	95,000	95,000	95,000	95,000
	TOTAL DEBT SERVICE REVENUE	**2,607,245**	**2,608,730**	**1,607,551**	**1,469,657**	**1,469,657**	**1,469,657**	**1,469,657**	**1,469,657**

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
211									
41991-175	ADMINISTRATIVE FEES	1,660	1,959	700	2,000	2,000	2,000	2,000	2,000
41991-648	PRINCIPAL 2014A 800 TRUNK BOND ISSUE	250,000	260,000	-	-	-	-	-	-
41991-649	INTEREST 2014A 800 TRUNK BOND ISSUE	20,400	10,400	-	-	-	-	-	-
41991-654	PRINCIPAL 2014B AIRPORT AUTH BOND	90,000	90,000	95,000	95,000	95,000	95,000	95,000	95,000
41991-655	INTEREST 2014B AIRPORT AUTH BOND	47,913	45,213	42,513	39,307	39,307	39,307	39,307	39,307
41991-660	PRINCIPAL - 2017 REFUNDING BOND	655,000	690,000	-	-	-	-	-	-
41991-661	INTEREST - 2017 REFUNDING BOND	67,250	34,500	-	-	-	-	-	-
41991-662	PRINCIPAL - 2019 BOND ISSUE	695,000	730,000	765,000	800,000	800,000	800,000	800,000	800,000
41991-663	INTEREST - 2019 BOND ISSUE	642,850	608,100	571,600	533,350	533,350	533,350	533,350	533,350
41991-664	PRINCIPAL - 2022 CAPITAL OUTLAY NOTE-DELL	228,540	226,266	227,400	-	226,266	-	-	-
41991-665	INTEREST - 2022 CAPITAL OUTLAY NOTE-DELL	-	2,274	1,140	-	2,274	-	-	-
	TOTAL DEBT SERVICE	**2,698,613**	**2,698,712**	**1,703,353**	**1,469,657**	**1,698,197**	**1,469,657**	**1,469,657**	**1,469,657**

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CAPITAL PROJECTS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
320	**REVENUE**							
32005	CONTRIBUTION-OTHER GOVERNMENTS	-	269,440	112,500	-	26,800	26,800	26,800
32006	CONTRIBUTION -SPORTS LEAGUE	7,000	14,026	-	-	-	-	-
32007	PRIVATE GRANT	46,898	308,660	-	-	-	-	-
32008	STATE AND FEDERAL GRANTS - IT	-	32,105	15,000	-	-	-	-
32010	POLICE GRANT REVENUE	201,098	77,846	-	53,000	34,300	34,300	34,300
32011	TDOT GRANT REVENUE	258,886	1,470,960	3,544,000	3,269,130	2,650,200	2,650,200	2,650,200
32014	FIRE GRANT REVENUE	39,540	-	-	-	-	-	-
33197	IT GRANTS	-	-	43,500	43,500	57,000	57,000	57,000
33198	PARKS GRANTS	20,000	80,000	-	-	-	-	-
34720	TRANSFER FROM IMPACT FEE	2,308,465	4,002,828	4,301,700	3,827,770	3,028,100	3,028,100	3,028,100
34730	TRANSFER FROM GENERAL FUND	11,563,020	9,893,194	5,191,500	6,523,190	4,284,400	4,284,400	4,284,400
34770	TRANSFER FROM STORM WATER	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
34780	TRANSFER FROM STATE STREET AID	-	40,000	-	-	-	-	-
34790	TRANSFER FROM DRUG FUND	-	-	443,700	428,200	21,000	21,000	21,000
36100	INTEREST INCOME	495,036	420,601	400,000	-	400,000	400,000	400,000
36911	AMERICAN RESCUR PLAN ACT - INTERES	150,372	2,242	-	-	-	-	-
37199	MISCELLANEOUS REVENUE	(13,564)	227,536	-	-	-	-	-
36900	OTHER FINANCING	5,179,302	-	-	-	-	-	-
	TOTAL REVENUES	**21,592,289**	**17,806,336**	**14,964,200**	**14,855,290**	**11,310,800**	**11,310,800**	**11,310,800**
41210	JUDICIAL/COURTS	33,308	-	225,000	228,600	49,000	49,000	49,000
41250	PROBATION	-	-	60,000	47,700	-	-	-
41640	INFORMATION SERVICES	208,904	647,575	1,027,000	751,700	1,022,400	1,022,400	1,022,400
41700	PLANNING & CODES	32,712	225,513	283,500	179,100	305,400	305,400	305,400
41720	PUBLIC WORKS	268,833	82,983	131,400	85,700	134,200	134,200	134,200
41800	BUILDING & GROUNDS	177,059	124,671	147,200	159,000	91,500	91,500	91,500
41990	ADMINISTRATION	149,446	20,591	146,200	201,200	-	-	-
41991	FINANCE	5,143	19,420	-	-	-	-	-
41992	TREASURER	-	2,772	-	-	-	-	-
41993	HUMAN RESOURCES	3,051	-	-	50,000	-	-	-
42100	POLICE	1,485,919	1,634,016	1,345,500	1,496,900	2,006,300	2,006,300	2,006,300
42200	FIRE	8,675,996	5,992,043	4,391,100	4,354,900	4,047,000	4,047,000	4,047,000
43100	STREET	8,200,377	9,381,548	11,565,300	8,685,300	6,549,000	6,549,000	6,549,000
43170	VEHICLE MAINTENANCE	-	83,910	-	-	10,000	10,000	10,000
43900	STORM WATER	1,336,236	977,322	912,300	710,500	809,000	809,000	809,000
44450	GOLF COURSE	45,508	88,879	114,100	125,000	297,700	297,700	297,700
44700	PARKS	2,812,693	3,468,849	6,721,900	1,548,600	4,513,600	4,513,600	4,513,600
45000	EVENT CENTER	187,583	125,052	114,000	216,200	-	-	-
	TOTAL EXPENSES	**23,622,768**	**22,875,144**	**27,184,500**	**18,840,400**	**19,835,100**	**19,835,100**	**19,835,100**
	SURPLUS (DEFICIT)	(2,030,479)	(5,068,808)	(12,220,300)	(3,985,110)	(8,524,300)	(8,524,300)	(8,524,300)
	BEGINNING FUND BALANCE	40,704,249	38,673,770	33,604,962	33,604,962	29,619,852	29,619,852	29,619,852
	ENDING FUND BALANCE	**38,673,770**	**33,604,962**	**21,384,662**	**29,619,852**	**21,095,552**	**21,095,552**	**21,095,552**

FOR DETAIL OF CAPITAL PROJECTS SEE CAPITAL IMPROVEMENTS PLAN SECTION

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WATER & WASTE WATER SUMMARY

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
WATER SERVICES	12,701,741	13,728,426	14,359,400	13,695,770	15,103,500	14,111,500	14,111,500
SEWER SERVICES	13,600,268	15,043,573	15,696,200	16,087,492	16,591,800	16,591,800	16,591,800
FORFEITED PENALTIES	402,808	470,904	364,500	476,517	415,000	415,000	415,000
LESS: BAD DEBT (EXPENSE)	(67,387)	(50,372)	-	(51,050)	-	-	-
OTHER	93,860	48,767	45,200	47,520	25,200	25,200	25,200
TOTAL OPERATING REVENUE	**26,731,290**	**29,241,298**	**30,465,300**	**30,256,249**	**32,135,500**	**31,143,500**	**31,143,500**
WATER PLANT							
PERSONNEL	1,747,195	1,867,128	2,360,300	2,120,520	2,328,300	2,328,300	2,328,300
OPERATIONS & MAINTENANCE	4,729,474	4,439,478	5,384,800	4,587,210	5,036,300	5,036,300	5,036,300
DEPRECIATION	4,827,641	4,781,514	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000
WASTE WATER PLANT							
PERSONNEL	1,640,374	1,663,922	1,938,200	1,833,280	2,085,900	2,085,900	2,085,900
OPERATIONS & MAINTENANCE	2,894,878	3,684,099	3,190,300	3,143,130	3,129,300	3,129,300	3,129,300
DEPRECIATION	5,401,267	6,752,272	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000
WATER & WASTE WATER MAINTENANCE							
PERSONNEL	1,290,342	1,720,888	2,453,800	2,187,580	2,637,800	2,637,800	2,637,800
OPERATIONS & MAINTENANCE	2,554,193	2,823,336	3,115,262	3,418,352	3,555,600	3,555,600	3,555,600
TOTAL OPERATING EXPENSES	**25,085,364**	**27,732,637**	**29,542,662**	**28,390,072**	**29,873,200**	**29,873,200**	**29,873,200**
OPERATING INCOME (LOSS)	**1,645,926**	**1,508,661**	**922,638**	**1,866,177**	**2,262,300**	**1,270,300**	**1,270,300**
INTEREST INCOME	975,173	753,542	817,000	859,439	700,000	700,000	700,000
INTEREST (EXPENSE)	(718,296)	(714,862)	(625,287)	(625,317)	(625,887)	(625,887)	(625,887)
GRANT REVENUE	-	2,043,413	1,809,000	-	-	-	-
GAIN (LOSS) ON SALE OF CAPITAL ASSETS	29,161	1,924	20,000	-	10,000	10,000	10,000
NON OPERATING REVENUES / (EXPENSES)	**286,038**	**2,084,017**	**2,020,713**	**234,122**	**84,113**	**84,113**	**84,113**
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**1,931,964**	**3,592,678**	**2,943,351**	**2,100,299**	**2,346,413**	**1,354,413**	**1,354,413**
KEY INDICATORS							
SRL LOAN FORGIVENESS	-	-	-	-	-	-	-
CAPITAL CONTRIBUTIONS-TAP FEES	4,528,578	4,459,334	5,621,400	4,185,935	5,285,600	5,285,600	5,285,600
NON CASH CONTRIBUTIONS FROM DEVELOPERS	18,630,570	12,273,035	9,000,000	7,500,000	15,000,000	15,000,000	15,000,000
TRANSFERS OUT-IN LIEU OF TAX	(565,973)	(628,135)	(596,631)	(596,631)	(633,300)	(633,300)	(633,300)
CHANGE IN NET POSITION	**24,525,139**	**19,696,912**	**16,968,120**	**13,189,603**	**21,998,713**	**21,006,713**	**21,006,713**
BEGINNING NET POSITION	204,997,916	229,523,055	249,219,967	249,219,967	262,409,570	262,409,570	262,409,570
ENDING NET POSITION	**229,523,055**	**249,219,967**	**266,188,087**	**262,409,570**	**284,408,283**	**283,416,283**	**283,416,283**

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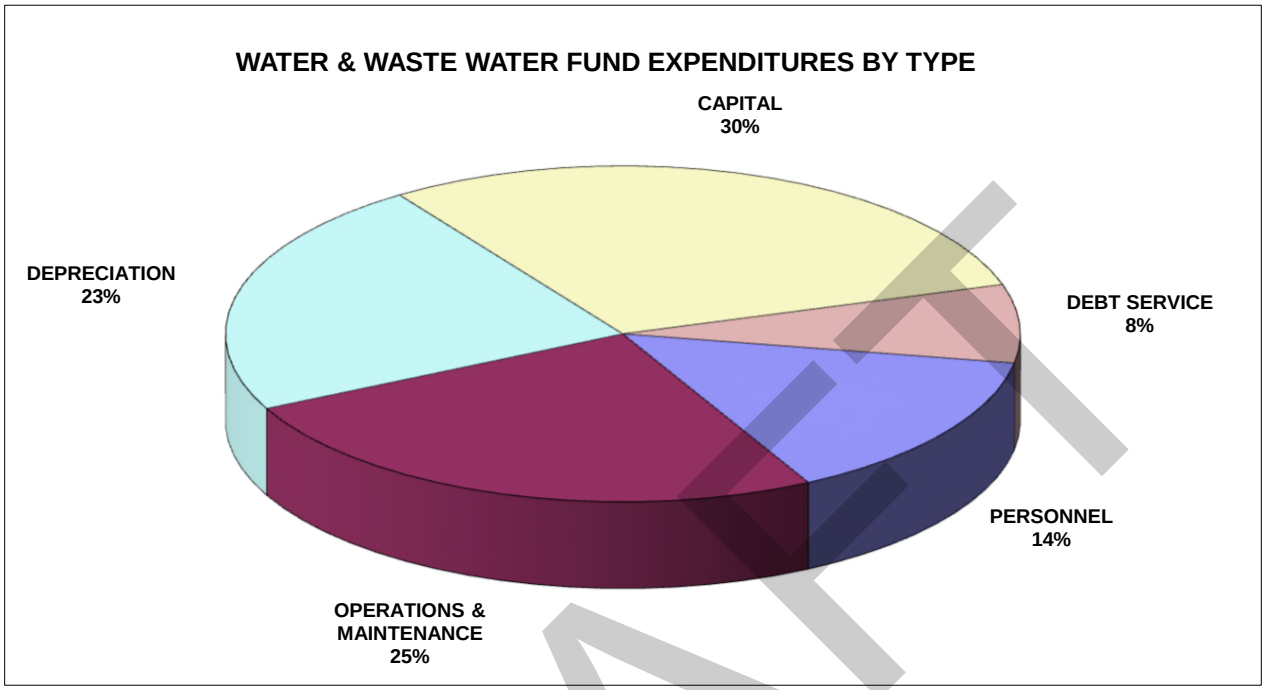
WATER & WASTE WATER SUMMARY



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	4,677,911	5,251,938	6,752,300	6,141,380	7,052,000	7,052,000	7,052,000
OPERATIONS & MAINTENANCE	10,811,930	11,625,445	12,286,993	11,796,403	12,355,100	12,355,100	12,355,100
DEPRECIATION	10,228,908	11,533,786	11,100,000	11,100,000	11,100,000	11,100,000	11,100,000
CAPITAL	-	-	7,403,300	8,793,800	14,476,400	14,476,400	14,476,400
DEBT SERVICE	718,271	714,837	3,661,970	3,661,970	3,661,970	3,661,970	3,661,970

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WATER & WASTE WATER REVENUE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413	**REVENUE**							
36001	SURPLUS SALES	29,161	1,924	20,000	-	10,000	10,000	10,000
36007	MISC REVENUE PAYROLL	75	125	200	150	200	200	200
36100	INTEREST EARNED - CHECKING	975,140	753,542	815,000	850,000	700,000	700,000	700,000
36110	INTEREST INCOME	33	-	2,000	-	-	-	-
36215	STEWARTS CREEK GRAVITY LINE INT	-	9,538	-	9,439	-	-	-
36900	FINANCING SOURCES	-	-	-	-	4,000,000	4,000,000	4,000,000
36910	AMERICAN RESCUE PLAN	-	2,043,413	1,809,000	-	-	-	-
36950	BAD DEBT COLLECTION	4	-	1,000	-	-	-	-
37110	METERED WATER SALES	12,528,669	13,620,664	14,237,400	13,600,000	15,000,000	14,008,000	14,008,000
37111	CONSOLIDATED SEWER	1,477,661	1,850,299	1,918,900	1,900,000	2,036,000	2,036,000	2,036,000
37119	OTHER METERED WATER SALES	32,340	34,137	32,500	34,290	32,500	32,500	32,500
37121	TREATMENT/SURCHARGE	100,059	7,467	80,000	1,706	80,000	80,000	80,000
37122	INDUSTRIAL MONITORING	53,764	53,764	51,000	52,781	53,800	53,800	53,800
37124	INDUSTRIAL PENALTIES	86,500	17,000	41,000	-	20,000	20,000	20,000
37190	LAB ANALYSIS - WATER & SEWER	-	160	-	160	-	-	-
37191	FORFEITED PENALTIES	402,808	470,904	364,500	476,517	415,000	415,000	415,000
37195	INSTALLATION CHARGES	108,460	112,930	96,000	122,640	102,000	102,000	102,000
37196	WATER TAP FEES *(IN EXCESS OF COST)*	683,055	1,057,740	1,021,400	785,935	851,000	851,000	851,000
37199	MISCELLANEOUS	93,785	48,642	45,000	47,370	25,000	25,000	25,000
37200	CONTRIBUTED LINES	18,630,570	12,273,035	9,000,000	7,500,000	15,000,000	15,000,000	15,000,000
37210	WASTE WATER SERVICE CHARGE	11,773,353	12,897,490	13,440,800	13,900,000	14,187,000	14,187,000	14,187,000
37211	CITY OF LAVERGNE SEWER	57,326	94,271	72,000	81,188	102,500	102,500	102,500
37215	WASTE WATER REUSE SALES	62,199	66,782	63,000	77,312	64,500	64,500	64,500
37220	WASTE WATER INSPECTION FEES	21,674	17,035	22,000	13,185	17,000	17,000	17,000
37296	WASTE WATER TAP FEES	3,845,523	3,401,594	4,600,000	3,400,000	4,434,600	4,434,600	4,434,600
	TOTAL REVENUE	**50,962,159**	**48,832,456**	**47,732,700**	**42,852,673**	**57,131,100**	**56,139,100**	**56,139,100**

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WATER TREATMENT PLANT

PURPOSE STATEMENT

THE WATER TREATMENT PLANT PRODUCES THE HIGHEST QUALITY OF WATER POSSIBLE AT THE MOST REASONABLE PRICE FOR ITS CUSTOMERS. THE GOAL IS TO OPERATE THE PLANT AT THE MINIMUM COST NEEDED TO PRODUCE WATER AND MEET OR EXCEED STATE AND EPA GUIDELINES.

MAJOR HIGHLIGHTS

MASON TUCKER BOOSTER STATION UPGRADE CONTINUES AND INCLUDES THE USE OF THE HILLTOP BOOSTER STATION TO INCREASE EFFICIENCY IN THE DISTRIBUTION SYSTEM. IMPROVEMENTS WERE COMPLETED IN THE REPLACEMENT OF ONE DECANT STATION VFD, ONE RAW WATER PUMP STATION VFD, AND REFURBISHING OF THE AUTOMATIC TRANSFER SWITCH FOR EMERGENCY BACKUP POWER AT THE MASON TUCKER BOOSTER STATION. ONE MEMBRANE FEED PUMP/MOTOR COMBINATION WAS REWORKED TO MAINTAIN EFFICIENCY AND RELIABILITY IN THE TREATMENT PROCESS.

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
COST PER 1,000 GALLONS*	$2.53	$2.84	$3.01	$3.05	$3.27
SERVICE QUALITY					
TASTE AND ODOR COMPLAINTS	4	1	2	10	6

* Includes half of the Water Sewer Maintenance Costs. All Performance Measures based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
RAW WATER TREATED/MONTH (000,000)	4,268.3	4,167.2	4,275.0	4,536.6	4,220.7

* All Workload Indicators are based on fiscal year data.

PERSONNEL

		Fiscal Year				
STATUS	**POSITION**	**22-23**	**23-24**	**24-25**	**25-26**	**26-27**
F	WTP MANAGER	1	1	1	1	1
F	ASSISTANT MANAGER WTP	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	1	1	1
F	LABORATORY SUPERVISOR	1	1	1	1	1
F	LABORATORY ANALYST	1	2	2	2	2
F	LABORATORY TECHNICIAN	1	0	0	0	0
F	MAINTENANCE SUPERVISOR	1	1	1	1	1
F	MAINTENANCE TECHNICIAN (I & II)	3	3	3	3	3
F	WTP LEAD OPERATOR	2	2	2	2	2
F	WTP OPERATOR (I - IV)	6	6	6	8	8
P	WTP OPERATOR II	0	0	0	0	0
	TOTAL POSITIONS	**18.0**	**18.0**	**18.0**	**20.0**	**20.0**
	FTE	**18.0**	**18.0**	**18.0**	**18.0**	**20.0**

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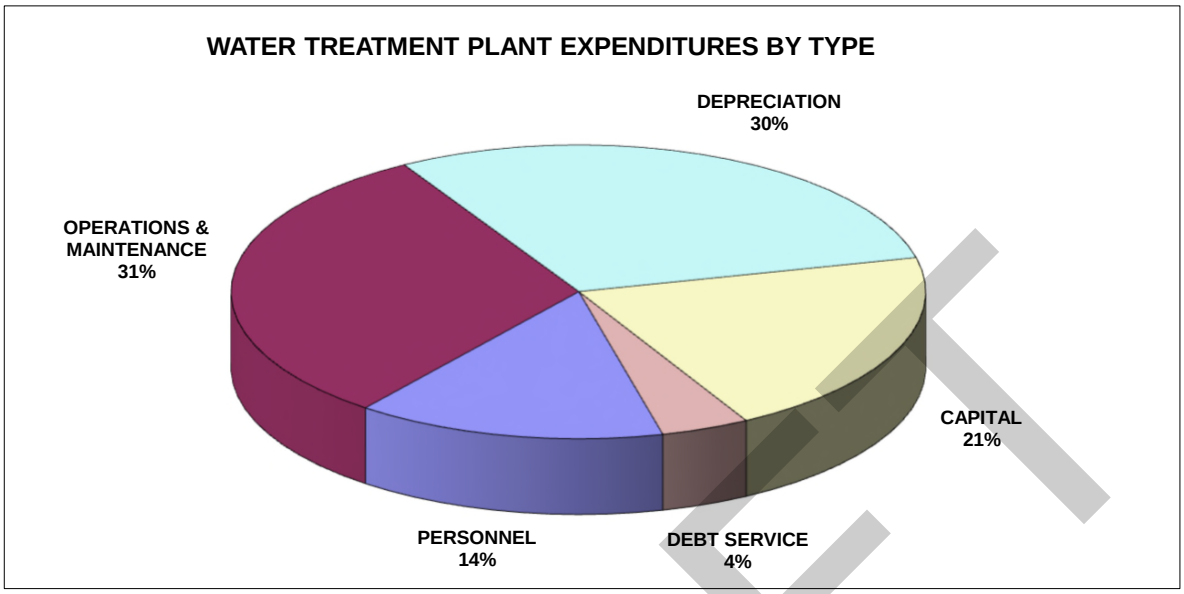

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,747,195	1,867,128	2,360,300	2,120,520	2,328,300	2,328,300	2,328,300
OPERATIONS & MAINTENANCE	4,729,474	4,439,478	5,384,800	4,587,210	5,036,300	5,036,300	5,036,300
DEPRECIATION	4,827,641	4,781,514	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000
CAPITAL	-	-	2,509,400	2,511,400	3,354,000	3,354,000	3,354,000
DEBT SERVICE	153,192	99,905	665,433	665,433	665,433	665,433	665,433

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WATER TREATMENT PLANT

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413-52100								
111	SALARIES	1,133,529	1,310,397	1,502,200	1,348,330	1,544,400	1,544,400	1,544,400
112	OVERTIME	62,386	40,799	63,800	60,350	65,500	65,500	65,500
118	COMPENSATED ABSENCES	1,431	-	1,500	-	-	-	-
141	OASI (EMPLOYER'S SHARE)	88,594	100,277	120,000	105,150	123,300	123,300	123,300
142	HEALTH INSURANCE	290,027	301,605	467,900	467,900	420,700	420,700	420,700
143	RETIREMENT/PENSION	146,382	86,213	116,900	81,710	107,400	107,400	107,400
145	OTHER INSURANCE	8,246	9,237	11,800	9,680	12,200	12,200	12,200
146	WORKER'S COMPENSATION	16,600	18,600	76,200	47,400	54,800	54,800	54,800
148	EMPLOYEE EDUCATION & TRAINING	5,555	11,674	11,500	7,670	11,000	11,000	11,000
175	ADMINISTRATIVE FEES/BONDS	20	-	600	-	600	600	600
190	EMPLOYMENT TESTING	811	3,244	-	4,920	1,000	1,000	1,000
191	IMMUNIZATION	-	-	400	-	300	300	300
200	STATE FEES	27,172	27,712	30,000	29,440	30,000	30,000	30,000
211	POSTAGE	82	1,733	200	1,670	400	400	400
220	PRINTING & DUPLICATION	1,909	670	800	-	900	900	900
235	PROFESSIONAL ASSOCIATIONS	2,440	3,161	3,400	3,170	3,400	3,400	3,400
236	ADVERTISING/PROMOTION	-	-	300	-	300	300	300
237	ADVERTISING/LEGAL	158	425	200	-	200	200	200
241	UTILITY SERVICES	1,337,247	1,316,565	1,450,000	1,249,000	1,390,500	1,390,500	1,390,500
245	TELEPHONE SERVICES	3,413	3,258	4,300	3,330	4,300	4,300	4,300
254	ARCHITECTURAL/ENGINEERING	-	-	500	8,500	200	200	200
261	REPAIR & MAINTENANCE/VEHICLES	2,557	1,563	2,000	1,290	2,500	2,500	2,500
263	REPAIR & MAINTENANCE/ WATER TANK	33,001	35,514	36,500	20,630	29,500	29,500	29,500
269	OTHER REPAIR & MAINTENANCE	535,112	149,422	250,000	162,000	200,000	200,000	200,000
289	TRAVEL	2,067	3,808	4,900	4,900	7,400	7,400	7,400
290	CONTRACTUAL SERVICES	586,219	615,794	800,000	986,230	859,300	859,300	859,300
320	OPERATING SUPPLIES	10,974	21,021	30,000	7,950	26,000	26,000	26,000
321	CHEMICAL SUPPLIES	1,940,624	2,018,032	2,366,000	1,725,560	2,100,000	2,100,000	2,100,000
322	LAB SUPPLIES	88,466	95,246	87,000	75,880	90,000	90,000	90,000
323	SAFETY SUPPLIES	11,381	3,954	3,400	3,290	3,400	3,400	3,400
324	ADMINISTRATION SUPPLIES	2,697	2,084	2,700	3,030	2,500	2,500	2,500
325	MAINTENANCE SUPPLIES	665	1,476	1,000	1,520	1,000	1,000	1,000
326	CLOTHING AND UNIFORMS	13,386	12,563	14,500	14,430	14,500	14,500	14,500
327	JANITORIAL SUPPLIES	1,796	1,312	1,700	1,170	1,700	1,700	1,700
331	GAS, OIL & FUEL	21,874	6,899	23,000	12,820	23,000	23,000	23,000
511	BUILDING INSURANCE	82,100	84,100	218,200	218,200	194,400	194,400	194,400
512	VEHICLE INSURANCE	4,000	4,000	5,200	5,200	7,800	7,800	7,800
513	LIABILITY INSURANCE	12,700	12,700	35,000	35,000	28,200	28,200	28,200
540	DEPRECIATION	4,827,641	4,781,514	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000
630	DEBT SERVICE - PRINCIPAL	-	-	590,232	590,232	590,232	590,232	590,232
638	INTEREST - SRFL 2015 A	660	612	576	576	576	576	576
639	INTEREST - 2017 REFUNDING BOND	117,717	44,861	22,929	22,929	22,929	22,929	22,929
640	INTEREST - SRFL 246 & 246-01	34,815	54,432	51,696	51,696	51,696	51,696	51,696
799	SUNDRY	1,048	1,548	1,500	410	2,000	2,000	2,000
940	PURCHASE OF CAPITAL ASSETS	-	-	2,509,400	2,511,400	$3,354,000	3,354,000	3,354,000
	TOTAL WATER TREATMENT PLANT	**11,457,502**	**11,188,025**	**15,719,933**	**14,684,563**	**16,184,033**	**16,184,033**	**16,184,033**

DRAFT

WASTE WATER TREATMENT PLANT

PURPOSE STATEMENT

PROTECTION OF PUBLIC HEALTH AND ENVIRONMENT BY THE TREATMENT OF SANITARY AND INDUSTRIAL SEWER OF THE TOWN OF SMYRNA WHILE PROVIDING THE HIGHEST QUALITY OF SERVICE TO THE CITIZENS OF SMYRNA.

MAJOR HIGHLIGHTS

THE EXTENSION OF SEWER MAINS AND LIFT STATIONS WITHIN THE JEFFERSON PIKE TDOT ROAD PROJECT FROM SAM RIDLEY PARKWAY TO I-840. SEWER REHAB PROJECT IN BASIN A DOWNTOWN AND THE TRUNK LINE ALONG HARTS BRANCH FROM BRANCH TRAIL TO THE WWTP (YEAR 1 OF 2).

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
TREATMENT COST PER 1,000 GALLONS*	$4.13	$4.48	$5.05	$6.00	$7.26
SERVICE QUALITY					
PERMIT VIOLATIONS	29	195	12	2	4

* Includes half of the Water Sewer Maintenance Costs. All Performance Measures are based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
GALLONS TREATED (1,000,000)	2,001	2,230	2,194	2,118	2,185
POUNDS DISPOSED OF	3,040,600	2,361,800	2,583,200	3,494,102	3,393,600
LOADS TRUCKED OUT	666	486	440	575	582

* All Workload Indicators are based on fiscal year data.

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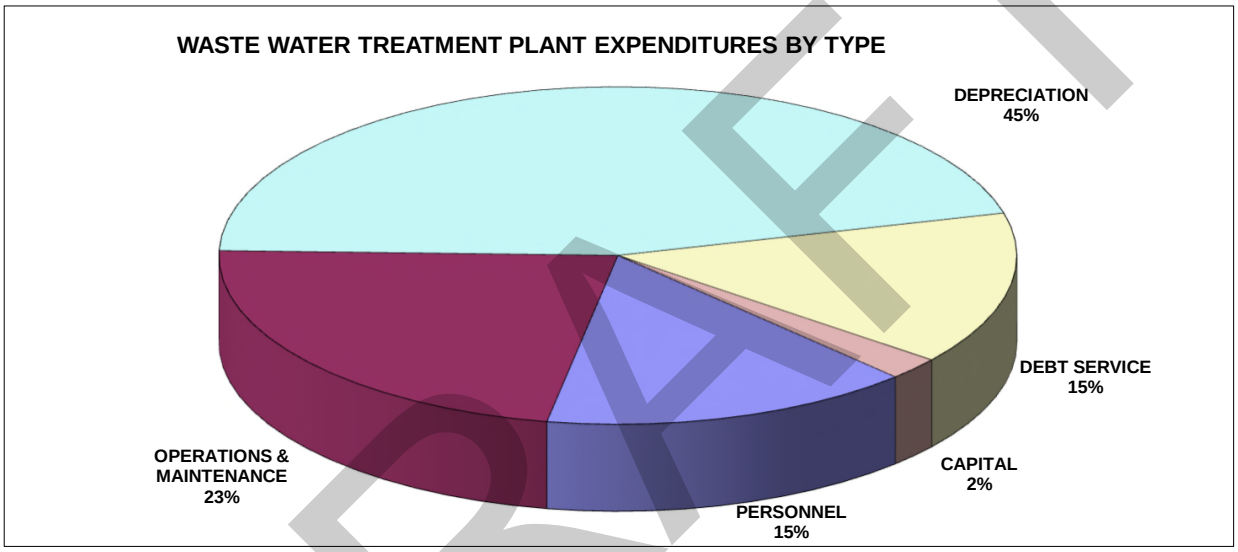
WASTE WATER TREATMENT PLANT

PERSONNEL		Fiscal Year				
STATUS	POSITION	21-22	22-23	23-24	25-26	26-27
F	WWTP MANAGER	1	1	1	1	1
F	CHIEF OPERATOR	1	1	1	1	1
F	LABORATORY SUPERVISOR	1	1	1	1	1
F	LABORATORY ANALYST	1	1	1	1	1
F	MAINTENANCE SUPERVISOR	1	1	1	1	1
F	MAINTENANCE TECH (I - II)	2	2	2	2	3
F	WWTP LEAD OPERATOR	1	1	1	1	1
F	WWTP OPERATOR (I - IV)	9	9	9	9	9
P	WWTP OPERATOR (I - IV)	0	0	0	0	0
	TOTAL POSITIONS	**17.0**	**17.0**	**17.0**	**17.0**	**18.0**
	FTE	**15.8**	**17.0**	**17.0**	**17.0**	**18.0**



DESCRIPTION	*2022-2023 ACTUAL*	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	1,542,030	1,640,374	1,663,922	1,938,200	1,833,280	2,085,900	2,085,900	2,085,900
OPERATIONS & MAINTENANCE	2,917,692	2,894,903	3,684,124	3,190,300	3,143,160	3,129,900	3,129,900	3,129,900
DEPRECIATION	3,915,263	5,401,267	6,752,272	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000
DEBT SERVICE	483,826	328,546	524,792	2,029,039	2,029,039	2,029,039	2,029,039	2,029,039
CAPITAL	-	-	-	101,300	-	299,600	299,600	299,600

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ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413-52200									
111	SALARIES	919,312	1,072,833	1,094,260	1,201,300	1,173,240	1,314,500	1,314,500	1,314,500
112	OVERTIME	100,520	65,079	64,205	96,000	65,240	105,500	105,500	105,500
118	COMPENSATED ABSENCES	7,224	775	-	800	-	-	-	-
141	OASI (EMPLOYER'S SHARE)	75,240	84,265	88,930	99,500	92,990	108,900	108,900	108,900
142	HEALTH INSURANCE	295,186	290,207	286,920	371,000	371,000	417,200	417,200	417,200
143	RETIREMENT/PENSION	99,499	110,792	111,112	146,400	109,760	117,700	117,700	117,700
144	457B MATCH	261	260	261	300	260	300	300	300
145	OTHER INSURANCE	6,218	7,563	7,634	9,600	8,840	10,500	10,500	10,500
146	WORKER'S COMPENSATION	38,570	8,600	10,600	13,300	11,950	11,300	11,300	11,300
148	EMPLOYEE EDUCATION & TRAINING	18,237	10,515	5,062	11,800	6,520	11,800	11,800	11,800
175	ADMINISTRATIVE FEES/BONDS	25	25	25	600	30	600	600	600
190	EMPLOYMENT TESTING	2,550	373	1,628	-	1,620	1,500	1,500	1,500
191	IMMUNIZATION	-	-	-	500	-	500	500	500
200	STATE FEES	11,970	12,310	11,760	12,300	11,760	12,300	12,300	12,300
211	POSTAGE	1,081	634	481	700	280	500	500	500
235	PROFESSIONAL ASSOCIATIONS	370	1,200	-	800	-	800	800	800
236	ADVERTISING / PROMO	327	-	142	200	470	200	200	200
241	UTILITY SERVICES	1,209,669	1,116,413	1,101,806	1,200,000	1,125,900	1,200,000	1,200,000	1,200,000
245	TELEPHONE SERVICES	3,491	2,101	3,147	2,300	3,630	2,400	2,400	2,400
254	ARCHITECTURAL/ENGINEERING	-	-	-	2,000	-	500	500	500
261	REPAIR & MAINTENANCE/VEHICLES	17,816	38,929	17,040	24,600	15,760	20,000	20,000	20,000
262	REPAIR & MAINTENANCE/LIFT STATIONS	91,621	94,212	44,062	50,000	28,950	30,000	30,000	30,000
269	OTHER REPAIR & MAINTENANCE	124,230	188,862	589,572	140,000	215,000	150,000	150,000	150,000
289	TRAVEL	-	-	1,152	3,900	3,900	4,000	4,000	4,000
290	CONTRACTUAL SERVICES	859,863	587,444	906,337	650,000	630,000	700,000	700,000	700,000
320	OPERATING SUPPLIES	13,632	26,720	28,916	27,000	21,920	23,100	23,100	23,100
321	CHEMICAL SUPPLIES	380,156	596,226	777,178	700,000	754,950	670,000	670,000	670,000
322	LAB SUPPLIES	48,445	56,227	46,014	60,500	35,140	50,200	50,200	50,200
323	CHLORINE SUPPLIES	22,001	15,602	6,690	25,800	12,590	20,000	20,000	20,000
324	DEWATERING SUPPLIES	-	-	-	-	-	-	-	-
326	CLOTHING AND UNIFORMS	13,093	20,615	11,981	16,800	12,310	16,000	16,000	16,000
327	JANITORIAL SUPPLIES	1,504	-	3,085	1,000	3,050	1,000	1,000	1,000
331	GAS, OIL & FUEL	21,791	16,058	15,860	19,000	19,660	22,900	22,900	22,900
339	PUMP OIL	-	-	-	-	-	-	-	-
511	BUILDING INSURANCE	36,037	79,200	81,200	184,300	184,300	142,200	142,200	142,200
512	VEHICLE INSURANCE	5,910	5,900	5,900	8,100	8,100	11,300	11,300	11,300
513	LIABILITY INSURANCE	32,500	24,600	24,600	46,600	46,600	36,600	36,600	36,600
540	DEPRECIATION	3,915,263	5,401,267	6,752,272	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000
630	DEBT SERVICE - PRINCIPAL	-	-	-	1,525,025	1,525,025	1,525,025	1,525,025	1,525,025
635	SRFL INTEREST 234	36,359	32,560	28,676	24,710	24,710	24,710	24,710	24,710
636	SRFL INTEREST 258	3,816	3,348	2,976	2,616	2,616	2,616	2,616	2,616
637	SRFL INTEREST 2015 B	2,172	2,112	2,028	1,956	1,956	1,956	1,956	1,956
639	BOND INTEREST 2019	44,904	(105,325)	42,276	-	-	-	-	-
640	SRFL INTEREST 438	376,551	341,512	384,348	372,228	372,228	372,228	372,228	372,228
641	SRFL INTEREST 231	20,024	18,732	17,772	16,800	16,800	16,800	16,800	16,800
642	SRFL INTEREST 474	-	11,835	15,204	14,520	14,520	14,520	14,520	14,520
643	SRFL INTEREST 481	-	23,772	31,512	30,252	30,252	30,252	30,252	30,252
644	SRFL INTEREST 423	-	-	-	40,932	40,932	40,932	40,932	40,932
799	SUNDRY	1,373	737	486	1,500	720	1,500	1,500	1,500
940	PURCHASE OF CAPITAL ASSETS	-	-	-	101,300	-	$299,600	299,600	299,600
	TOTAL WASTE WTR TREATMENT PLANT	**8,858,811**	**10,265,090**	**12,625,110**	**13,558,839**	**13,305,479**	**13,844,439**	**13,844,439**	**13,844,439**

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WATER & WASTE WATER MAINTENANCE

PURPOSE STATEMENT

THE WATER & WASTEWATER MAINTENANCE DEPARTMENT MAINTAINS THE TOWN'S WATER DISTRIBUTION SYSTEM, WASTEWATER COLLECTION SYSTEM, AND RECLAIMED WATER SYSTEM. THE PURPOSE IS TO ADHERE TO ALL REGULATORY COMPLIANCE WHILE CONTINUING TO UPGRADE THE SYSTEM AND PROVIDE THE BEST VALUE TO OUR CUSTOMERS IN THE STATE OF TENNESSEE.

MAJOR HIGHLIGHTS

COMPLETION OF THE NORTH LOWRY PHASE I & PHASE II WATER MAIN UPGRADE TO UPGRADE CAPACITY AND INCREASE FIRE FLOW IN THE AREA. COMPLETION OF DISTRICT METERING PROJECT FOR ZONES 1 & 2 TO PROVIDE EARLY LEAK DETECTION TO CONTINUE TO KEEP WATER LOSS LOW.

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
PERCENT OF UNACCOUNTED FOR WATER	22.16%	26.29%	26.04%	29.13%	22.76%
DISTRIBUTION OF WATER SAMPLES REPORTED SAFE	100.00%	100.00%	99.44%	99.86%	100.00%

* All Performance Measures are based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
WATER CUSTOMERS	15,421	15,629	15,889	16,291	16,744
WORK ORDERS	22,071	16,968	11,186	12,648	13,756
MILES OF WATER MAINS*	264	270	278	282	288
SEWER CUSTOMERS	17,355	17,783	18,376	19,078	19,920

All Workload Indicators are based on fiscal year data. * Miles of water mains obtained from GIS mapping records.
**Previous billing system does less workorders per task

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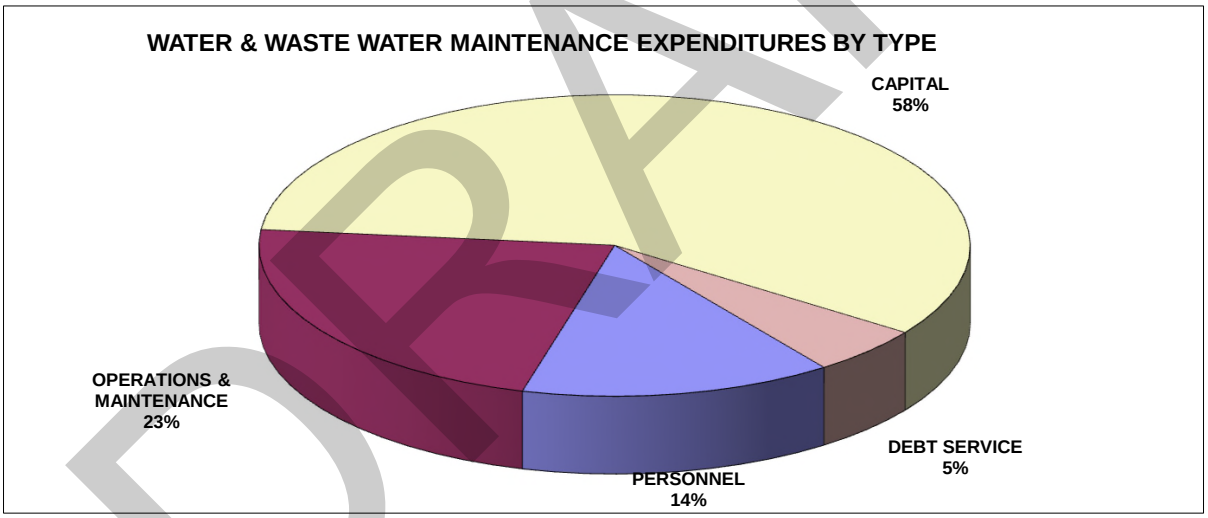
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF UTILITIES	0.5	0.5	0.5	0.5	0.5
F	ASSISTANT DIRECTOR OF UTILITIES	0.5	0.5	0.5	0.5	0.5
F	CONSTRUCTION INSPECTOR	3	3	3	3	3
F	CROSS CONNECTION COORDINATOR	1	1	1	1	1
F	CROSS CONNECTION TECHNICIAN	1	1	2	2	2
F	GIS ADMINISTRATOR	0	1	1	1	1
F	GIS TECHNICIAN	1	0	0	0	0
F	INVENTORY SPECIALIST	0	0	1	1	1
F	SEWER CREW LEADER	1	1	1	1	1
F	WATER CREW LEADER	0	0	1	1	1
F	LEAD UTILITY FIELD REPRESENTATIVE	1	1	0	0	0
F	UTILITY FIELD REPRESENTATIVE SUPR.	1	0	0	0	0
F	UTILITY FIELD REPRESENTATIVE COOR.	0	0	1	1	1
F	UTILITY FIELD REPRESENTATIVE	1	2	2	2	2
F	UTILITY LOCATOR	0	0	0	2	2
F	WATER/SEWER SUPERVISOR	1	1	1	1	1
F	WATER/SEWER ASSISTANT SUPERVISOR	1	1	0	0	0
F	WATER/SEWER LEAK TECH	0	0	2	2	3
F	WATER/SEWER TECHNICIAN (I - II)	6	6	5	5	5
	TOTAL POSITIONS	**19.0**	**19.0**	**22.0**	**24.0**	**25.0**
	FTE	**18.0**	**19.0**	**19.0**	**22.0**	**25.0**



DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,265,649	1,290,342	1,720,888	2,453,800	2,187,580	2,637,800	2,637,800	2,637,800
OPERATIONS & MAINTENANCE	2,803,710	3,187,553	3,501,843	3,711,893	4,066,033	4,188,900	4,188,900	4,188,900
CAPITAL	-	-	-	4,792,600	6,282,400	10,822,800	10,822,800	10,822,800
DEBT SERVICE	376,583	236,533	90,140	967,498	967,498	967,498	967,498	967,498

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WATER & WASTE WATER MAINTENANCE

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413-52300									
111	SALARIES	914,147	926,966	1,167,151	1,512,300	1,282,970	1,657,700	1,657,700	1,657,700
112	OVERTIME	82,511	118,634	115,058	82,900	95,750	91,200	91,200	91,200
117	CAPITALIZED LABOR	(254,136)	(266,805)	(216,110)	-	-	-	-	-
118	COMPENSATED ABSENCES	8,294	745	-	(800)	-	-	-	-
141	OASI (EMPLOYER'S SHARE)	74,564	76,151	95,581	122,200	102,040	134,000	134,000	134,000
142	HEALTH INSURANCE	301,394	297,254	400,336	553,700	553,700	596,500	596,500	596,500
143	RETIREMENT/PENSION	61,174	72,149	88,198	119,300	86,750	115,400	115,400	115,400
145	OTHER INSURANCE	5,741	5,748	7,474	12,100	8,710	13,300	13,300	13,300
146	WORKER'S COMPENSATION	71,960	59,500	63,200	52,100	57,660	29,700	29,700	29,700
148	EDUCATION & TRAINING	10,013	11,621	12,738	6,000	13,770	6,000	6,000	6,000
190	EMPLOYMENT TESTING	1,646	1,791	1,650	3,100	1,430	800	800	800
191	IMMUNIZATION	-	-	-	300	-	300	300	300
211	POSTAGE	57,382	62,074	51,543	52,500	65,070	52,500	52,500	52,500
220	PRINTING & DUPLICATION	19,697	19,739	37,500	19,000	18,930	19,000	19,000	19,000
235	PROFESSIONAL ASSOCIATIONS	11,117	5,181	14,511	11,200	12,770	11,200	11,200	11,200
237	ADVERTISING/LEGAL	666	696	507	500	490	500	500	500
241	UTILITY SERVICES	15,411	15,457	21,202	15,500	25,540	15,500	15,500	15,500
245	TELEPHONE SERVICES	14,414	21,324	15,848	13,800	17,470	13,800	13,800	13,800
252	LEGAL SERVICES	(29)	-	150	500	150	500	500	500
253	AUDIT SERVICES	12,405	12,597	12,787	12,800	12,750	12,300	12,300	12,300
254	ARCHITECTURAL/ENGINEERING	17,769	3,430	49,440	10,000	77,600	10,000	10,000	10,000
261	REPAIR & MAINTENANCE/VEHICLES	31,206	40,821	37,073	30,000	31,750	30,000	30,000	30,000
269	OTHER REPAIR & MAINTENANCE	72,120	106,704	146,669	50,000	142,820	50,000	50,000	50,000
282	EMPLOYEE AUTOMOBILE ALLOWANCE	3,824	-	55	4,800	370	-	-	-
289	TRAVEL	-	442	1,667	-	-	-	-	-
290	CONTRACTUAL SERVICES	663,609	756,958	844,778	731,900	1,017,120	701,900	701,900	701,900
310	OFFICE SUPPLIES	13,339	5,666	4,789	4,000	5,010	4,000	4,000	4,000
320	OPERATING SUPPLIES	30,704	17,617	33,429	15,000	50,390	15,000	15,000	15,000
326	CLOTHING AND UNIFORMS	15,138	13,639	20,049	20,000	22,590	20,000	20,000	20,000
331	GAS, OIL & FUEL	41,003	40,386	37,504	30,000	40,520	30,000	30,000	30,000
341	TOOLS	12,515	18,633	10,806	5,000	7,200	5,000	5,000	5,000
351	INVENTORY PURCHASES	-	3,353	-	541,000	315,000	541,000	541,000	541,000
511	BUILDING INSURANCE	1,016	1,200	3,200	3,800	3,800	3,400	3,400	3,400
512	VEHICLE INSURANCE	7,880	8,400	8,400	12,100	12,100	19,100	19,100	19,100
513	LIABILITY INSURANCE	25,000	60,100	60,100	35,000	35,000	28,200	28,200	28,200
592	PAYMENTS IN LIEU OF TAXES	614,856	565,973	628,135	596,631	596,631	633,300	633,300	633,300
593	SUPPORT SERVICES/GENERAL FUND	1,019,342	1,318,090	1,389,076	1,482,262	1,482,262	1,960,400	1,960,400	1,960,400
628	DEBT SERVICE - PRINCIPAL	-	-	-	921,426	921,426	921,426	921,426	921,426
633	2017 REFUNDING BOND INTEREST	376,583	236,533	90,140	46,072	46,072	46,072	46,072	46,072
750	SAFETY	2,729	6,588	5,165	3,200	4,640	3,200	3,200	3,200
799	SUNDRY	1,826	1,686	2,700	2,000	1,810	2,000	2,000	2,000
825	BAD DEBT	87,112	67,387	50,372	-	51,050	-	-	-
940	PURCHASE OF CAPITAL ASSETS	-	-	-	4,792,600	6,282,400	$10,822,800	10,822,800	10,822,800
	TOTAL WATER & WASTE WATER MAINT.	**4,445,942**	**4,714,428**	**5,312,871**	**11,925,791**	**13,503,511**	**18,616,998**	**18,616,998**	**18,616,998**

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NATURAL GAS

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
METERED GAS SALES-RESIDENTIAL	3,386,546	4,326,283	4,700,000	5,000,000	4,700,000	5,300,000	5,300,000
METERED GAS SALES-COMMERCIAL	5,526,449	7,083,166	7,600,000	8,000,000	7,579,000	8,200,000	8,200,000
METERED GAS SALES-INDUSTRIAL	3,707,106	4,297,684	5,300,000	5,900,000	4,500,000	6,100,000	6,100,000
FORFEITED PENALTIES	100,913	141,046	110,000	146,191	120,000	120,000	120,000
LESS: BAD DEBT (EXPENSE)	(4,588)	(62,646)	-	(5,000)	-	-	-
OTHER	148,593	128,828	66,500	128,448	81,500	81,500	81,500
TOTAL OPERATING REVENUE	**12,865,019**	**15,914,361**	**17,776,500**	**19,169,639**	**16,980,500**	**19,801,500**	**19,801,500**
PERSONNEL	1,725,649	1,561,684	2,362,100	2,146,820	2,254,400	2,254,400	2,254,400
OPERATIONS & MAINTENANCE	1,920,026	1,851,885	2,383,852	2,113,012	2,638,900	2,627,600	2,627,600
DEPRECIATION	1,292,835	1,175,874	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
NATURAL GAS FOR RESALE	8,024,928	11,551,364	10,250,000	11,579,390	11,800,000	11,800,000	11,800,000
TOTAL OPERATING EXPENSES	**12,963,438**	**16,140,807**	**16,095,952**	**16,939,222**	**17,793,300**	**17,782,000**	**17,782,000**
OPERATING INCOME (LOSS)	**(98,419)**	**(226,446)**	**1,680,548**	**2,230,417**	**(812,800)**	**2,019,500**	**2,019,500**
INTEREST INCOME	182,601	138,365	60,000	127,304	120,000	120,000	120,000
GRANT REVENUE	-	-	-	-	-	-	-
GAIN (LOSS) ON SALE OF CAPITAL ASSETS	48,951	-	4,000	6,986	4,000	4,000	4,000
NON OPERATING REVENUES / (EXPENSES)	**231,552**	**138,365**	**64,000**	**134,290**	**124,000**	**124,000**	**124,000**
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**133,133**	**(88,081)**	**1,744,548**	**2,364,707**	**(688,800)**	**2,143,500**	**2,143,500**
KEY INDICATORS							
CAPITAL CONTRIBUTIONS-TAP FEES	288,432	415,320	250,000	377,679	330,000	330,000	330,000
TRANSFERS OUT-IN LIEU OF TAX	(192,850)	(211,344)	(225,783)	(225,783)	(233,300)	(233,300)	(233,300)
CHANGE IN NET POSITION	**228,715**	**115,895**	**1,768,765**	**2,516,603**	**(592,100)**	**2,240,200**	**2,240,200**
	ERROR	**ERROR**					
BEGINNING NET POSITION	26,378,792	26,607,507	26,723,402	26,723,402	29,240,005	29,240,005	29,240,005
ENDING NET POSITION	**26,607,507**	**26,723,402**	**28,492,167**	**29,240,005**	**28,647,905**	**31,480,205**	**31,480,205**

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NATURAL GAS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
415	**REVENUE**							
36007	MISC REVENUE PAYROLL	-	25	-	25	-	-	-
36100	INTEREST EARNED CHECKING	182,601	138,365	60,000	127,304	120,000	120,000	120,000
36350	INSURANCE RECOVERIES	2,369	-	-	-	-	-	-
36950	BAD DEBT COLLECTION	-	-	500	-	-	-	-
37191	FORFEITED PENALTIES	100,913	141,046	110,000	146,191	120,000	120,000	120,000
37195	INSTALLATION CHARGES	106,689	87,075	62,000	88,450	77,500	77,500	77,500
37199	MISCELLANEOUS	39,535	41,728	4,000	39,973	4,000	4,000	4,000
37200	SURPLUS SALES	48,951	-	4,000	6,986	4,000	4,000	4,000
37411	METERED GAS SALES-RESIDENTIAL	3,386,546	4,326,283	4,700,000	5,000,000	4,700,000	5,300,000	5,300,000
37412	METERED GAS SALES-COMMERCIAL	5,526,449	7,083,166	7,600,000	8,000,000	7,579,000	8,200,000	8,200,000
37413	METERED GAS SALES-INDUSTRIAL	3,707,106	4,297,684	5,300,000	5,900,000	4,500,000	6,100,000	6,100,000
37490	FINANCING SOURCES	-	38,756	-	38,756	-	-	-
37496	GAS TAP FEES *(NOT IN EXCESS OF COST)*	288,432	415,320	250,000	377,679	330,000	330,000	330,000
	TOTAL REVENUES	**13,389,591**	**16,569,448**	**18,090,500**	**19,725,364**	**17,434,500**	**20,255,500**	**20,255,500**

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PURPOSE STATEMENT

THE NATURAL GAS DEPARTMENT PROVIDES SERVICE TO THE CITIZENS OF SMYRNA, LAVERGNE AND PORTIONS OF THE OUTLYING AREA. THIS SERVICE INCLUDES THE INSTALLATION AND MAINTENANCE OF INFRASTRUCTURE, STATE REGULATORY COMPLIANCE AND ACQUISITION OF GAS SUPPLY. THE PURPOSE IS TO PROVIDE THE BEST ENERGY VALUE IN THE STATE OF TENNESSEE FOR OUR CITIZENS.

MAJOR HIGHLIGHTS

THE EXTENSION OF HIGH PRESSURE GAS MAINS AND REGULATOR STATION WITHIN THE JEFFERSON PIKE TDOT ROAD PROJECT FROM SAM RIDLEY PARKWAY TO I-840. CONTINUE TO MEET OR EXCEED STATE REGULATORY STANDARDS FOR THE SAFETY OF OUR COMMUNITY.

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
ODOR CALLS ANSWERED WITHIN 20 MIN.	98%	99%	99%	98%	94%
SERVICES RUN WITHIN 5 DAYS	100%	100%	100%	100%	100%
OPERATING COST PER DTH	$1.55	$1.72	$1.81	$1.87	$2.24
OPERATING COST PER CUSTOMER	$30.19	$32.19	$35.20	$37.00	$43.02
UNACCOUNTED FOR GAS	1.97%	0.41%	2.08%	1.53%	4.52%

* All Performance Measures based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
GAS CUSTOMERS	11,592	11,664	12,003	12,340	12,622
MILES OF MAIN*	293	296	304	311.64	316.96
NUMBER OF SERVICE	11,326	11,512	11,637	11,994	12,594
NUMBER OF WORKORDERS**	8,573	7,531	3,618	4,335	4,533

* Miles of gas main obtained from GIS mapping records. All Workload Indicators based on fiscal year data.
**New billing system does less workorders per task

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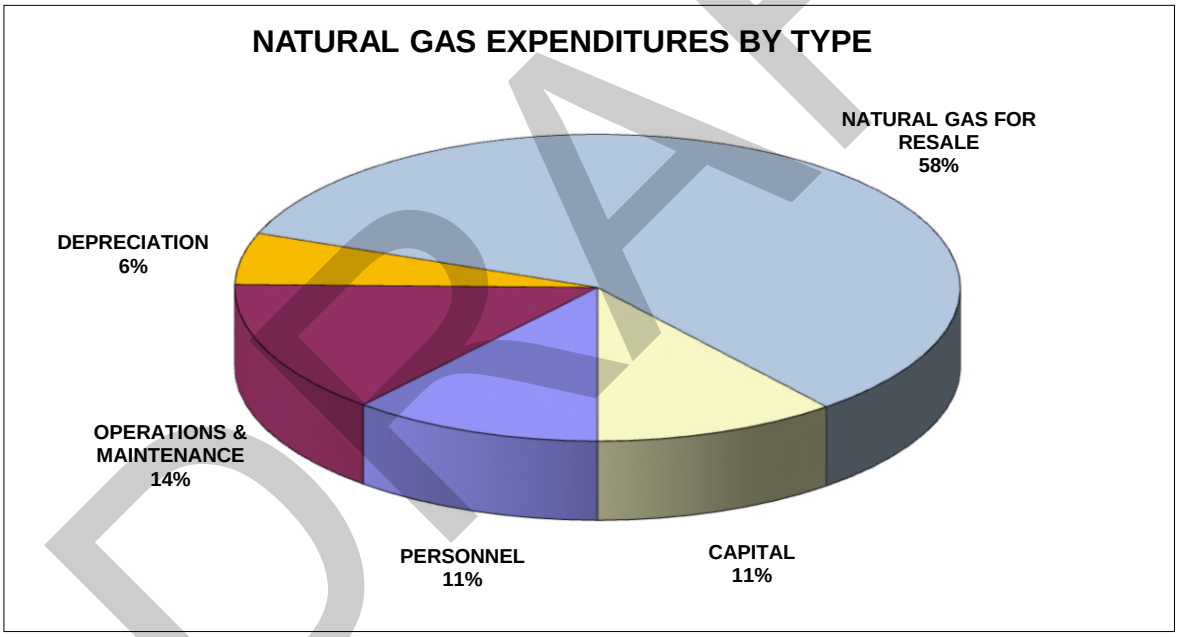
NATURAL GAS

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF UTILITIES	0.5	0.5	0.5	0.5	0.5
F	ASSISTANT DIRECTOR OF UTIL	0.5	0.5	0.5	0.5	0.5
F	OFFICE SUPERVISOR	0	1	1	0	0
F	OFFICE COORDINATOR	1	0	0	1	1
F	CUSTOMER SERVICE SUPERVISOR	1	0	0	1	1
F	UTILITIES BILLING CLERK	1	1	1	1	1
F	CUSTOMER SERVICE REP	2	3	3	3	3
F	UTILITIES PROJECT ENGINEER	1	1	1	1	1
F	GIS ANALYST	1	1	1	1	1
F	GAS SUPERVISOR	1	1	1	1	1
F	GAS CREW LEADER	1	1	1	1	1
F	GAS TECHNICIAN (I - II)	5	5	5	6	6
F	MEASUREMENT TECHNICIAN (I - II)	2	2	2	2	2
F	SAFETY COORDINATOR	1	1	1	1	1
	TOTAL POSITIONS	**18.0**	**18.0**	**18.0**	**20.0**	**20.0**
	FTE	**18.0**	**18.0**	**18.0**	**18.0**	**20.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,725,649	1,561,684	2,362,100	2,146,820	2,254,400	2,254,400	2,254,400
OPERATIONS & MAINTENANCE	2,117,464	2,125,875	2,609,635	2,343,795	2,872,200	2,860,900	2,860,900
DEPRECIATION	1,292,835	1,175,874	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
NATURAL GAS FOR RESALE	8,024,928	11,551,364	10,250,000	11,579,390	11,800,000	11,800,000	11,800,000
CAPITAL	-	-	1,386,200	1,716,678	2,192,100	2,192,100	2,192,100

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ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
415-52419								
111	SALARIES	1,168,545	1,264,683	1,458,000	1,280,830	1,546,100	1,546,100	1,546,100
112	OVERTIME	21,444	27,389	15,400	23,390	17,100	17,100	17,100
117	CAPITALIZED LABOR	(190,748)	(191,301)	-	-	-	-	-
118	COMPENSATED ABSENCES	102,511	(79,088)	102,600	102,600	(79,100)	(79,100)	(79,100)
141	OASI (EMPLOYER'S SHARE)	87,015	94,343	112,800	95,750	119,700	119,700	119,700
142	HEALTH INSURANCE	336,684	351,491	494,000	494,000	472,100	472,100	472,100
143	RETIREMENT/PENSION	165,850	64,697	143,600	116,780	124,600	124,600	124,600
145	OTHER INSURANCE	9,773	10,395	11,500	11,420	12,200	12,200	12,200
146	WORKER'S COMPENSATION	19,900	19,900	24,200	22,050	41,700	41,700	41,700
147	UNEMPLOYMENT INSURANCE	4,675	(825)	-	-	-	-	-
148	EMPLOYEE EDUCATION & TRAINING	8,880	10,940	9,000	10,850	10,900	10,900	10,900
190	EMPLOYEE TESTING	2,870	3,933	2,900	3,730	2,500	2,500	2,500
191	IMMUNIZATION	-	-	100	-	100	100	100
211	POSTAGE	62,453	51,549	51,000	65,320	45,000	45,000	45,000
220	PRINTING & DUPLICATION	19,047	37,185	19,000	18,440	25,000	25,000	25,000
235	PROFESSIONAL ASSOCIATIONS	20,793	36,961	35,300	38,340	31,000	31,000	31,000
236	ADVERTISING & PROMOTIONS	109,386	117,258	100,000	125,820	112,000	112,000	112,000
237	ADVERTISING/LEGAL	50	137	100	90	100	100	100
241	UTILITY SERVICES	37,920	40,626	32,500	35,000	36,000	36,000	36,000
245	TELEPHONE SERVICES	13,155	13,079	13,000	13,210	8,000	8,000	8,000
252	LEGAL SERVICES	15,510	799	100,000	2,080	100,000	100,000	100,000
253	AUDIT SERVICES	8,661	8,792	9,300	8,770	8,900	8,900	8,900
254	ARCHITECTURAL/ENGINEERING	-	235	500	240	500	500	500
259	OTHER PROFESSIONAL SERVICES	17,761	35,144	12,500	33,870	24,000	24,000	24,000
261	REPAIR & MAINTENANCE/VEHICLES	70,726	57,471	50,000	40,420	25,000	25,000	25,000
269	OTHER REPAIR & MAINTENANCE	84,156	55,964	60,000	31,050	40,000	40,000	40,000
282	EMPLOYEE AUTOMOBILE ALLOWANCE	-	55	-	370	-	-	-
289	TRAVEL	1,734	5,314	4,800	4,800	3,900	3,900	3,900
290	CONTRACTUAL SERVICES	461,019	371,961	341,000	365,530	370,000	358,700	358,700
310	OFFICE SUPPLIES	6,915	5,968	5,300	5,840	5,000	5,000	5,000
320	OPERATING SUPPLIES	33,861	49,619	39,500	37,000	35,000	35,000	35,000
326	CLOTHING AND UNIFORMS	8,956	11,440	14,000	10,500	13,000	13,000	13,000
331	GAS, OIL & FUEL	38,186	32,273	33,000	27,720	30,000	30,000	30,000
341	TOOLS	5,370	3,085	5,300	9,690	5,300	5,300	5,300
350	NATURAL GAS FOR RESALE	8,024,928	11,551,364	10,250,000	11,579,390	11,800,000	11,800,000	11,800,000
351	INVENTORY PURCHASES	2,808	20,877	475,000	253,860	450,000	450,000	450,000
511	BUILDING INSURANCE	1,800	1,800	4,900	4,900	4,400	4,400	4,400
512	VEHICLE INSURANCE	7,400	7,400	9,300	9,300	13,100	13,100	13,100
513	LIABILITY INSURANCE	39,100	41,600	84,200	84,200	67,900	67,900	67,900
540	DEPRECIATION	1,292,835	1,175,874	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
592	PAYMENTS IN LIEU OF TAXES	192,850	211,344	225,783	225,783	233,300	233,300	233,300
593	SUPPORT SERVICES/GENERAL FUND	830,705	818,525	860,052	860,052	1,165,500	1,165,500	1,165,500
750	SAFETY	4,291	5,833	4,300	5,320	3,800	3,800	3,800
798	VISA/MC CHARGE FEES	4,476	4,328	5,000	4,280	-	-	-
799	SUNDRY	2,037	1,734	3,000	2,420	3,000	3,000	3,000
825	BAD DEBT	4,588	62,646	-	5,000	-	-	-
940	PURCHASE OF CAPITAL ASSETS	-	-	1,386,200	1,716,678	$2,192,100	2,192,100	2,192,100
	TOTAL NATURAL GAS	**13,160,876**	**16,414,797**	**17,707,935**	**18,886,683**	**20,218,700**	**20,207,400**	**20,207,400**

8,407,400

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Department: Building & Grounds	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
ADA Self Evaluation	BGM-001	$ 80,000.00	$ 20,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00
New Lighting	BGM-002	$ 8,000.00	$ 1,000.00	$ 2,500.00	$ 1,500.00	$ 1,500.00	$ 1,500.00
BGM Shop Improvements	BGM-003	$ 1,250,000.00	$ -	$ 850,000.00	$ 100,000.00	$ -	$ 300,000.00
Christmas Lights	BGM-004	$ 40,000.00	$ 8,000.00	$ 6,000.00	$ 14,000.00	$ 6,000.00	$ 6,000.00
HVAC Replacement	BGM-005	$ 100,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00
Flashing Yellow and Backplate Replacement	BGM-014	$ 170,000.00	$ 40,000.00	$ 50,000.00	$ 40,000.00	$ 40,000.00	$ -
Category: Equipment							
Large Tools	BGM-011	$ 11,500.00	$ 2,500.00	$ 2,000.00	$ 2,000.00	$ 2,500.00	$ 2,500.00
Category: Vehicles							
Truck	BGM-025	$ 50,000.00	$ -	$ -	$ 50,000.00	$ -	$ -
Van	BGM-026	$ 50,000.00	$ -	$ -	$ -	$ 50,000.00	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 91,500.00	$ 945,500.00	$ 242,500.00	$ 135,000.00	$ 345,000.00
Grants	$ -	$ -	$ -	$ -	$ -
	$ 91,500.00	$ 945,500.00	$ 242,500.00	$ 135,000.00	$ 345,000.00

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Department: Event Center	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Project: Misc. Equipment (Under $4000)	EVT-001	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Project: Small Kitchen Equip (Under $4000)	EVT-002	$ 2,500.00	$ -	$ 2,500.00	$ -	$ -	$ -
Project: Heavy Kitchen Equip (Over $4000)	EVT-003	$ 54,500.00	$ -	$ 20,250.00	$ 16,250.00	$ 10,000.00	$ 8,000.00
Category: Infrastructure							
Project: General Building Improvements	EVT-009	$ 50,000.00	$ -	$ -	$ -	$ 50,000.00	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ -	$ 32,750.00	$ 16,250.00	$ 60,000.00	$ 8,000.00
Grants	$ -	$ -	$ -	$ -	$ -
Impact Fees	$ -	$ -	$ -	$ -	$ -
Drug Fund	$ -	$ -	$ -	$ -	$ -
	$ -	$ 32,750.00	$ 16,250.00	$ 60,000.00	$ 8,000.00

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Department: Fire Department	#	Total Cost	FY27	FY 28	FY 29	FY30	FY31
Category: HQ - Lowry St.							
Interior - Renovation	FD-001	$ 57,000.00	$ -	$ 57,000.00	$ -	$ -	$ -
Exterior - Landscaping & 911 Memorial	FD-002	$ 7,500.00	$ -	$ 7,500.00	$ -	$ -	$ -
Category: Station 1 - W. Enon Springs							
Bay	FD-003	$ 19,000.00	$ 19,000.00	$ -	$ -	$ -	$ -
Interior Updates	FD-004	$ 19,000.00	$ -	$ 12,000.00	$ -	$ 7,000.00	$ -
Kitchen Upgrade	FD-005	$ 30,000.00	$ -	$ -	$ 30,000.00	$ -	$ -
Exterior - Landscaping	FD-006	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Bathroom Upgrades	FD-007	$ 20,000.00	$ -	$ -	$ -	$ 20,000.00	$ -
Category: Station 2 - Airport							
Build	FD-008	$ 12,300,000.00	$ 300,000.00	$ 6,000,000.00	$ 6,000,000.00	$ -	$ -
Category: Station 3 - E. Enon Springs							
Bay	FD-011	$ 19,000.00	$ 6,000.00	$ 13,000.00	$ -	$ -	$ -
Exterior - Landscaping	FD-031	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Interior	FD-032	$ 19,500.00	$ -	$ 19,500.00	$ -	$ -	$ -
Category: Station 5 - Rock Springs							
Interior	FD-013	$ 2,000.00	$ 2,000.00	$ -	$ -	$ -	$ -
Bay	FD-014	$ 19,000.00	$ 6,000.00	$ 13,000.00	$ -	$ -	$ -
Furniture	FD-015	$ 12,000.00	$ -	$ 5,000.00	$ 7,000.00	$ -	$ -
Category: Station 6 - Morton Lane							
Bay	FD-016	$ 6,000.00	$ 6,000.00	$ -	$ -	$ -	$ -
Workout Room	FD-017	$ 2,000.00	$ 2,000.00	$ -	$ -	$ -	$ -
Category: Station 7 - NEW							
New Building	FD-018	$ 13,500,000.00	$ -	$ -	$ 500,000.00	$ 1,000,000.00	$ 12,000,000.00
Category: Equipment							
Vehicles	FD-019A	$ 5,082,800.00	$ 3,002,800.00	$ 230,000.00	$ -	$ 1,850,000.00	$ -
Vehicles - IMPACT	FD-019B	$ 1,650,000.00	$ -	$ -	$ -	$ 1,650,000.00	$ -
SCBA	FD-020	$ 638,000.00	$ 438,000.00	$ 95,000.00	$ 95,000.00	$ 5,000.00	$ 5,000.00
Drone - Equip (Over $4K)	FD-021	$ 18,000.00	$ -	$ -	$ -	$ 18,000.00	$ -
Turnout Gear - Equip (Over 44K)	FD-022	$ 470,000.00	$ 150,000.00	$ 80,000.00	$ 80,000.00	$ 80,000.00	$ 80,000.00
Tools	FD-023	$ 76,000.00	$ -	$ 64,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00
Misc Equip (Under $4K)	FD-024	$ 28,200.00	$ 21,200.00	$ 1,600.00	$ 5,200.00	$ -	$ 200.00
Job Readiness Equipment	FD-025	$ 2,500.00	$ 2,500.00	$ -	$ -	$ -	$ -
Training Props	FD-026	$ 25,000.00	$ 11,500.00	$ 13,500.00	$ -	$ -	$ -
Fire Safety	FD-030	$ 18,500.00	$ -	$ 18,500.00	$ -	$ -	$ -

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Department: Fire Department	#	Total Cost	FY27	FY 28	FY 29	FY30	FY31
Category: Technology							
RMS System	FD-027	$ 24,000.00	$ 24,000.00	$ -	$ -	$ -	$ -
Motorola Radios	FD-033	$ 240,000.00	$ 30,000.00	$ 120,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00
Computer Terminals	FD-028	$ 11,000.00	$ 11,000.00	$ -	$ -	$ -	$ -
Pulse Point	FD-034	$ 10,000.00	$ -	$ -	$ 10,000.00	$ -	$ -
Category: Other							
Strategic Plan	FD-029	$ 4,000.00	$ -	$ 4,000.00	$ -	$ -	$ -
Emergency Mgmt Planning	FD-035	$ 25,000.00	$ 15,000.00	$ 10,000.00	$ -	$ -	$ -

Funding	FY27	FY 28	FY 29	FY30	FY31
General Fund	$ 814,200.00	$ 783,600.00	$ 761,200.00	$ 1,164,000.00	$ 119,200.00
Grants	$ -	$ 4,800,000.00	$ 4,800,000.00	$ -	$ -
Impact Fees	$ 560,000.00	$ 1,200,000.00	$ 1,200,000.00	$ 1,650,000.00	$ -
Capital Projects	$ 2,672,800.00	$ -	$ -	$ 1,850,000.00	$ 12,000,000.00
	$ 4,047,000.00	$ 6,783,600.00	$ 6,761,200.00	$ 4,664,000.00	$ 12,119,200.00

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Department: General Sessions & Traffic	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Misc. Computers (Under $4k)	GS-001	$ 5,000.00	$ 5,000.00	$ -	$ -	$ -	$ -
Misc. Equipment (Under $4K)	GS-002	$ 12,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ -	$ -
New Workstation	GS-004	$ 5,000.00	$ 5,000.00	$ -	$ -	$ -	$ -
Category: Infrastructure							
Court Room Improvements	GS-009	$ 60,000.00	$ -	$ 60,000.00	$ -	$ -	$ -
Justice Center Lobby Flooring	GS-010	$ 30,000.00	$ -	$ 30,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 14,000.00	$ 94,000.00	$ 4,000.00	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ 14,000.00	$ 94,000.00	$ 4,000.00	$ -	$ -

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Department: Golf	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Golf Carts	GC-004	$ 277,700.00	$ 117,700.00	$ 80,000.00	$ 80,000.00	$ -	$ -
Category: Infrastructure							
Course	GC-008	$ 100,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00
Cart Paths	GC-009	$ 375,000.00	$ 125,000.00	$ 125,000.00	$ 125,000.00	$ -	$ -
ADA Compliance	GC-010	$ 35,000.00	$ 35,000.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 297,700.00	$ 225,000.00	$ 225,000.00	$ 20,000.00	$ 20,000.00
Grants	$ -	$ -	$ -	$ -	$ -
	$ 297,700.00	$ 225,000.00	$ 225,000.00	$ 20,000.00	$ 20,000.00

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Department: Human Resources	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Learning Management System	HR-004	$ 65,000.00	$ -	$ 65,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ -	$ 65,000.00	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ -	$ 65,000.00	$ -	$ -	$ -

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Department: Information Services	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items Under $4k							
Computer Replacements	IT-001	$ 939,357.31	$ 170,000.00	$ 178,500.00	$ 187,425.00	$ 196,796.25	$ 206,636.06
Misc Computer Equipment	IT-002	$ 21,000.00	$ 7,000.00	$ -	$ 7,000.00	$ -	$ 7,000.00
Category: Infrastructure Investments							
Data Center Computing	IT-003	$ 440,000.00	$ 400,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00
Data Center Storage	IT-004	$ 350,000.00	$ 80,000.00	$ 85,000.00	$ 90,000.00	$ 95,000.00	$ -
Data Center Backup and Recovery	IT-005	$ 338,000.00	$ 250,000.00	$ 22,000.00	$ 22,000.00	$ 22,000.00	$ 22,000.00
Category: Network Investments							
Data Center Switches	IT-009	$ 70,000.00	$ -	$ -	$ -	$ 70,000.00	$ -
Edge Switches	IT-010	$ 265,000.00	$ -	$ 185,000.00	$ -	$ -	$ 80,000.00
Category: Security Investments							
SLCGP Cyber Security Grant	IT-012	$ 107,000.00	$ 57,000.00	$ 50,000.00	$ -	$ -	$ -
Edge Security	IT-013	$ 133,400.00	$ 58,400.00	$ -	$ -	$ 75,000.00	$ -
Security Projects	IT-014	$ 75,000.00	$ -	$ 35,000.00	$ -	$ 40,000.00	$ -
Category: Communication Investments							
Phone System	IT-015	$ 200,000.00	$ -	$ 25,000.00	$ -	$ 25,000.00	$ 150,000.00
AI Phone Triage System	IT-016	$ 85,000.00	$ -	$ 85,000.00	$ -	$ -	$ -
Category: Vehicles							
Mid Size SUV	IT-018	$ 40,000.00	$ -	$ -	$ -	$ -	$ 40,000.00
Category: External Impacts							
Relocations	IT-019	$ 160,000.00	$ -	$ 40,000.00	$ 40,000.00	$ 40,000.00	$ 40,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 965,400.00	$ 665,500.00	$ 356,425.00	$ 573,796.25	$ 555,636.06
Grants	$ 57,000.00	$ 50,000.00	$ -	$ -	$ -
Impact Fees	$ -	$ -	$ -	$ -	$ -
Drug Fund	$ -	$ -	$ -	$ -	$ -
	$ 1,022,400.00	$ 715,500.00	$ 356,425.00	$ 573,796.25	$ 555,636.06

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Department: Judicial	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Office Improvements	JUD-008	$ 35,000.00	$ 35,000.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 35,000.00	$ -	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ 35,000.00	$ -	$ -	$ -	$ -

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Department: PARKS	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: General Infrastructure							
Misc. Park Maintenance	PK-002	$ 1,565,000.00	$ 430,000.00	$ 450,000.00	$ 395,000.00	$ 245,000.00	$ 45,000.00
ADA Improvements	PK-003	$ 130,000.00	$ 40,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ -
Park Office Building	PK-005	$ 50,000.00	$ -	$ 50,000.00	$ -	$ -	$ -
Greenway	PK-006	$ 630,000.00	$ 30,000.00	$ 100,000.00	$ 500,000.00	$ -	$ -
Category: Lee Victory Recreation Park							
Concession Improvements	PK-007	$ 300,000.00	$ -	$ 300,000.00	$ -	$ -	$ -
Ballfields	PK-008B	$ 4,029,000.00	$ 29,000.00	$ -	$ 3,000,000.00	$ 1,000,000.00	$ -
Sidewalks	PK-009	$ 85,000.00	$ -	$ 85,000.00	$ -	$ -	$ -
Playground	PK-010	$ 75,000.00	$ -	$ -	$ 75,000.00	$ -	$ -
Basketball Courts	PK-011	$ 30,000.00	$ -	$ -	$ -	$ -	$ 30,000.00
Tennis Courts	PK-012	$ 190,000.00	$ -	$ 150,000.00	$ -	$ -	$ 40,000.00
Shelter 4	PK-013	$ 715,000.00	$ -	$ 115,000.00	$ 300,000.00	$ -	$ 300,000.00
Maintenance Building	PK-014	$ 100,000.00	$ -	$ -	$ 100,000.00	$ -	$ -
Category: Todd Lane							
Synthetic Turf - Field	PK-015A	$ 250,000.00	$ -	$ -	$ 250,000.00	$ -	$ -
Concession Stand	PK-015B	$ 123,000.00	$ 23,000.00	$ -	$ -	$ 100,000.00	$ -
Category: Gregory Mills Park							
Splashpad Improvements or Replacement	PK-016	$ 300,000.00	$ -	$ 300,000.00	$ -	$ -	$ -
Category: SOAC							
Exhibits & Activities	PK-017	$ 375,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00
Pool Improvements	PK-018	$ 157,500.00	$ 45,000.00	$ 62,500.00	$ 50,000.00	$ -	$ -
SOAC Building Improvements	PK-019	$ 48,500.00	$ -	$ 41,000.00	$ 7,500.00	$ -	$ -
Category: Rotary Soccer Park							
Field Expansion & Improvements	PK-020	$ 6,050,000.00	$ 550,000.00	$ 4,000,000.00	$ 1,500,000.00	$ -	$ -
Category: Cedar Stone Park							
Phase 1	PK-022	$ 300,000.00	$ -	$ -	$ -	$ 300,000.00	$ -
Phase 2	PK-023	$ 11,000,000.00	$ 3,100,000.00	$ 7,900,000.00	$ -	$ -	$ -
Category: Sharp Springs Park							
Mountain Bike Trail Improvements	PK-024	$ 25,000.00	$ -	$ 25,000.00	$ -	$ -	$ -
Storage Building Improvements	PK-025	$ 35,000.00	$ -	$ 35,000.00	$ -	$ -	$ -
Natural Area	PK-027	$ 100,000.00	$ -	$ -	$ 100,000.00	$ -	$ -
Playground	PK-028	$ 200,000.00	$ -	$ -	$ 200,000.00	$ -	$ -
Category: Hilltop Park							
Restroom and Shelters	PK-030A	$ 50,000.00	$ -	$ -	$ 50,000.00	$ -	$ -
Community Building	PK-030B	$ 26,800.00	$ 26,800.00	$ -	$ -	$ -	$ -
Category: Carter Lee Park							
Park Development	PK-031	$ 600,000.00	$ -	$ -	$ -	$ 100,000.00	$ 500,000.00
Category: Volunteer Park							
Sports Lighting Upgrades	PK-032	$ 500,000.00	$ -	$ 500,000.00	$ -	$ -	$ -
Category: New Park Development							
Enon Springs Park Development	PK-034	$ 500,000.00	$ -	$ 100,000.00	$ -	$ 100,000.00	$ 300,000.00

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Department: PARKS	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Vehicles	PK-035	$ 274,700.00	$ 109,700.00	$ 55,000.00	$ 55,000.00	$ -	$ 55,000.00
Mowers	PK-036	$ 108,100.00	$ -	$ 48,100.00	$ 30,000.00	$ 30,000.00	$ -
Heavy Equipment	PK-038	$ 145,000.00	$ -	$ -	$ 90,000.00	$ 35,000.00	$ 20,000.00
Tractors	PK-039	$ 55,100.00	$ 55,100.00	$ -	$ -	$ -	$ -
Category: Software							
Vermont Systems	PK-040	$ 36,000.00	$ -	$ 36,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 836,800.00	$ 2,357,600.00	$ 4,557,500.00	$ 1,915,000.00	$ 1,365,000.00
Grants	$ 26,800.00	$ -	$ -	$ -	$ -
Impact Fees	$ 550,000.00	$ 4,200,000.00	$ 2,250,000.00	$ 100,000.00	$ -
Capital Projects	$ 3,100,000.00	$ 7,900,000.00	$ -	$ -	$ -
	$ 4,513,600.00	$ 14,457,600.00	$ 6,807,500.00	$ 2,015,000.00	$ 1,365,000.00

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Department: Planning & Codes	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Equipment (Over $4000)	PC-003	$ 20,000.00	$ -	$ -	$ 20,000.00	$ -	$ -
Category: Comprehensive Plans							
Comprehensive Plan / Land Use Plan	PC-007	$ 35,000.00	$ 35,000.00	$ -	$ -	$ -	$ -
Downtown Master Plan	PC-008	$ 150,000.00	$ 75,000.00	$ 75,000.00	$ -	$ -	$ -
Impact Fee Study	PC-009	$ 60,000.00	$ -	$ -	$ 60,000.00	$ -	$ -
Major Thoroughfare/Bike-Ped Plan Update	PC-010	$ 250,000.00	$ -	$ -	$ -	$ -	$ 250,000.00
Zoning Ordinance Review/Revision	PC-011	$ 200,000.00	$ 100,000.00	$ 100,000.00	$ -	$ -	$ -
Category: Vehicles							
Replacement Vehicles	PC-012	$ 270,758.00	$ 95,400.00	$ 55,358.00	$ 40,000.00	$ 40,000.00	$ 40,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 305,400.00	$ 230,358.00	$ 60,000.00	$ 40,000.00	$ 290,000.00
Impact Fees	$ -	$ -	$ 60,000.00	$ -	$ -
	$ 305,400.00	$ 230,358.00	$ 120,000.00	$ 40,000.00	$ 290,000.00

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Department: Police Department	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Exterior of Building - HVAC & Crane	PD-001	$ 46,500.00	$ -	$ 46,500.00	$ -	$ -	$ -
Interior of Building - Flooring	PD-002	$ 63,100.00	$ -	$ 63,100.00	$ -	$ -	$ -
Records Division - New Desks	PD-003	$ 10,200.00	$ -	$ 10,200.00	$ -	$ -	$ -
Dispatch - E-citation Interface	PD-005	$ 20,000.00	$ 20,000.00	$ -	$ -	$ -	$ -
Impound Lot - Fencing, Gate, & Backtop	PD-006	$ 32,700.00	$ 32,700.00	$ -	$ -	$ -	$ -
Detective Division - Cellebrite phone extraction	PD-007	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -
Firing Range - Install utilities & Modular Classroom	PD-008	$ 514,050.00	$ -	$ 334,050.00	$ 180,000.00	$ -	$ -
New building - Growth Study & Design	PD-009	$ 63,000.00	$ -	$ 63,000.00	$ -	$ -	$ -
Category: Equipment							
Police Equip (other) - E-Citation printers, optics	PD-010	$ 851,040.00	$ 231,000.00	$ 298,760.00	$ 123,760.00	$ 98,760.00	$ 98,760.00
Radios - 25% of stock replacement schedule	PD-014	$ 757,500.00	$ 151,500.00	$ 151,500.00	$ 151,500.00	$ 151,500.00	$ 151,500.00
Body Cameras	PD-015	$ 206,500.00	$ 206,500.00	$ -	$ -	$ -	$ -
Other Cameras	PD-016	$ 12,500.00	$ 12,500.00	$ -	$ -	$ -	$ -
SWAT Equipment	PD-018	$ 79,500.00	$ 29,500.00	$ 50,000.00	$ -	$ -	$ -
Computer programs	PD-020	$ 63,400.00	$ -	$ 63,400.00	$ -	$ -	$ -
THSO Grant Equipment	PD-021	$ 83,300.00	$ 34,300.00	$ 12,250.00	$ 12,250.00	$ 12,250.00	$ 12,250.00
Drone	PD-026	$ 8,500.00	$ 8,500.00	$ -	$ -	$ -	$ -
Category: Vehicles							
Replacement Vehicles	PD-024	$ 4,439,556.00	$ 326,700.00	$ 501,618.00	$ 1,608,179.00	$ 1,351,059.00	$ 652,000.00
New Additional Vehicles	PD-025	$ 3,740,353.00	$ 953,100.00	$ 1,069,135.00	$ 906,118.00	$ 812,000.00	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 997,900.00	$ 1,750,145.00	$ 2,063,439.00	$ 1,601,319.00	$ 902,260.00
Grants	$ 34,300.00	$ 12,250.00	$ 12,250.00	$ 12,250.00	$ 12,250.00
Impact Fees	$ 953,100.00	$ 906,118.00	$ 906,118.00	$ 812,000.00	$ -
Drug Fund	$ 21,000.00	$ -	$ -	$ -	$ -
	$ 2,006,300.00	$ 2,668,513.00	$ 2,981,807.00	$ 2,425,569.00	$ 914,510.00

DRAFT

Department: Probation	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Office Improvements	PR-004	$ 11,000.00	$ -	$ 11,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ -	$ 11,000.00	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ -	$ 11,000.00	$ -	$ -	$ -

DRAFT

Department: Public Works	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Rugged Laptops for New Positions	PW-003	$ 9,000.00	$ 9,000.00	$ -	$ -	$ -	$ -
Hand Tools	PW-004	$ 1,150.00	$ 200.00	$ 200.00	$ 250.00	$ 250.00	$ 250.00
Project Coordinator - NEW POSITION REQUESTS	PW-016	$ 40,000.00	$ 40,000.00	$ -	$ -	$ -	$ -
Category: Infrastructure							
Office Equipment & Desks for New Positions	PW-008	$ 3,000.00	$ 3,000.00	$ -	$ -	$ -	$ -
Furniture	PW-009	$ 7,000.00	$ 7,000.00	$ -	$ -	$ -	$ -
Communication Devices	PW-010	$ 45,000.00	$ 45,000.00	$ -	$ -	$ -	$ -
Battery backup	PW-011	$ 150,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 134,200.00	$ 30,200.00	$ 30,250.00	$ 30,250.00	$ 30,250.00
Grants	$ -	$ -	$ -	$ -	$ -
	$ 134,200.00	$ 30,200.00	$ 30,250.00	$ 30,250.00	$ 30,250.00

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Department: Streets	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Dump Truck	ST-007	$ 160,000.00	$ 160,000.00	$ -	$ -	$ -	$ -
Category: Infrastructure							
Bridge Improvements/Repairs	ST-002	$ 275,000.00	$ 5,000.00	$ 255,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
Signs	ST-003	$ 250,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00
Cooks Lane Improvements	ST-009	$ 2,450,000.00	$ -	$ 100,000.00	$ 150,000.00	$ 1,100,000.00	$ 1,100,000.00
Enon Springs Road @ CSX	ST-011	$ 475,000.00	$ -	$ 125,000.00	$ 350,000.00	$ -	$ -
Rock Springs / Cooks Lane Improvements	ST-012	$ 3,360,000.00	$ 60,000.00	$ 3,300,000.00	$ -	$ -	$ -
Jefferson Pike @ Nissan Left Turn - PIN 135730	ST-013	$ 1,565,000.00	$ 225,000.00	$ 110,000.00	$ 30,000.00	$ 1,200,000.00	$ -
Lowry Street Phase II - PIN 129837	ST-016	$ 600,000.00	$ 50,000.00	$ 550,000.00	$ -	$ -	$ -
Old Almaville Road Improvements	ST-019	$ 5,370,000.00	$ -	$ 220,000.00	$ 150,000.00	$ 4,850,000.00	$ 150,000.00
Rock Springs Road at ONH (Needham to Austin Lee)	ST-020	$ 10,475,000.00	$ 375,000.00	$ 600,000.00	$ -	$ 5,250,000.00	$ 4,250,000.00
Rocky Fork Almaville Road	ST-023	$ 10,260,000.00	$ 60,000.00	$ 2,500,000.00	$ 2,750,000.00	$ 2,450,000.00	$ 2,500,000.00
Sam Ridley @ Old Nashville HWY - PIN 127985	ST-026	$ 1,994,000.00	$ 1,994,000.00	$ -	$ -	$ -	$ -
Weakley Lane Improvements	ST-032	$ 4,100,000.00	$ 100,000.00	$ 650,000.00	$ 750,000.00	$ 1,300,000.00	$ 1,300,000.00
Florence Road Sidewalk - PIN 129828	ST-034	$ 1,300,000.00	$ 100,000.00	$ 1,200,000.00	$ -	$ -	$ -
Lee Road	ST-036	$ 26,600,000.00	$ 800,000.00	$ 3,150,000.00	$ 10,500,000.00	$ 12,150,000.00	$ -
Lowry Street Phase III - PIN 132341	ST-037	$ 1,790,000.00	$ 150,000.00	$ 130,000.00	$ 10,000.00	$ 1,500,000.00	$ -
Pedestrian Crossing - Hazelwood	ST-043	$ 10,000.00	$ 10,000.00	$ -	$ -	$ -	$ -
Safe Streets For All	ST-044	$ 2,000,000.00	$ -	$ 1,000,000.00	$ 1,000,000.00	$ -	$ -
Sidewalk - ONH Sidewalk Improvements - PIN 132615	ST-048	$ 1,570,000.00	$ 150,000.00	$ 100,000.00	$ 20,000.00	$ 1,300,000.00	$ -
Industrial Drive Access Management	ST-058	$ 620,000.00	$ 120,000.00	$ 500,000.00	$ -	$ -	$ -
New Sidewalks	ST-059	$ 1,300,000.00	$ 250,000.00	$ 300,000.00	$ 350,000.00	$ 200,000.00	$ 200,000.00
Pedestrian Crossing Alert Lights	ST-060	$ 200,000.00	$ 200,000.00	$ -	$ -	$ -	$ -
Road Resurfacing	ST-061	$ 4,100,000.00	$ 850,000.00	$ 750,000.00	$ 800,000.00	$ 850,000.00	$ 850,000.00
ITS Phase 3, 4, 5	ST-063	$ 500,000.00	$ 500,000.00	$ -	$ -	$ -	$ -
Sidewalk Rehabilitation / ADA Upgrades	ST-070	$ 1,750,000.00	$ 150,000.00	$ 400,000.00	$ 400,000.00	$ 400,000.00	$ 400,000.00
Sidewalk - Enon Springs Sidewalks - PIN 129833	ST-073	$ 1,630,000.00	$ 180,000.00	$ 200,000.00	$ 50,000.00	$ 1,200,000.00	$ -
Shop Improvements	ST-074	$ 10,000.00	$ 10,000.00	$ -	$ -	$ -	$ -

DRAFT

Department: Streets	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Vehicles							
Trucks	ST-062	$ 65,000.00	$ -	$ -	$ -	$ -	$ 65,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 1,193,800.00	$ 2,355,000.00	$ 1,216,000.00	$ 1,695,000.00	$ 670,000.00
Grants	$ 2,650,200.00	$ 3,085,000.00	$ 9,449,000.00	$ 16,310,000.00	$ -
Impact Fees	$ 845,000.00	$ 1,400,000.00	$ 1,250,000.00	$ 650,000.00	$ 700,000.00
Debt	$ -	$ 7,450,000.00	$ 4,300,000.00	$ 14,300,000.00	$ 8,650,000.00
Capital Project	$ 1,860,000.00	$ 1,900,000.00	$ 1,150,000.00	$ 850,000.00	$ 850,000.00
	$ 6,549,000.00	$ 16,190,000.00	$ 17,365,000.00	$ 33,805,000.00	$ 10,870,000.00

DRAFT

Department: Storm Water	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Project: Salt Box and Plow	STW-003	$ 167,000.00	$ 59,000.00	$ -	$ 54,000.00	$ -	$ 54,000.00
Project: Skid Steer	STW-004	$ 120,000.00	$ -	$ 120,000.00	$ -	$ -	$ -
Project: Dump Truck	STW-005	$ 470,000.00	$ 150,000.00	$ -	$ 160,000.00	$ -	$ 160,000.00
Project: Bush hog	STW-006	$ 130,000.00	$ 40,000.00	$ 45,000.00	$ -	$ 45,000.00	$ -
Project: Brush Truck	STW-007	$ 250,000.00	$ 250,000.00	$ -	$ -	$ -	$ -
Project: Dozer	STW-008	$ 260,000.00	$ -	$ -	$ -	$ 260,000.00	$ -
Project: Ditch Witch	STW-009	$ 70,000.00	$ -	$ 70,000.00	$ -	$ -	$ -
Project: Tractor	STW-010	$ 200,000.00	$ -	$ 100,000.00	$ -	$ 100,000.00	$ -
Project: Backhoe - Loader	STW-011	$ 150,000.00	$ -	$ 150,000.00	$ -	$ -	$ -
Category: Infrastructure							
Project: Drainage Repairs	STW-020	$ 1,000,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00
Project: Shop Improvements	STW-021	$ 30,000.00	$ 30,000.00	$ -	$ -	$ -	$ -
Category: Vehicles							
Project: Truck	STW-027	$ 190,000.00	$ 80,000.00	$ -	$ 55,000.00	$ -	$ 55,000.00

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
Storm Water	$ 809,000.00	$ 685,000.00	$ 469,000.00	$ 605,000.00	$ 469,000.00
	$ 809,000.00	$ 685,000.00	$ 469,000.00	$ 605,000.00	$ 469,000.00

DRAFT

Department: Vehicle Maintenance	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Project: Shop Improvements	VM-008	$ 10,000.00	$ 10,000.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 10,000.00	$ -	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ 10,000.00	$ -	$ -	$ -	$ -

DRAFT

Department: Water Plant	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	WTP-001	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Equipment							
Bleach Generator Electrodes	WTP-004	$ 270,000.00	$ -	$ -	$ 270,000.00	$ -	$ -
Generator High Service Pump Station	WTP-010	$ 300,000.00	$ -	$ -	$ 300,000.00	$ -	$ -
Membrane Replacement Modules	WTP-015	$ 1,050,000.00	$ -	$ -	$ -	$ 350,000.00	$ 700,000.00
Misc (Under $4000)	WTP-016	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Improvements							
Communication Repairs	WTP-022	$ 180,000.00	$ 180,000.00	$ -	$ -	$ -	$ -
HVAC Upgrade	WTP-024	$ 80,000.00	$ 80,000.00	$ -	$ -	$ -	$ -
Pipe Maintenance	WTP-027	$ 120,000.00	$ -	$ -	$ 120,000.00	$ -	$ -
Rebuild Raw Water Pumps	WTP-028	$ 270,000.00	$ 90,000.00	$ -	$ 90,000.00	$ 90,000.00	$ -
Repair/Repaint Clearwell 1 & 2	WTP-029	$ 250,000.00	$ -	$ 250,000.00	$ -	$ -	$ -
Hilltop Tank	WTP-030	$ 180,000.00	$ -	$ -	$ -	$ 180,000.00	$ -
Category: Booster Station Upgrade							
Mason Tucker	WTP-038	$ 7,000,000.00	$ 3,000,000.00	$ 4,000,000.00	$ -	$ -	$ -
Category: Systems							
Lime Grit Auger System	WTP-042	$ 180,000.00	$ -	$ 180,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
W/S Revenue	$ 354,000.00	$ 434,000.00	$ 784,000.00	$ 624,000.00	$ 704,000.00
Debt Proceeds	$ 3,000,000.00	$ 4,000,000.00	$ -	$ -	$ -
	$ 3,354,000.00	$ 4,434,000.00	$ 784,000.00	$ 624,000.00	$ 704,000.00

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Department: Waste Water	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	WWTP-001	$ 14,000.00	$ 2,800.00	$ 2,800.00	$ 2,800.00	$ 2,800.00	$ 2,800.00
Category: Equipment							
BOD Incubator	WWTP-003	$ 6,500.00	$ -	$ 6,500.00	$ -	$ -	$ -
Clarifier Gear Box	WWTP-004	$ 35,000.00	$ 35,000.00	$ -	$ -	$ -	$ -
Samplers	WWTP-008	$ 529,000.00	$ -	$ 500,000.00	$ 9,000.00	$ 20,000.00	$ -
Flyght Pump (Spare)	WWTP-009	$ 30,000.00	$ -	$ 30,000.00	$ -	$ -	$ -
Mixer	WWTP-010	$ 25,000.00	$ 25,000.00	$ -	$ -	$ -	$ -
Lift Station	WWTP-012	$ 170,800.00	$ 149,800.00	$ 6,000.00	$ 15,000.00	$ -	$ -
Misc. (Under $4000)	WWTP-013	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Nitrate Probes	WWTP-015	$ 160,000.00	$ -	$ -	$ 160,000.00	$ -	$ -
VFD	WWTP-022	$ 45,000.00	$ 45,000.00	$ -	$ -	$ -	$ -
Category: Improvements							
Dewatering Building	WWTP-031	$ 40,000.00	$ 40,000.00	$ -	$ -	$ -	$ -
Meadowbrook Lift Station Upgrade	WWTP-032	$ 500,000.00	$ -	$ -	$ -	$ 350,000.00	$ 150,000.00
WWTP Expansion	WWTP-038	$ 1,700,000.00	$ -	$ -	$ -	$ -	$ 1,700,000.00
Category: Vehicles							
Lab Vehicle	WWTP-041	$ 35,000.00	$ -	$ -	$ 35,000.00	$ -	$ -
Maintenance Truck (F550)	WWTP-042	$ 100,000.00	$ -	$ -	$ -	$ -	$ 100,000.00

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
W/S Revenue	$ 299,600.00	$ 547,300.00	$ 223,800.00	$ 374,800.00	$ 254,800.00
SRF	$ -	$ -	$ -	$ -	$ 1,700,000.00
	$ 299,600.00	$ 547,300.00	$ 223,800.00	$ 374,800.00	$ 1,954,800.00

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Department: Water Sewer Maintenance	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	WSM-001	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Equipment							
Backhoe	WSM-006	$ 110,000.00	$ -	$ -	$ 110,000.00	$ -	$ -
Misc. (Under $4000)	WSM-012	$ 20,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00
Category: Improvements							
Sewer Creek Crossing Maintenance	WSM-020	$ 150,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00
Category: Projects							
Emergency Line Work	WSM-030	$ 2,500,000.00	$ 500,000.00	$ 500,000.00	$ 500,000.00	$ 500,000.00	$ 500,000.00
Fall Creek Basin	WSM-032	$ 175,000.00	$ -	$ -	$ 175,000.00	$ -	$ -
Lee Road Widening	ST-036	$ 600,000.00	$ -	$ 600,000.00	$ -	$ -	$ -
Weakly Lane Road Widening	ST-032	$ 7,953,820.00	$ 2,000,000.00	$ 3,550,000.00	$ 2,403,820.00	$ -	$ -
Cooks Lane Road Widening	ST-009	$ 675,000.00	$ 675,000.00	$ -	$ -	$ -	$ -
Inflow and Infiltration Construction	WSM-037	$ 6,500,000.00	$ 1,500,000.00	$ 2,500,000.00	$ -	$ -	$ 2,500,000.00
Inflow and Infiltration Inspection/Design	WSM-038	$ 1,000,000.00	$ 500,000.00	$ -	$ 500,000.00	$ -	$ -
Inflow and Infiltration ROW	WSM-039	$ 550,000.00	$ -	$ 275,000.00	$ -	$ -	$ 275,000.00
Lynwood Construction	WSM-042	$ 16,400,000.00	$ 5,000,000.00	$ 5,000,000.00	$ 2,400,000.00	$ 4,000,000.00	$ -
Water Reuse Project	WSM-058	$ 1,000,000.00	$ 300,000.00	$ -	$ 700,000.00	$ -	$ -
Almaville Road Widening	ST-019	$ 5,950,000.00	$ -	$ -	$ -	$ 5,950,000.00	$ -
Zone Metering	WSM-062	$ 432,000.00	$ 144,000.00	$ -	$ 144,000.00	$ -	$ 144,000.00
Category: Vehicles							
Dump Truck	WSM-063	$ 150,000.00	$ -	$ 150,000.00	$ -	$ -	$ -
Trucks and Equipment	WSM-065	$ 167,800.00	$ 167,800.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
W/S Revenue	$ 5,822,800.00	$ 7,611,000.00	$ 4,568,820.00	$ 6,486,000.00	$ 3,455,000.00
SRF	$ 5,000,000.00	$ 5,000,000.00	$ 2,400,000.00	$ 4,000,000.00	$ -
	$ 10,822,800.00	$ 12,611,000.00	$ 6,968,820.00	$ 10,486,000.00	$ 3,455,000.00

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Department: Utilities - GAS	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	GAS-002	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Equipment							
Copier/Printer	GAS-004	$ 8,000.00	$ 8,000.00	$ -	$ -	$ -	$ -
Gas Leak Detectors	GAS-005	$ 50,100.00	$ 50,100.00	$ -	$ -	$ -	$ -
Misc. (Under $4000)	GAS-013	$ 20,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00
Category: Heavy Equip							
Backhoe	GAS-017	$ 240,000.00	$ -	$ 120,000.00	$ -	$ -	$ 120,000.00
Category: Improvements							
Gas Shop - Parking Lot	GAS-024	$ 45,000.00	$ -	$ 10,000.00	$ -	$ 35,000.00	$ -
Category: Projects							
Continuing Construction	GAS-033	$ 3,750,000.00	$ 750,000.00	$ 750,000.00	$ 750,000.00	$ 750,000.00	$ 750,000.00
Lyndwood & 840	GAS-034	$ 1,525,000.00	$ -	$ -	$ -	$ 525,000.00	$ 1,000,000.00
Fall Creek Basin	GAS-035	$ 175,000.00	$ -	$ 175,000.00	$ -	$ -	$ -
Emergency Management Program	GAS-036	$ 13,000.00	$ 7,000.00	$ 6,000.00	$ -	$ -	$ -
Lee Road Widening	ST-036	$ 317,000.00	$ -	$ 317,000.00	$ -	$ -	$ -
Weakly Lane Road Widening	ST-032	$ 1,106,200.00	$ 381,000.00	$ 432,400.00	$ 292,800.00	$ -	$ -
Relocations	GAS-039	$ 3,135,000.00	$ 850,000.00	$ 850,000.00	$ 435,000.00	$ 500,000.00	$ 500,000.00
Almaville Road Widening	ST-019	$ 1,100,000.00	$ -	$ -	$ -	$ 1,100,000.00	$ -
Category: Vehicles							
Service Trucks	GAS-041	$ 251,000.00	$ 140,000.00	$ 46,000.00	$ -	$ -	$ 65,000.00

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
Gas Revenue	$ 2,192,100.00	$ 2,712,400.00	$ 1,483,800.00	$ 2,916,000.00	$ 2,441,000.00
	$ 2,192,100.00	$ 2,712,400.00	$ 1,483,800.00	$ 2,916,000.00	$ 2,441,000.00

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CAPITAL PROJECT FUNDING SUMMARY BY DEPARTMENT FY2027

DEPARTMENT	REQUESTED AMOUNT	APPROVED AMOUNT	GENERAL FUND	DEBT PROCEEDS	STATE STREET AID	DRUG FUND	IMPACT FEES	GRANT	STORM WATER	INSURANCE FUND	CAPITAL PROJECTS	WS REVENUE	GAS REVENUE	TOTAL
ADMINISTRATION	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
BUILDING AND GROUNDS	$941,500	$91,500	$91,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$91,500
EVENT CENTER	$51,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
FINANCE	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
FIRE DEPARTMENT	$4,462,340	$4,047,000	$814,200	$0	$0	$0	$560,000	$0	$0	$0	$2,672,800	$0	$0	$4,047,000
GENERAL SESSIONS	$64,000	$4,000	$4,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,000
GOLF COURSE	$297,650	$297,700	$137,700	$0	$0	$0	$0	$0	$0	$0	$160,000	$0	$0	$297,700
HUMAN RESOURCES	$77,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
INFORMATION SERVICES	$1,792,350	$1,022,400	$965,400	$0	$0	$0	$0	$57,000	$0	$0	$0	$0	$0	$1,022,400
JUDICIAL	$35,000	$35,000	$35,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$35,000
LEGISLATIVE	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
PARKS AND RECREATION	$8,298,879	$4,513,600	$781,700	$0	$0	$0	$550,000	$26,800	$0	$0	$3,155,100	$0	$0	$4,513,600
PLANNING AND CODES	$305,358	$305,400	$305,400	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$305,400
POLICE DEPARTMENT	$2,811,942	$2,006,300	$879,300	$0	$0	$21,000	$953,100	$34,300	$0	$0	$118,600	$0	$0	$2,006,300
PROBATION	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
PUBLIC WORKS	$134,200	$134,200	$75,200	$0	$0	$0	$0	$0	$0	$0	$59,000	$0	$0	$134,200
STREET DEPARTMENT	$14,480,000	$6,549,000	$175,000	$0	$0	$0	$965,000	$2,650,200	$0	$0	$2,758,800	$0	$0	$6,549,000
TRAFFIC COURT	$10,000	$10,000	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,000
TREASURY AND COLLECTIONS	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
VEHICLE MAINTENANCE	$10,000	$10,000	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,000
WELLNESS PROGRAM	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL GENERAL FUND	**$33,771,219**	**$19,026,100**	**$4,284,400**	**$0**	**$0**	**$21,000**	**$3,028,100**	**$2,768,300**	**$0**	**$0**	**$8,924,300**	**$0**	**$0**	**$19,026,100**
STORM WATER	**$809,000**	**$809,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$809,000**	**$0**	**$0**	**$0**	**$0**	**$809,000**
WATER PLANT	$3,354,000	$3,354,000	$0	$3,000,000	$0	$0	$0	$0	$0	$0	$0	$354,000	$0	$3,354,000
WASTE WATER TREATMENT PLANT	$155,800	$299,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	$299,600	$0	$299,600
WATER AND SEWER MAINTENANCE	$10,097,737	$10,822,800	$0	$5,000,000	$0	$0	$0	$0	$0	$0	$0	$5,822,800	$0	$10,822,800
TOTAL W & S FUND	**$13,607,537**	**$14,476,400**		**$8,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,476,400**		**$14,476,400**
GAS DEPARTMENT	**$2,367,100**	**$2,192,100**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,192,100**	**$2,192,100**
GRAND TOTALS	**$50,554,856**	**$36,503,600**	**$4,284,400**	**$8,000,000**	**$0**	**$21,000**	**$3,028,100**	**$2,768,300**	**$809,000**	**$0**	**$8,924,300**	**$6,476,400**	**$2,192,100**	**$36,503,600**

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
ADMINISTRATION			
► Application for Cert. of Compliance for Retail Food Store Wine License	$100.00	$100.00	-
► Open Records Request			-
• Copy onto a CD	$5.00	$5.00	-
• Copy onto a DVD	$5.00	$5.00	-
• GIS Maps (24x30)	$30.00	$30.00	-
• Oversized Copies from Planning	$4.00	$4.00	-
• Paper Copies Per Page (Except Courts)			-
◘ *Black and White Copies*	$0.15	$0.15	-
◘ *Color Copies*	$0.50	$0.50	-
► Returned Check Charge/ACH Charge (All Departments)			-
• Payments over $2,000	1% of check amount	1% of check amount	
			-
BUILDING CODES DEPARTMENT			-
► Appeal to Board of Adj and App	$200.00	$200.00	-
► Miscellaneous			-
• Administrative Fee for Codes Violations	$250.00	$250.00	-
• Processing Fee for refunds (per requested permit refund)	$35.00	$35.00	-
• Reinspection Fee.	$75.00	$75.00	-
• Technology Fee (per permit or plan review issued), Non-refundable	$10.00	$20.00	$10.00
► Permits			-
• Building Permits			-
◘ *Accessory Building*	$0.45/SF	$0.45/SF	-
◘ *Blasting*	$35.00	$35.00	-
◘ *Building Permit Extension or Renewal*			-
○ All other	$100.00	$100.00	-
○ Industrial	$300.00	$300.00	-
○ Residential/Multifamily	$75.00	$75.00	-
◘ *Carnival*	$210.00	$210.00	-
◘ *Change of Occupancy*	$100.00	$100.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
◘ *Complete building or build out*			-
○ All others ($100 minimum)	$0.45/sf	$0.45/sf	-
○ Industrial ($300 minimum)	$0.45/sf	$0.45/sf	-
○ Residential/Multifamily ($45 minimum)	$0.45/sf	$0.45/sf	-
◘ *Construction Trailer*	$0.45/sf	$0.45/sf	-
◘ *Demolition*	$105.00	$105.00	-
◘ *Firework*			-
○ Sale permit (per selling session)	$750.00	$750.00	-
○ Tent permit (per selling session)	$105.00	$105.00	-
◘ *Foundation*			-
○ Commercial/Industrial	$200.00	$200.00	-
○ Residential	$100.00	$100.00	-
◘ *Gas (for additions, or service outside Town limits)*	$45 + $7.50/fixture	$45 + $7.50/fixture	-
◘ *Generators / Motor*	$100.00	$100.00	-
◘ *Mechanical*			-
○ Commercial water heaters	$100.00	$100.00	-
○ Non-Residential HVAC units, boilers, instant WH, range, etc	$100 + $25/fixture	$100 + $25/fixture	-
○ Residential HVAC units, boilers, instant WH, range, etc	$50 + $10/fixture	$50 + $10/fixture	-
○ Residential water heater	$50.00	$50.00	-
◘ *Miscellaneous*	$50.00	$50.00	-
◘ *Plumbing*			-
○ Additions, etc.	Base + $10/fixture	Base + $10/fixture	-
○ Base fee	$50.00	$50.00	-
○ Sewer	$25.00	$25.00	-
○ Waterline	$25.00	$25.00	-
◘ *Pool*			-
○ Above ground	$100.00	$100.00	-
○ In ground	$200.00	$200.00	-
◘ *Shell*			-
○ All others ($100 minimum)	$0.20/SF	$0.20/SF	-
○ Industrial ($300 minimum)	$0.20/SF	$0.20/SF	-
○ Residential/Multifamily ($45 minimum)	$0.20/SF	$0.20/SF	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
◘ *Signs*			-
○ All others	$100 + $0.30/sf	$100 + $0.30/sf	-
○ Banners (>16 sf is 2 banners)	$30/banner, maximum of 2	$30/banner, maximum of 2	-
○ Tempoary large inflatable (15 days)	$30.00	$30.00	-
◘ *Sprinkler System*	$0.20/SF	$0.20/SF	-
◘ *Storage unit (temporary)*	$0.45/SF	$0.45/SF	-
◘ *Temporary Certificate of Occupancy-Commercial Only*	$400.00	$400.00	-
◘ *Temporary Office Trailer*	$0.45/SF	$0.45/SF	-
◘ *Tent (temporary)*	$55.00	$55.00	-
• Electrical			-
◘ *1 & 2 Family Dwellings and Townhomes*			-
○ HVAC (per dwelling, per unit)	$50.00	$50.00	-
○ Low Voltage Residential	$50.00	$50.00	-
○ New Construction			-
♦ Additional inspection/reinspection	$50.00	$50.00	-
♦ Base Fee	$50.00	$50.00	-
♦ Service Size (Amps) (Rough-in, Final & Service Release) 1-200	$100.00	$100.00	-
♦ Service Size (Amps) (Rough-in, Final & Service Release) 201-400	$120.00	$120.00	-
♦ Service Size (Amps) (Rough-in, Final & Service Release) >400	$140.00	$140.00	-
○ Pools/Hot Tub			-
♦ Above ground	$100.00	$100.00	-
♦ In ground	$150.00	$150.00	-
○ Reconnect	$75.00	$75.00	-
○ Remodel and/or addition			-
♦ Additional inspection/reinspection	$50.00	$50.00	-
♦ Service Size (Amps) (Rough-in, Final & 1 reinspection) 1-200	$100.00	$100.00	-
♦ Service Size (Amps) (Rough-in, Final & 1 reinspection) 201-400	$120.00	$120.00	-
♦ Service Size (Amps) (Rough-in, Final & 1 reinspection) >400	$140.00	$140.00	-
○ Service Release			-
♦ Extension	$50.00	$50.00	-
♦ > 1000 amps	$300.00	$300.00	-
♦ 1-200 amps	$80.00	$80.00	-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
♦ 201-400 amps	$100.00	$100.00	-
♦ 401-600 amps	$120.00	$120.00	-
♦ 601-1000 amps	$200.00	$200.00	-
◘ *All others*			-
○ Final inspection			-
♦ >1000 amps	$400.00	$400.00	-
♦ 1-200 amps	$50.00	$50.00	-
♦ 201-400 amps	$55.00	$55.00	-
♦ 401-600 amps	$60.00	$60.00	-
♦ 601-1000 amps	$100.00	$100.00	-
○ Other inspections			-
♦ Fire Alarms > 25 Devices	$200 + $5.00/device	$200 + $5.00/device	-
♦ Fire Alarms 1-25 Devices	$200.00	$200.00	-
♦ Generators / Motors	$100.00	$100.00	-
♦ Hotel/Motel/Residential Room	$50.00	$50.00	-
♦ HVAC (per unit)	$50.00	$50.00	-
♦ Low Voltage - Commercial / Industrial	$100.00	$100.00	-
♦ Primary/Secondary panel/Annunciator Panel	$50.00/device	$50.00/device	-
♦ Miscellaneous	$50.00	$50.00	-
♦ Occupancy	$100.00	$100.00	-
♦ Panel Replacement	$100.00	$100.00	-
♦ Reconnect	$150.00	$150.00	-
♦ Re-inspection	$50.00	$50.00	-
♦ Safety / Consult	$50.00	$50.00	-
♦ Sign	$50.00	$50.00	-
♦ Solar Panels	$50/panel	$50/panel	-
♦ VAV boxes	$35 + $5/VAV	$35 + $5/VAV	-
○ Rough-in			-
♦ >1000 amps	$50.00	$50.00	-
♦ 1-1000 amps	$50.00	$50.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
○ Service Release			-
♦ Extension	$50.00	$50.00	-
♦ >1000 amps	$300.00	$300.00	-
♦ 1-200 amps	$80.00	$80.00	-
♦ 201-400 amps	$100.00	$100.00	-
♦ 401-600 amps	$120.00	$120.00	-
♦ 601-1000 amps	$200.00	$200.00	-
○ Temporary Pole			-
♦ >1000 amps	$350.00	$350.00	-
♦ 1-200 amps	$50.00	$50.00	-
♦ 201-400 amps	$60.00	$60.00	-
♦ 401-600 amps	$70.00	$70.00	-
♦ 601-1000 amps	$100.00	$100.00	-
► Plan Review ($100 minimum, $5000 maximum)			-
• Complete building, build out, shell	$0.20/SF	$0.20/SF	-
• Residential Plan Review	$100.00	$100.00	-
► Returned Check Charge/ACH Charge (All Departments)			-
• Payments up to $2,000	$20.00	$20.00	-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
EVENT CENTER			-
► Room Rental			-
• Art/Tokyo/London " Full Set"	$725.00	$725.00	-
• Art/Tokyo/London "Any Single"	$325.00	$325.00	-
• Art/Tokyo/London "Any Double"	$425.00	$425.00	-
• Ballroom "A"	$1,150.00	$1,150.00	-
• Ballroom "B"	$850.00	$850.00	-
• Ballroom "B" Sections "1 or 2"	$425.00	$425.00	-
• Entire Building	$6,250.00	$6,250.00	-
• Grand Ballroom	$1,500.00	$1,500.00	-
• Smyrna Room	$925.00	$925.00	-
			-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
GOLF COURSE			-
► Cart Fees			-
• 18 Holes	$16.00	$16.00	-
• 9 Holes	$8.00	$8.00	-
► Executive Course Green Fee			-
• Junior	$0.00	$10.00	$10.00
• Regular	$13.00	$14.00	$1.00
• Senior	$10.00	$11.00	$1.00
► FootGolf			-
• Junior	$0.00	$5.00	$5.00
• Regular	$11.00	$11.00	-
• Senior	$8.00	$8.00	-
► Green Fee Rates (Monday-Friday)			-
• 18 Holes	$33.00	$38.00	$5.00
• 9 Holes	$17.00	$20.00	$3.00
► Green Fee Rates (Weekend and Holiday)			-
• 18 Holes	$38.00	$43.00	$5.00
• 9 Holes	$20.00	$23.00	$3.00
► Junior Green Fees (Weekend and Holiday after 2pm)			-
• 18 Holes	$0.00	$18.00	$18.00
• 9 Holes	$0.00	$10.00	$10.00
► Junior Green Fees (Monday-Friday)			-
• 18 Holes	$0.00	$18.00	$18.00
• 9 Holes	$0.00	$10.00	$10.00
► Military Rate			-
• 18 Holes Weekday	$0.00	$27.00	$27.00
• 18 Holes Weekend	$0.00	$32.00	$32.00
• 9 Holes Weekday	$0.00	$15.00	$15.00
• 9 Holes Weekend	$0.00	$16.00	$16.00
► Senior Green Fee Pass			-
• In-Town - Every Six Months	$550.00	$600.00	$50.00
• Out-of-Town - Every Six Months	$650.00	$650.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Senior Green Fee Rates (Monday-Friday)			-
• 18 Holes	$19.00	$24.00	$5.00
• 9 Holes	$10.00	$13.00	$3.00
► Trail Fee (9 or 18 Holes)	$10.00	$10.00	-
► Winter / Aerification Rate (Monday-Friday)			-
• 18 Holes	$28.00	$30.00	$2.00
• 9 Holes	$15.00	$16.00	$1.00
► Winter / Aerification Rate (Senior)			-
• 18 Holes	$14.00	$16.00	$2.00
• 9 Holes	$8.00	$9.00	$1.00
► Winter / Aerification Rate (Weekend and Holiday)			-
• 18 Holes	$32.00	$35.00	$3.00
• 9 Holes	$16.00	$19.00	$3.00

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
JUDICIAL - GENERAL SESSIONS			-
► Costs			-
• 5 Year Guilty Expungement	$100.00	$100.00	-
• Bail Bond	$10.00	$10.00	-
• Base Cost	$60.00	$55.00	($5.00)
• Booking Fee 40-7-122		$10.00	$10.00
• Certification	$5.00	$5.00	-
• Certified Mail- Return Receipt	100%	100%	-
• Computerization Fee	$4.00	$7.00	$3.00
• Continuance	$5.00	$5.00	-
• Copies	$0.50	$0.50	-
• Court Clerk Education Fee		$1.87	$1.87
• Court Room Security	$2.00	$5.00	$3.00
• Diversion Expungement	$100.00	$100.00	-
• Driver Safety School	$85.00	$85.00	-
• Extraordinary Costs/10 parties	100%	100%	-
• Failure to Appear	$40.00	$40.00	-
• Interest	100%	100%	-
• Mail	100%	100%	-
• Mileage	100%	100%	-
• Motion	$25.00	$25.00	-
• Out of State Prisoner Transportation	100%	100%	-
• Post-Judgment	$25.00	$25.00	-
• Public Defender Admin. Fee	$2.50	$2.50	-
• Public Defender's Conference	5%	5%	-
• Request for Release from Final Forfeiture	$75.00	$75.00	-
• Restricted License Fee	$25.00	$25.00	-
• Scire Facias	$40.00	$40.00	-
• Service Fee (Misd Citation)	$25.00	$25.00	-
• Service Fee (Warrant and Criminal Summons)	$40.00	$40.00	-
• Service of Process- Attempt	$0.00	$0.00	-
• Service of Process- In Person/ Attempted Service	$40.00	$50.00	$10.00

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
• Service of Process- Other/ Attempted Service	$10.00	$10.00	-
• Subpoena	$6.00	$10.00	$4.00
• Transport Fee	$50.00	$50.00	-
► Fines			-
• Domestic Assault (additional fine)	5%	5%	-
• Driver's License Fine	5%	5%	-
• Drug Charge Fine	30%	30%	-
• DUI Fine	5%	5%	-
• Fine	60%	60%	-
• Reckless Driving/Aggravated Reckless Driving	5%	5%	-
• Sexual Battery Fine	5%	5%	-
► Taxes/Fees			-
• Alcohol and Drug Fee - DUI, DWI, and Drug Charges	$5.00	$5.00	-
• Archive and Record Management Fee (6-54-136)		$5.00	$5.00
• Blood Alcohol Test Fee - If BAT is administered	$12.50	$12.50	-
• City Litigation Tax	$29.50	$29.50	-
• County Litigation Tax (District Attorney General Conf)		$0.63	$0.63
• County Litigation Tax (District Pub Def Conf)	$0.63	$0.63	-
• Court House Security Litgation Tax	$25.00	$25.00	-
• Criminal Injury Comp Fund - Victim Under 18 (Non-Domestic)	$1.00	$1.00	-
• Criminal Injury Compensation Fund	$1.00	$1.00	-
• Criminal Injury Compensation Fund - Assault	$1.00	$1.00	-
• District Attorney Fee - PWC and Forgery Charges ($0-$9)	$0.25	$0.25	-
• District Attorney Fee - PWC and Forgery Charges ($10-$99)	$0.50	$0.50	-
• District Attorney Fee - PWC and Forgery Charges ($100-$299)	$1.50	$1.50	-
• District Attorney Fee - PWC and Forgery Charges ($300-$499)	$2.50	$2.50	-
• District Attorney Fee - PWC and Forgery Charges ($500 & Up)	$3.75	$3.75	-
• Domestic Assult Electronic Monitoring Indigency Fund	$0.00	$0.00	-
• Drag Racing- TBI Fee	$1.25	$1.25	-
• Drug Court TreatmentAct Fee - Drug/Para Charges	$0.25	$0.25	-
• Drug Testing Fee - Drug Charges	$12.50	$12.50	-
• DUI Electronic Monitoring Indigency Fund	$0.00	$0.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
• Fraud and Economic Fund Fee - Theft Charges	$0.25	$0.25	-
• Impaired Driver's Trust Fund - DUI and DWI Charges	$0.25	$0.25	-
• Interlock Device Fee - DUI Charges	$0.00	$0.00	-
• Jail/Courthouse Building Local Litigation Tax (67-4-601 (b)(5)		$25.00	$25.00
• Interlock Device Fee - DUI Charges (67-4-601 (b)(1)		$10.00	$10.00
• Judicial Commissioner Education	$0.04	$0.13	$0.09
• Local Litigation Tax Judge 16-15-5006		$6.00	$6.00
• Reckless Driving - Dept of Safety Fee	$1.50	$1.50	-
• State Litigation Tax	$0.59	$1.99	$1.40
• TBI Fee - DUI Charges	$0.88	$0.88	-
• TBI Narcotics Fee - Drug Charges - NOT Paraphernalia	$1.00	$1.00	-
• Traumatic Brain Injury Fund - DOS/DOR/DOC/DUI/DWI	$0.75	$0.75	-
• Veterans Treatment Court Program	$0.25	$0.25	-
• Victim Assessment Assistance Fee -NO C Misd.	$3.00	$3.00	-
• Victim Notification Fund	$0.06	$0.20	$0.14
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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
JUDICIAL - JUVENILE COURT			-
► Costs			-
• Court Costs	$79.05	$79.35	$0.30
• Court Costs- Texting While Driving	$9.05	$8.10	($0.95)
► Fee			-
• Archive and Record Management Fee		$5.00	$5.00
• Certified Copy Fee	$5.00	$5.00	-
• Certified Mail Fee	100%	100%	-
• Copy Fee	$0.50	$0.50	-
• Dismissal Fee	$80.00	$80.00	-
• Motion Fee	$25.00	$25.00	-
• Show Cause Continuance Fee	$35.00	$35.00	-
► Fines			-
• Child Restraint Fine	5%	5%	-
• Driver's License Fine	5%	5%	-
• Fine- All Other Violations Not Specified	100%	100%	-
• Insurance Fine	5%	5%	-
• Registration Fine	5%	5%	-
• Seat Belt- 1st Offense	5%	5%	-
• Seat Belt- 2nd Offense	5%	5%	-
► Taxes/Guilty			-
• Head Injury Fund	$0.25	$0.25	-
• Parking Litigation Tax	$0.02	$0.02	-
• State Litigation Tax	$0.28	$0.28	-
• Town Litigation Tax	$13.75	$13.75	-
► Traffic School			-
• Smyrna Traffic School	$85.00	$85.00	-
			-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
JUDICIAL - MUNICIPAL COURTS			-
► Commercial Costs			-
• $160.00 Guilty Court Cost	$159.05	$159.05	-
• $80.00 Court Costs- All Other Violations	$79.05	$79.05	-
► Commercial Fees			-
• Continuance Fee *	$35.00	$35.00	-
• Diversion Fee *	$80.00	$80.00	-
• E Ticket Fee **			-
• Late Penalty *	$35.00	$35.00	-
• Traffic Certified Mail	$6.80	$6.80	-
• Traffic Motion Fee *	$25.00	$25.00	-
► Commercial Fines			-
• $25.00 Fine Specified Commercial Violations	$25.00	$25.00	-
• $50.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $100.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $125.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $150.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $350.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $500.00 Fine Specified Commercial Violations	$50.00	$50.00	-
► Commercial Taxes/Guilty			-
• Cash Bond Forfeiture	$0.69	$0.69	-
• Traffic City Litigation Tax	$13.75	$13.75	-
• Traffic Litigation Tax	$0.28	$0.28	-
► Traffic Costs			-
• $10.00 Court Cost- Texting While Driving	$9.05	$8.10	($0.95)
• $125.00 Court Cost	$124.05	$123.10	($0.95)
• $160.00 Guilty Court Cost	$159.05	$158.10	($0.95)
• $80.00 Court Cost- All Other Violations	$79.05	$79.35	$0.30

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
► Traffic Fees			-
• Archive and Record Management Fee		$5.00	$5.00
• Certified Copy Fee	$5.00	$5.00	-
• Continuance Fee	$35.00	$35.00	-
• Copy	$0.50	$0.50	-
• Diversion Fee	$80.00	$80.00	-
• Diversion Fee for Corrected Light Violations	$30.00	$30.00	-
• E Ticket Fee			-
• Late Penalty	$35.00	$35.00	-
• Out of Town TR School Diversion Fee	$80.00	$80.00	-
• Restricted Driver's License Fee	$25.00	$25.00	-
• Traffic Certified Mail	100%	100%	-
• Traffic Motion Fee	$25.00	$25.00	-
► Traffic Fines			-
• $10.00 Fine- Parking Violations	$10.00	$10.00	-
• $20.00 Fine- Improper Lane Usage 2nd Offense	$20.00	$20.00	-
• $35.00 Fine- Window Tint Violations	$35.00	$35.00	-
• $40.00 Fine- One Way Street	$40.00	$40.00	-
• $50.00 Fine- All Other Non-Moving Violations Not Specified	$50.00	$50.00	-
• $50.00 Fine- All Other Moving Violations Not Specified	$50.00	$50.00	-
• Child Restraint Fine	$2.50	$2.50	-
• Driver's License Fine	$1.50	$1.50	-
• Improper Display of Tag 1st Offense	$0.50	$0.50	-
• Improper Display of Tag 2nd Offense or More	$1.00	$1.00	-
• Insurance Fine	$1.50	$1.50	-
• Registration Fine	$1.50	$1.50	-
• Seat Belt 1st Offense	$6.25	$6.25	-
• Seat Belt 2nd Offense	$7.50	$7.50	-
► Traffic School			-
• Out of Town Traffic School Tuition	$95.00	$95.00	-
• Traffic School Tuition	$85.00	$85.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Traffic Taxes/Guilty			-
• Cash Bond Forfeiture	$0.69	$0.69	-
• Head Injury Tax- Guilty Speeding Violations	$0.25	$0.25	-
• Parking Litigation Tax	$0.02	$0.02	-
• Traffic City Litigation Tax	$13.75	$13.75	-
• Traffic Litigation Tax	$0.28	$0.28	-
			-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
PARKS DEPARTMENT			-
► Credit Card Convenience Fee (credit card transactions only)	3% of Sales Amount	3% of Sales Amount	-
► Park Buildings			-
• Half Day Building Rental Fee Resident Discount	$125.00	$150.00	$25.00
• Half Day Building Rental Fee Non - Residents	$150.00	$200.00	$50.00
• Whole Day Building Rental Fee Resident Discount	$200.00	$225.00	$25.00
• Whole Day Building Rental Fee Non - Residents	$250.00	$300.00	$50.00
• Cleaning Deposit	$200.00	$200.00	-
• Processing Fee if Cancelled with 72 Hours Notice	$20.00	$20.00	-
► Park Shelters & Facilities			-
• Half Day Rental Fee Resident Discount	$40.00	$40.00	-
• Half Day Rental Fee Non - Residents	$50.00	$60.00	$10.00
• Whole Day Rental Fee Resident Discount	$60.00	$60.00	-
• Whole Day Rental Fee Non - Residents	$70.00	$70.00	-
• Rental for Local Homeschool Groups (per child)	$2.00	$2.00	-
• Non-Local School Groups (per child)	$2.00	$2.00	-
> Special Events			-
• Special Events Rental Fee	$350.00	$350.00	-
• Special Events Cleaning Deposit	$350.00	$350.00	-
> Corp Shelter Rental Fee			-
• 100-299 ppl, Shelters @ Sharp Springs or Rotary Soccer Park (6 hours) (Hilltop up to 150 ppl)	$200.00	$200.00	- -
• 100-299 ppl, Shelters @ Sharp Springs or Rotary Soccer Park (All Day) (Hilltop up to 150 ppl)	$300.00	$300.00	- -
◘ *Cleaning Deposit*	$300.00	$300.00	-
• 300-499 ppl, Shelters (6 hours)	$300.00	$300.00	-
• 300-499 ppl, Shelters (All Day)	$600.00	$600.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
◘ *Cleaning Deposit*	$300.00	$300.00	-
• 500-1,000 ppl, Shelters (6 hours)	$600.00	$600.00	-
• 500-1,000 ppl, Shelters (All Day)	$1,000.00	$1,000.00	-
◘ *Cleaning Deposit*	$300.00	$300.00	-
• 51-99 LVRP Shelter 1 & 4 /Sharp Springs/Rotary Soccer/Hilltop (All Day)	$150.00	$150.00	-
• 51-99 LVRP Shelter 1 or 4/Sharp Springs/Rotary Soccer/Hilltop (6 Hours)	$100.00	$100.00	-
◘ *Cleaning Deposit*	$100.00	$100.00	-
> Sharp Springs Fire Pit	$30.00	$30.00	-
► Park Fields & Courts			-
• Cedar Strone Turf Field (2 hour rental increment)	$100.00	$100.00	-
• Elementary Fields (2 hour rental increment)	$50.00	$50.00	-
• Lee Victory Football Field (2 hour rental increment)	$50.00	$100.00	$50.00
• Practice Fields (2 hour rental increment)	$50.00	$50.00	-
• Rotary Soccer Field (2 hour rental increment)	$50.00	$100.00	$50.00
• RSP Soccer Multi-Purpose Field (2 hour rental increment)	$50.00	$50.00	-
• Sharp Springs (2 hour rental increment)	$50.00	$50.00	-
• Todd Lane Field 3 (2 hour rental increment)	$50.00	$75.00	$25.00
• Tennis Courts (2 hour rental increment)	$50.00	$50.00	-
• Field Rental Cancellation	$20.00	$20.00	-
► Field Lining			-
> Lining the Field			-
• Baseball/Softball Field	$30.00	$30.00	-
• Football Fields	$300.00	$300.00	-
• Soccer Fields	$200.00	$200.00	-
> Re-lining the Field			-
• Baseball/Softball Field	$20.00	$20.00	-
• Football Field	$175.00	$175.00	-
• Soccer Field	$100.00	$100.00	-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Tournament Fees			-
> Ball Tournaments			-
• Deposit (Per Day, Per Facility - not refundable of cancellation is within 14 days)	$300.00	$300.00	-
• Cedar Stone Park Rental	$400.00	$400.00	-
• Field Fee (per field, per day)	$200.00	$200.00	-
• Team Fee (per team)	$10.00	$10.00	-
• Cleaning Fee (Per Facility, Per Day - refundable if cleaned each day)	$200.00	$200.00	-
> Paint Ball Tournaments			-
• Field Fee (per field, per day)	$750.00	$750.00	-
• Team Fee (per team)	$10.00	$10.00	-
• Cleaning Fee (Per Facility, Per Day - refundable if cleaned each day)	$300.00	$300.00	-
► Misc. Events			-
> Vendor Booth Fees			-
• Booth Rental	$75.00	$75.00	-
• Halloween in the Park Booth Rental	$35.00	$35.00	-
> Cross Country Race Fees			-
• less than 499 runners	$250.00	$250.00	-
• less than 499 runners - Cleaning & Damage Deposit	$250.00	$250.00	-
• 500-999 runners	$500.00	$500.00	-
• 500-999 runners - Cleaning & Damage Deposit	$500.00	$500.00	-
• less than 499 runners	$1,000.00	$1,000.00	-
• less than 499 runners - Cleaning & Damage Deposit	$1,000.00	$1,000.00	-
► Outdoor Adventure Center			-
> SOAC Daily Admission			-
• Adults - Full Admission (ages 13-54)	$7.00	$7.00	-
• Adults - No Climbing (ages 13-54)	$4.00	$4.00	-
• Children - Full Admission (ages 3-12)	$5.00	$5.00	-
• Children - No Climbing (ages 3-12)	$3.00	$3.00	-
• Children (ages 2 and under)	FREE	FREE	-
• Seniors - Full Admission (ages 55 and up)	$4.00	$4.00	-
• Seniors - No Climbing (ages 55 and up)	$3.00	$3.00	-

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Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
> Group Admission			-
• Full Admission	$4.00	$4.00	-
• No Climbing	$3.00	$3.00	-
> Memberships			-
• Single (1 person)	$100.00	$125.00	$25.00
• Single All Inclusive	$150.00	$175.00	$25.00
• Double (2 people)	$125.00	$150.00	$25.00
• Douible All Inclusive	$175.00	$200.00	$25.00
• Family (up to 6 people)	$200.00	$225.00	$25.00
• Family All Inclusive	$250.00	$275.00	$25.00
> Summer Camps (5 days - 4 hrs per day)			-
• Member Fee (limited slots per week)	$75.00	$125.00	$50.00
• Non-Member Fee (limited slots per week)	$100.00	$150.00	$50.00
• Scheduled Progams (only per day)	$15.00	$15.00	-
> Summer Camps (5 days - 8 hrs per day)			-
• Member Fee (limited slots per week)	$125.00	$175.00	$50.00
• After Camp Care	$25.00	$25.00	-
• Non-Member Fee (limited slots per week)	$150.00	$200.00	$50.00
• Scheduled Progams for Members (only per day)	$25.00	$35.00	$10.00
• Scheduled Progams for Non-Members (only per day)		$50.00	$50.00
> SOAC Field Trips			-
• Climbing Only (per child)	$4.00	$5.00	$1.00
• Climbing and Education (per child)	$5.00	$7.00	$2.00
> SOAC Mobile Adventures			-
• Off site Education Visits	$50.00	$50.00	-
• Travel Fee Outside Rutherford County (flat fee)	$20.00	$30.00	$10.00
> Facility Rentals			-
• Party Rooms - both rooms for 2hrs	$100.00	$100.00	-
• Single Party Room - 2hrs	$50.00	$50.00	-
• Party Rooms w climbing - both rooms for 2 hrs (30 wristbands included)	$125.00	$125.00	-
• Party Rooms w pool - both rooms for 2 hrs (30 wristbands included)	$125.00	$125.00	-
• Party Rooms w pool and climbing - both rooms for 2 hrs (30 wristbands included)	$250.00	$250.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
• Party Rental Program Add-on	$50.00	$50.00	-
• Party Room Cleaning Fee	$25.00	$25.00	-
• Entire SOAC - 2 hrs		$450.00	$450.00
• Entire SOAC - 4 hrs	$600.00	$600.00	-
• Additional hour for Entire SOAC (per hour)	$150.00	$150.00	-
• Lock In (6pm - 8am)	$2,000.00	$2,000.00	-
• Adventure Zone room #1 (2hr rental)	$150.00	$150.00	-
• Adventure Zone room #2 (2hr rental)	$100.00	$100.00	-
• Adventure Zone room #1 and #2 (2hr rental)	$250.00	$250.00	-
• Lecture Hall (2 Hours)	$100.00	$100.00	-
• Processing Fee if Cancelled with 72 Hours Notice	$20.00	$20.00	-
> Scout Badge Workshops			-
• 2 Hour Fee (per person)	$4.00	$4.00	-
• 4 Hour Fee (per person)	$5.00	$5.00	-
• 6 Hour Fee (per person)	$6.00	$6.00	-
• 8 Hour Fee (per person)	$7.00	$7.00	-
> Watercraft Equipment Rental			-
• Security Deposit	$100.00	$100.00	-
• Canoe (day rental)	$45.00	$45.00	-
• Canoe (week rental)	$225.00	$225.00	-
• Canoe (wekend rental)	$75.00	$75.00	-
• Single Kayak (day rental)	$35.00	$35.00	-
• Single Kayak (week rental)	$150.00	$150.00	-
• Single Kayak (weekend rental)	$60.00	$60.00	-
• Tandem or Fishing Kayak (day rental)	$45.00	$45.00	-
• Tandem or Fishing Kayak (week rental)	$225.00	$225.00	-
• Tandem or Fishing Kayak (weekend rental)	$75.00	$75.00	-
• Paddle Board (day rental)	$45.00	$45.00	-
• Paddle Board (week rental)	$225.00	$225.00	-
• Paddle Board (weekend rental)	$75.00	$75.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Splashtown Pool & Splash Pad			-
> Pool Daily Admission			-
• Adults (ages 13-54)	$7.00	$7.00	-
• Children (ages 1-12)	$5.00	$5.00	-
• Children (ages 1 and under)	FREE	FREE	-
• Seniors (ages 55 and up)	$5.00	$5.00	-
> Pool Passes			-
• Single (1 person)	$100.00	$125.00	$25.00
• Double (2 people)	$125.00	$150.00	$25.00
• Family (up to 6 people)	$200.00	$225.00	$25.00
> Pool Facility Rentals			-
• Locker and/or Equipment Rental	$2.00	$2.00	-
• Funbrella (daytime rental - 2 hrs with 20 wristbands)	$125.00	$125.00	-
• Private Rental Smyrna Resident Fee (after hours - 2hrs with 150 people)	$400.00	$400.00	-
• Private Rental Non-Resident Fee (after hours - 2hrs with 150 people)	$450.00	$450.00	-
• Semi-Private Rental Smyrna Resident Fee (after hours - 2hrs with 75 people)	$250.00	$250.00	-
• Semi-Private Rental Non-Resident Fee (after hours - 2hrs with 75 people)	$300.00	$300.00	-
• Processing Fee if Cancelled with 72 Hours Notice	$20.00	$20.00	-
> Splash Pad Group Rental Fees			-
• Morning Slot (2 hours)	$100.00	$100.00	-
• Evening Slot (2 hours)	$150.00	$150.00	-
			-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
PLANNING DEPARTMENT			-
► Annexation/Rezoning Request			-
• Annexation Request	$500.00	$500.00	-
• Application Fee for Annexation of Rezoning of non-PUD districts	$500.00	$500.00	-
• Application Fee for Annexation of Rezoning of PUD districts (initial or amended)	$800.00	$800.00	-
► Boards of Zoning Appeals			-
• Appeal/Spec Exceptions	$300.00	$300.00	-
• Variance	$300.00	$300.00	-
► Food Truck Rally Permit	$300.00	$300.00	-
► Impact Fees			-
• Parks			-
◘ *Mobile Home/RV Park (Unit: Pad Site)*			-
○ Assessed Fee	$1,468.00	$1,468.00	-
○ Maximum Fee Per Unit	$1,468.00	$1,468.00	-
◘ *Multi-Family (Unit: Dwelling)*			-
○ Assessed Fee	$1,070.00	$1,070.00	-
○ Maximum Fee Per Unit	$1,070.00	$1,070.00	-
◘ *Single-Family Detached (Unit: Dwelling)*			-
○ Assessed Fee	$1,406.00	$1,406.00	-
○ Maximum Fee Per Unit	$1,406.00	$1,406.00	-
• Public Safety			-
◘ *Industrial (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$679.00	$679.00	-
○ Maximum Fee Per Unit	$679.00	$679.00	-
◘ *Mobile Home/RV Park (Unit: Pad Site)*			-
○ Assessed Fee	$979.00	$979.00	-
○ Maximum Fee Per Unit	$979.00	$979.00	-
◘ *Multi-Family (Unit: Dwelling)*			-
○ Assessed Fee	$653.00	$653.00	-
○ Maximum Fee Per Unit	$653.00	$653.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
◘ *Office (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$986.00	$986.00	-
○ Maximum Fee Per Unit	$986.00	$986.00	-
◘ *Public/Institutional (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$506.00	$506.00	-
○ Maximum Fee Per Unit	$506.00	$506.00	-
◘ *Retail/Commercial/Public (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$1,685.00	$1,685.00	-
○ Maximum Fee Per Unit	$1,685.00	$1,685.00	-
◘ *Single-Family Detached (Unit: Dwelling)*			-
○ Assessed Fee	$899.00	$899.00	-
○ Maximum Fee Per Unit	$899.00	$899.00	-
◘ *Warehouse (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$167.00	$167.00	-
○ Maximum Fee Per Unit	$167.00	$167.00	-
• Roads			-
◘ *Industrial (Unit: 1,000 Sq Ft)*			-
○ Industrial Park			-
♦ Assessed Fee	$3,397.00	$3,397.00	-
♦ Maximum Fee Per Unit	$3,397.00	$3,397.00	-
○ Mini-Warehouse			-
♦ Assessed Fee	$713.00	$713.00	-
♦ Maximum Fee Per Unit	$713.00	$713.00	-
○ Warehousing			-
♦ Assessed Fee	$839.00	$839.00	-
♦ Maximum Fee Per Unit	$839.00	$839.00	-
◘ *Mobile Home/RV Park (Unit: Pad Site)*			-
○ Assessed Fee	$1,216.00	$1,216.00	-
○ Maximum Fee Per Unit	$1,216.00	$1,216.00	-
◘ *Multi-Family (Unit: Dwelling)*			-
○ Assessed Fee	$1,636.00	$1,636.00	-
○ Maximum Fee Per Unit	$1,636.00	$1,636.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
◘ *Office (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$5,746.00	$5,746.00	-
○ Maximum Fee Per Unit	$5,746.00	$5,746.00	-
◘ *Public/Institutional (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$1,300.00	$1,300.00	-
○ Maximum Fee Per Unit	$1,300.00	$1,300.00	-
◘ *Retail/Commercial (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$4,194.00	$4,194.00	-
○ Maximum Fee Per Unit	$4,194.00	$4,194.00	-
◘ *Single Family Detached (Unit: Dwelling)*			-
○ Assessed Fee	$3,481.00	$3,481.00	-
○ Maximum Fee Per Unit	$3,481.00	$3,481.00	-
► Mobile Food Vendor Annual Permit	$200.00	$200.00	-
• Daily Permit	$50.00	$50.00	-
► Plan/Plat Review Fees			-
• Concept Plan	$150.00	$150.00	-
• Final Plat	$200 + $50/Lot	$200 + $50/Lot	-
• Preliminary Plat Subdivision	$400 + $75/Lot	$400 + $75/Lot	-
• Site Plan	$500.00	$500.00	-
• Site Plan Renewal/Extension	$250.00	$250.00	-
• Sketch Plat	$150.00	$150.00	-
► Planning and Code Documents for Purchase			-
• Sign Ordinance Book	$15.00	$15.00	-
• Subdivision Regulation Book	$30.00	$30.00	-
• TOS Zoning Map	$30.00	$30.00	-
• Zoning Ordinance Book	$30.00	$30.00	-
			-

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Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
POLICE DEPARTMENT			-
► Adult-Oriented Establishments			-
• Late Penalty for License Renewal Fee	10% of Fee	10% of Fee	-
• Non-refundable License Fee	$250.00	$250.00	-
• Non-refundable License Renewal Fee	$250.00	$250.00	-
• Non-refundable Permit Fee	$100.00	$100.00	-
► Background Check	$7.00	$7.00	-
► Citizens Police Academy Class	-	-	-
► Copies of 911 Tapes	$25.00	$25.00	-
► Copies of Pictures (Bail Bondsmen after Original Date of Arrest)	$4.00	$4.00	-
► False Emergency Alarms Fee (Per False Alarm after 3 in a Calendar Year)	$50.00	$50.00	-
► Fingerprinting (Non-arrestees)	$10.00	$10.00	-
► Rape Aggression Defense Class	$0.00	$0.00	-
► Reports (Accident, Office, Etc.)	$0.15 per Page	$0.15 per Page	-
► Youth Academy	$35.00	$35.00	-
			-
PROBATION			-
► 4 Hour Theft Course	$40.00	$40.00	-
► 8 Hour Anger Management Course	$80.00	$80.00	-
► Daily Alcohol Monitoring Fee	$10.00	$0.00	($10.00)
► Diversion/Retirement Supervision Fee	$35.00	$35.00	-
► Drug and Alcohol Assessment	$25.00	$25.00	-
► GCMS Confirmation	$25.00	$45.00	$20.00
► Saliva Drug Screen Fee	$30.00	$30.00	-
► Standard Supervision Fee	$45.00	$45.00	-
► Urine Drug Screen Fee	$25.00	$25.00	-
► Instant Alcohol Screens	$0.00	$20.00	$20.00
► No Show Cancellation Fee	$10.00	$10.00	-
			-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
PUBLIC WORKS DEPARTMENT			-
► Grading/Excavation Permit			-
• Application Fee	$0.00	$0.00	-
• Engineering Review Fees	Based on Costs Incurred	Based on Costs Incurred	-
► Jet Wash Truck Services (Minimum 1 Hour)	$200 per Hour	$200 per Hour	-
► Road Inspection			-
• Initial Fee	-	-	-
• Re-Inspection Fee	$100.00	$100.00	-
► Small Cell Placement	$200 Fee + $100/Site	$200 Fee + $100/Site	-
► Storm Water	Amount based on ERUs	Amount based on ERUs	-
• Appeal Review Fee	$50.00	$50.00	-
• Credit and Adjustment Application Fee			-
◘ *Adjustment Application Fee*	-	-	-
◘ *All Other Property Application Fees*			-
○ Containing < 40,000 <= 100,000 Sq Ft Impervious Surface	$250.00	$250.00	-
○ Containing = 20,000 Sq Ft Impervious Surface	$50.00	$50.00	-
○ Containing > 20,000 <= 40,000 Sq Ft Impervious Surface	$150.00	$150.00	-
○ Containing 100,000+ Sq Ft Impervious Surface	$500.00	$500.00	-
◘ *Application fees for a property which received a credit,*			-
but subsequently became non-compliant for failure to maintain,			-
shall be doubled upon reapplication for the credit.			-
◘ *Small Homes Credit*	$0.00	$0.00	-
◘ *Water Education Credit*	$0.00	$0.00	-
• Equivalent Residential Unit (ERU)	3,543 Square Feet	3,543 Square Feet	-
• ERU Base Rate	$3.47 Per ERU	$3.47 Per ERU	-
• Grading/Excavation Permit	$150.00	$150.00	-
• Late Payment Fee	10% of Bill	10% of Bill	-
• Storm Water Fee	$200.00 + $100 per Acre	$200.00 + $100 per Acre	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
• Storm Water User Fee			-
◘ *Agricultural Property User Fee*			-
○ <= 3,543 Sq Ft Impervious Surface	$3.47 Flat Rate	$3.47 Flat Rate	-
○ > 3,543 Sq Ft Impervious Surface	$3.47 x # of ERU's	$3.47 x # of ERU's	-
◘ *Exempt Property User Fee*			-
◘ *Other Developed Property User Fee*	$3.47 x # of ERU'S	$3.47 x # of ERU'S	-
◘ *Single Family Residential User Fee*			-
○ <= 10,000 Sq Ft Impervious Surface	$3.47 Flat Rate	$3.47 Flat Rate	-
○ > 10,000 Sq Ft Impervious Surface	$3.47 x # of ERU's	$3.47 x # of ERU's	-
◘ *Vacant/Undeveloped Property User Fee*			-
○ < 1,800 Sq Ft Impervious Surface	-	-	-
○ > 1,800 Sq Ft Impervious Surface	$3.47 Min or	$3.47 Min or	-
	$3.47 x # of ERU's	$3.47 x # of ERU's	-
► Video Inspection Fee	$1.50 per Linear Foot	$1.50 per Linear Foot	-
			-
TREASURY DEPARTMENT			-
► Bad Debt Collection	23.50%	23.50%	-
► Beer Permit			-
• Annual Privilege Tax	$100.00	$100.00	-
• Application Fee	$250.00	$250.00	-
• Special Event Non Profit	$50.00	$50.00	-
• Special Event Retail	$100.00	$100.00	-
► Business License (Based on Type of Business)	Minimum $15.00	Minimum $15.00	-
► Cable TV Franchise Application Fee	$10,000.00	$10,000.00	-
► Credit Card			-
• Credit	Greater of: 2.5% or $1.50	Greater of: 2.5% or $1.50	-
• Debit	$1.50	$1.50	-
► Demonstration Permit Application	$200.00	$200.00	-
► Flea Market Booth Fee Per Day	$1.00	$1.00	-
► Hotel/Motel Tax	$2.50	$2.50	-
► Junkyard Control Application and Annual Renewal	$50.00	$50.00	-
► Legal/Collection Fee	$25.00	$25.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
► Liquor Privilege Tax			-
• Caterers	$625.00	$625.00	-
• Commercial Passenger Boat Company	$750.00	$750.00	-
• Community Theater	$300.00	$300.00	-
• Convention Center	$500.00	$500.00	-
• Historic Interpretive Center	$300.00	$300.00	-
• Historic Mansion House Site	$300.00	$300.00	-
• Historic Performing Arts Center	$300.00	$300.00	-
• Hotel and Motel			-
◘ Seats 0-99 Rooms	$1,000.00	$1,000.00	-
◘ Seats 100-399 Rooms	$1,250.00	$1,250.00	-
◘ Seats 400 Rooms and Over	$1,500.00	$1,500.00	-
• Museum	$300.00	$300.00	-
• Premiere Type Tourist Resort	$2,000.00	$2,000.00	-
• Private Club	$500.00	$500.00	-
• Restaurant According to Seating Capacity (Liquor and Wine)			-
◘ *Seats 126-175*	$925.00	$925.00	-
◘ *Seats 176-225*	$975.00	$975.00	-
◘ *Seats 226-275*	$1,100.00	$1,100.00	-
◘ *Seats 276 and Over*	$1,200.00	$1,200.00	-
◘ *Seats 40-74*	$650.00	$650.00	-
◘ *Seats 75-125*	$750.00	$750.00	-
• Restaurant According to Seating Capacity (Wine Only)			-
◘ *Seats 126-175*	$300.00	$300.00	-
◘ *Seats 176-225*	$310.00	$310.00	-
◘ *Seats 226-275*	$330.00	$330.00	-
◘ *Seats 276 and Over*	$350.00	$350.00	-
◘ *Seats 40-125*	$270.00	$270.00	-
• Urban Park Center	$500.00	$500.00	-
• Zoological Institution	$300.00	$300.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
► Mapleview Cemetery			-
• Citizens Rate ($950 goes to Perpetual Fund)	$1,250.00	$1,250.00	-
• Out of Town Rate ($1,495 goes to Perpetual Fund)	$1,795.00	$1,795.00	-
► Massagist Annual Permit	$75.00	$75.00	-
► Municipal Inspection Fee	As Per State Law	As Per State Law	-
► Package Liquor Application/Investigation Fee	$750.00	$750.00	-
► Property Tax per $100 of Assessed Valuation	$0.5257	$0.5257	-
► Property Tax Penalty & Interest (on initial billing only, per month)	1% interest + 0.5% penalty	1% interest + 0.5% penalty	-
► Grass Lien Penalty & Interest (on initial billing only, per month	1% interest + 0.5% penalty	1% interest + 0.5% penalty	-
► Smyrna Business License Print	$0.15 per Sheet	$0.15 per Sheet	-
► Solicitors/Peddlers Permit	$50.00	$50.00	-
► Special Event			-
• Athletic, Block Parties, Fairs	No Fee	No Fee	-
• Parade Application	$100.00	$100.00	-
• Protests/Rallies on town Property	$200.00	$200.00	-
► Street Map (Color)	$3.00	$3.00	-
► Taxicab Franchise			-
• Annual Driver Renewal Fee	$10.00	$10.00	-
• Driver Application Fee	$25.00	$25.00	-
• Franchise Application Fee	$100.00	$100.00	-
• Franchise Renewal Fee per Taxicab	$50.00	$50.00	-
► Transient Vendors License (14 Day Permit)			-
• Application Fee	$50.00	$50.00	-
• Clerk's Fee	$5.00	$5.00	-
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Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
UTILITIES - NATURAL GAS			-
► After Hours Fee (Per Trip) / Same Day Service Request	$45.00	$45.00	-
► Bad Debt Collection	23.50%	23.50%	-
► Collection Fee	$10.00	$10.00	-
► Commercial Credits to Tap Fee for New Construction			-
• Clothes Dryer	$50.00	$50.00	-
• CNG Compressor	$100.00	$100.00	-
• Furnace - Central	$100.00	$100.00	-
• Gas Air Conditioner	$100.00	$100.00	-
• Gas Emergency Electric Generator	$100.00	$100.00	-
• Gas Grill/Outdoor Kitchen/Fire Pit	$50.00	$50.00	-
• Gas Humidifier/Dehumidifier	$100.00	$100.00	-
• Gas Incinerator or Incinerating Toilet	$100.00	$100.00	-
• Gas Light/Tiki Torch	$50.00	$50.00	-
• Gas Log Fireplace	$50.00	$50.00	-
• Gas Space Heater	$50.00	$50.00	-
• Gas Stub Out (Valved)	$25.00	$25.00	-
• Pool/Spa Heater	$100.00	$100.00	-
• Porch/Outdoor Radiant Heater	$50.00	$50.00	-
• Stove Top/Oven/Range	$50.00	$50.00	-
• Tankless Water Heater	$250.00	$250.00	-
• Water Heating	$150.00	$150.00	-
► Deposit for Service			-
• Commercial/Industrial	Amt of Largest Historical Bill	Amt of Largest Historical Bill	-
• Non-Owner Residential	$75.00	$75.00	-
• Owner Residential/Non-Payment Reconnect	Amount of Balance Due	Amount of Balance Due	-
► Hang Tag Fee	$25.00	$25.00	-
► Non-payment Disconnect Fee	$45.00	$45.00	-
► Pilot Lighting or Relighting (after business hours)	$45.00	$45.00	-
► Pilot Lighting or Relighting (during business hours)	$20.00	$20.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
► Residential Rebates for New Construction			-
• Clothes Dryer	$50.00	$50.00	-
• CNG Compressor	$100.00	$100.00	-
• Furnace - Central	$100.00	$100.00	-
• Gas Air Conditioner	$100.00	$100.00	-
• Gas Emergency Electric Generator	$100.00	$100.00	-
• Gas Grill/Outdoor Kitchen/Fire Pit	$50.00	$50.00	-
• Gas Humidifier/Dehumidifier	$100.00	$100.00	-
• Gas Incinerator or Incinerating Toilet	$100.00	$100.00	-
• Gas Light/Tiki Torch	$50.00	$50.00	-
• Gas Log Fireplace	$50.00	$50.00	-
• Gas Space Heater	$50.00	$50.00	-
• Gas Stub Out (Valved)	$25.00	$25.00	-
• Pool/Spa Heater	$100.00	$100.00	-
• Porch/Outdoor Radiant Heater	$50.00	$50.00	-
• Stove Top/Oven/Range	$50.00	$50.00	-
• Tankless Water Heater	$250.00	$250.00	-
• Water Heater	$150.00	$150.00	-
► Service Fee (For Change in Service)			-
• Commercial	$75.00	$75.00	-
• Residential	$50.00	$50.00	-
► Tampering Fee (plus cost)	$250.00	$250.00	-
► Tap Fee			-
• Commercial/Industrial	At Cost	At Cost	-
• Residential	$400.00	$400.00	-
► Usage Charge/Rates			-
• All Users (Base + Usage)			-
◘ *Base Minimum Rate - Commercial*	$35.00	$35.00	-
◘ *Base Minimum Rate - Large*		$70.00	$70.00
◘ *Base Minimum Rate - Residential*	$6.00	$7.50	$1.50
◘ *Usage Rate*	Cost + $2.35 per MCF	Cost + $2.50 per MCF	$0.15 per MCF
• Nissan*	By Contract	By Contract	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
UTILITIES - WASTEWATER			-
► Bad Debt Collection	23.50%	23.50%	-
► Capacity Fee (Tap Charge)			-
• Residential Unit in Town of Smyrna	$2,000.00	$2,000.00	-
• Residential Unit out of Town of Smyrna	$2,700.00	$2,700.00	-
► Cross-connection re-test fee	$60.00	$60.00	-
► Industrial User Permit Limit Violation			-
• Violation from 151% - 200%	$100.00 - $6,000.00	$100.00 - $6,000.00	-
• Violation from 201% or greater	$100.00 - $10,000.00	$100.00 - $10,000.00	-
• Violation up to 150% of limit	$100.00 - $4,000.00	$100.00 - $4,000.00	-
► Industrial User Surcharge			-
• < 300 MG/Liter of BOD5 (Per LB)	-	-	-
• 1100+ MG/Liter (Per LB)	$1.29	$1.29	-
• 300 MG/Liter - 1100 MG/Liter (Per LB)	$0.78	$0.78	-
► Inspection Fee	$25.00	$25.00	-
► Jet Wash Truck Services (Per Hour) (Minimum 1 Hour)	$200.00	$200.00	-
► Permit	$75.00	$75.00	-
► Pretreatment Charges	Based on Pretreatment Cost	Based on Pretreatment Cost	-
► Sanitary Sewer Spec Book	$30.00	$30.00	-
► Sanitary Sewer Specs CD	$35.00	$35.00	-
► Show Cause Hearing Transcript (Per Page)	$1.00	$1.00	-
► Special Assessment Districts (For Each 2,000 Linear Ft under Project 776)			-
• Harts Branch			-
◘ *Base Zone Fee*	$2,000.00	$2,000.00	-
◘ *Unit Sewer Tape Fee*	$100.00	$100.00	-
• Old Nashville Hwy. Basin (Plus Base Zone Fee)	$1,000.00	$1,000.00	-
• Olive Branch Basin (Plus Base Zone Fee)	$2,900.00	$2,900.00	-
• Stewarts Creek Drainage Basin			-
◘ *Zone A - North of I-24 (Plus Base Zone Fee)*	$1,600.00	$1,600.00	-
◘ *Zone B - South of I-24 (Plus Base Zone Fee)*	$2,400.00	$2,400.00	-
► Step System:	To Be Determined	To Be Determined	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
► Usage Charge/Rates			-
• Inside Town Limits			-
◘ *For First 2,000 Gallons*	$21.62	$22.05	$0.43
◘ *Per 1,000 Gallons Over 2,000 Gallons*	$5.78	$5.89	$0.11
• Nissan*	By Contract	By Contract	-
• Outside Town Limits			-
◘ *For First 2,000 Gallons*	$32.26	$32.91	$0.65
◘ *Per 1,000 Gallons Over 2,000 Gallons*	$7.70	$7.86	$0.16
• Pre Certificate of Occupancy Rate (Per 1,000 Gallons)	$5.78	$5.89	$0.11
• Repurified		.	-
◘ *Minimum Charge*	$21.99	$22.43	$0.44
◘ *Per 1,000 Gallons (April - October)*	$3.24	$3.30	$0.06
◘ *Per 1,000 Gallons (November - March)*	$1.76	$1.79	$0.03
► Video Inspection Fee (Per Linear Foot)	$1.50	$1.50	-
► WWT Plant Disposal Fee			-
• Per Load for 0 - 2,000 Gallons	$150.00	$150.00	-
• Per Load for 2,001+ Gallons	$300.00	$300.00	-
			-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

DRAFT

	2025 - 2026	2026 - 2027	CHANGES
UTILITIES - WATER			-
► After Hours Fee (Per Trip) / Same Day Service Request	$45.00	$45.00	-
► Bad Debt Collection	23.50%	23.50%	-
► Capacity Fee (Tap Charge)			-
• Irrigation and Repurified Meters			-
◘ *¾" through 1 ½" Meter*	$800.00	$800.00	-
◘ *2" Meter*	$1,000.00	$1,000.00	-
◘ *3" Meter*	$2,000.00	$2,000.00	-
◘ *4" Meter*	$3,500.00	$3,500.00	-
◘ *6" Meter*	$5,000.00	$5,000.00	-
• Residential Unit in Town of Smyrna	$1,100.00	$1,100.00	-
• Residential Unit out of Town of Smyrna	$1,600.00	$1,600.00	-
► Collection Fee	$10.00	$10.00	-
► Cross Connection Re-Inspection (After 30 Days, per Occurance)	$50.00	$50.00	-
► Damaged Meter Fee	Actual Cost	Actual Cost	-
► Domestic Water Meter Fee 1" - 6" Meter Size	Actual Cost	Actual Cost	-
► Drought Management Surcharge:			-
• First Exceedance	5% + current bill	5% + current bill	-
• Second Exceedance	15% + current bill	15% + current bill	-
• Third Exceedance	25% + current bill	25% + current bill	-
► Fire Line Fee (per diameter inch)	$500.00	$500.00	-
► Fire Line Sprinkler System Backflow Testing Late Fee			-
• 30 Days Late	$250.00	$250.00	-
• 60 Days Late	$500.00	$500.00	-
► Hang Tag Fee	$25.00	$25.00	-
► Hydrant Meter Deposit (Depending on Meter Size)			-
• 2" Meter	$3,500.00	$3,500.00	-
• 3/4" Meter	$1,000.00	$1,000.00	-
► Late Fee	10% of Bill	10% of Bill	-
► Meter Relocation Fee	Actual Cost	Actual Cost	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

DRAFT

	2025 - 2026	2026 - 2027	CHANGES
► Meter Test			-
• 1 ½“ - 2” Meter	$175.00	$175.00	-
• 3” Meter	$275.00	$275.00	-
• 4” Meter	$425.00	$425.00	-
• 5/8” - 1” Meter	$100.00	$100.00	-
► Non-Payment Disconnect Fee	$45.00	$45.00	-
► Non-Payment Reconnect Deposit	$75.00	$75.00	-
► Permit and Inspection Report	$3.00	$3.00	-
► Service Fee			-
• Change in Service	$35.00	$35.00	-
• New Service	$0.00	$0.00	-
► Sprinkler Fee (Per Sprinkler)	$0.50	$0.50	-
► Tampering Fee (Plus Cost)	$250.00	$250.00	-
► Usage Charge/Rates			-
• Inside Town Limits			-
◘ *For First 2,000 Gallons*	$14.04	$14.46	$0.42
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.38	$4.51	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$4.98	$5.13	$0.15
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.56	$5.73	$0.17
• Irrigation - Residential			-
◘ *For First 2,000 Gallons*	$14.04	$14.46	$0.42
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.38	$4.51	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$4.98	$5.13	$0.15
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.56	$5.73	$0.17
• Irrigation Meter - Commercial			-
◘ *For First 10,000 Gallons*	$5.57	$5.73	$0.16
◘ *Minimum Charge*	$26.99	$27.80	$0.81
◘ *Per 1,000 Gallons for next 15,000 Gallons*	$6.46	$6.65	$0.19
◘ *Per 1,000 Gallons for next 25,000 Gallons*	$7.13	$7.35	$0.22
◘ *Per 1,000 Gallons over 50,000 Gallons*	$8.19	$8.43	$0.24
• Nissan*	By Contract	By Contract	-
• Nolensville*	By Contract	By Contract	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
• Outside Town Limits			-
◘ *For First 2,000 Gallons*	$17.20	$17.72	$0.52
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$6.46	$6.65	$0.19
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$7.13	$7.35	$0.22
◘ *Per 1,000 Gallons over 10,000 Gallons*	$8.19	$8.43	$0.24
• Pre Certificate of Occupancy Rate			-
◘ *Per 1,000 Gallons*	$4.38	$4.51	$0.13
• Wholesale			-
◘ *For First 2,000 Gallons*	$14.71	$15.15	$0.44
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.51	$4.64	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$5.24	$5.40	$0.16
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.78	$5.96	$0.18
► Well Water Quality Test Fee	$40.00	$40.00	-

DRAFT

FY27 BUDGET CHANGES
USE OF FY26 ESTIMATED SURPLUS

Add Back - Personnel - 5 officers, change start date of Lieutenant, Deputy Clerk, Project Coord.	$	757,200.00
Add Back - Personnel - additional .5% market rate adjustment	$	194,700.00
Add Back - Equipment for Deputy Clerk	$	10,000.00
Add Back - Equipment for 5 New Officers	$	98,800.00
Add Back - Equipment for New Project Coord.	$	8,000.00
Add Back - Vehicles for 5 New Officers	$	405,900.00
Add Back - Vehicle for New Project Coord.	$	40,000.00
Add Back - Cart Path Repaving	$	125,000.00
Add Back - Golf ADA Bathroom Renovation	$	35,000.00
Add Back - Tractor	$	55,100.00
Add Back - Industrial Drive Improvements	$	120,000.00
Add Back - Additional Paving Funds	$	250,000.00
Total Budget Additions	$	2,099,700.00

Impact - Streets	$	120,000.00
Impact - Public Safety	$	405,900.00
General Fund - Updated Revenue Estimates	$	40,000.00
Capital Projects Fund Balance - FY26 Transferred Surplus	$	1,533,800.00
Total Funding	$	2,099,700.00

TOWN OF SMYRNA

BUDGET ORDINANCE

Smyrna

Celebrating 250 Years of American Independence

FIRST READ

BUDGET HIGHLIGHTS

PROPERTY TAX

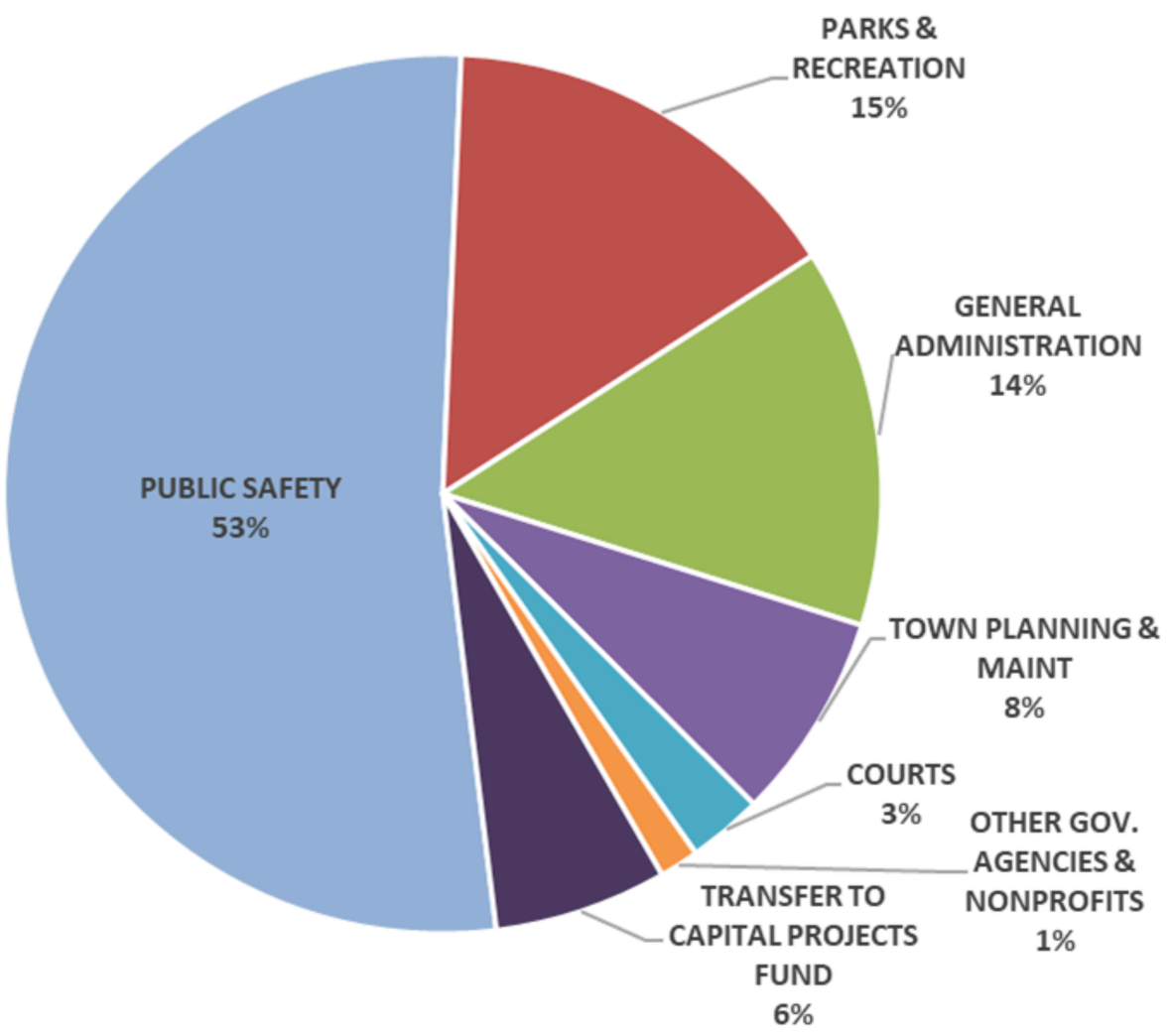


BUDGET HIGHLIGHTS

PROPERTY TAX BREAKDOWN

HOW YOUR TAX DOLLARS ARE SPENT IN SMYRNA, TN			
	RANGE OF APPRAISED VALUES		
	Avg - $50k	**Average House**	**Avg + $50k**
HOUSE APPRAISED VALUE	$370,000	$420,000	$470,000
HOUSE ASSESSED VALUE(25%)	$92,500	$105,000	$117,500
ANNUAL PROPERTY TAXES	$486.27	$551.99	$617.70
MONTHLY PROPERTY TAXES	**$40.52**	**$46.00**	**$51.48**

DEPARTMENT	**Monthly Amount**	**Monthly Amount**	**Monthly Amount**
PUBLIC SAFETY	$21.32	$24.20	$27.07
PARKS & RECREATION	$6.18	$7.01	$7.85
GENERAL ADMINISTRATION	$5.65	$6.41	$7.18
TOWN PLANNING & MAINT	$3.09	$3.51	$3.93
COURTS	$1.12	$1.27	$1.42
OTHER GOV. AGENCIES & NONPROFITS	$0.59	$0.67	$0.75
TRANSFERS TO OTHER FUNDS:			
TRANSFER TO DEBT SERVICE FUND	$0.00	$0.00	$0.00
TRANSFER TO CAPITAL PROJECTS FUND	$2.58	$2.93	$3.28
TOTAL	**$40.53**	**$46.00**	**$51.48**



BUDGET HIGHLIGHTS

NEW PERSONNEL

DEPT	STATUS	QTY	POSITION	START DATE
POLICE	FULL TIME	1	ADMIN ASSISTANT	1/1/2027
POLICE	FULL TIME	1	SPECIAL OPS LIEUTENANT	7/1/2026
POLICE	FULL TIME	5	OFFICERS	7/1/2026
PUB WKS	FULL TIME	1	TRAFFIC TECH	7/1/2026
PUB WKS	FULL TIME	1	PROJECT COORDINATOR	7/1/2026
STREETS	FULL TIME	2	LIGHT EQUIP OPERATOR	7/1/2026
TRAFFIC COURT	FULL TIME	1	DEPUTY CLERK	1/1/2027
W&S MANT	FULL TIME	1	LEAK TECH II	7/1/2026
WWTP	FULL TIME	1	MAINTENANCE TECH	7/1/2026
		14		

BUDGET HIGHLIGHTS

FIDUCIARY FUND

Statement of Net Position June 30, 2025	
Total Pension Liability	**$ 7,819,846**
Cash & Equivalents	**$ 7,927,666**
Unfunded Pension Liability	**$ (107,820)**
Funded %	**101%**
Total Employees	
Inactive (Retired or Terminated)	36
Active (Employed)	7
	43

BUDGET HIGHLIGHTS

MAJOR CAPITAL PROJECTS

PROJECT	FUNDING		RECOMMENDED
W/S Lynwood Construction	100%	W/S Debt Proceeds	5,000,000
W/S Mason Tucker Upgrades	100%	W/S Debt Proceeds	3,000,000
Cedar Stone Park Phase 2	100%	Capital Projects	3,100,000
W/S Inflow & Filtration	100%	W/S Revenue	2,000,000
2 Fire Trucks	100%	Capital Projects	2,673,000
New & Replacement Patrol Cars	26% 74%	General Fund Impact Fees	1,279,800
Cyber Security & Equipment Upgrades	100%	General Fund	1,022,400
Waldron Road Utility Relocation	100%	Gas Revenue	850,000
Gas Continuing Construction Contract	100%	Gas Revenue	750,000
Rotary Soccer Park Expansion	100%	Impact Fees	550,000
		Total	20,225,200

55% OF TOTAL FY27 PROJECTS

BUDGET HIGHLIGHTS

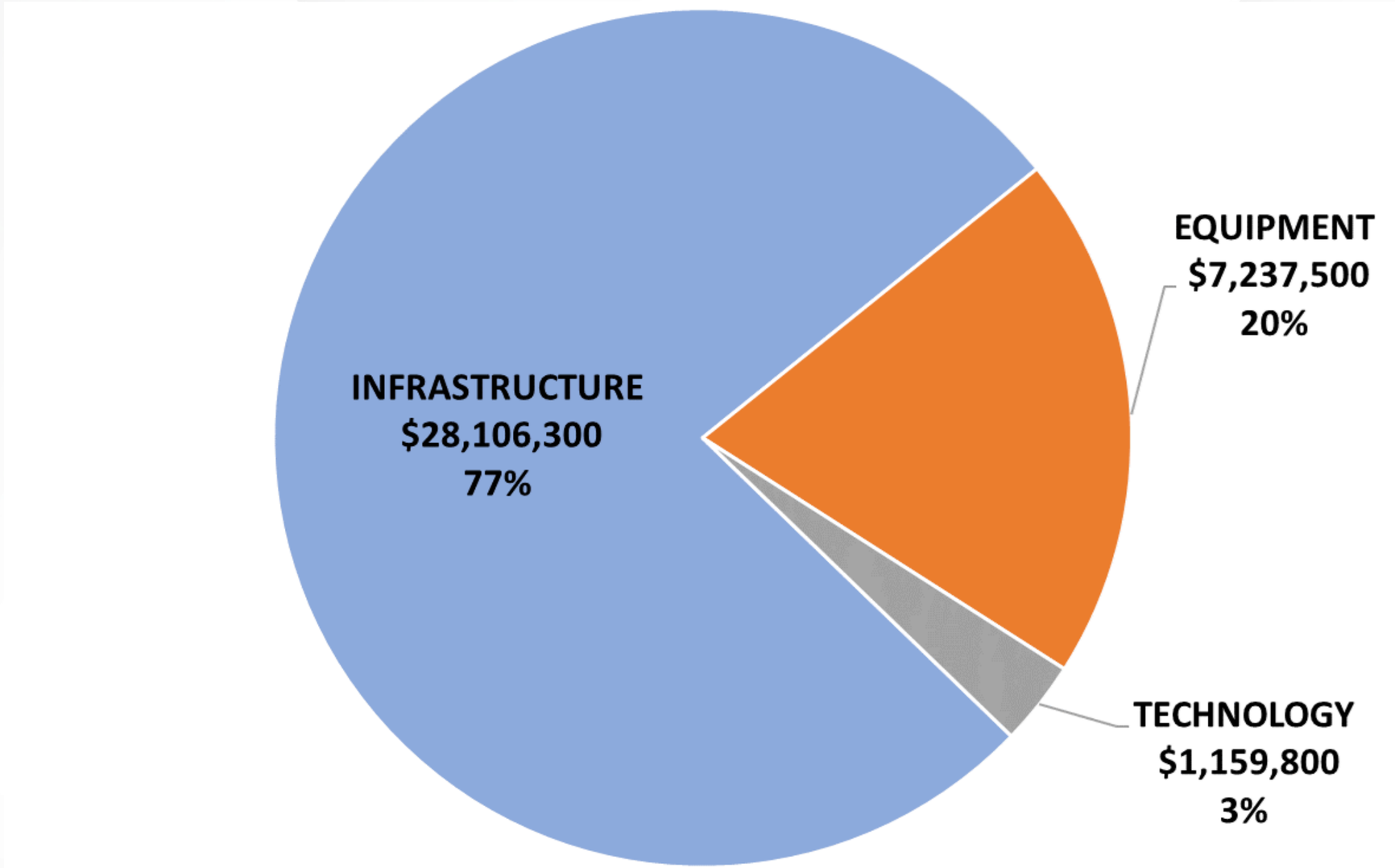
MAJOR ROADWAY CAPITAL PROJECTS

PROJECT	FUNDING		RECOMMENDED
Weakly Lane Widening & Utility Relocations	81% 15% 4%	W/S Revenue Gas Revenue Impact Fees	2,481,000
Misc Paving, Resurfacing, and Striping	63% 37%	State Street Aid Capital Projects	2,300,000
Sam Ridley @ Old Nash Hwy	80% 20%	Grants Capital Projects	1,994,000
Sidewalks & Pedestrian Crossings	57% 24% 19%	Capital Projects Impact Fees Grants	1,040,000
Lee Road	100%	Capital Projects	800,000
ITS Phases 3-5	100%	Grants	500,000
Rock Springs Road at Old Nash Hwy, Needham to Austin Lee	100%	Impact Fees	375,000
Jefferson Pike @ Nissan, Left Turn Lane	80% 20%	Grants Capital Projects	225,000
Lowry Street Phase 3	90% 10%	Grants Capital Projects	150,000
		Total	9,865,000

27% OF TOTAL FY27 PROJECTS

BUDGET HIGHLIGHTS

CAPITAL PROJECTS BY TYPE



BUDGET HIGHLIGHTS

OUTSTANDING DEBT

General Obligation

Year Ending June 30	Principal Requirements	P + I Total
2027	920,000	1,473,450
2028	940,000	1,473,425
2029	980,000	1,467,869
2030	1,030,000	1,469,919
2031 - 2040	10,760,000	12,561,967
	$ 14,630,000	$ 18,446,630

Note: No New Debt in FY27

Water & Sewer Fund

Year Ending June 30	Principal Requirements	P + I Total
2027	1,679,094	2,211,793
2028	1,701,857	2,210,641
2029	1,724,963	2,276,929
2030	1,748,459	2,208,217
2031 - 2054	34,196,758	38,734,374
	$ 41,051,131	$ 47,641,954

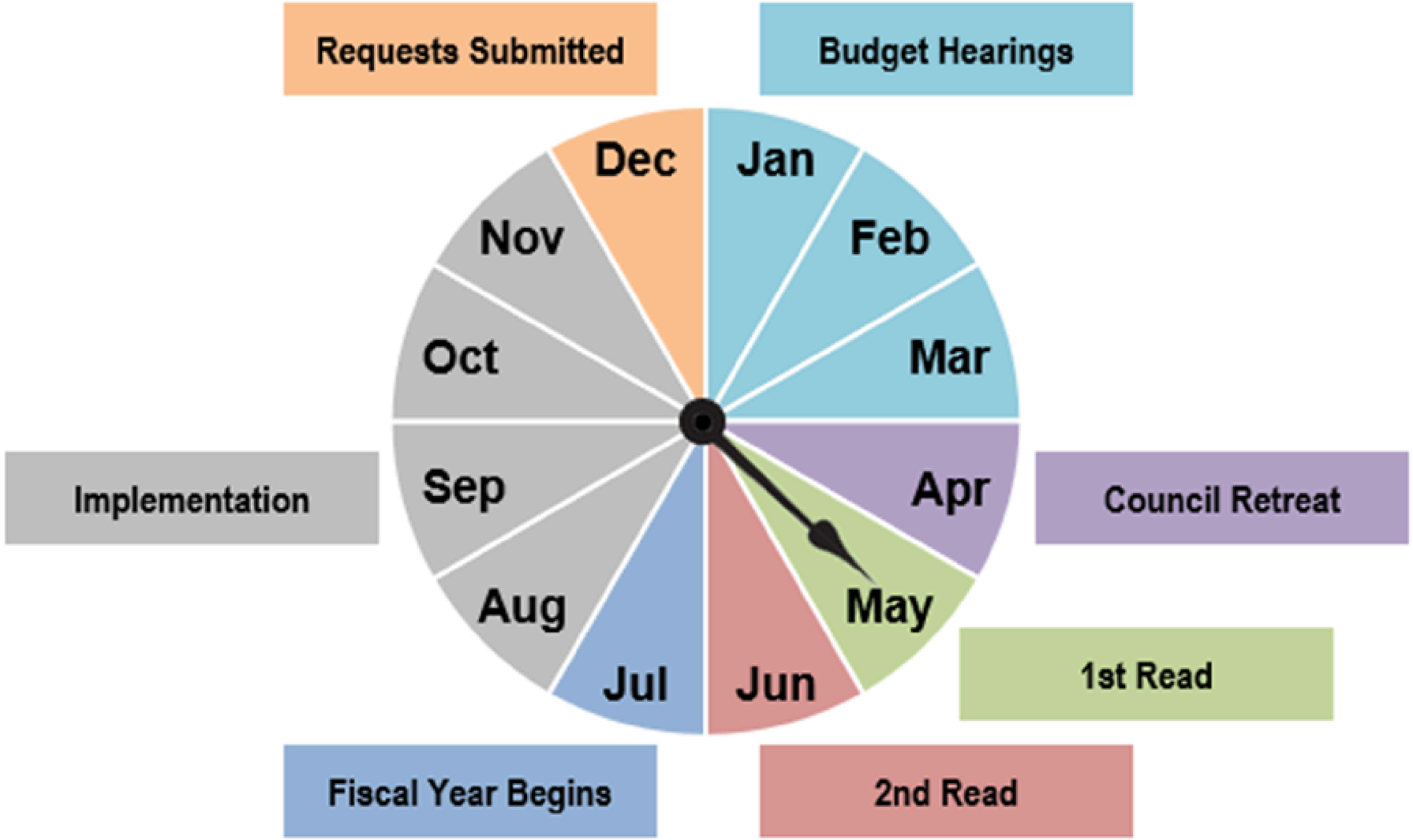
Note: No New Debt in FY27, Possible SRF

2027 FIRST READ BUDGET PRESENTATION

Smyrna

Celebrating 250 Years of American Independence

BUDGET TIMELINE



GENERAL FUND

SUMMARY

GENERAL	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 63,777,595	$ 63,832,094	$ 67,320,700
PERSONNEL	49,184,600	48,581,300	53,018,300
OPERATIONS & MAINTENANCE	9,371,729	8,641,485	9,995,137
CAPITAL PROJECTS	5,191,500	6,523,190	4,284,400
DEBT SERVICE	2,000	2,000	2,000
TOTAL EXPENDITURES	$ 63,749,829	$ 63,747,975	$ 67,299,837
SURPLUS (DEFICIT)	27,766	84,119 *	20,863
BEGINNING FUND BALANCE	34,735,514	34,735,514	34,819,633
ENDING FUND BALANCE	$ 34,763,280	$ 34,819,633	$ 34,840,496

*ESTIMATED

GENERAL FUND

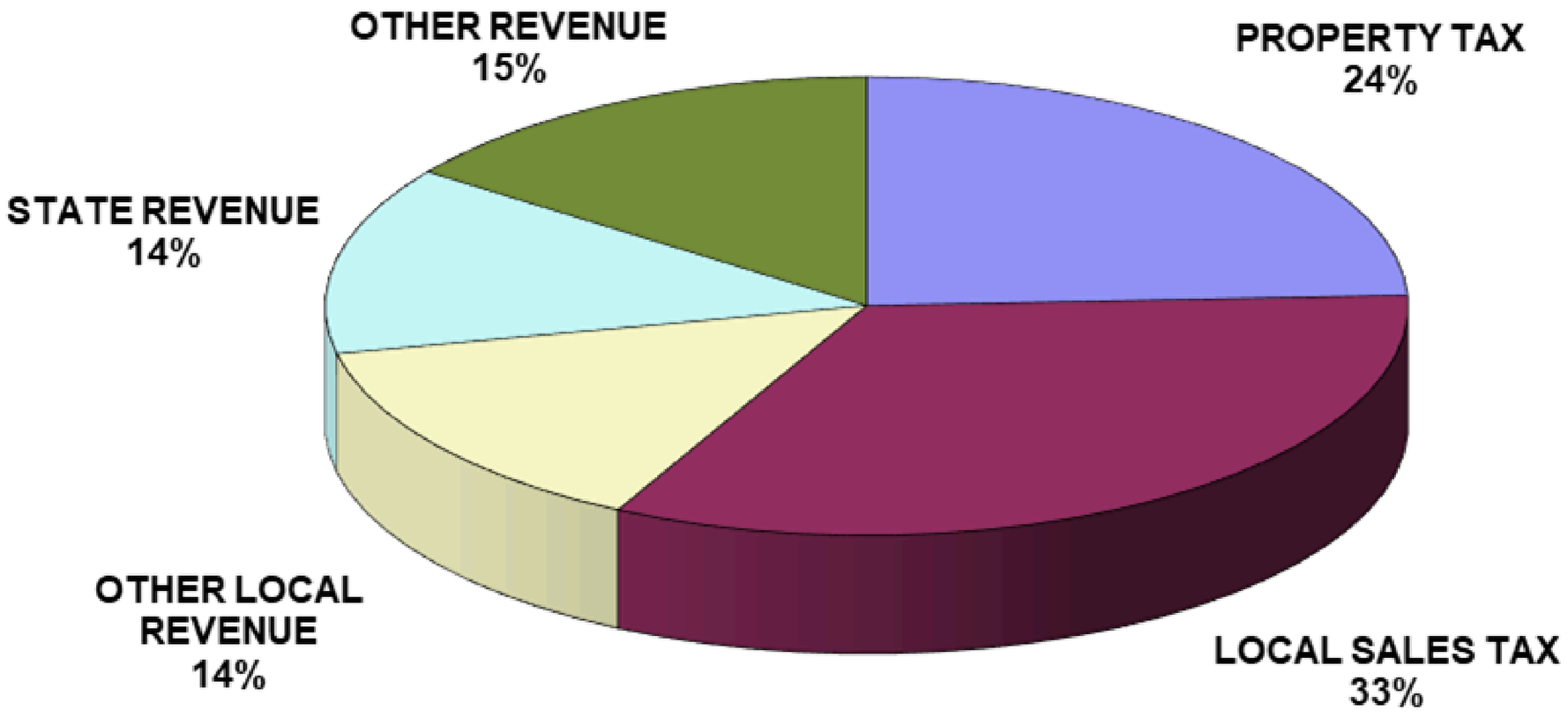
MAJOR REVENUE

DESCRIPTION	2025-2026 ESTIMATE	2026-2027 RECOMMEND		% INCREASE	DRIVING FACTORS
REVENUE					
LOCAL SALES TAX - CO. TRUSTEE	$ 21,800,000	$ 22,410,400		2.8%	ECONOMIC FORECASTS ESTIMATE 2.5% - 3.0%
PROPERTY TAXES (CURRENT)	$ 15,303,197	$ 16,200,000		5.9%	ESTIMATED - INC. DUE TO NEW DEVELOPMENTS, NO TAX INC.
STATE SALES TAX	$ 6,900,000	$ 8,200,000		18.8%	ESTIMATED - INC. DUE TO CHANGE IN POPULATION
BUSINESS TAXES	$ 2,600,000	$ 2,781,000		7.0%	
SUPPORT SERVICES - WATER & SEWER	$ 1,482,262	$ 1,960,400		32.3%	UTILITIES SHARING LARGE INFO SERV PROJECTS
IN LIEU OF TAXES	$ 1,640,981	$ 1,561,000		-4.9%	
BUILDING PERMITS	$ 829,635	$ 1,100,000		32.6%	LARGE INCOMING APARTMENT COMPLEXES
WHOLESALE BEER TAX	$ 1,000,000	$ 930,000		-7.0%	DOWNWARD TREND IN ALCHOL CONSUMPTION
GREEN FEES	$ 1,035,000	$ 1,200,000	*	15.9%	
SUPPORT SERVICES - GAS	$ 860,052	$ 1,165,500		35.5%	UTILITIES SHARING LARGE INFO SERV PROJECTS
	$ -				
TOP 10 TOTAL	$ 53,451,127	$ 57,508,300		7.6%	
ALL OTHERS REVENUES	$ 10,380,967	$ 9,812,400			
TOTAL GENERAL FUND REVENUE	$ 63,832,094	$ 67,320,700		5.5%	

**INCLUDES FY27 FEE SCHEDULE CHANGES*

GENERAL FUND

REVENUE BY CATEGORY



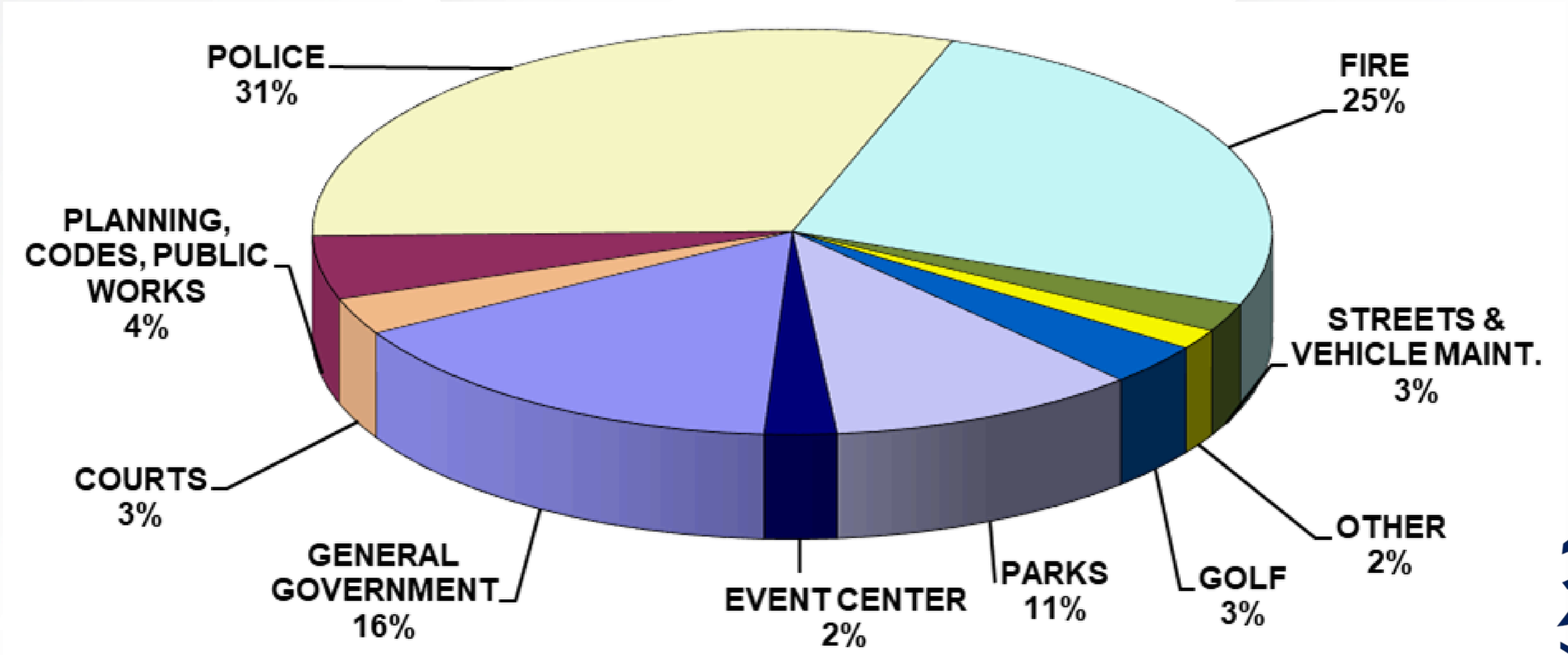
GENERAL FUND

COMPARISON

DESCRIPTION	2025-2026 BUDGET	% OF TOTAL	2026-2027 RECOMMEND	% OF TOTAL	NET CHANGE	% INC/DEC
PERSONNEL	$ 49,184,600	77%	$ 53,018,300	79%	$ 3,833,700	7.79%
OPERATIONS & MAINTENANCE	9,371,729	15%	9,995,137	15%	623,408	6.65%
CAPITAL	5,191,500	8%	4,284,400	6%	(907,100)	-17.47%
DEBT SERVICE	2,000	0%	2,000	0%	0	0.00%
TOTAL	$ 63,749,829		$ 67,299,837		$ 3,550,008	5.57%

GENERAL FUND

OPERATING EXPENDITURES BY CATEGORY



GENERAL FUND

HEALTH, WELFARE, AND CULTURE

DESCRIPTION	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 RECOMMEND
INTERGOVERNMENTAL				
RUTHERFORD CO DEPT OF HEALTH	$ 4,500	$ 4,500	$ 4,500	$ 4,500
LINEBAUGH LIBRARY OPERATING PROJECT	423,450	447,324	447,324	447,324
RUTHERFORD CO RABIES CONTROL	40,000	40,000	40,000	41,200
TN REHABILITATION CENTER	3,500	3,605	3,605	3,713
RUTHERFORD CO EMERG MGMT AGENCY	18,796	23,000	23,000	24,500
INTERGOVERNMENTAL SUB-TOTAL	$ 490,246	$ 518,429	$ 518,429	$ 521,237
NONPROFIT COMMUNITY DEVELOPMENT				
RUTHERFORD CO CHAMBER-TOURISM	$ 20,000	$ 20,000	$ 20,000	$ 20,000
RUTHERFORD CO CHAMBER-ECON DEV	25,000	25,000	25,000	25,000
RUTHERFORD CO CHAMBER-DEST RUTH	75,000	75,000	75,000	75,000
SISTER CITY-ZAMA	12,000	12,000	12,000	12,000
SAM DAVIS MEMORIAL ASSOC	15,000	15,000	15,000	15,000
TRANSIT ALLIANCE OF MIDDLE TN	500	500	500	-
NONPROFIT COMM DEV SUB-TOTAL	$ 147,500	$ 147,500	$ 147,500	$ 147,000
NONPROFIT OTHER				
CHILD ADVOCACY CENTER	$ 24,000	$ 24,000	$ 24,000	$ 274,000
SMYRNA CHARITY ASSISTANCE FUND	35,000	35,000	35,000	35,000
NONPROFIT OTHER SUB-TOTAL	$ 59,000	$ 59,000	$ 59,000	$ 309,000
TOTAL HEALTH, WELFARE & CULTURE	$ 696,746	$ 724,929	$ 724,929	$ 977,237

SPECIAL REVENUE FUNDS

STATE STREET AID

STATE STEET AID	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 1,947,000	$ 1,957,439	$ 1,943,000
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	2,005,000	1,881,430	2,180,000
CAPITAL PROJECTS	-	-	-
DEBT SERVICE	-	-	-
TOTAL EXPENDITURES	$ 2,005,000	$ 1,881,430	$ 2,180,000
SURPLUS (DEFICIT)	(58,000)	76,009 *	(237,000)
BEGINNING FUND BALANCE	652,481	652,481	728,490
ENDING FUND BALANCE	$ 594,481	$ 728,490	$ 491,490

*ESTIMATED

SPECIAL REVENUE FUNDS

DRUG FUND

DRUG FUND	*2025-2026 BUDGET*	*2025-2026 ESTIMATED*	*2026-2027 RECOMMEND*
REVENUES	$ 70,000	$ 47,093	$ 45,000
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	31,300	39,690	21,800
CAPITAL PROJECTS	443,700	428,200	21,000
DEBT SERVICE	-	-	-
TOTAL EXPENDITURES	$ 475,000	$ 467,890	$ 42,800
SURPLUS (DEFICIT)	(405,000)	(420,797)*	2,200
BEGINNING FUND BALANCE	543,038	543,038	122,241
ENDING FUND BALANCE	$ 138,038	$ 122,241	$ 124,441

*ESTIMATED

SPECIAL REVENUE FUNDS

IMPACT FEE FUND

IMPACT	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 4,960,000	$ 4,019,594	$ 4,085,500
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	-	-	-
CAPITAL PROJECTS	4,336,700	3,827,770	3,028,100
DEBT SERVICE	1,333,350	1,335,850	1,333,350
TOTAL EXPENDITURES	$ 5,670,050	$ 5,163,620	$ 4,361,450
SURPLUS (DEFICIT)	(710,050)	(1,144,026)*	(275,950)
BEGINNING FUND BALANCE	7,377,771	7,377,771	6,233,745
ENDING FUND BALANCE	$ 6,667,721	$ 6,233,745	$ 5,957,795

*ESTIMATED

SPECIAL REVENUE FUNDS

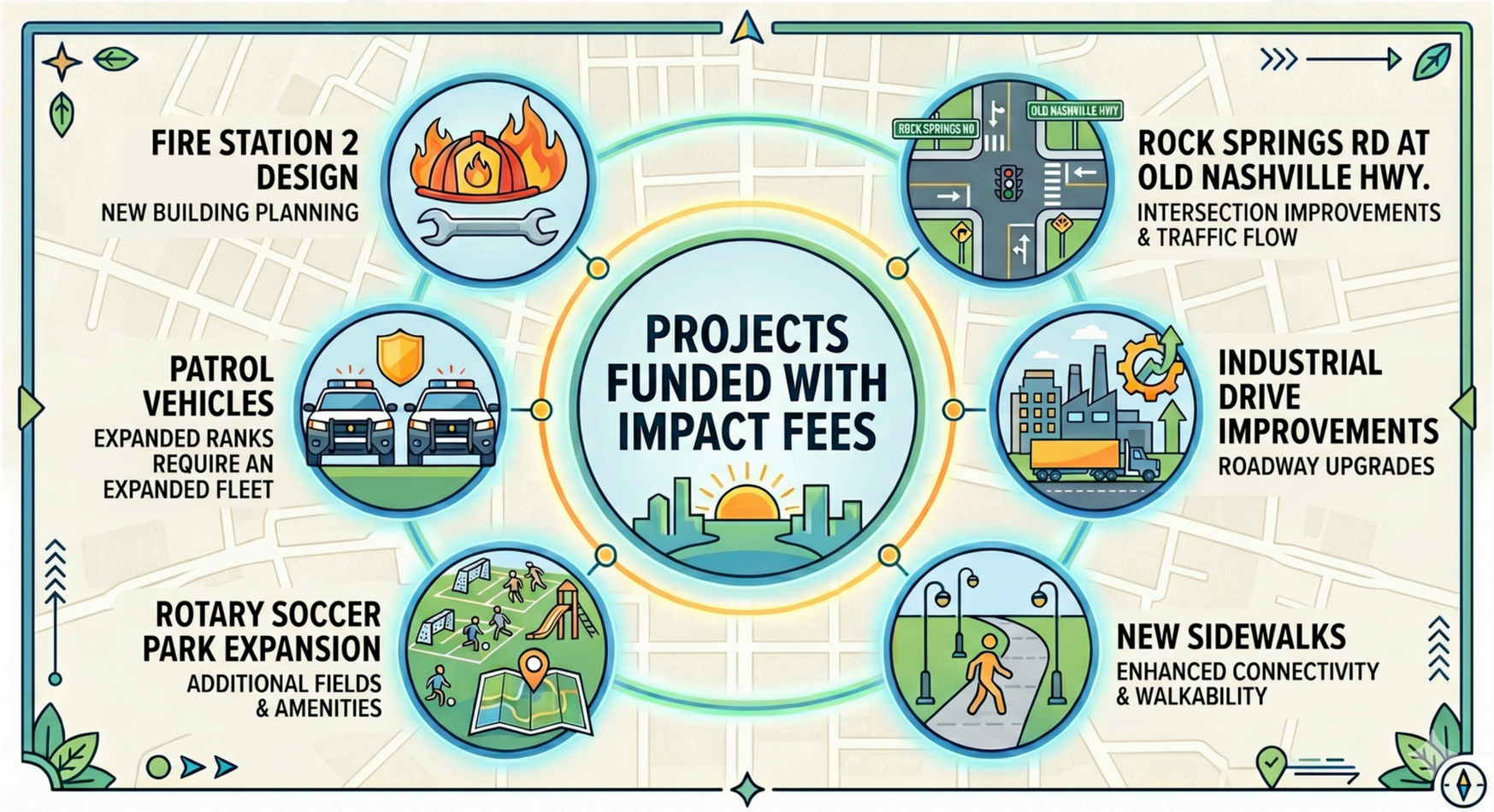
IMPACT FEE FUND
BY DIVISION

IMPACT	*2025-2026 BUDGET*	*2025-2026 ESTIMATED*	*2026-2027 RECOMMEND*
BALANCE BY FUNCTION			
PUBLIC SAFETY	$ 1,643,592	$ 1,507,861	$ 938,407
PARKS	2,373,059	2,583,647	2,962,760
ROADS	2,651,070	2,142,237	2,056,628
	6,667,721	6,233,745	5,957,795

$29.6 MILLION COLLECTED OVER THE LAST 10 YEARS

SPECIAL REVENUE FUNDS

IMPACT FEE FUND
FY27 PROJECTS



INTERNAL SERVICE FUND

INSURANCE

INSURANCE	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 16,577,500	$ 16,903,000	$ 15,905,100
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	16,189,500	15,309,300	15,691,600
CAPITAL PROJECTS	-	-	-
DEBT SERVICE	-	-	-
TOTAL EXPENDITURES	$ 16,189,500	$ 15,309,300	$ 15,691,600
SURPLUS (DEFICIT)	388,000	1,593,700 *	213,500
BEGINNING FUND BALANCE	1,729,976	1,729,976	3,323,676
ENDING FUND BALANCE	$ 2,117,976	$ 3,323,676	$ 3,537,176

*ESTIMATED

ENTERPRISE FUNDS

WATER & SEWER

WATER & SEWER	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
OPERATING REVENUES	$ 30,465,300	$ 30,256,249	$ 31,143,500
PERSONNEL	6,752,300	6,141,380	7,052,000
OPERATIONS & MAINTENANCE	11,690,362	11,148,692	11,721,200
DEPRECIATION	11,100,000	11,100,000	11,100,000
TOTAL OPERATING EXPENDITURES	$ 29,542,662	$ 28,390,072	$ 29,873,200
OPERATING INCOME/(LOSS)	922,638	1,866,177	1,270,300

ENTERPRISE FUNDS

WATER & SEWER

WATER & SEWER	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
OPERATING INCOME/(LOSS)	922,638	1,866,177	1,270,300
NET NON-OPERATING REVENUE/EXPENSE	2,020,713	234,122	84,113
CAPITAL CONTRIBUTIONS-TAP FEES	5,621,400	4,185,935	5,285,600
NON CASH CONTRIBUTIONS	9,000,000	7,500,000	15,000,000
TRANSFERS OUT-IN LIEU OF TAX	(596,631)	(596,631)	(633,300)
NET CONTRIBUTIONS & TRANSFERS	14,024,769	11,089,304	19,652,300
CHANGE IN NET POSITION	16,968,120	13,189,603 *	21,006,713
BEGINNING NET POSITION	249,219,967	249,219,967	262,409,570
ENDING NET POSITION	$ 266,188,087	$262,409,570	$ 283,416,283

*ESTIMATED

ENTERPRISE FUNDS

NATURAL GAS

NATURAL GAS	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
OPERATING REVENUES	$ 17,776,500	$ 19,169,639	$ 19,801,500
PERSONNEL	2,362,100	2,146,820	2,254,400
OPERATIONS & MAINTENANCE	2,383,852	2,113,012	2,627,600
DEPRECIATION	1,100,000	1,100,000	1,100,000
NATURAL GAS FOR RESALE	10,250,000	11,579,390	11,800,000
TOTAL OPERATING EXPENDITURES	$ 16,095,952	$ 16,939,222	$ 17,782,000
OPERATING INCOME/(LOSS)	1,680,548	2,230,417	2,019,500

ENTERPRISE FUNDS

NATURAL GAS

NATURAL GAS	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
OPERATING INCOME/(LOSS)	1,680,548	2,230,417	2,019,500
NET NON-OPERATING REVENUE/EXPENSE	64,000	134,290	124,000
CAPITAL CONTRIBUTIONS-TAP FEES	250,000	377,679	330,000
NON CASH CONTRIBUTIONS	-	-	-
TRANSFERS OUT-IN LIEU OF TAX	(225,783)	(225,783)	(233,300)
NET CONTRIBUTIONS & TRANSFERS	24,217	151,896	96,700
CHANGE IN NET POSITION	1,768,765	2,516,603 *	2,240,200
BEGINNING NET POSITION	26,723,402	26,723,402	29,240,005
ENDING NET POSITION	$ 28,492,167	$ 29,240,005	$ 31,480,205

*ESTIMATED

2027 FIRST READ BUDGET CAPITAL PROJECTS

Smyrna

Celebrating 250 Years of American Independence

CAPITAL PROJECTS

FUND BALANCE

CAPITAL PROJECTS	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 14,964,200	$ 14,855,290	$ 11,310,800
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	-	-	-
CAPITAL PROJECTS	27,184,500	18,840,400	19,835,100
DEBT SERVICE	-	-	-
TOTAL EXPENDITURES	$ 27,184,500	$ 18,840,400	$ 19,835,100
SURPLUS (DEFICIT)	(12,220,300)	(3,985,110)*	(8,524,300)
BEGINNING FUND BALANCE	33,604,962	33,604,962	29,619,852
ENDING FUND BALANCE	$ 21,384,662	$ 29,619,852	$ 21,095,552

*ESTIMATED

CAPITAL PROJECTS

FUND BALANCE

CAPITAL PROJECTS	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 14,964,200	$ 14,855,290	$ 11,310,800
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	-	-	-
CAPITAL PROJECTS	27,184,500	18,840,400	19,835,100
DEBT SERVICE	-	-	-
TOTAL EXPENDITURES	$ 27,184,500	$ 18,840,400	$ 19,835,100
SURPLUS (DEFICIT)	(12,220,300)	(3,985,110)*	(8,524,300)
BEGINNING FUND BALANCE	33,604,962	33,604,962	29,619,852
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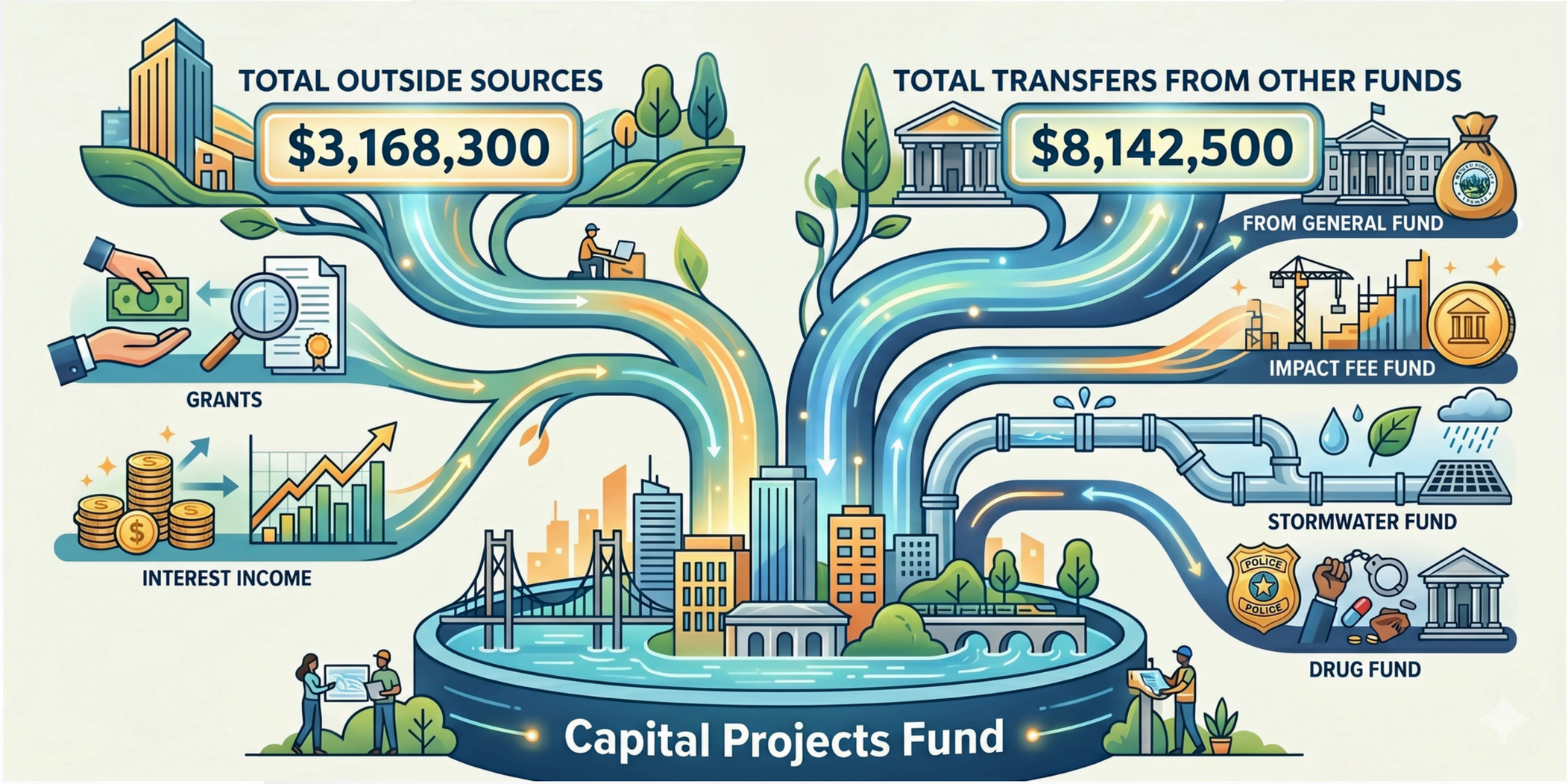
*ESTIMATED

CAPITAL PROJECTS

REVENUE SOURCES



CAPITAL PROJECTS

FUND BALANCE

CAPITAL PROJECTS	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 14,964,200	$ 14,855,290	$ 11,310,800
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	-	-	-
CAPITAL PROJECTS	27,184,500	18,840,400	19,835,100
DEBT SERVICE	-	-	-
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ENDING FUND BALANCE	$ 21,384,662	$ 29,619,852	$ 21,095,552

*ESTIMATED

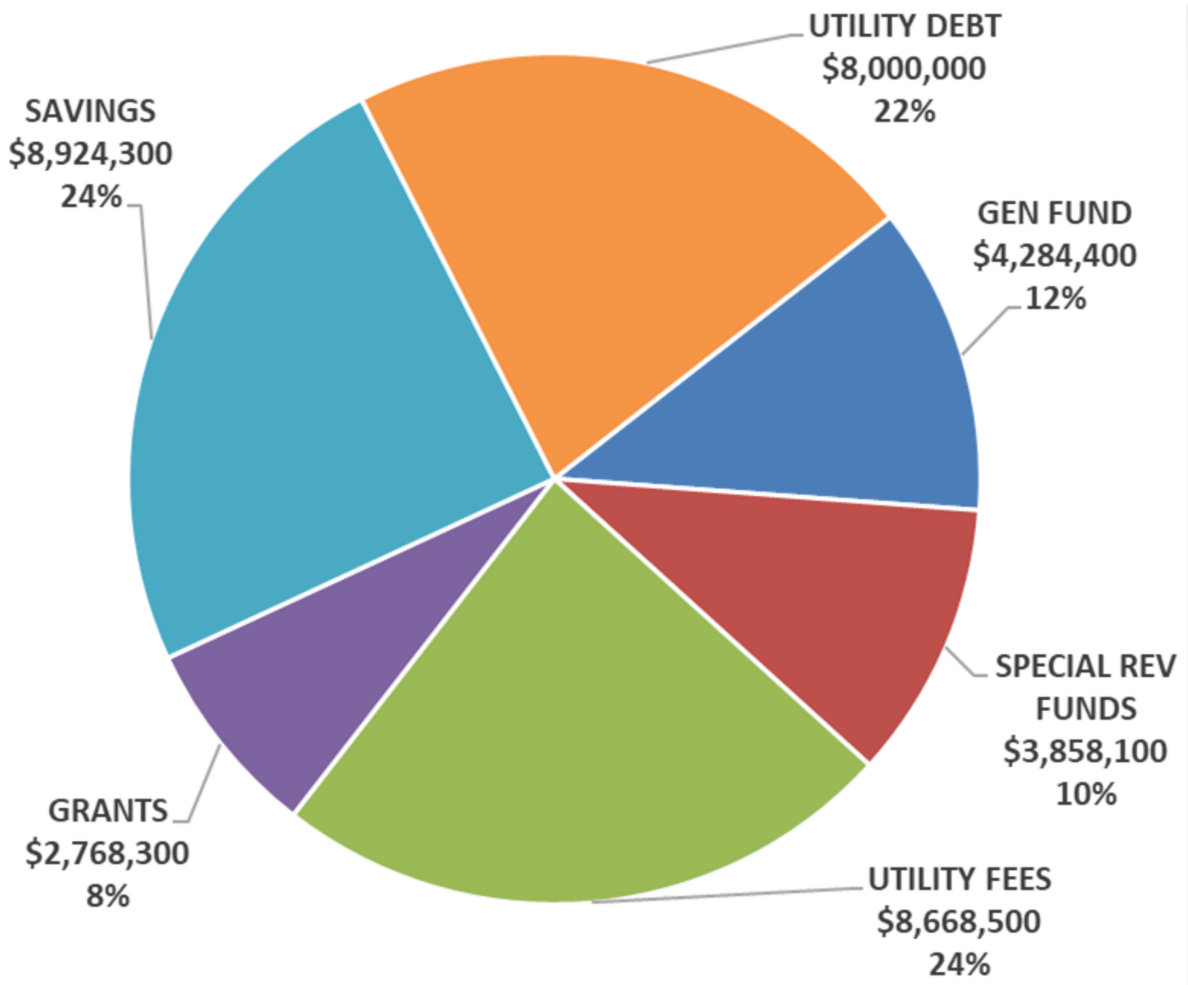
CAPITAL PROJECTS

FY27 PROJECTS BY DEPARTMENT

DEPARTMENT	APPROVED AMOUNT	GENERAL FUND	DEBT PROCEEDS	DRUG FUND	IMPACT FEES	GRANT	STORM WATER	CAPITAL PROJECTS	WS REVENUE	GAS REVENUE
BUILDING AND GROUNDS	$91,500	$91,500	$0	$0	$0	$0	$0	$0	$0	$0
FIRE DEPARTMENT	$4,047,000	$814,200	$0	$0	$560,000	$0	$0	$2,672,800	$0	$0
GENERAL SESSIONS	$4,000	$4,000	$0	$0	$0	$0	$0	$0	$0	$0
GOLF COURSE	$297,700	$137,700	$0	$0	$0	$0	$0	$160,000	$0	$0
INFORMATION SERVICES	$1,022,400	$965,400	$0	$0	$0	$57,000	$0	$0	$0	$0
JUDICIAL	$35,000	$35,000	$0	$0	$0	$0	$0	$0	$0	$0
PARKS AND RECREATION	$4,513,600	$781,700	$0	$0	$550,000	$26,800	$0	$3,155,100	$0	$0
PLANNING AND CODES	$305,400	$305,400	$0	$0	$0	$0	$0	$0	$0	$0
POLICE DEPARTMENT	$2,006,300	$879,300	$0	$21,000	$953,100	$34,300	$0	$118,600	$0	$0
PUBLIC WORKS	$134,200	$75,200	$0	$0	$0	$0	$0	$59,000	$0	$0
STREET DEPARTMENT	$6,549,000	$175,000	$0	$0	$965,000	$2,650,200	$0	$2,758,800	$0	$0
TRAFFIC COURT	$10,000	$10,000	$0	$0	$0	$0	$0	$0	$0	$0
VEHICLE MAINTENANCE	$10,000	$10,000	$0	$0	$0	$0	$0	$0	$0	$0
STORM WATER	$809,000	$0	$0	$0	$0	$0	$809,000	$0	$0	$0
TOTAL GENERAL FUND	**$19,835,100**	**$4,284,400**	**$0**	**$21,000**	**$3,028,100**	**$2,768,300**	**$0**	**$8,924,300**	**$0**	**$0**
WATER PLANT	$3,354,000	$0	$3,000,000	$0	$0	$0	$0	$0	$354,000	$0
WASTE WATER PLANT	$299,600	$0	$0	$0	$0	$0	$0	$0	$299,600	$0
WATER AND SEWER MAINT.	$10,822,800	$0	$5,000,000	$0	$0	$0	$0	$0	$5,822,800	$0
GAS DEPARTMENT	$2,192,100	$0	$0	$0	$0	$0	$0	$0	$0	$2,192,100
GRAND TOTALS	**$36,503,600**	**$4,284,400**	**$8,000,000**	**$21,000**	**$3,028,100**	**$2,768,300**	**$809,000**	**$8,924,300**	**$6,476,400**	**$2,192,100**

CAPITAL PROJECTS

FY27 PROJECTS BY FUNDING SOURCE



CAPITAL PROJECTS

FUND BALANCE

CAPITAL PROJECTS	2025-2026 BUDGET	2025-2026 ESTIMATED	2026-2027 RECOMMEND
REVENUES	$ 14,964,200	$ 14,855,290	$ 11,310,800
PERSONNEL	-	-	-
OPERATIONS & MAINTENANCE	-	-	-
CAPITAL PROJECTS	27,184,500	18,840,400	19,835,100
DEBT SERVICE	-	-	-
TOTAL EXPENDITURES	$ 27,184,500	$ 18,840,400	$ 19,835,100
SURPLUS (DEFICIT)	(12,220,300)	(3,985,110)*	(8,524,300)
BEGINNING FUND BALANCE	33,604,962	33,604,962	29,619,852
ENDING FUND BALANCE	$ 21,384,662	$ 29,619,852	$ 21,095,552

*ESTIMATED

CAPITAL PROJECTS

FY27 USE OF FUND BALANCE

CEDAR STONE PARK: $3,100,000



TWO FIRE TRUCKS & EQUIPMENT: $2,670,000



MISC PAVING: $850,000



LEE ROAD: $800,000



SAM RIDLEY PARKWAY @ ONH GRANT MATCH: $399,000



HAZELWOOD PEDESTRIAN CROSSING: $200,000



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THESE PROJECTS ACCOUNT FOR **94%** OF THE TOTAL.

CAPITAL IMPROVEMENT PLAN

ALL FUNDS

Funding	FY27	FY28	FY29	FY30	FY31	Total
General Fund	$ 4,284,400.00	$ 9,095,653.00	$ 9,082,564.00	$ 6,784,365.25	$ 3,855,346.06	$ 33,102,328.31
Grants	$ 2,768,300.00	$ 7,947,250.00	$ 14,261,250.00	$ 16,322,250.00	$ 12,250.00	$ 41,311,300.00
Impact Fees	$ 3,028,100.00	$ 7,706,118.00	$ 5,666,118.00	$ 3,212,000.00	$ 700,000.00	$ 20,312,336.00
Drug Fund	$ 21,000.00	$ -	$ -	$ -	$ -	$ 21,000.00
Capital Projects	$ 8,924,300.00	$ 10,250,000.00	$ 1,600,000.00	$ 3,150,000.00	$ 13,300,000.00	$ 37,224,300.00
GO Debt	$ -	$ 7,450,000.00	$ 4,300,000.00	$ 14,300,000.00	$ 8,650,000.00	$ 34,700,000.00
Storm Water	$ 809,000.00	$ 685,000.00	$ 469,000.00	$ 605,000.00	$ 469,000.00	$ 3,037,000.00
Water & Sewer	$ 6,476,400.00	$ 8,592,300.00	$ 5,576,620.00	$ 7,484,800.00	$ 4,413,800.00	$ 32,543,920.00
W&S Debt	$ 8,000,000.00	$ 9,000,000.00	$ 2,400,000.00	$ 4,000,000.00	$ 1,700,000.00	$ 25,100,000.00
Natural Gas	$ 2,192,100.00	$ 2,712,400.00	$ 1,483,800.00	$ 2,916,000.00	$ 2,441,000.00	$ 11,745,300.00
	$ 36,503,600.00	$ 63,438,721.00	$ 44,839,352.00	$ 58,774,415.25	$ 35,541,396.06	**$ 239,097,484.31**

CAPITAL IMPROVEMENT PLAN

LARGE PROJECTS

TOWN

INFRASTRUCTURE & SERVICES

FIRE SERVICES



ACQUISITION: 5 TRUCKS
(Replacement & New)

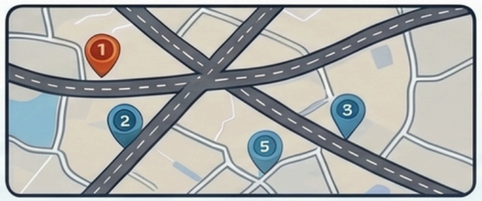


RELOCATE AIRPORT STATION



FIRE STATION 7:
NEW BUILD

ROADWAY & UTILITY RELOCATIONS



- Almaville Road Widening
- Lee Road
- Rock Springs / Old Nash Hwy
- Rocky Fork Almaville
- Weakly Lane Improvements

TRANSPORTATION
NETWORK UPGRADES

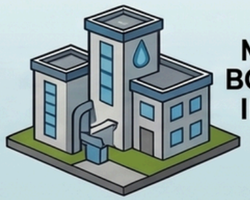
WATER & SEWER SERVICES



INFLOW &
INFILTRATION
REDUCTION



LYNWOOD
CONSTRUCTION
UPGRADES



MASON TUCKER
BOOSTER STATION
IMPROVEMENTS

PARKS & RECREATION



CEDAR STONE PARK:
PHASE 2 DEVELOPMENT



ROTARY PARK:
LAND EXPANSION & AMENITIES

*ALL PROJECTS SUBJECT TO UPDATES AND TIMELINES

CAPITAL IMPOVEMENT PLAN

FUTURE FUNDING OPTIONS



2027 FIRST READ BUDGET FEE SCHEDULE

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Celebrating 250 Years of American Independence

FEE SCHEDULE UPDATES

PARKS

PARKS DEPARTMENT	2025 - 2026	2026 - 2027	CHANGES
► Park Buildings			-
• Half Day Building Rental Fee Resident Discount	$125.00	$150.00	$25.00
• Half Day Building Rental Fee Non - Residents	$150.00	$200.00	$50.00
• Whole Day Building Rental Fee Resident Discount	$200.00	$225.00	$25.00
• Whole Day Building Rental Fee Non - Residents	$250.00	$300.00	$50.00
► Park Shelters & Facilities			-
• Half Day Rental Fee Non - Residents	$50.00	$60.00	$10.00
► Park Fields & Courts			-
• Lee Victory Football Field (2 hour rental increment)	$50.00	$100.00	$50.00
• Rotary Soccer Field (2 hour rental increment)	$50.00	$100.00	$50.00
• Todd Lane Field 3 (2 hour rental increment)	$50.00	$75.00	$25.00
► Outdoor Adventure Center			-
> Memberships			-
• Single (1 person)	$100.00	$125.00	$25.00
• Single All Inclusive	$150.00	$175.00	$25.00
• Double (2 people)	$125.00	$150.00	$25.00
• Douible All Inclusive	$175.00	$200.00	$25.00
• Family (up to 6 people)	$200.00	$225.00	$25.00
• Family All Inclusive	$250.00	$275.00	$25.00

FEE SCHEDULE UPDATES

PARKS

PARKS DEPARTMENT	2025 - 2026	2026 - 2027	CHANGES
> Summer Camps (5 days - 4 hrs per day)			-
• Member Fee (limited slots per week)	$75.00	$125.00	$50.00
• Non-Member Fee (limited slots per week)	$100.00	$150.00	$50.00
> Summer Camps (5 days - 8 hrs per day)			-
• Member Fee (limited slots per week)	$125.00	$175.00	$50.00
• After Camp Care	$25.00	$25.00	-
• Non-Member Fee (limited slots per week)	$150.00	$200.00	$50.00
• Scheduled Progams for Members (only per day)	$25.00	$35.00	$10.00
• Scheduled Progams for Non-Members (only per day)		$50.00	$50.00
> SOAC Field Trips			-
• Climbing Only (per child)	$4.00	$5.00	$1.00
• Climbing and Education (per child)	$5.00	$7.00	$2.00
> SOAC Mobile Adventures			-
• Travel Fee Outside Rutherford County (flat fee)	$20.00	$30.00	$10.00
> Facility Rentals			-
• Entire SOAC - 2 hrs		$450.00	$450.00
► Splashtown Pool & Splash Pad			-
> Pool Passes			-
• Single (1 person)	$100.00	$125.00	$25.00
• Double (2 people)	$125.00	$150.00	$25.00
• Family (up to 6 people)	$200.00	$225.00	$25.00

FEE SCHEDULE UPDATES

GOLF

GOLF COURSE	2025 - 2026	2026 - 2027	CHANGES
► Cart Fees			-
• 18 Holes	$16.00	$16.00	-
• 9 Holes	$8.00	$8.00	-
► Executive Course Green Fee			-
• Junior	$0.00	$10.00	$10.00
• Regular	$13.00	$14.00	$1.00
• Senior	$10.00	$11.00	$1.00
► FootGolf			-
• Junior	$0.00	$5.00	$5.00
► Green Fee Rates (Monday-Friday)			-
• 18 Holes	$33.00	$38.00	$5.00
• 9 Holes	$17.00	$20.00	$3.00
► Green Fee Rates (Weekend and Holiday)			-
• 18 Holes	$38.00	$43.00	$5.00
• 9 Holes	$20.00	$23.00	$3.00
► Junior Green Fees (Weekend and Holiday after 2pm)			-
• 18 Holes	$0.00	$18.00	$18.00
• 9 Holes	$0.00	$10.00	$10.00
► Junior Green Fees (Monday-Friday)			-
• 18 Holes	$0.00	$18.00	$18.00
• 9 Holes	$0.00	$10.00	$10.00

FEE SCHEDULE UPDATES

GOLF

GOLF COURSE	2025 - 2026	2026 - 2027	CHANGES
► Military Rate			-
• 18 Holes Weekday	$0.00	$27.00	$27.00
• 18 Holes Weekend	$0.00	$32.00	$32.00
• 9 Holes Weekday	$0.00	$15.00	$15.00
• 9 Holes Weekend	$0.00	$16.00	$16.00
► Senior Green Fee Pass			-
• In-Town - Every Six Months	$550.00	$600.00	$50.00
• Out-of-Town - Every Six Months	$650.00	$650.00	-
► Senior Green Fee Rates (Monday-Friday)			-
• 18 Holes	$19.00	$24.00	$5.00
• 9 Holes	$10.00	$13.00	$3.00
► Winter / Aerification Rate (Monday-Friday)			-
• 18 Holes	$28.00	$30.00	$2.00
• 9 Holes	$15.00	$16.00	$1.00
► Winter / Aerification Rate (Senior)			-
• 18 Holes	$14.00	$16.00	$2.00
• 9 Holes	$8.00	$9.00	$1.00
► Winter / Aerification Rate (Weekend and Holiday)			-
• 18 Holes	$32.00	$35.00	$3.00
• 9 Holes	$16.00	$19.00	$3.00

FEE SCHEDULE UPDATES

GENERAL SESSIONS

JUDICIAL - GENERAL SESSIONS	2025 - 2026	2026 - 2027	CHANGES
► Costs			-
• Base Cost	$60.00	$55.00	($5.00)
• Booking Fee 40-7-122		$10.00	$10.00
• Computerization Fee	$4.00	$7.00	$3.00
• Court Clerk Education Fee		$1.87	$1.87
• Court Room Security	$2.00	$5.00	$3.00
• Service of Process- In Person/ Attempted Service	$40.00	$50.00	$10.00
• Subpoena	$6.00	$10.00	$4.00
• Archive and Record Management Fee (6-54-136)		$5.00	$5.00
• County Litigation Tax (District Attorney General Conf)		$0.63	$0.63
• Jail/Courthouse Building Local Litigation Tax (67-4-601 (b)(5)		$25.00	$25.00
• Interlock Device Fee - DUI Charges (67-4-601 (b)(1)		$10.00	$10.00
• Judicial Commissioner Education	$0.04	$0.13	$0.09
• Local Litigation Tax Judge 16-15-5006		$6.00	$6.00
• State Litigation Tax	$0.59	$1.99	$1.40
• Victim Notification Fund	$0.06	$0.20	$0.14

FEE SCHEDULE UPDATES

TRAFFIC

JUDICIAL - JUVENILE COURT	2025 - 2026	2026 - 2027	CHANGES
► Costs			-
• Court Costs	$79.05	$79.35	$0.30
• Court Costs- Texting While Driving	$9.05	$8.10	($0.95)
► Fee			-
• Archive and Record Management Fee		$5.00	$5.00
			-
JUDICIAL - MUNICIPAL COURTS	2025 - 2026	2026 - 2027	CHANGES
► Traffic Costs			-
• $10.00 Court Cost- Texting While Driving	$9.05	$8.10	($0.95)
• $125.00 Court Cost	$124.05	$123.10	($0.95)
• $160.00 Guilty Court Cost	$159.05	$158.10	($0.95)
• $80.00 Court Cost- All Other Violations	$79.05	$79.35	$0.30
► Traffic Fees			-
• Archive and Record Management Fee		$5.00	$5.00

FEE SCHEDULE UPDATES

PROBATION

PROBATION	2025 - 2026	2026 - 2027	CHANGES
► Daily Alcohol Monitoring Fee	$10.00	$0.00	($10.00)
► GCMS Confirmation	$25.00	$45.00	$20.00
► Instant Alcohol Screens	$0.00	$20.00	$20.00

FEE SCHEDULE UPDATES

STORMWATER

STORMWATER	2025 - 2026	2026 - 2027	CHANGES
• ERU Base Rate	$3.47 Per ERU	$4.50 Per ERU	$1.03 Per ERU
○ <= 3,543 Sq Ft Impervious Surface	$3.47 Flat Rate	$4.50 Flat Rate	$1.03 Flat Rate
○ > 3,543 Sq Ft Impervious Surface	$3.47 x # of ERU's	$4.50 x # of ERU's	$1.03 x # of ERU's
◘ *Exempt Property User Fee*			-
◘ *Other Developed Property User Fee*	$3.47 x # of ERU'S	$4.50 x # of ERU'S	$1.03 x # of ERU's
◘ *Single Family Residential User Fee*			-
○ <= 10,000 Sq Ft Impervious Surface	$3.47 Flat Rate	$4.50 Flat Rate	$1.03 Flat Rate
○ > 10,000 Sq Ft Impervious Surface	$3.47 x # of ERU's	$4.50 x # of ERU's	$1.03 x # of ERU's
◘ *Vacant/Undeveloped Property User Fee*			-
○ < 1,800 Sq Ft Impervious Surface	-	-	-
○ > 1,800 Sq Ft Impervious Surface	$3.47 Min or $3.47 x # of ERU's	$4.50 Min or $4.50 x # of ERU's	$1.03 Min or $1.03 x # of ERU's

FEE SCHEDULE UPDATES

WATER

UTILITIES - WATER	2025 - 2026	2026 - 2027	CHANGES
► Usage Charge/Rates			-
• Inside Town Limits			-
◘ *For First 2,000 Gallons*	$14.04	$14.46	$0.42
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.38	$4.51	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$4.98	$5.13	$0.15
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.56	$5.73	$0.17
• Irrigation - Residential			-
◘ *For First 2,000 Gallons*	$14.04	$14.46	$0.42
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.38	$4.51	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$4.98	$5.13	$0.15
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.56	$5.73	$0.17
• Irrigation Meter - Commercial			-
◘ *For First 10,000 Gallons*	$5.57	$5.73	$0.16
◘ *Minimum Charge*	$26.99	$27.80	$0.81
◘ *Per 1,000 Gallons for next 15,000 Gallons*	$6.46	$6.65	$0.19
◘ *Per 1,000 Gallons for next 25,000 Gallons*	$7.13	$7.35	$0.22
◘ *Per 1,000 Gallons over 50,000 Gallons*	$8.19	$8.43	$0.24

FEE SCHEDULE UPDATES

WATER

UTILITIES - WATER	2025 - 2026	2026 - 2027	CHANGES
► Usage Charge/Rates			-
• Outside Town Limits			-
◘ *For First 2,000 Gallons*	$17.20	$17.72	$0.52
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$6.46	$6.65	$0.19
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$7.13	$7.35	$0.22
◘ *Per 1,000 Gallons over 10,000 Gallons*	$8.19	$8.43	$0.24
• Pre Certificate of Occupancy Rate			-
◘ *Per 1,000 Gallons*	$4.38	$4.51	$0.13
• Wholesale			-
◘ *For First 2,000 Gallons*	$14.71	$15.15	$0.44
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.51	$4.64	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$5.24	$5.40	$0.16
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.78	$5.96	$0.18

FEE SCHEDULE UPDATES

SEWER

UTILITIES - WASTEWATER	2025 - 2026	2026 - 2027	CHANGES
► Usage Charge/Rates			-
• Inside Town Limits			-
◘ *For First 2,000 Gallons*	$21.62	$22.05	$0.43
◘ *Per 1,000 Gallons Over 2,000 Gallons*	$5.78	$5.89	$0.11
• Outside Town Limits			-
◘ *For First 2,000 Gallons*	$32.26	$32.91	$0.65
◘ *Per 1,000 Gallons Over 2,000 Gallons*	$7.70	$7.86	$0.16
• Pre Certificate of Occupancy Rate (Per 1,000 Gallons)	$5.78	$5.89	$0.11
• Repurified		.	-
◘ *Minimum Charge*	$21.99	$22.43	$0.44
◘ *Per 1,000 Gallons (April - October)*	$3.24	$3.30	$0.06
◘ *Per 1,000 Gallons (November - March)*	$1.76	$1.79	$0.03

FEE SCHEDULE UPDATES

NATURAL GAS

UTILITIES - NATURAL GAS	2025 - 2026	2026 - 2027	CHANGES
► Usage Charge/Rates			-
• All Users (Base + Usage)			-
◘ *Base Minimum Rate - Commercial*	$35.00	$35.00	-
◘ *Base Minimum Rate - Large*		$70.00	$70.00
◘ *Base Minimum Rate - Residential*	$6.00	$7.50	$1.50
◘ *Usage Rate*	Cost + $2.35 per MCF	Cost + $2.50 per MCF	$0.15 per MCF

FY27 BUDGET CHANGES

FROM FIRST READ TO SECOND READ

GENERAL FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ 20,863	1ST READ
REVENUES					
Local Sales Tax	Update estimate	Decrease	(60,400)		
Hotel/Motel Tax	Update estimate	Increase	14,800		
State Shared - Sports Betting	Update estimate (Population)	Increase	31,000		
State Shared - Sales Tax	Update estimate (Population)	Decrease	(160,000)		
State Shared - TVA PILOT	Update estimate (Population)	Increase	115,000		
		TOTAL	$ (59,600)	Increase to Revenue	
EXPENSES					
Multiple Depts - Personnel	Update estimate (March Evals & General Update)	Increase	84,900		
Transfer To Capital - Streets	Change Funding for Dump Truck to Cap Proj	Decrease	(160,000)		
		TOTAL	$ (75,100)	Increase to Expenses	
	NET CHANGE TO FUND BALANCE		**$ 15,500**	$ 36,363	2ND READ

STATE STREET AID	EXPLANATION	EFFECT	AMOUNT		
				$ (237,000)	1ST READ
REVENUES					
State Shared - Fuel Tax	Update estimate (Population)	Increase	250,000		
State Shared - Modernization	Update estimate (Population)	Increase	27,000		
		TOTAL	$ 277,000		
EXPENSES					
Street Paving	Shift Funding From Cap Proj to SSA Total Misc Paving & Striping is still $2.3 mil	Increase	260,000		
		TOTAL	$ 260,000		
	NET CHANGE TO FUND BALANCE		**$ 17,000**	**$ (220,000)**	1st READ

FY27 BUDGET CHANGES

FROM FIRST READ TO SECOND READ

IMPACT FEE FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ (275,950)	1ST READ
REVENUES					
No Change					
		TOTAL	$ -		
EXPENSES					
Trans to Debt - Roads	Update Debt Payment	Increase	4,000		
		TOTAL	$ 4,000	Increase to Expenses	
		NET CHANGE TO FUND BALANCE	**$ (4,000)**	$ (279,950)	1st READ

STORM WATER	EXPLANATION	EFFECT	AMOUNT		
				$ (235,900)	1ST READ
REVENUES					
No Change					
		TOTAL	$ -		
EXPENSES					
Personnel	Update estimate (March Evals & General Update)	Increase	1,700		
		TOTAL	$ 1,700	Increase to Expenses	
		NET CHANGE TO FUND BALANCE	**$ (1,700)**	$ (237,600)	1st READ

FY27 BUDGET CHANGES

FROM FIRST READ TO SECOND READ

CAPITAL PROJECTS FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ (8,524,300)	1ST READ
REVENUES					
Transfer from Gen Fund	Shift funding of Dump Truck to Cap Proj	Decrease	(160,000)		
		TOTAL	$ (160,000)	Decrease to Revenue	
EXPENSES					
Industrial Drive	FY26 Project that will carry over to FY27	Increase	200,000		
Gateway Monument Signs	FY26 Project that will carry over to FY27	Increase	300,000		
Comprehensiive Plan	FY26 Project that will carry over to FY27	Increase	100,000		
Street Paving	Shift Funding From Cap Proj to SSA	Decrease	(260,000)		
	Total Misc Paving & Striping is still $2.3 mil				
		TOTAL	$ 340,000	Increase to Expenses	
		NET CHANGE TO FUND BALANCE	**$ (500,000)**	$ (9,024,300)	1st READ

FY27 BUDGET CHANGES

FROM FIRST READ TO SECOND READ

WATER & SEWER FUND	EXPLANATION	EFFECT	AMOUNT	CHANGE IN FUND BAL	VERSION
				$ 21,006,713	1ST READ
REVENUES					
No Change			-		
		TOTAL	$ -		
EXPENSES					
Personnel	Update estimate (March Evals & General Update)	Decrease	(28,100)		
		TOTAL	$ (28,100)	Decrease to Expenses	
		NET CHANGE TO FUND BALANCE	**$ 28,100**	$ 21,034,813	1st READ

NATURAL GAS FUND	EXPLANATION	EFFECT	AMOUNT		
				$ 2,240,200	1ST READ
REVENUES					
No Change			-		
		TOTAL	$ -		
EXPENSES					
Personnel	Update estimate (March Evals & General Update)	Decrease	(63,200)		
		TOTAL	$ (63,200)	Decrease to Expenses	
		NET CHANGE TO FUND BALANCE	**$ 63,200**	$ 2,303,400	1st READ

TOWN OF SMYRNA
T E N N E S S E E



DRAFT

FISCAL YEAR 2026 - 2027

ANNUAL BUDGET

AND

FIVE YEAR CAPITAL

IMPROVEMENTS PLAN

TOWN COUNCIL

MARY ESTHER REED - MAYOR

MARC ADKINS - VICE-MAYOR

H. G. COLE

JEROME DEMPSEY

GERRY SHORT

RACQUEL PEEBLES

STEVE SULLIVAN

MANAGEMENT STAFF

DAVID SANTUCCI
TOWN MANAGER

JEFF PEACH
TOWN ATTORNEY

SIERRA LOWRY
FINANCE DIRECTOR

TODD SPEARMAN
ASSISTANT TOWN MANAGER

JASON IRVIN
POLICE CHIEF

JEFF CRAIG
DIRECTOR OF HUMAN RESOURCES

BRIAN GOSS
FIRE CHIEF

TOM ROSE
DIRECTOR OF PUBLIC WORKS

SCOTT MERRITT
DIRECTOR OF GOLF

MIKE MOSS
DIRECTOR OF PARKS

MICHAEL STRANGE
DIRECTOR OF UTILITIES

BRITTANY STEVENS
JUDGE

PETE JOHNSON
MANAGER OF BUILDING & GROUNDS

LISA BREWER
COURT CLERK

CARL WILSON
MANAGER OF INFORMATION SERVICES

HEATHER KENT
PUBLIC INFORMATION OFFICER

NATE STULTS
MASTER CHEF & EVENT CENTER MGR

KEVIN RELFORD
MANAGER OF WATER PLANT

KEVIN RIGSBY
TOWN PLANNER

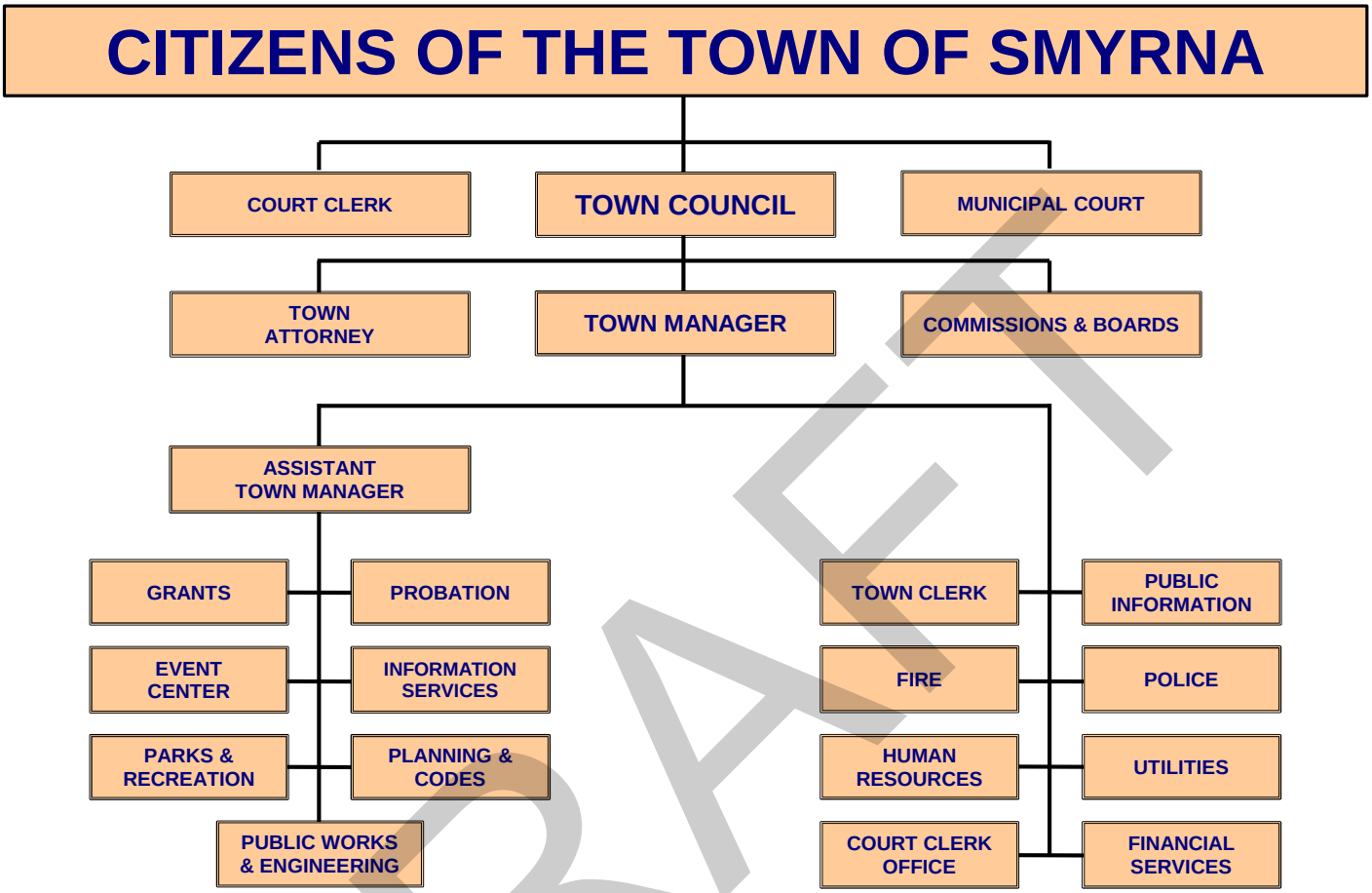
LELAND NOBLE
MANAGER OF WASTE WATER PLANT

KRISTI WORRELL
BUILDING OFFICIAL

AMBER HOBBS
TOWN CLERK

DRAFT

ORGANIZATIONAL CHART



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ALL FUNDS SUMMARY

GENERAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PROPERTY TAX	13,979,964	15,617,309	15,750,000	15,443,197	16,350,000	16,350,000	16,350,000
OTHER LOCAL REVENUE	29,303,756	30,698,304	31,412,660	31,016,844	31,882,800	31,947,800	31,947,800
STATE REVENUE	7,400,268	7,661,102	7,884,500	7,710,942	8,823,000	8,823,000	8,823,000
FEDERAL REVENUE	56,399	108,317	9,500	36,855	9,500	9,500	9,500
OTHER REVENUE	8,529,368	9,272,992	8,720,935	9,624,256	9,942,800	10,130,800	10,130,800
GENERAL FUND REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,008,100**	**67,261,100**	**67,261,100**
TOTAL GENERAL FUND REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,008,100**	**67,261,100**	**67,261,100**
LEGISLATIVE	208,081	211,820	331,900	329,690	315,800	315,800	315,800
JUDICIAL	385,808	293,408	297,800	285,030	315,300	327,300	327,300
GENERAL SESSIONS	521,412	563,648	620,900	609,290	689,800	689,400	689,400
TRAFFIC COURT	238,824	391,150	469,100	476,610	533,800	549,300	549,300
PROBATION	237,469	284,209	326,000	299,040	297,200	297,200	297,200
INFORMATION SERVICES	1,082,475	1,274,227	1,526,700	1,465,250	1,605,500	1,605,500	1,605,500
PLANNING	1,505,338	1,621,282	2,052,600	1,927,900	2,271,800	2,271,800	2,271,800
PUBLIC WORKS	539,585	622,448	706,200	685,240	950,300	950,300	950,300
BUILDING/GROUNDS MAINTENANCE	910,359	1,061,609	1,144,300	1,159,730	1,178,000	1,178,000	1,178,000
ADMINISTRATION	2,287,710	2,430,233	3,375,800	2,754,500	4,161,400	3,678,800	3,678,800
FINANCE	1,242,225	1,411,905	1,271,300	1,097,990	1,140,700	1,165,700	1,165,700
TREASURER	481,919	550,083	626,600	620,600	717,600	717,600	717,600
HUMAN RESOURCES	737,400	820,782	1,082,300	1,001,000	1,228,300	1,224,200	1,224,200
POLICE	14,305,839	16,460,455	18,229,900	18,335,420	19,401,100	19,406,100	19,406,100
FIRE	11,740,132	13,116,352	14,303,500	14,816,610	16,083,400	16,060,200	16,060,200
STREET	503,176	690,019	664,200	556,030	757,900	757,400	757,400
VEHICLE MAINTENANCE	538,509	579,929	689,900	648,090	665,000	665,000	665,000
CEMETERY	25,191	28,633	31,100	27,370	30,300	30,300	30,300
HEALTH, WELFARE & CULTURE	696,363	696,746	724,929	724,929	1,196,882	977,237	977,237
GOLF COURSE	1,634,516	1,761,290	2,087,100	2,044,950	2,089,600	2,088,600	2,088,600
PARKS & RECREATION	4,875,804	5,276,500	6,408,000	5,987,718	6,685,200	6,609,700	6,609,700
EVENT CENTER	1,127,730	1,248,998	1,586,200	1,369,798	1,532,600	1,532,900	1,532,900
GENERAL FUND EXPENDITURES	**45,825,865**	**51,395,726**	**58,556,329**	**57,222,785**	**63,847,482**	**63,098,337**	**63,098,337**
TRANSFER TO CAPITAL PROJECTS	11,563,021	9,893,192	5,191,500	6,523,190	4,124,400	4,124,400	4,124,400
TRANSFER TO DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
TOTAL GENERAL FUND EXPENDITURES	**58,614,978**	**61,518,158**	**63,749,829**	**63,747,975**	**67,973,882**	**67,224,737**	**67,224,737**
SURPLUS (DEFICIT)	654,777	1,839,866	27,766	84,119	(965,782)	36,363	36,363
BEGINNING FUND BALANCE	32,240,871	32,895,648	34,735,514	34,735,514	34,819,633	34,819,633	34,819,633
ENDING FUND BALANCE	**32,895,648**	**34,735,514**	**34,763,280**	**34,819,633**	**33,853,851**	**34,855,996**	**34,855,996**

STATE STREET AID	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
STATE STREET AID REVENUES	2,019,286	1,919,903	1,947,000	1,957,439	2,050,000	2,220,000	2,220,000
STATE STREET AID OPER. EXPENDITURES	1,753,102	1,935,476	2,005,000	1,881,430	1,980,000	2,440,000	2,440,000
OPERATING INCOME (LOSS)	**266,184**	**(15,573)**	**(58,000)**	**76,009**	**70,000**	**(220,000)**	**(220,000)**
TRANSFER TO CAPITAL PROJECTS	-	40,000	-	-	-	-	-
TOTAL STATE STREET AID EXPENDITURES	**1,753,102**	**1,975,476**	**2,005,000**	**1,881,430**	**1,980,000**	**2,440,000**	**2,440,000**
SURPLUS (DEFICIT)	266,184	(55,573)	(58,000)	76,009	70,000	(220,000)	(220,000)
BEGINNING FUND BALANCE	441,870	708,054	652,481	652,481	728,490	728,490	728,490
ENDING FUND BALANCE	**708,054**	**652,481**	**594,481**	**728,490**	**798,490**	**508,490**	**508,490**

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ALL FUNDS SUMMARY

DRUG	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
DRUG FUND REVENUES	71,689	44,481	70,000	47,093	45,000	45,000	45,000
DRUG FUND EXPENDITURES	30,925	42,792	31,300	39,690	21,800	21,800	21,800
OPERATING INCOME (LOSS)	**40,764**	**1,689**	**38,700**	**7,403**	**23,200**	**23,200**	**23,200**
TRANSFER TO CAPITAL PROJECTS	-	-	443,700	428,200	21,000	21,000	21,000
TOTAL DRUG FUND EXPENDITURES	**30,925**	**42,792**	**475,000**	**467,890**	**42,800**	**42,800**	**42,800**
SURPLUS (DEFICIT)	40,764	1,689	(405,000)	(420,797)	2,200	2,200	2,200
BEGINNING FUND BALANCE	500,585	541,349	543,038	543,038	122,241	122,241	122,241
ENDING FUND BALANCE	**541,349**	**543,038**	**138,038**	**122,241**	**124,441**	**124,441**	**124,441**

IMPACT FEE	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
IMPACT FEE REVENUES	5,217,398	4,813,411	4,960,000	4,019,594	4,085,500	4,085,500	4,085,500
IMPACT FEE EXPENDITURES	3,646,564	5,339,428	5,670,050	5,163,620	4,365,450	4,365,450	4,365,450
SURPLUS (DEFICIT)	1,570,834	(526,017)	(710,050)	(1,144,026)	(279,950)	(279,950)	(279,950)
BEGINNING FUND BALANCE	6,332,954	7,903,788	7,377,771	7,377,771	6,233,745	6,233,745	6,233,745
ENDING FUND BALANCE	**7,903,788**	**7,377,771**	**6,667,721**	**6,233,745**	**5,953,795**	**5,953,795**	**5,953,795**

STORM WATER	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
STORM WATER REVENUES	2,110,311	2,189,095	2,121,000	2,284,306	2,172,000	2,882,000	2,882,000
STORM WATER EXPENDITURES	1,808,722	1,809,276	2,184,921	2,051,518	2,311,000	2,310,600	2,310,600
OPERATING INCOME (LOSS)	**301,589**	**379,819**	**(63,921)**	**232,788**	**(139,000)**	**571,400**	**571,400**
TRANSFER TO CAPITAL PROJECTS	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
TOTAL STORM WATER EXPENDITURES	**3,144,958**	**2,776,174**	**3,097,221**	**2,762,018**	**3,120,000**	**3,119,600**	**3,119,600**
SURPLUS (DEFICIT)	(1,034,647)	(587,079)	(976,221)	(477,712)	(948,000)	(237,600)	(237,600)
BEGINNING FUND BALANCE	3,210,946	2,176,299	1,589,220	1,589,220	1,111,508	1,111,508	1,111,508
ENDING FUND BALANCE	**2,176,299**	**1,589,220**	**612,999**	**1,111,508**	**163,508**	**873,908**	**873,908**

INSURANCE	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
INSURANCE FUND REVENUES	12,304,856	14,170,932	16,577,500	16,903,000	15,905,100	15,905,100	15,905,100
INSURANCE FUND EXPENSES	13,594,991	14,985,243	16,189,500	15,309,300	15,691,600	15,691,600	15,691,600
SURPLUS (DEFICIT)	(1,290,135)	(814,311)	388,000	1,593,700	213,500	213,500	213,500
BEGINNING NET ASSETS	3,834,422	2,544,287	1,729,976	1,729,976	3,323,676	3,323,676	3,323,676
ENDING NET ASSETS	**2,544,287**	**1,729,976**	**2,117,976**	**3,323,676**	**3,537,176**	**3,537,176**	**3,537,176**

DEBT SERVICE	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
DEBT SERVICE FUND REVENUES	2,608,730	1,607,551	1,469,657	1,469,657	1,475,450	1,475,450	1,475,450
DEBT SERVICE FUND EXPENSES	2,698,712	1,703,353	1,469,657	1,698,197	1,475,450	1,475,450	1,475,450
SURPLUS (DEFICIT)	(89,982)	(95,802)	-	(228,540)	-	-	-
BEGINNING FUND BALANCE	1,200,610	1,110,628	1,014,826	1,014,826	786,286	786,286	786,286
ENDING FUND BALANCE	**1,110,628**	**1,014,826**	**1,014,826**	**786,286**	**786,286**	**786,286**	**786,286**

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ALL FUNDS SUMMARY

CAPITAL PROJECTS	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
CAPITAL PROJECTS FUND REVENUES	21,592,289	17,806,336	14,964,200	14,855,290	11,150,800	11,150,800	11,150,800
CAPITAL PROJECTS FUND EXPENSES	23,622,768	22,875,144	27,184,500	18,840,400	20,175,100	20,175,100	20,175,100
SURPLUS (DEFICIT)	(2,030,479)	(5,068,808)	(12,220,300)	(3,985,110)	(9,024,300)	(9,024,300)	(9,024,300)
BEGINNING FUND BALANCE	40,704,249	38,673,770	33,604,962	33,604,962	29,619,852	29,619,852	29,619,852
ENDING FUND BALANCE	**38,673,770**	**33,604,962**	**21,384,662**	**29,619,852**	**20,595,552**	**20,595,552**	**20,595,552**

WATER & WASTE WATER	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
TOTAL OPERATING REVENUE	26,731,290	29,241,298	30,465,300	30,256,249	32,135,500	31,143,500	31,143,500
TOTAL OPERATING EXPENSES	25,085,364	27,732,637	29,542,662	28,390,072	29,901,300	29,901,300	29,901,300
OPERATING INCOME (LOSS)	**1,645,926**	**1,508,661**	**922,638**	**1,866,177**	**2,234,200**	**1,242,200**	**1,242,200**
NON OPERATING REVENUES / (EXPENSES)	286,038	2,084,017	2,020,713	234,122	84,113	84,113	84,113
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**1,931,964**	**3,592,678**	**2,943,351**	**2,100,299**	**2,318,313**	**1,326,313**	**1,326,313**
KEY INDICATORS							
CHANGE IN NET POSITION	**24,525,139**	**19,696,912**	**16,968,120**	**13,189,603**	**21,970,613**	**20,978,613**	**20,978,613**
NET INCREASE IN CASH	**10,767,079**	**7,243,730**	**17,628,137**	**12,459,120**	**15,557,530**	**14,565,530**	**14,565,530**

NATURAL GAS	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
TOTAL OPERATING REVENUE	12,865,019	15,914,361	17,776,500	19,169,639	16,980,500	19,801,500	19,801,500
TOTAL OPERATING EXPENSES	12,963,438	16,140,807	16,095,952	16,939,222	17,730,100	17,718,800	17,718,800
OPERATING INCOME (LOSS)	**(98,419)**	**(226,446)**	**1,680,548**	**2,230,417**	**(749,600)**	**2,082,700**	**2,082,700**
NON OPERATING REVENUES / (EXPENSES)	231,552	138,365	64,000	134,290	124,000	124,000	124,000
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**133,133**	**(88,081)**	**1,744,548**	**2,364,707**	**(625,600)**	**2,206,700**	**2,206,700**
KEY INDICATORS							
CHANGE IN NET POSITION	**228,715**	**115,895**	**1,768,765**	**2,516,603**	**(528,900)**	**2,303,400**	**2,303,400**
NET INCREASE IN CASH	**162,126**	**(67,655)**	**1,482,565**	**1,938,681**	**(1,621,000)**	**1,211,300**	**1,211,300**

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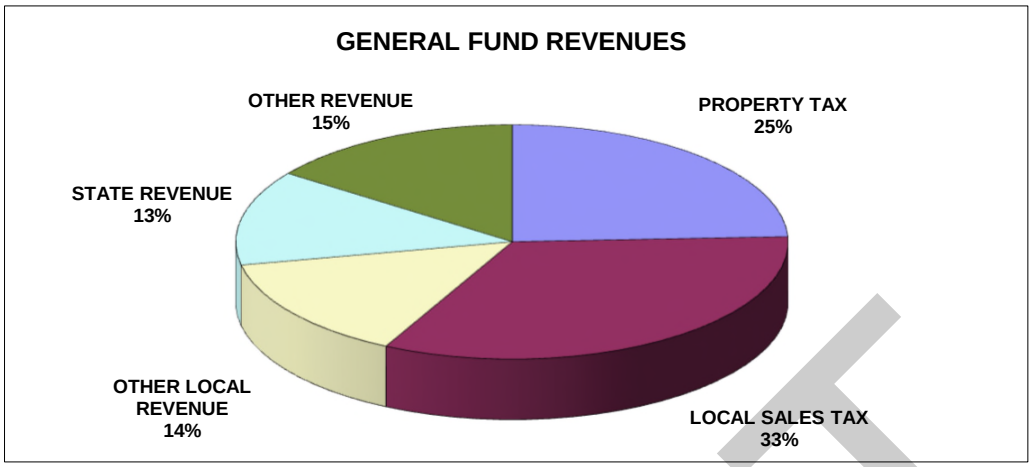

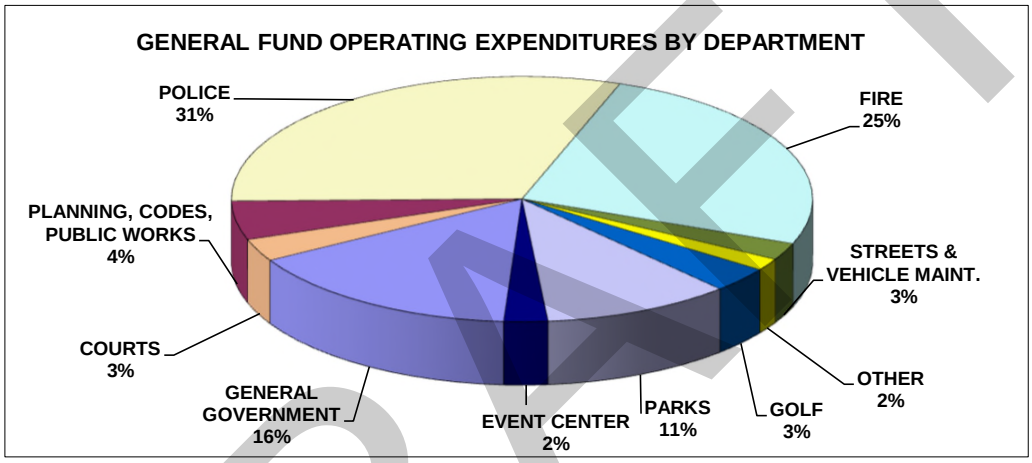

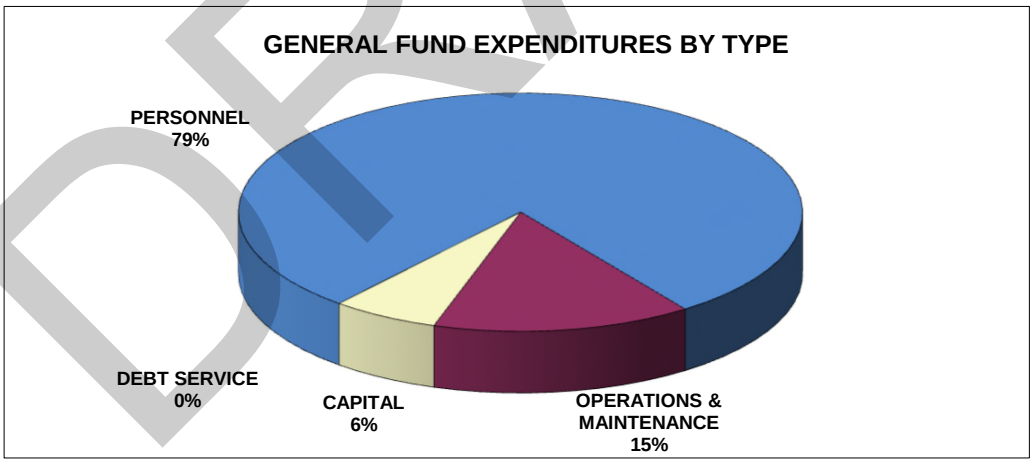

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DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	37,967,891	43,064,069	49,184,600	48,581,300	53,103,200	53,103,200	53,103,200
OPERATIONS & MAINTENANCE	7,857,974	8,331,657	9,371,729	8,641,485	10,744,282	9,995,137	9,995,137
CAPITAL	11,563,021	9,893,192	5,191,500	6,523,190	4,124,400	4,124,400	4,124,400
DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
	58,614,978	**61,518,158**	**63,749,829**	**63,747,975**	**67,973,882**	**67,224,737**	**67,224,737**

GENERAL FUND SUMMARY

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PROPERTY TAX	13,979,964	15,617,309	15,750,000	15,443,197	16,350,000	16,350,000	16,350,000
OTHER LOCAL REVENUE	29,303,756	30,698,304	31,412,660	31,016,844	31,882,800	31,947,800	31,947,800
STATE REVENUE	7,400,268	7,661,102	7,884,500	7,710,942	8,823,000	8,823,000	8,823,000
FEDERAL REVENUE	56,399	108,317	9,500	36,855	9,500	9,500	9,500
OTHER REVENUE	8,529,368	9,272,992	8,720,935	9,624,256	9,942,800	10,130,800	10,130,800
GENERAL FUND OPERATING REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,008,100**	**67,261,100**	**67,261,100**
LOAN PROCEEDS	-	-	-	-	-	-	-
TOTAL GENERAL FUND REVENUES	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,008,100**	**67,261,100**	**67,261,100**
LEGISLATIVE	208,081	211,820	331,900	329,690	315,800	315,800	315,800
JUDICIAL	385,808	293,408	297,800	285,030	315,300	327,300	327,300
GENERAL SESSIONS	521,412	563,648	620,900	609,290	689,800	689,400	689,400
TRAFFIC COURT	238,824	391,150	469,100	476,610	533,800	549,300	549,300
JUVENILE COURT	-	-	-	-	-	-	-
PROBATION	237,469	284,209	326,000	299,040	297,200	297,200	297,200
INFORMATION SERVICES	1,082,475	1,274,227	1,526,700	1,465,250	1,605,500	1,605,500	1,605,500
PLANNING & CODES	1,505,338	1,621,282	2,052,600	1,927,900	2,271,800	2,271,800	2,271,800
PUBLIC WORKS	539,585	622,448	706,200	685,240	950,300	950,300	950,300
BUILDING/GROUNDS MAINTENANCE	910,359	1,061,609	1,144,300	1,159,730	1,178,000	1,178,000	1,178,000
ADMINISTRATION	2,287,710	2,430,233	3,375,800	2,754,500	4,161,400	3,678,800	3,678,800
FINANCE	1,242,225	1,411,905	1,271,300	1,097,990	1,140,700	1,165,700	1,165,700
TREASURER	481,919	550,083	626,600	620,600	717,600	717,600	717,600
HUMAN RESOURCES	737,400	820,782	1,082,300	1,001,000	1,228,300	1,224,200	1,224,200
POLICE	14,305,839	16,460,455	18,229,900	18,335,420	19,401,100	19,406,100	19,406,100
FIRE	11,740,132	13,116,352	14,303,500	14,816,610	16,083,400	16,060,200	16,060,200
STREET	503,176	690,019	664,200	556,030	757,900	757,400	757,400
VEHICLE MAINTENANCE	538,509	579,929	689,900	648,090	665,000	665,000	665,000
CEMETERY	25,191	28,633	31,100	27,370	30,300	30,300	30,300
HEALTH, WELFARE & CULTURE	696,363	696,746	724,929	724,929	1,196,882	977,237	977,237
GOLF COURSE	1,634,516	1,761,290	2,087,100	2,044,950	2,089,600	2,088,600	2,088,600
PARKS & RECREATION	4,875,804	5,276,500	6,408,000	5,987,718	6,685,200	6,609,700	6,609,700
EVENT CENTER	1,127,730	1,248,998	1,586,200	1,369,798	1,532,600	1,532,900	1,532,900
GENERAL FUND OPER. EXPENDITURES	**45,825,865**	**51,395,726**	**58,556,329**	**57,222,785**	**63,847,482**	**63,098,337**	**63,098,337**
TRANSFER TO CAPITAL PROJECTS	11,563,021	9,893,192	5,191,500	6,523,190	4,124,400	4,124,400	4,124,400
TRANSFER TO DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
TOTAL GENERAL FUND EXPENDITURES	**58,614,978**	**61,518,158**	**63,749,829**	**63,747,975**	**67,973,882**	**67,224,737**	**67,224,737**
SURPLUS (DEFICIT)	654,777	1,839,866	27,766	84,119	(965,782)	36,363	36,363
BEGINNING FUND BALANCE	32,240,871	32,895,648	34,735,514	34,735,514	34,819,633	34,819,633	34,819,633
ENDING FUND BALANCE	**32,895,648**	**34,735,514**	**34,763,280**	**34,819,633**	**33,853,851**	**34,855,996**	**34,855,996**

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GENERAL FUND REVENUE

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110	**REVENUE**								
31100	PROPERTY TAXES (CURRENT)	13,390,830	13,920,393	15,339,276	15,600,000	15,303,197	16,200,000	16,200,000	16,200,000
31200	PROPERTY TAXES (DELINQUENT)	160,462	59,571	278,033	150,000	140,000	150,000	150,000	150,000
31510	IN LIEU OF TAXES	2,565,654	910,574	1,367,130	1,361,346	1,640,981	1,676,000	1,676,000	1,676,000
31512	IN LIEU OF TAXES - WATER & SEWER	614,856	565,973	628,135	596,631	596,631	633,300	633,300	633,300
31514	IN LIEU OF TAXES - NATURAL GAS	206,190	192,850	211,344	225,783	225,783	233,300	233,300	233,300
31610	LOCAL SALES TAX - CO. TRUSTEE	19,842,075	20,563,998	21,297,729	21,836,000	21,800,000	22,350,000	22,350,000	22,350,000
31710	WHOLESALE BEER TAX	1,138,270	1,186,147	1,087,022	1,198,500	1,000,000	930,000	930,000	930,000
31800	BUSINESS TAXES	2,104,758	2,284,906	2,459,733	2,750,000	2,600,000	2,781,000	2,781,000	2,781,000
31900	HOTEL/MOTEL TAX	849,848	781,859	845,554	855,000	880,000	930,000	930,000	930,000
31901	LOCAL OCCUPANCY TAX	7,844	11,951	9,711	10,500	7,500	6,900	6,900	6,900
31912	CABLE TV FRANCHISE TAX	416,731	353,591	230,551	250,000	207,496	186,700	186,700	186,700
31913	GAS FRANCHISE FEES	12,039	6,051	8,068	8,000	8,809	8,000	8,000	8,000
32000	BUILDING PERMITS	1,598,952	1,329,248	1,293,341	1,265,000	829,635	1,100,000	1,100,000	1,100,000
32002	ADM REVIEW FEES/SUBDIVISIONS	64,400	88,500	172,050	85,000	162,300	85,000	90,000	90,000
32003	ADM REVIEW FEES/SITE PLANS	17,400	13,400	18,200	20,000	21,050	20,000	20,000	20,000
32004	ADM REVIEW FEES/PLAN REVIEW	162,092	98,002	119,129	100,000	143,821	125,000	125,000	125,000
32005	ADM REVIEW FEES/BZA	7,200	4,800	5,400	4,500	5,100	4,500	4,500	4,500
32006	MOBILE FOOD VENDOR PERMIT	3,600	3,310	3,700	1,000	4,950	2,000	2,000	2,000
32007	REZONING REQUEST	16,000	18,500	8,600	20,000	11,300	20,000	20,000	20,000
32008	BEER PERMITS & APPLICATION FEES	16,825	18,600	17,225	16,000	17,833	16,000	16,000	16,000
32013	GRADING PERMIT	6,300	3,850	8,575	5,000	7,700	10,000	10,000	10,000
32015	ELECTRIC PERMITS	162,964	271,725	333,175	207,500	266,605	200,000	260,000	260,000
32020	SMALL CELL PLACEMENT	300	900	600	300	300	-	-	-
32100	ZONING/SUB REGULATION BOOKS	21	6	65	100	10	100	100	100
32300	LIQUOR PRIVILEGE TAX	38,318	36,433	39,004	35,000	33,330	35,000	35,000	35,000
32301	LIQUOR INSPECTION FEE	553,637	557,832	534,063	560,000	545,710	530,000	530,000	530,000
32302	LIQUOR APPLICATION FEE	-	750	-	1,000	-	-	-	-
32303	WINE CERTIFICATE OF COMPLIANCE	-	-	200	500	-	-	-	-
33003	BULLET PROOF VESTS GRANT	1,800	6,840	9,950	2,000	4,355	2,000	2,000	2,000
33004	GHSO GRANT	590	3,171	23,406	1,500	25,000	1,500	1,500	1,500
33005	EQUITABLE SHARED FUNDS	4,966	8,398	-	-	-	-	-	-
33007	E TICKET CITATION REVENUE	454	310	360	-	-	-	-	-
33008	POLICE OTHER REVENUE	5,152	11,680	74,601	6,000	7,500	6,000	6,000	6,000
33190	GRANTS	-	26,000	-	-	-	-	-	-
33203	ARTS COMMISSION REVENUE	-	3,500	5,000	5,000	3,000	5,000	5,000	5,000
33430	STATE SPORTS BETTING REVENUE	86,555	108,929	119,135	100,000	121,255	141,000	141,000	141,000
33510	STATE SALES TAX	6,286,888	6,544,708	6,696,799	6,998,000	6,900,000	8,040,000	8,040,000	8,040,000
33515	STATE TELECOMMUNICATIONS TAX	19,291	17,020	17,784	20,000	17,727	17,000	17,000	17,000
33520	STATE INCOME TAX	4,718	13,633	-	500	-	-	-	-
33530	STATE BEER TAX	24,233	23,327	22,335	26,000	21,682	20,000	20,000	20,000
33540	STATE MIXED DRINK TAX	228,344	221,824	246,218	230,000	240,409	235,000	235,000	235,000
33552	STATE, CITY, STREET, TRANSPORTATION	97,230	97,130	96,874	160,000	96,712	100,000	100,000	100,000
33553	POLICE SUPPLEMENT PAYMENT	58,400	58,400	118,400	60,000	59,000	60,000	60,000	60,000
33554	FIRE SUPPLEMENT PAYMENT	65,600	64,000	54,400	65,000	65,000	65,000	65,000	65,000
33555	STATE STREET CONTRACT MTNC	41,619	8,763	-	-	-	-	-	-
33556	TELETA GRANT	-	25,000	118,000	20,000	20,000	20,000	20,000	20,000
33590	CORPORATE EXCISE TAX	225,777	214,034	166,157	200,000	166,157	120,000	120,000	120,000
33800	LOCAL REVENUE ALLOCATIONS	-	10	-	-	-	-	-	-
34320	CEMETERY CHARGES	41,700	37,250	50,200	50,000	42,920	50,000	50,000	50,000
34330	CEMETERY CHARGES-PERPETUAL CARE	149,490	167,217	183,205	170,000	159,425	170,000	170,000	170,000
34711	GREEN FEES	874,410	1,043,441	1,060,114	1,150,000	1,035,000	1,050,000	1,200,000	1,200,000
34712	DRIVING RANGE	101,548	130,102	142,888	110,000	146,482	120,000	130,000	130,000
34713	GREEN FEE PASSES	10,900	9,325	14,061	9,500	12,168	9,500	9,500	9,500
34714	LOCKER FEES	780	780	645	500	725	500	500	500
34715	SNACK BAR SALES	177,859	203,629	227,266	185,000	228,730	200,000	200,000	200,000
34716	PRO-SHOP SALES	107,425	124,355	117,508	110,000	125,769	110,000	110,000	110,000
34717	CART RENTALS	431,704	461,109	511,497	445,000	497,522	480,000	480,000	480,000

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GENERAL FUND REVENUE

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110	**REVENUE**								
34718	GOLF CONVENIENCE FEES	43,762	41,088	42,765	40,000	42,270	40,000	40,000	40,000
34719	MISCELLANEOUS	6,925	14,553	4,892	4,500	5,224	5,000	5,000	5,000
34720	TOURNAMENT/HANDICAP REVENUE	2,610	2,760	2,905	2,600	2,815	2,600	2,600	2,600
34721	PULL CARTS	1,113	808	848	1,100	550	500	500	500
34722	TRAIL FEES	4,103	4,405	4,260	4,200	3,730	4,000	4,000	4,000
34740	FITNESS / POOL FEES	196,472	224,119	184,273	200,000	198,739	200,000	200,000	200,000
34741	RECREATION PROGRAMS	29,075	21,974	26,421	30,000	32,047	30,000	30,000	30,000
34742	PARKS CONVENIENCE FEES	10,807	11,953	11,664	11,000	12,375	11,000	11,000	11,000
34743	RECREATION MISCELLANEOUS	10,250	11,006	16,195	11,000	15,172	12,000	12,000	12,000
34744	BRICK REVENUE	250	-	-	300	-	300	300	300
34745	SUPPLY SALES-FITNESS CENTER	540	518	454	1,500	1,972	800	800	800
34746	PARK FEES	191,760	212,376	211,173	195,000	217,173	200,000	200,000	200,000
34747	OTHER CONTRIBUTIONS	19,780	16,912	33,649	-	30,000	-	-	-
34749	WATERCRAFT RENTAL	492	1,071	1,063	3,500	1,495	2,500	2,500	2,500
34751	MEETING ROOM/EQUIPMENT RENTAL	86,949	103,379	109,190	103,000	113,829	110,000	110,000	110,000
34752	FOOD SALES	233,947	284,663	335,815	290,000	352,821	336,000	336,000	336,000
34753	SERVICE CHARGES	69,604	75,396	80,469	75,000	85,707	80,000	80,000	80,000
34754	EMPLOYEE LUNCH SALES	40,148	29,960	34,697	30,000	21,830	30,000	30,000	30,000
34755	NON-EMPLOYEE LUNCH SALES	103,842	102,674	92,936	105,000	105,935	95,000	95,000	95,000
34756	MISCELLANEOUS	1,967	3,278	4,888	5,000	4,049	4,000	4,000	4,000
34757	SWIMMING POOL SNACK BAR	56,138	61,702	43,319	60,000	45,340	60,000	60,000	60,000
34770	OUTDOOR ADVENTURE CENTER	53,799	58,116	50,783	50,000	52,062	50,000	50,000	50,000
34771	ADVENTURE CENTER SUPPLY SALES	5,931	4,258	4,159	6,500	4,414	5,000	5,000	5,000
34772	ADVENTURE CENTER- PROGRAMS	14,382	17,711	16,580	17,000	21,350	18,000	18,000	18,000
34773	ADVENTURE CENTER- ROOM RENTAL	13,221	15,932	14,260	15,000	14,448	15,000	15,000	15,000
35100	TRAFFIC COURT FINES & FEES	812,215	728,896	996,786	790,000	1,350,000	1,175,000	1,175,000	1,175,000
35101	TRAFFIC REINSTATEMENTS	5,600	6,470	4,950	6,000	6,870	7,000	7,000	7,000
35102	FINES & FEES OTHER COURTS	1,636	1,585	1,410	1,500	1,133	1,500	1,500	1,500
35103	JUVENILE FINES & FEES	24,657	25,691	29,961	26,000	29,463	29,000	29,000	29,000
35113	TRAFFIC CERTIFIED MAIL FEE	30	99	70	-	92	-	-	-
35114	TRAFFIC - E TICKET FEE	112	76	90	-	95	-	-	-
35120	TRAFFIC LATE PENALTIES	34,759	32,684	37,462	31,000	48,489	41,000	41,000	41,000
35121	JUVENILE LATE FEES	140	101	4	100	-	-	-	-
35122	JUVENILE TRAFFIC SCHOOL	7,376	12,235	15,890	12,000	15,209	12,000	15,000	15,000
35130	TRAFFIC SCHOOL FEES	90,611	67,585	103,214	78,000	127,721	100,000	120,000	120,000
35146	DRUG FINES AND FEES	11,078	12,880	8,742	11,500	8,493	8,000	8,000	8,000
35213	JUVENILE CERTIFIED MAIL FEE	-	7	-	-	-	-	-	-
35214	JUVENILE - E TICKET FEE	1	1	-	-	-	-	-	-
35311	PROBATION - SUPERVISION FEES	91,738	70,840	85,435	60,000	98,151	90,000	90,000	90,000
35312	PROBATION - DRUG SCREENS	20,641	11,084	10,978	16,000	13,551	11,000	11,000	11,000
35313	PROBATION - PROGRAM FEES	128,092	66,006	46,376	3,500	8,100	5,000	5,000	5,000
35700	GENERAL SESSIONS FINES	60,718	49,216	48,444	5,000	46,932	40,000	45,000	45,000
35701	STATE FEES/GENERAL SESSION	2,182	3,426	3,659	2,400	3,959	3,000	3,000	3,000
35704	GENERAL SESSIONS COURT COST	327,393	347,264	377,031	330,000	409,767	400,000	400,000	400,000
35711	COMPUTERIZATION FEES	6,055	6,320	6,475	6,000	6,877	6,000	6,000	6,000
35713	GEN SESS CERTIFIED MAIL FEE	251	220	217	200	175	-	-	-
35714	DUI CONVICTIONS	11,434	10,654	9,188	10,400	9,029	7,500	7,500	7,500
35715	RECKLESS ENDANGERMANT	595	581	805	600	935	700	700	700
36000	OTHER REVENUES	122,795	41,225	188,869	50,000	148,204	50,000	50,000	50,000
36002	PROPERTY TAX INTEREST	57,863	24,676	38,695	40,000	38,381	40,000	40,000	40,000
36005	HOTEL/MOTEL TAX PENALTY	15	-	32	500	-	-	-	-
36006	HOTEL/MOTEL TAX INTEREST	-	-	-	500	-	-	-	-
36007	MISC REV PAYROLL	46	1,907	877	500	1,160	-	-	-
36100	INTEREST EARNED-CHECKING/SAVINGS	349,674	729,831	683,681	771,000	690,000	700,000	700,000	700,000
36120	INTEREST EARNED - CD'S	-	-	61,431	-	-	-	-	-
36210	RENT	110,227	89,258	107,247	90,000	110,000	100,000	100,000	100,000
36220	SUPPORT SERVICES - WATER & SEWER	1,019,342	1,318,090	1,389,076	1,482,262	1,482,262	1,960,400	1,960,400	1,960,400
36230	SUPPORT SERVICES - GAS	648,465	830,705	818,525	860,052	860,052	1,165,500	1,165,500	1,165,500
36235	SUPPORT SERVICES - STORM WATER	194,425	256,873	294,541	312,621	312,621	389,500	389,500	389,500

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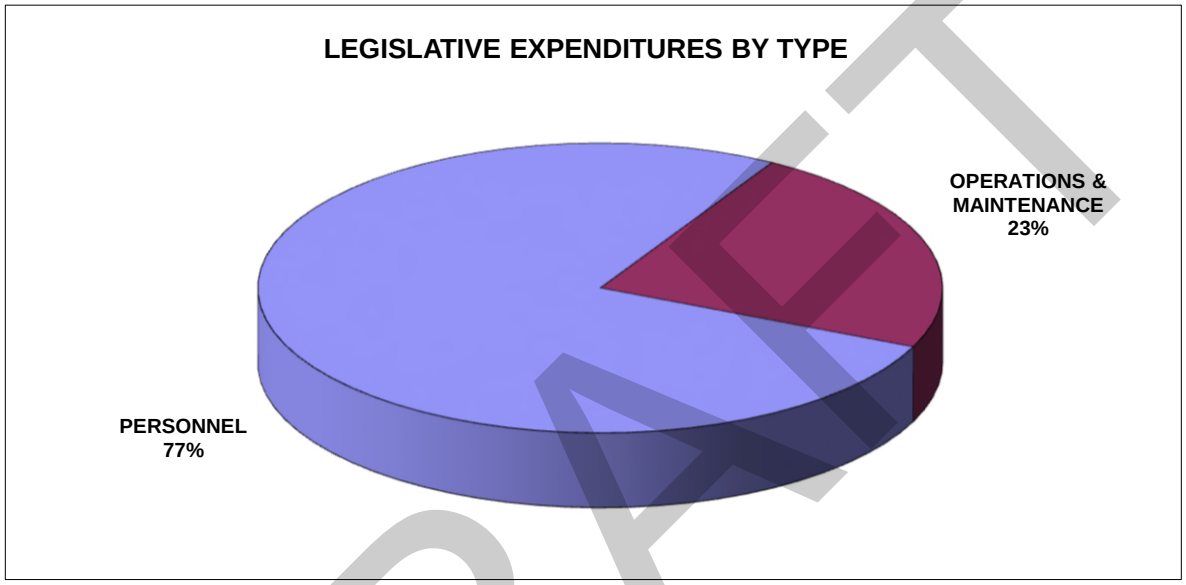
GENERAL FUND REVENUE

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110	**REVENUE**								
36350	INSURANCE RECOVERIES	24,522	122,037	71,395	105,100	80,430	25,000	25,000	25,000
36712	RECORDS FEES	4,249	4,540	3,242	5,000	1,694	2,000	2,000	2,000
37193	SEX OFFENDER REGISTRY	2,000	2,100	2,100	2,000	2,350	2,000	2,000	2,000
37200	SALE OF PROPERTY	100,451	141,161	157,444	100,000	54,889	50,000	50,000	50,000
37215	NATIONAL OPIOD SETTLEMENT	25,439	15,214	33,608	20,000	23,084	20,000	20,000	20,000
	TOTAL GENERAL FUND REVENUE	**58,509,763**	**59,269,755**	**63,358,024**	**63,777,595**	**63,832,094**	**67,008,100**	**67,261,100**	**67,261,100**

DRAFT

LEGISLATIVE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
E	COUNCIL	6	6	6	6	6
E	MAYOR	1	1	1	1	1
	TOTAL POSITIONS	**7.0**	**7.0**	**7.0**	**7.0**	**7.0**
	FTE	**7.0**	**7.0**	**7.0**	**7.0**	**7.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	202,115	206,332	244,700	244,700	242,200	242,200	242,200
OPERATIONS & MAINTENANCE	5,966	5,488	87,200	84,990	73,600	73,600	73,600
CAPITAL	-	-	-	-	-	-	-

DRAFT

LEGISLATIVE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41100								
111	SALARIES	94,110	95,211	94,800	94,800	94,800	94,800	94,800
141	OASI (EMPLOYER'S SHARE)	5,723	5,741	7,300	7,300	7,300	7,300	7,300
142	HEALTH INSURANCE	101,440	104,514	141,700	141,700	139,100	139,100	139,100
145	OTHER INSURANCE	342	366	400	400	400	400	400
146	WORKERS COMPENSATION	500	500	500	500	600	600	600
148	EMPLOYEE EDUCATION & TRAINING	-	-	1,400	1,400	1,400	1,400	1,400
211	POSTAGE	27	1	100	10	100	100	100
235	PROFESSIONAL ASSOCIATIONS	114	545	300	790	300	300	300
245	TELEPHONE SERVICES	3,631	2,851	3,000	2,860	3,000	3,000	3,000
289	TRAVEL	-	1,770	10,000	10,000	10,000	10,000	10,000
310	OFFICE SUPPLIES	38	-	500	-	500	500	500
513	LIABILITY INSURANCE	300	300	69,900	69,900	56,300	56,300	56,300
799	SUNDRY	1,856	21	2,000	30	2,000	2,000	2,000
	TOTAL LEGISLATIVE	**208,081**	**211,820**	**331,900**	**329,690**	**315,800**	**315,800**	**315,800**

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GENERAL SESSIONS

PURPOSE STATEMENT

THE GENERAL SESSIONS DEPARTMENT MAINTAINS THE CRIMINAL WARRANTS ISSUED FOR VIOLATIONS AND OFFENSES AGAINST THE CRIMINAL LAWS OF TENNESSEE AND PROVIDES FOR TRIAL AND ADJUDICATION OF THE CASES. THE DEPARTMENT COLLECTS ALL FINES AND COSTS LEVIED BY THE JUDICIAL DEPARTMENT AND REMITS THE NECESSARY FEES TO OTHER GOVERNMENTAL ENTITIES AS REQUIRED.

MAJOR HIGHLIGHTS

THIS YEAR THE GENERAL SESSIONS DEPARTMENT HAS EXPANDED THE OFFICE TO ADD TWO MORE CUSTOMER SERVICE WINDOWS TO ACCOMMODATE THE INCREASED FOOT TRAFFIC. THE COURTROOM DIGITAL RECORDING SOFTWARE/HARDWARE WAS REPLACED WITH NEW TECHNOLOGY ALLOWING FOR THE POTENTIAL EXPANSION TO VIDEO RECORDING. THE DEPARTMENT CONTINUES TO WORK WITH LOCAL HIGH SCHOOLS AS PART OF THEIR WORK BASED LEARNING PROGRAM AND LOCAL COLLEGES TO PROVIDE AN INTERN PROGRAM FOR STUDENTS MAJORING IN LEGAL RELATED STUDIES. THE SCANNING AND PRESERVATION OF ARCHIVED DOCUMENTS WAS INITIATED THIS YEAR AND WILL PROVIDE AN ONGOING METHOD TO STORE MATERIALS PER STATE RETENTION POLICIES. THE NEGOTIATIONS WITH SOFTWARE VENDORS FOR E-CITATIONS WILL ALSO BE APPLICABLE TO MISDEMEANOR CITATIONS, ALLOWING THE POLICE AND COURTS TO TRANSITION AWAY FROM HAND-WRITTEN CRIMINAL MISDEMEANOR CITATIONS.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
SERVICE QUALITY					
ARR/SH/RET DOCKETS	135	125	92	135	201
TUES. TRIAL/JAIL DOCKETS	93	86	96	104	139
WED. DOMESTIC TRIAL/JAIL DOCKETS	91	79	90	104	135
ARRAIGNMENT JAIL DOCKETS	94	105	95	104	90
SPECIAL SET HEARINGS	2	1	2	2	2

** The number of arraignment jail dockets are included in the Tues. Trial/Trial jail dockets.

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
CALLS	19,916	20,391	18,887	19,202	18,014
EXPUNGEMENTS	857	568	302	301	320
TBI SUBMISSIONS	2,861	2,195	2,229	2,074	1,934
ORDER OF PROTECTIONS DURING OFFICE HOURS	N/A	N/A	29	28	9
ORDER OF PROTECTIONS AFTER OFFICE HOURS	N/A	N/A	10	2	5
WARRANTS/SUMMONS ISSUED	N/A	N/A	5,155	4,487	5,316

N/A - NOT AVAILABLE

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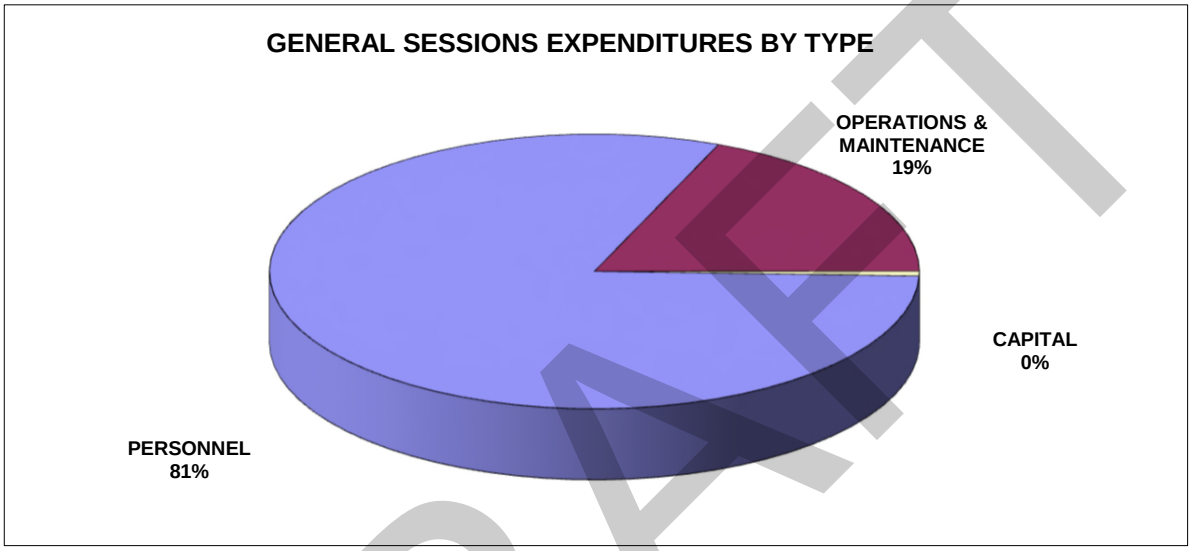
GENERAL SESSIONS

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
E	COURT CLERK	1	1	1	1	1
F	CHIEF DEPUTY COURT CLERK	0	1	1	1	1
F	SENIOR DEPUTY COURT CLERK	2	0	0	1	1
F	DEPUTY COURT CLERK	3	3	3	2	2
	TOTAL POSITIONS	**6.0**	**5.0**	**5.0**	**5.0**	**5.0**
	FTE	**6.0**	**5.0**	**5.0**	**5.0**	**5.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	430,197	466,727	518,500	516,610	559,500	559,500	559,500
OPERATIONS & MAINTENANCE	91,215	96,921	102,400	92,680	130,300	129,900	129,900
CAPITAL	3,587	-	35,000	35,000	4,000	4,000	4,000

DRAFT

GENERAL SESSIONS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41220								
111	SALARIES	283,727	310,904	328,800	327,800	354,000	354,000	354,000
112	OVERTIME	4,126	21,870	23,900	27,500	24,000	24,000	24,000
141	OASI (EMPLOYER'S SHARE)	22,672	27,255	25,500	26,500	27,400	27,400	27,400
142	HEALTH INSURANCE	98,598	83,055	113,800	113,800	124,500	124,500	124,500
143	RETIREMENT/PENSION	15,830	18,654	22,000	16,480	24,600	24,600	24,600
145	OTHER INSURANCE	3,144	2,889	2,700	2,400	2,900	2,900	2,900
146	WORKER'S COMPENSATION	2,100	2,100	1,800	2,130	2,100	2,100	2,100
148	EMPLOYEE EDUCATION & TRAINING	-	1,651	600	1,510	600	600	600
190	EMPLOYMENT TESTING	-	45	-	-	100	-	-
211	POSTAGE	1,727	1,373	2,100	940	1,800	1,500	1,500
235	PROFESSIONAL ASSOCIATIONS	801	2,750	1,400	1,680	1,000	1,000	1,000
245	TELEPHONE SERVICES	459	496	500	500	500	500	500
289	TRAVEL	-	2,003	-	-	-	-	-
290	CONTRACTUAL SERVICES	79,408	80,673	88,400	76,560	112,400	112,400	112,400
320	OPERATING SUPPLIES	7,293	7,110	6,100	8,750	11,100	11,100	11,100
326	CLOTHING AND UNIFORMS	-	-	300	-	300	300	300
331	GAS, OIL & FUEL	590	-	-	-	-	-	-
513	LIABILITY INSURANCE	700	700	2,700	2,700	2,200	2,200	2,200
799	SUNDRY	237	120	300	40	300	300	300
940	TRANSFER TO CAPITAL	3,587	-	35,000	35,000	4,000	4,000	4,000
	TOTAL GENERAL SESSIONS	**524,999**	**563,648**	**655,900**	**644,290**	**693,800**	**693,400**	**693,400**

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PURPOSE STATEMENT

THE JUDICIAL DEPARTMENT IS RESPONSIBLE FOR PROVIDING FAIR, PROMPT AND EFFICIENT ADMINISTRATION OF JUSTICE. THE JUDGE APPOINTS THE JUDICIAL COMMISSIONERS WHO ARE THE BEGINNING OF THE GENERAL SESSIONS COURT PROCESS. THE CRIMINAL CASES CONTINUE WITH THE APPEARANCE OF THE DEFENDANT, VICTIM OR WITNESSES BEFORE THE JUDGE. THE DEPARTMENT IS ALSO RESPONSIBLE FOR THE OPERATION OF THE MUNICIPAL COURT WHICH OVERSEES CODES VIOLATIONS AND TRAFFIC VIOLATIONS FOR ADULTS AND MINORS 16-17 YEARS OF AGE. THE JUDGE ALSO OVERSEES THE OPERATION OF THE TRAFFIC SCHOOL.

MAJOR HIGHLIGHTS

LAUNCHED ONLINE TRAFFIC SCHOOL
PANIC BUTTON INSTALLED ON JUDGE'S BENCH IN THE COURTROOM
ADDED ADDITIONAL DOCKETS
UPDATED SOUND SYSTEM FOR COURTROOM

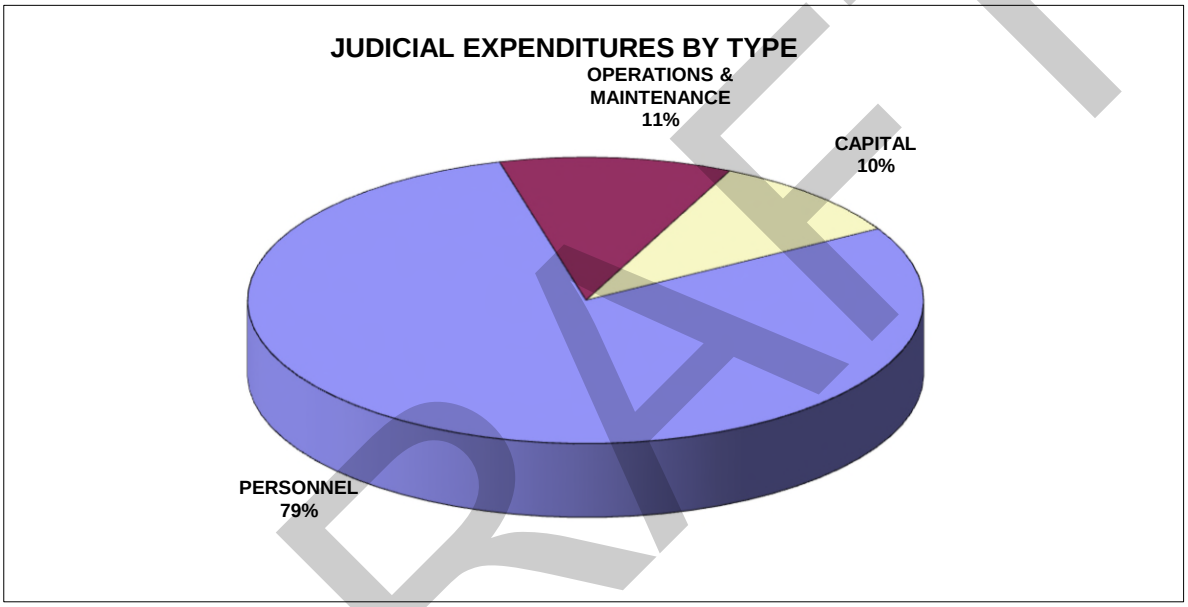
WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
FORFEITURE/SEIZURE HEARINGS	34	6	39	37	9
SEARCH WARRANTS ISSUED (NON DUI RELATED)	100	121	63	69	82
DUCES TECUM	147	59	114	112	200

DRAFT

JUDICIAL

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
E	JUDGE	1	1	1	1	1
F	COURT ADMINISTRATOR *(MOVED TO TRAFFIC)*	1	1	1	0	0
F	ADMIN ASSISTANT	0	1	1	0	0
F	JUDICIAL ASSISTANT	0	0	0	1	1
F	JUDICIAL COMMISSIONER	1	0	0	0	0
F	LEGAL CLERK	1	0	0	0	0
	TOTAL POSITIONS	**4.0**	**3.0**	**3.0**	**2.0**	**2.0**
	FTE	**4.0**	**3.0**	**3.0**	**2.0**	**2.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	364,103	278,814	280,400	271,340	287,000	287,000	287,000
OPERATIONS & MAINTENANCE	21,705	14,594	17,400	13,690	28,300	40,300	40,300
CAPITAL	29,722	-	-	3,600	35,000	35,000	35,000

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JUDICIAL

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41210								
111	SALARIES	247,277	198,765	208,200	194,200	222,400	222,400	222,400
112	OVERTIME	35,381	11,439	9,000	19,900	-	-	-
141	OASI (EMPLOYER'S SHARE)	18,790	13,306	15,900	16,200	16,300	16,300	16,300
142	HEALTH INSURANCE	46,303	42,918	29,900	29,900	29,300	29,300	29,300
143	RETIREMENT/PENSION	13,473	9,016	14,400	7,730	15,700	15,700	15,700
145	OTHER INSURANCE	779	1,270	1,600	1,650	1,700	1,700	1,700
146	WORKER'S COMPENSATION	2,100	2,100	1,400	1,760	1,600	1,600	1,600
148	EMPLOYEE EDUCATION & TRAINING	-	30	200	30	200	200	200
211	POSTAGE	-	40	100	20	100	100	100
235	PROFESSIONAL ASSOCIATIONS	3,272	1,916	2,800	1,850	2,800	2,800	2,800
245	TELEPHONE SERVICES	-	-	-	-	600	600	600
289	TRAVEL	-	820	1,000	1,000	3,100	3,100	3,100
290	CONTRACTUAL SERVICES	6,521	5,590	5,300	4,540	12,300	24,300	24,300
320	OPERATING SUPPLIES	10,770	5,354	5,600	4,080	6,800	6,800	6,800
326	CLOTHING AND UNIFORMS	-	-	-	-	200	200	200
331	GAS, OIL & FUEL	314	39	200	130	300	300	300
513	LIABILITY INSURANCE	600	600	1,800	1,800	1,500	1,500	1,500
799	SUNDRY	228	205	400	240	400	400	400
940	TRANSFER TO CAPITAL	29,722	-	-	3,600	35,000	35,000	35,000
	TOTAL JUDICIAL	**415,530**	**293,408**	**297,800**	**288,630**	**350,300**	**362,300**	**362,300**

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TRAFFIC COURT

PURPOSE STATEMENT

THE TRAFFIC COURT DEPARTMENT ISSUES SUMMONSES AND PROCESSES CITATIONS FOR VIOLATIONS OF LAWS AND ORDINANCES OF THE TOWN. THE DEPARTMENT ALSO COLLECTS ALL FINES AND COSTS LEVIED BY THE JUDICIAL DEPARTMENT AND SUBMITS THE NECESSARY TAXES TO THE STATE OF TENNESSEE.

MAJOR HIGHLIGHTS

THE MUNICIPAL COURT HAS IMPLEMENTED AN ONLINE TRAFFIC SCHOOL OPTION FOR OFFENDERS AND HAS BEEN ABLE TO AUTOMATE, THROUGH THE COURT SOFTWARE, THE ISSUANCE OF TRAFFIC SCHOOL CERTIFICATES. IN ORDER TO ACCOMODATE THE INCREASE IN FOOT TRAFFIC, THE DEPARTMENT HAS EXPANDED BY ADDING TWO ADDITIONAL CUSTOMER SERVICE WINDOWS. THE DEPARTMENT HAS ALSO BEEN IN NEGOTIATIONS WITH SOFTWARE VENDORS TO RE-ESTABLISH AN E-CITATION CAPABILITY WITH THE POTENTIAL TO INCLUDE CODES VIOLATIONS. E-CITATIONS ALLOWS FOR THE LIVE TRANSFER OF CITATION DATA TO THE COURT AND POLICE DEPARTMENT SOFTWARE. THIS IMPLEMENTATION ALLOWS THE TOWN TO ESTABLISH AN E-CITATION FEE TO MITIGATE EXPENSES.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
SERVICE QUALITY					
TRAFFIC DOCKETS	53	48	49	50	49
CONTESTED TRAFFIC DOCKETS	12	12	12	13	12
CODES DOCKETS	20	23	20	21	14
JUVENILE APPEARANCE DOCKET					12
JUVENILE COMPLIANCE REVIEW					12

N/A=NOT AVAILABLE

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
TRAFFIC SCHOOL REGISTERED	924	1,247	1,154	1,244	1,875
ENVIRONMENTAL VIOLATIONS	174	134	114	121	173
TOTAL TRAFFIC VIOLATIONS	8,455	9,542	8,005	9,061	13,452

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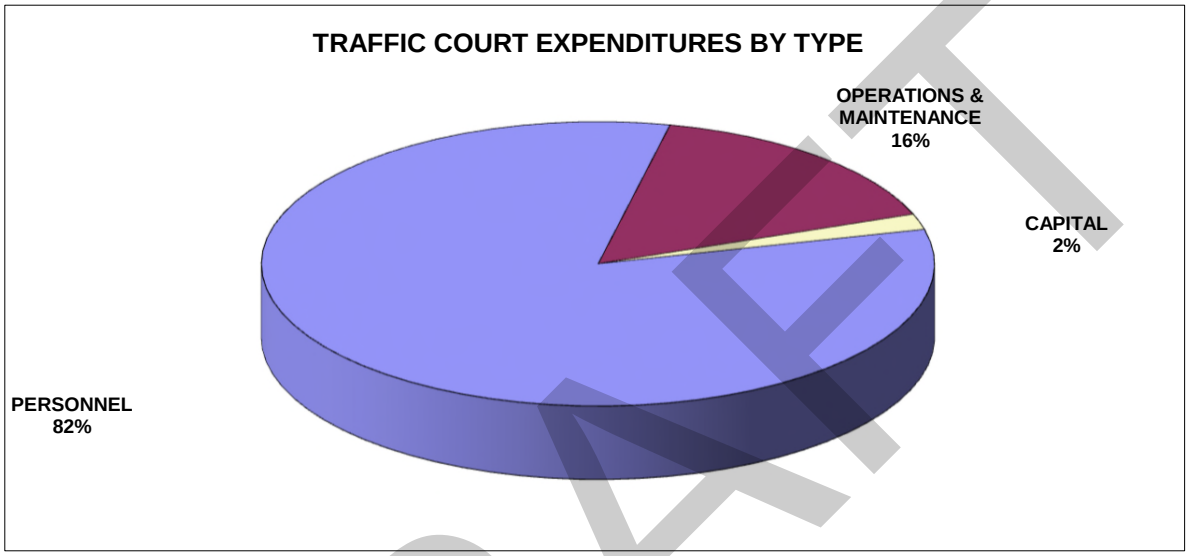
TRAFFIC COURT

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DEPUTY COURT CLERK	3	3	3	3	3
F	COURT ADMINISTRATOR *(MOVED FROM JUDICIAL)*	0	0	0	1	1
	TOTAL POSITIONS	**3.0**	**3.0**	**3.0**	**4.0**	**4.0**
	FTE	**3.0**	**3.0**	**3.0**	**4.0**	**4.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	215,247	365,250	427,300	448,130	460,400	460,400	460,400
OPERATIONS & MAINTENANCE	23,577	25,900	41,800	28,480	73,400	88,900	88,900
CAPITAL	-	-	190,000	190,000	10,000	10,000	10,000

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TRAFFIC COURT

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41230								
111	SALARIES	140,788	250,282	255,800	289,250	285,700	285,700	285,700
112	OVERTIME	7,436	20,030	32,200	19,570	32,400	32,400	32,400
141	OASI (EMPLOYER'S SHARE)	12,314	19,874	19,800	22,540	22,100	22,100	22,100
142	HEALTH INSURANCE	44,692	58,667	98,800	98,800	97,900	97,900	97,900
143	RETIREMENT/PENSION	7,740	14,048	17,800	15,310	19,000	19,000	19,000
145	OTHER INSURANCE	1,477	1,549	2,100	1,850	2,300	2,300	2,300
146	WORKER'S COMPENSATION	800	800	800	810	1,000	1,000	1,000
148	EMPLOYEE EDUCATION & TRAINING	-	2,749	1,600	2,750	1,600	1,600	1,600
190	EMPLOYMENT TESTING	-	-	-	-	100	100	100
211	POSTAGE	-	3	-	10	-	-	-
235	PROFESSIONAL ASSOCIATIONS	-	409	1,100	410	1,200	1,200	1,200
289	TRAVEL	-	-	6,500	-	6,800	6,800	6,800
290	CONTRACTUAL SERVICES	15,192	18,563	25,300	20,030	46,200	66,200	66,200
320	OPERATING SUPPLIES	7,495	2,525	3,700	2,770	14,500	10,000	10,000
326	CLOTHING AND UNIFORMS	-	-	300	-	300	300	300
331	GAS, OIL & FUEL	590	1,188	1,800	1,190	1,500	1,500	1,500
513	LIABILITY INSURANCE	300	300	1,100	1,100	900	900	900
798	VISA/MC CHARGE FEES	-	-	100	-	-	-	-
799	SUNDRY	-	163	300	220	300	300	300
940	TRANSFER TO CAPITAL	-	-	190,000	190,000	10,000	10,000	10,000
	TOTAL TRAFFIC	**238,824**	**391,150**	**659,100**	**666,610**	**543,800**	**559,300**	**559,300**

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PROBATION

PURPOSE STATEMENT

THE PROBATION DEPARTMENT STRIVES TO ACHIEVE EXCELLENCE IN COMMUNITY SUPERVISION BY PROVIDING THE HIGHEST QUALITY SERVICES TO THE COURT, VICTIMS, OFFENDERS, THEIR FAMILIES, AND THE COMMUNITY.

MAJOR HIGHLIGHTS

WE IMPLEMENTED A MORE EFFECTIVE AND UPDATED CORRECTIONS SOFTWARE. WE ALSO ATTENDED COMMUNITY SERVICE TRAINING TO ADVANCE EACH OFFICERS COMMUNICATION AND DE-ESCALATION SKILLS. WE OFFER MORE CLASSES, SCREENS, AND EVALUATIONS AT AFFORDABLE PRICES TO HELP OUR CASELOADS SUCCEED.

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
CASES CLOSED SUCCESSFULLY	33	30	43	60	131
TOTAL # OF CASES BEING SUPERVISED	433	399	387	431	298

PERSONNEL

		Fiscal Year				
STATUS	**POSITION**	**22-23**	**23-24**	**24-25**	**25-26**	**26-27**
F	CHIEF PROBATION OFFICER	1	1	1	1	1
F	PROBATION OFFICER	2	2	2	2	2
	TOTAL POSITIONS	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
	FTE	**3.0**	**3.0**	**3.0**	**3.0**	**3.0**

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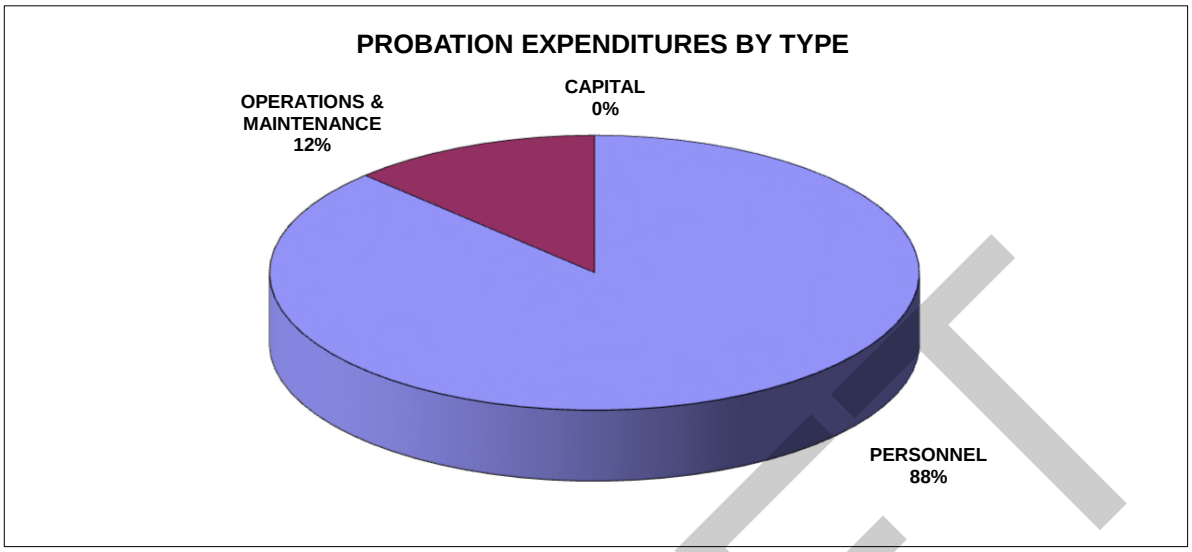
PROBATION



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	162,761	222,765	276,000	262,580	260,100	260,100	260,100
OPERATIONS & MAINTENANCE	74,708	61,444	50,000	36,460	37,100	37,100	37,100
CAPITAL	-	-	60,000	47,700	-	-	-

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41250								
111	SALARIES	102,232	144,892	173,100	167,030	162,500	162,500	162,500
112	OVERTIME	587	84	4,200	400	1,200	1,200	1,200
141	OASI (EMPLOYER'S SHARE)	7,593	10,852	13,600	12,420	13,600	13,600	13,600
142	HEALTH INSURANCE	44,216	56,022	70,900	70,900	69,600	69,600	69,600
143	RETIREMENT/PENSION	6,686	9,123	11,900	9,750	10,700	10,700	10,700
145	OTHER INSURANCE	647	992	1,500	1,270	1,500	1,500	1,500
146	WORKER'S COMPENSATION	800	800	800	810	1,000	1,000	1,000
151	EMP. EDUCATION & TRAINING	-	385	400	390	600	600	600
190	EMPLOYMENT TESTING	134	176	-	-	-	-	-
212	POSTAGE- PROBATION	6	205	100	220	100	100	100
269	REPAIR & MAINTENANCE	-	8,031	-	100	-	-	-
289	TRAVEL	46	-	-	-	3,500	3,500	3,500
293	CONTRACTUAL SERVICES	72,442	48,523	45,500	30,060	27,400	27,400	27,400
321	OPERATING SUPPLIES	2,080	3,623	2,100	3,890	3,800	3,800	3,800
332	GAS, OIL & FUEL	-	204	100	-	100	100	100
513	LIABILITY INSURANCE	-	-	1,500	1,500	1,300	1,300	1,300
799	SUNDRY	-	297	300	300	300	300	300
940	TRANSFER TO CAPITAL	-	-	60,000	47,700	0	-	-
	TOTAL PROBATION	**237,469**	**284,209**	**386,000**	**346,740**	**297,200**	**297,200**	**297,200**

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PURPOSE STATEMENT

MISSION: TO SERVE OUR CITIZENS BY DELIVERING COST-EFFECTIVE, RELIABLE AND SECURE IT SERVICES TO ALL TOWN OF SMYRNA DEPARTMENTS AND BUSINESS PARTNERS.

VISION: TO BE A LEADER IN THE DELIVERY OF COLLABORATIVE TECHNOLOGY SOLUTIONS THAT SIMPLIFY CITIZEN ACCESS TO INFORMATION AND TOWN OF SMYRNA SERVICES.

THE INFORMATION SERVICES TEAMS GUIDING PRINCIPLES:
- WE SERVE THE CITIZENS OF THE TOWN OF SMYRNA AND THE DEPARTMENTS THAT SERVE THEM.
- WE PROTECT THE TOWN OF SMYRNA INFORMATION AND ASSETS AS OUR TOP PRIORITY.
- WE PROVIDE COST-EFFECTIVE & RELIABLE SERVICES WITH A FOCUS ON THE CUSTOMER EXPERIENCE
- WE MINIMIZE COMPLEXITY BY CONSOLIDATING AND STANDARDIZING ON CORE TECHNOLOGIES AND SKILLS
- WE WILL DO IT RIGHT THE FIRST TIME.

MAJOR HIGHLIGHTS

IT SECURITY - CYBERSECURITY CONTINUES TO BE A PRIMARY FOCUS. IMPLEMENTED A NEW FIREWALL THAT SETS A NEW STANDARD. SUCCESSFULLY COMPLETED THE ANNUAL EMPLOYEE SECURITY AWARENESS TRAINING. WE ALSO COMPLETED THE NATIONAL CYBER SECURITY REVIEW FOR THE YEAR.

IT FISCAL RESPONSIBILITY - CONTINUE TO LOOK AT OPTIMIZING THE PERSONAL COMPUTING FLEET. WE APPLIED FOR AND WERE AWARDED A FY23 SLGCG GRANT WORTH IN EXCESS OF $100,000 IN VALUE TO THE TOWN.

IT SYSTEMS LIFECYCLE MANAGEMENT - CONTINUE TO OPTIMIZE AND UPGRADE THE TOWN WEBSITE. IMPLEMENTED THE RECITE ME TOOLS TO HELP US MEET THE ADA COMPLIANCE REQUIREMENTS. UPGRADED PHONE SYSTEM. OPTIMIZED THE CALL DELIVERY SERVICE TO SIP TECHNOLOGY. INSTALLED A NEW STORAGE TECHNOLOGY TO HOLD AND MANAGE THE UNSTRUCTURED DATA. UPGRADED BUILDING VIDEO SECURITY SYSTEMS FOR BOTH THE JUSTICE CENTER AND SOAC.

IT BUSINESS CONTINUITY - PREPARED THE NEW FIRE HALL 4 DATA CENTER FOR USE AS OUR SECONDARY LOCATION. PARTNERED WITH LUMEN AND HAVE INSTALLED INTERNET AND PHONE CIRCUITS THAT WILL PROVIDE COMPLETE PROTECTION FROM A LOSS OF 1 OF THE 2 FACILITIES ONCE THE DATA CENTER DIRECT CONNECTION IS CORRECTED AND WE COMPLETE THE EQUIPMENT MIGRATION TO FIRE HALL 4

GOVERNMENT COLLABORATION - CONTINUES TO SUPPORT COLLABORATION WITH OTHER AGENCIES. PARTICIPATED IN THE PUBLIC SECTOR TECHNOLOGY SUMMIT AND SHARED IN TECHNOLOGY DISCUSSIONS AND REVIEWS WITH OTHER AGENCIES.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
% OF WORK ORDERS ANSWERED IN 4 HOURS	99%	99%	99%	99%	99%
% OF WORK ORDERS COMPLETED ON TIME	99%	99%	99%	99%	99%
SERVICE QUALITY					
NETWORK UPTIME PERCENTAGE	99.99%	99.90%	99.95%	99.98%	99.98%
NETWORK SERVICE INTERRUPTIONS	2	8	3	1	1
TELEPHONE SYSTEM UPTIME PERCENTAGE	99.99%	99.99%	99.99%	99.99%	99.98%
% OF SYSTEMS W/O CATASTROPHIC FAILURE	99%	99%	99%	99%	99%

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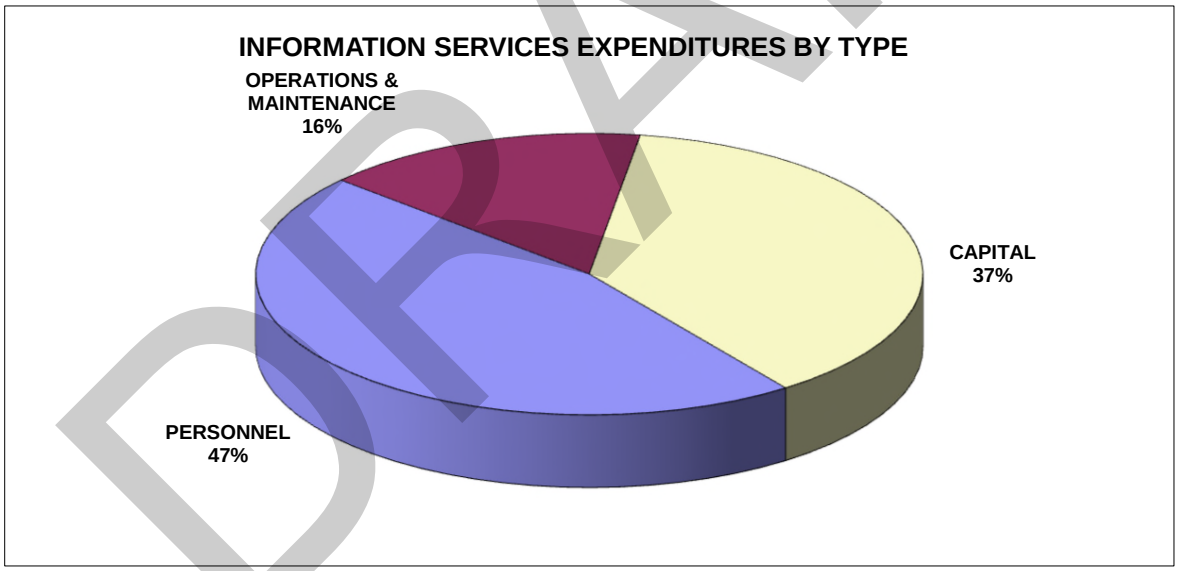
INFORMATION SERVICES

WORKLOAD INDICATOR	Calendar Year				
	2021	2022	2023	2024	2025
WORK ORDERS SERVICED	1,784	2,578	2,224	3,375	3,891
SERVERS MANAGED	86	85	85	85	84
WORKSTATIONS MANAGED	473	475	473	472	488
SITES SUPPORTED	22	22	22	23	23
NUMBER OF PHONES MANAGED	N/A	N/A	N/A	343	348
NUMBER OF EMAIL ACCOUNTS SUPPORTED	N/A	N/A	N/A	513	535

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	IT DIRECTOR	1	1	1	1	1
F	APPLICATIONS DEVELOPER	2	2	2	2	2
F	IT MANAGER	0	0	0	0	0
F	NETWORK/SYSTEM ADMINISTRATOR	1	1	1	2	2
F	COMPUTER SYSTEMS ANALYST	0	1	1	0	0
F	IT SUPERVISOR	1	1	1	1	1
F	IT TECHNICIAN II	1	0	0	1	2
F	IT TECHNICIAN	1	2	2	1	0
	TOTAL POSITIONS	**7.0**	**8.0**	**8.0**	**8.0**	**8.0**
	FTE	**7.0**	**8.0**	**8.0**	**8.0**	**8.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	884,240	1,030,409	1,133,600	1,138,810	1,198,800	1,198,800	1,198,800
OPERATIONS & MAINTENANCE	198,235	243,818	393,100	326,440	406,700	406,700	406,700
CAPITAL	208,904	647,575	968,500	708,200	965,400	965,400	965,400

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INFORMATION SERVICES

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41640								
111	SALARIES	633,628	752,775	810,200	817,810	859,900	859,900	859,900
112	OVERTIME	7,339	12,547	9,200	12,120	15,100	15,100	15,100
141	OASI (EMPLOYER'S SHARE)	47,710	56,604	62,700	61,380	67,000	67,000	67,000
142	HEALTH INSURANCE	142,682	145,829	184,600	184,600	181,200	181,200	181,200
143	RETIREMENT/PENSION	41,246	50,457	53,200	49,970	59,300	59,300	59,300
145	OTHER INSURANCE	4,635	5,197	6,300	5,730	6,600	6,600	6,600
146	WORKER'S COMPENSATION	7,000	7,000	7,400	7,200	9,700	9,700	9,700
148	EMPLOYEE EDUCATION AND TRAINING	6,790	8,390	19,000	8,400	16,500	16,500	16,500
245	TELEPHONE SERVICES	5,931	4,663	5,000	5,200	5,000	5,000	5,000
261	REPAIR & MAINTENANCE/VEHICLES	914	-	500	850	500	500	500
269	REPAIR & MAINTENANCE/OTHER	1,378	2,596	2,500	1,760	2,500	2,500	2,500
290	CONTRACTUAL SERVICES	175,200	222,406	350,000	298,860	367,500	367,500	367,500
320	OPERATING SUPPLIES	4,656	2,476	8,000	3,650	7,200	7,200	7,200
331	GAS, OIL & FUEL	497	489	500	290	300	300	300
512	VEHICLE INSURANCE	1,500	1,500	1,200	1,200	1,800	1,800	1,800
513	LIABILITY INSURANCE	1,100	1,100	6,000	6,000	5,000	5,000	5,000
799	SUNDRY	269	198	400	230	400	400	400
940	TRANSFER TO CAPITAL	208,904	647,575	968,500	708,200	965,400	965,400	965,400
	TOTAL INFORMATION SERVICES	**1,291,379**	**1,921,802**	**2,495,200**	**2,173,450**	**2,570,900**	**2,570,900**	**2,570,900**

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PLANNING & CODES

PURPOSE STATEMENT

THE PLANNING & CODES DEPARTMENTS PROVIDE TECHNICAL ASSISTANCE TO THE SMYRNA MUNICIPAL PLANNING COMMISSION, THE BOARD OF ZONING APPEALS, THE HISTORIC ZONING COMMISSION, CONSTRUCTION BOARD OF APPEALS, AND THE TOWN COUNCIL TO ENSURE THAT ALL NEW RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL DEVELOPMENTS MEET THE GUIDELINES SET FORTH IN THE ZONING ORDINANCE, SUBDIVISION REGULATIONS, DESIGN REVIEW MANUAL, HISTORIC DISTRICT DESIGN GUIDELINES, SIGN ORDINANCE, AND THE ADOPTED BUILDING AND LIFE SAFETY CODES TO SAFEGUARD NEIGHBORHOODS, THE COMMUNITY, AND THE INVESTMENTS OF CITIZENS. THE DEPARTMENTS ALSO PROVIDE MAPPING ASSISTANCE AND COORDINATE THE LONG RANGE PLANNING ACTIVITIES OF THE TOWN.

MAJOR HIGHLIGHTS

- IMPLEMENTATION OF A SIGN AUDIT/INSPECTION PROGRAM, EXPANSION OF EXISTING PERMITTING, AND COMMUNITY OUTREACH PROGRAMS. THE BUDGET INCLUDES COMPLETION OF THE COMPREHENSIVE PLAN UPDATE.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
ADDRESS PLATS WITHIN FIVE WORKING DAYS OF RECEIPT OF RECORDED PLAT	100%	100%	100%	100%	100%
PERFORM REQUESTED SITE PLAN INSPECTIONS WITHIN ONE WORKING DAY	100%	100%	100%	100%	100%
BUILDING PERMITS ISSUED IN THREE DAYS	100%	100%	100%	100%	100%
BUILDING INSPECTIONS IN ONE DAY	98%	98%	90%	90%	90%
ELECTRIC INSPECTIONS IN ONE DAY	92%	92%	60%	70%	98%
CODE COMPLAINTS RESPONDED TO WITHIN 5 DAYS	100%	100%	100%	100%	100%
PLANS REVIEW COMPLETED IN TEN DAYS	100%	100%	100%	90%	90%
SERVICE QUALITY					
RESPOND TO ALL CUSTOMER REQUESTS WITHIN ONE WORKING DAY	100%	100%	100%	100%	100%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
BUILDING PERMITS ISSUED	978	672	1,431	1,413	1,349
BUILDING INSPECTIONS	13,726	10,780	7,187	8,276	7,065
ELECTRIC INSPECTIONS	6,279	5,447	6,391	7,570	7,577
CODE INSPECTIONS	1,574	3,175	2,775	2,420	2,098
PLANS REVIEW	138	128	98	98	99
LOTS REVIEWED	1,700	1,204	1,303	3,082	2,022
SITE PLANS REVIEWED	50	55	40	29	40
ZONING/ANNEXATION REQUESTS	37	41	33	34	28
OTHER*	12	3	10	9	13
SIGN VARIANCES	0	0	2	2	3
SETBACK VARIANCES	9	6	11	8	5
SPECIAL EXCEPTIONS	7	12	8	6	9
OTHER**	3	4	1	0	0

* INCLUDES ORDINANCE AMENDMENTS, PLANS, PLANS OF SERVICE, STREET CLOSURES, ETC.

** INCLUDES ACCESSORY STRUCTURE SIZE VARIANCES, HEIGHT VARIANCES, ETC.

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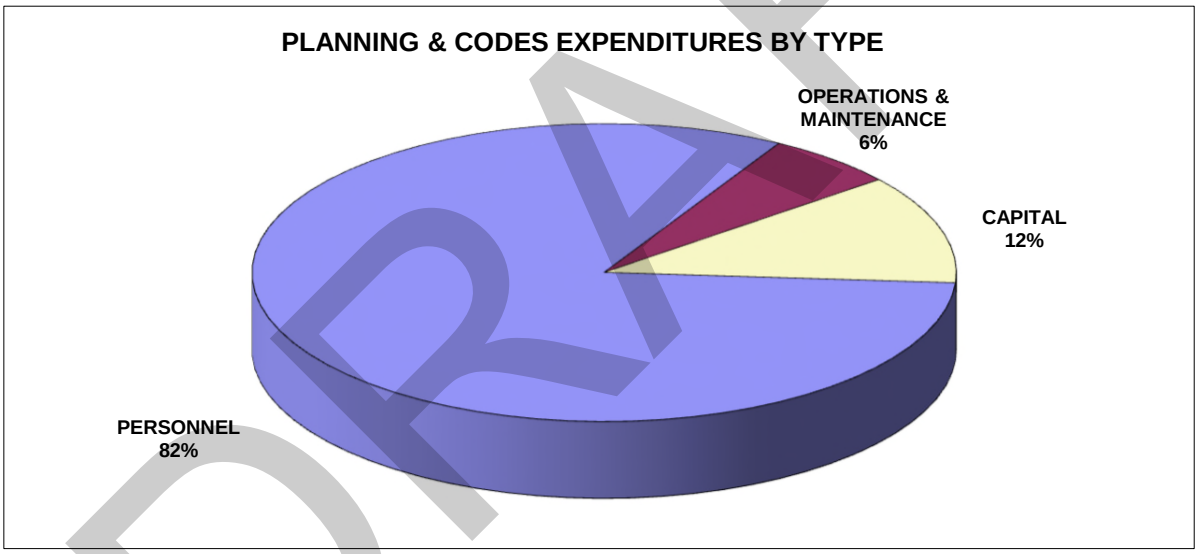
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	BUILDING OFFICIAL	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	2	2	2	2	1
F	BUILDING INSPECTOR	3	3	3	3	3
F	CODES INSPECTOR	2	2	2	3	3
F	ELECTRICAL INSPECTOR	2	2	2	4	3
P	ELECTRICAL INSPECTOR	1	1	1	0	0
F	PLANS EXAMINER & COMMERICAL INSPECTOR	1	1	1	1	1
F	PRINCIPAL PLANNER	0	0	0	1	1
F	TOWN PLANNER	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	1	1	2
F	PERMIT TECHNICIAN	0	0	0	0	0
F	PLANNER	1	1	1	1	1
F	PLANNING TECHNICIAN	1	1	1	1	1
	TOTAL POSITIONS	**16.0**	**16.0**	**16.0**	**19.0**	**18.0**
	FTE	**15.8**	**15.8**	**15.8**	**19.0**	**18.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,383,039	1,487,418	1,894,100	1,734,290	2,117,400	2,117,400	2,117,400
OPERATIONS & MAINTENANCE	122,299	133,864	158,500	193,610	154,400	154,400	154,400
CAPITAL	32,712	225,513	283,500	179,100	305,400	305,400	305,400

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PLANNING & CODES

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41700								
111	SALARIES	953,739	1,032,028	1,221,400	1,123,000	1,378,000	1,378,000	1,378,000
112	OVERTIME	3,181	8,174	23,700	6,400	9,900	9,900	9,900
141	OASI (EMPLOYER'S SHARE)	70,298	77,027	95,300	83,200	106,200	106,200	106,200
142	HEALTH INSURANCE	263,945	272,894	410,100	410,100	455,700	455,700	455,700
143	RETIREMENT/PENSION	72,752	77,726	90,600	75,260	100,400	100,400	100,400
145	OTHER INSURANCE	6,724	7,169	9,200	8,230	10,900	10,900	10,900
146	WORKER'S COMPENSATION	12,400	12,400	43,800	28,100	56,300	56,300	56,300
148	EMPLOYEE EDUCATION AND TRAINING	3,141	6,605	9,300	9,800	8,700	8,700	8,700
161	BOARD AND COMMITTEE MEMBERS	-	-	400	120	400	400	400
190	EMPLOYMENT TESTING	685	225	-	-	-	-	-
211	POSTAGE	2,120	2,197	2,000	2,860	2,000	2,000	2,000
220	PRINTING & DUPLICATION	2,121	1,218	2,600	1,220	2,600	2,600	2,600
235	PROFESSIONAL ASSOCIATIONS	2,439	1,708	1,900	2,420	2,300	2,300	2,300
237	ADVERTISING/LEGAL	-	270	200	170	200	200	200
245	TELEPHONE SERVICES	7,499	8,064	5,000	8,270	7,600	7,600	7,600
261	REPAIR & MAINTENANCE/VEHICLES	3,370	4,465	5,000	2,300	5,000	5,000	5,000
269	REPAIR & MAINTENANCE/OTHER	-	2,542	200	-	200	200	200
289	TRAVEL	1,124	1,127	4,600	4,600	6,100	6,100	6,100
290	CONTRACTUAL SERVICES	59,821	64,764	71,600	110,490	72,000	72,000	72,000
292	COMMUNITY APPEARANCE	3,485	5,025	7,000	7,430	10,000	10,000	10,000
320	OPERATING SUPPLIES	6,628	7,815	6,500	6,860	6,000	6,000	6,000
326	CLOTHING AND UNIFORMS	995	1,522	1,400	1,170	1,100	1,100	1,100
331	GAS, OIL & FUEL	12,253	9,221	12,000	7,200	8,000	8,000	8,000
512	VEHICLE INSURANCE	5,900	5,900	7,000	7,000	10,400	10,400	10,400
513	LIABILITY INSURANCE	10,100	10,100	21,200	21,200	11,200	11,200	11,200
799	SUNDRY	618	1,096	600	500	600	600	600
940	TRANSFER TO CAPITAL	32,712	225,513	283,500	179,100	305,400	305,400	305,400
	TOTAL PLANNING & CODES	**1,538,050**	**1,846,795**	**2,336,100**	**2,107,000**	**2,577,200**	**2,577,200**	**2,577,200**

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PURPOSE STATEMENT

THE PUBLIC WORKS DEPARTMENT PROVIDES ENGINEERING AND TECHNICAL SUPPORT SERVICES TO ALL DEPARTMENTS WITHIN THE TOWN OF SMYRNA. THE DEPARTMENT HAS MANAGEMENT RESPONSIBILITY FOR THE FOLLOWING DEPARTMENTS: STREETS, VEHICLE MAINTENANCE, STORM WATER, BUILDING & GROUNDS MAINTENANCE, AND MAPLEVIEW CEMETERY.

MAJOR HIGHLIGHTS

PUBLIC WORKS HAS COMPLETED THE PLANNING GRANT FROM SAFE STREETS FOR ALL AND SUBMITTED FOR IMPLEMENTATION GRANT FUNDS. WE HAVE APPROVAL ON NEPA DOCUMENTS FOR ENON SPRINGS, OLD NASHVILLE HIGHWAY, AND LOWRY STREET SIDEWALK PROJECTS AND ARE WORKING ON DESIGN PHASE FOR EACH PROJECT. CURRENTLY WE ARE IN ROW PHASE FOR THE FLORENCE ROAD SIDEWALK PROJECT AND COMPLETING THE RIGHT OF WAY ACQUISITION FOR A SIDEWALK ALONG ROCK SPRINGS ROAD AND A PARKING LOT NEAR DOWNTOWN.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
RESPOND TO PHONE CALLS IN 24 HOURS	98%	98%	99%	98%	90%
RESPOND TO INFORMATION REQUESTS IN 48 HOURS	99%	100%	100%	99%	88%
RESPOND TO CITIZENS & INTERNAL DEPTS IN 72 HOURS	100%	99%	100%	99%	99%
SERVICE QUALITY					
TRACK CALLS AND FOLLOW-UP INFO TO RESOLUTION	100%	100%	100%	99%	99%

WORKLOAD INDICATOR

PROJECT	**STATUS**
STORMWATER UPGRADES	REPAIRS TO MULTIPLE SINKHOLES, DITCHES, & CULVERTS
PAVING & REPAIRS	MILLED & RESURFACED 23 LANE MILES OF ROAD
BRIDGES/GUARDRAILS/SIDEWALK PROJECTS	REPLACED GUARDRAILS IN MULTIPLE LOCATIONS
AVG. OF 80-90 ONGOING PROJECTS UNDER INSP	OVERSEE AN AVERAGE OF 1,000 ACRES OF DEVELOPMENT
PLANNING COMMISSION / STAFF SUPPORT	REVIEW PLATS, SITE PLANS, ETC
STORM WATER MANAGEMENT PROGRAM	ADOPT A HIGHWAY, ADOPT A STREAM, & BOAT DAY
TRAFFIC MANAGEMENT	CONNECTING TRAFFIC SIGNALS TO TOC
ITS PHASES 1 & 2	COMPLETE
ENON SPRINGS WEST EXTENSION	COMPLETE
MASTER STORM PROJECT	ON GOING
SAM RIDLEY WIDENING	PHASE 1 COMPLETE
SAM RIDLEY AT ONH INTERSECTION	UNDER CONSTRUCTION
WASHINGTON STREET PEDESTRIAN CROSSING	COMPLETE
FLORENCE ROAD SIDEWALKS	ROW ACQUISITION
ONH SIDEWALK (ST MICHAEL TO ST LUKES	ROW ACQUISITION
ENON SPRINGS SIDEWALKS - TDOT GRANT	DESIGN PHASE
OLD NASH HWY - TDOT GRANT	DESIGN PHASE
SPRING HILL DRIVE EXTENSION	COMPLETE
LOWRY STREET PHASE II	DESIGN PHASE
ITS PHASES 3, 4, AND 5	UNDER CONSTRUCTION

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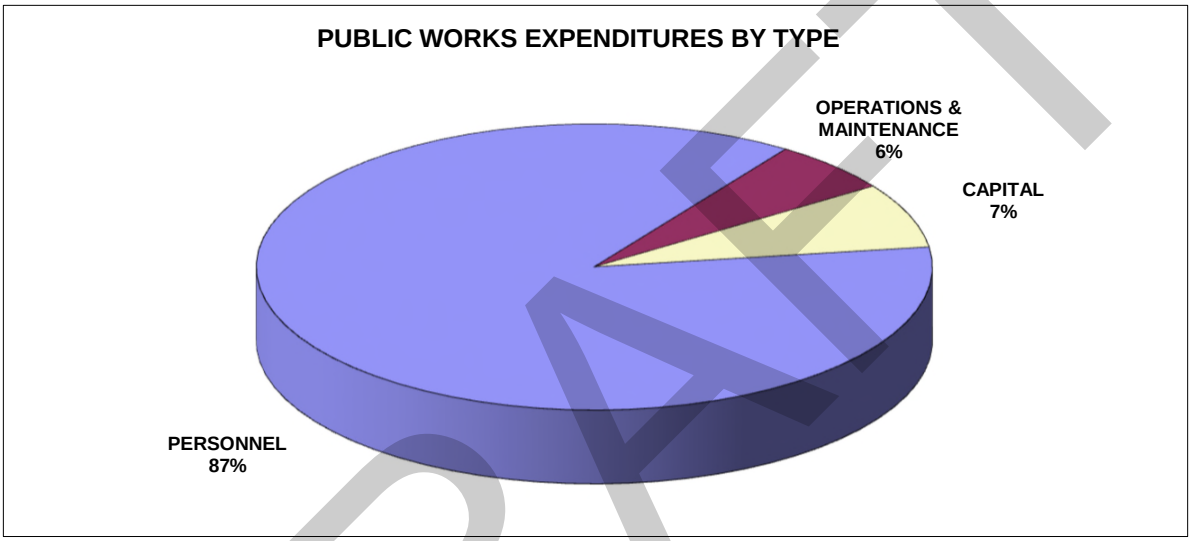
PUBLIC WORKS

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF PUBLIC WORKS	1	1	1	1	1
F	TOWN ENGINEER	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	1	1	1
F	TRAFFIC OPERATIONS MANAGER	0	0	0	0	1
F	TRAFFIC OPERATOR	1	1	1	1	0
F	TRAFFIC TECHNICIAN	0	0	0	0	1
	TOTAL POSITIONS	**4.0**	**4.0**	**4.0**	**4.0**	**5.0**
	FTE	**4.0**	**4.0**	**4.0**	**4.0**	**5.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	513,949	572,971	635,100	631,440	890,200	890,200	890,200
OPERATIONS & MAINTENANCE	25,636	49,477	71,100	53,800	60,100	60,100	60,100
CAPITAL	268,833	100,900	85,400	85,700	75,200	75,200	75,200

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ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41720								
111	SALARIES	377,002	424,698	465,300	461,360	642,900	642,900	642,900
112	OVERTIME	2,502	5,525	3,600	6,540	9,600	9,600	9,600
141	OASI (EMPLOYER'S SHARE)	28,227	32,126	35,900	34,980	49,200	49,200	49,200
142	HEALTH INSURANCE	66,507	67,458	85,800	85,800	138,200	138,200	138,200
143	RETIREMENT/PENSION	34,952	38,267	38,900	37,500	43,200	43,200	43,200
145	OTHER INSURANCE	2,859	2,997	3,600	3,310	4,800	4,800	4,800
146	WORKER'S COMPENSATION	1,900	1,900	2,000	1,950	2,300	2,300	2,300
148	EDUCATION & TRAINING	1,087	2,241	1,000	2,250	2,000	2,000	2,000
149	EDUCATION & TRAINING-ENGINEERING	-	-	100	-	-	-	-
211	POSTAGE	330	212	200	240	100	100	100
234	PROFESSIONAL ASSOC. -ENGINEERING	140	357	200	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	348	474	200	530	100	100	100
237	ADVERTISING/LEGAL	-	168	100	-	-	-	-
245	TELEPHONE SERVICES	1,390	1,412	1,100	1,370	1,500	1,500	1,500
246	TELEPHONE SERVICES-ENGINEERING	396	432	400	440	-	-	-
254	ARCHITECTURAL/ENGINEERING	6,120	12,299	16,000	6,700	10,000	10,000	10,000
261	REPAIR & MAINTENANCE - VEHICLES	375	-	300	-	-	-	-
282	EMPLOYEE AUTOMOBILE ALLOWANCE	-	222	9,600	-	-	-	-
289	TRAVEL	-	-	-	-	2,500	2,500	2,500
290	CONTRACTUAL SERVICES	786	18,345	20,000	18,210	22,700	22,700	22,700
320	OPERATING SUPPLIES	3,123	2,662	1,500	2,100	1,500	1,500	1,500
326	CLOTHING & UNIFORMS	764	65	-	-	1,500	1,500	1,500
331	GAS, OIL & FUEL	5,557	5,018	1,600	3,250	1,500	1,500	1,500
332	GAS, OIL & FUEL-ENGINGEERING	3,005	3,130	-	-	-	-	-
341	TRAFFIC OPERATOR EQUIPMENT	305	251	200	260	500	500	500
512	VEHICLE INSURANCE	500	500	1,200	1,200	1,800	1,800	1,800
513	LIABILITY INSURANCE	600	600	16,400	16,400	13,400	13,400	13,400
799	SUNDRY	810	1,089	1,000	850	1,000	1,000	1,000
940	TRANSFER TO CAPITAL	268,833	100,900	85,400	85,700	75,200	75,200	75,200
	TOTAL PUBLIC WORKS	**808,418**	**723,348**	**791,600**	**770,940**	**1,025,500**	**1,025,500**	**1,025,500**

DRAFT

ADMINISTRATION

PURPOSE STATEMENT

THE ADMINISTRATION DEPARTMENT PROVIDES LEADERSHIP AND SUPPORT SERVICES TO ENSURE THAT ALL TOWN ACTIVITIES ARE ADMINISTERED IN A FAIR AND CONSISTENT MANNER FOR ALL CITIZENS AND THAT THE POLICIES DEVELOPED BY THE TOWN COUNCIL ARE IMPLEMENTED EFFECTIVELY AND EFFICIENTLY.

MAJOR HIGHLIGHTS

- TOWN MANAGER & ASSISTANT TOWN MANAGER GRADUATED FROM CERTIFIED PUBLIC MANAGER PROGRAM, AND EXECUTIVE ASSISTANT GRADUATED FROM ADMINISTRATIVE PROFESSIONALS ACADEMY; BOTH THROUGH UT INSTITUTE FOR PUBLIC SERVICE
- TOWN CLERK COMPLETED MTAS MUNICIPAL LEADERSHIP PROGRAM
- PIO ATTENDED NATIONAL INFORMATION OFFICERS ASSOCIATION ANNUAL CONFERENCE
- DEVELOPED AND LAUNCHED INAUGURAL CITIZENS ACADEMY
- ORGANIZED & HOSTED INAUGURAL ROAD SHOW
- COUNCIL PRIORITIES IDENTIFIED FOR DEVELOPING ACTIONABLE STRATEGIES FOR DEPARTMENTS
- FACILITATED TOWN-WIDE REFRESHER TRAINING ON OPEN RECORDS & OPEN MEETINGS ACT
- IMPLEMENTED VARIOUS SOFTWARE THROUGH CIVICPLUS TO IMPROVE EFFICIENCY, TRANSPARENCY, AND PUBLIC ENGAGEMENT WITH OPEN RECORDS REQUESTS, AGENDA MANAGEMENT, MUNICODE AND 311 CRM CAPABILITY
- PLANNED & EXECUTED VARIOUS TOWN EVENTS, INCLUDING: TOWN COUNCIL BUDGET RETREAT, CAPT. JEFF KUSS USMC MEMORIAL SCHOLARSHIP, PUBLIC SERVICE RECOGNITION WEEK COOKOUT, MEMORIAL DAY CEREMONY, TOP GUN NIGHT RUN 6K, VETERANS DAY CEREMONY, EMPLOYEE HOLIDAY LUNCHEON, AND TOWN CHRISTMAS PARADE.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
POPULATION SERVED PER EMPLOYEE	118	120	121	121	121
SERVICE QUALITY					
% OF AGENDA ITEMS PROVIDED TO COUNCIL WITHIN 4 DAYS PRIOR TO MEETING	99.5	99.5	99.5	99.5	99.5

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
LINES OF LIABILITY CLAIMES PROCESSED					
WORKERS COMPENSATION	27	32	30	42	28
PROPERTY CLAIMS	8	9	8	7	5
GENERAL LIABILTY PROPERTY DAMAGE	24	8	8	10	2
GENERAL LIABILITY BODILY INJURY	4	2	2	2	0
AUTO LIABILITY PROPERTY DAMAGE	6	3	4	9	9
AUTO LIABILITY BODILY INJURY	0	1	0	0	1
AUTO PHYSICAL DAMAGE	9	13	9	17	21
PROFESSIONAL LIABILITY	0	0	0	0	0
PROFESSIONAL LAW ENFORCEMENT	1	3	0	0	0
EMPLOYMENT PRACTICES LIABILTY	0	0	0	0	0
PUBLIC OFFICAL LIABILITY	0	0	0	0	0
WORKERS COMPENSATION EXCESS LIABILITY	0	0	0	0	0
TOTAL CLAIMES PROCESSED	79	71	61	87	66
TOWN OF SMYRNA NEW VEHICLES PROCESSED	0	18	31	37	35
FMCSA QUERIES FILED	53	51	51	54	66

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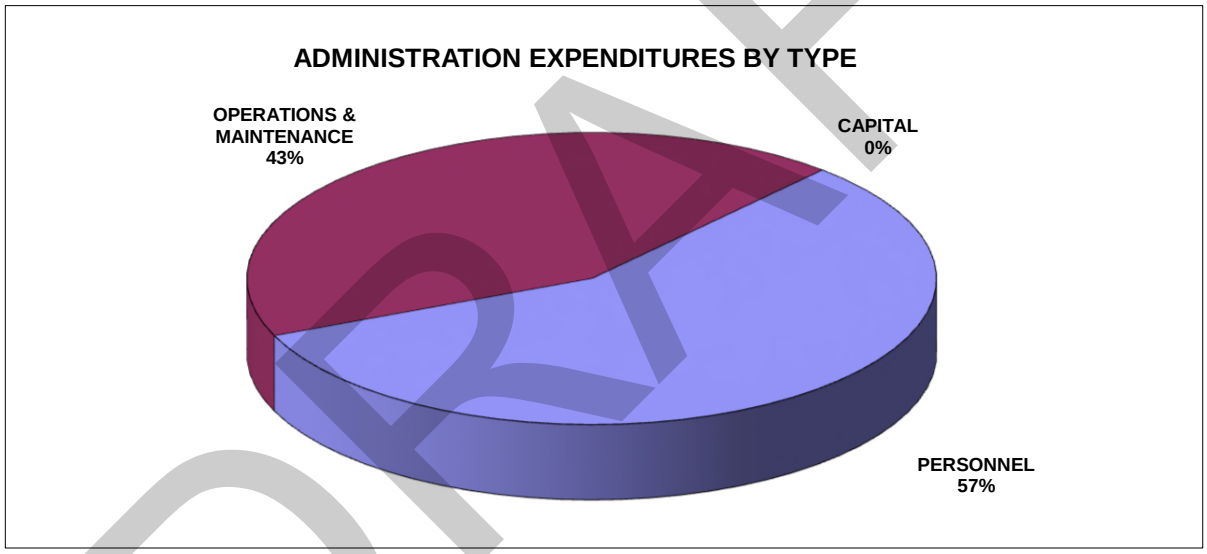
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	TOWN MANAGER	1	1	1	1	1
F	ASSISTANT TOWN MANAGER	1	1	1	1	1
F	GRANTS COORDINATOR	0	0	0	1	1
F	TOWN CLERK	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	0	0	0	1	1
F	EXECUTIVE ASSISTANT	1	1	1	1	1
F	PUBLIC INFORMATION OFFICER	1	1	1	1	1
F	MEDIA PROGRAM PRODUCER	1	1	1	1	1
F	TOWN ATTORNEY	1	1	1	1	1
F	ASSISTANT TOWN ATTORNEY	0	1	1	0	0
F	SAFETY/LOSS CONTROL MANAGER	1	1	1	1	1
F	STAFF ATTORNEY	1	0	0	1	1
F	PARALEGAL	1	1	1	1	1
	TOTAL POSITIONS	**10.0**	**10.0**	**10.0**	**12.0**	**12.0**
	FTE	**10.0**	**10.0**	**10.0**	**11.0**	**11.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	1,473,720	1,541,117	1,960,500	1,906,760	2,093,500	2,093,500	2,093,500
OPERATIONS & MAINTENANCE	813,990	889,116	1,415,300	847,740	2,067,900	1,585,300	1,585,300
CAPITAL	149,446	21,023	146,200	201,200	-	-	-

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ADMINISTRATION

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41990								
111	SALARIES	1,136,399	1,186,374	1,464,800	1,446,800	1,575,500	1,575,500	1,575,500
112	OVERTIME	449	1,295	2,300	220	1,300	1,300	1,300
141	OASI (EMPLOYER'S SHARE)	81,256	88,094	112,300	98,000	119,600	119,600	119,600
142	HEALTH INSURANCE	183,927	194,120	282,400	282,400	291,000	291,000	291,000
143	RETIREMENT/PENSION	57,007	56,693	78,100	61,480	84,800	84,800	84,800
145	OTHER INSURANCE	7,882	7,741	10,200	9,250	10,800	10,800	10,800
146	WORKER'S COMPENSATION	6,800	6,800	10,400	8,610	10,500	10,500	10,500
148	EMPLOYEE EDUCATION & TRAINING	4,275	881	3,200	1,660	3,200	3,200	3,200
149	EMP EDUC & TRAINING - ATTORNEY	-	100	2,700	420	2,700	2,700	2,700
150	EMP. EDUCATION & TRAINING - PIO	-	-	500	-	500	500	500
151	EMP. EDUCATION & TRAINING - TOWN CLERK	-	-	-	-	1,100	1,100	1,100
190	EMPLOYMENT TESTING	300	256	-	220	-	-	-
211	POSTAGE	2,650	2,628	2,700	1,930	2,700	2,700	2,700
220	PRINTING & DUPLICATION	774	179	3,000	440	2,500	2,500	2,500
232	MEMBERSHIP/REG. FEES - PIO	-	-	-	-	100	100	100
233	MEMBERSHIP/REG. FEES - TOWN CLERK	-	-	-	100	600	600	600
234	MEMBERSHIP/REG. FEES - ATTORNEY	3,613	2,993	4,000	3,990	3,900	3,900	3,900
235	PROFESSIONAL ASSOCIATIONS	65,868	87,919	73,600	82,580	72,000	72,000	72,000
236	ADVERTISING & PROMOTIONS	660	10	20,000	100	1,300	1,300	1,300
237	ADVERTISING/LEGAL	11,838	9,048	20,000	9,570	20,000	10,000	10,000
241	UTILITY SERVICES	147,272	162,222	150,000	168,580	150,000	150,000	150,000
245	TELEPHONE SERVICES	3,944	6,234	35,000	5,480	35,000	6,000	6,000
246	TELEPHONE SERVICES-ATTORNEY	2,793	3,333	2,800	3,290	2,800	2,800	2,800
252	LEGAL SERVICES	92,774	12,909	45,000	25,000	45,000	45,000	45,000
253	AUDIT SERVICES	36,716	37,270	63,000	37,150	63,000	40,000	40,000
255	CONTINGENCY	-	-	320,000	-	250,000	200,000	200,000
256	RE-APPRAISAL SERVICES	6,744	-	10,000	10,000	800,000	450,000	450,000
258	RTA/MID CUMBERLAND	-	33	20,000	20,000	20,000	20,000	20,000
261	REPAIR & MAINTENANCE - VEHICLES	-	261	-	510	500	500	500
269	REPAIR & MAINTENANCE - OTHER	213	612	1,000	540	1,000	1,000	1,000
270	REPAIR & MAINTENANCE - PIO	1,055	1,001	1,500	1,180	1,500	-	-
282	EMPLOYEE AUTOMOBILE ALLOWANCE	-	-	14,400	-	-	-	-
285	TRAVEL-PIO	-	-	-	-	4,000	4,000	4,000
286	RETREAT EXPENSE	600	3,020	1,000	3,020	1,000	3,000	3,000
287	TRAVEL-TOWN CLERK	-	-	-	-	4,000	4,000	4,000
288	TRAVEL-ATTORNEY	3,691	3,355	8,700	8,700	12,300	12,300	12,300
289	TRAVEL	233	6,252	5,900	5,900	3,000	3,000	3,000
290	CONTRACTUAL SERVICES	256,314	268,637	295,900	261,440	200,400	200,400	200,400
291	CONTRACTUAL SERVICES - PIO	23,487	32,318	45,100	18,690	50,900	52,500	52,500
292	CONTRACTUAL SERVICES - ATTORNEY	20,026	29,059	22,600	30,600	35,800	35,800	35,800
293	CONTRACTUAL SERVICES - LEASES	803	(239)	5,000	4,370	5,000	5,000	5,000
294	CONTRACTUAL SERVICES - TOWN CLERK	-	-	-	-	80,100	80,100	80,100
295	SPECIAL CENSUS	8,018	68,279	65,000	2,000	-	-	-
320	OPERATING SUPPLIES	26,913	23,137	20,000	21,620	20,000	20,000	20,000
323	OPERATING SUPPLIES - PIO	2,232	1,946	3,000	660	27,000	4,000	4,000
326	CLOTHING AND UNIFORMS	751	293	500	230	1,000	1,000	1,000
331	GAS, OIL & FUEL	7,278	2,587	2,000	1,830	9,500	9,500	9,500
511	BUILDING INSURANCE	8,400	8,400	25,100	25,100	20,400	20,400	20,400
513	LIABILITY INSURANCE	17,200	17,200	36,300	36,300	29,600	29,600	29,600
520	SURETY BOND PREMIUM	4,454	3,685	5,500	4,620	5,500	5,500	5,500
700	EMPLOYEE ACTIVITIES	10,333	44,400	16,000	15,000	14,700	15,000	15,000
701	COMMUNITY ACTIVITIES	2,280	2,349	10,000	6,920	10,000	10,000	10,000
715	ARTS COMMISSION EXPENSES	10,608	6,361	5,000	5,000	4,000	4,000	4,000
795	CREDIT CARD SERVICE CHARGES	240	241	300	250	300	300	300
797	EDUCATION REIMBURSEMENT	10,706	12,539	40,000	12,050	40,000	40,000	40,000
799	SUNDRY	17,934	27,408	10,000	10,700	10,000	10,000	10,000
940	TRANSFER TO CAPITAL	149,446	21,023	146,200	201,200	-	-	-
	TOTAL ADMINISTRATION	**2,437,156**	**2,451,256**	**3,522,000**	**2,955,700**	**4,161,400**	**3,678,800**	**3,678,800**

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BUILDING & GROUNDS MAINTENANCE

PURPOSE STATEMENT

THE BUILDING AND GROUNDS MAINTENANCE DEPARTMENT MAINTAINS ALL PUBLIC BUILDINGS OWNED BY THE TOWN IN A SAFE, EFFICIENT, AND COST EFFECTIVE MANNER. RESPONSIBILITIES ALSO INCLUDE FIFTY ONE SIGNALIZED INTERSECTIONS, NEW CONSTRUCTION SERVICES FOR ALL DEPARTMENTS, AND HOLIDAY LIGHTING.

MAJOR HIGHLIGHTS

MAJOR PROJECTS INCLUDED RENOVATIONS TO BUILDING CODES AND THE JUSTICE CENTER, REPLACEMENT AND REPAIRS TO SEVERAL HVAC UNITS FOR MULTIPLE TOWN BUILDINGS, AND REPAIRED PEDESTRIAN SIGNALS AT MULTIPLE LOCATIONS.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
IN-HOUSE W/O EMERGENCIES WITHIN 1 HOUR	97%	98%	98%	98%	99%
TRAFFIC LIGHT EMERGENCIES WITHIN 1 HOUR	100%	100%	100%	100%	100%
IN-HOUSE WORK ORDER (NON PRIORITY) IN 1 WEEK	80%	80%	77%	78%	78%
IN-HOUSE WORK ORDER (NON PRIORITY) IN 2 WEEKS	30%	25%	30%	28%	30%
SERVICE QUALITY					
CITIZEN REQUESTS / COMPLAINTS - 8 HOURS	100%	100%	100%	100%	100%
TRACK CALLS, RESPOND, KEEP ON FILE - 1 DAY	84%	83%	95%	92%	93%
CONSTRUCTION SUPPORT FOR OTHER DEPARTMENTS	100%	100%	100%	100%	100%

WORKLOAD INDICATOR

	Calendar Year				
WORK ORDERS PERFORMED:	**2021**	**2022**	**2023**	**2024**	**2025**
TRAFFIC LIGHTS	208	208	210	241	263
SEASONAL LIGHTING	550	523	530	560	462
JANITORIAL AND LANDSCAPING	75	75	75	83	81
PREVENTATIVE MAINTENANCE	619	639	645	632	655
ELEC, PLUMBING, HVAC, CONSTRUCTION	624	642	638	685	684
IN-HOUSE CONST. FOR OTHER DEPTS.	92	97	93	99	102
TRAFFIC LIGHTS ON CALL NIGHTS / WEEKENDS ON-CALL 1 WORK ORDER PER WEEK	98	105	112	124	93

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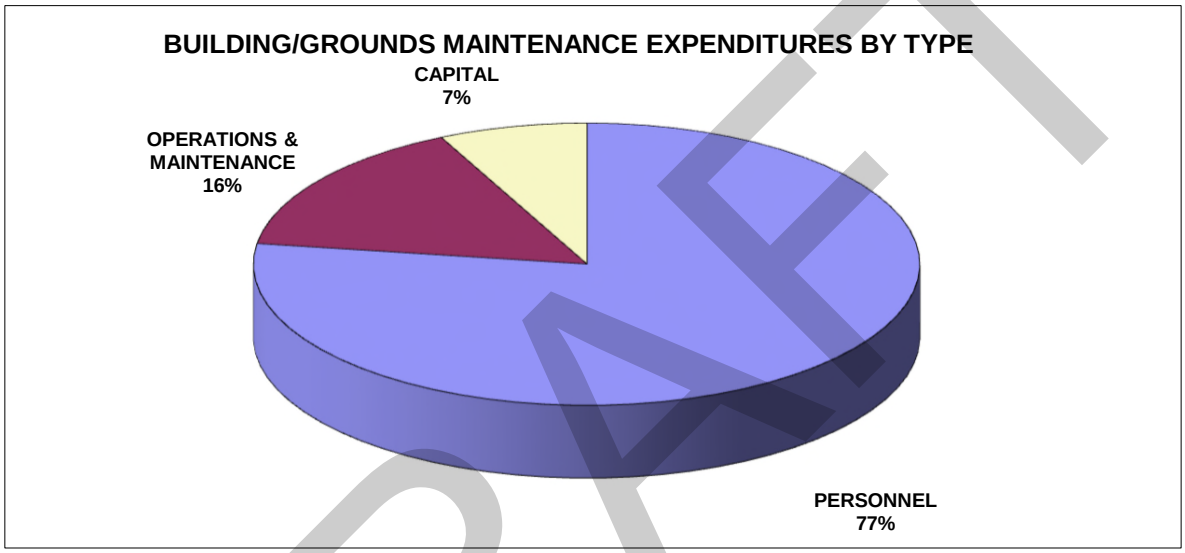
BUILDING & GROUNDS MAINTENANCE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	MANAGER BUILDING/GROUNDS	1	1	1	1	1
F	SUPERVISOR BUILDING/GROUNDS	1	1	1	1	1
F	MAINTENANCE TECHNICIAN II	3	3	3	3	3
F	MAINTENANCE TECHNICIAN	4	4	4	4	4
P	MAINTENANCE TECHNICIAN	0	0	0	0	0
	TOTAL POSITIONS	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**
	FTE	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	736,835	887,331	960,400	987,420	981,600	981,600	981,600
OPERATIONS & MAINTENANCE	173,524	174,278	183,900	172,310	196,400	196,400	196,400
CAPITAL	177,059	118,818	193,200	159,000	91,500	91,500	91,500

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BUILDING & GROUNDS MAINTENANCE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41800								
111	SALARIES	465,641	575,729	581,700	616,830	619,600	619,600	619,600
112	OVERTIME	3,825	7,892	5,000	6,360	7,200	7,200	7,200
141	OASI (EMPLOYER'S SHARE)	34,160	41,628	44,900	44,450	46,500	46,500	46,500
142	HEALTH INSURANCE	156,760	175,795	225,600	225,600	221,500	221,500	221,500
143	RETIREMENT/PENSION	38,066	47,308	46,700	46,430	45,300	45,300	45,300
145	OTHER INSURANCE	3,583	4,179	4,700	4,440	4,800	4,800	4,800
146	WORKER'S COMPENSATION	34,800	34,800	51,800	43,310	36,700	36,700	36,700
148	EDUCATION & TRAINING	2,610	6,245	7,500	4,950	8,500	8,500	8,500
190	EMPLOYMENT TESTING	801	320	-	-	-	-	-
191	IMMUNIZATION	-	12	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	519	524	300	500	300	300	300
237	ADVERTISING/LEGAL	-	199	-	220	-	-	-
241	UTILITY SERVICES	7,512	9,746	6,800	9,680	7,400	7,400	7,400
245	TELEPHONE SERVICES	2,308	2,680	3,300	2,720	2,500	2,500	2,500
261	REPAIR & MAINTENANCE - VEHICLES	4,334	1,575	4,000	5,870	4,000	4,000	4,000
265	REPAIR & MAINTENANCE - GROUNDS	9,269	7,417	6,000	5,650	6,000	6,000	6,000
268	REPAIR & MAINTENANCE - BUILDINGS	9,995	21,923	22,000	18,130	22,000	22,000	22,000
269	REPAIR & MAINTENANCE - OTHER	8,339	269	-	-	-	-	-
290	CONTRACTUAL SERVICES	74,550	72,971	80,500	73,130	83,000	83,000	83,000
320	OPERATING SUPPLIES	4,973	6,432	5,000	6,560	5,000	5,000	5,000
326	CLOTHING & UNIFORMS	5,121	3,311	5,500	4,110	5,000	5,000	5,000
327	JANITORIAL SUPPLIES	11,500	9,369	11,000	10,720	11,000	11,000	11,000
331	GAS, OIL & FUEL	9,304	9,358	10,000	8,830	10,000	10,000	10,000
341	TOOLS	5,599	5,078	5,100	4,240	5,100	5,100	5,100
511	BUILDING INSURANCE	800	800	2,100	2,100	1,900	1,900	1,900
512	VEHICLE INSURANCE	4,900	4,900	7,500	7,500	9,600	9,600	9,600
513	LIABILITY INSURANCE	10,700	10,700	6,800	6,800	14,300	14,300	14,300
799	SUNDRY	390	449	500	600	800	800	800
940	TRANSFER TO CAPITAL	177,059	118,818	193,200	159,000	91,500	91,500	91,500
	TOTAL BUILDING/GROUNDS MAINT.	**1,087,418**	**1,180,427**	**1,337,500**	**1,318,730**	**1,269,500**	**1,269,500**	**1,269,500**

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FINANCE

PURPOSE STATEMENT

THE FINANCE DEPARTMENT PROVIDES THE ACCOUNTING FOR ALL REVENUES, EXPENDITURES AND DEBTS OF THE TOWN, MANAGES THE INVESTMENT OF IDLE FUNDS IN ACCORDANCE WITH STATE STATUTES, ACCOUNTS FOR ALL ASSETS, ASSISTS IN THE PREPARATION OF THE ANNUAL BUDGET, PREPARES THE COMPREHENSIVE ANNUAL FINANCIAL REPORT, AND PROVIDES THE PAYROLL AND PURCHASING FUNCTIONS FOR THE TOWN.

MAJOR HIGHLIGHTS

- AWARDED GFOA'S CERTIFICATE OF ACHIEVEMENT FOR THE 2025 AUDIT REPORT
- CONTINUED TO SEND STAFF THROUGH THE COMPTROLLER'S CMFO EDUCATIONAL PROGRAM

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
% OF INVOICES PROCESSED IN 14 DAYS	100%	100%	100%	100%	100%
AVERAGE HOURS TO PREPARE BID	3.5	3.5	3.5	3.5	3.5
SERVICE QUALITY					
% OF INVOICES CODED AND ROUTED CORRECTLY	99.99%	99.99%	99.99%	99.99%	99.99%
SURPLUS EQUIPMENT SALES					
NUMBER OF SALES	5	6	5	5	5
NET AMOUNT COLLECTED	146,239	147,833	147,095	276,980	253,951

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
CHECKS PROCESSED	5,165	6,295	5,407	6,679	6,702
AMOUNT PAID FOR PRODUCTS/SERVICES (MILLIONS)	57.6	63.3	61.5	62.3	62.7
PURCHASE ORDERS ISSUED	132	142	146	167	158
AMOUNT PURCHASED ON COMPETITIVE BID (MILLIONS)	18.7	19.6	19.8	19.7	19.9
NUMBER OF PCARD PURCHASES	6,077	6,432	6,869	7,112	7,236
AMOUNT OF PCARD PURCHASES (MILLIONS)	3.0	3.2	3.7	4.4	4.6

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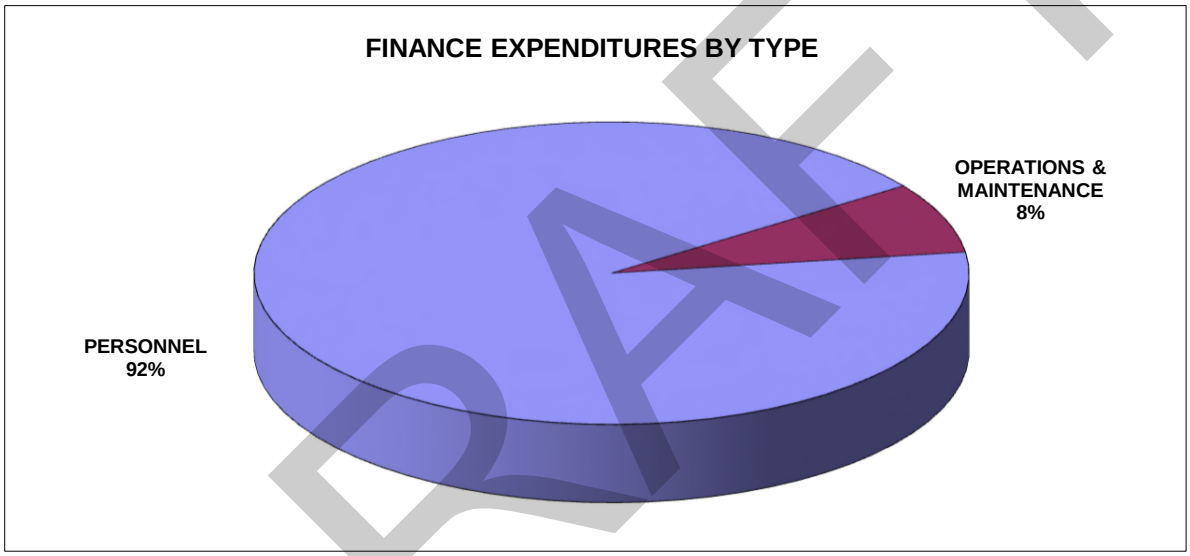
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	FINANCE DIRECTOR	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	0	0	0
F	PURCHASING COORDINATOR	0	0	1	0	0
F	PURCHASING SPECIALIST	0	0	0	1	1
F	FINANCE/ACCOUNTING MANAGER	1	1	1	1	0
F	GRANT COORDINATOR	0	0	1	0	0
F	FINANCIAL ANALYST	2	2	2	2	3
F	ACCOUNTANT	1	0	1	1	2
F	ACCOUNTING CLERK	3	4	3	3	2
	TOTAL POSITIONS	**9.0**	**9.0**	**10.0**	**9.0**	**9.0**
	FTE	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	963,422	1,128,330	1,219,200	1,010,420	1,077,500	1,077,500	1,077,500
OPERATIONS & MAINTENANCE	278,803	283,575	52,100	87,570	63,200	88,200	88,200
CAPITAL	5,143	18,988	-	-	-	-	-

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FINANCE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41991								
111	SALARIES	655,800	798,118	825,800	646,400	737,600	737,600	737,600
112	OVERTIME	2,037	2,084	4,300	2,790	4,100	4,100	4,100
141	OASI (EMPLOYER'S SHARE)	47,589	58,514	63,600	48,100	56,800	56,800	56,800
142	HEALTH INSURANCE	189,085	195,548	238,600	238,600	208,600	208,600	208,600
143	RETIREMENT/PENSION	60,849	65,624	77,200	65,940	60,700	60,700	60,700
145	OTHER INSURANCE	4,862	5,242	6,100	5,180	5,600	5,600	5,600
146	WORKER'S COMPENSATION	3,200	3,200	3,600	3,410	4,100	4,100	4,100
148	EMPLOYEE EDUCATION & TRAINING	3,115	5,298	6,500	7,870	5,700	5,700	5,700
190	EMPLOYMENT TESTING	45	225	-	230	-	-	-
211	POSTAGE	3,270	3,295	3,300	3,280	3,300	3,300	3,300
235	PROFESSIONAL ASSOCIATIONS	1,590	2,248	1,900	2,450	3,100	3,100	3,100
245	TELEPHONE SERVICES	498	496	500	300	-	-	-
269	REPAIR & MAINTENANCE - OTHER	-	105	-	110	-	-	-
289	TRAVEL	-	-	-	1,330	1,000	1,000	1,000
290	CONTRACTUAL SERVICES	5,300	2,361	25,500	51,830	35,800	60,800	60,800
320	OPERATING SUPPLIES	6,104	10,542	7,000	13,170	7,700	7,700	7,700
331	GAS, OIL & FUEL	866	543	800	450	800	800	800
513	LIABILITY INSURANCE	1,000	1,000	4,600	4,600	3,800	3,800	3,800
520	SURETY BOND PREMIUM	-	-	1,300	1,300	1,300	1,300	1,300
648	LEASES & SBITA - PRINCIPLE	250,081	252,788	-	-	-	-	-
649	LEASES & SBITA - INTEREST	6,473	3,597	-	-	-	-	-
799	SUNDRY	461	1,077	700	650	700	700	700
940	TRANSFER TO CAPITAL	5,143	18,988	-	-	-	-	-
	TOTAL FINANCE	**1,247,368**	**1,430,893**	**1,271,300**	**1,097,990**	**1,140,700**	**1,165,700**	**1,165,700**

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PURPOSE STATEMENT

THE TREASURY DEPARTMENT COLLECTS FEES FOR BUSINESS LICENSES, UTILITY PAYMENTS, AND MISCELLANEOUS RECEIPTS FROM THE CITIZENS AND GENERAL PUBLIC TO ALLOCATE THE REVENUE COLLECTED TO THE APPROPRIATE TOWN SERVICES.

MAJOR HIGHLIGHTS

THE TREASURY DEPARTMENTS WELCOMED THE ADDITION OF A NEW TEAM MEMBER. THIS POSITION HAS MADE A HUGE IMPACT ON THE CASHIERS AT THE FRONT WINDOWS, ALLOWING THEM TO PROVIDE THE ULTIMATE CUSTOMER SERVICE TO OUR CUSTOMERS AND CITIZENS. WE ARE CONTINUING CROSS-TRAINING EFFORTS AS WELL AS PUTTING IN TO PLACE A SUCCESSION PLAN. I HAVE ALSO HAD SEVERAL MEETINGS REGARDING STREAM LINING OUR CITY WORKS PROCESSES. WE PUT IN PLACE THE NEW BETA BUSINESS LICENSE SOFTWARE.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
PERCENT OF CALLS ANSWERED WITHIN 2 RINGS	100%	100%	100%	95%	95%
PERCENT OF PAYMENTS KEYED IN DAILY	100%	100%	100%	100%	100%
PERCENT OF CALLS RETURNED DAILY	100%	100%	100%	100%	100%
PERCENT OF BALANCED DEPOSITS	100%	100%	100%	99%	99%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
TOTAL # UTILITY PAYMENTS	56,981	55,012	52,299	51,259	52,396
TOTAL # OTHER PAYMENTS	10,371	9,133	13,724	14,582	14,357
INCOMING CALLS	24,280	23,715	22,514	22,993	23,156
BUSINESS TAX CALLS	1,084	1,323	1,757	2,448	2,541
CUSTOMERS SERVED IN PERSON	40,754	45,951	46,507	44,376	44,125
CREDIT CARD CALLS/PAYMENTS	1,962	1,914	2,181	2,573	2,614
BUSINESS LICENSES ISSUED	2,515	2,744	2,895	3,078	3,241
IMPACT FEE PAYMENTS	546	1,094	2,151	2,160	2,134
LOCK BOX PAYMENTS PROCESSED	23,746	21,837	19,193	17,615	17,458
VANCO PAYMENTS	28,068	27,602	26,641	26,271	26,841
ALL ELECTRONIC PAYMENTS	71,464	77,381	81,961	89,183	89,925
NUMBER OF CHECKS SCANNED	32,986	30,952	29,901	28,198	27,981
CITIWORKS ENTRIES	6,787	5,964	11,558	12,425	12,988
CONSERVICE PAYMENTS PROCESSED	N/A	N/A	8,367	9,159	9,253

N/A - NOT AVAILABLE

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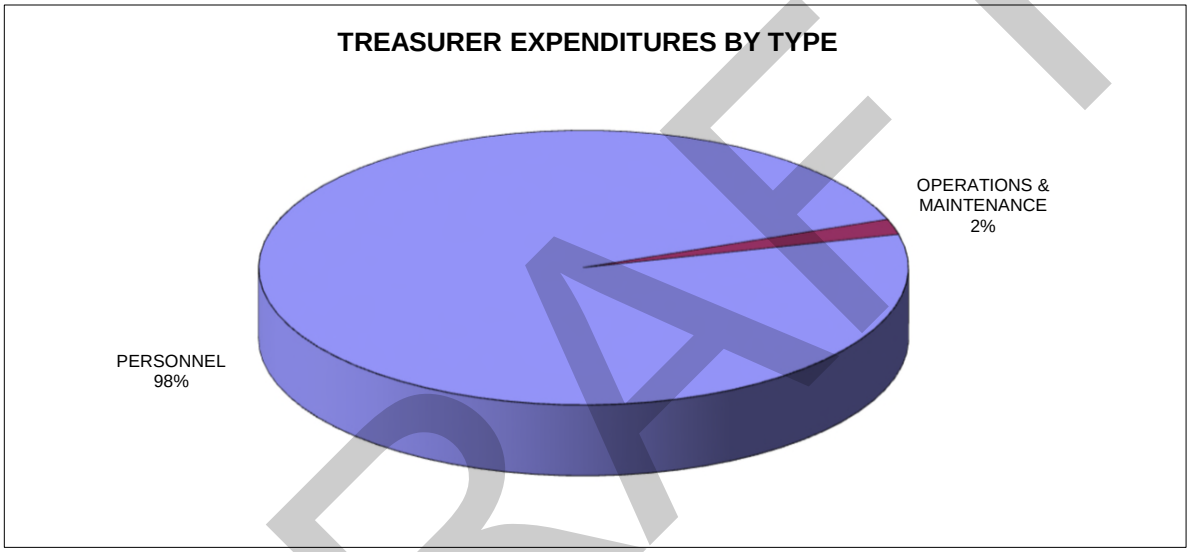
TREASURY

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	TREASURY MANAGER	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	2	2	2	2	2
F	CUSTOMER SERVICE REPRESENTATIVE	3	3	3	3	4
P	CUSTOMER SERVICE REPRESENTATIVE	0	0	0	0	0
F	OFFICE COORDINATOR	0	0	0	0	0
F	RECEPTIONIST	0	0	1	1	1
F	TOWN TREASURER/CLERK	0	0	0	0	0
	TOTAL POSITIONS	**6.0**	**6.0**	**7.0**	**7.0**	**8.0**
	FTE	**6.8**	**6.0**	**6.0**	**7.0**	**8.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	473,878	542,975	613,200	609,280	704,500	704,500	704,500
OPERATIONS & MAINTENANCE	8,041	7,108	13,400	11,320	13,100	13,100	13,100
CAPITAL	-	2,772	-	-	-	-	-

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ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41992								
111	SALARIES	303,833	364,325	402,600	406,200	469,400	469,400	469,400
112	OVERTIME	1,339	764	2,000	1,150	1,700	1,700	1,700
141	OASI (EMPLOYER'S SHARE)	22,271	26,714	31,000	30,000	36,100	36,100	36,100
142	HEALTH INSURANCE	105,738	108,097	128,700	128,700	153,700	153,700	153,700
143	RETIREMENT/PENSION	36,341	38,612	41,900	37,470	36,300	36,300	36,300
145	OTHER INSURANCE	2,456	2,563	3,000	2,810	3,500	3,500	3,500
146	WORKER'S COMPENSATION	1,900	1,900	4,000	2,950	3,800	3,800	3,800
148	EMPLOYEE EDUCATION & TRAINING	-	75	2,700	2,580	2,500	2,500	2,500
190	EMPLOYMENT TESTING	-	45	-	-	-	-	-
211	POSTAGE	1,842	2,545	2,200	2,100	2,500	2,500	2,500
235	PROFESSIONAL ASSOCIATIONS	150	50	100	50	600	600	600
269	REPAIR & MAINTENANCE - OTHER	-	8	300	10	-	-	-
283	EMPLOYEE CELL PHONE ALLOWANCE	249	482	500	490	500	500	500
290	CONTRACTUAL SERVICES	898	487	900	450	900	900	900
320	OPERATING SUPPLIES	3,076	1,494	3,000	2,000	2,500	2,500	2,500
331	GAS, OIL & FUEL	954	1,059	1,000	1,090	1,000	1,000	1,000
513	LIABILITY INSURANCE	600	600	2,200	2,200	1,900	1,900	1,900
799	SUNDRY	272	263	500	350	700	700	700
940	TRANSFER TO CAPITAL	-	2,772	-	-	-	-	-
	TOTAL TREASURER	**481,919**	**552,855**	**626,600**	**620,600**	**717,600**	**717,600**	**717,600**

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HUMAN RESOURCES

PURPOSE STATEMENT

THE HUMAN RESOURCES DEPARTMENT MANAGES THE TOWN'S MOST VALUABLE ASSET, ITS WORKFORCE. THE DEPARTMENT PROVIDES COMPREHENSIVE PERSONNEL MANAGEMENT, INCLUDING RECRUITMENT, BENEFITS ADMINISTRATION, AND LEGAL COMPLIANCE. BY PARTNERING WITH DEPARTMENT HEADS, HR ENSURES FISCAL AND LEGAL ACCOUNTABILITY THROUGH CONSISTENT POLICY INTERPRETATION, PERFORMANCE MANAGEMENT, AND STRATEGIC EMPLOYEE DEVELOPMENT.

MAJOR HIGHLIGHTS

- MARKET COMPETITIVENESS: COMPLETED A COMPREHENSIVE COMPENSATION AND CLASSIFICATION STUDY TO ENSURE THE TOWN REMAINS A COMPETITIVE EMPLOYER OF CHOICE WITHIN THE MIDDLE TENNESSEE REGION. REVIEWED TCRS PENSION OPTIONS FOR THE TOWN OF SMYRNA.
- CULTURE & ENGAGEMENT: LAUNCHED THE "TOS ENGAGE" TEAM, A CROSS-FUNCTIONAL INITIATIVE DEDICATED TO FOSTERING A HIGH-PERFORMANCE WORKPLACE CULTURE AND INCREASING EMPLOYEE RETENTION.
- DATA-DRIVEN INSIGHTS: CONDUCTED THE ANNUAL WORKPLACE EXPERIENCE SURVEY, ACHIEVING A HIGH PARTICIPATION RATE. THIS DATA PROVIDES A ROADMAP FOR ORGANIZATIONAL IMPROVEMENTS AND HIGHLIGHTS INTERNAL DEPARTMENTAL SUCCESSES.
- NATIONAL RECOGNITION: EARNED PRESTIGIOUS RECOGNITION FROM USA TODAY AS A TOP WORKPLACE BOTH NATIONALLY AND WITHIN THE MIDDLE TENNESSEE REGION.

AWARD-WINNING WELLNESS: SECURED THE NATIONAL BRONZE AWARD FROM THE WELLNESS ALLIANCE FOR THE TOWN'S ECHO WELLNESS PROGRAM. NOTABLY, THE TOWN HOLDS THE DISTINCTION OF BEING THE ONLY MUNICIPAL PROGRAM IN TENNESSEE TO RECEIVE THIS HONOR.

- EXPANDED OPERATIONAL CAPACITY: SUCCESSFULLY ONBOARDED AN HR GENERALIST IN FY 25-26, PROVIDING DEDICATED OVERSIGHT FOR EMPLOYEE TRAINING PROGRAMS, COMPENSATION ANALYSIS, AND THE TOS ENGAGE CULTURAL INITIATIVES. THIS EXPANSION HAS DIRECTLY IMPROVED SERVICE DELIVERY AND SUPPORT FOR TOWN DEPARTMENTS.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
TURNOVER RATE	23%	30%	22%	21%	15%
SERVICE QUALITY					
TRAINING CLASSES OFFERED	35	37	20	40	47

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
NEW HIRES	132	145	134	145	132
TRANSFERS/PROMOTIONS	90	55	71	59	58
TERMINATIONS	16	12	5	8	13
RESIGNATIONS	88	121	96	94	59
RETIREMENTS	4	6	9	10	12
APPLICATIONS PROCESSED	1,759	1,763	2,598	2,933	3,914
FAMILY MEDICAL LEAVES	175	75	91	78	89
RECLASSIFICATIONS - COMP STUDY					307

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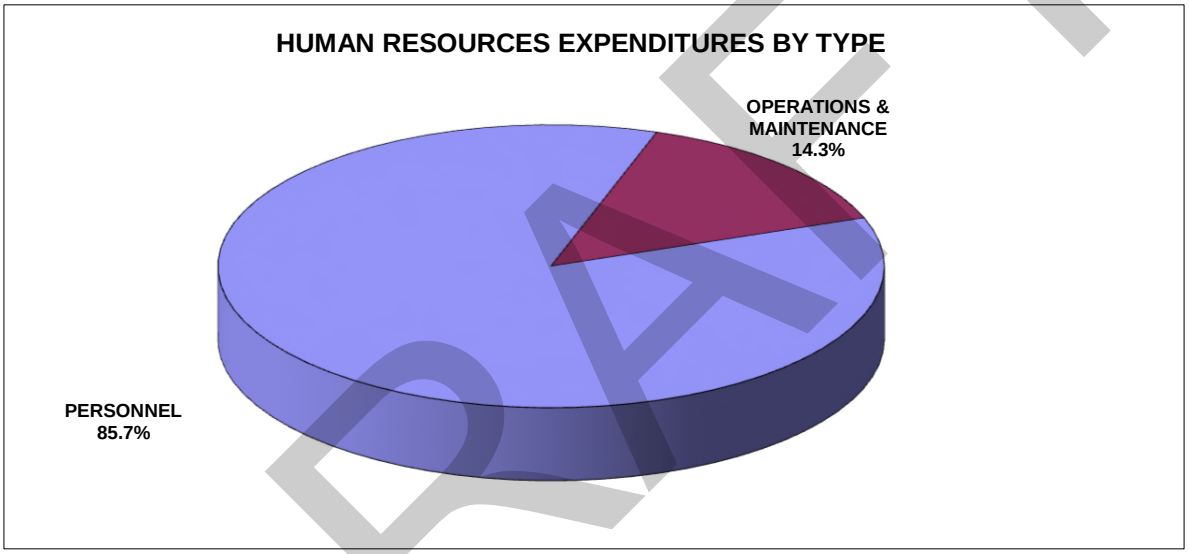
HUMAN RESOURCES

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	HUMAN RESOURCES DIRECTOR	1	1	1	1	1
F	HR GENERALIST	1	1	1	1	1
F	BENEFITS COORDINATOR	1	1	1	1	1
F	HR ASSISTANT	0	1	1	1	1
F	HR MANAGER	0	0	0	1	1
F	ADMINISTRATIVE ASSISTANT	1	0	0	0	0
F	WELLNESS COORDINATOR	1	1	1	1	1
F	HEALTH COACH	1	1	1	1	1
F	COUNSELOR	0	0	0	0	1
	TOTAL POSITIONS	**6.0**	**6.0**	**6.0**	**7.0**	**8.0**
	FTE	**5.8**	**6.0**	**6.0**	**6.0**	**8.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	623,356	684,635	907,900	866,060	1,049,100	1,049,100	1,049,100
OPERATIONS & MAINTENANCE	114,044	136,147	174,400	134,940	179,200	175,100	175,100
CAPITAL	3,051	-	-	50,000	-	-	-

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HUMAN RESOURCES

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-41993								
111	SALARIES	455,340	508,459	636,700	613,800	738,300	738,300	738,300
112	OVERTIME	255	747	2,200	1,360	1,500	1,500	1,500
141	OASI (EMPLOYER'S SHARE)	33,665	37,922	48,900	46,700	56,600	56,600	56,600
142	HEALTH INSURANCE	103,497	105,497	172,100	172,100	194,000	194,000	194,000
143	RETIREMENT/PENSION	25,228	26,494	40,600	25,950	50,200	50,200	50,200
145	OTHER INSURANCE	3,371	3,516	4,900	3,900	5,600	5,600	5,600
146	WORKER'S COMPENSATION	2,000	2,000	2,500	2,250	2,900	2,900	2,900
148	EMPLOYEE EDUCATION & TRAINING	54,843	40,639	5,000	3,500	5,000	5,000	5,000
190	EMPLOYMENT TESTING	864	252	24,000	3,960	10,000	10,000	10,000
211	POSTAGE	177	450	100	400	100	100	100
220	PRINTING & DUPLICATION	395	307	200	310	200	200	200
235	PROFESSIONAL ASSOCIATIONS	925	621	900	640	1,500	1,500	1,500
237	ADVERTISING - LEGAL	-	119	300	380	1,500	1,500	1,500
245	TELEPHONE SERVICES	1,579	1,373	1,300	1,380	1,100	1,100	1,100
269	REPAIR & MAINTENANCE - OTHER	-	-	500	-	500	500	500
289	TRAVEL	5,468	-	12,800	12,800	18,700	14,600	14,600
290	CONTRACTUAL SERVICES	36,474	78,246	110,800	87,360	118,900	118,900	118,900
320	OPERATING SUPPLIES	11,302	5,552	8,500	5,160	5,000	5,000	5,000
326	CLOTHING AND UNIFORMS	-	19	-	-	800	800	800
331	GAS, OIL & FUEL	-	34	100	40	100	100	100
513	LIABILITY INSURANCE	600	600	3,400	3,400	2,800	2,800	2,800
700	EMPLOYEE ACTIVITIES	-	6,929	5,500	15,000	12,000	12,000	12,000
799	SUNDRY	1,417	1,006	1,000	610	1,000	1,000	1,000
940	TRANSFER TO CAPITAL	3,051	-	-	50,000	-	-	-
	TOTAL HUMAN RESOURCES	**740,451**	**820,782**	**1,082,300**	**1,051,000**	**1,228,300**	**1,224,200**	**1,224,200**

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PURPOSE STATEMENT

THE POLICE DEPARTMENT IS DEDICATED TO THE DELIVERY OF PROFESSIONAL POLICE SERVICE IN PARTNERSHIP WITH THE COMMUNITY THAT ENHANCES THE QUALITY OF LIFE IN SMYRNA BY PROVIDING A SAFE ENVIRONMENT THROUGH THE PROTECTION OF LIFE AND PROPERTY WITHIN THE FRAMEWORK OF THE UNITED STATES CONSTITUTION AND SERVICE WITH INTEGRITY AND RESPECT.

MAJOR HIGHLIGHTS

FOR FY26-27, THE SMYRNA POLICE DEPARTMENT WILL REQUEST A THIRD CAPTAIN. THIS REQUEST IS DRIVEN BY THE DEPARTMENT'S GROWTH AND DEVELOPMENT, MIRRORING THE TOWN'S POPULATION INCREASE. THE CAPTAIN WILL LEAD THE NEW SPECIAL OPERATIONS DIVISION, COMPRISING TRAFFIC, TRAINING, COMMUNICATIONS, K9, COMMUNITY SERVICES, SWAT, AND CRIME SUPPRESSION UNITS. THESE UNITS SUPPORT PATROL AND DETECTIVES BUT OPERATE OUTSIDE THEIR DAILY FUNCTIONS. ALIGNING WITH BEST PRACTICES IN LAW ENFORCEMENT, THE CREATION OF A SPECIAL OPERATIONS DIVISION WILL BRING US IN LINE WITH THE MAJORITY OF OTHER DEPARTMENTS, WHICH TYPICALLY HAVE AT LEAST THREE DISTINCT DIVISIONS.

IN FY26-27, WE WILL ADD PERSONNEL TO THE CRIME SUPPRESSION, TRAFFIC, DETECTIVES, AND COMMUNITY SERVICES UNITS, MADE POSSIBLE BY OUR PROJECTED FULL STAFFING IN 2025.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
AVERAGE RESPONSE IN MINUTES	5:05	5:23	5:43	6:07	3:10
% OF 911 CALLS ANSWERED WITHIN 10 SECONDS	100%	100%	100%	100%	100%
SERVICE QUALITY					
PERCENT OF IN-SERVICE COMPLETION	100%	100%	100%	100%	100%
PERCENT OF UNCOMMITTED TIME	22.6%	26.5%	26.5%	25.6%	25.6%
POLICE CALLS RATE PER 1,000 POPULATION	1,091	972	972	972	1,454

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
SERIOUS CRIMES	4142	3518	4035	3870	3648
REPORTS TAKEN	7,480	7,136	7,768	7,622	8,225
TRAFFIC ACCIDENTS DISPATCHED	3,216	3,985	4,091	3,714	2,852
911 CALLS ANSWERED	17,368	20,527	23,978	16,733	18,255
ADMINISTRATIVE CALLS	91,316	86,890	87,694	79,837	83,345
NUMBER OF DISPATCHED CALLS (POLICE ONLY)	77,290	73,038	72,436	69,104	87,267
CITATIONS ISSUED	8,521	9,529	8,566	6,145	9,876
CASES ASSIGNED TO DETECTIVE	3,486	2,825	2,706	2,552	2,400
PERCENT SOLVED	52.1%	44.5%	36.9%	32.8%	35.22%
TOTAL NUMBER OF DISPATCHED CALLS	N/A	N/A	79,666	73,573	111,939
911 SOURCE CAD EVENTS	N/A	N/A	N/A	N/A	20,769

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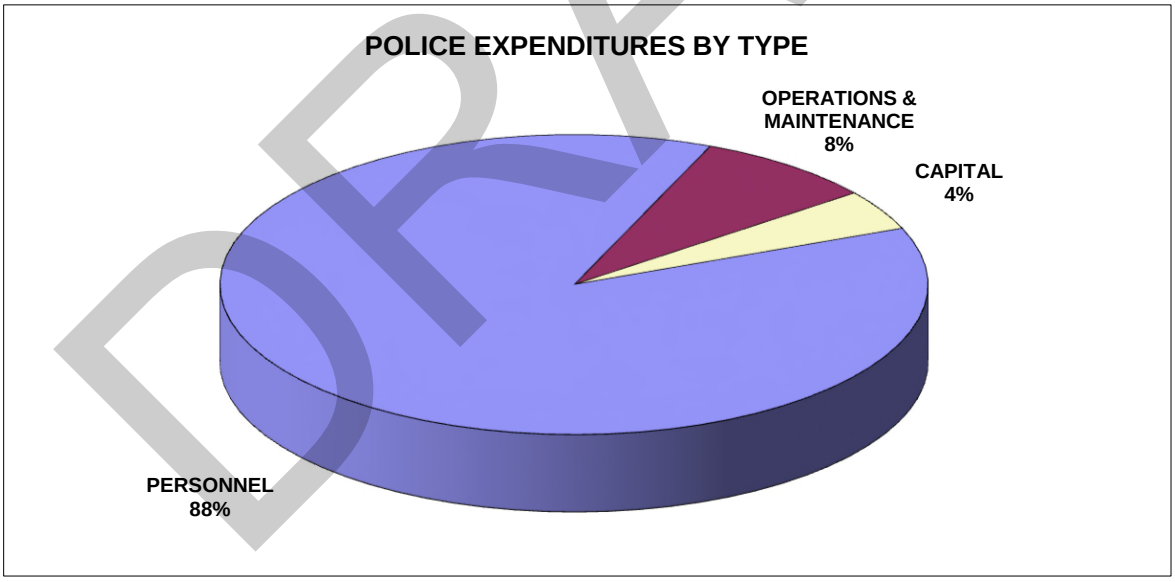
POLICE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	ADMINISTRATIVE ASSISTANT	1	1	0	0	1
F	OFFICE COORD.	0	0	1	1	1
F	PUBLIC SAFETY COUNSELOR	1	1	1	1	1
F	COMMUNITY SERVICE COOR	1	1	1	1	1
F	CRIME ANALYST	0	0	1	1	1
F	CUSTODIAN	1	1	1	1	1
F	POLICE CHIEF	1	1	1	1	1
F	ASSISTANT POLICE CHIEF	0	2	2	2	2
F	POLICE CAPTAIN	2	2	2	2	2
F	POLICE LIEUTENANT	3	3	3	3	4
F	POLICE SERGEANT	7	6	6	6	6
F	POLICE CORPORAL	4	4	4	4	4
F	POLICE OFFICER/TRAINEE	72	74	77	77	77
F	DETECTIVE LIEUTENANT	1	1	1	1	1
F	DETECTIVE SERGEANT	2	2	2	2	2
F	DETECTIVE	11	12	12	12	12
F	TELECOMMUNICATION COORDINATOR	1	1	1	1	1
F	TELECOMMUNICATOR MANAGER	0	1	1	1	1
F	TELECOMMUNICATION SUPERVISOR	3	3	3	3	3
F	TELECOMMUNICATOR	16	16	16	17	16
F	RECORDS CLERK	3	3	3	3	3
	TOTAL POSITIONS	**130.0**	**135.0**	**139.0**	**140.0**	**141.0**
	FTE	**123.0**	**130.0**	**135.0**	**139.0**	**141.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	12,568,739	14,637,189	16,577,500	16,525,320	17,727,100	17,727,100	17,727,100
OPERATIONS & MAINTENANCE	1,737,100	1,823,266	1,652,400	1,810,100	1,674,000	1,679,000	1,679,000
CAPITAL	1,114,798	1,339,493	901,800	1,015,700	879,300	879,300	879,300

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ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-42100								
111	SALARIES	8,281,028	9,738,687	10,862,500	10,566,800	11,750,400	11,750,400	11,750,400
112	OVERTIME	536,521	758,191	500,700	863,000	567,400	567,400	567,400
141	OASI (EMPLOYER'S SHARE)	655,842	776,468	882,000	848,800	945,800	945,800	945,800
142	HEALTH INSURANCE	2,251,200	2,400,868	3,270,800	3,270,800	3,350,900	3,350,900	3,350,900
143	RETIREMENT/PENSION	559,868	658,665	704,700	646,060	802,700	802,700	802,700
144	457B MATCH	523	390	600	140	200	200	200
145	OTHER INSURANCE	59,257	65,037	85,400	72,670	89,700	89,700	89,700
146	WORKER'S COMPENSATION	224,500	234,500	270,800	252,660	220,000	220,000	220,000
147	UNEMPLOYMENT INSURANCE	-	4,383	-	4,390	-	-	-
148	EMPLOYEE EDUCATION & TRAINING	77,935	66,876	60,000	54,820	58,500	58,500	58,500
150	TLETA TRAINING	-	20,456	-	48,380	30,000	30,000	30,000
190	EMPLOYEE TESTING	20,792	16,824	7,000	14,310	-	5,000	5,000
191	IMMUNIZATION	-	-	-	150	-	-	-
211	POSTAGE	2,725	1,595	2,000	1,940	2,000	2,000	2,000
216	RADIO/COMMUNICATION REPAIRS	2,532	2,894	3,000	7,310	15,100	15,100	15,100
220	PRINTING & DUPLICATION	11,428	15,692	7,000	16,120	9,000	9,000	9,000
235	PROFESSIONAL ASSOCIATIONS	11,500	7,758	14,000	7,860	19,200	19,200	19,200
236	ADVERTISING & PROMOTIONS	1,334	2,138	1,200	2,140	2,400	2,400	2,400
238	COMMUNITY AWARENESS	4,307	2,364	6,000	2,550	10,000	10,000	10,000
241	UTILITIY SERVICES	12,451	16,526	12,600	20,250	12,600	12,600	12,600
245	TELEPHONE SERVICES	48,526	62,407	52,000	69,540	52,000	52,000	52,000
261	REPAIR & MAINTENANCE/VEHICLES	135,836	237,610	141,000	135,000	140,000	140,000	140,000
269	REPAIR & MAINTENANCE - OTHER	33,677	22,958	22,000	28,500	25,000	25,000	25,000
287	TRAVEL/EXTRADITIONS	6,079	15,792	7,000	7,000	7,000	7,000	7,000
289	TRAVEL	11,849	20,027	76,400	76,400	50,000	50,000	50,000
290	CONTRACTUAL SERVICES	267,690	323,773	294,500	368,880	370,000	370,000	370,000
310	OFFICE SUPPLIES	17,508	9,631	17,000	10,950	17,000	17,000	17,000
320	OPERATING SUPPLIES	148,307	151,939	118,300	147,130	66,000	66,000	66,000
326	CLOTHING AND UNIFORMS	145,414	62,758	57,900	79,710	67,000	67,000	67,000
331	GAS, OIL & FUEL	238,562	233,709	245,000	220,100	245,000	245,000	245,000
511	BUILDING INSURANCE	7,300	17,300	21,500	21,500	18,900	18,900	18,900
512	VEHICLE INSURANCE	53,900	63,900	81,200	81,200	114,400	114,400	114,400
513	LIABILITY INSURANCE	432,100	435,213	361,300	361,300	290,400	290,400	290,400
742	INVESTIGATIVE ACTIVITIES	11,116	7,243	14,000	8,640	35,000	35,000	35,000
743	EQUITABLE SHARED FUND EXP	20,870	1,447	14,500	13,220	-	-	-
744	SWAT ACTIVITIES	13,097	3,141	15,000	3,710	15,000	15,000	15,000
799	SUNDRY	265	1,295	1,000	1,490	2,500	2,500	2,500
940	TRANSFER TO CAPITAL	1,114,798	1,339,493	901,800	1,015,700	879,300	879,300	879,300
	TOTAL POLICE	**15,420,637**	**17,799,948**	**19,131,700**	**19,351,120**	**20,280,400**	**20,285,400**	**20,285,400**

DRAFT

FIRE

PURPOSE STATEMENT

THE FIRE DEPARTMENT IS COMMITTED TO SERVING THE CITIZENS AND VISITORS OF THE TOWN WITH THE HIGHEST LEVELS OF LIFE AND PROPERTY PROTECTION. WE WILL ACHIEVE THIS THROUGH PREVENTION, EDUCATION, PREPARATION, RESPONSE AND SUPPRESSION. THE DEPARTMENT WILL DELIVER ALL SERVICES WITH THE HIGHEST LEVEL OF CARE, PROFESSIONALISM, AND COMPASSION SHOWN TO ALL THOSE AFFECTED OR IN NEED OF SERVICE.

MAJOR HIGHLIGHTS

-CONTINUE THE COMPREHENSIVE DEVELOPMENT AND UPDATE OF THE SMYRNA FIRE DEPARTMENT'S GENERAL OPERATING GUIDELINES.
-INCREASE PARTICIPATION IN COORDINATED LOCAL AND REGIONAL JOINT TRAINING WITH INTERNAL AND EXTERNAL RESPONSE PARTNERS.
-IMPLEMENT PROCESSES AND TECHNOLOGY TO ENHANCE DATA-INFORMED DECISION-MAKING BY MEASURING SMYRNA FIRE DEPARTMENT RESPONSE CAPABILITIES, COMMUNITY RISK, RESOURCE ALLOCATION, AND OUTCOMES THROUGH IMPROVED EVALUATION, ANALYTICS, AND CONTEMPORARY BEST-PRACTICE POLICIES.
-PARTICIPATE IN MULTI-FACETED PUBLIC EDUCATION INITIATIVES DESIGNED TO INFORM, SUPPORT, & IMPROVE SAFETY AWARENESS, PARTICULARLY FOR VULNERABLE POPULATIONS.

PERFORMANCE MEASURES

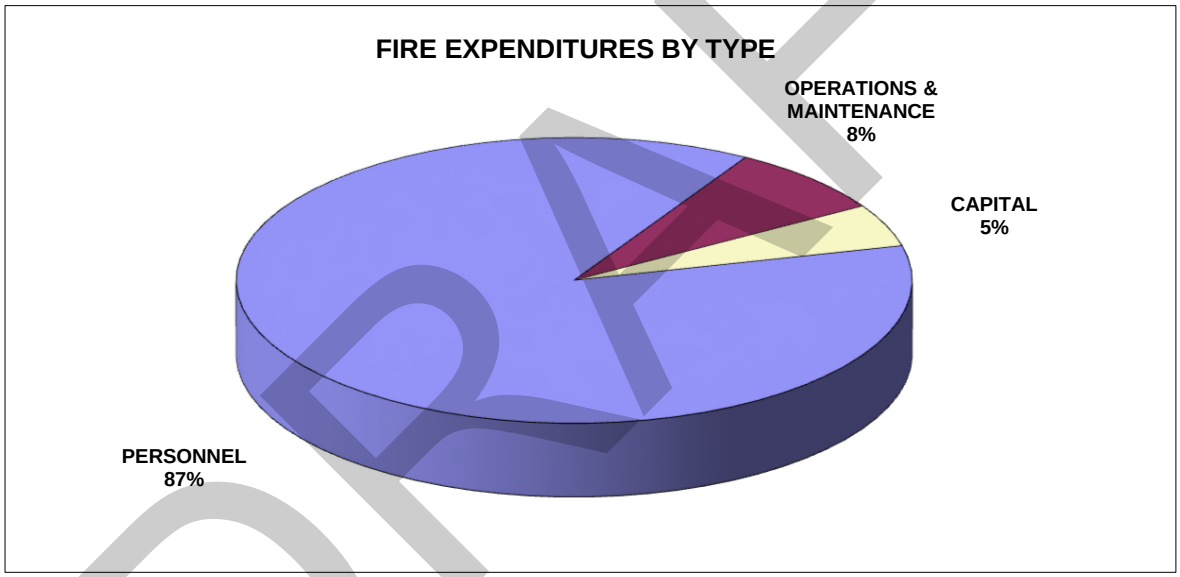
	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
AVERAGE RESPONSE TIME TO PRIORITY ONE CALLS (MINUTES)	7:19	6:17	7:36	8:10	7:45
PEOPLE REACHED WITH PUBLIC EDUCATION	12,121	14,104	23,688	22,382	24,559
NUMBER OF TRAINING HOURS	34,690	40,697	33,101	36,573	35,637
SERVICE QUALITY					
FIREFIGHTERS CERTIFIED IN BASIC/LIVE FIRE	90	93	85	90	101
FIREFIGHTERS RECEIVING FULL ISO IN HOUSE COMPANY TRAINING	92	87	85	85	99
FIREFIGHTERS CERTIFIED IN VEHICLE EXTRICATION	90	90	87	90	101
FIREFIGHTERS CERTIFIED IN CPR, FIRST AID, AED	93	93	88	96	100
FIREFIGHTERS CERTIFIED AS HAZ-MAT TECH	20	20	20	18	19
PERSONNEL WITH NIMS TRAINING	95	95	91	96	101
FIREFIGHTERS WITH LEVEL 1 FIRE COMMISSION	87	89	85	89	101

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
DISPATCH CALLS FOR SERVICE	2,551	2,626	2,549	3,535	7,642
PRE-FIRE PLANNING INSPECTIONS	1,858	2,051	2,069	3,057	3,086
HYDRANT INSPECTIONS	4,026	4,146	4,736	4,740	2,212
BURN PERMITS	291	261	198	170	170
STRUCTURE FIRES	51	66	38	53	60

DRAFT

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	OFFICE COORDINATOR	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	1	1	1	1	1
F	FIRE CHIEF	1	1	1	1	1
F	ASSISTANT FIRE CHIEF	3	3	3	2	1
F	BATTALION CHIEF	3	3	3	3	3
F	DIVISION CHIEF	0	0	0	0	2
F	FIRE CAPTAIN INVESTIGATOR	1	1	1	1	1
F	FIRE CAPTAIN EMS	0	0	0	0	1
F	FIRE LIEUTENANT	15	18	18	18	18
F	FIREFIGHTER ENGINEER	43	43	43	43	43
F	FIREFIGHTER (ALL CERT LEVELS)	37	37	37	43	41
	TOTAL POSITIONS	**105.0**	**108.0**	**108.0**	**113.0**	**113.0**
	FTE	**102.0**	**105.0**	**108.0**	**108.0**	**113.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	10,786,010	12,044,632	13,112,300	13,628,130	14,742,200	14,742,200	14,742,200
OPERATIONS & MAINTENANCE	954,122	1,071,720	1,191,200	1,188,480	1,341,200	1,318,000	1,318,000
CAPITAL	874,345	523,081	259,400	223,200	814,200	814,200	814,200

DRAFT

FIRE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-42200								
111	SALARIES	7,515,940	8,354,346	8,748,700	9,272,500	10,203,400	10,203,400	10,203,400
112	OVERTIME	64,311	148,600	48,600	72,500	50,900	50,900	50,900
141	OASI (EMPLOYER'S SHARE)	557,604	636,954	673,100	695,000	784,600	784,600	784,600
142	HEALTH INSURANCE	1,950,547	2,134,463	2,762,300	2,762,300	2,807,100	2,807,100	2,807,100
143	RETIREMENT/PENSION	455,635	520,519	523,600	523,130	649,600	649,600	649,600
145	OTHER INSURANCE	52,673	55,450	68,400	61,740	74,000	74,000	74,000
146	WORKER'S COMPENSATION	189,300	194,300	287,600	240,960	172,600	172,600	172,600
147	UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	-
148	EMPLOYEE EDUCATION & TRAINING	29,593	32,841	30,700	43,210	61,000	61,000	61,000
190	EMPLOYMENT TESTING	4,364	9,440	-	8,820	-	-	-
192	CANCER SCREENINGS	2,149	-	4,000	-	-	-	-
211	POSTAGE	1,345	499	600	440	600	600	600
220	PRINTING & DUPLICATION	2,700	1,962	3,000	600	-	-	-
235	PROFESSIONAL ASSOCIATIONS	2,328	2,556	2,500	5,050	5,900	5,900	5,900
236	ADVERTISING & PROMOTIONS	9,456	10,349	10,000	11,270	15,000	15,000	15,000
237	ADVERTISING/LEGAL	49	683	1,000	820	1,000	1,000	1,000
241	UTILITY SERVICES	84,493	118,014	87,000	128,130	108,000	108,000	108,000
245	TELEPHONE SERVICES	29,238	29,989	35,000	29,630	32,000	32,000	32,000
261	REPAIR & MAINTENANCE/VEHICLES	210,104	177,451	185,000	182,940	185,000	185,000	185,000
265	REPAIR & MAINTENANCE/GROUNDS	203	219	1,500	470	3,000	3,000	3,000
269	REPAIR & MAINTENANCE/OTHER	72,736	63,588	63,000	90,700	75,000	75,000	75,000
289	TRAVEL	47,714	38,774	75,000	75,000	113,700	90,500	90,500
290	CONTRACTUAL SERVICES	152,203	151,061	199,200	135,860	198,000	198,000	198,000
310	OFFICE SUPPLIES	2,027	593	2,300	590	14,000	14,000	14,000
320	OPERATING SUPPLIES	63,353	66,395	85,000	76,840	73,200	73,200	73,200
321	CHEMICAL SUPPLIES	-	-	300	-	-	-	-
323	PERSONAL PROTECTIVE EQUIPMENT	-	-	-	-	102,200	102,200	102,200
325	MEDICAL SUPPLIES	-	-	-	-	26,500	26,500	26,500
326	CLOTHING AND UNIFORMS	127,380	153,989	175,000	199,010	102,600	102,600	102,600
327	JANITORIAL SUPPLIES	-	-	-	-	15,000	15,000	15,000
331	GAS, OIL & FUEL	55,499	54,573	91,000	59,500	65,000	65,000	65,000
341	TOOLS	-	-	500	-	5,000	5,000	5,000
511	BUILDING INSURANCE	16,200	21,200	63,400	63,400	51,300	51,300	51,300
512	VEHICLE INSURANCE	12,800	17,800	33,400	33,400	46,800	46,800	46,800
513	LIABILITY INSURANCE	25,500	25,500	37,800	37,800	30,400	30,400	30,400
793	FIRE FIGHTER INCENTIVE PROGRAM	-	-	-	-	5,000	5,000	5,000
799	SUNDRY	2,688	94,244	5,000	5,000	6,000	6,000	6,000
940	TRANSFER TO CAPITAL	874,345	523,081	259,400	223,200	814,200	814,200	814,200
	TOTAL FIRE	**12,614,477**	**13,639,433**	**14,562,900**	**15,039,810**	**16,897,600**	**16,874,400**	**16,874,400**

DRAFT

PURPOSE STATEMENT

THE STREET DEPARTMENT PROVIDES SAFE TRANSPORTATION ROUTES WITHIN THE CORPORATE LIMITS AND MAINTAINS RIGHT OF WAYS AND PUBLIC AREAS.

MAJOR HIGHLIGHTS

OUR CONTRACTORS MILLED AND RESURFACED APPROXIMATELY 21 LANE MILES OF ROADWAY AND STRIPED APPROXIMATELY 35 MILES OF ROADWAY. WE MADE MULTIPLE REPAIRS TO ROADWAYS. WE INSPECTED APPROXIMATELY 75 CONSTRUCTION SITES.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
WORK ORDERS COMPLETED WITHIN ONE WEEK	82%	80%	83%	83%	82%
WORK ORDERS COMPLETED WITHIN TWO WEEKS	85%	84%	85%	84%	83%
WORK ORDERS COMPLETED WITHIN THREE WEEKS	89%	88%	89%	88%	88%
WORK ORDERS COMPLETED WITHIN FOUR WEEKS	96%	95%	96%	96%	95%
SERVICE QUALITY					
CITIZEN GENERATED WORK ORDERS - 24 HRS	96%	95%	96%	96%	96%
CITIZEN GENERATED WORK ORDERS - 48 HOURS	97%	96%	97%	97%	96%
CITIZEN GENERATED WORK ORDERS - 73 HOURS	98%	97%	97%	98%	98%
CITIZEN GENERATED WORK ORDERS - 1 WEEK	99%	99%	99%	99%	99%

WORKLOAD INDICATOR

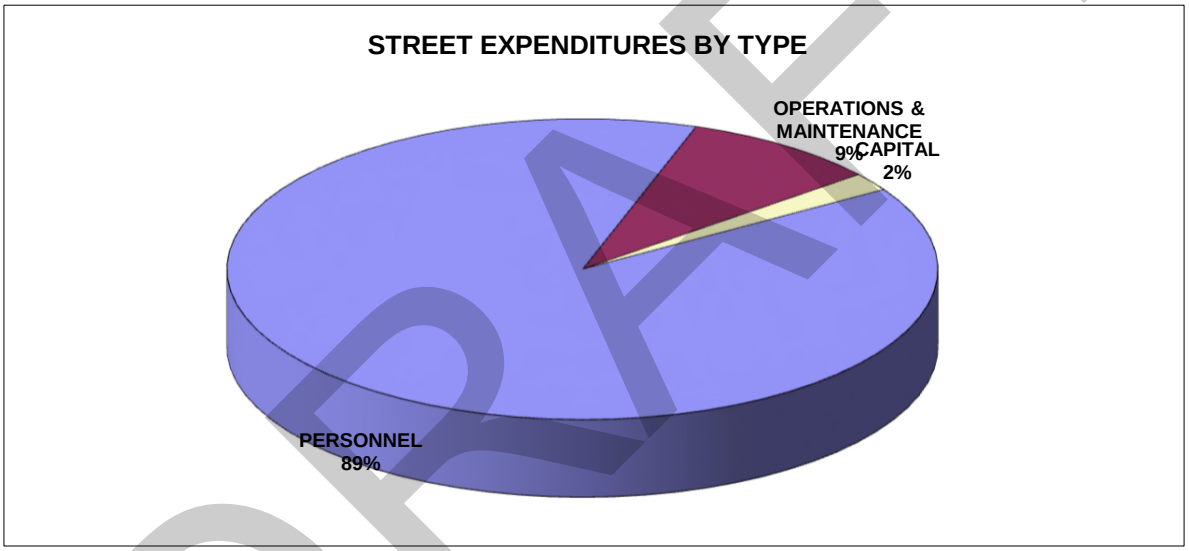
	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
WORK ORDERS PROCESSED	879	870	831	865	878
BRUSH SERVICE-LOCATIONS	15,255	15,270	15,320	15,374	15,524
LANE MILES	628	632	641	645	649
TONS OF SALT SPREAD	414	385	5	26	459
TRAFFIC CONTROL SIGNS INSTALLED	589	532	518	534	812
PROJECT INSPECTIONS	99	104	102	92	98
BRUSH LOADS HAULED	1,020	1,043	1,051	1,096	1,121
TONS OF PAVEMENT - POTHOLES/PATCHING	395	385	1,650	1,352	652
TONS OF PAVEMENT - OVERLAYS	113,254	12,540	15,064	14,108	14,265

* UTILIZED A GPS SHAPEFILE TO MORE ACCURATELY CALCULATE ROAD MILEAGE

DRAFT

STREET

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	PUBLIC WORKS SUPERINTENDENT	0.5	0.5	0.5	0.5	0.5
F	STREETS SUPERVISOR	0.5	0.5	0.5	0.5	0.5
F	TRAFFIC SIGN TECHNICIAN	1	1	1	1	1
F	LIGHT EQUIPMENT OPERATOR	2	2	2	2	4
P	LIGHT EQUIPMENT OPERATOR	1	0	0	0	0
P	COMMUNITY SERVICE	2	2	2	0	0
P	CEMETERY CARETAKER	0	1	1	1	1
F	EQUIPMENT OPERATOR	0	0	0	0	0
F	LEAD EQUIPMENT OPERATOR	0	0	0	0	0
F	UTILITY WORKER	0	0	0	0	0
P	UTILITY WORKER	0	0	0	0	0
	TOTAL POSITIONS	**7.0**	**7.0**	**7.0**	**5.0**	**7.0**
	FTE	**5.8**	**6.4**	**6.4**	**4.8**	**6.8**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	366,324	455,206	545,000	494,570	687,900	687,900	687,900
OPERATIONS & MAINTENANCE	136,852	234,813	119,200	61,460	70,000	69,500	69,500
CAPITAL	4,808,104	5,129,978	881,000	553,790	15,000	15,000	15,000

DRAFT

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-43100								
111	SALARIES	176,218	247,791	279,300	259,000	383,900.00	383,900	383,900
112	OVERTIME	11,191	10,821	25,100	12,100	$19,800.00	$19,800.00	$19,800.00
113	LITTER CONTROL	1,543	6,655	9,700	5,650	-	-	-
141	OASI (EMPLOYER'S SHARE)	13,863	18,270	22,600	20,120	31,000	31,000	31,000
142	HEALTH INSURANCE	77,298	80,842	98,800	98,800	164,800	164,800	164,800
143	RETIREMENT/PENSION	61,698	65,761	69,800	66,100	45,900	45,900	45,900
145	OTHER INSURANCE	1,413	1,966	2,200	2,500	2,900	2,900	2,900
146	WORKER'S COMPENSATION	23,100	23,100	37,500	30,300	39,600	39,600	39,600
148	EDUCATION & TRAINING	494	1,950	800	2,100	2,700	2,700	2,700
190	EMPLOYMENT TESTING	441	458	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	70	-	200	-	200	200	200
237	ADVERTISING/LEGAL	218	473	300	610	300	300	300
241	UTILITY SERVICES	2,126	2,101	2,400	2,080	2,400	2,400	2,400
242	UTILITY SERVICES - SSA SUPPLEMENTAL	-	76,310	-	-	-	-	-
245	TELEPHONE SERVICES	2,991	4,381	4,700	3,790	4,500	4,500	4,500
261	REPAIR & MAINTENANCE/VEHICLES	739	20,652	3,000	1,700	2,000	2,000	2,000
269	REPAIR & MAINTENANCE - OTHER	8,021	3,447	7,000	4,270	3,500	3,500	3,500
290	CONTRACTUAL SERVICES	4,396	4,740	54,500	6,960	6,400	6,400	6,400
320	OPERATING SUPPLIES	8,511	14,227	10,500	8,130	11,000	10,500	10,500
321	LITTER CONTROL SUPPLIES	545	355	500	770	700	700	700
326	CLOTHING AND UNIFORMS	5,092	5,334	5,500	4,440	7,000	7,000	7,000
331	GAS, OIL & FUEL	16,682	13,678	15,000	12,370	14,000	14,000	14,000
341	TOOLS	2,636	2,997	3,000	2,330	4,500	4,500	4,500
511	BUILDING INSURANCE	400	400	1,400	1,400	300	300	300
512	VEHICLE INSURANCE	4,000	4,000	5,200	5,200	6,100	6,100	6,100
513	LIABILITY INSURANCE	78,800	78,800	4,800	4,800	3,900	3,900	3,900
799	SUNDRY	690	510	400	510	500	500	500
940	TRANSFER TO CAPITAL	4,808,104	5,129,978	881,000	553,790	15,000	15,000	15,000
	TOTAL STREET	**5,311,280**	**5,819,997**	**1,545,200**	**1,109,820**	**772,900**	**772,400**	**772,400**

DRAFT

VEHICLE MAINTENANCE

PURPOSE STATEMENT

THE VEHICLE MAINTENANCE DEPARTMENT IS RESPONSIBLE FOR THE MANAGEMENT, PREVENTIVE MAINTENANCE, AND REPAIRS OF ALL TOWN OWNED VEHICLES AND EQUIPMENT.

MAJOR HIGHLIGHTS

OUTFITTED 10 NEW POLICE CARS AND PUT THEM IN SERVICE. MADE REPAIRS TO MULTIPLE VEHICLES AND TOWN EQUIPMENT.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
WORK ORDERS COMPLETED WITHIN 1 WEEK	98%	99%	99%	99%	98%
WORK ORDERS COMPLETED WITHIN 2 WEEKS	99%	99%	99%	99%	99%
WORK ORDERS COMPLETED WITHIN 3 WEEKS	100%	100%	100%	100%	99%
WORK ORDERS COMPLETED WITHIN 4 WEEKS	100%	100%	100%	100%	100%
SERVICE QUALITY					
WORK ORDERS SCHEDULED WITHIN 1 HOUR	80%	82%	80%	78%	80%
WORK ORDERS SCHEDULED WITHIN 3 HOURS	91%	91%	92%	90%	91%
WORK ORDERS SCHEDULED WITHIN 6 HOURS	95%	95%	95%	94%	94%
WORK ORDERS SCHEDULED WITHIN 8 HOURS	96%	96%	96%	97%	97%
WORK ORDERS SCHEDULED WITHIN 24 HOURS	99%	99%	99%	99%	99%

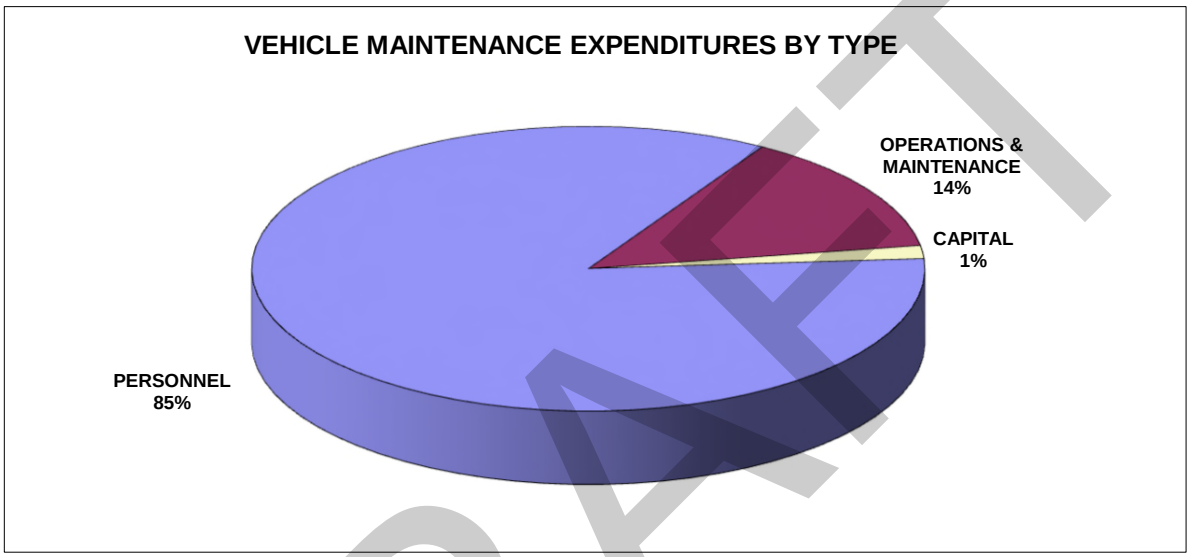
WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
WORK ORDERS PROCESSED	784	789	754	782	796
NUMBER OF VEHICLES MAINTAINED	265	268	274	279	294
PIECES OF EQUIPMENT MAINTAINED	198	202	204	207	211

DRAFT

VEHICLE MAINTENANCE

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	FLEET MANAGER	1	1	1	1	1
F	HEAVY EQUIPMENT MECHANIC	3	3	3	3	3
F	EQUIPMENT MECHANIC	1	1	1	1	1
	TOTAL POSITIONS	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**
	FTE	**5.0**	**5.0**	**5.0**	**5.0**	**5.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	447,866	492,493	595,400	567,870	572,100	572,100	572,100
OPERATIONS & MAINTENANCE	90,643	87,436	94,500	80,220	92,900	92,900	92,900
CAPITAL	6,000	83,910	-	-	10,000	10,000	10,000

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VEHICLE MAINTENANCE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-43170								
111	SALARIES	296,638	339,080	386,400	366,810	383,600	383,600	383,600
112	OVERTIME	681	895	1,900	3,100	1,900	1,900	1,900
141	OASI (EMPLOYER'S SHARE)	22,915	25,362	29,800	27,480	29,500	29,500	29,500
142	HEALTH INSURANCE	78,416	74,235	113,800	113,800	111,600	111,600	111,600
143	RETIREMENT/PENSION	38,149	39,874	42,800	38,850	32,700	32,700	32,700
145	OTHER INSURANCE	2,367	2,397	3,100	2,720	3,100	3,100	3,100
146	WORKER'S COMPENSATION	8,700	8,700	17,600	13,160	9,700	9,700	9,700
147	UNEMPLOYMENT INSURANCE	-	1,950	-	1,950	-	-	-
148	EDUCATION & TRAINING	1,215	16	1,400	-	1,400	1,400	1,400
190	EMPLOYMENT TESTING	-	331	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	-	112	100	70	100	100	100
241	UTILITY SERVICES	16,092	18,392	17,000	19,670	17,000	17,000	17,000
245	TELEPHONE SERVICES	291	-	300	-	-	-	-
261	REPAIR & MAINTENANCE/VEHICLES	(320)	385	1,500	-	1,000	1,000	1,000
269	OTHER REPAIR & MAINTENANCE	4,080	5,493	5,000	3,580	3,000	3,000	3,000
290	CONTRACTUAL SERVICES	5,474	4,244	4,700	4,300	4,700	4,700	4,700
320	OPERATING SUPPLIES	30,472	28,454	29,000	23,770	29,000	29,000	29,000
326	CLOTHING AND UNIFORMS	3,854	4,173	4,500	4,320	4,500	4,500	4,500
331	GAS, OIL & FUEL	18,908	15,378	18,000	11,510	18,000	18,000	18,000
341	TOOLS	4,777	4,704	5,000	5,300	5,000	5,000	5,000
511	BUILDING INSURANCE	1,800	1,800	4,100	4,100	4,600	4,600	4,600
512	VEHICLE INSURANCE	1,500	1,500	1,800	1,800	2,600	2,600	2,600
513	LIABILITY INSURANCE	2,300	2,300	1,800	1,800	1,500	1,500	1,500
799	SUNDRY	200	154	300	-	500	500	500
940	TRANSFER TO CAPITAL	6,000	83,910	-	-	10,000	10,000	10,000
	TOTAL VEHICLE MAINTENANCE	**544,509**	**663,839**	**689,900**	**648,090**	**675,000**	**675,000**	**675,000**

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PURPOSE STATEMENT

THE TOWN OF SMYRNA MANAGES AND MAINTAINS MAPLEVIEW CEMETERY FOR THE DIGNITY OF ITS CLIENTS. WE STRIVE TO PROVIDE RESPECTFUL AND AFFORDABLE INTERMENT THAT MEETS THE CULTURAL, ECONOMIC, RELIGIOUS, AND SOCIAL NEEDS OF THE COMMUNITY.

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
GRAVES SOLD	159	157	119	130	137
INTERMENTS	144	132	106	118	118

ACCT	*DESCRIPTION*	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
110-43400								
245	TELEPHONE SERVICES	1,307	2,189	2,100	1,560	900	900	900
290	CONTRACTUAL SERVICES	22,879	24,475	28,000	24,590	29,000	29,000	29,000
341	TOOLS	1,005	1,969	1,000	1,220	400	400	400
	TOTAL CEMETERY	**25,191**	**28,633**	**31,100**	**27,370**	**30,300**	**30,300**	**30,300**

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HEALTH, WELFARE & CULTURE

PURPOSE STATEMENT

THE POLICY OF THE TOWN OF SMYRNA FOR HEALTH, WELFARE, & CULTURE (NON-PROFIT ORGANIZATIONS) FUNDING IS TO PROVIDE SUFFICIENT RESOURCES NECESSARY TO SUSTAIN A HIGH LEVEL OF COMMUNITY SERVICES FOR THE CITIZENS OF SMYRNA.

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-44000								
	INTERGOVERNMENTAL							
721	RUTHERFORD CO. DEPT OF HEALTH	4,500	4,500	4,500	4,500	4,500	4,500	4,500
724	SMYRNA LINEBAUGH LIBRARY OPER BUD	423,450	423,450	447,324	447,324	591,763	447,324	447,324
766	SMYRNA LINEBAUGH LIBRARY CAPITAL	-	-	-	-	75,206	-	-
729	RUTHERFORD CO RABIES CONTROL	40,000	40,000	40,000	40,000	41,200	41,200	41,200
758	TN REHABILITATION CENTER	3,500	3,500	3,605	3,605	3,713	3,713	3,713
765	RUTHERFORD CO. EMERG MGMT AGENCY	18,413	18,796	23,000	23,000	24,500	24,500	24,500
	INTERGOVERNMENTAL SUB-TOTAL	**489,863**	**490,246**	**518,429**	**518,429**	**740,882**	**521,237**	**521,237**
	NONPROFIT COMMUNITY DEVELOPMENT							
725	RUTHERFORD CO CHAMBER-TOURISM	20,000	20,000	20,000	20,000	20,000	20,000	20,000
742	RUTHERFORD CO. CHAMBER-ECON. DEV.	25,000	25,000	25,000	25,000	25,000	25,000	25,000
745	RUTHERFORD CO. CHAMBER-DEST. RUTH.	75,000	75,000	75,000	75,000	75,000	75,000	75,000
757	SISTER CITY-ZAMA	12,000	12,000	12,000	12,000	12,000	12,000	12,000
728	SAM DAVIS MEMORIAL ASSOC.	15,000	15,000	15,000	15,000	15,000	15,000	15,000
767	TRANSIT ALLIANCE OF MIDDLE TN	500	500	500	500	-	-	-
	NONPROFIT COMM. DEV. SUB-TOTAL	**147,500**	**147,500**	**147,500**	**147,500**	**147,000**	**147,000**	**147,000**
	NONPROFIT OTHER							
762	CHILD ADVOCACY CENTER	24,000	24,000	24,000	24,000	274,000	274,000	274,000
764	SMYRNA CHARITY ASSISTANCE FUND	35,000	35,000	35,000	35,000	35,000	35,000	35,000
	NONPROFIT OTHER SUB-TOTAL	**59,000**	**59,000**	**59,000**	**59,000**	**309,000**	**309,000**	**309,000**
	TOTAL HEALTH, WELFARE & CULTURE	**696,363**	**696,746**	**724,929**	**724,929**	**1,196,882**	**977,237**	**977,237**

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PURPOSE STATEMENT

SMYRNA GOLF COURSE PROVIDES AFFORDABLE RECREATIONAL OPPORTUNITIES THAT ENHANCE THE QUALITY OF LIFE FOR THE SMYRNA COMMUNITY. AS A PUBLIC GOLF FACILITY, WE SUPPORT LIFELONG PARTICIPATION IN THE GAME BY OFFERING ACCESSIBLE DAILY PLAY, LEAGUES, YOUTH AND INSTRUCTIONAL PROGRAMMING, AND OPPORTUNITIES FOR COMMUNITY AND CORPORATE OUTINGS. OUR PURPOSE IS TO RESPONSIBLY STEWARD PUBLIC RESOURCES WHILE PROMOTING RECREATION, WELLNESS, AND COMMUNITY ENGAGEMENT FOR RESIDENTS OF ALL AGES AND

MAJOR HIGHLIGHTS

SUCCESSFUL YEAR FOR ROUNDS AND REVENUE:
* 48,116 ROUNDS REGULATION AND EXECUTIVE COMBINED

REVENUE 1% OVER PROJECTED/APPROVED REVENUE BUDGET
EXPENSES 7% UNDER BUDGETED EXPENSE BUDGET
HOSTED 11TH ANNUAL DRIVE, CHIP AND PUTT REGIONAL QUALIFIER
SUCCESSFUL UNITED WAY OUTING WITH RECORD FUNDS REALIZED
25TH ANNUAL SPECIAL OLYMPICS STATE CHAMPIONSHIP
ADDED PGA HOPE PROGRAMMING AND LEAGUE PLAY
HOME TO THREE HIGH SCHOOL AND FOUR MIDDLE SCHOOL GOLF TEAMS

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
PERSONNEL COST PERCENTAGE	60.2%	55.4%	63.1%	65.0%	65.0%
OPERATIONAL COST PERCENTAGE	39.8%	44.6%	36.9%	35.0%	35.0%
SNACK BAR PROFIT MARGIN	37.0%	41.0%	40.0%	42.0%	46.0%
GOLF SHOP PROFIT MARGIN	30.0%	33.0%	11.0%	36.0%	33.0%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
ROUNDS/REGULATION	29,889	29,657	31,737	34,624	34,298
ROUNDS/EXECUTIVE	10,524	10,690	12,522	9,568	13,828
FOOTGOLF	834	678	679	648	714
ACRES MAINTAINED	219	219	219	219	219
CORPORATE LEAGUES	4	5	4	5	3
CORPORATE OUTINGS	26	18	23	18	25
GREEN FEES	N/A	N/A	N/A	59,626*	61,182

*NEW INDICATOR

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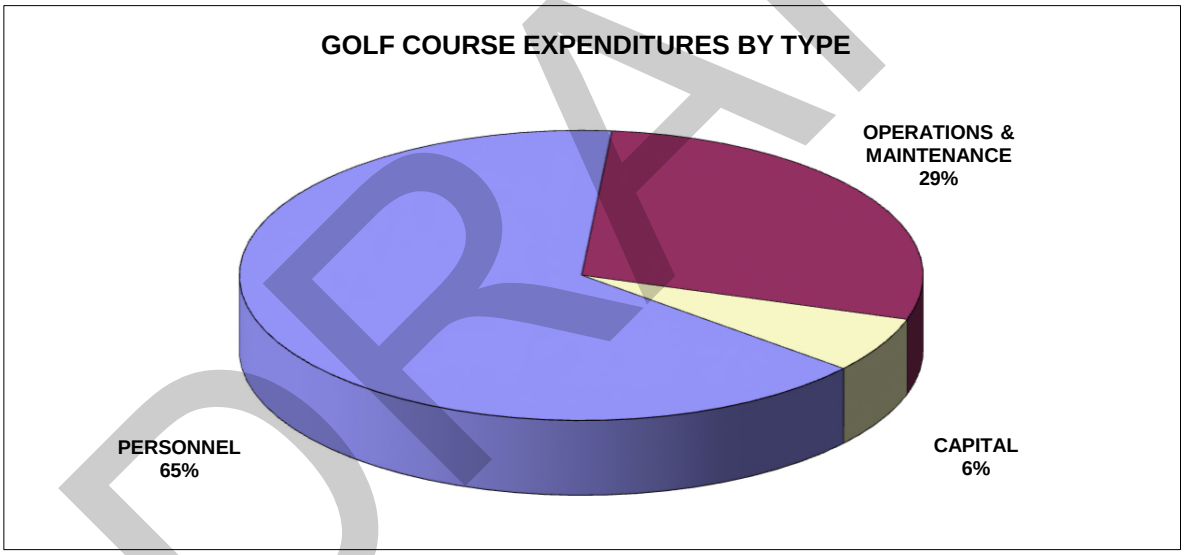
GOLF COURSE

PERSONNEL		Fiscal Year				
STATUS	POSITION	23-24	24-25	24-25	25-26	26-27
F	DIRECTOR OF GOLF COURSE	1	1	1	1	1
F	GOLF SUPERINTENDENT	1	1	1	1	1
F	ASSISTANT GOLF SUPERINTENDENT	1	1	1	1	1
F	ASSISTANT GOLF PROFESSIONAL	2	2	2	2	2
F	HEAVY EQUIPMENT MECHANIC	1	1	1	1	1
F	PRO SHOP MANAGER	1	1	1	1	1
P	GOLF SHOP ATTENDANT	1	1	1	1	1
F	HEAD CART ATTENDANT	1	1	1	1	1
F	CART ATTENDANT	0	0	0	0	0
P	CART ATTENDANT	4	4	4	4	4
F	LEAD GROUNDSKEEPER	0	2	2	1	1
F	GROUNDSKEEPER	5	3	3	4	4
P	GROUNDSKEEPER	2	2	2	3	3
F	SNACK BAR MANAGER	1	1	1	1	1
F	SNACK BAR ATTENDANT	1	1	1	1	1
P	SNACK BAR ATTENDANT	1	1	1	2	2
	TOTAL POSITIONS	**23.0**	**23.0**	**23.0**	**25.0**	**25.0**
	FTE	**21.6**	**21.4**	**21.4**	**21.4**	**23.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,167,588	1,267,603	1,456,400	1,396,770	1,453,700	1,453,700	1,453,700
OPERATIONS & MAINTENANCE	466,928	493,687	630,700	648,180	635,900	634,900	634,900
CAPITAL	45,508	88,879	114,100	125,000	137,700	137,700	137,700

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ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-44450								
111	SALARIES	830,071	886,780	1,010,700	966,100	1,007,600	1,007,600	1,007,600
112	OVERTIME	2,319	5,091	7,600	9,490	8,400	8,400	8,400
141	OASI (EMPLOYER'S SHARE)	61,633	66,392	78,000	72,700	80,900	80,900	80,900
142	HEALTH INSURANCE	226,133	260,362	302,100	302,100	283,400	283,400	283,400
143	RETIREMENT/PENSION	34,650	36,076	45,100	33,630	59,500	59,500	59,500
145	OTHER INSURANCE	5,282	5,402	6,800	5,950	7,100	7,100	7,100
146	WORKER'S COMPENSATION	7,500	7,500	6,100	6,800	6,800	6,800	6,800
148	EDUCATION & TRAINING	700	393	1,600	1,530	3,300	3,300	3,300
190	EMPLOYMENT TESTING	191	498	-	-	-	-	-
235	PROFESSIONAL ASSOCIATIONS	2,168	1,709	2,700	1,250	1,900	1,900	1,900
237	ADVERTISING/LEGAL	11	-	-	-	-	-	-
241	UTILITY SERVICES	40,546	33,335	36,000	35,640	36,000	36,000	36,000
245	TELEPHONE SERVICES	1,147	1,092	1,100	1,000	1,000	1,000	1,000
261	REPAIR & MAINT - VEHICLES & EQUIP	27,001	25,436	28,000	24,490	30,000	30,000	30,000
265	REPAIR & MAINT - GROUNDS	31,250	25,773	28,000	30,180	30,000	30,000	30,000
266	REPAIR & MAINT - BUILDINGS	676	1,511	1,000	1,660	1,500	1,500	1,500
267	REPAIR & MAINT - IRRIGATION	8,629	17,798	8,000	16,500	12,000	12,000	12,000
269	REPAIR & MAINT - TOOLS	1,068	1,323	2,000	1,480	2,000	2,000	2,000
290	CONTRACTUAL SERVICES	5,972	8,107	8,000	7,600	8,000	8,000	8,000
295	HANDICAP FEES	2,646	2,565	2,500	2,460	2,500	2,500	2,500
300	OPERATING SUPPLIES - MTNC BLDG	696	755	1,000	830	1,000	1,000	1,000
320	OPERATING SUPPLIES	3,003	2,981	4,500	3,220	6,000	5,000	5,000
321	CHEMICAL SUPPLIES	56,851	69,367	65,000	81,200	70,000	70,000	70,000
325	RANGE SUPPLIES	5,543	4,608	7,500	6,100	7,500	7,500	7,500
326	CLOTHING & UNIFORMS	1,514	395	3,000	1,970	3,500	3,500	3,500
327	JANITORIAL SUPPLIES	4,810	3,095	4,000	3,130	4,000	4,000	4,000
331	GAS, OIL & FUEL	15,424	15,056	20,000	16,320	20,000	20,000	20,000
341	TOOLS	-	217	-	910	-	-	-
351	PRO SHOP SUPPLIES FOR RESALE	80,156	91,656	90,000	82,050	90,000	90,000	90,000
352	FOOD SUPPLIES FOR RESALE	119,471	124,296	110,000	133,670	115,000	115,000	115,000
511	BUILDING INSURANCE	2,900	2,900	8,800	8,800	7,300	7,300	7,300
512	VEHICLE INSURANCE	500	500	600	600	900	900	900
513	LIABILITY INSURANCE	-	-	5,800	5,800	4,700	4,700	4,700
531	EQUIPMENT LEASE - TEXTRON	13,021	13,021	28,000	13,020	13,000	13,000	13,000
532	LAND RENTAL (AIRPORT AUTHORITY)	-	-	123,600	123,600	124,800	124,800	124,800
798	BANK CARD SERVICE CHARGE	41,034	45,300	40,000	43,170	40,000	40,000	40,000
940	TRANSFER TO CAPITAL	45,508	88,879	114,100	125,000	137,700	137,700	137,700
	TOTAL GOLF COURSE EXPENDITURES	**1,680,024**	**1,850,169**	**2,201,200**	**2,169,950**	**2,227,300**	**2,226,300**	**2,226,300**

DRAFT

PARKS & RECREATION

PURPOSE STATEMENT

TO ENHANCE THE QUALITY OF LIFE FOR ALL CITIZENS OF THE SMYRNA COMMUNITY BY PROVIDING A DIVERSITY OF RECREATIONAL PROGRAMS, WELLNESS PROGRAMS, AND BOTH PASSIVE AND ACTIVE PARK FACILITIES, BY USING THE MOST EFFICIENT AND CUSTOMER SERVICE FRIENDLY METHODS POSSIBLE.

MAJOR HIGHLIGHTS

CEDAR STONE PARK PHASE II BID AND CONSTRUCTION
ROTARY SOCCER PARK IMPROVEMENTS
ASPHALT IMPROVEMENTS - PARK ROADS AND PARKING LOTS
EXHIBIT RENTALS FOR THE SMYRNA OUTDOOR CENTER
PARK RANGER PROGRAM IMPLEMENTATION
SPLASHTOWN POOL IMPROVEMENTS

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
% OF PARKS BUDGET FUNDED THROUGH PARTNERSHIPS, VOLUNTEER EFFORTS, AND REVENUE GENERATION	37.0%	39.0%	42.0%	37.0%	35.0%
# OF ACRES MAINTAINED PER EMPLOYEE	24	23	23	22	21
SERVICE QUALITY					
PERCENT OF YOUTH AND PARENTS RATING PROGRAMS AND FACILITIES AS GOOD OR ABOVE	90.0%	90.0%	90.0%	90.0%	90.0%
% OF WORK ORDERS COMPLETED ON TIME	97.0%	95.0%	99.0%	100.0%	95.0%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
ACRES OF PARK FACILITIES	833	820	820	820	820
PARK USERS	1,436,325	1,794,165	2,063,877	1,728,488	2,402,999
LEAGUE PARTICIPANTS	5,209	6,474	6,447	9,534	9,414
LEAGUE TEAMS	481	532	544	761	694
ADVENTURE CENTER PROGRAM PARTICIPANTS	4,741	10,974	14,928	12,397	21,095
SOAC & POOL VISITS (MEMBERHSIP & DAILY)	50,083	59,877	68,725	56,727	77,257
NUMBER OF MEMBERSHIPS SOLD	232	273	213	202	216
NUMBER OF SOAC ROOM RENTALS	51	114	114	100	97
NUMBER OF POOL PARTIES, FUNBRELLA, & GM SPLASHPAD RENTALS	130	141	137	168	166
NUMBER OF BUILDING & SHELTER RENTALS	1,341	1,372	1,344	1,049	1,222
NUMBER OF FIELD RENTALS OUTSIDE LEAGUE USE	449	730	689	475	658

*COVID-19 CLOSURES

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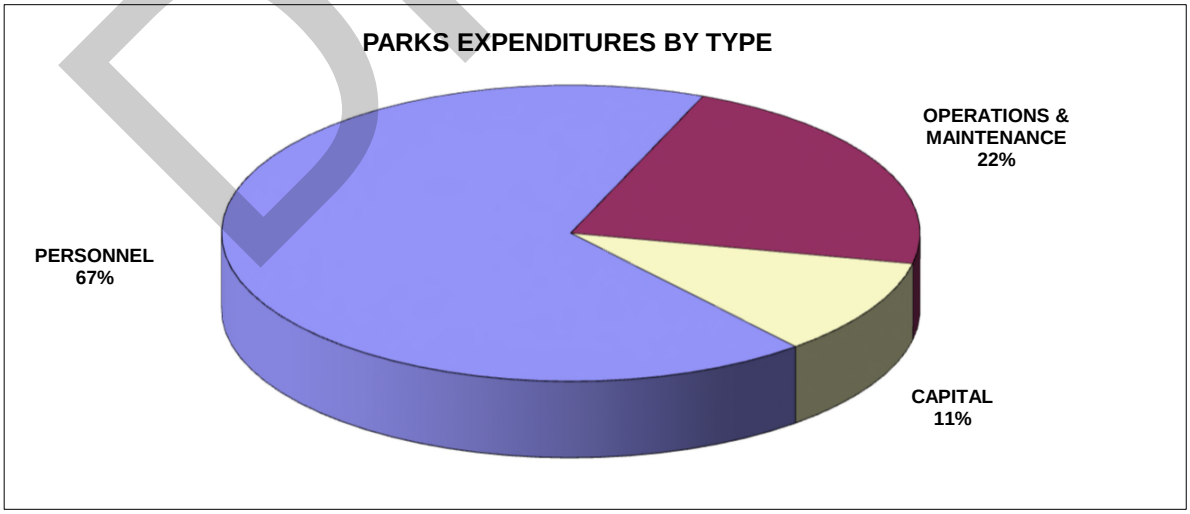
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF PARKS	1	1	1	1	1
F	ASSISTANT DIRECTOR OF PARKS & REC	1	1	1	1	1
F	EXECUTIVE ASSISTANT	1	1	0	0	0
F	OFFICE COORDINATOR	1	1	1	1	1
F	ADMINISTRATIVE ASSISTANT	2	2	3	3	3
F	MAINTENANCE SUPERVISOR	2	2	2	2	2
F	MAINTENANCE TECHNICIAN II	4	4	4	4	4
F	MAINTENANCE TECHNICIAN	2	3	3	3	3
F	PROGRAM & AQUATIC COORDINATOR	1	1	1	1	1
S	ASSISTANT PROGRAM AND AQUATIC COOR.	1	1	1	1	1
S	HEAD LIFEGUARD	2	2	2	2	2
S	LIFEGUARD	27	27	27	27	27
S	OUTDOOR RECREATION ASSISTANT	1	1	1	1	1
S	SPLASH PAD ATTENDANT	4	3	3	3	3
S	CLERK	4	4	4	4	4
F	RECREATION PROGRAM MANAGER	1	1	1	1	1
F	ATHLETIC EVENT COORDINATOR	1	2	3	3	3
F	ATHLETIC AND EVENT REPRESENTATIVE	1	1	0	0	0
P	ATHLETIC AND EVENT REPRESENTATIVE	0	0	0	2	2
F	LANDSCAPE LEADER	1	1	1	1	1
F	LEAD GROUNDSKEEPER	6	6	7	7	7
P	LEAD GROUNDSKEEPER	1	0	0	0	0
F	GROUNDSKEEPER	3	3	3	3	3
P	GROUNDSKEEPER	0	0	1	1	1
P	PARKS LABORER	11	9	9	9	9
S	PARKS LABORER	4	4	4	4	4
F	SITE SUPERVISOR	1	1	1	1	1
S	SITE SUPERVISOR	0	1	1	1	1
F	OUTDOOR CENTER MANAGER	1	1	1	1	1
F	SOAC RECREATION & PROGRAM COOR.	1	1	1	1	1
F	PROGRAM SPECIALIST COORDINATOR	1	1	1	1	1
F	PROGRAM SPECIALIST	1	1	1	1	1
P	PROGRAM SPECIALIST	3	3	3	3	3
F	CUSTOMER SERVICE REPRESENTATIVE	1	1	1	1	1
S	SOAC CAMP COUNSELOR	0	1	1	1	1
F	OUTDOOR ADVENTURE CENTER ASSOCIATE	0	1	1	1	1
P	OUTDOOR ADVENTURE CENTER ASSOCIATE	9	7	7	7	7
	TOTAL POSITIONS	**101.0**	**100.0**	**102.0**	**104.0**	**104.0**
	FTE	**70.7**	**74.7**	**74.2**	**76.0**	**77.6**



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PARKS & RECREATION

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	3,582,646	4,015,254	4,753,300	4,470,820	4,974,300	4,974,300	4,974,300
OPERATIONS & MAINTENANCE	1,293,158	1,261,246	1,654,700	1,516,898	1,710,900	1,635,400	1,635,400
CAPITAL	1,848,226	1,467,210	959,400	1,029,800	781,700	781,700	781,700

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-44700								
111	SALARIES	2,538,208	2,858,823	3,365,500	3,118,830	3,570,400	3,570,400	3,570,400
112	OVERTIME	63,291	59,161	65,900	64,610	76,100	76,100	76,100
141	OASI (EMPLOYER'S SHARE)	190,369	216,695	262,700	236,190	279,100	279,100	279,100
142	HEALTH INSURANCE	614,571	690,023	864,900	864,900	836,100	836,100	836,100
143	RETIREMENT/PENSION	117,355	131,137	143,100	130,690	159,700	159,700	159,700
145	OTHER INSURANCE	15,452	16,015	18,700	17,650	19,500	19,500	19,500
146	WORKER'S COMPENSATION	43,400	43,400	32,500	37,950	33,400	33,400	33,400
148	EDUCATION & TRAINING	3,756	9,688	3,100	2,998	9,000	9,000	9,000
190	EMPLOYEE TESTING	1,207	2,850	-	-	-	-	-
211	POSTAGE	359	233	400	220	300	300	300
220	PRINTING & DUPLICATION	1,203	902	1,300	910	1,300	1,300	1,300
235	PROFESSIONAL ASSOCIATIONS	4,860	3,270	5,000	2,980	5,000	5,000	5,000
236	ADVERTISING & PROMOTIONS	3,615	2,914	3,000	1,760	3,400	3,000	3,000
241	UTILITY SERVICES	371,674	378,958	446,800	386,720	440,000	440,000	440,000
245	TELEPHONE SERVICES	3,873	4,156	4,000	4,170	5,300	5,300	5,300
261	REPAIR & MAINTENANCE/VEHICLES	16,598	19,495	20,000	17,070	22,000	20,000	20,000
264	REPAIR & MAINTENANCE/HVAC	-	671	-	-	-	-	-
265	REPAIR & MAINTENANCE/GROUNDS	73,717	42,686	70,000	60,110	84,200	75,000	75,000
268	REPAIR & MAINTENANCE/BUILDINGS	64,277	45,369	57,600	56,930	89,100	68,800	68,800
269	REPAIR & MAINTENANCE/OTHER	53,619	70,376	65,100	64,740	86,500	70,000	70,000
289	TRAVEL	6,126	365	14,100	14,100	5,300	5,300	5,300
290	CONTRACTUAL SERVICES	274,328	293,333	310,300	296,140	316,800	316,800	316,800
291	CONTRACTUAL SERVICES/PROGRAMS	6,840	5,170	9,000	5,170	6,600	6,600	6,600
320	OPERATING SUPPLIES	7,857	8,990	10,000	8,350	19,800	10,000	10,000
321	CHEMICAL SUPPLIES	68,452	58,679	67,500	58,220	67,500	67,500	67,500
326	CLOTHING AND UNIFORMS	15,451	20,037	21,900	14,670	30,700	22,000	22,000
327	JANITORIAL SUPPLIES	50,068	48,192	46,500	45,230	48,500	48,500	48,500
331	GAS, OIL & FUEL	74,524	67,829	90,000	72,000	80,000	80,000	80,000
341	TOOLS	5,031	4,973	5,300	5,620	14,800	14,800	14,800
351	SUPPLIES FOR RESALE	7,222	6,797	8,000	5,650	8,000	8,000	8,000
511	BUILDING INSURANCE	29,400	29,400	120,100	120,100	100,400	100,400	100,400
512	VEHICLE INSURANCE	11,800	11,800	16,200	16,200	22,600	22,600	22,600
513	LIABILITY INSURANCE	41,900	41,900	151,500	151,500	118,800	118,800	118,800
530	EQUIPMENT RENTAL	-	-	1,000	-	1,000	1,000	1,000
532	LAND RENTAL(AIRPORT AUTHORITY)	6	-	14,000	14,000	14,300	14,300	14,300
710	RECREATION PROGRAMS	53,170	53,881	49,000	58,490	60,200	51,600	51,600
798	VISA/MC CHARGE FEES	11,686	10,787	11,000	11,470	11,000	11,000	11,000
799	SUNDRY	2,453	2,762	2,000	2,180	2,500	2,500	2,500
936	PARK FACILITIES	28,086	14,783	31,000	19,200	36,000	36,000	36,000
940	TRANSFER TO CAPITAL	1,848,226	1,467,210	959,400	1,029,800	781,700	781,700	781,700
	TOTAL PARKS & RECREATION	**6,724,030**	**6,743,710**	**7,367,400**	**7,017,518**	**7,466,900**	**7,391,400**	**7,391,400**

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EVENT CENTER

PURPOSE STATEMENT

THE SMYRNA EVENT CENTER IS A MULTI-PURPOSE MEETING AND BANQUET FACILITY THAT PROMOTES GROWTH IN THE BUSINESS COMMUNITY BY PROVIDING A PLACE TO HOST MEETINGS, TRAINING SESSIONS, CONFERENCES AND COMPANY GATHERINGS. FOR THE PUBLIC, IT IS A SOCIAL EVENT CENTER FOR GOVERNMENT MEETINGS, CULTURAL GATHERINGS, SCHOOL FUNCTIONS, PUBLIC AND PRIVATE ENTERTAINMENT AND SPECIALTY DINING EXPERIENCES. THE EVENT CENTER SERVES THE CITIZENS OF SMYRNA, RUTHERFORD COUNTY, AND MIDDLE TENNESSEE BY PROVIDING A WELL EQUIPPED MODERN FACILITY WITH CULINARY EXCELLENCE AND SUPERIOR CUSTOMER SERVICE.

MAJOR HIGHLIGHTS

THE SMYRNA EVENT CENTER MAJOR HIGHLIGHTS IS THAT WE HOSTED SEVERAL JROTC MILITARY BALLS, AFLAC MEETINGS, MTE/ TVA MEETINGS AND EVENTS. WE HAVE ALSO HOSTED 10 WEDDINGS THE PAST YEAR, AND MANY FAMILY REUNIONS. THE HOSPITALITY OF THE STAFF AND QUALITY OF THE FOOD AND SERVICE HAS MADE THE SMYRNA EVENT CENTER A POPULAR PLACE FOR THE COMMUNITY AND CORPORATE COMPANIES TO CHOOSE US FOR THEIR EVENS AND MEETINGS.

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
NUMBER OF FUNCTIONS	178	235	268	250	285
PUBLIC LUNCH BUFFET	10,676	11,239	12,064	20,000	25,000
POOL SNACK BAR GUESTS	4,076	4,698	4,788	10,000	12,500

*COVID-19 CLOSURES

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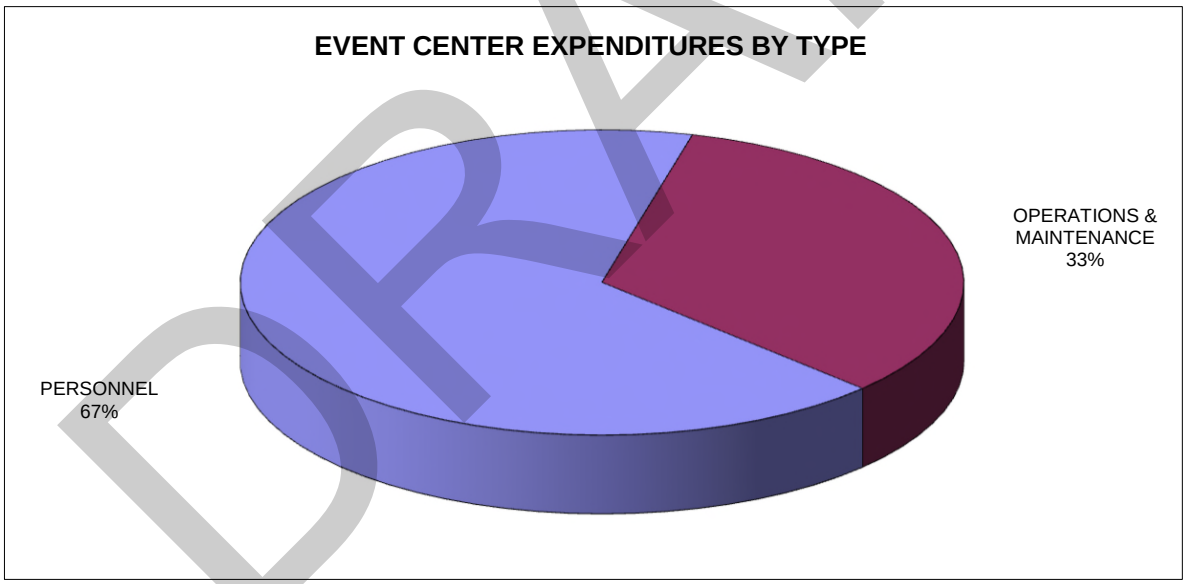
EVENT CENTER

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	GENERAL MANAGER	0	1	1	1	1
F	EVENT COORDINATOR	0	1	1	1	1
F	BANQUET CAPTAIN	1	1	1	1	1
F	BANQUET WAIT STAFF	0	0	1	1	1
P	BANQUET WAIT STAFF	8	5	6	6	6
F	HEAD CHEF	0	1	1	1	1
F	SOUS CHEF	1	1	1	1	1
F	COOK	2	2	2	2	2
P	COOK	1	0	1	1	1
F	KITCHEN STEWARD	3	1	1	1	1
P	KITCHEN STEWARD/DISHWASHER	3	0	1	1	1
S	KITCHEN STAFF	2	2	3	3	3
P	CUSTODIAN	0	1	1	1	1
F	EXEC CHEF/CONF CTR MGR	1	0	0	0	0
P	ASSISTANT BANQUET CAPTAIN	1	0	0	0	0
F	ASSISTANT BANQUET CAPTAIN	0	0	0	1	1
F	ASSISTANT MANAGER EVENT CENTER	1	0	0	0	0
	TOTAL POSITIONS	**24.0**	**16.0**	**21.0**	**22.0**	**22.0**
	FTE	**20.0**	**18.2**	**13.8**	**16.7**	**17.7**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	621,856	736,618	1,073,800	869,980	1,024,100	1,024,100	1,024,100
OPERATIONS & MAINTENANCE	505,874	512,380	512,400	499,818	508,500	508,800	508,800
CAPITAL	187,583	125,052	114,000	216,200	-	-	-

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EVENT CENTER

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-45000								
111	SALARIES	423,527	507,957	721,600	549,600	673,900	673,900	673,900
112	OVERTIME	8,056	4,315	14,700	4,240	8,900	8,900	8,900
141	OASI (EMPLOYER'S SHARE)	33,159	38,489	56,400	42,070	59,200	59,200	59,200
142	HEALTH INSURANCE	111,116	138,061	226,500	226,500	223,200	223,200	223,200
143	RETIREMENT/PENSION	30,133	31,801	37,900	31,340	38,200	38,200	38,200
145	OTHER INSURANCE	3,065	3,195	4,300	3,630	4,600	4,600	4,600
146	WORKER'S COMPENSATION	12,800	12,800	12,400	12,600	16,100	16,100	16,100
148	EDUCATION & TRAINING	725	-	500	-	300	300	300
190	EMPLOYEE TESTING	134	509	-	260	-	-	-
211	POSTAGE	14	-	100	-	100	100	100
220	PRINTING & DUPLICATION	-	81	200	50	100	100	100
235	PROFESSIONAL ASSOCIATIONS	765	360	500	360	400	400	400
236	ADVERTISING/PROMOTIONS	1,398	-	300	158	300	300	300
238	MARKETING & PUBLIC RELATIONS	1,644	749	500	-	500	800	800
241	UTILITIES	76,707	81,194	82,000	84,570	82,000	82,000	82,000
245	TELEPHONE SERVICES	498	496	500	500	500	500	500
264	REPAIR EVENT CENTER HVAC SYSTEM	13,760	1,170	2,000	2,350	2,000	2,000	2,000
269	REPAIR & MAINTENANCE - OTHER	35,820	29,991	30,000	15,440	30,000	30,000	30,000
290	CONTRACTUAL SERVICES	28,330	20,266	27,500	19,720	23,000	23,000	23,000
310	OFFICE SUPPLIES	1,146	2,089	1,900	620	1,200	1,200	1,200
311	SEASONAL SUPPLIES	1,197	2,516	2,500	1,110	2,000	2,000	2,000
318	LINEN SUPPLIES	16,543	18,574	18,500	17,430	18,500	18,500	18,500
319	PAPER SUPPLIES	12,732	17,482	10,000	19,000	15,000	15,000	15,000
320	OPERATING SUPPLIES	9,530	13,355	7,000	7,000	7,000	7,000	7,000
321	CHEMICAL SUPPLIES	3,175	3,220	4,000	4,410	4,000	4,000	4,000
326	CLOTHING & UNIFORMS	2,069	4,445	3,000	5,320	3,000	3,000	3,000
327	JANITORIAL SUPPLIES	3,182	1,781	3,000	1,320	2,000	2,000	2,000
331	GAS, OIL & FUEL	-	10	300	-	200	200	200
352	FOOD SUPPLIES FOR RESALE	280,021	299,556	300,000	304,030	300,000	300,000	300,000
513	LIABILITY INSURANCE	2,300	2,300	3,600	3,600	2,900	2,900	2,900
798	BANK CARD SERVICE CHARGES	14,085	11,988	14,000	12,170	13,000	13,000	13,000
799	SUNDRY	99	248	500	400	500	500	500
940	TRANSFER TO CAPITAL	187,583	125,052	114,000	216,200	-	-	-
	TOTAL EVENT CENTER	**1,315,313**	**1,374,050**	**1,700,200**	**1,585,998**	**1,532,600**	**1,532,900**	**1,532,900**

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TRANSFERS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
110-50000								
792	TRANSFER TO CAPITAL PROJECTS	11,563,021	9,893,192	5,191,500	6,523,190	4,124,400	4,124,400	4,124,400
796	TRANSFER TO DEBT SERVICE	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
	TOTAL TRANSFERS	**12,789,113**	**10,122,432**	**5,193,500**	**6,525,190**	**4,126,400**	**4,126,400**	**4,126,400**

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STATE STREET AID

DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
STATE STREET AID REVENUES	2,019,286	1,919,903	1,947,000	1,957,439	2,050,000	2,220,000	2,220,000
STATE STREET AID EXPENDITURES	1,753,102	1,935,476	2,005,000	1,881,430	1,980,000	2,440,000	2,440,000
OPERATING INCOME (LOSS)	**266,184**	**(15,573)**	**(58,000)**	**76,009**	**70,000**	**(220,000)**	**(220,000)**
TRANSFER TO CAPITAL	-	40,000	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
TOTAL STATE STREET AID EXPENDITURES	**1,753,102**	**1,975,476**	**2,005,000**	**1,881,430**	**1,980,000**	**2,440,000**	**2,440,000**
SURPLUS (DEFICIT)	266,184	(55,573)	(58,000)	76,009	70,000	(220,000)	(220,000)
BEGINNING FUND BALANCE	441,870	708,054	652,481	652,481	728,490	728,490	728,490
ENDING FUND BALANCE	**708,054**	**652,481**	**594,481**	**728,490**	**798,490**	**508,490**	**508,490**

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STATE STREET AID

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
121	**REVENUE**							
33551	STATE GAS & MOTOR FUEL TAX	1,856,002	1,862,227	1,858,000	1,845,000	1,930,000	2,100,000	2,100,000
33555	STATE STREET CONTRACT MTNC	45,458	25,460	53,000	25,647	53,000	53,000	53,000
33558	STATE REVENUE - TRANSPORTATION MOD.	9,829	23,300	15,000	27,272	27,000	27,000	27,000
36100	INTEREST EARNED - CHECKING	13,811	8,916	11,000	9,520	30,000	30,000	30,000
37199	MISCELLANEOUS REVENUE	94,186	-	10,000	50,000	10,000	10,000	10,000
	TOTAL STATE STREET AID REVENUE	**2,019,286**	**1,919,903**	**1,947,000**	**1,957,439**	**2,050,000**	**2,220,000**	**2,220,000**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
121-43120								
247	STREET LIGHTING (ELEC/MTNC)	397,529	350,000	410,000	350,480	390,000	390,000	390,000
249	TRAFFIC SIGNALS (REPAIR/MTNC)	26,037	45,031	60,000	56,500	60,000	60,000	60,000
268	REPAIR AND MAINTENANCE ROADS	151,277	250,000	250,000	187,240	250,000	250,000	250,000
342	SIGN PARTS & SUPPLIES	38,542	40,445	35,000	37,210	30,000	30,000	30,000
931	STREET PAVING	1,139,717	1,250,000	1,250,000	1,250,000	1,250,000	1,710,000	1,710,000
940	TRANSFER TO CAPITAL	-	40,000	-	-	-	-	-
	TOTAL STATE STREET AID EXPENDITURES	**1,753,102**	**1,975,476**	**2,005,000**	**1,881,430**	**1,980,000**	**2,440,000**	**2,440,000**

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DRUG FUND

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
DRUG FUND REVENUES	71,689	44,481	70,000	47,093	45,000	45,000	45,000
DRUG FUND EXPENDITURES	30,925	42,792	31,300	39,690	21,800	21,800	21,800
OPERATING INCOME (LOSS)	**40,764**	**1,689**	**38,700**	**7,403**	**23,200**	**23,200**	**23,200**
TRAMSFER TO CAPITAL	-	-	443,700	428,200	21,000	21,000	21,000
TOTAL DRUG FUND EXPENDITURES	**30,925**	**42,792**	**475,000**	**467,890**	**42,800**	**42,800**	**42,800**
SURPLUS (DEFICIT)	40,764	1,689	(405,000)	(420,797)	2,200	2,200	2,200
BEGINNING FUND BALANCE	500,585	541,349	543,038	543,038	122,241	122,241	122,241
ENDING FUND BALANCE	**541,349**	**543,038**	**138,038**	**122,241**	**124,441**	**124,441**	**124,441**

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DRUG FUND

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
125	**REVENUE**							
35141	COUNTY TRUSTEE'S OFFICE	21,468	14,572	20,000	14,155	15,000	15,000	15,000
35143	FORFEITURES/SEIZURES	21,362	5,359	20,000	13,752	15,000	15,000	15,000
35147	GRANTS	7,500	-	-	-	-	-	-
36000	MISC. REVENUE	7,701	160	-	3,794	-	-	-
36100	INTEREST ON CHECKING	13,658	12,800	10,000	12,000	10,000	10,000	10,000
37200	SALE OF PROPERTY	-	11,590	20,000	3,392	5,000	5,000	5,000
	TOTAL DRUG REVENUE	**71,689**	**44,481**	**70,000**	**47,093**	**45,000**	**45,000**	**45,000**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
125-42121								
112	AGENT'S ADVANCE	7,500	-	10,000	10,000	-	-	-
114	SURVEILLANCE EXPENSE	-	-	-	-	-	-	-
115	TRAINING	4,342	450	4,800	-	4,800	4,800	4,800
118	OPERATIONS	10,648	1,910	4,000	-	-	-	-
269	AUTO - REPAIRS	310	524	500	270	-	-	-
270	AUTO - TOW	3,560	700	2,000	-	3,000	3,000	3,000
289	TRAVEL	1,785	-	-	-	-	-	-
400	DRUG - EQUIPMENT	788	(3,986)	4,000	100	4,000	4,000	4,000
404	K-9 EXPENSE	1,992	43,179	6,000	29,310	10,000	10,000	10,000
799	SUNDRY	-	15	-	10	-	-	-
940	TRANSFER TO CAPITAL	-	-	443,700	428,200	$21,000	$21,000	21,000
	TOTAL DRUG FUND EXPENDITURES	**30,925**	**42,792**	**475,000**	**467,890**	**42,800**	**42,800**	**42,800**

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IMPACT FEE

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
IMPACT FEE REVENUES	5,217,398	4,813,411	4,960,000	4,019,594	4,085,500	4,085,500	4,085,500
IMPACT FEE EXPENDITURES	3,646,564	5,339,428	5,670,050	5,163,620	4,365,450	4,365,450	4,365,450
SURPLUS (DEFICIT)	1,570,834	(526,017)	(710,050)	(1,144,026)	(279,950)	(279,950)	(279,950)
BEGINNING FUND BALANCE	6,332,954	7,903,788	7,377,771	7,377,771	6,233,745	6,233,745	6,233,745
ENDING FUND BALANCE	**7,903,788**	**7,377,771**	**6,667,721**	**6,233,745**	**5,953,795**	**5,953,795**	**5,953,795**

FUND BALANCE BY FUNCTION

PUBLIC SAFETY	3,359,050	2,517,625	1,643,592	1,507,861	938,407	938,407	938,407
PARKS	1,749,797	1,771,392	2,373,059	2,583,647	2,962,760	2,962,760	2,962,760
ROADS	2,794,941	3,088,754	2,651,070	2,142,237	2,052,628	2,052,628	2,052,628
ENDING FUND BALANCE BY TYPE	**7,903,788**	**7,377,771**	**6,667,721**	**6,233,745**	**5,953,795**	**5,953,795**	**5,953,795**

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IMPACT FEE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
126	**REVENUE**							
32012	IMPACT FEES - ROADS	2,905,153	2,480,318	3,000,000	2,100,000	2,131,500	2,131,500	2,131,500
32013	IMPACT FEES - PARKS	1,138,642	1,203,030	750,000	878,212	895,000	895,000	895,000
32014	IMPACT FEES - PUBLIC SAFETY	982,356	938,297	1,050,000	891,382	909,000	909,000	909,000
36000	MISCELLANEOUS REVENUE-ROADS	-	(36)	-	-	-	-	-
36100	INTEREST EARNED	191,247	191,802	160,000	150,000	150,000	150,000	150,000
	TOTAL IMPACT FEE REVENUE	**5,217,398**	**4,813,411**	**4,960,000**	**4,019,594**	**4,085,500**	**4,085,500**	**4,085,500**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
126								
41700-291	IMPACT FEE STUDY	-	-	70,000	-	-	-	-
42200-750	TRANSFER TO CAP. PROJECTS-PUBLIC SAFETY	471,040	1,818,655	1,935,700	1,935,700	1,513,100	1,513,100	1,513,100
43100-750	TRANSFER TO CAP. PROJECTS-ROADS	907,368	952,821	2,181,000	1,792,070	965,000	965,000	965,000
43100-751	TRANSFER TO DEBT SERVICE FUND-ROADS	1,338,100	1,336,600	1,333,350	1,335,850	1,337,350	1,337,350	1,337,350
44700-750	TRANSFER TO CAP. PROJECTS-PARKS	930,056	1,231,352	150,000	100,000	550,000	550,000	550,000
	TOTAL IMPACT FEE EXPENDITURES	**3,646,564**	**5,339,428**	**5,670,050**	**5,163,620**	**4,365,450**	**4,365,450**	**4,365,450**

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PROJECTS FUNDED

PUBLIC SAFETY TRANSFER INCLUDES:
- STATION 2 AIRPORT EXPANSION & EXPANSION OF FIRE FLEET

PARKS TRANSFER INCLUDES:
- IMPROVEMENTS TO ROTARY SOCCER PARK

ROADS TRANSFER INCLUDES:
- ROCK SPRINGS / COOKS LANE
- ROCK SPRINGS ROAD AT OLD NASHVILLE HWY
- ROCKY FORK / ALMAVILLE ROAD
- WEAKLEY LANE
- NEW SIDEWALKS

STORM WATER

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
STORM WATER REVENUES	2,110,311	2,189,095	2,121,000	2,284,306	2,172,000	2,882,000	2,882,000
STORM WATER EXPENDITURES	1,808,722	1,809,276	2,184,921	2,051,518	2,311,000	2,310,600	2,310,600
OPERATING INCOME (LOSS)	**301,589**	**379,819**	**(63,921)**	**232,788**	**(139,000)**	**571,400**	**571,400**
TRANSFER TO CAPITAL	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
TOTAL STORM WATER EXPENDITURES	**3,144,958**	**2,776,174**	**3,097,221**	**2,762,018**	**3,120,000**	**3,119,600**	**3,119,600**
SURPLUS (DEFICIT)	(1,034,647)	(587,079)	(976,221)	(477,712)	(948,000)	(237,600)	(237,600)
BEGINNING FUND BALANCE	3,210,946	2,176,299	1,589,220	1,589,220	1,111,508	1,111,508	1,111,508
ENDING FUND BALANCE	**2,176,299**	**1,589,220**	**612,999**	**1,111,508**	**163,508**	**873,908**	**873,908**

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STORM WATER

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
127	**REVENUE**							
32012	STORMWATER FEE	1,584,097	1,646,012	1,600,000	1,700,000	1,640,000	2,350,000	2,350,000
32013	CONSOLIDATED STORM WATER	279,686	290,500	286,000	294,292	300,000	300,000	300,000
32015	PERMIT FEE	29,493	73,041	40,000	76,922	71,000	71,000	71,000
33555	STATE STREET CONTRACT MTNC	127,370	122,685	127,000	155,378	112,000	112,000	112,000
36000	MISC. INCOME	-	1,878	-	-	-	-	-
36007	MISC. REVENUE PAYROLL	13	13	-	13	-	-	-
36100	INTEREST INCOME	69,997	34,961	50,000	29,486	30,000	30,000	30,000
36950	BAD DEBT COLLECTION	3	-	-	-	-	-	-
37191	FORFEITED PENALTIES	19,652	20,005	18,000	19,457	19,000	19,000	19,000
37200	SALE OF PROPERTY	-	-	-	8,758	-	-	-
	TOTAL STORM WATER REVENUE	**2,110,311**	**2,189,095**	**2,121,000**	**2,284,306**	**2,172,000**	**2,882,000**	**2,882,000**

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PURPOSE STATEMENT

THE STORM WATER DEPARTMENT REGULATES AND INSPECTS THE REQUIREMENTS OF THE FEDERAL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PHASE II PROGRAM. THE DEPARTMENT ALSO WORKS WITH THE STREET DEPARTMENT ON DRAINAGE ISSUES.

MAJOR HIGHLIGHTS

COMPLETED REPAIRS IN VARIOUS LOCATIONS AROUND TOWN TO REMOVE SILT FROM DITCHES AND REPLACE / REPAIR CULVERTS. REMOVED BRUSH, FALLEN TREES, AND BROKEN LIMBS DURING MULTIPLE STORM EVENTS. REPAIRED SINKHOLES IN MULTIPLE LOCATIONS. HAULED OVER 70 TONS OF STREET SWEEPINGS TO THE LANDFILL.

PERFORMANCE MEASURES

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
WORK ORDERS COMPLETED WITHIN ONE WEEK	80%	78%	79%	80%	79%
WORK ORDERS COMPLETED WITHIN TWO WEEKS	83%	80%	82%	84%	85%
WORK ORDERS COMPLETED WITHIN THREE WEEKS	92%	91%	92%	92%	91%
WORK ORDERS COMPLETED WITHIN FOUR WEEKS	97%	95%	96%	96%	95%
SERVICE QUALITY					
CITIZEN GENERATED WORK ORDERS - 24 HRS	91%	91%	92%	92%	92%
CITIZEN GENERATED WORK ORDERS - 48 HRS	93%	92%	94%	93%	94%
CITIZEN GENERATED WORK ORDERS - 1 WEEK	95%	95%	96%	96%	97%
CITIZEN GENERATED WORK ORDERS - 1 MONTH	99%	98%	99%	99%	99%

WORKLOAD INDICATOR

	Calendar Year				
	2021	**2022**	**2023**	**2024**	**2025**
WORK ORDERS PROCESSED	110	112	134	124	138
GREASE TRAPS INSPECTED MONTHLY	132	134	135	142	124
AVG. # ONGOING PROJECTS UNDER INSPECTION	75	77	79	82	83
DETENTION POND INSPECTIONS	323	326	332	334	422
MILES OF STREAMS INSPECTED	32	32	32	32	32
DISCHARGE SITES LOCATED	472	479	482	487	488
GRADING PERMITS ISSUED	53	43	33	40	44
NUMBER OF ILLICIT DISCHARGES	3	4	7	7	4
AS-BUILT INSPECTIONS	17	16	37	41	17

N/A - NOT AVAILABLE

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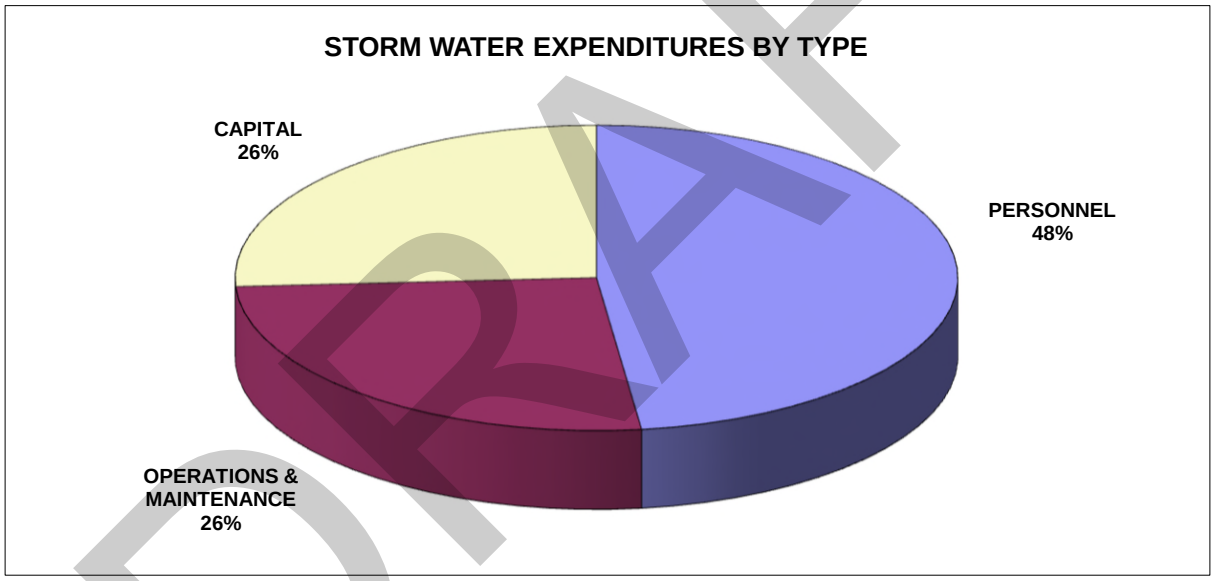
STORM WATER

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	PUBLIC WORKS SUPERINTENDENT	0.5	0.5	0.5	0.5	0.5
F	STREETS SUPERVISOR	0.5	0.5	0.5	0.5	0.5
F	ADMINISTRATIVE ASSISTANT	1	1	1	1	1
F	CONSTRUCTION INSPECTOR	1	1	1	1	1
F	STORMWATER COORDINATOR	1	1	1	1	1
F	ENVIRONMENTAL TECH	1	1	1	1	1
F	HEAVY EQUIPMENT OPERATOR	3	3	3	3	3
F	EQUIPMENT OPERATOR	0	0	0	0	0
F	LIGHT EQUIPMENT OPERATOR	5.5	7	7	7	7
F	UTILITY WORKER	1.5	0	0	0	0
S	GIS INTERN	2	2	2	2	2
F	LEAD EQUIPMENT OPERATOR	0	0	0	0	0
	TOTAL POSITIONS	**17.0**	**17.0**	**17.0**	**17.0**	**17.0**
	FTE	**16.0**	**16.0**	**17.0**	**17.0**	**16.0**



DESCRIPTION	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	1,171,064	1,182,928	1,472,600	1,362,590	1,497,700	1,497,700	1,497,700
OPERATIONS & MAINTENANCE	637,658	626,348	712,321	688,928	813,300	812,900	812,900
CAPITAL	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000

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STORM WATER

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
127-43900								
111	SALARIES	776,689	755,303	913,000	824,500	935,700	935,700	935,700
112	OVERTIME	31,761	44,372	34,300	41,510	34,800	34,800	34,800
141	OASI (EMPLOYER'S SHARE)	59,659	59,698	72,600	63,010	74,300	74,300	74,300
142	HEALTH INSURANCE	241,834	260,960	367,200	367,200	360,500	360,500	360,500
143	RETIREMENT/PENSION	44,593	45,490	61,100	45,940	64,700	64,700	64,700
145	OTHER INSURANCE	5,328	4,805	7,100	5,620	7,300	7,300	7,300
146	WORKER'S COMPENSATION	11,200	12,300	17,300	14,810	20,400	20,400	20,400
149	EDUCATION & TRAINING	1,550	2,316	3,000	3,000	1,500	1,500	1,500
190	EMPLOYMENT TESTING	226	1,712	500	-	-	-	-
211	POSTAGE	67	165	100	330	400	200	200
235	PROFESSIONAL ASSOCIATIONS	4,185	6,060	4,500	5,910	4,500	4,500	4,500
236	PUBLIC PROMOTIONS	10,977	12,073	11,000	5,720	11,000	11,000	11,000
237	ADVERTISING/LEGAL	-	-	-	7	-	-	-
245	TELEPHONE SERVICES	1,711	2,597	2,000	1,970	1,700	1,700	1,700
253	AUDIT SERVICES	1,027	1,042	-	1,040	1,100	1,100	1,100
254	ENGINEERING	973	-	-	-	-	-	-
261	REPAIR & MAINTENANCE - VEHICLES	4,941	23,263	10,000	11,180	5,000	5,000	5,000
269	REPAIR & MAINTENANCE - OTHER	115,445	73,554	100,000	115,550	105,000	105,000	105,000
290	CONTRACTUAL SERVICES	146,147	135,455	170,000	150,750	200,000	200,000	200,000
320	OPERATING SUPPLIES	2,548	5,756	3,000	1,800	3,500	3,500	3,500
326	CLOTHING & UNIFORMS	7,956	7,684	8,000	7,500	8,000	8,000	8,000
331	GAS, OIL & FUEL	51,515	35,263	50,000	33,200	40,000	40,000	40,000
341	TOOLS	3,379	4,257	3,500	4,590	4,500	4,500	4,500
512	VEHICLE INSURANCE	10,300	10,300	14,400	14,400	18,200	18,200	18,200
513	LIABILITY INSURANCE	5,300	5,300	18,200	18,200	17,700	17,700	17,700
593	SUPPORT SERVICES/GENERAL FUND	256,873	294,541	312,621	312,621	389,500	389,500	389,500
799	SUNDRY	778	4,825	1,500	820	1,700	1,500	1,500
825	BAD DEBT	11,760	185	-	340	-	-	-
940	TRANSFER TO CAPITAL	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
	TOTAL STORM WATER	**3,144,958**	**2,776,174**	**3,097,221**	**2,762,018**	**3,120,000**	**3,119,600**	**3,119,600**

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INSURANCE FUND

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
INSURANCE FUND REVENUES	12,304,856	14,170,932	16,577,500	16,903,000	15,905,100	15,905,100	15,905,100
INSURANCE FUND EXPENSES	13,594,991	14,985,243	16,189,500	15,309,300	15,691,600	15,691,600	15,691,600
SURPLUS (DEFICIT)	(1,290,135)	(814,311)	388,000	1,593,700	213,500	213,500	213,500
BEGINNING NET ASSETS	3,834,422	2,544,287	1,729,976	1,729,976	3,323,676	3,323,676	3,323,676
ENDING NET ASSETS	**2,544,287**	**1,729,976**	**2,117,976**	**3,323,676**	**3,537,176**	**3,537,176**	**3,537,176**

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INSURANCE FUND

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
129	**REVENUE**							
34500	INSURANCE PREMIUMS RECEIVED	9,225,080	9,945,072	12,150,000	12,150,000	12,100,000	12,100,000	12,100,000
34501	MEDICAL/CHILD CARE REIMB.	73,058	80,141	70,000	65,000	70,000	70,000	70,000
34502	CASUALTY PREMIUMS RECEIVED	1,834,700	1,900,000	2,800,000	2,800,000	2,400,100	2,400,100	2,400,100
36100	INTEREST	97,665	57,666	42,500	45,000	40,000	40,000	40,000
36350	INS REIMBURSEMENTS-MEDICAL	102,618	125,623	140,000	195,000	140,000	140,000	140,000
36351	OTHER REVENUE	471,752	681,679	700,000	550,000	500,000	500,000	500,000
36352	STOP LOSS REIMBURSEMENTS	478,624	739,026	650,000	941,000	650,000	650,000	650,000
36353	INS REIMBURSEMENTS-PROP & CAS	-	636,221	-	152,000	-	-	-
37199	MISCELLANEOUS REVENUE	21,359	5,504	25,000	5,000	5,000	5,000	5,000
	TOTAL INSURANCE REVENUES	**12,304,856**	**14,170,932**	**16,577,500**	**16,903,000**	**15,905,100**	**15,905,100**	**15,905,100**

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
129-41000								
150	EMPLOYEE CLAIMS PAID	8,590,890	9,757,380	10,000,000	9,706,500	10,000,000	10,000,000	10,000,000
151	MEDICAL/CHILD CARE CLAIMS PAID	66,463	80,326	70,000	65,900	70,000	70,000	70,000
152	INS STOP LOSS & THIRD PARTY ADM	1,824,909	2,055,644	2,200,000	2,075,400	2,100,000	2,100,000	2,100,000
153	RETIRED EMPLOYEE INSURANCE - OPEB	3,215	15,583	18,700	600	20,000	20,000	20,000
154	LIFE INSURANCE PREMIUMS	63,665	67,095	69,500	66,000	70,000	70,000	70,000
155	CASUALTY & WC CLAIMS	1,777,880	1,498,827	1,200,000	1,036,000	1,200,000	1,200,000	1,200,000
156	CASUALTY & WC PREMIUMS	573,462	573,462	1,600,000	1,395,000	1,200,100	1,200,100	1,200,100
157	HEALTH SAVINGS ACCOUNT	593,142	715,667	800,000	745,200	800,000	800,000	800,000
158	HEALTH CARE ACT REFORM FEES	3,132	3,481	3,800	3,900	4,000	4,000	4,000
290	CONTRACTUAL SERVICES	42,665	154,412	155,000	144,500	155,000	155,000	155,000
793	INCENTIVE PROGRAM	55,568	63,366	72,500	70,300	72,500	72,500	72,500
	TOTAL INSURANCE EXPENSES	**13,594,991**	**14,985,243**	**16,189,500**	**15,309,300**	**15,691,600**	**15,691,600**	**15,691,600**

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DEBT SERVICE

DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
DEBT SERVICE FUND REVENUES	2,607,245	2,608,730	1,607,551	1,469,657	1,469,657	1,475,450	1,475,450	1,475,450
DEBT SERVICE FUND EXPENSES	2,698,613	2,698,712	1,703,353	1,469,657	1,698,197	1,475,450	1,475,450	1,475,450
SURPLUS (DEFICIT)	(91,368)	(89,982)	(95,802)	-	(228,540)	-	-	-
BEGINNING FUND BALANCE	1,291,978	1,200,610	1,110,628	1,014,826	1,014,826	786,286	786,286	786,286
ENDING FUND BALANCE	**1,200,610**	**1,110,628**	**1,014,826**	**1,014,826**	**786,286**	**786,286**	**786,286**	**786,286**

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ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
211	**REVENUE**								
34720	TRANSFER FROM IMPACT FEE FUND	1,016,425	1,338,100	1,336,600	1,333,350	1,333,350	1,337,350	1,337,350	1,337,350
34730	TRANSFER FROM GENERAL	1,543,582	1,226,092	229,240	2,000	2,000	2,000	2,000	2,000
36106	INTEREST INCOME - AIRPORT AUTH NOTE	47,238	44,538	41,711	39,307	39,307	36,100	36,100	36,100
36107	PRINCIPAL INCOME - AIRPORT AUTH NOTE	-	-	-	95,000	95,000	100,000	100,000	100,000
	TOTAL DEBT SERVICE REVENUE	**2,607,245**	**2,608,730**	**1,607,551**	**1,469,657**	**1,469,657**	**1,475,450**	**1,475,450**	**1,475,450**

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
211									
41991-175	ADMINISTRATIVE FEES	1,660	1,959	700	2,000	2,000	2,000	2,000	2,000
41991-648	PRINCIPAL 2014A 800 TRUNK BOND ISSUE	250,000	260,000	-	-	-	-	-	-
41991-649	INTEREST 2014A 800 TRUNK BOND ISSUE	20,400	10,400	-	-	-	-	-	-
41991-654	PRINCIPAL 2014B AIRPORT AUTH BOND	90,000	90,000	95,000	95,000	95,000	100,000	100,000	100,000
41991-655	INTEREST 2014B AIRPORT AUTH BOND	47,913	45,213	42,513	39,307	39,307	36,100	36,100	36,100
41991-660	PRINCIPAL - 2017 REFUNDING BOND	655,000	690,000	-	-	-	-	-	-
41991-661	INTEREST - 2017 REFUNDING BOND	67,250	34,500	-	-	-	-	-	-
41991-662	PRINCIPAL - 2019 BOND ISSUE	695,000	730,000	765,000	800,000	800,000	820,000	820,000	820,000
41991-663	INTEREST - 2019 BOND ISSUE	642,850	608,100	571,600	533,350	533,350	517,350	517,350	517,350
41991-664	PRINCIPAL - 2022 CAPITAL OUTLAY NOTE-DELL	228,540	226,266	227,400	-	226,266	-	-	-
41991-665	INTEREST - 2022 CAPITAL OUTLAY NOTE-DELL	-	2,274	1,140	-	2,274	-	-	-
	TOTAL DEBT SERVICE	**2,698,613**	**2,698,712**	**1,703,353**	**1,469,657**	**1,698,197**	**1,475,450**	**1,475,450**	**1,475,450**

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CAPITAL PROJECTS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
320	**REVENUE**							
32005	CONTRIBUTION-OTHER GOVERNMENTS	-	269,440	112,500	-	26,800	26,800	26,800
32006	CONTRIBUTION -SPORTS LEAGUE	7,000	14,026	-	-	-	-	-
32007	PRIVATE GRANT	46,898	308,660	-	-	-	-	-
32008	STATE AND FEDERAL GRANTS - IT	-	32,105	15,000	-	-	-	-
32010	POLICE GRANT REVENUE	201,098	77,846	-	53,000	34,300	34,300	34,300
32011	TDOT GRANT REVENUE	258,886	1,470,960	3,544,000	3,269,130	2,650,200	2,650,200	2,650,200
32014	FIRE GRANT REVENUE	39,540	-	-	-	-	-	-
33197	IT GRANTS	-	-	43,500	43,500	57,000	57,000	57,000
33198	PARKS GRANTS	20,000	80,000	-	-	-	-	-
34720	TRANSFER FROM IMPACT FEE	2,308,465	4,002,828	4,301,700	3,827,770	3,028,100	3,028,100	3,028,100
34730	TRANSFER FROM GENERAL FUND	11,563,020	9,893,194	5,191,500	6,523,190	4,124,400	4,124,400	4,124,400
34770	TRANSFER FROM STORM WATER	1,336,236	966,898	912,300	710,500	809,000	809,000	809,000
34780	TRANSFER FROM STATE STREET AID	-	40,000	-	-	-	-	-
34790	TRANSFER FROM DRUG FUND	-	-	443,700	428,200	21,000	21,000	21,000
36100	INTEREST INCOME	495,036	420,601	400,000	-	400,000	400,000	400,000
36911	AMERICAN RESCUR PLAN ACT - INTERES	150,372	2,242	-	-	-	-	-
37199	MISCELLANEOUS REVENUE	(13,564)	227,536	-	-	-	-	-
36900	OTHER FINANCING	5,179,302	-	-	-	-	-	-
	TOTAL REVENUES	**21,592,289**	**17,806,336**	**14,964,200**	**14,855,290**	**11,150,800**	**11,150,800**	**11,150,800**
41210	JUDICIAL/COURTS	33,308	-	225,000	228,600	49,000	49,000	49,000
41250	PROBATION	-	-	60,000	47,700	-	-	-
41640	INFORMATION SERVICES	208,904	647,575	1,027,000	751,700	1,022,400	1,022,400	1,022,400
41700	PLANNING & CODES	32,712	225,513	283,500	179,100	405,400	405,400	405,400
41720	PUBLIC WORKS	268,833	82,983	131,400	85,700	134,200	134,200	134,200
41800	BUILDING & GROUNDS	177,059	124,671	147,200	159,000	91,500	91,500	91,500
41990	ADMINISTRATION	149,446	20,591	146,200	201,200	-	-	-
41991	FINANCE	5,143	19,420	-	-	-	-	-
41992	TREASURER	-	2,772	-	-	-	-	-
41993	HUMAN RESOURCES	3,051	-	-	50,000	-	-	-
42100	POLICE	1,485,919	1,634,016	1,345,500	1,496,900	2,006,300	2,006,300	2,006,300
42200	FIRE	8,675,996	5,992,043	4,391,100	4,354,900	4,047,000	4,047,000	4,047,000
43100	STREET	8,200,377	9,381,548	11,565,300	8,685,300	6,789,000	6,789,000	6,789,000
43170	VEHICLE MAINTENANCE	-	83,910	-	-	10,000	10,000	10,000
43900	STORM WATER	1,336,236	977,322	912,300	710,500	809,000	809,000	809,000
44450	GOLF COURSE	45,508	88,879	114,100	125,000	297,700	297,700	297,700
44700	PARKS	2,812,693	3,468,849	6,721,900	1,548,600	4,513,600	4,513,600	4,513,600
45000	EVENT CENTER	187,583	125,052	114,000	216,200	-	-	-
	TOTAL EXPENSES	**23,622,768**	**22,875,144**	**27,184,500**	**18,840,400**	**20,175,100**	**20,175,100**	**20,175,100**
	SURPLUS (DEFICIT)	(2,030,479)	(5,068,808)	(12,220,300)	(3,985,110)	(9,024,300)	(9,024,300)	(9,024,300)
	BEGINNING FUND BALANCE	40,704,249	38,673,770	33,604,962	33,604,962	29,619,852	29,619,852	29,619,852
	ENDING FUND BALANCE	**38,673,770**	**33,604,962**	**21,384,662**	**29,619,852**	**20,595,552**	**20,595,552**	**20,595,552**

FOR DETAIL OF CAPITAL PROJECTS SEE CAPITAL IMPROVEMENTS PLAN SECTION

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WATER & WASTE WATER SUMMARY

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
WATER SERVICES	12,701,741	13,728,426	14,359,400	13,695,770	15,103,500	14,111,500	14,111,500
SEWER SERVICES	13,600,268	15,043,573	15,696,200	16,087,492	16,591,800	16,591,800	16,591,800
FORFEITED PENALTIES	402,808	470,904	364,500	476,517	415,000	415,000	415,000
LESS: BAD DEBT (EXPENSE)	(67,387)	(50,372)	-	(51,050)	-	-	-
OTHER	93,860	48,767	45,200	47,520	25,200	25,200	25,200
TOTAL OPERATING REVENUE	**26,731,290**	**29,241,298**	**30,465,300**	**30,256,249**	**32,135,500**	**31,143,500**	**31,143,500**
WATER PLANT							
PERSONNEL	1,747,195	1,867,128	2,360,300	2,120,520	2,332,500	2,332,500	2,332,500
OPERATIONS & MAINTENANCE	4,729,474	4,439,478	5,384,800	4,587,210	5,036,300	5,036,300	5,036,300
DEPRECIATION	4,827,641	4,781,514	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000
WASTE WATER PLANT							
PERSONNEL	1,640,374	1,663,922	1,938,200	1,833,280	2,099,100	2,099,100	2,099,100
OPERATIONS & MAINTENANCE	2,894,878	3,684,099	3,190,300	3,143,130	3,129,300	3,129,300	3,129,300
DEPRECIATION	5,401,267	6,752,272	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000
WATER & WASTE WATER MAINTENANCE							
PERSONNEL	1,290,342	1,720,888	2,453,800	2,187,580	2,648,500	2,648,500	2,648,500
OPERATIONS & MAINTENANCE	2,554,193	2,823,336	3,115,262	3,418,352	3,555,600	3,555,600	3,555,600
TOTAL OPERATING EXPENSES	**25,085,364**	**27,732,637**	**29,542,662**	**28,390,072**	**29,901,300**	**29,901,300**	**29,901,300**
OPERATING INCOME (LOSS)	**1,645,926**	**1,508,661**	**922,638**	**1,866,177**	**2,234,200**	**1,242,200**	**1,242,200**
INTEREST INCOME	975,173	753,542	817,000	859,439	700,000	700,000	700,000
INTEREST (EXPENSE)	(718,296)	(714,862)	(625,287)	(625,317)	(625,887)	(625,887)	(625,887)
GRANT REVENUE	-	2,043,413	1,809,000	-	-	-	-
GAIN (LOSS) ON SALE OF CAPITAL ASSETS	29,161	1,924	20,000	-	10,000	10,000	10,000
NON OPERATING REVENUES / (EXPENSES)	**286,038**	**2,084,017**	**2,020,713**	**234,122**	**84,113**	**84,113**	**84,113**
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**1,931,964**	**3,592,678**	**2,943,351**	**2,100,299**	**2,318,313**	**1,326,313**	**1,326,313**
KEY INDICATORS							
SRL LOAN FORGIVENESS	-	-	-	-	-	-	-
CAPITAL CONTRIBUTIONS-TAP FEES	4,528,578	4,459,334	5,621,400	4,185,935	5,285,600	5,285,600	5,285,600
NON CASH CONTRIBUTIONS FROM DEVELOPERS	18,630,570	12,273,035	9,000,000	7,500,000	15,000,000	15,000,000	15,000,000
TRANSFERS OUT-IN LIEU OF TAX	(565,973)	(628,135)	(596,631)	(596,631)	(633,300)	(633,300)	(633,300)
CHANGE IN NET POSITION	**24,525,139**	**19,696,912**	**16,968,120**	**13,189,603**	**21,970,613**	**20,978,613**	**20,978,613**
BEGINNING NET POSITION	204,997,916	229,523,055	249,219,967	249,219,967	262,409,570	262,409,570	262,409,570
ENDING NET POSITION	**229,523,055**	**249,219,967**	**266,188,087**	**262,409,570**	**284,380,183**	**283,388,183**	**283,388,183**

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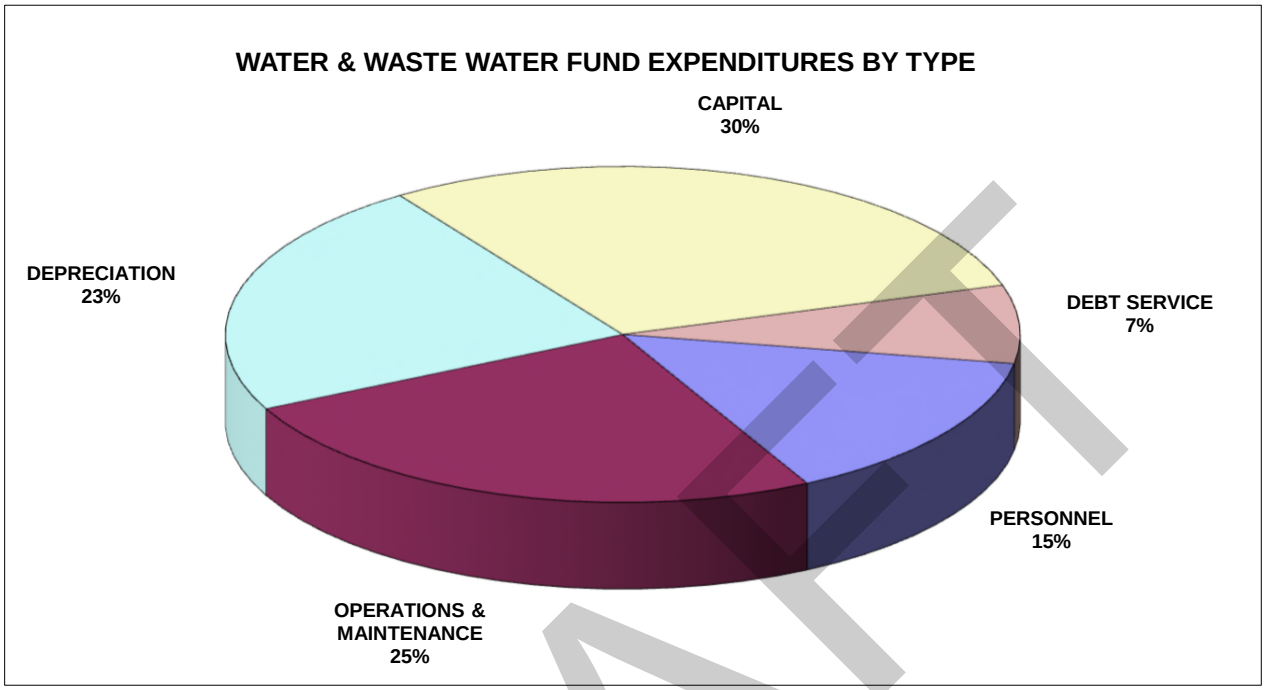
WATER & WASTE WATER SUMMARY



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	4,677,911	5,251,938	6,752,300	6,141,380	7,080,100	7,080,100	7,080,100
OPERATIONS & MAINTENANCE	10,811,930	11,625,445	12,286,993	11,796,403	12,355,100	12,355,100	12,355,100
DEPRECIATION	10,228,908	11,533,786	11,100,000	11,100,000	11,100,000	11,100,000	11,100,000
CAPITAL	-	-	7,403,300	8,793,800	14,476,400	14,476,400	14,476,400
DEBT SERVICE	718,271	714,837	3,661,970	3,661,970	3,661,970	3,661,970	3,661,970

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WATER & WASTE WATER REVENUE

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413	**REVENUE**							
36001	SURPLUS SALES	29,161	1,924	20,000	-	10,000	10,000	10,000
36007	MISC REVENUE PAYROLL	75	125	200	150	200	200	200
36100	INTEREST EARNED - CHECKING	975,140	753,542	815,000	850,000	700,000	700,000	700,000
36110	INTEREST INCOME	33	-	2,000	-	-	-	-
36215	STEWARTS CREEK GRAVITY LINE INT	-	9,538	-	9,439	-	-	-
36900	FINANCING SOURCES	-	-	-	-	4,000,000	4,000,000	4,000,000
36910	AMERICAN RESCUE PLAN	-	2,043,413	1,809,000	-	-	-	-
36950	BAD DEBT COLLECTION	4	-	1,000	-	-	-	-
37110	METERED WATER SALES	12,528,669	13,620,664	14,237,400	13,600,000	15,000,000	14,008,000	14,008,000
37111	CONSOLIDATED SEWER	1,477,661	1,850,299	1,918,900	1,900,000	2,036,000	2,036,000	2,036,000
37119	OTHER METERED WATER SALES	32,340	34,137	32,500	34,290	32,500	32,500	32,500
37121	TREATMENT/SURCHARGE	100,059	7,467	80,000	1,706	80,000	80,000	80,000
37122	INDUSTRIAL MONITORING	53,764	53,764	51,000	52,781	53,800	53,800	53,800
37124	INDUSTRIAL PENALTIES	86,500	17,000	41,000	-	20,000	20,000	20,000
37190	LAB ANALYSIS - WATER & SEWER	-	160	-	160	-	-	-
37191	FORFEITED PENALTIES	402,808	470,904	364,500	476,517	415,000	415,000	415,000
37195	INSTALLATION CHARGES	108,460	112,930	96,000	122,640	102,000	102,000	102,000
37196	WATER TAP FEES *(IN EXCESS OF COST)*	683,055	1,057,740	1,021,400	785,935	851,000	851,000	851,000
37199	MISCELLANEOUS	93,785	48,642	45,000	47,370	25,000	25,000	25,000
37200	CONTRIBUTED LINES	18,630,570	12,273,035	9,000,000	7,500,000	15,000,000	15,000,000	15,000,000
37210	WASTE WATER SERVICE CHARGE	11,773,353	12,897,490	13,440,800	13,900,000	14,187,000	14,187,000	14,187,000
37211	CITY OF LAVERGNE SEWER	57,326	94,271	72,000	81,188	102,500	102,500	102,500
37215	WASTE WATER REUSE SALES	62,199	66,782	63,000	77,312	64,500	64,500	64,500
37220	WASTE WATER INSPECTION FEES	21,674	17,035	22,000	13,185	17,000	17,000	17,000
37296	WASTE WATER TAP FEES	3,845,523	3,401,594	4,600,000	3,400,000	4,434,600	4,434,600	4,434,600
	TOTAL REVENUE	**50,962,159**	**48,832,456**	**47,732,700**	**42,852,673**	**57,131,100**	**56,139,100**	**56,139,100**

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WATER TREATMENT PLANT

PURPOSE STATEMENT

THE WATER TREATMENT PLANT PRODUCES THE HIGHEST QUALITY OF WATER POSSIBLE AT THE MOST REASONABLE PRICE FOR ITS CUSTOMERS. THE GOAL IS TO OPERATE THE PLANT AT THE MINIMUM COST NEEDED TO PRODUCE WATER AND MEET OR EXCEED STATE AND EPA GUIDELINES.

MAJOR HIGHLIGHTS

MASON TUCKER BOOSTER STATION UPGRADE CONTINUES AND INCLUDES THE USE OF THE HILLTOP BOOSTER STATION TO INCREASE EFFICIENCY IN THE DISTRIBUTION SYSTEM. IMPROVEMENTS WERE COMPLETED IN THE REPLACEMENT OF ONE DECANT STATION VFD, ONE RAW WATER PUMP STATION VFD, AND REFURBISHING OF THE AUTOMATIC TRANSFER SWITCH FOR EMERGENCY BACKUP POWER AT THE MASON TUCKER BOOSTER STATION. ONE MEMBRANE FEED PUMP/MOTOR COMBINATION WAS REWORKED TO MAINTAIN EFFICIENCY AND RELIABILITY IN THE TREATMENT PROCESS.

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
COST PER 1,000 GALLONS*	$2.53	$2.84	$3.01	$3.05	$3.27
SERVICE QUALITY					
TASTE AND ODOR COMPLAINTS	4	1	2	10	6

* Includes half of the Water Sewer Maintenance Costs. All Performance Measures based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
RAW WATER TREATED/MONTH (000,000)	4,268.3	4,167.2	4,275.0	4,536.6	4,220.7

* All Workload Indicators are based on fiscal year data.

PERSONNEL

		Fiscal Year				
STATUS	**POSITION**	**22-23**	**23-24**	**24-25**	**25-26**	**26-27**
F	WTP MANAGER	1	1	1	1	1
F	ASSISTANT MANAGER WTP	1	1	1	1	1
F	OFFICE COORDINATOR	1	1	1	1	1
F	LABORATORY SUPERVISOR	1	1	1	1	1
F	LABORATORY ANALYST	1	2	2	2	2
F	LABORATORY TECHNICIAN	1	0	0	0	0
F	MAINTENANCE SUPERVISOR	1	1	1	1	1
F	MAINTENANCE TECHNICIAN (I & II)	3	3	3	3	3
F	WTP LEAD OPERATOR	2	2	2	2	2
F	WTP OPERATOR (I - IV)	6	6	6	8	8
P	WTP OPERATOR II	0	0	0	0	0
	TOTAL POSITIONS	**18.0**	**18.0**	**18.0**	**20.0**	**20.0**
	FTE	**18.0**	**18.0**	**18.0**	**18.0**	**20.0**

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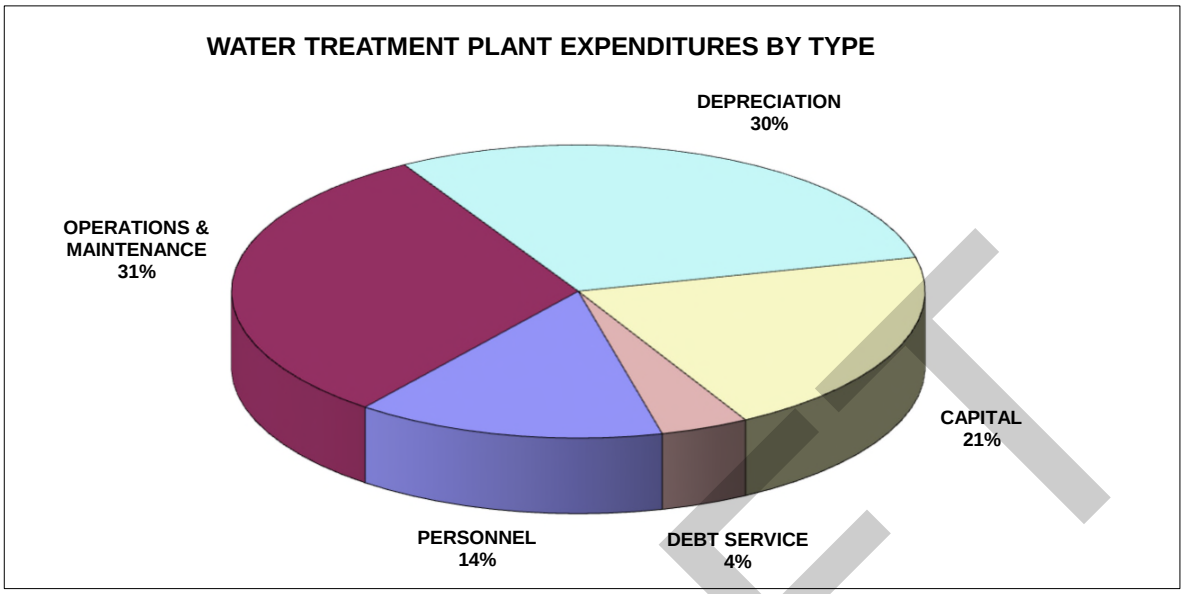

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,747,195	1,867,128	2,360,300	2,120,520	2,332,500	2,332,500	2,332,500
OPERATIONS & MAINTENANCE	4,729,474	4,439,478	5,384,800	4,587,210	5,036,300	5,036,300	5,036,300
DEPRECIATION	4,827,641	4,781,514	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000
CAPITAL	-	-	2,509,400	2,511,400	3,354,000	3,354,000	3,354,000
DEBT SERVICE	153,192	99,905	665,433	665,433	665,433	665,433	665,433

DRAFT

WATER TREATMENT PLANT

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413-52100								
111	SALARIES	1,133,529	1,310,397	1,502,200	1,348,330	1,547,800	1,547,800	1,547,800
112	OVERTIME	62,386	40,799	63,800	60,350	65,700	65,700	65,700
118	COMPENSATED ABSENCES	1,431	-	1,500	-	-	-	-
141	OASI (EMPLOYER'S SHARE)	88,594	100,277	120,000	105,150	123,600	123,600	123,600
142	HEALTH INSURANCE	290,027	301,605	467,900	467,900	420,700	420,700	420,700
143	RETIREMENT/PENSION	146,382	86,213	116,900	81,710	107,600	107,600	107,600
145	OTHER INSURANCE	8,246	9,237	11,800	9,680	12,300	12,300	12,300
146	WORKER'S COMPENSATION	16,600	18,600	76,200	47,400	54,800	54,800	54,800
148	EMPLOYEE EDUCATION & TRAINING	5,555	11,674	11,500	7,670	11,000	11,000	11,000
175	ADMINISTRATIVE FEES/BONDS	20	-	600	-	600	600	600
190	EMPLOYMENT TESTING	811	3,244	-	4,920	1,000	1,000	1,000
191	IMMUNIZATION	-	-	400	-	300	300	300
200	STATE FEES	27,172	27,712	30,000	29,440	30,000	30,000	30,000
211	POSTAGE	82	1,733	200	1,670	400	400	400
220	PRINTING & DUPLICATION	1,909	670	800	-	900	900	900
235	PROFESSIONAL ASSOCIATIONS	2,440	3,161	3,400	3,170	3,400	3,400	3,400
236	ADVERTISING/PROMOTION	-	-	300	-	300	300	300
237	ADVERTISING/LEGAL	158	425	200	-	200	200	200
241	UTILITY SERVICES	1,337,247	1,316,565	1,450,000	1,249,000	1,390,500	1,390,500	1,390,500
245	TELEPHONE SERVICES	3,413	3,258	4,300	3,330	4,300	4,300	4,300
254	ARCHITECTURAL/ENGINEERING	-	-	500	8,500	200	200	200
261	REPAIR & MAINTENANCE/VEHICLES	2,557	1,563	2,000	1,290	2,500	2,500	2,500
263	REPAIR & MAINTENANCE/ WATER TANK	33,001	35,514	36,500	20,630	29,500	29,500	29,500
269	OTHER REPAIR & MAINTENANCE	535,112	149,422	250,000	162,000	200,000	200,000	200,000
289	TRAVEL	2,067	3,808	4,900	4,900	7,400	7,400	7,400
290	CONTRACTUAL SERVICES	586,219	615,794	800,000	986,230	859,300	859,300	859,300
320	OPERATING SUPPLIES	10,974	21,021	30,000	7,950	26,000	26,000	26,000
321	CHEMICAL SUPPLIES	1,940,624	2,018,032	2,366,000	1,725,560	2,100,000	2,100,000	2,100,000
322	LAB SUPPLIES	88,466	95,246	87,000	75,880	90,000	90,000	90,000
323	SAFETY SUPPLIES	11,381	3,954	3,400	3,290	3,400	3,400	3,400
324	ADMINISTRATION SUPPLIES	2,697	2,084	2,700	3,030	2,500	2,500	2,500
325	MAINTENANCE SUPPLIES	665	1,476	1,000	1,520	1,000	1,000	1,000
326	CLOTHING AND UNIFORMS	13,386	12,563	14,500	14,430	14,500	14,500	14,500
327	JANITORIAL SUPPLIES	1,796	1,312	1,700	1,170	1,700	1,700	1,700
331	GAS, OIL & FUEL	21,874	6,899	23,000	12,820	23,000	23,000	23,000
511	BUILDING INSURANCE	82,100	84,100	218,200	218,200	194,400	194,400	194,400
512	VEHICLE INSURANCE	4,000	4,000	5,200	5,200	7,800	7,800	7,800
513	LIABILITY INSURANCE	12,700	12,700	35,000	35,000	28,200	28,200	28,200
540	DEPRECIATION	4,827,641	4,781,514	4,800,000	4,800,000	4,800,000	4,800,000	4,800,000
630	DEBT SERVICE - PRINCIPAL	-	-	590,232	590,232	590,232	590,232	590,232
638	INTEREST - SRFL 2015 A	660	612	576	576	576	576	576
639	INTEREST - 2017 REFUNDING BOND	117,717	44,861	22,929	22,929	22,929	22,929	22,929
640	INTEREST - SRFL 246 & 246-01	34,815	54,432	51,696	51,696	51,696	51,696	51,696
799	SUNDRY	1,048	1,548	1,500	410	2,000	2,000	2,000
940	PURCHASE OF CAPITAL ASSETS	-	-	2,509,400	2,511,400	$3,354,000	3,354,000	3,354,000
	TOTAL WATER TREATMENT PLANT	**11,457,502**	**11,188,025**	**15,719,933**	**14,684,563**	**16,188,233**	**16,188,233**	**16,188,233**

DRAFT

WASTE WATER TREATMENT PLANT

PURPOSE STATEMENT

PROTECTION OF PUBLIC HEALTH AND ENVIRONMENT BY THE TREATMENT OF SANITARY AND INDUSTRIAL SEWER OF THE TOWN OF SMYRNA WHILE PROVIDING THE HIGHEST QUALITY OF SERVICE TO THE CITIZENS OF SMYRNA.

MAJOR HIGHLIGHTS

THE EXTENSION OF SEWER MAINS AND LIFT STATIONS WITHIN THE JEFFERSON PIKE TDOT ROAD PROJECT FROM SAM RIDLEY PARKWAY TO I-840. SEWER REHAB PROJECT IN BASIN A DOWNTOWN AND THE TRUNK LINE ALONG HARTS BRANCH FROM BRANCH TRAIL TO THE WWTP (YEAR 1 OF 2).

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
TREATMENT COST PER 1,000 GALLONS*	$4.13	$4.48	$5.05	$6.00	$7.26
SERVICE QUALITY					
PERMIT VIOLATIONS	29	195	12	2	4

* Includes half of the Water Sewer Maintenance Costs. All Performance Measures are based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
GALLONS TREATED (1,000,000)	2,001	2,230	2,194	2,118	2,185
POUNDS DISPOSED OF	3,040,600	2,361,800	2,583,200	3,494,102	3,393,600
LOADS TRUCKED OUT	666	486	440	575	582

* All Workload Indicators are based on fiscal year data.

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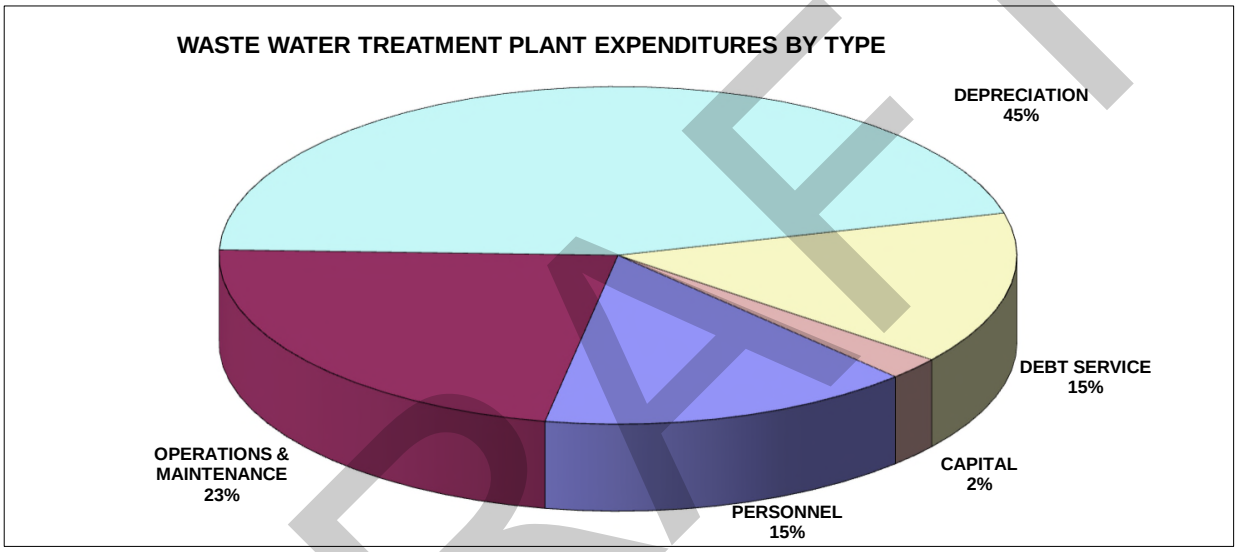
WASTE WATER TREATMENT PLANT

PERSONNEL		Fiscal Year				
STATUS	POSITION	21-22	22-23	23-24	25-26	26-27
F	WWTP MANAGER	1	1	1	1	1
F	CHIEF OPERATOR	1	1	1	1	1
F	LABORATORY SUPERVISOR	1	1	1	1	1
F	LABORATORY ANALYST	1	1	1	1	1
F	MAINTENANCE SUPERVISOR	1	1	1	1	1
F	MAINTENANCE TECH (I - II)	2	2	2	2	3
F	WWTP LEAD OPERATOR	1	1	1	1	1
F	WWTP OPERATOR (I - IV)	9	9	9	9	9
P	WWTP OPERATOR (I - IV)	0	0	0	0	0
	TOTAL POSITIONS	**17.0**	**17.0**	**17.0**	**17.0**	**18.0**
	FTE	**15.8**	**17.0**	**17.0**	**17.0**	**18.0**



DESCRIPTION	*2022-2023 ACTUAL*	*2023-2024 ACTUAL*	*2024-2025 ACTUAL*	*2025-2026 AMENDED*	*2025-2026 ESTIMATED*	*2026-2027 REQUESTED*	*2026-2027 RECOMMEND*	*2026-2027 ADOPTED*
PERSONNEL	1,542,030	1,640,374	1,663,922	1,938,200	1,833,280	2,099,100	2,099,100	2,099,100
OPERATIONS & MAINTENANCE	2,917,692	2,894,903	3,684,124	3,190,300	3,143,160	3,129,900	3,129,900	3,129,900
DEPRECIATION	3,915,263	5,401,267	6,752,272	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000
DEBT SERVICE	483,826	328,546	524,792	2,029,039	2,029,039	2,029,039	2,029,039	2,029,039
CAPITAL	-	-	-	101,300	-	299,600	299,600	299,600

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WASTE WATER TREATMENT PLANT

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413-52200									
111	SALARIES	919,312	1,072,833	1,094,260	1,201,300	1,173,240	1,325,000	1,325,000	1,325,000
112	OVERTIME	100,520	65,079	64,205	96,000	65,240	106,500	106,500	106,500
118	COMPENSATED ABSENCES	7,224	775	-	800	-	-	-	-
141	OASI (EMPLOYER'S SHARE)	75,240	84,265	88,930	99,500	92,990	109,800	109,800	109,800
142	HEALTH INSURANCE	295,186	290,207	286,920	371,000	371,000	417,200	417,200	417,200
143	RETIREMENT/PENSION	99,499	110,792	111,112	146,400	109,760	118,500	118,500	118,500
144	457B MATCH	261	260	261	300	260	300	300	300
145	OTHER INSURANCE	6,218	7,563	7,634	9,600	8,840	10,500	10,500	10,500
146	WORKER'S COMPENSATION	38,570	8,600	10,600	13,300	11,950	11,300	11,300	11,300
148	EMPLOYEE EDUCATION & TRAINING	18,237	10,515	5,062	11,800	6,520	11,800	11,800	11,800
175	ADMINISTRATIVE FEES/BONDS	25	25	25	600	30	600	600	600
190	EMPLOYMENT TESTING	2,550	373	1,628	-	1,620	1,500	1,500	1,500
191	IMMUNIZATION	-	-	-	500	-	500	500	500
200	STATE FEES	11,970	12,310	11,760	12,300	11,760	12,300	12,300	12,300
211	POSTAGE	1,081	634	481	700	280	500	500	500
235	PROFESSIONAL ASSOCIATIONS	370	1,200	-	800	-	800	800	800
236	ADVERTISING / PROMO	327	-	142	200	470	200	200	200
241	UTILITY SERVICES	1,209,669	1,116,413	1,101,806	1,200,000	1,125,900	1,200,000	1,200,000	1,200,000
245	TELEPHONE SERVICES	3,491	2,101	3,147	2,300	3,630	2,400	2,400	2,400
254	ARCHITECTURAL/ENGINEERING	-	-	-	2,000	-	500	500	500
261	REPAIR & MAINTENANCE/VEHICLES	17,816	38,929	17,040	24,600	15,760	20,000	20,000	20,000
262	REPAIR & MAINTENANCE/LIFT STATIONS	91,621	94,212	44,062	50,000	28,950	30,000	30,000	30,000
269	OTHER REPAIR & MAINTENANCE	124,230	188,862	589,572	140,000	215,000	150,000	150,000	150,000
289	TRAVEL	-	-	1,152	3,900	3,900	4,000	4,000	4,000
290	CONTRACTUAL SERVICES	859,863	587,444	906,337	650,000	630,000	700,000	700,000	700,000
320	OPERATING SUPPLIES	13,632	26,720	28,916	27,000	21,920	23,100	23,100	23,100
321	CHEMICAL SUPPLIES	380,156	596,226	777,178	700,000	754,950	670,000	670,000	670,000
322	LAB SUPPLIES	48,445	56,227	46,014	60,500	35,140	50,200	50,200	50,200
323	CHLORINE SUPPLIES	22,001	15,602	6,690	25,800	12,590	20,000	20,000	20,000
324	DEWATERING SUPPLIES	-	-	-	-	-	-	-	-
326	CLOTHING AND UNIFORMS	13,093	20,615	11,981	16,800	12,310	16,000	16,000	16,000
327	JANITORIAL SUPPLIES	1,504	-	3,085	1,000	3,050	1,000	1,000	1,000
331	GAS, OIL & FUEL	21,791	16,058	15,860	19,000	19,660	22,900	22,900	22,900
339	PUMP OIL	-	-	-	-	-	-	-	-
511	BUILDING INSURANCE	36,037	79,200	81,200	184,300	184,300	142,200	142,200	142,200
512	VEHICLE INSURANCE	5,910	5,900	5,900	8,100	8,100	11,300	11,300	11,300
513	LIABILITY INSURANCE	32,500	24,600	24,600	46,600	46,600	36,600	36,600	36,600
540	DEPRECIATION	3,915,263	5,401,267	6,752,272	6,300,000	6,300,000	6,300,000	6,300,000	6,300,000
630	DEBT SERVICE - PRINCIPAL	-	-	-	1,525,025	1,525,025	1,525,025	1,525,025	1,525,025
635	SRFL INTEREST 234	36,359	32,560	28,676	24,710	24,710	24,710	24,710	24,710
636	SRFL INTEREST 258	3,816	3,348	2,976	2,616	2,616	2,616	2,616	2,616
637	SRFL INTEREST 2015 B	2,172	2,112	2,028	1,956	1,956	1,956	1,956	1,956
639	BOND INTEREST 2019	44,904	(105,325)	42,276	-	-	-	-	-
640	SRFL INTEREST 438	376,551	341,512	384,348	372,228	372,228	372,228	372,228	372,228
641	SRFL INTEREST 231	20,024	18,732	17,772	16,800	16,800	16,800	16,800	16,800
642	SRFL INTEREST 474	-	11,835	15,204	14,520	14,520	14,520	14,520	14,520
643	SRFL INTEREST 481	-	23,772	31,512	30,252	30,252	30,252	30,252	30,252
644	SRFL INTEREST 423	-	-	-	40,932	40,932	40,932	40,932	40,932
799	SUNDRY	1,373	737	486	1,500	720	1,500	1,500	1,500
940	PURCHASE OF CAPITAL ASSETS	-	-	-	101,300	-	$299,600	299,600	299,600
	TOTAL WASTE WTR TREATMENT PLANT	**8,858,811**	**10,265,090**	**12,625,110**	**13,558,839**	**13,305,479**	**13,857,639**	**13,857,639**	**13,857,639**

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WATER & WASTE WATER MAINTENANCE

PURPOSE STATEMENT

THE WATER & WASTEWATER MAINTENANCE DEPARTMENT MAINTAINS THE TOWN'S WATER DISTRIBUTION SYSTEM, WASTEWATER COLLECTION SYSTEM, AND RECLAIMED WATER SYSTEM. THE PURPOSE IS TO ADHERE TO ALL REGULATORY COMPLIANCE WHILE CONTINUING TO UPGRADE THE SYSTEM AND PROVIDE THE BEST VALUE TO OUR CUSTOMERS IN THE STATE OF TENNESSEE.

MAJOR HIGHLIGHTS

COMPLETION OF THE NORTH LOWRY PHASE I & PHASE II WATER MAIN UPGRADE TO UPGRADE CAPACITY AND INCREASE FIRE FLOW IN THE AREA. COMPLETION OF DISTRICT METERING PROJECT FOR ZONES 1 & 2 TO PROVIDE EARLY LEAK DETECTION TO CONTINUE TO KEEP WATER LOSS LOW.

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
PERCENT OF UNACCOUNTED FOR WATER	22.16%	26.29%	26.04%	29.13%	22.76%
DISTRIBUTION OF WATER SAMPLES REPORTED SAFE	100.00%	100.00%	99.44%	99.86%	100.00%

* All Performance Measures are based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
WATER CUSTOMERS	15,421	15,629	15,889	16,291	16,744
WORK ORDERS	22,071	16,968	11,186	12,648	13,756
MILES OF WATER MAINS*	264	270	278	282	288
SEWER CUSTOMERS	17,355	17,783	18,376	19,078	19,920

All Workload Indicators are based on fiscal year data. * Miles of water mains obtained from GIS mapping records.
**Previous billing system does less workorders per task

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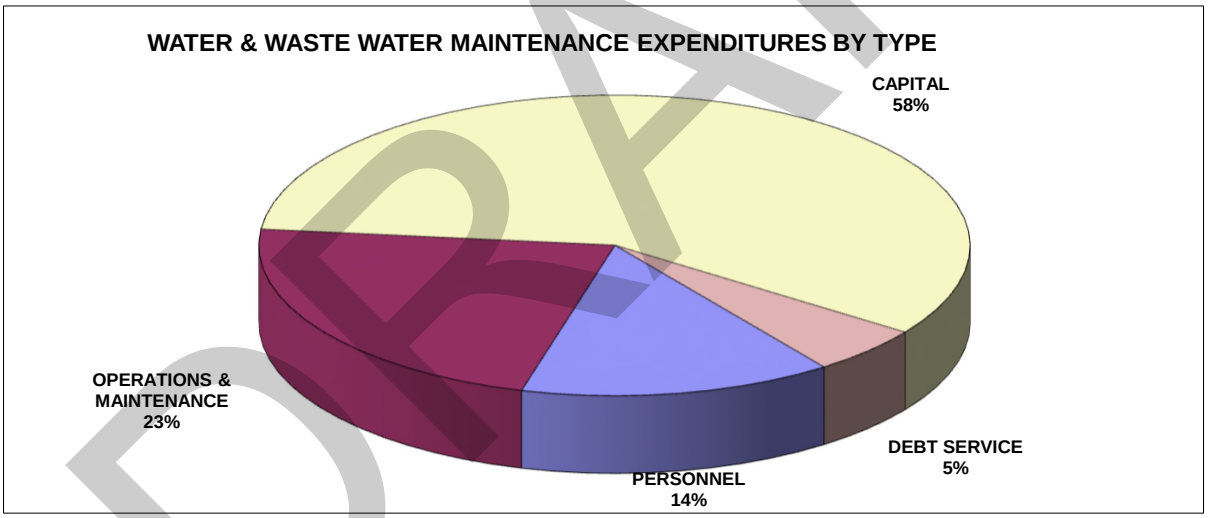
PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF UTILITIES	0.5	0.5	0.5	0.5	0.5
F	ASSISTANT DIRECTOR OF UTILITIES	0.5	0.5	0.5	0.5	0.5
F	CONSTRUCTION INSPECTOR	3	3	3	3	3
F	CROSS CONNECTION COORDINATOR	1	1	1	1	1
F	CROSS CONNECTION TECHNICIAN	1	1	2	2	2
F	GIS ADMINISTRATOR	0	1	1	1	1
F	GIS TECHNICIAN	1	0	0	0	0
F	INVENTORY SPECIALIST	0	0	1	1	1
F	SEWER CREW LEADER	1	1	1	1	1
F	WATER CREW LEADER	0	0	1	1	1
F	LEAD UTILITY FIELD REPRESENTATIVE	1	1	0	0	0
F	UTILITY FIELD REPRESENTATIVE SUPR.	1	0	0	0	0
F	UTILITY FIELD REPRESENTATIVE COOR.	0	0	1	1	1
F	UTILITY FIELD REPRESENTATIVE	1	2	2	2	2
F	UTILITY LOCATOR	0	0	0	2	2
F	WATER/SEWER SUPERVISOR	1	1	1	1	1
F	WATER/SEWER ASSISTANT SUPERVISOR	1	1	0	0	0
F	WATER/SEWER LEAK TECH	0	0	2	2	3
F	WATER/SEWER TECHNICIAN (I - II)	6	6	5	5	5
	TOTAL POSITIONS	**19.0**	**19.0**	**22.0**	**24.0**	**25.0**
	FTE	**18.0**	**19.0**	**19.0**	**22.0**	**25.0**



DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,265,649	1,290,342	1,720,888	2,453,800	2,187,580	2,648,500	2,648,500	2,648,500
OPERATIONS & MAINTENANCE	2,803,710	3,187,553	3,501,843	3,711,893	4,066,033	4,188,900	4,188,900	4,188,900
CAPITAL	-	-	-	4,792,600	6,282,400	10,822,800	10,822,800	10,822,800
DEBT SERVICE	376,583	236,533	90,140	967,498	967,498	967,498	967,498	967,498

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WATER & WASTE WATER MAINTENANCE

ACCT	DESCRIPTION	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
413-52300									
111	SALARIES	914,147	926,966	1,167,151	1,512,300	1,282,970	1,666,600	1,666,600	1,666,600
112	OVERTIME	82,511	118,634	115,058	82,900	95,750	91,700	91,700	91,700
117	CAPITALIZED LABOR	(254,136)	(266,805)	(216,110)	-	-	-	-	-
118	COMPENSATED ABSENCES	8,294	745	-	(800)	-	-	-	-
141	OASI (EMPLOYER'S SHARE)	74,564	76,151	95,581	122,200	102,040	134,700	134,700	134,700
142	HEALTH INSURANCE	301,394	297,254	400,336	553,700	553,700	596,500	596,500	596,500
143	RETIREMENT/PENSION	61,174	72,149	88,198	119,300	86,750	116,000	116,000	116,000
145	OTHER INSURANCE	5,741	5,748	7,474	12,100	8,710	13,300	13,300	13,300
146	WORKER'S COMPENSATION	71,960	59,500	63,200	52,100	57,660	29,700	29,700	29,700
148	EDUCATION & TRAINING	10,013	11,621	12,738	6,000	13,770	6,000	6,000	6,000
190	EMPLOYMENT TESTING	1,646	1,791	1,650	3,100	1,430	800	800	800
191	IMMUNIZATION	-	-	-	300	-	300	300	300
211	POSTAGE	57,382	62,074	51,543	52,500	65,070	52,500	52,500	52,500
220	PRINTING & DUPLICATION	19,697	19,739	37,500	19,000	18,930	19,000	19,000	19,000
235	PROFESSIONAL ASSOCIATIONS	11,117	5,181	14,511	11,200	12,770	11,200	11,200	11,200
237	ADVERTISING/LEGAL	666	696	507	500	490	500	500	500
241	UTILITY SERVICES	15,411	15,457	21,202	15,500	25,540	15,500	15,500	15,500
245	TELEPHONE SERVICES	14,414	21,324	15,848	13,800	17,470	13,800	13,800	13,800
252	LEGAL SERVICES	(29)	-	150	500	150	500	500	500
253	AUDIT SERVICES	12,405	12,597	12,787	12,800	12,750	12,300	12,300	12,300
254	ARCHITECTURAL/ENGINEERING	17,769	3,430	49,440	10,000	77,600	10,000	10,000	10,000
261	REPAIR & MAINTENANCE/VEHICLES	31,206	40,821	37,073	30,000	31,750	30,000	30,000	30,000
269	OTHER REPAIR & MAINTENANCE	72,120	106,704	146,669	50,000	142,820	50,000	50,000	50,000
282	EMPLOYEE AUTOMOBILE ALLOWANCE	3,824	-	55	4,800	370	-	-	-
289	TRAVEL	-	442	1,667	-	-	-	-	-
290	CONTRACTUAL SERVICES	663,609	756,958	844,778	731,900	1,017,120	701,900	701,900	701,900
310	OFFICE SUPPLIES	13,339	5,666	4,789	4,000	5,010	4,000	4,000	4,000
320	OPERATING SUPPLIES	30,704	17,617	33,429	15,000	50,390	15,000	15,000	15,000
326	CLOTHING AND UNIFORMS	15,138	13,639	20,049	20,000	22,590	20,000	20,000	20,000
331	GAS, OIL & FUEL	41,003	40,386	37,504	30,000	40,520	30,000	30,000	30,000
341	TOOLS	12,515	18,633	10,806	5,000	7,200	5,000	5,000	5,000
351	INVENTORY PURCHASES	-	3,353	-	541,000	315,000	541,000	541,000	541,000
511	BUILDING INSURANCE	1,016	1,200	3,200	3,800	3,800	3,400	3,400	3,400
512	VEHICLE INSURANCE	7,880	8,400	8,400	12,100	12,100	19,100	19,100	19,100
513	LIABILITY INSURANCE	25,000	60,100	60,100	35,000	35,000	28,200	28,200	28,200
592	PAYMENTS IN LIEU OF TAXES	614,856	565,973	628,135	596,631	596,631	633,300	633,300	633,300
593	SUPPORT SERVICES/GENERAL FUND	1,019,342	1,318,090	1,389,076	1,482,262	1,482,262	1,960,400	1,960,400	1,960,400
628	DEBT SERVICE - PRINCIPAL	-	-	-	921,426	921,426	921,426	921,426	921,426
633	2017 REFUNDING BOND INTEREST	376,583	236,533	90,140	46,072	46,072	46,072	46,072	46,072
750	SAFETY	2,729	6,588	5,165	3,200	4,640	3,200	3,200	3,200
799	SUNDRY	1,826	1,686	2,700	2,000	1,810	2,000	2,000	2,000
825	BAD DEBT	87,112	67,387	50,372	-	51,050	-	-	-
940	PURCHASE OF CAPITAL ASSETS	-	-	-	4,792,600	6,282,400	$10,822,800	10,822,800	10,822,800
	TOTAL WATER & WASTE WATER MAINT.	**4,445,942**	**4,714,428**	**5,312,871**	**11,925,791**	**13,503,511**	**18,627,698**	**18,627,698**	**18,627,698**

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NATURAL GAS

DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
METERED GAS SALES-RESIDENTIAL	3,386,546	4,326,283	4,700,000	5,000,000	4,700,000	5,300,000	5,300,000
METERED GAS SALES-COMMERCIAL	5,526,449	7,083,166	7,600,000	8,000,000	7,579,000	8,200,000	8,200,000
METERED GAS SALES-INDUSTRIAL	3,707,106	4,297,684	5,300,000	5,900,000	4,500,000	6,100,000	6,100,000
FORFEITED PENALTIES	100,913	141,046	110,000	146,191	120,000	120,000	120,000
LESS: BAD DEBT (EXPENSE)	(4,588)	(62,646)	-	(5,000)	-	-	-
OTHER	148,593	128,828	66,500	128,448	81,500	81,500	81,500
TOTAL OPERATING REVENUE	**12,865,019**	**15,914,361**	**17,776,500**	**19,169,639**	**16,980,500**	**19,801,500**	**19,801,500**
PERSONNEL	1,725,649	1,561,684	2,362,100	2,146,820	2,191,200	2,191,200	2,191,200
OPERATIONS & MAINTENANCE	1,920,026	1,851,885	2,383,852	2,113,012	2,638,900	2,627,600	2,627,600
DEPRECIATION	1,292,835	1,175,874	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
NATURAL GAS FOR RESALE	8,024,928	11,551,364	10,250,000	11,579,390	11,800,000	11,800,000	11,800,000
TOTAL OPERATING EXPENSES	**12,963,438**	**16,140,807**	**16,095,952**	**16,939,222**	**17,730,100**	**17,718,800**	**17,718,800**
OPERATING INCOME (LOSS)	**(98,419)**	**(226,446)**	**1,680,548**	**2,230,417**	**(749,600)**	**2,082,700**	**2,082,700**
INTEREST INCOME	182,601	138,365	60,000	127,304	120,000	120,000	120,000
GRANT REVENUE	-	-	-	-	-	-	-
GAIN (LOSS) ON SALE OF CAPITAL ASSETS	48,951	-	4,000	6,986	4,000	4,000	4,000
NON OPERATING REVENUES / (EXPENSES)	**231,552**	**138,365**	**64,000**	**134,290**	**124,000**	**124,000**	**124,000**
INCOME BEFORE CONTRIBUTIONS & TRANSFERS	**133,133**	**(88,081)**	**1,744,548**	**2,364,707**	**(625,600)**	**2,206,700**	**2,206,700**
KEY INDICATORS							
CAPITAL CONTRIBUTIONS-TAP FEES	288,432	415,320	250,000	377,679	330,000	330,000	330,000
TRANSFERS OUT-IN LIEU OF TAX	(192,850)	(211,344)	(225,783)	(225,783)	(233,300)	(233,300)	(233,300)
CHANGE IN NET POSITION	**228,715**	**115,895**	**1,768,765**	**2,516,603**	**(528,900)**	**2,303,400**	**2,303,400**
BEGINNING NET POSITION	26,378,792	26,607,507	26,723,402	26,723,402	29,240,005	29,240,005	29,240,005
ENDING NET POSITION	**26,607,507**	**26,723,402**	**28,492,167**	**29,240,005**	**28,711,105**	**31,543,405**	**31,543,405**

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NATURAL GAS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
415	**REVENUE**							
36007	MISC REVENUE PAYROLL	-	25	-	25	-	-	-
36100	INTEREST EARNED CHECKING	182,601	138,365	60,000	127,304	120,000	120,000	120,000
36350	INSURANCE RECOVERIES	2,369	-	-	-	-	-	-
36950	BAD DEBT COLLECTION	-	-	500	-	-	-	-
37191	FORFEITED PENALTIES	100,913	141,046	110,000	146,191	120,000	120,000	120,000
37195	INSTALLATION CHARGES	106,689	87,075	62,000	88,450	77,500	77,500	77,500
37199	MISCELLANEOUS	39,535	41,728	4,000	39,973	4,000	4,000	4,000
37200	SURPLUS SALES	48,951	-	4,000	6,986	4,000	4,000	4,000
37411	METERED GAS SALES-RESIDENTIAL	3,386,546	4,326,283	4,700,000	5,000,000	4,700,000	5,300,000	5,300,000
37412	METERED GAS SALES-COMMERCIAL	5,526,449	7,083,166	7,600,000	8,000,000	7,579,000	8,200,000	8,200,000
37413	METERED GAS SALES-INDUSTRIAL	3,707,106	4,297,684	5,300,000	5,900,000	4,500,000	6,100,000	6,100,000
37490	FINANCING SOURCES	-	38,756	-	38,756	-	-	-
37496	GAS TAP FEES *(NOT IN EXCESS OF COST)*	288,432	415,320	250,000	377,679	330,000	330,000	330,000
	TOTAL REVENUES	**13,389,591**	**16,569,448**	**18,090,500**	**19,725,364**	**17,434,500**	**20,255,500**	**20,255,500**

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PURPOSE STATEMENT

THE NATURAL GAS DEPARTMENT PROVIDES SERVICE TO THE CITIZENS OF SMYRNA, LAVERGNE AND PORTIONS OF THE OUTLYING AREA. THIS SERVICE INCLUDES THE INSTALLATION AND MAINTENANCE OF INFRASTRUCTURE, STATE REGULATORY COMPLIANCE AND ACQUISITION OF GAS SUPPLY. THE PURPOSE IS TO PROVIDE THE BEST ENERGY VALUE IN THE STATE OF TENNESSEE FOR OUR CITIZENS.

MAJOR HIGHLIGHTS

THE EXTENSION OF HIGH PRESSURE GAS MAINS AND REGULATOR STATION WITHIN THE JEFFERSON PIKE TDOT ROAD PROJECT FROM SAM RIDLEY PARKWAY TO I-840. CONTINUE TO MEET OR EXCEED STATE REGULATORY STANDARDS FOR THE SAFETY OF OUR COMMUNITY.

PERFORMANCE MEASURES

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
EFFICIENCY					
ODOR CALLS ANSWERED WITHIN 20 MIN.	98%	99%	99%	98%	94%
SERVICES RUN WITHIN 5 DAYS	100%	100%	100%	100%	100%
OPERATING COST PER DTH	$1.55	$1.72	$1.81	$1.87	$2.24
OPERATING COST PER CUSTOMER	$30.19	$32.19	$35.20	$37.00	$43.02
UNACCOUNTED FOR GAS	1.97%	0.41%	2.08%	1.53%	4.52%

* All Performance Measures based on fiscal year data.

WORKLOAD INDICATOR

	Fiscal Year				
	2021	**2022**	**2023**	**2024**	**2025**
GAS CUSTOMERS	11,592	11,664	12,003	12,340	12,622
MILES OF MAIN*	293	296	304	311.64	316.96
NUMBER OF SERVICE	11,326	11,512	11,637	11,994	12,594
NUMBER OF WORKORDERS**	8,573	7,531	3,618	4,335	4,533

* Miles of gas main obtained from GIS mapping records. All Workload Indicators based on fiscal year data.
**New billing system does less workorders per task

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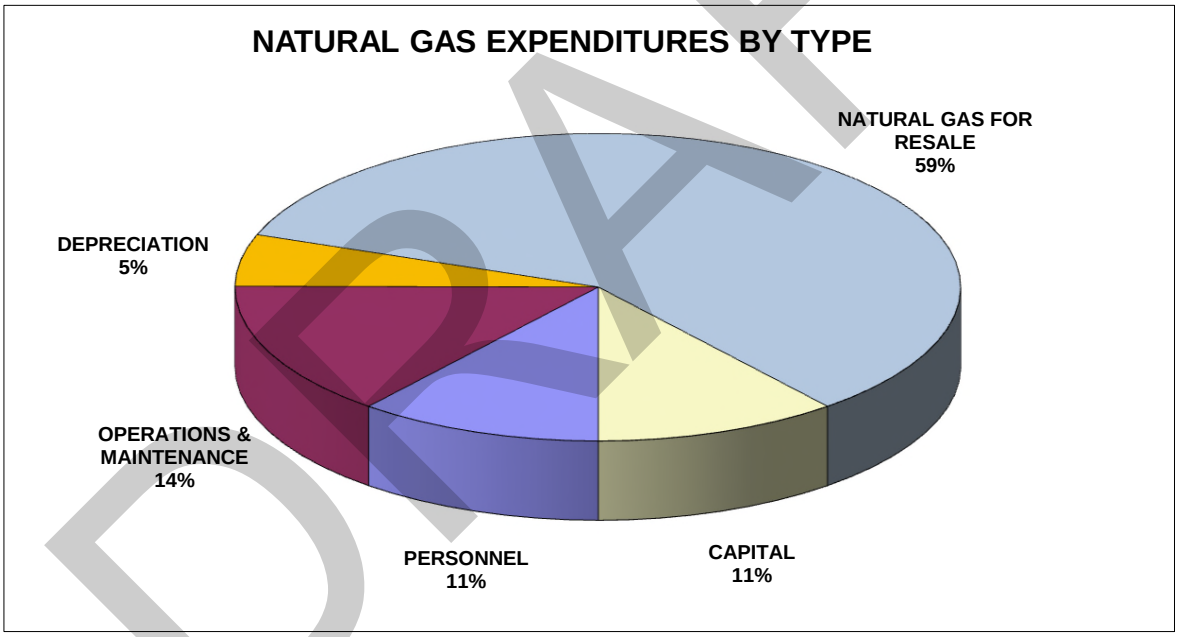
NATURAL GAS

PERSONNEL		Fiscal Year				
STATUS	POSITION	22-23	23-24	24-25	25-26	26-27
F	DIRECTOR OF UTILITIES	0.5	0.5	0.5	0.5	0.5
F	ASSISTANT DIRECTOR OF UTIL	0.5	0.5	0.5	0.5	0.5
F	OFFICE SUPERVISOR	0	1	1	0	0
F	OFFICE COORDINATOR	1	0	0	1	1
F	CUSTOMER SERVICE SUPERVISOR	1	0	0	1	1
F	UTILITIES BILLING CLERK	1	1	1	1	1
F	CUSTOMER SERVICE REP	2	3	3	3	3
F	UTILITIES PROJECT ENGINEER	1	1	1	1	1
F	GIS ANALYST	1	1	1	1	1
F	GAS SUPERVISOR	1	1	1	1	1
F	GAS CREW LEADER	1	1	1	1	1
F	GAS TECHNICIAN (I - II)	5	5	5	6	6
F	MEASUREMENT TECHNICIAN (I - II)	2	2	2	2	2
F	SAFETY COORDINATOR	1	1	1	1	1
	TOTAL POSITIONS	**18.0**	**18.0**	**18.0**	**20.0**	**20.0**
	FTE	**18.0**	**18.0**	**18.0**	**18.0**	**20.0**



DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
PERSONNEL	1,725,649	1,561,684	2,362,100	2,146,820	2,191,200	2,191,200	2,191,200
OPERATIONS & MAINTENANCE	2,117,464	2,125,875	2,609,635	2,343,795	2,872,200	2,860,900	2,860,900
DEPRECIATION	1,292,835	1,175,874	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
NATURAL GAS FOR RESALE	8,024,928	11,551,364	10,250,000	11,579,390	11,800,000	11,800,000	11,800,000
CAPITAL	-	-	1,386,200	1,716,678	2,192,100	2,192,100	2,192,100

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NATURAL GAS

ACCT	DESCRIPTION	2023-2024 ACTUAL	2024-2025 ACTUAL	2025-2026 AMENDED	2025-2026 ESTIMATED	2026-2027 REQUESTED	2026-2027 RECOMMEND	2026-2027 ADOPTED
415-52419								
111	SALARIES	1,168,545	1,264,683	1,458,000	1,280,830	1,492,000	1,492,000	1,492,000
112	OVERTIME	21,444	27,389	15,400	23,390	16,300	16,300	16,300
117	CAPITALIZED LABOR	(190,748)	(191,301)	-	-	-	-	-
118	COMPENSATED ABSENCES	102,511	(79,088)	102,600	102,600	(79,100)	(79,100)	(79,100)
141	OASI (EMPLOYER'S SHARE)	87,015	94,343	112,800	95,750	115,500	115,500	115,500
142	HEALTH INSURANCE	336,684	351,491	494,000	494,000	472,100	472,100	472,100
143	RETIREMENT/PENSION	165,850	64,697	143,600	116,780	120,900	120,900	120,900
145	OTHER INSURANCE	9,773	10,395	11,500	11,420	11,800	11,800	11,800
146	WORKER'S COMPENSATION	19,900	19,900	24,200	22,050	41,700	41,700	41,700
147	UNEMPLOYMENT INSURANCE	4,675	(825)	-	-	-	-	-
148	EMPLOYEE EDUCATION & TRAINING	8,880	10,940	9,000	10,850	10,900	10,900	10,900
190	EMPLOYEE TESTING	2,870	3,933	2,900	3,730	2,500	2,500	2,500
191	IMMUNIZATION	-	-	100	-	100	100	100
211	POSTAGE	62,453	51,549	51,000	65,320	45,000	45,000	45,000
220	PRINTING & DUPLICATION	19,047	37,185	19,000	18,440	25,000	25,000	25,000
235	PROFESSIONAL ASSOCIATIONS	20,793	36,961	35,300	38,340	31,000	31,000	31,000
236	ADVERTISING & PROMOTIONS	109,386	117,258	100,000	125,820	112,000	112,000	112,000
237	ADVERTISING/LEGAL	50	137	100	90	100	100	100
241	UTILITY SERVICES	37,920	40,626	32,500	35,000	36,000	36,000	36,000
245	TELEPHONE SERVICES	13,155	13,079	13,000	13,210	8,000	8,000	8,000
252	LEGAL SERVICES	15,510	799	100,000	2,080	100,000	100,000	100,000
253	AUDIT SERVICES	8,661	8,792	9,300	8,770	8,900	8,900	8,900
254	ARCHITECTURAL/ENGINEERING	-	235	500	240	500	500	500
259	OTHER PROFESSIONAL SERVICES	17,761	35,144	12,500	33,870	24,000	24,000	24,000
261	REPAIR & MAINTENANCE/VEHICLES	70,726	57,471	50,000	40,420	25,000	25,000	25,000
269	OTHER REPAIR & MAINTENANCE	84,156	55,964	60,000	31,050	40,000	40,000	40,000
282	EMPLOYEE AUTOMOBILE ALLOWANCE	-	55	-	370	-	-	-
289	TRAVEL	1,734	5,314	4,800	4,800	3,900	3,900	3,900
290	CONTRACTUAL SERVICES	461,019	371,961	341,000	365,530	370,000	358,700	358,700
310	OFFICE SUPPLIES	6,915	5,968	5,300	5,840	5,000	5,000	5,000
320	OPERATING SUPPLIES	33,861	49,619	39,500	37,000	35,000	35,000	35,000
326	CLOTHING AND UNIFORMS	8,956	11,440	14,000	10,500	13,000	13,000	13,000
331	GAS, OIL & FUEL	38,186	32,273	33,000	27,720	30,000	30,000	30,000
341	TOOLS	5,370	3,085	5,300	9,690	5,300	5,300	5,300
350	NATURAL GAS FOR RESALE	8,024,928	11,551,364	10,250,000	11,579,390	11,800,000	11,800,000	11,800,000
351	INVENTORY PURCHASES	2,808	20,877	475,000	253,860	450,000	450,000	450,000
511	BUILDING INSURANCE	1,800	1,800	4,900	4,900	4,400	4,400	4,400
512	VEHICLE INSURANCE	7,400	7,400	9,300	9,300	13,100	13,100	13,100
513	LIABILITY INSURANCE	39,100	41,600	84,200	84,200	67,900	67,900	67,900
540	DEPRECIATION	1,292,835	1,175,874	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
592	PAYMENTS IN LIEU OF TAXES	192,850	211,344	225,783	225,783	233,300	233,300	233,300
593	SUPPORT SERVICES/GENERAL FUND	830,705	818,525	860,052	860,052	1,165,500	1,165,500	1,165,500
750	SAFETY	4,291	5,833	4,300	5,320	3,800	3,800	3,800
798	VISA/MC CHARGE FEES	4,476	4,328	5,000	4,280	-	-	-
799	SUNDRY	2,037	1,734	3,000	2,420	3,000	3,000	3,000
825	BAD DEBT	4,588	62,646	-	5,000	-	-	-
940	PURCHASE OF CAPITAL ASSETS	-	-	1,386,200	1,716,678	$2,192,100	2,192,100	2,192,100
	TOTAL NATURAL GAS	**13,160,876**	**16,414,797**	**17,707,935**	**18,886,683**	**20,155,500**	**20,144,200**	**20,144,200**

DRAFT

Department: Building & Grounds	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
ADA Self Evaluation	BGM-001	$ 80,000.00	$ 20,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00
New Lighting	BGM-002	$ 8,000.00	$ 1,000.00	$ 2,500.00	$ 1,500.00	$ 1,500.00	$ 1,500.00
BGM Shop Improvements	BGM-003	$ 1,250,000.00	$ -	$ 850,000.00	$ 100,000.00	$ -	$ 300,000.00
Christmas Lights	BGM-004	$ 40,000.00	$ 8,000.00	$ 6,000.00	$ 14,000.00	$ 6,000.00	$ 6,000.00
HVAC Replacement	BGM-005	$ 100,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00
Flashing Yellow and Backplate Replacement	BGM-014	$ 170,000.00	$ 40,000.00	$ 50,000.00	$ 40,000.00	$ 40,000.00	$ -
Category: Equipment							
Large Tools	BGM-011	$ 11,500.00	$ 2,500.00	$ 2,000.00	$ 2,000.00	$ 2,500.00	$ 2,500.00
Category: Vehicles							
Truck	BGM-025	$ 50,000.00	$ -	$ -	$ 50,000.00	$ -	$ -
Van	BGM-026	$ 50,000.00	$ -	$ -	$ -	$ 50,000.00	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 91,500.00	$ 945,500.00	$ 242,500.00	$ 135,000.00	$ 345,000.00
Grants	$ -	$ -	$ -	$ -	$ -
	$ 91,500.00	$ 945,500.00	$ 242,500.00	$ 135,000.00	$ 345,000.00

DRAFT

Department: Event Center	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Project: Misc. Equipment (Under $4000)	EVT-001	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Project: Small Kitchen Equip (Under $4000)	EVT-002	$ 2,500.00	$ -	$ 2,500.00	$ -	$ -	$ -
Project: Heavy Kitchen Equip (Over $4000)	EVT-003	$ 54,500.00	$ -	$ 20,250.00	$ 16,250.00	$ 10,000.00	$ 8,000.00
Category: Infrastructure							
Project: General Building Improvements	EVT-009	$ 50,000.00	$ -	$ -	$ -	$ 50,000.00	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ -	$ 32,750.00	$ 16,250.00	$ 60,000.00	$ 8,000.00
Grants	$ -	$ -	$ -	$ -	$ -
	$ -	$ 32,750.00	$ 16,250.00	$ 60,000.00	$ 8,000.00

DRAFT

Department: Fire Department	#	Total Cost	FY27	FY 28	FY 29	FY30	FY31
Category: HQ - Lowry St.							
Interior - Renovation	FD-001	$ 57,000.00	$ -	$ 57,000.00	$ -	$ -	$ -
Exterior - Landscaping & 911 Memorial	FD-002	$ 7,500.00	$ -	$ 7,500.00	$ -	$ -	$ -
Category: Station 1 - W. Enon Springs							
Bay	FD-003	$ 19,000.00	$ 19,000.00	$ -	$ -	$ -	$ -
Interior Updates	FD-004	$ 19,000.00	$ -	$ 12,000.00	$ -	$ 7,000.00	$ -
Kitchen Upgrade	FD-005	$ 30,000.00	$ -	$ -	$ 30,000.00	$ -	$ -
Exterior - Landscaping	FD-006	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Bathroom Upgrades	FD-007	$ 20,000.00	$ -	$ -	$ -	$ 20,000.00	$ -
Category: Station 2 - Airport							
Build	FD-008	$ 12,300,000.00	$ 300,000.00	$ 6,000,000.00	$ 6,000,000.00	$ -	$ -
Category: Station 3 - E. Enon Springs							
Bay	FD-011	$ 19,000.00	$ 6,000.00	$ 13,000.00	$ -	$ -	$ -
Exterior - Landscaping	FD-031	$ 10,000.00	$ -	$ 10,000.00	$ -	$ -	$ -
Interior	FD-032	$ 19,500.00	$ -	$ 19,500.00	$ -	$ -	$ -
Category: Station 5 - Rock Springs							
Interior	FD-013	$ 2,000.00	$ 2,000.00	$ -	$ -	$ -	$ -
Bay	FD-014	$ 19,000.00	$ 6,000.00	$ 13,000.00	$ -	$ -	$ -
Furniture	FD-015	$ 12,000.00	$ -	$ 5,000.00	$ 7,000.00	$ -	$ -
Category: Station 6 - Morton Lane							
Bay	FD-016	$ 6,000.00	$ 6,000.00	$ -	$ -	$ -	$ -
Workout Room	FD-017	$ 2,000.00	$ 2,000.00	$ -	$ -	$ -	$ -
Category: Station 7 - NEW							
New Building	FD-018	$ 13,500,000.00	$ -	$ -	$ 500,000.00	$ 1,000,000.00	$ 12,000,000.00
Category: Equipment							
Vehicles	FD-019A	$ 5,082,800.00	$ 3,002,800.00	$ 230,000.00	$ -	$ 1,850,000.00	$ -
Vehicles - IMPACT	FD-019B	$ 1,650,000.00	$ -	$ -	$ -	$ 1,650,000.00	$ -
SCBA	FD-020	$ 638,000.00	$ 438,000.00	$ 95,000.00	$ 95,000.00	$ 5,000.00	$ 5,000.00
Drone - Equip (Over $4K)	FD-021	$ 18,000.00	$ -	$ -	$ -	$ 18,000.00	$ -
Turnout Gear - Equip (Over 44K)	FD-022	$ 470,000.00	$ 150,000.00	$ 80,000.00	$ 80,000.00	$ 80,000.00	$ 80,000.00
Tools	FD-023	$ 76,000.00	$ -	$ 64,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00
Misc Equip (Under $4K)	FD-024	$ 28,200.00	$ 21,200.00	$ 1,600.00	$ 5,200.00	$ -	$ 200.00
Job Readiness Equipment	FD-025	$ 2,500.00	$ 2,500.00	$ -	$ -	$ -	$ -
Training Props	FD-026	$ 25,000.00	$ 11,500.00	$ 13,500.00	$ -	$ -	$ -
Fire Safety	FD-030	$ 18,500.00	$ -	$ 18,500.00	$ -	$ -	$ -

DRAFT

Department: Fire Department	#	Total Cost	FY27	FY 28	FY 29	FY30	FY31
Category: Technology							
RMS System	FD-027	$ 24,000.00	$ 24,000.00	$ -	$ -	$ -	$ -
Motorola Radios	FD-033	$ 240,000.00	$ 30,000.00	$ 120,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00
Computer Terminals	FD-028	$ 11,000.00	$ 11,000.00	$ -	$ -	$ -	$ -
Pulse Point	FD-034	$ 10,000.00	$ -	$ -	$ 10,000.00	$ -	$ -
Category: Other							
Strategic Plan	FD-029	$ 4,000.00	$ -	$ 4,000.00	$ -	$ -	$ -
Emergency Mgmt Planning	FD-035	$ 25,000.00	$ 15,000.00	$ 10,000.00	$ -	$ -	$ -

Funding	FY27	FY 28	FY 29	FY30	FY31
General Fund	$ 814,200.00	$ 783,600.00	$ 761,200.00	$ 1,164,000.00	$ 119,200.00
Grants	$ -	$ 4,800,000.00	$ 4,800,000.00	$ -	$ -
Impact Fees	$ 560,000.00	$ 1,200,000.00	$ 1,200,000.00	$ 1,650,000.00	$ -
Capital Projects	$ 2,672,800.00	$ -	$ -	$ 1,850,000.00	$ 12,000,000.00
	$ 4,047,000.00	$ 6,783,600.00	$ 6,761,200.00	$ 4,664,000.00	$ 12,119,200.00

DRAFT

Department: General Sessions & Traffic	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Misc. Computers (Under $4k)	GS-001	$ 5,000.00	$ 5,000.00	$ -	$ -	$ -	$ -
Misc. Equipment (Under $4K)	GS-002	$ 12,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ -	$ -
New Workstation	GS-004	$ 5,000.00	$ 5,000.00	$ -	$ -	$ -	$ -
Category: Infrastructure							
Court Room Improvements	GS-009	$ 60,000.00	$ -	$ 60,000.00	$ -	$ -	$ -
Justice Center Lobby Flooring	GS-010	$ 30,000.00	$ -	$ 30,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 14,000.00	$ 94,000.00	$ 4,000.00	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ 14,000.00	$ 94,000.00	$ 4,000.00	$ -	$ -

DRAFT

Department: Golf	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Golf Carts	GC-004	$ 277,700.00	$ 117,700.00	$ 80,000.00	$ 80,000.00	$ -	$ -
Category: Infrastructure							
Course	GC-008	$ 100,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00
Cart Paths	GC-009	$ 375,000.00	$ 125,000.00	$ 125,000.00	$ 125,000.00	$ -	$ -
ADA Compliance	GC-010	$ 35,000.00	$ 35,000.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 137,700.00	$ 225,000.00	$ 225,000.00	$ 20,000.00	$ 20,000.00
Capital Projects	$ 160,000.00	$ -	$ -	$ -	$ -
	$ 297,700.00	$ 225,000.00	$ 225,000.00	$ 20,000.00	$ 20,000.00

DRAFT

Department: Human Resources	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Learning Management System	HR-004	$ 65,000.00	$ -	$ 65,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ -	$ 65,000.00	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ -	$ 65,000.00	$ -	$ -	$ -

DRAFT

Department: Information Services	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items Under $4k							
Computer Replacements	IT-001	$ 939,357.31	$ 170,000.00	$ 178,500.00	$ 187,425.00	$ 196,796.25	$ 206,636.06
Misc Computer Equipment	IT-002	$ 21,000.00	$ 7,000.00	$ -	$ 7,000.00	$ -	$ 7,000.00
Category: Infrastructure Investments							
Data Center Computing	IT-003	$ 440,000.00	$ 400,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00
Data Center Storage	IT-004	$ 350,000.00	$ 80,000.00	$ 85,000.00	$ 90,000.00	$ 95,000.00	$ -
Data Center Backup and Recovery	IT-005	$ 338,000.00	$ 250,000.00	$ 22,000.00	$ 22,000.00	$ 22,000.00	$ 22,000.00
Category: Network Investments							
Data Center Switches	IT-009	$ 70,000.00	$ -	$ -	$ -	$ 70,000.00	$ -
Edge Switches	IT-010	$ 265,000.00	$ -	$ 185,000.00	$ -	$ -	$ 80,000.00
Category: Security Investments							
SLCGP Cyber Security Grant	IT-012	$ 107,000.00	$ 57,000.00	$ 50,000.00	$ -	$ -	$ -
Edge Security	IT-013	$ 133,400.00	$ 58,400.00	$ -	$ -	$ 75,000.00	$ -
Security Projects	IT-014	$ 75,000.00	$ -	$ 35,000.00	$ -	$ 40,000.00	$ -
Category: Communication Investments							
Phone System	IT-015	$ 200,000.00	$ -	$ 25,000.00	$ -	$ 25,000.00	$ 150,000.00
AI Phone Triage System	IT-016	$ 85,000.00	$ -	$ 85,000.00	$ -	$ -	$ -
Category: Vehicles							
Mid Size SUV	IT-018	$ 40,000.00	$ -	$ -	$ -	$ -	$ 40,000.00
Category: External Impacts							
Relocations	IT-019	$ 160,000.00	$ -	$ 40,000.00	$ 40,000.00	$ 40,000.00	$ 40,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 965,400.00	$ 665,500.00	$ 356,425.00	$ 573,796.25	$ 555,636.06
Grants	$ 57,000.00	$ 50,000.00	$ -	$ -	$ -
	$ 1,022,400.00	$ 715,500.00	$ 356,425.00	$ 573,796.25	$ 555,636.06

DRAFT

Department: Judicial	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Office Improvements	JUD-008	$ 35,000.00	$ 35,000.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 35,000.00	$ -	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ 35,000.00	$ -	$ -	$ -	$ -

DRAFT

Department: PARKS	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: General Infrastructure							
Misc. Park Maintenance	PK-002	$ 1,565,000.00	$ 430,000.00	$ 450,000.00	$ 395,000.00	$ 245,000.00	$ 45,000.00
ADA Improvements	PK-003	$ 130,000.00	$ 40,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ -
Park Office Building	PK-005	$ 50,000.00	$ -	$ 50,000.00	$ -	$ -	$ -
Greenway	PK-006	$ 630,000.00	$ 30,000.00	$ 100,000.00	$ 500,000.00	$ -	$ -
Category: Lee Victory Recreation Park							
Concession Improvements	PK-007	$ 300,000.00	$ -	$ 300,000.00	$ -	$ -	$ -
Ballfields	PK-008B	$ 4,029,000.00	$ 29,000.00	$ -	$ 3,000,000.00	$ 1,000,000.00	$ -
Sidewalks	PK-009	$ 85,000.00	$ -	$ 85,000.00	$ -	$ -	$ -
Playground	PK-010	$ 75,000.00	$ -	$ -	$ 75,000.00	$ -	$ -
Basketball Courts	PK-011	$ 30,000.00	$ -	$ -	$ -	$ -	$ 30,000.00
Tennis Courts	PK-012	$ 190,000.00	$ -	$ 150,000.00	$ -	$ -	$ 40,000.00
Shelter 4	PK-013	$ 715,000.00	$ -	$ 115,000.00	$ 300,000.00	$ -	$ 300,000.00
Maintenance Building	PK-014	$ 100,000.00	$ -	$ -	$ 100,000.00	$ -	$ -
Category: Todd Lane							
Synthetic Turf - Field	PK-015A	$ 250,000.00	$ -	$ -	$ 250,000.00	$ -	$ -
Concession Stand	PK-015B	$ 123,000.00	$ 23,000.00	$ -	$ -	$ 100,000.00	$ -
Category: Gregory Mills Park							
Splashpad Improvements or Replacement	PK-016	$ 300,000.00	$ -	$ 300,000.00	$ -	$ -	$ -
Category: SOAC							
Exhibits & Activities	PK-017	$ 375,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00	$ 75,000.00
Pool Improvements	PK-018	$ 157,500.00	$ 45,000.00	$ 62,500.00	$ 50,000.00	$ -	$ -
SOAC Building Improvements	PK-019	$ 48,500.00	$ -	$ 41,000.00	$ 7,500.00	$ -	$ -
Category: Rotary Soccer Park							
Field Expansion & Improvements	PK-020	$ 6,050,000.00	$ 550,000.00	$ 4,000,000.00	$ 1,500,000.00	$ -	$ -
Category: Cedar Stone Park							
Phase 1	PK-022	$ 300,000.00	$ -	$ -	$ -	$ 300,000.00	$ -
Phase 2	PK-023	$ 11,000,000.00	$ 3,100,000.00	$ 7,900,000.00	$ -	$ -	$ -
Category: Sharp Springs Park							
Mountain Bike Trail Improvements	PK-024	$ 25,000.00	$ -	$ 25,000.00	$ -	$ -	$ -
Storage Building Improvements	PK-025	$ 35,000.00	$ -	$ 35,000.00	$ -	$ -	$ -
Natural Area	PK-027	$ 100,000.00	$ -	$ -	$ 100,000.00	$ -	$ -
Playground	PK-028	$ 200,000.00	$ -	$ -	$ 200,000.00	$ -	$ -
Category: Hilltop Park							
Restroom and Shelters	PK-030A	$ 50,000.00	$ -	$ -	$ 50,000.00	$ -	$ -
Community Building	PK-030B	$ 26,800.00	$ 26,800.00	$ -	$ -	$ -	$ -
Category: Carter Lee Park							
Park Development	PK-031	$ 600,000.00	$ -	$ -	$ -	$ 100,000.00	$ 500,000.00
Category: Volunteer Park							
Sports Lighting Upgrades	PK-032	$ 500,000.00	$ -	$ 500,000.00	$ -	$ -	$ -
Category: New Park Development							
Enon Springs Park Development	PK-034	$ 500,000.00	$ -	$ 100,000.00	$ -	$ 100,000.00	$ 300,000.00

DRAFT

Department: PARKS	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Vehicles	PK-035	$ 274,700.00	$ 109,700.00	$ 55,000.00	$ 55,000.00	$ -	$ 55,000.00
Mowers	PK-036	$ 108,100.00	$ -	$ 48,100.00	$ 30,000.00	$ 30,000.00	$ -
Heavy Equipment	PK-038	$ 145,000.00	$ -	$ -	$ 90,000.00	$ 35,000.00	$ 20,000.00
Tractors	PK-039	$ 55,100.00	$ 55,100.00	$ -	$ -	$ -	$ -
Category: Software							
Vermont Systems	PK-040	$ 36,000.00	$ -	$ 36,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 781,700.00	$ 2,357,600.00	$ 4,557,500.00	$ 1,915,000.00	$ 1,365,000.00
Grants	$ 26,800.00	$ -	$ -	$ -	$ -
Impact Fees	$ 550,000.00	$ 4,200,000.00	$ 2,250,000.00	$ 100,000.00	$ -
Capital Projects	$ 3,155,100.00	$ 7,900,000.00	$ -	$ -	$ -
	$ 4,513,600.00	$ 14,457,600.00	$ 6,807,500.00	$ 2,015,000.00	$ 1,365,000.00

DRAFT

Department: Planning & Codes	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Equipment (Over $4000)	PC-003	$ 20,000.00	$ -	$ -	$ 20,000.00	$ -	$ -
Category: Comprehensive Plans							
Comprehensive Plan / Land Use Plan	PC-007	$ 135,000.00	$ 135,000.00	$ -	$ -	$ -	$ -
Downtown Master Plan	PC-008	$ 150,000.00	$ 75,000.00	$ 75,000.00	$ -	$ -	$ -
Impact Fee Study	PC-009	$ 60,000.00	$ -	$ -	$ 60,000.00	$ -	$ -
Major Thoroughfare/Bike-Ped Plan Update	PC-010	$ 250,000.00	$ -	$ -	$ -	$ -	$ 250,000.00
Zoning Ordinance Review/Revision	PC-011	$ 200,000.00	$ 100,000.00	$ 100,000.00	$ -	$ -	$ -
Category: Vehicles							
Replacement Vehicles	PC-012	$ 270,758.00	$ 95,400.00	$ 55,358.00	$ 40,000.00	$ 40,000.00	$ 40,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 305,400.00	$ 230,358.00	$ 60,000.00	$ 40,000.00	$ 290,000.00
Impact Fees	$ -	$ -	$ 60,000.00	$ -	$ -
Capital Projects	$ 100,000.00	$ -	$ -	$ -	$ -
	$ 405,400.00	$ 230,358.00	$ 120,000.00	$ 40,000.00	$ 290,000.00

DRAFT

Department: Police Department	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Exterior of Building - HVAC & Crane	PD-001	$ 46,500.00	$ -	$ 46,500.00	$ -	$ -	$ -
Interior of Building - Flooring	PD-002	$ 63,100.00	$ -	$ 63,100.00	$ -	$ -	$ -
Records Division - New Desks	PD-003	$ 10,200.00	$ -	$ 10,200.00	$ -	$ -	$ -
Dispatch - E-citation Interface	PD-005	$ 20,000.00	$ 20,000.00	$ -	$ -	$ -	$ -
Impound Lot - Fencing, Gate, & Backtop	PD-006	$ 32,700.00	$ 32,700.00	$ -	$ -	$ -	$ -
Detective Division - Cellebrite phone extraction	PD-007	$ 5,000.00	$ -	$ 5,000.00	$ -	$ -	$ -
Firing Range - Install utilities & Modular Classroom	PD-008	$ 514,050.00	$ -	$ 334,050.00	$ 180,000.00	$ -	$ -
New building - Growth Study & Design	PD-009	$ 63,000.00	$ -	$ 63,000.00	$ -	$ -	$ -
Category: Equipment							
Police Equip (other) - E-Citation printers, optics	PD-010	$ 851,040.00	$ 231,000.00	$ 298,760.00	$ 123,760.00	$ 98,760.00	$ 98,760.00
Radios - 25% of stock replacement schedule	PD-014	$ 757,500.00	$ 151,500.00	$ 151,500.00	$ 151,500.00	$ 151,500.00	$ 151,500.00
Body Cameras	PD-015	$ 206,500.00	$ 206,500.00	$ -	$ -	$ -	$ -
Other Cameras	PD-016	$ 12,500.00	$ 12,500.00	$ -	$ -	$ -	$ -
SWAT Equipment	PD-018	$ 79,500.00	$ 29,500.00	$ 50,000.00	$ -	$ -	$ -
Computer programs	PD-020	$ 63,400.00	$ -	$ 63,400.00	$ -	$ -	$ -
THSO Grant Equipment	PD-021	$ 83,300.00	$ 34,300.00	$ 12,250.00	$ 12,250.00	$ 12,250.00	$ 12,250.00
Drone	PD-026	$ 8,500.00	$ 8,500.00	$ -	$ -	$ -	$ -
Category: Vehicles							
Replacement Vehicles	PD-024	$ 4,439,556.00	$ 326,700.00	$ 501,618.00	$ 1,608,179.00	$ 1,351,059.00	$ 652,000.00
New Additional Vehicles	PD-025	$ 3,740,353.00	$ 953,100.00	$ 1,069,135.00	$ 906,118.00	$ 812,000.00	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 879,300.00	$ 1,750,145.00	$ 2,063,439.00	$ 1,601,319.00	$ 902,260.00
Grants	$ 34,300.00	$ 12,250.00	$ 12,250.00	$ 12,250.00	$ 12,250.00
Impact Fees	$ 953,100.00	$ 906,118.00	$ 906,118.00	$ 812,000.00	$ -
Capital Projects	$ 118,600.00	$ -	$ -	$ -	$ -
Drug Fund	$ 21,000.00	$ -	$ -	$ -	$ -
	$ 2,006,300.00	$ 2,668,513.00	$ 2,981,807.00	$ 2,425,569.00	$ 914,510.00

DRAFT

Department: Probation	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Office Improvements	PR-004	$ 11,000.00	$ -	$ 11,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ -	$ 11,000.00	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ -	$ 11,000.00	$ -	$ -	$ -

DRAFT

Department: Public Works	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Rugged Laptops for New Positions	PW-003	$ 9,000.00	$ 9,000.00	$ -	$ -	$ -	$ -
Hand Tools	PW-004	$ 1,150.00	$ 200.00	$ 200.00	$ 250.00	$ 250.00	$ 250.00
Project Coordinator - NEW POSITION REQUESTS	PW-016	$ 40,000.00	$ 40,000.00	$ -	$ -	$ -	$ -
Category: Infrastructure							
Office Equipment & Desks for New Positions	PW-008	$ 3,000.00	$ 3,000.00	$ -	$ -	$ -	$ -
Furniture	PW-009	$ 7,000.00	$ 7,000.00	$ -	$ -	$ -	$ -
Communication Devices	PW-010	$ 45,000.00	$ 45,000.00	$ -	$ -	$ -	$ -
Battery backup	PW-011	$ 150,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 75,200.00	$ 30,200.00	$ 30,250.00	$ 30,250.00	$ 30,250.00
Grants	$ -	$ -	$ -	$ -	$ -
Capital Projects	$ 59,000.00	$ -	$ -	$ -	$ -
	$ 134,200.00	$ 30,200.00	$ 30,250.00	$ 30,250.00	$ 30,250.00

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Department: Streets	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Dump Truck	ST-007	$ 160,000.00	$ 160,000.00	$ -	$ -	$ -	$ -
Category: Infrastructure							
Bridge Improvements/Repairs	ST-002	$ 275,000.00	$ 5,000.00	$ 255,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
Signs	ST-003	$ 550,000.00	$ 350,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00
Cooks Lane Improvements	ST-009	$ 2,450,000.00	$ -	$ 100,000.00	$ 150,000.00	$ 1,100,000.00	$ 1,100,000.00
Enon Springs Road @ CSX	ST-011	$ 475,000.00	$ -	$ 125,000.00	$ 350,000.00	$ -	$ -
Rock Springs / Cooks Lane Improvements	ST-012	$ 3,360,000.00	$ 60,000.00	$ 3,300,000.00	$ -	$ -	$ -
Jefferson Pike @ Nissan Left Turn - PIN 135730	ST-013	$ 1,565,000.00	$ 225,000.00	$ 110,000.00	$ 30,000.00	$ 1,200,000.00	$ -
Lowry Street Phase II - PIN 129837	ST-016	$ 600,000.00	$ 50,000.00	$ 550,000.00	$ -	$ -	$ -
Old Almaville Road Improvements	ST-019	$ 5,370,000.00	$ -	$ 220,000.00	$ 150,000.00	$ 4,850,000.00	$ 150,000.00
Rock Springs Road at ONH (Needham to Austin Lee)	ST-020	$ 10,475,000.00	$ 375,000.00	$ 600,000.00	$ -	$ 5,250,000.00	$ 4,250,000.00
Rocky Fork Almaville Road	ST-023	$ 10,260,000.00	$ 60,000.00	$ 2,500,000.00	$ 2,750,000.00	$ 2,450,000.00	$ 2,500,000.00
Sam Ridley @ Old Nashville HWY - PIN 127985	ST-026	$ 1,994,000.00	$ 1,994,000.00	$ -	$ -	$ -	$ -
Weakley Lane Improvements	ST-032	$ 4,100,000.00	$ 100,000.00	$ 650,000.00	$ 750,000.00	$ 1,300,000.00	$ 1,300,000.00
Florence Road Sidewalk - PIN 129828	ST-034	$ 1,300,000.00	$ 100,000.00	$ 1,200,000.00	$ -	$ -	$ -
Lee Road	ST-036	$ 26,600,000.00	$ 800,000.00	$ 3,150,000.00	$ 10,500,000.00	$ 12,150,000.00	$ -
Lowry Street Phase III - PIN 132341	ST-037	$ 1,790,000.00	$ 150,000.00	$ 130,000.00	$ 10,000.00	$ 1,500,000.00	$ -
Pedestrian Crossing - Hazelwood	ST-043	$ 10,000.00	$ 10,000.00	$ -	$ -	$ -	$ -
Safe Streets For All	ST-044	$ 2,000,000.00	$ -	$ 1,000,000.00	$ 1,000,000.00	$ -	$ -
Sidewalk - ONH Sidewalk Improvements - PIN 132615	ST-048	$ 1,570,000.00	$ 150,000.00	$ 100,000.00	$ 20,000.00	$ 1,300,000.00	$ -
Industrial Drive Access Management	ST-058	$ 620,000.00	$ 120,000.00	$ 500,000.00	$ -	$ -	$ -
Industrial Blvd Improvements	ST-xxx	$ 200,000.00	$ 200,000.00	$ -	$ -	$ -	$ -
New Sidewalks	ST-059	$ 1,300,000.00	$ 250,000.00	$ 300,000.00	$ 350,000.00	$ 200,000.00	$ 200,000.00
Pedestrian Crossing Alert Lights	ST-060	$ 200,000.00	$ 200,000.00	$ -	$ -	$ -	$ -
Road Resurfacing	ST-061	$ 3,840,000.00	$ 590,000.00	$ 750,000.00	$ 800,000.00	$ 850,000.00	$ 850,000.00
ITS Phase 3, 4, 5	ST-063	$ 500,000.00	$ 500,000.00	$ -	$ -	$ -	$ -
Sidewalk Rehabilitation / ADA Upgrades	ST-070	$ 1,750,000.00	$ 150,000.00	$ 400,000.00	$ 400,000.00	$ 400,000.00	$ 400,000.00
Sidewalk - Enon Springs Sidewalks - PIN 129833	ST-073	$ 1,630,000.00	$ 180,000.00	$ 200,000.00	$ 50,000.00	$ 1,200,000.00	$ -
Shop Improvements	ST-074	$ 10,000.00	$ 10,000.00	$ -	$ -	$ -	$ -

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Department: Streets	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Vehicles							
Trucks	ST-062	$ 65,000.00	$ -	$ -	$ -	$ -	$ 65,000.00

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 15,000.00	$ 1,905,000.00	$ 766,000.00	$ 1,245,000.00	$ 220,000.00
Grants	$ 2,650,200.00	$ 3,085,000.00	$ 9,449,000.00	$ 16,310,000.00	$ -
Impact Fees	$ 965,000.00	$ 1,400,000.00	$ 1,250,000.00	$ 650,000.00	$ 700,000.00
Debt	$ -	$ 7,450,000.00	$ 4,300,000.00	$ 14,300,000.00	$ 8,650,000.00
Capital Project	$ 3,158,800.00	$ 2,350,000.00	$ 1,600,000.00	$ 1,300,000.00	$ 1,300,000.00
	$ 6,789,000.00	$ 16,190,000.00	$ 17,365,000.00	$ 33,805,000.00	$ 10,870,000.00

DRAFT

Department: Storm Water	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Equipment							
Project: Salt Box and Plow	STW-003	$ 167,000.00	$ 59,000.00	$ -	$ 54,000.00	$ -	$ 54,000.00
Project: Skid Steer	STW-004	$ 120,000.00	$ -	$ 120,000.00	$ -	$ -	$ -
Project: Dump Truck	STW-005	$ 470,000.00	$ 150,000.00	$ -	$ 160,000.00	$ -	$ 160,000.00
Project: Bush hog	STW-006	$ 130,000.00	$ 40,000.00	$ 45,000.00	$ -	$ 45,000.00	$ -
Project: Brush Truck	STW-007	$ 250,000.00	$ 250,000.00	$ -	$ -	$ -	$ -
Project: Dozer	STW-008	$ 260,000.00	$ -	$ -	$ -	$ 260,000.00	$ -
Project: Ditch Witch	STW-009	$ 70,000.00	$ -	$ 70,000.00	$ -	$ -	$ -
Project: Tractor	STW-010	$ 200,000.00	$ -	$ 100,000.00	$ -	$ 100,000.00	$ -
Project: Backhoe - Loader	STW-011	$ 150,000.00	$ -	$ 150,000.00	$ -	$ -	$ -
Category: Infrastructure							
Project: Drainage Repairs	STW-020	$ 1,000,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ 200,000.00
Project: Shop Improvements	STW-021	$ 30,000.00	$ 30,000.00	$ -	$ -	$ -	$ -
Category: Vehicles							
Project: Truck	STW-027	$ 190,000.00	$ 80,000.00	$ -	$ 55,000.00	$ -	$ 55,000.00

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
Storm Water	$ 809,000.00	$ 685,000.00	$ 469,000.00	$ 605,000.00	$ 469,000.00
	$ 809,000.00	$ 685,000.00	$ 469,000.00	$ 605,000.00	$ 469,000.00

DRAFT

Department: Vehicle Maintenance	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Infrastructure							
Project: Shop Improvements	VM-008	$ 10,000.00	$ 10,000.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
General Fund	$ 10,000.00	$ -	$ -	$ -	$ -
Grants	$ -	$ -	$ -	$ -	$ -
	$ 10,000.00	$ -	$ -	$ -	$ -

DRAFT

Department: Water Plant	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	WTP-001	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Equipment							
Bleach Generator Electrodes	WTP-004	$ 270,000.00	$ -	$ -	$ 270,000.00	$ -	$ -
Generator High Service Pump Station	WTP-010	$ 300,000.00	$ -	$ -	$ 300,000.00	$ -	$ -
Membrane Replacement Modules	WTP-015	$ 1,050,000.00	$ -	$ -	$ -	$ 350,000.00	$ 700,000.00
Misc (Under $4000)	WTP-016	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Improvements							
Communication Repairs	WTP-022	$ 180,000.00	$ 180,000.00	$ -	$ -	$ -	$ -
HVAC Upgrade	WTP-024	$ 80,000.00	$ 80,000.00	$ -	$ -	$ -	$ -
Pipe Maintenance	WTP-027	$ 120,000.00	$ -	$ -	$ 120,000.00	$ -	$ -
Rebuild Raw Water Pumps	WTP-028	$ 270,000.00	$ 90,000.00	$ -	$ 90,000.00	$ 90,000.00	$ -
Repair/Repaint Clearwell 1 & 2	WTP-029	$ 250,000.00	$ -	$ 250,000.00	$ -	$ -	$ -
Hilltop Tank	WTP-030	$ 180,000.00	$ -	$ -	$ -	$ 180,000.00	$ -
Category: Booster Station Upgrade							
Mason Tucker	WTP-038	$ 7,000,000.00	$ 3,000,000.00	$ 4,000,000.00	$ -	$ -	$ -
Category: Systems							
Lime Grit Auger System	WTP-042	$ 180,000.00	$ -	$ 180,000.00	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
W/S Revenue	$ 354,000.00	$ 434,000.00	$ 784,000.00	$ 624,000.00	$ 704,000.00
Debt Proceeds	$ 3,000,000.00	$ 4,000,000.00	$ -	$ -	$ -
	$ 3,354,000.00	$ 4,434,000.00	$ 784,000.00	$ 624,000.00	$ 704,000.00

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Department: Waste Water	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	WWTP-001	$ 14,000.00	$ 2,800.00	$ 2,800.00	$ 2,800.00	$ 2,800.00	$ 2,800.00
Category: Equipment							
BOD Incubator	WWTP-003	$ 6,500.00	$ -	$ 6,500.00	$ -	$ -	$ -
Clarifier Gear Box	WWTP-004	$ 35,000.00	$ 35,000.00	$ -	$ -	$ -	$ -
Samplers	WWTP-008	$ 529,000.00	$ -	$ 500,000.00	$ 9,000.00	$ 20,000.00	$ -
Flyght Pump (Spare)	WWTP-009	$ 30,000.00	$ -	$ 30,000.00	$ -	$ -	$ -
Mixer	WWTP-010	$ 25,000.00	$ 25,000.00	$ -	$ -	$ -	$ -
Lift Station	WWTP-012	$ 170,800.00	$ 149,800.00	$ 6,000.00	$ 15,000.00	$ -	$ -
Misc. (Under $4000)	WWTP-013	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Nitrate Probes	WWTP-015	$ 160,000.00	$ -	$ -	$ 160,000.00	$ -	$ -
VFD	WWTP-022	$ 45,000.00	$ 45,000.00	$ -	$ -	$ -	$ -
Category: Improvements							
Dewatering Building	WWTP-031	$ 40,000.00	$ 40,000.00	$ -	$ -	$ -	$ -
Meadowbrook Lift Station Upgrade	WWTP-032	$ 500,000.00	$ -	$ -	$ -	$ 350,000.00	$ 150,000.00
WWTP Expansion	WWTP-038	$ 1,700,000.00	$ -	$ -	$ -	$ -	$ 1,700,000.00
Category: Vehicles							
Lab Vehicle	WWTP-041	$ 35,000.00	$ -	$ -	$ 35,000.00	$ -	$ -
Maintenance Truck (F550)	WWTP-042	$ 100,000.00	$ -	$ -	$ -	$ -	$ 100,000.00

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
W/S Revenue	$ 299,600.00	$ 547,300.00	$ 223,800.00	$ 374,800.00	$ 254,800.00
SRF	$ -	$ -	$ -	$ -	$ 1,700,000.00
	$ 299,600.00	$ 547,300.00	$ 223,800.00	$ 374,800.00	$ 1,954,800.00

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Department: Water Sewer Maintenance	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	WSM-001	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Equipment							
Backhoe	WSM-006	$ 110,000.00	$ -	$ -	$ 110,000.00	$ -	$ -
Misc. (Under $4000)	WSM-012	$ 20,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00
Category: Improvements							
Sewer Creek Crossing Maintenance	WSM-020	$ 150,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00
Category: Projects							
Emergency Line Work	WSM-030	$ 2,500,000.00	$ 500,000.00	$ 500,000.00	$ 500,000.00	$ 500,000.00	$ 500,000.00
Fall Creek Basin	WSM-032	$ 175,000.00	$ -	$ -	$ 175,000.00	$ -	$ -
Lee Road Widening	ST-036	$ 600,000.00	$ -	$ 600,000.00	$ -	$ -	$ -
Weakly Lane Road Widening	ST-032	$ 7,953,820.00	$ 2,000,000.00	$ 3,550,000.00	$ 2,403,820.00	$ -	$ -
Cooks Lane Road Widening	ST-009	$ 675,000.00	$ 675,000.00	$ -	$ -	$ -	$ -
Inflow and Infiltration Construction	WSM-037	$ 6,500,000.00	$ 1,500,000.00	$ 2,500,000.00	$ -	$ -	$ 2,500,000.00
Inflow and Infiltration Inspection/Design	WSM-038	$ 1,000,000.00	$ 500,000.00	$ -	$ 500,000.00	$ -	$ -
Inflow and Infiltration ROW	WSM-039	$ 550,000.00	$ -	$ 275,000.00	$ -	$ -	$ 275,000.00
Lynwood Construction	WSM-042	$ 16,400,000.00	$ 5,000,000.00	$ 5,000,000.00	$ 2,400,000.00	$ 4,000,000.00	$ -
Water Reuse Project	WSM-058	$ 1,000,000.00	$ 300,000.00	$ -	$ 700,000.00	$ -	$ -
Almaville Road Widening	ST-019	$ 5,950,000.00	$ -	$ -	$ -	$ 5,950,000.00	$ -
Zone Metering	WSM-062	$ 432,000.00	$ 144,000.00	$ -	$ 144,000.00	$ -	$ 144,000.00
Category: Vehicles							
Dump Truck	WSM-063	$ 150,000.00	$ -	$ 150,000.00	$ -	$ -	$ -
Trucks and Equipment	WSM-065	$ 167,800.00	$ 167,800.00	$ -	$ -	$ -	$ -

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
W/S Revenue	$ 5,822,800.00	$ 7,611,000.00	$ 4,568,820.00	$ 6,486,000.00	$ 3,455,000.00
SRF	$ 5,000,000.00	$ 5,000,000.00	$ 2,400,000.00	$ 4,000,000.00	$ -
	$ 10,822,800.00	$ 12,611,000.00	$ 6,968,820.00	$ 10,486,000.00	$ 3,455,000.00

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Department: Utilities - GAS	#	Total Cost	FY27	FY28	FY29	FY30	FY31
Category: Computer Items							
Misc. (Under $4000)	GAS-002	$ 10,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00
Category: Equipment							
Copier/Printer	GAS-004	$ 8,000.00	$ 8,000.00	$ -	$ -	$ -	$ -
Gas Leak Detectors	GAS-005	$ 50,100.00	$ 50,100.00	$ -	$ -	$ -	$ -
Misc. (Under $4000)	GAS-013	$ 20,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00
Category: Heavy Equip							
Backhoe	GAS-017	$ 240,000.00	$ -	$ 120,000.00	$ -	$ -	$ 120,000.00
Category: Improvements							
Gas Shop - Parking Lot	GAS-024	$ 45,000.00	$ -	$ 10,000.00	$ -	$ 35,000.00	$ -
Category: Projects							
Continuing Construction	GAS-033	$ 3,750,000.00	$ 750,000.00	$ 750,000.00	$ 750,000.00	$ 750,000.00	$ 750,000.00
Lyndwood & 840	GAS-034	$ 1,525,000.00	$ -	$ -	$ -	$ 525,000.00	$ 1,000,000.00
Fall Creek Basin	GAS-035	$ 175,000.00	$ -	$ 175,000.00	$ -	$ -	$ -
Emergency Management Program	GAS-036	$ 13,000.00	$ 7,000.00	$ 6,000.00	$ -	$ -	$ -
Lee Road Widening	ST-036	$ 317,000.00	$ -	$ 317,000.00	$ -	$ -	$ -
Weakly Lane Road Widening	ST-032	$ 1,106,200.00	$ 381,000.00	$ 432,400.00	$ 292,800.00	$ -	$ -
Relocations	GAS-039	$ 3,135,000.00	$ 850,000.00	$ 850,000.00	$ 435,000.00	$ 500,000.00	$ 500,000.00
Almaville Road Widening	ST-019	$ 1,100,000.00	$ -	$ -	$ -	$ 1,100,000.00	$ -
Category: Vehicles							
Service Trucks	GAS-041	$ 251,000.00	$ 140,000.00	$ 46,000.00	$ -	$ -	$ 65,000.00

Funding	FY27	FY28	FY29	FY30	FY31
Grants	$ -	$ -	$ -	$ -	$ -
Gas Revenue	$ 2,192,100.00	$ 2,712,400.00	$ 1,483,800.00	$ 2,916,000.00	$ 2,441,000.00
	$ 2,192,100.00	$ 2,712,400.00	$ 1,483,800.00	$ 2,916,000.00	$ 2,441,000.00

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CAPITAL IMPROVEMENT PLAN

Funding	FY27	FY28	FY29	FY30	FY31	Total
General Fund	$ 4,124,400.00	$ 9,095,653.00	$ 9,082,564.00	$ 6,784,365.25	$ 3,855,346.06	$ 32,942,328.31
Grants	$ 2,768,300.00	$ 7,947,250.00	$ 14,261,250.00	$ 16,322,250.00	$ 12,250.00	$ 41,311,300.00
Impact Fees	$ 3,028,100.00	$ 7,706,118.00	$ 5,666,118.00	$ 3,212,000.00	$ 700,000.00	$ 20,312,336.00
Drug Fund	$ 21,000.00	$ -	$ -	$ -	$ -	$ 21,000.00
Capital Projects	$ 9,424,300.00	$ 10,250,000.00	$ 1,600,000.00	$ 3,150,000.00	$ 13,300,000.00	$ 37,724,300.00
GO Debt	$ -	$ 7,450,000.00	$ 4,300,000.00	$ 14,300,000.00	$ 8,650,000.00	$ 34,700,000.00
Storm Water	$ 809,000.00	$ 685,000.00	$ 469,000.00	$ 605,000.00	$ 469,000.00	$ 3,037,000.00
Water & Sewer	$ 6,476,400.00	$ 8,592,300.00	$ 5,576,620.00	$ 7,484,800.00	$ 4,413,800.00	$ 32,543,920.00
W&S Debt	$ 8,000,000.00	$ 9,000,000.00	$ 2,400,000.00	$ 4,000,000.00	$ 1,700,000.00	$ 25,100,000.00
Natural Gas	$ 2,192,100.00	$ 2,712,400.00	$ 1,483,800.00	$ 2,916,000.00	$ 2,441,000.00	$ 11,745,300.00
	$ 36,843,600.00	$ 63,438,721.00	$ 44,839,352.00	$ 58,774,415.25	$ 35,541,396.06	**$ 239,437,484.31**

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CAPITAL PROJECT FUNDING SUMMARY BY DEPARTMENT FY2027

DEPARTMENT	REQUESTED AMOUNT	APPROVED AMOUNT	GENERAL FUND	DEBT PROCEEDS	STATE STREET AID	DRUG FUND	IMPACT FEES	GRANT	STORM WATER	INSURANCE FUND	CAPITAL PROJECTS	WS REVENUE	GAS REVENUE	TOTAL
ADMINISTRATION	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
BUILDING AND GROUNDS	$941,500	$91,500	$91,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$91,500
EVENT CENTER	$51,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
FINANCE	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
FIRE DEPARTMENT	$4,462,340	$4,047,000	$814,200	$0	$0	$0	$560,000	$0	$0	$0	$2,672,800	$0	$0	$4,047,000
GENERAL SESSIONS	$64,000	$4,000	$4,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,000
GOLF COURSE	$297,650	$297,700	$137,700	$0	$0	$0	$0	$0	$0	$0	$160,000	$0	$0	$297,700
HUMAN RESOURCES	$77,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
INFORMATION SERVICES	$1,792,350	$1,022,400	$965,400	$0	$0	$0	$0	$57,000	$0	$0	$0	$0	$0	$1,022,400
JUDICIAL	$35,000	$35,000	$35,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$35,000
LEGISLATIVE	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
PARKS AND RECREATION	$8,298,879	$4,513,600	$781,700	$0	$0	$0	$550,000	$26,800	$0	$0	$3,155,100	$0	$0	$4,513,600
PLANNING AND CODES	$305,358	$405,400	$305,400	$0	$0	$0	$0	$0	$0	$0	$100,000	$0	$0	$405,400
POLICE DEPARTMENT	$2,811,942	$2,006,300	$879,300	$0	$0	$21,000	$953,100	$34,300	$0	$0	$118,600	$0	$0	$2,006,300
PROBATION	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
PUBLIC WORKS	$134,200	$134,200	$75,200	$0	$0	$0	$0	$0	$0	$0	$59,000	$0	$0	$134,200
STREET DEPARTMENT	$14,480,000	$6,789,000	$15,000	$0	$0	$0	$965,000	$2,650,200	$0	$0	$3,158,800	$0	$0	$6,789,000
TRAFFIC COURT	$10,000	$10,000	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,000
TREASURY AND COLLECTIONS	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
VEHICLE MAINTENANCE	$10,000	$10,000	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,000
WELLNESS PROGRAM	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL GENERAL FUND	**$33,771,219**	**$19,366,100**	**$4,124,400**	**$0**	**$0**	**$21,000**	**$3,028,100**	**$2,768,300**	**$0**	**$0**	**$9,424,300**	**$0**	**$0**	**$19,366,100**
STORM WATER	**$809,000**	**$809,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$809,000**	**$0**	**$0**	**$0**	**$0**	**$809,000**
WATER PLANT	$3,354,000	$3,354,000	$0	$3,000,000	$0	$0	$0	$0	$0	$0	$0	$354,000	$0	$3,354,000
WASTE WATER TREATMENT PLANT	$155,800	$299,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	$299,600	$0	$299,600
WATER AND SEWER MAINTENANCE	$10,097,737	$10,822,800	$0	$5,000,000	$0	$0	$0	$0	$0	$0	$0	$5,822,800	$0	$10,822,800
TOTAL W & S FUND	**$13,607,537**	**$14,476,400**		**$8,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,476,400**		**$14,476,400**
GAS DEPARTMENT	**$2,367,100**	**$2,192,100**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,192,100**	**$2,192,100**
GRAND TOTALS	**$50,554,856**	**$36,843,600**	**$4,124,400**	**$8,000,000**	**$0**	**$21,000**	**$3,028,100**	**$2,768,300**	**$809,000**	**$0**	**$9,424,300**	**$6,476,400**	**$2,192,100**	**$36,843,600**

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
ADMINISTRATION			
► Application for Cert. of Compliance for Retail Food Store Wine License	$100.00	$100.00	-
► Open Records Request			-
• Copy onto a CD	$5.00	$5.00	-
• Copy onto a DVD	$5.00	$5.00	-
• GIS Maps (24x30)	$30.00	$30.00	-
• Oversized Copies from Planning	$4.00	$4.00	-
• Paper Copies Per Page (Except Courts)			-
◘ *Black and White Copies*	$0.15	$0.15	-
◘ *Color Copies*	$0.50	$0.50	-
► Returned Check Charge/ACH Charge (All Departments)			-
• Payments over $2,000	1% of check amount	1% of check amount	
			-
BUILDING CODES DEPARTMENT			-
► Appeal to Board of Adj and App	$200.00	$200.00	-
► Miscellaneous			-
• Administrative Fee for Codes Violations	$250.00	$250.00	-
• Processing Fee for refunds (per requested permit refund)	$35.00	$35.00	-
• Reinspection Fee.	$75.00	$75.00	-
• Technology Fee (per permit or plan review issued), Non-refundable	$10.00	$20.00	$10.00
► Permits			-
• Building Permits			-
◘ *Accessory Building*	$0.45/SF	$0.45/SF	-
◘ *Blasting*	$35.00	$35.00	-
◘ *Building Permit Extension or Renewal*			-
○ All other	$100.00	$100.00	-
○ Industrial	$300.00	$300.00	-
○ Residential/Multifamily	$75.00	$75.00	-
◘ *Carnival*	$210.00	$210.00	-
◘ *Change of Occupancy*	$100.00	$100.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
◘ *Complete building or build out*			-
○ All others ($100 minimum)	$0.45/sf	$0.45/sf	-
○ Industrial ($300 minimum)	$0.45/sf	$0.45/sf	-
○ Residential/Multifamily ($45 minimum)	$0.45/sf	$0.45/sf	-
◘ *Construction Trailer*	$0.45/sf	$0.45/sf	-
◘ *Demolition*	$105.00	$105.00	-
◘ *Firework*			-
○ Sale permit (per selling session)	$750.00	$750.00	-
○ Tent permit (per selling session)	$105.00	$105.00	-
◘ *Foundation*			-
○ Commercial/Industrial	$200.00	$200.00	-
○ Residential	$100.00	$100.00	-
◘ *Gas (for additions, or service outside Town limits)*	$45 + $7.50/fixture	$45 + $7.50/fixture	-
◘ *Generators / Motor*	$100.00	$100.00	-
◘ *Mechanical*			-
○ Commercial water heaters	$100.00	$100.00	-
○ Non-Residential HVAC units, boilers, instant WH, range, etc	$100 + $25/fixture	$100 + $25/fixture	-
○ Residential HVAC units, boilers, instant WH, range, etc	$50 + $10/fixture	$50 + $10/fixture	-
○ Residential water heater	$50.00	$50.00	-
◘ *Miscellaneous*	$50.00	$50.00	-
◘ *Plumbing*			-
○ Additions, etc.	Base + $10/fixture	Base + $10/fixture	-
○ Base fee	$50.00	$50.00	-
○ Sewer	$25.00	$25.00	-
○ Waterline	$25.00	$25.00	-
◘ *Pool*			-
○ Above ground	$100.00	$100.00	-
○ In ground	$200.00	$200.00	-
◘ *Shell*			-
○ All others ($100 minimum)	$0.20/SF	$0.20/SF	-
○ Industrial ($300 minimum)	$0.20/SF	$0.20/SF	-
○ Residential/Multifamily ($45 minimum)	$0.20/SF	$0.20/SF	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
◘ *Signs*			-
○ All others	$100 + $0.30/sf	$100 + $0.30/sf	-
○ Banners (>16 sf is 2 banners)	$30/banner, maximum of 2	$30/banner, maximum of 2	-
○ Tempoary large inflatable (15 days)	$30.00	$30.00	-
◘ *Sprinkler System*	$0.20/SF	$0.20/SF	-
◘ *Storage unit (temporary)*	$0.45/SF	$0.45/SF	-
◘ *Temporary Certificate of Occupancy-Commercial Only*	$400.00	$400.00	-
◘ *Temporary Office Trailer*	$0.45/SF	$0.45/SF	-
◘ *Tent (temporary)*	$55.00	$55.00	-
• Electrical			-
◘ *1 & 2 Family Dwellings and Townhomes*			-
○ HVAC (per dwelling, per unit)	$50.00	$50.00	-
○ Low Voltage Residential	$50.00	$50.00	-
○ New Construction			-
♦ Additional inspection/reinspection	$50.00	$50.00	-
♦ Base Fee	$50.00	$50.00	-
♦ Service Size (Amps) (Rough-in, Final & Service Release) 1-200	$100.00	$100.00	-
♦ Service Size (Amps) (Rough-in, Final & Service Release) 201-400	$120.00	$120.00	-
♦ Service Size (Amps) (Rough-in, Final & Service Release) >400	$140.00	$140.00	-
○ Pools/Hot Tub			-
♦ Above ground	$100.00	$100.00	-
♦ In ground	$150.00	$150.00	-
○ Reconnect	$75.00	$75.00	-
○ Remodel and/or addition			-
♦ Additional inspection/reinspection	$50.00	$50.00	-
♦ Service Size (Amps) (Rough-in, Final & 1 reinspection) 1-200	$100.00	$100.00	-
♦ Service Size (Amps) (Rough-in, Final & 1 reinspection) 201-400	$120.00	$120.00	-
♦ Service Size (Amps) (Rough-in, Final & 1 reinspection) >400	$140.00	$140.00	-
○ Service Release			-
♦ Extension	$50.00	$50.00	-
♦ > 1000 amps	$300.00	$300.00	-
♦ 1-200 amps	$80.00	$80.00	-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
♦ 201-400 amps	$100.00	$100.00	-
♦ 401-600 amps	$120.00	$120.00	-
♦ 601-1000 amps	$200.00	$200.00	-
◘ *All others*			-
○ Final inspection			-
♦ >1000 amps	$400.00	$400.00	-
♦ 1-200 amps	$50.00	$50.00	-
♦ 201-400 amps	$55.00	$55.00	-
♦ 401-600 amps	$60.00	$60.00	-
♦ 601-1000 amps	$100.00	$100.00	-
○ Other inspections			-
♦ Fire Alarms > 25 Devices	$200 + $5.00/device	$200 + $5.00/device	-
♦ Fire Alarms 1-25 Devices	$200.00	$200.00	-
♦ Generators / Motors	$100.00	$100.00	-
♦ Hotel/Motel/Residential Room	$50.00	$50.00	-
♦ HVAC (per unit)	$50.00	$50.00	-
♦ Low Voltage - Commercial / Industrial	$100.00	$100.00	-
♦ Primary/Secondary panel/Annunciator Panel	$50.00/device	$50.00/device	-
♦ Miscellaneous	$50.00	$50.00	-
♦ Occupancy	$100.00	$100.00	-
♦ Panel Replacement	$100.00	$100.00	-
♦ Reconnect	$150.00	$150.00	-
♦ Re-inspection	$50.00	$50.00	-
♦ Safety / Consult	$50.00	$50.00	-
♦ Sign	$50.00	$50.00	-
♦ Solar Panels	$50/panel	$50/panel	-
♦ VAV boxes	$35 + $5/VAV	$35 + $5/VAV	-
○ Rough-in			-
♦ >1000 amps	$50.00	$50.00	-
♦ 1-1000 amps	$50.00	$50.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
○ Service Release			-
♦ Extension	$50.00	$50.00	-
♦ >1000 amps	$300.00	$300.00	-
♦ 1-200 amps	$80.00	$80.00	-
♦ 201-400 amps	$100.00	$100.00	-
♦ 401-600 amps	$120.00	$120.00	-
♦ 601-1000 amps	$200.00	$200.00	-
○ Temporary Pole			-
♦ >1000 amps	$350.00	$350.00	-
♦ 1-200 amps	$50.00	$50.00	-
♦ 201-400 amps	$60.00	$60.00	-
♦ 401-600 amps	$70.00	$70.00	-
♦ 601-1000 amps	$100.00	$100.00	-
► Plan Review ($100 minimum, $5000 maximum)			-
• Complete building, build out, shell	$0.20/SF	$0.20/SF	-
• Residential Plan Review	$100.00	$100.00	-
► Returned Check Charge/ACH Charge (All Departments)			-
• Payments up to $2,000	$20.00	$20.00	-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
EVENT CENTER			-
► Room Rental			-
• Art/Tokyo/London " Full Set"	$725.00	$725.00	-
• Art/Tokyo/London "Any Single"	$325.00	$325.00	-
• Art/Tokyo/London "Any Double"	$425.00	$425.00	-
• Ballroom "A"	$1,150.00	$1,150.00	-
• Ballroom "B"	$850.00	$850.00	-
• Ballroom "B" Sections "1 or 2"	$425.00	$425.00	-
• Entire Building	$6,250.00	$6,250.00	-
• Grand Ballroom	$1,500.00	$1,500.00	-
• Smyrna Room	$925.00	$925.00	-
			-

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Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
GOLF COURSE			-
► Cart Fees			-
• 18 Holes	$16.00	$16.00	-
• 9 Holes	$8.00	$8.00	-
► Executive Course Green Fee			-
• Junior	$0.00	$10.00	$10.00
• Regular	$13.00	$14.00	$1.00
• Senior	$10.00	$11.00	$1.00
► FootGolf			-
• Junior	$0.00	$5.00	$5.00
• Regular	$11.00	$11.00	-
• Senior	$8.00	$8.00	-
► Green Fee Rates (Monday-Friday)			-
• 18 Holes	$33.00	$38.00	$5.00
• 9 Holes	$17.00	$20.00	$3.00
► Green Fee Rates (Weekend and Holiday)			-
• 18 Holes	$38.00	$43.00	$5.00
• 9 Holes	$20.00	$23.00	$3.00
► Junior Green Fees (Weekend and Holiday after 2pm)			-
• 18 Holes	$0.00	$18.00	$18.00
• 9 Holes	$0.00	$10.00	$10.00
► Junior Green Fees (Monday-Friday)			-
• 18 Holes	$0.00	$18.00	$18.00
• 9 Holes	$0.00	$10.00	$10.00
► Military Rate			-
• 18 Holes Weekday	$0.00	$27.00	$27.00
• 18 Holes Weekend	$0.00	$32.00	$32.00
• 9 Holes Weekday	$0.00	$15.00	$15.00
• 9 Holes Weekend	$0.00	$16.00	$16.00
► Senior Green Fee Pass			-
• In-Town - Every Six Months	$550.00	$600.00	$50.00
• Out-of-Town - Every Six Months	$650.00	$650.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Senior Green Fee Rates (Monday-Friday)			-
• 18 Holes	$19.00	$24.00	$5.00
• 9 Holes	$10.00	$13.00	$3.00
► Trail Fee (9 or 18 Holes)	$10.00	$10.00	-
► Winter / Aerification Rate (Monday-Friday)			-
• 18 Holes	$28.00	$30.00	$2.00
• 9 Holes	$15.00	$16.00	$1.00
► Winter / Aerification Rate (Senior)			-
• 18 Holes	$14.00	$16.00	$2.00
• 9 Holes	$8.00	$9.00	$1.00
► Winter / Aerification Rate (Weekend and Holiday)			-
• 18 Holes	$32.00	$35.00	$3.00
• 9 Holes	$16.00	$19.00	$3.00

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
JUDICIAL - GENERAL SESSIONS			-
► Costs			-
• 5 Year Guilty Expungement	$100.00	$100.00	-
• Bail Bond	$10.00	$10.00	-
• Base Cost	$60.00	$55.00	($5.00)
• Booking Fee 40-7-122		$10.00	$10.00
• Certification	$5.00	$5.00	-
• Certified Mail- Return Receipt	100%	100%	-
• Computerization Fee	$4.00	$7.00	$3.00
• Continuance	$5.00	$5.00	-
• Copies	$0.50	$0.50	-
• Court Clerk Education Fee		$1.87	$1.87
• Court Room Security	$2.00	$5.00	$3.00
• Diversion Expungement	$100.00	$100.00	-
• Driver Safety School	$85.00	$85.00	-
• Extraordinary Costs/10 parties	100%	100%	-
• Failure to Appear	$40.00	$40.00	-
• Interest	100%	100%	-
• Mail	100%	100%	-
• Mileage	100%	100%	-
• Motion	$25.00	$25.00	-
• Out of State Prisoner Transportation	100%	100%	-
• Post-Judgment	$25.00	$25.00	-
• Public Defender Admin. Fee	$2.50	$2.50	-
• Public Defender's Conference	5%	5%	-
• Request for Release from Final Forfeiture	$75.00	$75.00	-
• Restricted License Fee	$25.00	$25.00	-
• Scire Facias	$40.00	$40.00	-
• Service Fee (Misd Citation)	$25.00	$25.00	-
• Service Fee (Warrant and Criminal Summons)	$40.00	$40.00	-
• Service of Process- Attempt	$0.00	$0.00	-
• Service of Process- In Person/ Attempted Service	$40.00	$50.00	$10.00

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
• Service of Process- Other/ Attempted Service	$10.00	$10.00	-
• Subpoena	$6.00	$10.00	$4.00
• Transport Fee	$50.00	$50.00	-
► Fines			-
• Domestic Assault (additional fine)	5%	5%	-
• Driver's License Fine	5%	5%	-
• Drug Charge Fine	30%	30%	-
• DUI Fine	5%	5%	-
• Fine	60%	60%	-
• Reckless Driving/Aggravated Reckless Driving	5%	5%	-
• Sexual Battery Fine	5%	5%	-
► Taxes/Fees			-
• Alcohol and Drug Fee - DUI, DWI, and Drug Charges	$5.00	$5.00	-
• Archive and Record Management Fee (6-54-136)		$5.00	$5.00
• Blood Alcohol Test Fee - If BAT is administered	$12.50	$12.50	-
• City Litigation Tax	$29.50	$29.50	-
• County Litigation Tax (District Attorney General Conf)		$0.63	$0.63
• County Litigation Tax (District Pub Def Conf)	$0.63	$0.63	-
• Court House Security Litgation Tax	$25.00	$25.00	-
• Criminal Injury Comp Fund - Victim Under 18 (Non-Domestic)	$1.00	$1.00	-
• Criminal Injury Compensation Fund	$1.00	$1.00	-
• Criminal Injury Compensation Fund - Assault	$1.00	$1.00	-
• District Attorney Fee - PWC and Forgery Charges ($0-$9)	$0.25	$0.25	-
• District Attorney Fee - PWC and Forgery Charges ($10-$99)	$0.50	$0.50	-
• District Attorney Fee - PWC and Forgery Charges ($100-$299)	$1.50	$1.50	-
• District Attorney Fee - PWC and Forgery Charges ($300-$499)	$2.50	$2.50	-
• District Attorney Fee - PWC and Forgery Charges ($500 & Up)	$3.75	$3.75	-
• Domestic Assult Electronic Monitoring Indigency Fund	$0.00	$0.00	-
• Drag Racing- TBI Fee	$1.25	$1.25	-
• Drug Court TreatmentAct Fee - Drug/Para Charges	$0.25	$0.25	-
• Drug Testing Fee - Drug Charges	$12.50	$12.50	-
• DUI Electronic Monitoring Indigency Fund	$0.00	$0.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
• Fraud and Economic Fund Fee - Theft Charges	$0.25	$0.25	-
• Impaired Driver's Trust Fund - DUI and DWI Charges	$0.25	$0.25	-
• Interlock Device Fee - DUI Charges	$0.00	$0.00	-
• Jail/Courthouse Building Local Litigation Tax (67-4-601 (b)(5)		$25.00	$25.00
• Interlock Device Fee - DUI Charges (67-4-601 (b)(1)		$10.00	$10.00
• Judicial Commissioner Education	$0.04	$0.13	$0.09
• Local Litigation Tax Judge 16-15-5006		$6.00	$6.00
• Reckless Driving - Dept of Safety Fee	$1.50	$1.50	-
• State Litigation Tax	$0.59	$1.99	$1.40
• TBI Fee - DUI Charges	$0.88	$0.88	-
• TBI Narcotics Fee - Drug Charges - NOT Paraphernalia	$1.00	$1.00	-
• Traumatic Brain Injury Fund - DOS/DOR/DOC/DUI/DWI	$0.75	$0.75	-
• Veterans Treatment Court Program	$0.25	$0.25	-
• Victim Assessment Assistance Fee -NO C Misd.	$3.00	$3.00	-
• Victim Notification Fund	$0.06	$0.20	$0.14
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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
JUDICIAL - JUVENILE COURT			-
► Costs			-
• Court Costs	$79.05	$79.35	$0.30
• Court Costs- Texting While Driving	$9.05	$8.10	($0.95)
► Fee			-
• Archive and Record Management Fee		$5.00	$5.00
• Certified Copy Fee	$5.00	$5.00	-
• Certified Mail Fee	100%	100%	-
• Copy Fee	$0.50	$0.50	-
• Dismissal Fee	$80.00	$80.00	-
• Motion Fee	$25.00	$25.00	-
• Show Cause Continuance Fee	$35.00	$35.00	-
► Fines			-
• Child Restraint Fine	5%	5%	-
• Driver's License Fine	5%	5%	-
• Fine- All Other Violations Not Specified	100%	100%	-
• Insurance Fine	5%	5%	-
• Registration Fine	5%	5%	-
• Seat Belt- 1st Offense	5%	5%	-
• Seat Belt- 2nd Offense	5%	5%	-
► Taxes/Guilty			-
• Head Injury Fund	$0.25	$0.25	-
• Parking Litigation Tax	$0.02	$0.02	-
• State Litigation Tax	$0.28	$0.28	-
• Town Litigation Tax	$13.75	$13.75	-
► Traffic School			-
• Smyrna Traffic School	$85.00	$85.00	-
			-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
JUDICIAL - MUNICIPAL COURTS			-
► Commercial Costs			-
• $160.00 Guilty Court Cost	$159.05	$159.05	-
• $80.00 Court Costs- All Other Violations	$79.05	$79.05	-
► Commercial Fees			-
• Continuance Fee *	$35.00	$35.00	-
• Diversion Fee *	$80.00	$80.00	-
• E Ticket Fee **			-
• Late Penalty *	$35.00	$35.00	-
• Traffic Certified Mail	$6.80	$6.80	-
• Traffic Motion Fee *	$25.00	$25.00	-
► Commercial Fines			-
• $25.00 Fine Specified Commercial Violations	$25.00	$25.00	-
• $50.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $100.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $125.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $150.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $350.00 Fine Specified Commercial Violations	$50.00	$50.00	-
• $500.00 Fine Specified Commercial Violations	$50.00	$50.00	-
► Commercial Taxes/Guilty			-
• Cash Bond Forfeiture	$0.69	$0.69	-
• Traffic City Litigation Tax	$13.75	$13.75	-
• Traffic Litigation Tax	$0.28	$0.28	-
► Traffic Costs			-
• $10.00 Court Cost- Texting While Driving	$9.05	$8.10	($0.95)
• $125.00 Court Cost	$124.05	$123.10	($0.95)
• $160.00 Guilty Court Cost	$159.05	$158.10	($0.95)
• $80.00 Court Cost- All Other Violations	$79.05	$79.35	$0.30

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
► Traffic Fees			-
• Archive and Record Management Fee		$5.00	$5.00
• Certified Copy Fee	$5.00	$5.00	-
• Continuance Fee	$35.00	$35.00	-
• Copy	$0.50	$0.50	-
• Diversion Fee	$80.00	$80.00	-
• Diversion Fee for Corrected Light Violations	$30.00	$30.00	-
• E Ticket Fee			-
• Late Penalty	$35.00	$35.00	-
• Out of Town TR School Diversion Fee	$80.00	$80.00	-
• Restricted Driver's License Fee	$25.00	$25.00	-
• Traffic Certified Mail	100%	100%	-
• Traffic Motion Fee	$25.00	$25.00	-
► Traffic Fines			-
• $10.00 Fine- Parking Violations	$10.00	$10.00	-
• $20.00 Fine- Improper Lane Usage 2nd Offense	$20.00	$20.00	-
• $35.00 Fine- Window Tint Violations	$35.00	$35.00	-
• $40.00 Fine- One Way Street	$40.00	$40.00	-
• $50.00 Fine- All Other Non-Moving Violations Not Specified	$50.00	$50.00	-
• $50.00 Fine- All Other Moving Violations Not Specified	$50.00	$50.00	-
• Child Restraint Fine	$2.50	$2.50	-
• Driver's License Fine	$1.50	$1.50	-
• Improper Display of Tag 1st Offense	$0.50	$0.50	-
• Improper Display of Tag 2nd Offense or More	$1.00	$1.00	-
• Insurance Fine	$1.50	$1.50	-
• Registration Fine	$1.50	$1.50	-
• Seat Belt 1st Offense	$6.25	$6.25	-
• Seat Belt 2nd Offense	$7.50	$7.50	-
► Traffic School			-
• Out of Town Traffic School Tuition	$95.00	$95.00	-
• Traffic School Tuition	$85.00	$85.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Traffic Taxes/Guilty			-
• Cash Bond Forfeiture	$0.69	$0.69	-
• Head Injury Tax- Guilty Speeding Violations	$0.25	$0.25	-
• Parking Litigation Tax	$0.02	$0.02	-
• Traffic City Litigation Tax	$13.75	$13.75	-
• Traffic Litigation Tax	$0.28	$0.28	-
			-

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Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
PARKS DEPARTMENT			-
► Credit Card Convenience Fee (credit card transactions only)	3% of Sales Amount	3% of Sales Amount	-
► Park Buildings			-
• Half Day Building Rental Fee Resident Discount	$125.00	$150.00	$25.00
• Half Day Building Rental Fee Non - Residents	$150.00	$200.00	$50.00
• Whole Day Building Rental Fee Resident Discount	$200.00	$225.00	$25.00
• Whole Day Building Rental Fee Non - Residents	$250.00	$300.00	$50.00
• Cleaning Deposit	$200.00	$200.00	-
• Processing Fee if Cancelled with 72 Hours Notice	$20.00	$20.00	-
► Park Shelters & Facilities			-
• Half Day Rental Fee Resident Discount	$40.00	$40.00	-
• Half Day Rental Fee Non - Residents	$50.00	$60.00	$10.00
• Whole Day Rental Fee Resident Discount	$60.00	$60.00	-
• Whole Day Rental Fee Non - Residents	$70.00	$70.00	-
• Rental for Local Homeschool Groups (per child)	$2.00	$2.00	-
• Non-Local School Groups (per child)	$2.00	$2.00	-
> Special Events			-
• Special Events Rental Fee	$350.00	$350.00	-
• Special Events Cleaning Deposit	$350.00	$350.00	-
> Corp Shelter Rental Fee			-
• 100-299 ppl, Shelters @ Sharp Springs or Rotary Soccer Park (6 hours) (Hilltop up to 150 ppl)	$200.00	$200.00	- -
• 100-299 ppl, Shelters @ Sharp Springs or Rotary Soccer Park (All Day) (Hilltop up to 150 ppl)	$300.00	$300.00	- -
◘ *Cleaning Deposit*	$300.00	$300.00	-
• 300-499 ppl, Shelters (6 hours)	$300.00	$300.00	-
• 300-499 ppl, Shelters (All Day)	$600.00	$600.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
◘ *Cleaning Deposit*	$300.00	$300.00	-
• 500-1,000 ppl, Shelters (6 hours)	$600.00	$600.00	-
• 500-1,000 ppl, Shelters (All Day)	$1,000.00	$1,000.00	-
◘ *Cleaning Deposit*	$300.00	$300.00	-
• 51-99 LVRP Shelter 1 & 4 /Sharp Springs/Rotary Soccer/Hilltop (All Day)	$150.00	$150.00	-
• 51-99 LVRP Shelter 1 or 4/Sharp Springs/Rotary Soccer/Hilltop (6 Hours)	$100.00	$100.00	-
◘ *Cleaning Deposit*	$100.00	$100.00	-
> Sharp Springs Fire Pit	$30.00	$30.00	-
► Park Fields & Courts			-
• Cedar Strone Turf Field (2 hour rental increment)	$100.00	$100.00	-
• Elementary Fields (2 hour rental increment)	$50.00	$50.00	-
• Lee Victory Football Field (2 hour rental increment)	$50.00	$100.00	$50.00
• Practice Fields (2 hour rental increment)	$50.00	$50.00	-
• Rotary Soccer Field (2 hour rental increment)	$50.00	$100.00	$50.00
• RSP Soccer Multi-Purpose Field (2 hour rental increment)	$50.00	$50.00	-
• Sharp Springs (2 hour rental increment)	$50.00	$50.00	-
• Todd Lane Field 3 (2 hour rental increment)	$50.00	$75.00	$25.00
• Tennis Courts (2 hour rental increment)	$50.00	$50.00	-
• Field Rental Cancellation	$20.00	$20.00	-
► Field Lining			-
> Lining the Field			-
• Baseball/Softball Field	$30.00	$30.00	-
• Football Fields	$300.00	$300.00	-
• Soccer Fields	$200.00	$200.00	-
> Re-lining the Field			-
• Baseball/Softball Field	$20.00	$20.00	-
• Football Field	$175.00	$175.00	-
• Soccer Field	$100.00	$100.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
► Tournament Fees			-
> Ball Tournaments			-
• Deposit (Per Day, Per Facility - not refundable of cancellation is within 14 days)	$300.00	$300.00	-
• Cedar Stone Park Rental	$400.00	$400.00	-
• Field Fee (per field, per day)	$200.00	$200.00	-
• Team Fee (per team)	$10.00	$10.00	-
• Cleaning Fee (Per Facility, Per Day - refundable if cleaned each day)	$200.00	$200.00	-
> Paint Ball Tournaments			-
• Field Fee (per field, per day)	$750.00	$750.00	-
• Team Fee (per team)	$10.00	$10.00	-
• Cleaning Fee (Per Facility, Per Day - refundable if cleaned each day)	$300.00	$300.00	-
► Misc. Events			-
> Vendor Booth Fees			-
• Booth Rental	$75.00	$75.00	-
• Halloween in the Park Booth Rental	$35.00	$35.00	-
> Cross Country Race Fees			-
• less than 499 runners	$250.00	$250.00	-
• less than 499 runners - Cleaning & Damage Deposit	$250.00	$250.00	-
• 500-999 runners	$500.00	$500.00	-
• 500-999 runners - Cleaning & Damage Deposit	$500.00	$500.00	-
• less than 499 runners	$1,000.00	$1,000.00	-
• less than 499 runners - Cleaning & Damage Deposit	$1,000.00	$1,000.00	-
► Outdoor Adventure Center			-
> SOAC Daily Admission			-
• Adults - Full Admission (ages 13-54)	$7.00	$7.00	-
• Adults - No Climbing (ages 13-54)	$4.00	$4.00	-
• Children - Full Admission (ages 3-12)	$5.00	$5.00	-
• Children - No Climbing (ages 3-12)	$3.00	$3.00	-
• Children (ages 2 and under)	FREE	FREE	-
• Seniors - Full Admission (ages 55 and up)	$4.00	$4.00	-
• Seniors - No Climbing (ages 55 and up)	$3.00	$3.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
> Group Admission			-
• Full Admission	$4.00	$4.00	-
• No Climbing	$3.00	$3.00	-
> Memberships			-
• Single (1 person)	$100.00	$125.00	$25.00
• Single All Inclusive	$150.00	$175.00	$25.00
• Double (2 people)	$125.00	$150.00	$25.00
• Douible All Inclusive	$175.00	$200.00	$25.00
• Family (up to 6 people)	$200.00	$225.00	$25.00
• Family All Inclusive	$250.00	$275.00	$25.00
> Summer Camps (5 days - 4 hrs per day)			-
• Member Fee (limited slots per week)	$75.00	$125.00	$50.00
• Non-Member Fee (limited slots per week)	$100.00	$150.00	$50.00
• Scheduled Progams (only per day)	$15.00	$15.00	-
> Summer Camps (5 days - 8 hrs per day)			-
• Member Fee (limited slots per week)	$125.00	$175.00	$50.00
• After Camp Care	$25.00	$25.00	-
• Non-Member Fee (limited slots per week)	$150.00	$200.00	$50.00
• Scheduled Progams for Members (only per day)	$25.00	$35.00	$10.00
• Scheduled Progams for Non-Members (only per day)		$50.00	$50.00
> SOAC Field Trips			-
• Climbing Only (per child)	$4.00	$5.00	$1.00
• Climbing and Education (per child)	$5.00	$7.00	$2.00
> SOAC Mobile Adventures			-
• Off site Education Visits	$50.00	$50.00	-
• Travel Fee Outside Rutherford County (flat fee)	$20.00	$30.00	$10.00
> Facility Rentals			-
• Party Rooms - both rooms for 2hrs	$100.00	$100.00	-
• Single Party Room - 2hrs	$50.00	$50.00	-
• Party Rooms w climbing - both rooms for 2 hrs (30 wristbands included)	$125.00	$125.00	-
• Party Rooms w pool - both rooms for 2 hrs (30 wristbands included)	$125.00	$125.00	-
• Party Rooms w pool and climbing - both rooms for 2 hrs (30 wristbands included)	$250.00	$250.00	-

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Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
• Party Rental Program Add-on	$50.00	$50.00	-
• Party Room Cleaning Fee	$25.00	$25.00	-
• Entire SOAC - 2 hrs		$450.00	$450.00
• Entire SOAC - 4 hrs	$600.00	$600.00	-
• Additional hour for Entire SOAC (per hour)	$150.00	$150.00	-
• Lock In (6pm - 8am)	$2,000.00	$2,000.00	-
• Adventure Zone room #1 (2hr rental)	$150.00	$150.00	-
• Adventure Zone room #2 (2hr rental)	$100.00	$100.00	-
• Adventure Zone room #1 and #2 (2hr rental)	$250.00	$250.00	-
• Lecture Hall (2 Hours)	$100.00	$100.00	-
• Processing Fee if Cancelled with 72 Hours Notice	$20.00	$20.00	-
> Scout Badge Workshops			-
• 2 Hour Fee (per person)	$4.00	$4.00	-
• 4 Hour Fee (per person)	$5.00	$5.00	-
• 6 Hour Fee (per person)	$6.00	$6.00	-
• 8 Hour Fee (per person)	$7.00	$7.00	-
> Watercraft Equipment Rental			-
• Security Deposit	$100.00	$100.00	-
• Canoe (day rental)	$45.00	$45.00	-
• Canoe (week rental)	$225.00	$225.00	-
• Canoe (wekend rental)	$75.00	$75.00	-
• Single Kayak (day rental)	$35.00	$35.00	-
• Single Kayak (week rental)	$150.00	$150.00	-
• Single Kayak (weekend rental)	$60.00	$60.00	-
• Tandem or Fishing Kayak (day rental)	$45.00	$45.00	-
• Tandem or Fishing Kayak (week rental)	$225.00	$225.00	-
• Tandem or Fishing Kayak (weekend rental)	$75.00	$75.00	-
• Paddle Board (day rental)	$45.00	$45.00	-
• Paddle Board (week rental)	$225.00	$225.00	-
• Paddle Board (weekend rental)	$75.00	$75.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Splashtown Pool & Splash Pad			-
> Pool Daily Admission			-
• Adults (ages 13-54)	$7.00	$7.00	-
• Children (ages 1-12)	$5.00	$5.00	-
• Children (ages 1 and under)	FREE	FREE	-
• Seniors (ages 55 and up)	$5.00	$5.00	-
> Pool Passes			-
• Single (1 person)	$100.00	$125.00	$25.00
• Double (2 people)	$125.00	$150.00	$25.00
• Family (up to 6 people)	$200.00	$225.00	$25.00
> Pool Facility Rentals			-
• Locker and/or Equipment Rental	$2.00	$2.00	-
• Funbrella (daytime rental - 2 hrs with 20 wristbands)	$125.00	$125.00	-
• Private Rental Smyrna Resident Fee (after hours - 2hrs with 150 people)	$400.00	$400.00	-
• Private Rental Non-Resident Fee (after hours - 2hrs with 150 people)	$450.00	$450.00	-
• Semi-Private Rental Smyrna Resident Fee (after hours - 2hrs with 75 people)	$250.00	$250.00	-
• Semi-Private Rental Non-Resident Fee (after hours - 2hrs with 75 people)	$300.00	$300.00	-
• Processing Fee if Cancelled with 72 Hours Notice	$20.00	$20.00	-
> Splash Pad Group Rental Fees			-
• Morning Slot (2 hours)	$100.00	$100.00	-
• Evening Slot (2 hours)	$150.00	$150.00	-
			-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
PLANNING DEPARTMENT			-
► Annexation/Rezoning Request			-
• Annexation Request	$500.00	$500.00	-
• Application Fee for Annexation of Rezoning of non-PUD districts	$500.00	$500.00	-
• Application Fee for Annexation of Rezoning of PUD districts (initial or amended)	$800.00	$800.00	-
► Boards of Zoning Appeals			-
• Appeal/Spec Exceptions	$300.00	$300.00	-
• Variance	$300.00	$300.00	-
► Food Truck Rally Permit	$300.00	$300.00	-
► Impact Fees			-
• Parks			-
◘ *Mobile Home/RV Park (Unit: Pad Site)*			-
○ Assessed Fee	$1,468.00	$1,468.00	-
○ Maximum Fee Per Unit	$1,468.00	$1,468.00	-
◘ *Multi-Family (Unit: Dwelling)*			-
○ Assessed Fee	$1,070.00	$1,070.00	-
○ Maximum Fee Per Unit	$1,070.00	$1,070.00	-
◘ *Single-Family Detached (Unit: Dwelling)*			-
○ Assessed Fee	$1,406.00	$1,406.00	-
○ Maximum Fee Per Unit	$1,406.00	$1,406.00	-
• Public Safety			-
◘ *Industrial (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$679.00	$679.00	-
○ Maximum Fee Per Unit	$679.00	$679.00	-
◘ *Mobile Home/RV Park (Unit: Pad Site)*			-
○ Assessed Fee	$979.00	$979.00	-
○ Maximum Fee Per Unit	$979.00	$979.00	-
◘ *Multi-Family (Unit: Dwelling)*			-
○ Assessed Fee	$653.00	$653.00	-
○ Maximum Fee Per Unit	$653.00	$653.00	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
◘ *Office (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$986.00	$986.00	-
○ Maximum Fee Per Unit	$986.00	$986.00	-
◘ *Public/Institutional (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$506.00	$506.00	-
○ Maximum Fee Per Unit	$506.00	$506.00	-
◘ *Retail/Commercial/Public (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$1,685.00	$1,685.00	-
○ Maximum Fee Per Unit	$1,685.00	$1,685.00	-
◘ *Single-Family Detached (Unit: Dwelling)*			-
○ Assessed Fee	$899.00	$899.00	-
○ Maximum Fee Per Unit	$899.00	$899.00	-
◘ *Warehouse (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$167.00	$167.00	-
○ Maximum Fee Per Unit	$167.00	$167.00	-
• Roads			-
◘ *Industrial (Unit: 1,000 Sq Ft)*			-
○ Industrial Park			-
♦ Assessed Fee	$3,397.00	$3,397.00	-
♦ Maximum Fee Per Unit	$3,397.00	$3,397.00	-
○ Mini-Warehouse			-
♦ Assessed Fee	$713.00	$713.00	-
♦ Maximum Fee Per Unit	$713.00	$713.00	-
○ Warehousing			-
♦ Assessed Fee	$839.00	$839.00	-
♦ Maximum Fee Per Unit	$839.00	$839.00	-
◘ *Mobile Home/RV Park (Unit: Pad Site)*			-
○ Assessed Fee	$1,216.00	$1,216.00	-
○ Maximum Fee Per Unit	$1,216.00	$1,216.00	-
◘ *Multi-Family (Unit: Dwelling)*			-
○ Assessed Fee	$1,636.00	$1,636.00	-
○ Maximum Fee Per Unit	$1,636.00	$1,636.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
◘ *Office (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$5,746.00	$5,746.00	-
○ Maximum Fee Per Unit	$5,746.00	$5,746.00	-
◘ *Public/Institutional (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$1,300.00	$1,300.00	-
○ Maximum Fee Per Unit	$1,300.00	$1,300.00	-
◘ *Retail/Commercial (Unit: 1,000 Sq Ft)*			-
○ Assessed Fee	$4,194.00	$4,194.00	-
○ Maximum Fee Per Unit	$4,194.00	$4,194.00	-
◘ *Single Family Detached (Unit: Dwelling)*			-
○ Assessed Fee	$3,481.00	$3,481.00	-
○ Maximum Fee Per Unit	$3,481.00	$3,481.00	-
► Mobile Food Vendor Annual Permit	$200.00	$200.00	-
• Daily Permit	$50.00	$50.00	-
► Plan/Plat Review Fees			-
• Concept Plan	$150.00	$150.00	-
• Final Plat	$200 + $50/Lot	$200 + $50/Lot	-
• Preliminary Plat Subdivision	$400 + $75/Lot	$400 + $75/Lot	-
• Site Plan	$500.00	$500.00	-
• Site Plan Renewal/Extension	$250.00	$250.00	-
• Sketch Plat	$150.00	$150.00	-
► Planning and Code Documents for Purchase			-
• Sign Ordinance Book	$15.00	$15.00	-
• Subdivision Regulation Book	$30.00	$30.00	-
• TOS Zoning Map	$30.00	$30.00	-
• Zoning Ordinance Book	$30.00	$30.00	-
			-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
POLICE DEPARTMENT			-
► Adult-Oriented Establishments			-
• Late Penalty for License Renewal Fee	10% of Fee	10% of Fee	-
• Non-refundable License Fee	$250.00	$250.00	-
• Non-refundable License Renewal Fee	$250.00	$250.00	-
• Non-refundable Permit Fee	$100.00	$100.00	-
► Background Check	$7.00	$7.00	-
► Citizens Police Academy Class	-	-	-
► Copies of 911 Tapes	$25.00	$25.00	-
► Copies of Pictures (Bail Bondsmen after Original Date of Arrest)	$4.00	$4.00	-
► False Emergency Alarms Fee (Per False Alarm after 3 in a Calendar Year)	$50.00	$50.00	-
► Fingerprinting (Non-arrestees)	$10.00	$10.00	-
► Rape Aggression Defense Class	$0.00	$0.00	-
► Reports (Accident, Office, Etc.)	$0.15 per Page	$0.15 per Page	-
► Youth Academy	$35.00	$35.00	-
			-
PROBATION			-
► 4 Hour Theft Course	$40.00	$40.00	-
► 8 Hour Anger Management Course	$80.00	$80.00	-
► Daily Alcohol Monitoring Fee	$10.00	$0.00	($10.00)
► Diversion/Retirement Supervision Fee	$35.00	$35.00	-
► Drug and Alcohol Assessment	$25.00	$25.00	-
► GCMS Confirmation	$25.00	$45.00	$20.00
► Saliva Drug Screen Fee	$30.00	$30.00	-
► Standard Supervision Fee	$45.00	$45.00	-
► Urine Drug Screen Fee	$25.00	$25.00	-
► Instant Alcohol Screens	$0.00	$20.00	$20.00
► No Show Cancellation Fee	$10.00	$10.00	-
			-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
PUBLIC WORKS DEPARTMENT			-
► Grading/Excavation Permit			-
• Application Fee	$0.00	$0.00	-
• Engineering Review Fees	Based on Costs Incurred	Based on Costs Incurred	-
► Jet Wash Truck Services (Minimum 1 Hour)	$200 per Hour	$200 per Hour	-
► Road Inspection			-
• Initial Fee	-	-	-
• Re-Inspection Fee	$100.00	$100.00	-
► Small Cell Placement	$200 Fee + $100/Site	$200 Fee + $100/Site	-
► Storm Water	Amount based on ERUs	Amount based on ERUs	-
• Appeal Review Fee	$50.00	$50.00	-
• Credit and Adjustment Application Fee			-
◘ *Adjustment Application Fee*	-	-	-
◘ *All Other Property Application Fees*			-
○ Containing < 40,000 <= 100,000 Sq Ft Impervious Surface	$250.00	$250.00	-
○ Containing = 20,000 Sq Ft Impervious Surface	$50.00	$50.00	-
○ Containing > 20,000 <= 40,000 Sq Ft Impervious Surface	$150.00	$150.00	-
○ Containing 100,000+ Sq Ft Impervious Surface	$500.00	$500.00	-
◘ *Application fees for a property which received a credit,*			-
but subsequently became non-compliant for failure to maintain,			-
shall be doubled upon reapplication for the credit.			-
◘ *Small Homes Credit*	$0.00	$0.00	-
◘ *Water Education Credit*	$0.00	$0.00	-
• Equivalent Residential Unit (ERU)	3,543 Square Feet	3,543 Square Feet	-
• ERU Base Rate	$3.47 Per ERU	$3.47 Per ERU	-
• Grading/Excavation Permit	$150.00	$150.00	-
• Late Payment Fee	10% of Bill	10% of Bill	-
• Storm Water Fee	$200.00 + $100 per Acre	$200.00 + $100 per Acre	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
• Storm Water User Fee			-
◘ *Agricultural Property User Fee*			-
○ <= 3,543 Sq Ft Impervious Surface	$3.47 Flat Rate	$3.47 Flat Rate	-
○ > 3,543 Sq Ft Impervious Surface	$3.47 x # of ERU's	$3.47 x # of ERU's	-
◘ *Exempt Property User Fee*			-
◘ *Other Developed Property User Fee*	$3.47 x # of ERU'S	$3.47 x # of ERU'S	-
◘ *Single Family Residential User Fee*			-
○ <= 10,000 Sq Ft Impervious Surface	$3.47 Flat Rate	$3.47 Flat Rate	-
○ > 10,000 Sq Ft Impervious Surface	$3.47 x # of ERU's	$3.47 x # of ERU's	-
◘ *Vacant/Undeveloped Property User Fee*			-
○ < 1,800 Sq Ft Impervious Surface	-	-	-
○ > 1,800 Sq Ft Impervious Surface	$3.47 Min or	$3.47 Min or	-
	$3.47 x # of ERU's	$3.47 x # of ERU's	-
► Video Inspection Fee	$1.50 per Linear Foot	$1.50 per Linear Foot	-
			-
TREASURY DEPARTMENT			-
► Bad Debt Collection	23.50%	23.50%	-
► Beer Permit			-
• Annual Privilege Tax	$100.00	$100.00	-
• Application Fee	$250.00	$250.00	-
• Special Event Non Profit	$50.00	$50.00	-
• Special Event Retail	$100.00	$100.00	-
► Business License (Based on Type of Business)	Minimum $15.00	Minimum $15.00	-
► Cable TV Franchise Application Fee	$10,000.00	$10,000.00	-
► Credit Card			-
• Credit	Greater of: 2.5% or $1.50	Greater of: 2.5% or $1.50	-
• Debit	$1.50	$1.50	-
► Demonstration Permit Application	$200.00	$200.00	-
► Flea Market Booth Fee Per Day	$1.00	$1.00	-
► Hotel/Motel Tax	$2.50	$2.50	-
► Junkyard Control Application and Annual Renewal	$50.00	$50.00	-
► Legal/Collection Fee	$25.00	$25.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
► Liquor Privilege Tax			-
• Caterers	$625.00	$625.00	-
• Commercial Passenger Boat Company	$750.00	$750.00	-
• Community Theater	$300.00	$300.00	-
• Convention Center	$500.00	$500.00	-
• Historic Interpretive Center	$300.00	$300.00	-
• Historic Mansion House Site	$300.00	$300.00	-
• Historic Performing Arts Center	$300.00	$300.00	-
• Hotel and Motel			-
◘ Seats 0-99 Rooms	$1,000.00	$1,000.00	-
◘ Seats 100-399 Rooms	$1,250.00	$1,250.00	-
◘ Seats 400 Rooms and Over	$1,500.00	$1,500.00	-
• Museum	$300.00	$300.00	-
• Premiere Type Tourist Resort	$2,000.00	$2,000.00	-
• Private Club	$500.00	$500.00	-
• Restaurant According to Seating Capacity (Liquor and Wine)			-
◘ *Seats 126-175*	$925.00	$925.00	-
◘ *Seats 176-225*	$975.00	$975.00	-
◘ *Seats 226-275*	$1,100.00	$1,100.00	-
◘ *Seats 276 and Over*	$1,200.00	$1,200.00	-
◘ *Seats 40-74*	$650.00	$650.00	-
◘ *Seats 75-125*	$750.00	$750.00	-
• Restaurant According to Seating Capacity (Wine Only)			-
◘ *Seats 126-175*	$300.00	$300.00	-
◘ *Seats 176-225*	$310.00	$310.00	-
◘ *Seats 226-275*	$330.00	$330.00	-
◘ *Seats 276 and Over*	$350.00	$350.00	-
◘ *Seats 40-125*	$270.00	$270.00	-
• Urban Park Center	$500.00	$500.00	-
• Zoological Institution	$300.00	$300.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Mapleview Cemetery			-
• Citizens Rate ($950 goes to Perpetual Fund)	$1,250.00	$1,250.00	-
• Out of Town Rate ($1,495 goes to Perpetual Fund)	$1,795.00	$1,795.00	-
► Massagist Annual Permit	$75.00	$75.00	-
► Municipal Inspection Fee	As Per State Law	As Per State Law	-
► Package Liquor Application/Investigation Fee	$750.00	$750.00	-
► Property Tax per $100 of Assessed Valuation	$0.5257	$0.5257	-
► Property Tax Penalty & Interest (on initial billing only, per month)	1% interest + 0.5% penalty	1% interest + 0.5% penalty	-
► Grass Lien Penalty & Interest (on initial billing only, per month	1% interest + 0.5% penalty	1% interest + 0.5% penalty	-
► Smyrna Business License Print	$0.15 per Sheet	$0.15 per Sheet	-
► Solicitors/Peddlers Permit	$50.00	$50.00	-
► Special Event			-
• Athletic, Block Parties, Fairs	No Fee	No Fee	-
• Parade Application	$100.00	$100.00	-
• Protests/Rallies on town Property	$200.00	$200.00	-
► Street Map (Color)	$3.00	$3.00	-
► Taxicab Franchise			-
• Annual Driver Renewal Fee	$10.00	$10.00	-
• Driver Application Fee	$25.00	$25.00	-
• Franchise Application Fee	$100.00	$100.00	-
• Franchise Renewal Fee per Taxicab	$50.00	$50.00	-
► Transient Vendors License (14 Day Permit)			-
• Application Fee	$50.00	$50.00	-
• Clerk's Fee	$5.00	$5.00	-
			-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
UTILITIES - NATURAL GAS			-
► After Hours Fee (Per Trip) / Same Day Service Request	$45.00	$45.00	-
► Bad Debt Collection	23.50%	23.50%	-
► Collection Fee	$10.00	$10.00	-
► Commercial Credits to Tap Fee for New Construction			-
• Clothes Dryer	$50.00	$50.00	-
• CNG Compressor	$100.00	$100.00	-
• Furnace - Central	$100.00	$100.00	-
• Gas Air Conditioner	$100.00	$100.00	-
• Gas Emergency Electric Generator	$100.00	$100.00	-
• Gas Grill/Outdoor Kitchen/Fire Pit	$50.00	$50.00	-
• Gas Humidifier/Dehumidifier	$100.00	$100.00	-
• Gas Incinerator or Incinerating Toilet	$100.00	$100.00	-
• Gas Light/Tiki Torch	$50.00	$50.00	-
• Gas Log Fireplace	$50.00	$50.00	-
• Gas Space Heater	$50.00	$50.00	-
• Gas Stub Out (Valved)	$25.00	$25.00	-
• Pool/Spa Heater	$100.00	$100.00	-
• Porch/Outdoor Radiant Heater	$50.00	$50.00	-
• Stove Top/Oven/Range	$50.00	$50.00	-
• Tankless Water Heater	$250.00	$250.00	-
• Water Heating	$150.00	$150.00	-
► Deposit for Service			-
• Commercial/Industrial	Amt of Largest Historical Bill	Amt of Largest Historical Bill	-
• Non-Owner Residential	$75.00	$75.00	-
• Owner Residential/Non-Payment Reconnect	Amount of Balance Due	Amount of Balance Due	-
► Hang Tag Fee	$25.00	$25.00	-
► Non-payment Disconnect Fee	$45.00	$45.00	-
► Pilot Lighting or Relighting (after business hours)	$45.00	$45.00	-
► Pilot Lighting or Relighting (during business hours)	$20.00	$20.00	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

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	2025 - 2026	2026 - 2027	CHANGES
► Residential Rebates for New Construction			-
• Clothes Dryer	$50.00	$50.00	-
• CNG Compressor	$100.00	$100.00	-
• Furnace - Central	$100.00	$100.00	-
• Gas Air Conditioner	$100.00	$100.00	-
• Gas Emergency Electric Generator	$100.00	$100.00	-
• Gas Grill/Outdoor Kitchen/Fire Pit	$50.00	$50.00	-
• Gas Humidifier/Dehumidifier	$100.00	$100.00	-
• Gas Incinerator or Incinerating Toilet	$100.00	$100.00	-
• Gas Light/Tiki Torch	$50.00	$50.00	-
• Gas Log Fireplace	$50.00	$50.00	-
• Gas Space Heater	$50.00	$50.00	-
• Gas Stub Out (Valved)	$25.00	$25.00	-
• Pool/Spa Heater	$100.00	$100.00	-
• Porch/Outdoor Radiant Heater	$50.00	$50.00	-
• Stove Top/Oven/Range	$50.00	$50.00	-
• Tankless Water Heater	$250.00	$250.00	-
• Water Heater	$150.00	$150.00	-
► Service Fee (For Change in Service)			-
• Commercial	$75.00	$75.00	-
• Residential	$50.00	$50.00	-
► Tampering Fee (plus cost)	$250.00	$250.00	-
► Tap Fee			-
• Commercial/Industrial	At Cost	At Cost	-
• Residential	$400.00	$400.00	-
► Usage Charge/Rates			-
• All Users (Base + Usage)			-
◘ *Base Minimum Rate - Commercial*	$35.00	$35.00	-
◘ *Base Minimum Rate - Large*		$70.00	$70.00
◘ *Base Minimum Rate - Residential*	$6.00	$7.50	$1.50
◘ *Usage Rate*	Cost + $2.35 per MCF	Cost + $2.50 per MCF	$0.15 per MCF
• Nissan*	By Contract	By Contract	-

Town of Smyrna Fee Schedule
for
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	2025 - 2026	2026 - 2027	CHANGES
UTILITIES - WASTEWATER			-
► Bad Debt Collection	23.50%	23.50%	-
► Capacity Fee (Tap Charge)			-
• Residential Unit in Town of Smyrna	$2,000.00	$2,000.00	-
• Residential Unit out of Town of Smyrna	$2,700.00	$2,700.00	-
► Cross-connection re-test fee	$60.00	$60.00	-
► Industrial User Permit Limit Violation			-
• Violation from 151% - 200%	$100.00 - $6,000.00	$100.00 - $6,000.00	-
• Violation from 201% or greater	$100.00 - $10,000.00	$100.00 - $10,000.00	-
• Violation up to 150% of limit	$100.00 - $4,000.00	$100.00 - $4,000.00	-
► Industrial User Surcharge			-
• < 300 MG/Liter of BOD5 (Per LB)	-	-	-
• 1100+ MG/Liter (Per LB)	$1.29	$1.29	-
• 300 MG/Liter - 1100 MG/Liter (Per LB)	$0.78	$0.78	-
► Inspection Fee	$25.00	$25.00	-
► Jet Wash Truck Services (Per Hour) (Minimum 1 Hour)	$200.00	$200.00	-
► Permit	$75.00	$75.00	-
► Pretreatment Charges	Based on Pretreatment Cost	Based on Pretreatment Cost	-
► Sanitary Sewer Spec Book	$30.00	$30.00	-
► Sanitary Sewer Specs CD	$35.00	$35.00	-
► Show Cause Hearing Transcript (Per Page)	$1.00	$1.00	-
► Special Assessment Districts (For Each 2,000 Linear Ft under Project 776)			-
• Harts Branch			-
◘ *Base Zone Fee*	$2,000.00	$2,000.00	-
◘ *Unit Sewer Tape Fee*	$100.00	$100.00	-
• Old Nashville Hwy. Basin (Plus Base Zone Fee)	$1,000.00	$1,000.00	-
• Olive Branch Basin (Plus Base Zone Fee)	$2,900.00	$2,900.00	-
• Stewarts Creek Drainage Basin			-
◘ *Zone A - North of I-24 (Plus Base Zone Fee)*	$1,600.00	$1,600.00	-
◘ *Zone B - South of I-24 (Plus Base Zone Fee)*	$2,400.00	$2,400.00	-
► Step System:	To Be Determined	To Be Determined	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
► Usage Charge/Rates			-
• Inside Town Limits			-
◘ *For First 2,000 Gallons*	$21.62	$22.05	$0.43
◘ *Per 1,000 Gallons Over 2,000 Gallons*	$5.78	$5.89	$0.11
• Nissan*	By Contract	By Contract	-
• Outside Town Limits			-
◘ *For First 2,000 Gallons*	$32.26	$32.91	$0.65
◘ *Per 1,000 Gallons Over 2,000 Gallons*	$7.70	$7.86	$0.16
• Pre Certificate of Occupancy Rate (Per 1,000 Gallons)	$5.78	$5.89	$0.11
• Repurified		.	-
◘ *Minimum Charge*	$21.99	$22.43	$0.44
◘ *Per 1,000 Gallons (April - October)*	$3.24	$3.30	$0.06
◘ *Per 1,000 Gallons (November - March)*	$1.76	$1.79	$0.03
► Video Inspection Fee (Per Linear Foot)	$1.50	$1.50	-
► WWT Plant Disposal Fee			-
• Per Load for 0 - 2,000 Gallons	$150.00	$150.00	-
• Per Load for 2,001+ Gallons	$300.00	$300.00	-
			-

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Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

DRAFT

	2025 - 2026	2026 - 2027	CHANGES
UTILITIES - WATER			-
► After Hours Fee (Per Trip) / Same Day Service Request	$45.00	$45.00	-
► Bad Debt Collection	23.50%	23.50%	-
► Capacity Fee (Tap Charge)			-
• Irrigation and Repurified Meters			-
◘ *¾" through 1 ½" Meter*	$800.00	$800.00	-
◘ *2" Meter*	$1,000.00	$1,000.00	-
◘ *3" Meter*	$2,000.00	$2,000.00	-
◘ *4" Meter*	$3,500.00	$3,500.00	-
◘ *6" Meter*	$5,000.00	$5,000.00	-
• Residential Unit in Town of Smyrna	$1,100.00	$1,100.00	-
• Residential Unit out of Town of Smyrna	$1,600.00	$1,600.00	-
► Collection Fee	$10.00	$10.00	-
► Cross Connection Re-Inspection (After 30 Days, per Occurance)	$50.00	$50.00	-
► Damaged Meter Fee	Actual Cost	Actual Cost	-
► Domestic Water Meter Fee 1" - 6" Meter Size	Actual Cost	Actual Cost	-
► Drought Management Surcharge:			-
• First Exceedance	5% + current bill	5% + current bill	-
• Second Exceedance	15% + current bill	15% + current bill	-
• Third Exceedance	25% + current bill	25% + current bill	-
► Fire Line Fee (per diameter inch)	$500.00	$500.00	-
► Fire Line Sprinkler System Backflow Testing Late Fee			-
• 30 Days Late	$250.00	$250.00	-
• 60 Days Late	$500.00	$500.00	-
► Hang Tag Fee	$25.00	$25.00	-
► Hydrant Meter Deposit (Depending on Meter Size)			-
• 2" Meter	$3,500.00	$3,500.00	-
• 3/4" Meter	$1,000.00	$1,000.00	-
► Late Fee	10% of Bill	10% of Bill	-
► Meter Relocation Fee	Actual Cost	Actual Cost	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

DRAFT

	2025 - 2026	2026 - 2027	CHANGES
► Meter Test			-
• 1 ½“ - 2” Meter	$175.00	$175.00	-
• 3” Meter	$275.00	$275.00	-
• 4” Meter	$425.00	$425.00	-
• 5/8” - 1” Meter	$100.00	$100.00	-
► Non-Payment Disconnect Fee	$45.00	$45.00	-
► Non-Payment Reconnect Deposit	$75.00	$75.00	-
► Permit and Inspection Report	$3.00	$3.00	-
► Service Fee			-
• Change in Service	$35.00	$35.00	-
• New Service	$0.00	$0.00	-
► Sprinkler Fee (Per Sprinkler)	$0.50	$0.50	-
► Tampering Fee (Plus Cost)	$250.00	$250.00	-
► Usage Charge/Rates			-
• Inside Town Limits			-
◘ *For First 2,000 Gallons*	$14.04	$14.46	$0.42
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.38	$4.51	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$4.98	$5.13	$0.15
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.56	$5.73	$0.17
• Irrigation - Residential			-
◘ *For First 2,000 Gallons*	$14.04	$14.46	$0.42
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.38	$4.51	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$4.98	$5.13	$0.15
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.56	$5.73	$0.17
• Irrigation Meter - Commercial			-
◘ *For First 10,000 Gallons*	$5.57	$5.73	$0.16
◘ *Minimum Charge*	$26.99	$27.80	$0.81
◘ *Per 1,000 Gallons for next 15,000 Gallons*	$6.46	$6.65	$0.19
◘ *Per 1,000 Gallons for next 25,000 Gallons*	$7.13	$7.35	$0.22
◘ *Per 1,000 Gallons over 50,000 Gallons*	$8.19	$8.43	$0.24
• Nissan*	By Contract	By Contract	-
• Nolensville*	By Contract	By Contract	-

Town of Smyrna Fee Schedule
for
2026 - 2027 Budget Year

	2025 - 2026	2026 - 2027	CHANGES
• Outside Town Limits			-
◘ *For First 2,000 Gallons*	$17.20	$17.72	$0.52
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$6.46	$6.65	$0.19
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$7.13	$7.35	$0.22
◘ *Per 1,000 Gallons over 10,000 Gallons*	$8.19	$8.43	$0.24
• Pre Certificate of Occupancy Rate			-
◘ *Per 1,000 Gallons*	$4.38	$4.51	$0.13
• Wholesale			-
◘ *For First 2,000 Gallons*	$14.71	$15.15	$0.44
◘ *Per 1,000 Gallons for next 3,000 Gallons*	$4.51	$4.64	$0.13
◘ *Per 1,000 Gallons for next 5,000 Gallons*	$5.24	$5.40	$0.16
◘ *Per 1,000 Gallons over 10,000 Gallons*	$5.78	$5.96	$0.18
► Well Water Quality Test Fee	$40.00	$40.00	-

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Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 22.
Department: Finance
Date: May 28, 2026

Subject:
Consideration of an Ordinance to approve year-end budget amendments for Fiscal Year 2026. Second Reading.

Fiscal Impact:
Most amendments will have a net fiscal impact of $0. The increase in expenditures will be offset by either decreases in other expenditures or increases in revenue estimates.

Contract Type:

Contract Term (if applicable):

Background:
Budget amendments are routine updates that ensure actual expenditures align with balanced budgeting practices. These unexpected expenditures must be approved by Council and adopted by ordinance in the same manner as the original budget. Amendments are submitted to the Comptroller of the Treasury at year-end.

Summary:
The proposed budget amendments primarily consist of one large year-end transfer of excess revenues to the Capital Project Funds. These funds have been earmarked for specific expenditures, as discussed at the FY27 Budget Retreat. The remaining amendments relate to updated personnel projections for Police overtime and Fire Salaries, un-budgeted contractual services for software implementation, and other unanticipated projects.

Recommended Council Action:
Staff recommends approval of these proposed amendments

Attachments:
1. Ordinance #26-25- Amendment #1 - Apr Workshop
2. Amendment #1 - Apr Workshop ORD#26-25 - Supplemental

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. **26-25**

AN ORDINANCE to amend Ordinance **No. 25-14**, adopting the **2025-2026** Fiscal Year Budget.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SMYRNA:

Section 1. The budget document for the 2025-2026 fiscal year, as set forth in Ordinance No. 25-14, be, and it hereby is, amended as follows:

GENERAL FUND

Revenues		**Increase**	**Decrease**
110-35130	Traffic School	$ 12,000	
To reflect revenue earned from additional classes			
110-33556	TELTA Grant Receipts	$ 36,500	
To reflect grant reimbursement receipts for police training			

Expenses		**Increase**	**Decrease**
110-41720-254	Public Works - Engineering	$ 42,600	
To fund portion of Barge Contract for Industrial Blvd over original estimate			
110-41100-148	Legis - Training		$ 1,400
110-41100-289	Legis - Travel		$ 10,000
110-41100-320	Legis - Operating Supplies		$ 500
110-41100-799	Legis - Sundry		$ 2,000
110-41990-236	Admin - Advertising & Promotions		$ 8,600
110-43100-111	Streets - Salaries		$ 5,600
110-43100-290	Streets - Contractual Services		$ 50,000
110-44700-111	Parks - Salaries		$ 20,000
110-44700-143	Parks - Retirement Match		$ 20,000
110-44700-241	Parks - Utilities		$ 70,000
110-45000-111	Event - Salaries		$ 73,000
To reflect anticipated savings			
110-43400-290	Cemetery Contractual Services	$ 13,000	
To fund additional tree service			
110-41210-112	Judicial - Overtime	$ 6,000	
110-41220-112	General Sessions - Overtime	$ 6,000	
To fund additional overtime due to increased activity			

Expenses (Continued)		**Increase**	**Decrease**
110-42100-150	Police - TLETA Training	$ 36,500	
To appropriate funds for grant reimbursed training programs			
110-42200-111	Fire - Salaries	$ 500,000	
To fund additional hours previously absorbed by vacancies			
110-41700-143	Plan - Retirement Match		$ 14,100
110-41720-143	Public Works - Retirement Match		$ 7,000
110-41800-143	BGM - Retirement Match		$ 7,100
110-41991-143	Admin - Retirement Match		$ 21,100
110-41992-143	Treasury - Retirement Match		$ 14,100
110-42100-143	Police - Retirement Match		$ 42,700
110-43100-143	Street - Retirement Match		$ 42,700
110-43170-143	Vehicle Maint - Retirement Match		$ 14,100
110-45000-143	Event - Retirement Match		$ 7,100
To reflect decrease in annual pension contribution due			
110-41100-940	Legis - Transfer to Capital	$ 22,500	
110-41250-940	Probation - Transfer to Capital		$ 10,000
110-41700-940	Plan - Transfer to Capital		$ 100,000
110-43100-988	Streets - Transfer to Capital		$ 150,000
110-44700-940	Parks - Transfer to Capital	$ 40,000	
110-45000-940	Event - Transfer to Capital	$ 73,000	
To fund Capital Projects			
110-50000-792	Transfer to Capital	$ 2,500,000	
To record estimated year end transfer of excess General Fund Revenues			
Equity			
110-27100	Fund Balance		$ 2,500,000
To record estimated year end transfer of excess General Fund Revenues			

STORM WATER FUND

Expenses		**Increase**	**Decrease**
127-43900-940	Storm - Transfer to Capital	$ 250,000	
To fund Capital Projects			

Equity		**Increase**	**Decrease**
127-27100	Fund Balance	$ 250,000	
To fund Capital Projects			

CAPITAL PROJECTS FUND

Revenues		**Increase**	**Decrease**
320-34730	Transfer from General Fund		$ 124,500
320-34770	Transfer from Strormwater	$ 250,000	
To reflect transfer from other funds- to adjust capital expenses			
320-34730	Transfer from General Fund	$ 2,500,000	
To record estimated year end transfer of excess General Fund Revenues			

Expenses		**Increase**	**Decrease**
320-41100-944	Legis - Council Chamber Updates	$ 22,500	
To fund new computers and countertop updates			
320-41250-944	Probation - Software		$ 10,000
To reflect original estimate exceeding actual costs			
320-41700-944	Plan - Comprehensive Plan		$ 100,000
To reflect savings due to the timing of contracted expenses			
320-43100-988	Streets - Signs		$ 150,000
To reflect delayed monument signs			
320-44700-947	Parks - Trucks	$ 40,000	
To fund FY25 truck that arrived in FY26			
320-45000-962	Event - Building Improvements	$ 32,000	
320-45000-946	Event - Heavy Equipment	$ 19,000	
To fund FY27 budget requests in FY26, offset by savings			
320-45000-946	Event - Heavy Equipment	$ 15,000	
To fund increased price of dishwasher due to steel tariffs			
320-45000-963	Event - Audio Equipment	$ 7,000	
To fund AV upgrades over original estimate			
320-43900-957	Storm - Brush Truck	$ 250,000	
To fund 2 used trucks			

Equity			
320-27100	Fund Balance	$ 2,500,000	
To record estimated year end transfer of excess General Fund Revenues			

Section 2. This ordinance shall take effect immediately upon its adoption on second and final reading, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the _____ day of _____, 2026.

PASSED on second reading by the Town Council the _____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
Mary Esther Reed, Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

FY26 Year-end Budget Amendments - First Read

Account	Account Description	Funding Source	Amendment	Notes	Dept
110-41720-254	Engineering	General Fund	$ 42,600.00	Barge contract for Industrial Blvd over original estimate	Pub Wks
110-43100-290	Streets Contractual	General Fund	$ (50,000.00)	Move budget to Public Works	Streets
		TOTAL	$ (7,400.00)		
110-43400-290	Cemetery Contractual	General Fund	$ 13,000.00	Tree service	Cem
110-43100-111	Streets Salaries	General Fund	$ (5,600.00)	Anticipated Savings	Streets
		TOTAL	$ 7,400.00		
320-41100-944	Legislative	General Fund	$ 22,500.00	Update to Council Chamber computers and countertop	Legis
Multiple	Legislative	General Fund	$ (13,900.00)	$10k from travel, $500 from office supplies, $2k from sundry, and $1.4k from training	Legis
110-41990-236	Admin Advertising & Promotions	General Fund	$ (8,600.00)	Anticipated Savings	Admin
		TOTAL	$ -		
110-41210-112	Judicial OT	General Fund	$ 6,000.00	Additional Overtime due to additional activity	Judicial
110-41220-112	GS OT	General Fund	$ 6,000.00	Additional Overtime due to additional activity	Gen Sess
110-35130	Traffic School	General Fund	$ (12,000.00)	Additional Traffic School Revenue	Traff
		TOTAL	$ -		
110-42100-150	TLETA Training	General Fund	$ 36,500.00	Police training covered by state grants funds	PD
110-33556	TLETA Grants	General Fund	$ (36,500.00)	Police training covered by state grants funds	PD
		TOTAL	$ -		

FY26 Year-end Budget Amendments - First Read

Account	Account Description	Funding Source	Amendment	Notes	Dept
110-42200-111	Fire Salaries	General Fund	$ 500,000.00	Additional fire hours	Fire
Multiple	Pension Funding	General Fund	$ (170,000.00)	Annual pension contribution recommended by consultants is less than budgeted amounts	Multiple
110-44700-241	Parks Utilities	General Fund	$ (70,000.00)	Anticipated Savings	Parks
320-41250-944	Probation Software	General Fund	$ (10,000.00)	Anticipated Savings	Probation
320-41700-944	Plan Comprehensive Plan	General Fund	$ (100,000.00)	This project is contracted for $235k, only anticipating to spend half in FY26	Plan
320-43100-988	Streets Signs	General Fund	$ (150,000.00)	Project to roll to FY27	Streets
		TOTAL	$ -		
320-44700-947	Trucks	General Fund	$ 40,000.00	FY25 truck arrived in FY26	Parks
110-44700-143	Parks Retirement	General Fund	$ (20,000.00)	Anticipated Savings	Parks
110-44700-111	Parks Salaries	General Fund	$ (20,000.00)	Anticipated Savings	Parks
		TOTAL	$ -		
320-45000-946	Heavy Equipment	General Fund	$ 15,000.00	Additional over original estimate due to tariff on steel	Event
110-45000-111	Event Salaries	General Fund	$ (73,000.00)	Anticipated Savings	Event
320-45000-962	FY27 cap requests	General Fund	$ 51,000.00	FY27 requests moved to FY26	Event
320-45000-963	AV System	General Fund	$ 7,000.00	Additional over original estimate	Event
		TOTAL	$ -		

FY26 Year-end Budget Amendments - First Read

Account	Account Description	Funding Source	Amendment	Notes	Dept
320-43900-957	Storm Brush Trucks	Storm Water	$ 250,000.00	Potential purchase of 2 used brush trucks	Storm
127-27100	Fund Balance	Storm Water	$ (250,000.00)	Additional over original estimate	Storm
		TOTAL	$ -		

$ -

Net Amendments

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 23.
Department: Finance
Date: May 28, 2026

Subject:
Consideration of an Ordinance adopting the property tax rate for fiscal year 2026-2027. Second Reading.

Fiscal Impact:
The current tax rate of $0.5257 is estimated to result in approximately $16.2 million in revenue. This estimate includes the historic 98% collections rate. In theory, adopting the certified tax rate will result in approximately the same amount of revenue. Current year property tax revenue is budgeted in 110-31100.

Contract Type:

Contract Term (if applicable):

Background:
This ordinance establishes the property tax rate for fiscal year 2026-2027. This rate is applied per hundred dollars assessed. Residential properties are assessed at 25% of the appraised value. Therefore, the calculation to determine tax owed per parcel:

Appraised Value x 25% = Assessed Value
(Assessed Value / 100) x .5257 = Property Tax Owed

The Rutherford County Trustee's office has been collecting Town of Smyrna property taxes since FY 2017. Their main office is located in the historic Rutherford County courthouse, with a satellite location in the County Clerk's office located at 205 I Street in Smyrna.

Summary:
Staff recommendation at this time is to maintain the same rate.

FY27 is a reappraisal year. Reappraisals occur in 4-year cycles in Rutherford County. This state-mandated process updates property values to reflect current market trends to ensure equitable tax distribution. In order to maintain the same tax rate, the Town must accept the certified tax rate. This new rate ensures the average citizen's tax bill will

remain approximately the same as the previous year, unless the property owner has completed a recent improvement. This rate is calculated by the Rutherford County Property Assessor. More information regarding the reappraisal process can be found directly on the Assessor's website: rcpatn.com

The new assessment report and certified tax rate will be made available in May. This update will be reflected in the Second Reading.

Recommended Council Action:
Staff recommends approval of the ordinance adopting the tax rate

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Attachments:
1. Ordinance #26-27
2. Property Tax Ordinance Supplemental

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26-27

AN ORDINANCE establishing the property tax levy for the fiscal year beginning July 1, 2026 and ending June 30, 2027.

BE IT ORDAINED by the Town Council of the Town of Smyrna that the combined property tax rate for the Town of Smyrna, Tennessee for the fiscal year beginning July 1, 2026 and ending June 30, 2027 shall be fifty-two point fifty-seven cents (.5257) on each One Hundred Dollars ($100.00) of assessed taxable property, which is to provide revenue for the budget hereinabove enacted.

BE IT FURTHER ORDAINED by the Town Council of the Town of Smyrna that this Ordinance shall take effect from and after its adoption on second and final reading and its provisions shall be enforced from and after July 1, 2026, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the 12th day of May, 2026.

PASSED on second reading by the Town Council the 9th day of June, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

_____
AMBER HOBBS, Town Clerk

PUBLIC NOTICE

The proposed rate of 0.5257 is preliminary and is expected to change upon completion of the 2026 reappraisal cycle.

Reappraisal Cycles

Reappraisal is conducted in Rutherford County pursuant to Tennessee State Law. Counties are required to periodically update property values to reflect current market value. This process eliminates inequities that happen over time by changes in the real estate market. Reappraisal works to ensure fairness to all property owners.

Rutherford County performs this state mandated mass reappraisal every 4 years. The last reappraisal was in 2022 with the next one being in 2026.

Certified Tax Rates

To prevent a sudden tax windfall, local governments are required to accept a new lower tax rate. This "revenue-neutral" rate is known as the certified tax rate; it generates roughly the same amount of revenue as the previous year.

Therefore, the certified tax rate ensures the average citizen's tax bill will remain approximately the same. A tax bill will increase if a property owner has competed a recent improvement to their parcel.

This rate is calculated by the Rutherford County Property Tax Assessor and reviewed by the State Board of Equalization.

Smyrna's certified tax rate is expected to be issued in May 2026.

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 24.
Department: Human Resources
Date: May 28, 2026

Subject:
Consideration and approval of the 2026-27 Classification and Compensation Plan.

Fiscal Impact:
An increase of 2.5% to the Classification and Compensation plan will have an estimated $978,407 fiscal impact.

Contract Type:

Contract Term (if applicable):

Background:
Included with the second reading of the annual budget is the Town's **Classification and Compensation Plan**. This plan establishes the minimum and maximum salary ranges for all municipal job classifications. These figures are calculated to meet the Town's strategic goal of targeting the **70th percentile** of municipal salaries within the Middle Tennessee region. By maintaining a competitive wage structure, the Town ensures its ability to attract and retain a high-performing workforce dedicated to serving our community.

Summary:
Request for Council approval of the **FY 2026-27 Classification and Compensation Plan**. This proposal features a **2.5% market adjustment** for both salary ranges and current employee base pay. This update, combined with the Town's **performance-based merit program**, serves to align our compensation structure with the Middle Tennessee region and supports our long-term goal of maintaining a 70th percentile market position. Pay changes from this plan will be effective on the pay period beginning June 22, 2026 and will be reflected on the first pay period in July.

Recommended Council Action:
Staff recommends council approval of the 2026-27 Classification and Compensation Plan effective June 22, 2026.

Attachments:

1. Classification Plan - 2026 for Council

Town of Smyrna Personnel Classification & Compensation Plan

Revised June 2026

Pay Grade	Title	Min	Mid	Max	FLSA	Dept	CORE Pay Grade
6	CART ATTENDANT	$ 33,472.13	$ 42,074.58	$ 50,677.04	N	GLF	6
6	SNACK BAR ATTENDANT	$ 33,472.13	$ 42,074.58	$ 50,677.04	N	GLF,EVC	6
6	BANQUET WAIT STAFF	$ 33,472.13	$ 42,074.58	$ 50,677.04	N	EVC	6
6	KITCHEN STEWARD	$ 33,472.13	$ 42,074.58	$ 50,677.04	N	EVC	6
6	OUTDOOR RECREATION ASSISTANT	$ 33,472.13	$ 42,074.58	$ 50,677.04	N		6
7	ASSISTANT BANQUET CAPTAIN	$ 36,272.69	$ 45,594.89	$ 54,917.10	N	EVC	7
7	COOK	$ 36,272.69	$ 45,594.89	$ 54,917.10	N	EVC	7
7	GOLF SHOP ATTENDANT	$ 36,272.69	$ 45,594.89	$ 54,917.10	N	GLF	7
7	HEAD CART ATTENDANT	$ 36,272.69	$ 45,594.89	$ 54,917.10	N	GLF	7
7	PARKS LABORER	$ 36,272.69	$ 45,594.89	$ 54,917.10	N	PKS	7
8	CUSTODIAN	$ 39,307.69	$ 49,409.90	$ 59,512.11	N	EVC, PD	8
8	OUTDOOR ADVENTURE CENTER ASSOCIATE	$ 39,307.69	$ 49,409.90	$ 59,512.11	N	PKS	8
8	RECEPTIONIST	$ 39,307.69	$ 49,409.90	$ 59,512.11	N	TRE	8
8	SNACK BAR MANAGER	$ 39,307.69	$ 49,409.91	$ 59,512.12	N	GLF	8
9	ASSISTANT PROGRAM AND AQUATICS COORDINATOR	$ 42,595.07	$ 53,542.15	$ 64,489.23	N	PKS	9
9	ATHLETIC AND EVENT REPRESENTATIVE	$ 42,595.07	$ 53,542.15	$ 64,489.23	N	PKS	9
9	CEMETERY CARETAKER	$ 42,595.07	$ 53,542.15	$ 64,489.23	N	STR	9
9	CUSTOMER SERVICE REPRESENTATIVE	$ 42,595.07	$ 53,542.15	$ 64,489.23	N	GAS,PKS,TRE	9
9	GROUNDSKEEPER	$ 42,595.07	$ 53,542.15	$ 64,489.23	N	GLF,PKS	9
9	UTILITY WORKER	$ 42,595.07	$ 53,542.15	$ 64,489.23	N	SW	9
9	BANQUET CAPTAIN	$ 42,595.07	$ 53,542.15	$ 64,489.23	N	EVC	9
10	GAS TECHNICIAN I	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	GAS	10
10	LEAD GROUNDSKEEPER	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	PKS	10
10	LEAD GROUNDSKEEPER - GOLF	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	GLF	10
10	LIGHT EQUIPMENT OPERATOR	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	STR, SW	10
10	MAINTENANCE TECHNICIAN - BGM	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	BGM	10
10	PROGRAM SPECIALIST	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	PKS	10
10	RECORDS CLERK	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	PD	10
10	UTILITY FIELD REPRESENTATIVE	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	WSM	10
10	WATER/SEWER TECHNICIAN I	$ 46,157.91	$ 58,020.65	$ 69,883.39	N	WSM	10
11	ACCOUNTING CLERK	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	FIN	11
11	ADMINISTRATIVE ASSISTANT	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	PC,SW,TRE	11
11	ATHLETIC EVENT COORDINATOR	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	PKS	11
11	DEPUTY COURT CLERK	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	GEN,TRF	11
11	INVENTORY SPECIALIST	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	WSM	11
11	LANDSCAPE LEADER	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	PKS	11
11	MAINTENANCE TECHNICIAN - PARKS	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	PKS	11
11	PROBATION OFFICER	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	PRO	11
11	SITE SUPERVISOR - PARKS	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	PKS	11
11	SOAC OUTDOOR RECREATION AND PROGRAM COORDINATOR	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	PKS	11
11	TRAFFIC SIGN TECHNICIAN	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	STR	11
11	UTILITIES BILLING CLERK	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	GAS	11
11	VEHICLE MECHANIC	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	VEH	11
11	WATER / SEWER TECHNICIAN II	$ 50,019.24	$ 62,874.35	$ 75,729.46	N	WSM	11
12	AQUATIC AND PROGRAM COORDINATOR	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	GLF	12
12	ASSISTANT GOLF SUPERINTENDENT	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	GLF	12
12	BUILDING INSPECTOR TRAINEE	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	PC	12
12	CODES INSPECTOR	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	PC	12
12	CROSS CONNECTION TECHNICIAN	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	WSM	12
12	ELECTRICAL INSPECTOR TRAINEE	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	PC	12
12	EVENT COORDINATOR	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	EVC	12
12	GAS TECHNICIAN II	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	GAS	12

12	WELLNESS SPECIALIST	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	HR	12
12	HEAVY EQUIPMENT OPERATOR	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	SW	12
12	HUMAN RESOURCES SPECIALIST	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	HR	12
12	MAINTENANCE TECHNICIAN - WTP	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	WTP	12
12	MAINTENANCE TECHNICIAN - WWTP	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	WWTP	12
12	MAINTENANCE TECHNICIAN II - BGM	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	BGM	12
12	MEASUREMENT TECHNICIAN I	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	GAS	12
12	SENIOR DEPUTY COURT CLERK	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	GEN	12
12	UTILITY LOCATOR	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	WSM	12
12	WATER/SEWER LEAK TECHNICAN I	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	WSM	12
12	WTP OPERATOR III	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	WTP	12
12	WWTP OPERATOR III	$ 54,203.42	$ 68,133.88	$ 82,064.34	N	WWTP	12
13	ASSISTANT GOLF PROFESSIONAL	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	GLF	13
13	BUILDING INSPECTOR	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PC	13
13	CONSTRUCTION INSPECTOR	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	SW,STR,WSM	13
13	ELECTRICAL INSPECTOR	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PC	13
13	GIS TECHNICIAN	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	WSM	13
13	HEAVY EQUIPMENT MECHANIC	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	GLF,VEH	13
13	IT TECHNICIAN	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	IS	13
13	JUDICIAL ASSISTANT	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	JUD	13
13	LAB TECHNICIAN	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	WTP,WWTP	13
13	MAINTENANCE TECHNICIAN II - PARKS	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PKS	13
13	MAINTENANCE TECHNICIAN II - WWTP	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	WWTP	13
13	MEASUREMENT TECHNICIAN II	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	GAS	13
13	OFFICE COORDINATOR	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PC,WTP,PW,PD	13
13	OFFICE COORDINATOR CODES	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PC	13
13	OFFICE COORDINATOR E	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	FD, PKS	13
13	OFFICE COORDINATOR - PD	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PD	13
13	PROGRAM SPECIALIST COORDINATOR	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PKS	13
13	PURCHASING SPECIALIST	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	FIN	13
13	STORMWATER INSPECTOR	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	STR	13
13	SOUS CHEF	$ 58,737.34	$ 73,833.04	$ 88,928.74	E	EVC	13
13	TRAFFIC TECHNICIAN	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	PW	13
13	WATER SEWER LEAK TECHNICIAN II	$ 58,737.34	$ 73,833.04	$ 88,928.74	N	WSM	13
14	ACCOUNTANT	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	FIN	14
14	BENEFITS COORDINATOR	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	HR	14
14	CHIEF DEPUTY COURT CLERK	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	GEN	14
14	LEAD CODES INSPECTOR	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	PC	14
14	CROSS CONNECTION COORDINATOR	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	WSM	14
14	EXECUTIVE ASSISTANT	$ 63,650.48	$ 80,008.87	$ 96,367.26	E	ADM	14
14	FIELD SERVICES COORDINATOR	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	WSM	14
14	IT TECHNICAN II	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	IS	14
14	MAINTENANCE TECHNICIAN II - WTP	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	WTP	14
14	OUTDOOR ADVENTURE CENTER MANAGER	$ 63,650.48	$ 80,008.87	$ 96,367.26	E	PKS	14
14	PARA-LEGAL	$ 63,650.48	$ 80,008.87	$ 96,367.26	E	ADM	14
14	SEWER CREW LEADER	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	WSM	14
14	SUPERVISOR BUILDING AND GROUNDS	$ 63,650.48	$ 80,008.87	$ 96,367.26	E	BGM	14
14	TRAFFIC OPERATOR	$ 63,650.48	$ 80,008.87	$ 96,367.26	E	PW	14
14	WATER CREW LEADER	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	WSM	14
14	WTP OPERATOR IV	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	WTP	14
14	WWTP OPERATOR IV	$ 63,650.48	$ 80,008.87	$ 96,367.26	N	WWTP	14
15	CHIEF PROBATION OFFICER	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	PRO	15
15	COMMERCIAL INSPECTOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	PC	15
15	COURT ADMINISTRATOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	JUD	15
15	CUSTOMER SERVICE SUPERVISOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	GAS	15

15	GAS CREW LEADER	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	GAS	15
15	GIS ADMINISTRATOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	WSM	15
15	HEAD CHEF	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	EVC	15
15	HUMAN RESOURCES GENERALIST	$ 68,974.87	$ 86,701.64	$ 104,428.42	E	HR	15
15	LAB ANALYST	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	WTP, WWTP	15
15	MAINTENANCE SUPERVISOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	PKS	15
15	PLANNER	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	PC	15
15	STREETS SUPERVISOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	STR	15
15	WELLNESS COORDINATOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	HR	15
15	WTP LEAD OPERATOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	WTP	15
15	WWTP LEAD OPERATOR	$ 68,974.87	$ 86,701.64	$ 104,428.42	N	WWTP	15
16	COUNSELOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	N	GAS	16
16	GAS SUPERVISOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	N	GAS	16
16	GRANTS COORDINATOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	N	ADM	16
16	LAB SUPERVISOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	N	WTP, WWTP	16
16	MULTIMEDIA SERVICES COORDINATOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	E	ADM	16
16	RECREATION PROGRAMS MANAGER	$ 74,745.08	$ 93,954.83	$ 113,164.57	E	PKS	16
16	SAFETY COORDINATOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	E	GAS	16
16	WATER/SEWER SUPERVISOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	N	WSM	16
16	WTP MAINTENANCE SUPERVISOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	N	WTP	16
16	WWTP MAINTENANCE SUPERVISOR	$ 74,745.08	$ 93,954.83	$ 113,164.57	N	WWTP	16
17	ASSISTANT MANAGER WATER TREATMENT PLANT	$ 80,997.00	$ 101,813.51	$ 122,630.02	N	WTP	17
17	CHIEF OPERATOR	$ 80,997.00	$ 101,813.51	$ 122,630.02	N	WTTP	17
17	COMPUTER SYSTEMS ANALYST	$ 80,997.00	$ 101,813.51	$ 122,630.02	N	IS	17
17	FINANCIAL ANALYST	$ 80,997.00	$ 101,813.51	$ 122,630.02	E	FIN	17
17	GOLF SUPERINTENDENT	$ 80,997.00	$ 101,813.51	$ 122,630.02	E	GLF	17
17	MANAGER BUILDINGS AND GROUNDS	$ 80,997.00	$ 101,813.51	$ 122,630.02	E	BGM	17
17	PRINCIPAL PLANNER	$ 80,997.00	$ 101,813.51	$ 122,630.02	E	PC	17
17	PUBLIC WORKS PROJECT COORDINATOR	$ 80,997.00	$ 101,813.51	$ 122,630.02	E	PW	17
17	UTILITIES PROJECT ENGINEER	$ 80,997.00	$ 101,813.51	$ 122,630.02	E	GAS	17
18	EVENT CENTER GENERAL MANAGER	$ 87,772.92	$ 110,330.86	$ 132,888.80	E	EVC	18
18	FLEET MANAGER	$ 87,772.92	$ 110,330.86	$ 132,888.80	E	VEH	18
18	HUMAN RESOURCES MANAGER	$ 87,772.92	$ 110,330.86	$ 132,888.80	E	HR	18
18	IT SUPERVISOR	$ 87,772.92	$ 110,330.86	$ 132,888.80	N	IS	18
18	PUBLIC WORKS SUPERINTENDENT	$ 87,772.92	$ 110,330.86	$ 132,888.80	E	STR	18
18	STORMWATER COORDINATOR	$ 87,772.92	$ 110,330.86	$ 132,888.80	E	SW	18
18	TRAFFIC OPERATIONS MANAGER	$ 87,772.92	$ 110,330.86	$ 132,888.80	E	PW	18
18	TREASURY MANAGER	$ 87,772.92	$ 110,330.86	$ 132,888.80	E	TRE	18
19	APPLICATIONS DEVELOPER	$ 95,115.08	$ 119,559.99	$ 144,004.89	E	IS	19
19	ASSISTANT DIRECTOR OF PARKS AND RECREATION	$ 95,115.08	$ 119,559.99	$ 144,004.89	E	PKS	19
19	DIRECTOR OF GOLF COURSE	$ 95,115.08	$ 119,559.99	$ 144,004.89	E	GLF	19
19	GIS MANAGER	$ 95,115.08	$ 119,559.99	$ 144,004.89	E	GAS	19
19	PUBLIC INFORMATION OFFICER	$ 95,115.08	$ 119,559.99	$ 144,004.89	E	ADM	19
19	TOWN CLERK / STRATEGIC PROGRAMS MANAGER	$ 95,115.08	$ 119,559.99	$ 144,004.89	E	ADM	19
19	NETWORK/SYSTEM ADMINISTRATOR	$ 95,115.08	$ 119,559.99	$ 144,004.89	N	IS	19
20	SAFETY AND RISK MANAGER	$ 101,167.50	$ 127,167.89	$ 153,168.29	E	ADM	20
20	WASTEWATER TREATMENT PLANT MANAGER	$ 101,167.50	$ 127,167.89	$ 153,168.29	E	WWTP	20
20	WATER TREATMENT PLANT MANAGER	$ 101,167.50	$ 127,167.89	$ 153,168.29	E	WTP	20
21	BUILDING OFFICIAL	$ 105,189.60	$ 132,223.69	$ 159,257.77	E	PC	21
21	STAFF ATTORNEY	$ 105,189.60	$ 132,223.69	$ 159,257.77	E	ADM	21
22	*HOLD FOR FUTURE GROWTH OF PLAN*	$ 109,585.62	$ 137,749.50	$ 165,913.38			22
23	ASSISTANT DIRECTOR OF UTILITIES	$ 116,798.98	$ 146,816.71	$ 176,834.45	E	GAS	23
23	DIRECTOR OF PARKS AND RECREATION	$ 116,798.98	$ 146,816.71	$ 176,834.45	E	PKS	23
23	TOWN PLANNER/DIRECTOR OF PLANNING & CODES	$ 116,798.98	$ 146,816.71	$ 176,834.45	E	PC	23
24	ASSISTANT TOWN ATTORNEY	$ 127,262.94	$ 159,969.96	$ 192,676.97	E	ADM	24

24	ASSITANT DIRECTOR PUBLIC WORKS / TOWN ENGINEER	$ 127,262.94	$ 159,969.96	$ 192,676.97	E	PW	24
25	DIRECTOR OF HUMAN RESOURCES	$ 138,817.80	$ 174,494.45	$ 210,171.10	E	HR	25
25	DIRECTOR OF INFORMATION SERVICES	$ 138,817.80	$ 174,494.45	$ 210,171.10	E	IS	25
25	DIRECTOR OF PUBLIC WORKS	$ 138,817.80	$ 174,494.45	$ 210,171.10	E	PW	25
26	DIRECTOR OF UTILITIES	$ 145,469.05	$ 182,855.09	$ 220,241.13	E	GAS	26
26	FINANCE DIRECTOR	$ 145,469.05	$ 182,855.09	$ 220,241.13	E	FIN	26
27	ASSISTANT TOWN MANAGER	$ 157,736.23	$ 198,274.98	$ 238,813.73	E	ADM	27

	Annual	Hourly
Shift Differential for Night Shift	$ 1,185.60	$ 0.57

Seasonal Staff	**Hourly**
Splash Pad Attendant	$ 14.35
Gatehouse Clerk	$ 13.33
Lifeguard	$ 15.38
Head Lifeguard	$ 17.43
SOAC Camp Counselor	$ 16.91
GIS Intern	$ 18.45

Town of Smyrna Personnel Classification & Compensation Plan - Fire						
Pay Grade	**Title**	**Min**	**Mid**	**Max**	**FLSA**	**CORE Pay Grade**
F1	FIREFIGHTER - NON-CERTIFIED	$ 51,535.89	$ 64,677.55	$ 77,819.20	N	71
F2	FIREFIGHTER - CERTIFICATION I	$ 56,017.28	$ 70,301.68	$ 84,586.09	N	72
F3	FIREFIGHTER - CERTIFICATION II	$ 60,498.66	$ 75,925.81	$ 91,352.97	N	73
F4	FIREFIGHTER/ENGINEER	$ 66,548.52	$ 83,518.40	$ 100,488.27	N	74
F5	FIRE LIEUTENANT	$ 79,858.23	$ 100,222.08	$ 120,585.92	N	75
F6	BATTALION CHIEF	$ 92,301.25	$ 115,838.07	$ 139,374.89	N	76
F6	FIRE CAPTAIN - INVESTIGATOR	$ 92,301.25	$ 115,838.07	$ 139,374.89	N	76
F6	EMS CAPTAIN	$ 92,301.25	$ 115,838.07	$ 139,374.89	N	76
F7	DIVISION CHIEF	$ 115,838.01	$ 145,376.70	$ 174,915.39	E	77
F7	ASSISTANT CHIEF	$ 115,838.01	$ 145,376.70	$ 174,915.39	E	77
F8	FIRE CHIEF	$ 140,117.09	$ 175,846.95	$ 211,576.81	E	78

THE FOLLOWING DUTIES WILL RECEIVE SUPPLEMENTAL PAY AS STATED BELOW. THESE DUTY TITLES MAY ALSO BE ADDED TO ONE OF THE JOB TITLES LISTED IN THE GRADES ABOVE.

SUPPLEMENT PAY	**Annual**	**Hourly**
HAZMAT - Hazardous Materials Responder	$ 1,742.16	$ 0.84

Town of Smyrna Personnel Classification & Compensation Plan -Police						
Pay Grade	**Title**	**Min**	**Mid**	**Max**	**FLSA**	**CORE Pay Grade**
P1	TELECOMMUNICATOR	$ 50,019.24	$ 61,950.82	$ 73,882.40	N	51
P2	TELECOMMUNICATOR 2	$ 54,405.70	$ 68,387.96	$ 82,370.23	N	52
P3	TELECOMMUNICATOR 3	$ 56,960.60	$ 71,599.47	$ 86,238.35	N	53
P4	POLICE COMMUNITY SERVICE COORDINATOR	$ 64,981.52	$ 81,681.77	$ 98,382.02	N	54
P5	POLICE OFFICER	$ 66,304.53	$ 83,344.80	$ 100,385.06	N	55
P5	TELECOMMUNICATOR SUPERVISOR	$ 66,304.53	$ 83,344.80	$ 100,385.06	N	55
P6	CRIME / INVESTIGATION ANALYST	$ 70,499.81	$ 88,618.26	$ 106,736.71	N	56
P6	DETECTIVE	$ 70,499.81	$ 88,618.26	$ 106,736.71	N	56
P7	TELECOMMUNICATIONS MANAGER	$ 74,960.53	$ 94,225.38	$ 113,490.24	N	57
P8	POLICE SERGEANT	$ 81,654.88	$ 102,640.19	$ 123,625.49	N	58
P9	POLICE LIEUTENANT	$ 95,888.67	$ 120,532.06	$ 145,175.44	N	59
P10	POLICE CAPTAIN	$ 104,910.80	$ 131,872.88	$ 158,834.95	N	60
P11	ASSISTANT POLICE CHIEF	$ 126,730.28	$ 159,299.97	$ 191,869.65	E	61
P12	POLICE CHIEF	$ 142,571.35	$ 179,212.19	$ 215,853.02	E	62

THE FOLLOWING DUTIES WILL RECEIVE SUPPLEMENTAL PAY AS STATED BELOW. THESE DUTY TITLES MAY ALSO BE ADDED TO ONE OF

SUPPLEMENT PAY	**Annual**	**Hourly**
FTO - Field Training Officer	$ 2,000.00	$ 0.96
TL - Translation Pay	$ 2,000.00	$ 0.96
K9	$ 3,712.80	$ 1.79
RAC	$ 1,026.12	$ 0.49
SWAT	$ 2,000.00	$ 0.96

Shift Differential	**Annual Amt**	**Hourly**
2nd Shift - Police Department	$ 1,336.61	$ 0.64
3rd Shift Police Department	$ 1,188.10	$ 0.57

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 25.
Department: Administration
Date: May 28, 2026

Subject:
Consideration of an Ordinance adjusting the pay for the Town Court Clerk. Second Reading.

Fiscal Impact:

Contract Type:

Contract Term (if applicable):

Background:
In accordance with the Charter of the Town of Smyrna, Tennessee, Article 9, Section 9.04(c), the salary of the Town Court Clerk shall be an amount set by the Town Council ordinance.

Summary:
At the special-called meeting on April 28, 2026, within the budget retreat follow-up discussion, Town Manager, David Santucci, discussed increasing the pay of the Court Clerk position to be more in line with the current market rate. Director of Human Resources, Jeff Craig, provided the Council with surrounding market numbers. Following discussion, council requested that an Ordinance be put forward at the next regular council meeting to increase the pay of the Town's Court Clerk beginning upon the next elected term of the position.

Recommended Council Action:
Staff recommends approving adjustments warranted to the Town Court Clerk's pay.

Attachments:
1. Ordinance #26-28-Proposed Court Clerk Pay

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26-28

AN ORDINANCE relative to the increase in the annual salary of the Town of Smyrna Municipal Court Clerk.

WHEREAS, the Town Council has directed a salary study to be performed relating to the compensation of its elected officials; and

WHEREAS, the results of this salary study indicated the Town of Smyrna's Municipal Court Clerk's current salary is substantially lower than the salaries of Municipal Court Clerks serving in comparably populated localities and performing substantially similar duties; and

WHEREAS, this salary study has recommended that the Municipal Court Clerk's annual salary be increased from $93,899.51 to $106,000 commencing with the beginning of a new term of office for the Municipal Court Clerk on August 31, 2026; and

WHEREAS, the Town Council feels it is important that the Town of Smyrna's employees, including its elected officials, be compensated at the appropriate market rate; and

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 9, Section 9.04(c), the salary of the Town Court Clerk shall be an amount set by the Town Council ordinance.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SMYRNA:

Section 1. That, based upon the results of the salary study directed by Town Council, the annual salary of the Municipal Court Clerk shall be increased from $93,899.51 to $106,000 commencing with the beginning of a new 4-year term of office for the Municipal Court Clerk on August 31, 2026. .

Section 2. This ordinance shall take effect on August 31, 2026, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the ____ day of _____, 2026.

PASSED on second reading by the Town Council the ____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

_____
AMBER HOBBS, Town Clerk

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 26.
Department: Planning
Date: May 28, 2026

Subject:
Consideration of an Ordinance amending the text of the Smyrna Municipal Zoning Ordinance Article III, Section 3.180 regarding fences in residential districts. Second Reading.

Fiscal Impact:

Contract Type:

Contract Term (if applicable):

Background:
Staff has researched and created this amendment to address concerns regarding fences in residential districts. This is not an amendment that has been discussed at any joint Town Council/Planning Commission worksession.

Summary:
This amendment would amend Article III to prohibit barbed wire, chicken wire, razor wire, concertina wire, or other similar security fencing in any residential district. It would also prohibit installation of a fence on an undeveloped parcel of land. A fence on land used for agricultural purposes is largely exempt from the Town's fencing requirements already, so that would extend to these provisions as well. Currently, the Town limits materials for decorative fences in front yards, but there are no other material requirements. I have attached the proposed amendment, with the language to be removed struck-through and the new language highlighted in yellow.

The Planning Commission reviewed this amendment and recommended approval 7 for, 0 against.

Recommended Council Action:
Staff recommends approval.

Attachments:

1. Ordinance #26-30
2. Fencing Materials in Residential Districts May 2026

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26-_____

AN ORDINANCE relative to the amendment of Town of Smyrna Municipal Zoning Ordinance to amend Article III, Section 3.180 regarding fences in residential districts.

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(22), Town Council shall have the power to define, prohibit, abate, suppress, prevent and regulate all acts, practices, conduct, business, occupations, callings, trades, use of property and all other things whatsoever detrimental, or liable to be detrimental, to the health, morals, comfort, safety, convenience or welfare of the inhabitants of the municipality, and exercise general police powers; and

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(32), Town Council shall have the power to Plan for the orderly development of the community, including economic, physical, educational and cultural aspects, and to institute programs to effectuate such plans; and

WHEREAS, in accordance with the Charter of the Town of Smyrna, Tennessee, Article 2, Section 2.01(35), Town Council shall have the power to exercise and have all other powers, functions, rights, privileges and immunities granted by general law or necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the town and its inhabitants, and all implied powers necessary to carry into execution all powers granted in the Charter of the Town of Smyrna, Tennessee; and

WHEREAS, the amendment is in agreement with the general plan for the Town; and

WHEREAS, it has been determined that the legal purposes for which zoning exists are not breached by the amendment; and

WHEREAS, it has been determined that there will not be an adverse effect upon any adjoining property owners and/or any such adverse effect is justified by the overwhelming public good or welfare; and

WHEREAS, it has been determined that no one property owner or small group of property owners will benefit materially from the change to the detriment of the general public.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SMYRNA:

Section 1. That the Town of Smyrna Municipal Zoning Ordinance, Section 3.180 regarding fences in residential districts, be and hereby is amended as specified in Exhibit "A" attached hereto and incorporated herein by reference as if set forth at length verbatim, the health and welfare of the Town of Smyrna requiring it.

Section 2. This ordinance shall take effect immediately upon its adoption on second and final reading, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the ____ day of _____, 2026.

PASSED on second reading by the Town Council the ____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

_____
AMBER HOBBS, Town Clerk

2.020 Definitions.

FENCE: An artificially constructed barrier of wood, masonry, stone, wire, metal, vinyl, or other manufactured material or combination of materials erected as a boundary, privacy screen, or enclosure.

FENCE, DECORATIVE: A fence constructed of wood, wrought-iron, vinyl, or brick that is no more than three feet tall.

3.180 Fences.

Fences are allowed to be installed on any lot in any district subject to the following limitations:

A. No encroachment on the front yard setback is allowed. In the case of a lot with multiple road frontages, this would include the front yard setback on which the principal structure faces. On any road frontage, which the principal structure does not face, a fence could encroach on the front yard setback provided the provisions of Article III, Section 3.080 are met.

B. Fences and decorative fences are allowed to be located along property lines in the side and rear yards.

C. In no case shall a fence or decorative fence encroach upon a public utility or drainage easement without prior written approval of the Director of Utilities or the Town Engineer, whichever is applicable.

D. Decorative fences are allowed to encroach upon a front yard setback. A decorative fence is a fence constructed of wood, wrought iron, vinyl, or brick which is no more than 3 feet tall. The amount of decorative fence allowed in a front yard is limited to no more than ten horizontal feet per parcel of land constructed in individual portions not exceeding five horizontal feet each. However, no fence or decorative fence is allowed to encroach upon public right-of-way.

E. Barbed wire, chicken wire, razor wire, concertina wire, or other similar security fencing made of metal or other material shall not be allowed within residential zoning districts.

F. Installation of a fence on undeveloped parcels is not allowed.

~~E.~~ G. Any fence on land utilized for agricultural use as defined by this Ordinance is exempt from these provisions other than the prohibition against encroachment on public right-of-way.

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 27.
Department: Planning
Date: May 28, 2026

Subject:
Consideration of an Ordinance relative to the rezoning of property located on Tax Map 28, part of Parcel 12.02 from C-2 to PCD requested by SEC, Inc. on behalf of CSC Properties, LLC. The property requested to be rezoned contains approximately 2.21 acres and is located on Lee Victory Parkway. Second Reading.

Fiscal Impact:

Contract Type:

Contract Term (if applicable):

Background:
The property that is the subject of this request is located on Lee Victory Parkway directly across from the intersection with Harold Lee Drive and approximately .3 of a mile northeast of the intersection with Almaville Road. The Land Use Plan for this area is the 24 Gateway character area, which would support a mix of uses and services that are both local and regional in scale. Hospitality, retail, restaurant, and multifamily uses are particularly appropriate for this area.

Summary:
The proposed PCD is to allow a quick service oil and lube business in addition to all other uses allowed in the C-2 district. The concept plan shows the second use as a bank. Access would be via an existing private drive which also provides access to Parkway Baptist Church. A single access would be constructed from the private drive to access both lots. Offsite water and sewer improvements would be required to provide access to both utilities. The proposed elevations for both buildings now meet Design Review per the revised pattern book received on 5/14. The entire property is in the 100-year floodplain. A floodplain development permit application would be required to be submitted as a part of the grading permit application. A traffic study was done for a previously proposed development plan which showed that the intersection of the private drive and Lee Victory Parkway would be at a LOS F, necessitating the installation of a traffic signal. This was revisited with an updated signal warrant analysis for this request

which shows that a signal is warranted. This has been submitted to TDOT by the developer for review. Signal installation is subject to TDOT approval, but if approved, would be installed by the developer. The current floodmap for the property shows a 100 year flood elevation of 531.4' above sea level. The floodmap in effect when the private road was installed shows a flood elevation of 532', so the map revision in 2023 lowered the 100 year flood elevation. However, all of the property still lies below that elevation, including the road which was built at 530'. I have attached the revised pattern book which provides additional information, as well as the updated signal warrant analysis, the approved plans for the access drive showing the elevations of the private roadway, and the agreement between the church and the current property owner for access to the private roadway.

The Planning Commission reviewed this request and recommended approval 6 for, 0 against, with the following conditions:
1. The proposed building elevation on Lot 1 does not meet Design Review and is required to be revised to meet Design Review.
2. The entire property is in the 100 year floodplain. A floodplain development permit application is required to be submitted as a part of the grading permit application.
3. The signal warrant analysis shows that a traffic signal is warranted at the intersection of the private drive and Lee Victory Parkway. This signal is required to be installed, pending approval by TDOT.

Recommended Council Action:
Staff recommends approval.

Attachments:
1. Ordinance #26-15
2. Application
3. Lee Victory PCD Map 1
4. Lee Victory PCD Map 2
5. Lee Victory PCD Map 3
6. 22032_Lee Victory Parkway_PCD
7. image001
8. 22032_Chase-Valvoline_TRAFFIC MEMO_rev00
9. ParkwayAccessDrive
10. Parkway Baptist Church Easement
11. Property Description

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26-15

AN ORDINANCE relative to the rezoning of property located on Tax Map 50, Parcel 12.02, containing 2.21 acres from C-2 to PCD.

WHEREAS, the Planning Commission has recommended this change based on certain conditions and considerations; and

WHEREAS, the change is in agreement with the general plan for the area; and

WHEREAS, it has been determined that the legal purposes for which zoning exists are not breached by this amendment; and

WHEREAS, it has been determined that there will not be an adverse effect upon adjoining property owners and/or any such adverse effect is justified by the overwhelming public good or welfare; and

WHEREAS, it has been determined that no one property owner or small group of property owners will benefit materially from the change to the detriment of the general public.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SMYRNA:

Section 1. That the property located on Tax Map 50, Parcels 12.02, containing 2.21 acres as shown on Appendix I attached hereto and incorporated herein by reference as if set forth at length verbatim, be, and hereby is rezoned from C-2 to PCD, the public health and welfare of the Town of Smyrna requiring it.

Section 2. This ordinance shall take effect immediately upon its adoption on second and final reading, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the _____ day of _____, 2026.

PASSED on second reading by the Town Council the _____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

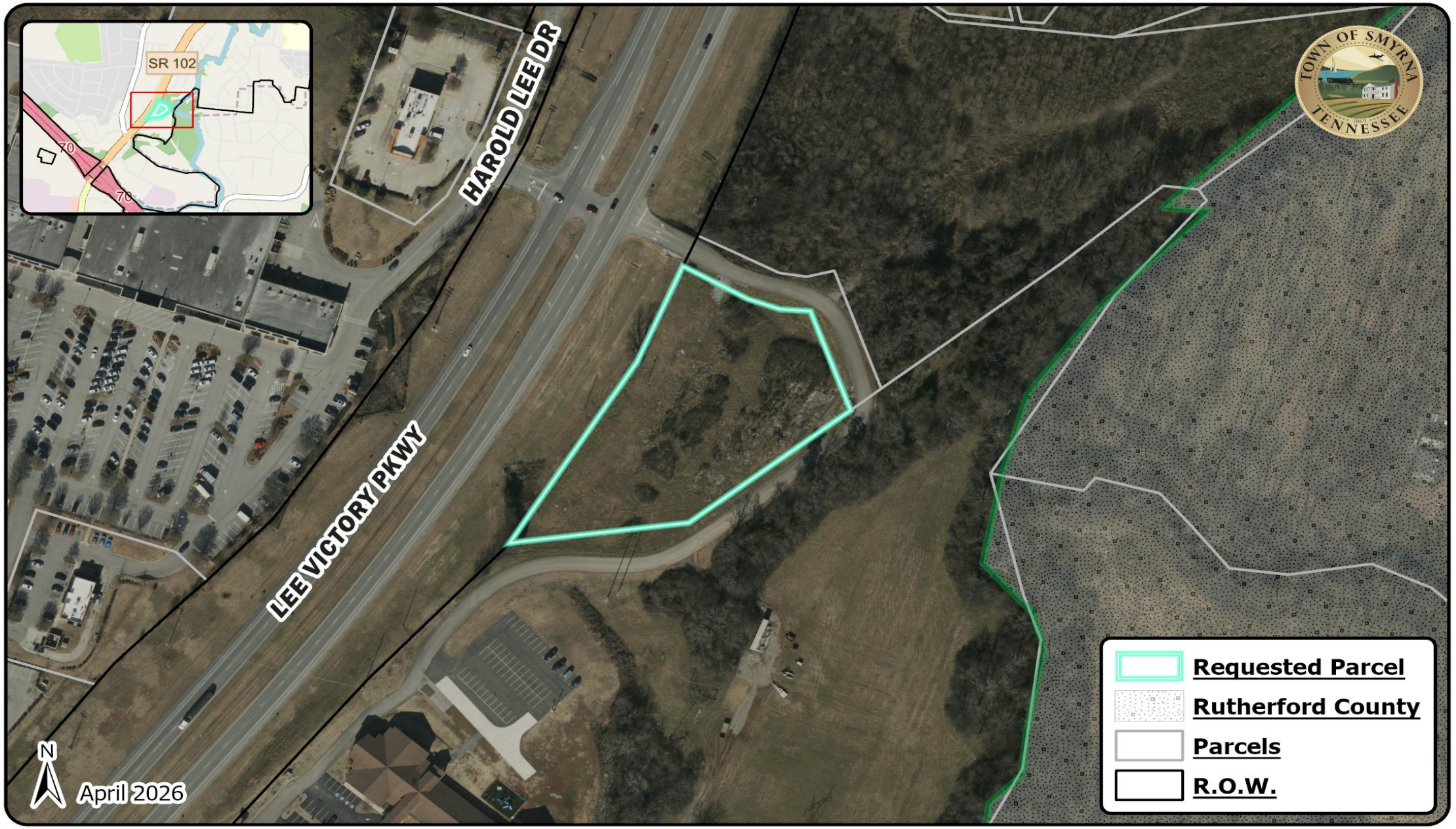
_____
AMBER HOBBS, Town Clerk

Town of Smyrna

Rezoning Request Application

APPLICANT INFORMATION:		
Name/Company: SEC, Inc.		
Street Address: 850 Middle Tennessee Blvd.		
City: Murfreesboro	State: TN	ZIP: 37129
Email: mtaylor@sec-civil.com	Phone: (615) 890-7901	
CONTRACTOR/DEVELOPER INFORMATION: CHECK BOX IF SAME AS APPLICANT		
Name/Company: CSC Properties, LLC		
Street Address: 5795 Ulmerton Road Suite 200		
City: Clearwater	State: Florida	ZIP: 33760
Email: andrew@cscproperties.com	Phone: (727) 446-3444	
PROPERTY INFORMATION		
Street Address/Intersecting Streets: Lee Victory Parkway		
Tax Map: 50	Group:	Parcel: 12.02
Requested Lot Area (Square feet/Acres): 2.21		
Existing Zoning: C-2	**Requested Zoning:** PCD	
*Current Property Owner (See Note Below): B&T Land Partners, LLC		
APPLICANT AUTHORIZATION		
Applicant Signature:		Date: 3/9/2026
OFFICE USE ONLY		
Staff Initials:	Review Fee:	Date:

- ***If the applicant is not the current property owner, authorization must be provided by the current property owner for the request of rezoning as mandated by State law.***
- Applications are to be submitted no later than 12:00 PM noon on the initial deadline date unless otherwise noted.
- All meetings are held at Smyrna Town Hall - 315 South Lowry Street - at 5:00 PM in the Town Council Chambers.
- All supporting documents must be submitted at the time of application.



SEC, Inc - Rezoning Request

C-2 to PCD

Lee Victory Parkway

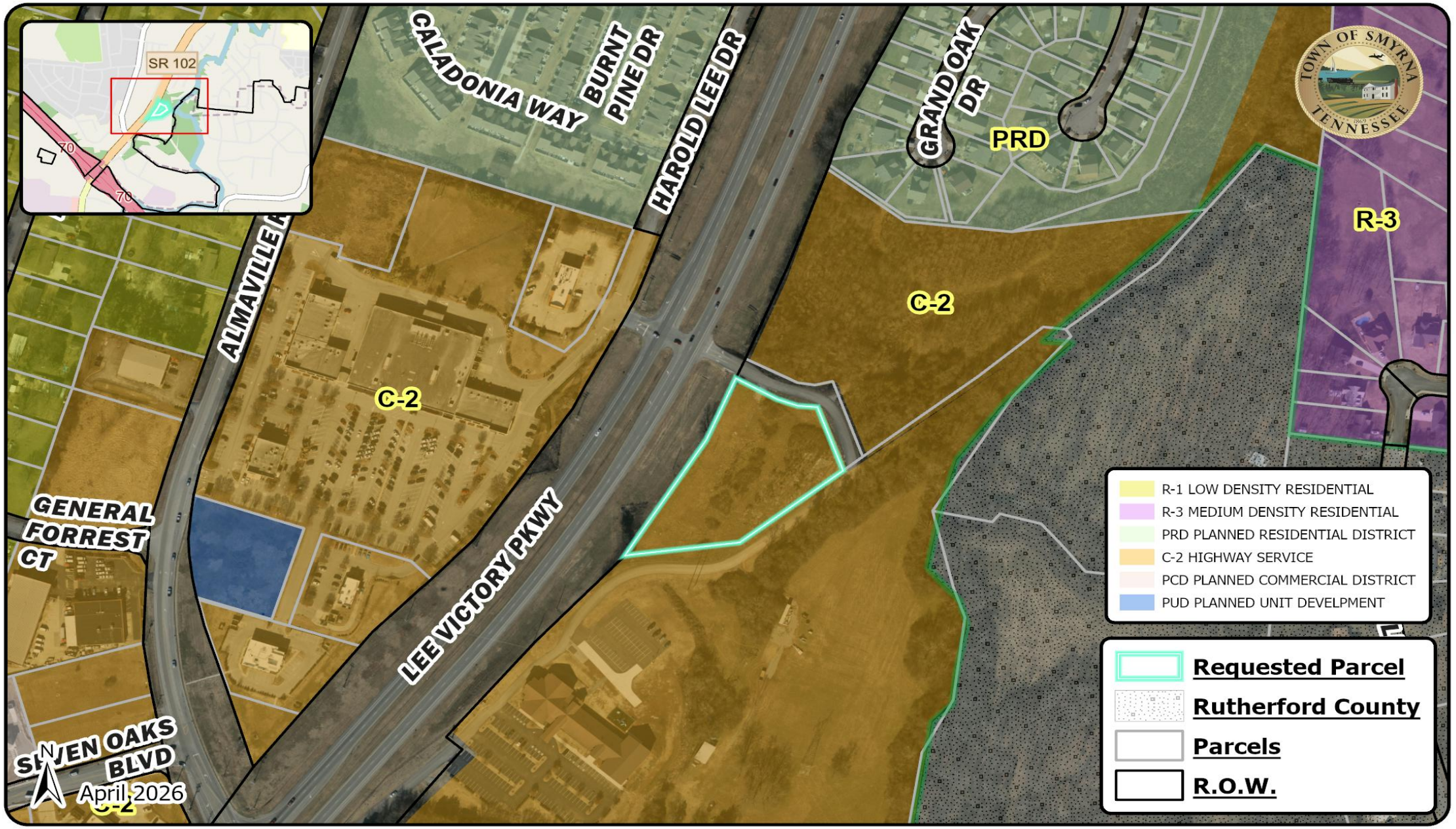
Owners: B&T Land Partners, LLC

Tax Map: 50
P/O Parcel: 12.02
Acres: +/- 2.21

0 135 270 Feet
0 0.02 0.04 Miles

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet

Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri Community Maps contributors, Map layer by Esri



SEC, Inc - Rezoning Request

C-2 to PCD

Lee Victory Parkway

Owners: B&T Land Partners, LLC

Tax Map: 50
P/O Parcel: 12.02
Acres: +/- 2.21

0 210 420 Feet
0 0.04 0.07 Miles

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet

Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri Community Maps contributors, Map layer by Esri



SEC, Inc - Rezoning Request

C-2 to PCD

Lee Victory Parkway

Owners: B&T Land Partners, LLC

Tax Map: 50
P/O Parcel: 12.02
Acres: +/- 2.21

0 55 110 Feet
0 0.01 0.02 Miles

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet

Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri Community Maps contributors, Map layer by Esri

LEE VICTORY PCD

A REQUEST FOR REZONING FROM GENERAL COMMERCIAL (C-2) TO A PLANNED COMMERCIAL DISTRICT

Town of Smyrna, Tennessee



SEC, Inc.

SEC Project #22032

PROPERTIES

Initial Submittal
March 10, 2026

Resubmitted
March 19th, 2026 for the
April 7th, 2026 Planning Commission Meeting

Resubmitted
April 6th, 2026 for the
April 7th, 2026 Planning Commission Meeting

Resubmitted
April 22nd, 2026 for the
May 12th, 2026 Town Council Meeting

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Company Name: SEC, Inc.
Profession: Planning.Engineering.Landscape Architecture
Attn: Rob Molchan / Matt Taylor
Phone: (615) 890-7901
Email: rmolchan@sec-civil.com/ mtaylor@sec-civil.com
Web: www.sec-civil.com

850 Middle Tennessee Blvd.
Murfreesboro, Tennessee 37129

Company Name: CSC Properties, LLC
Profession: Developer
Attn: Andrew Smith
Phone: (727) 446-3444
Email: Andrew@cscproperties.com
Web: www.cscproperties.com

5795 Ulmerton Road Suite 200
Clearwater, Florida 33760

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AERIAL PHOTOGRAPH

Not To Scale

Lee Victory Parkway

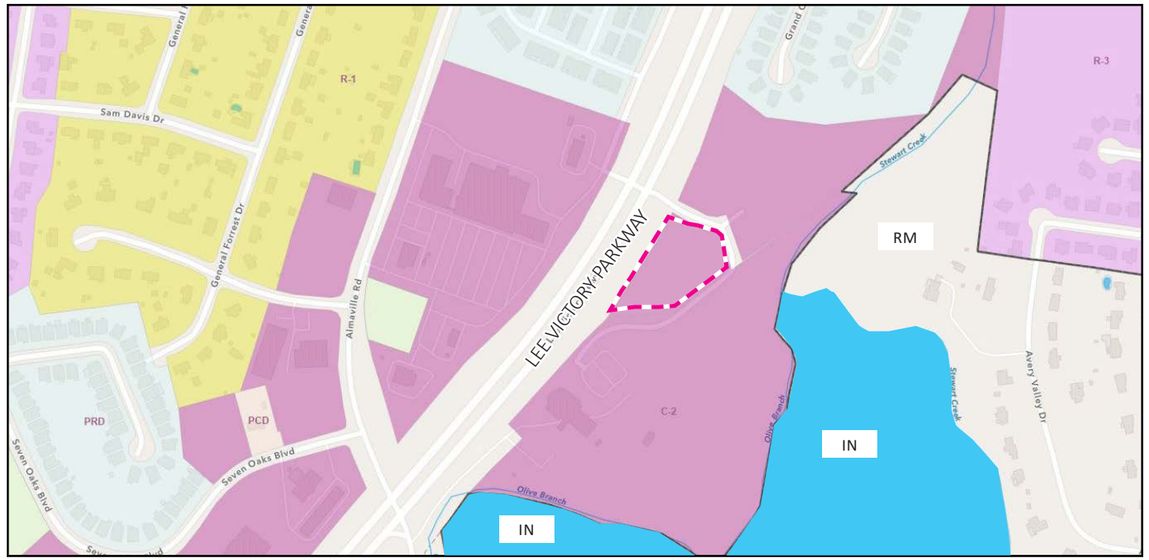
Almaville Road

Avery Valley Drive

Private Drive

Seven Oaks Boulevard

Site Boundary



ZONING MAP

Not To Scale

R-1 Low Density Residential (R-1)

R-3 Medium Density Residential (R-3)

C-2 General Commercial District (C-2)

PRD Planned Residential District (PRD)

RM Medium Density Residential (RM) Rutherford County

IN Medium Density Residential (RM) Rutherford County

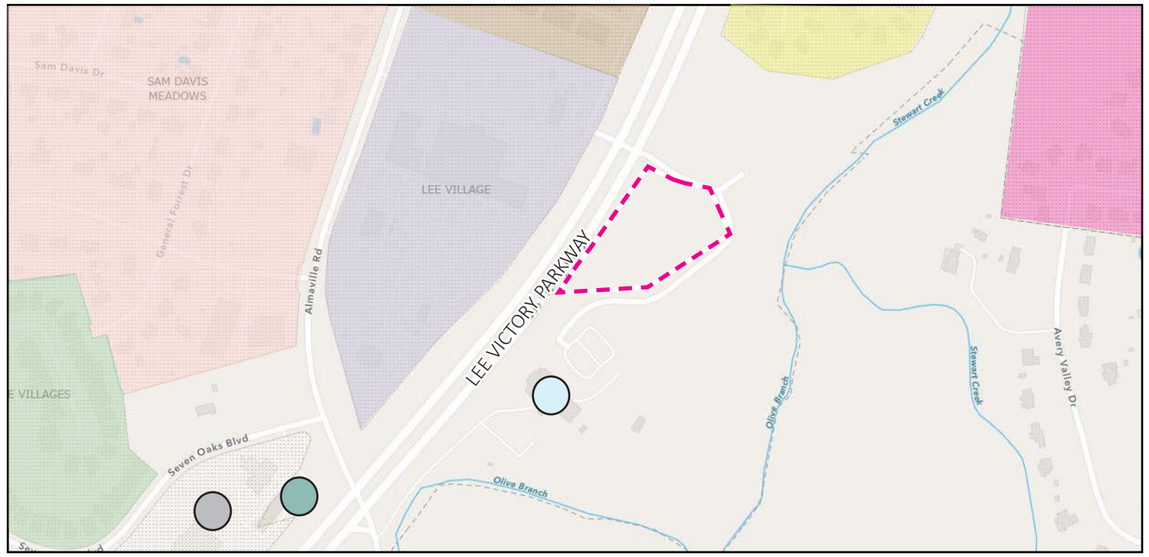
Site Boundary

CSC Properties, LLC respectfully requests rezoning of the B&T Land Partners, LLC property on Lee Victory Parkway from General Commercial (C-2) to Planned Commercial District (PCD) . The property is located along the eastern side of Lee Victory Parkway, north of Almaville Road and Lee Victory Parkway Intersection. The site is identified as Parcel 12.02 of Tax Map 50, and is approximately 2.21 acres.

CSC Properties, LLC is requesting the rezoning of this property to create the Lee Parkway PCD, a two lot commercial subdivision. The development is envisioned to provide two commercial buildings, potentially for a banking institution and/or automotive service company which will complement the existing commercial developments and provide needed services for the surrounding neighborhoods. The lots will be accessed from the private drive that currently intersects with Lee Victory Parkway.

Building elevations will be constructed of masonry materials to be consistent with the character of this commercial corridor. Each building shall have foundation landscaping along the front and side elevations, except those which face a drive-thru. Street frontage plantings will be provided along Lee Victory Parkway and any parking lot facing a public road shall be screened with evergreen shrubs. Signage will be incorporated along Lee Victory Parkway and shall be constructed with material consistent with the proposed architecture and anchored by landscaping.

The surrounding area consists of a mixture of zoning types and land uses. The land to the north is zoned General Commercial (C-2) and Planned Residential District (PRD). The land further to the west is residential R-1 and PRD with commercial along the west side of Lee Victory Parkway. The land south of the site is zoned C-2, and land southeast is zoned IN and RM (Rutherford County). This development falls within the 24 Gateways Overlay per the Town of Smyrna's Comprehensive Plan for future land use.



SUBDIVISION MAP

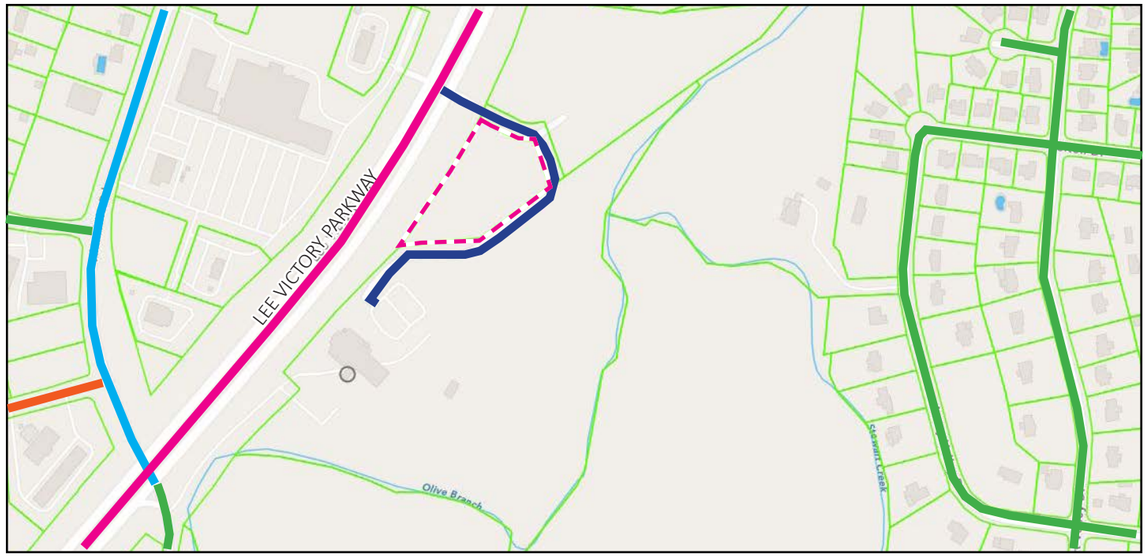
Not To Scale

- The Villages
- Sam Davis Meadows
- Lee Village
- Lee Crossing
- Adelaide Park
- Glenrose
- RaceTrac Gas Station
- Seven Oaks Business Park
- Parkway Baptist Church

Site Boundary

Lee Victory PCD is surrounded by a mixture of residential subdivisions and commercial properties. The Villages, Sam Davis Meadows, Adelaide Park and Glenrose are residential developments. Buildings in this development consist of one to two story single family detached homes with primarily vinyl siding and masonry materials for facades with front entry garages.

Lee Village is a commercial development featuring several retail businesses, including Smyrna Cafe, Publix Super Market, Chago's, and Starbucks Coffee. Seven Oaks Business Park is a commercial development featuring Tennessee Mechanical Corporation (TMC) and Chipotle Mexican Grill. These businesses provide the surrounding neighborhoods with a variety of services, while Parkway Baptist Church, located directly south of the site, serves as a prominent community landmark. There is one primary point of ingress/egress to the development from an existing private drive connected to Lee Victory Parkway.



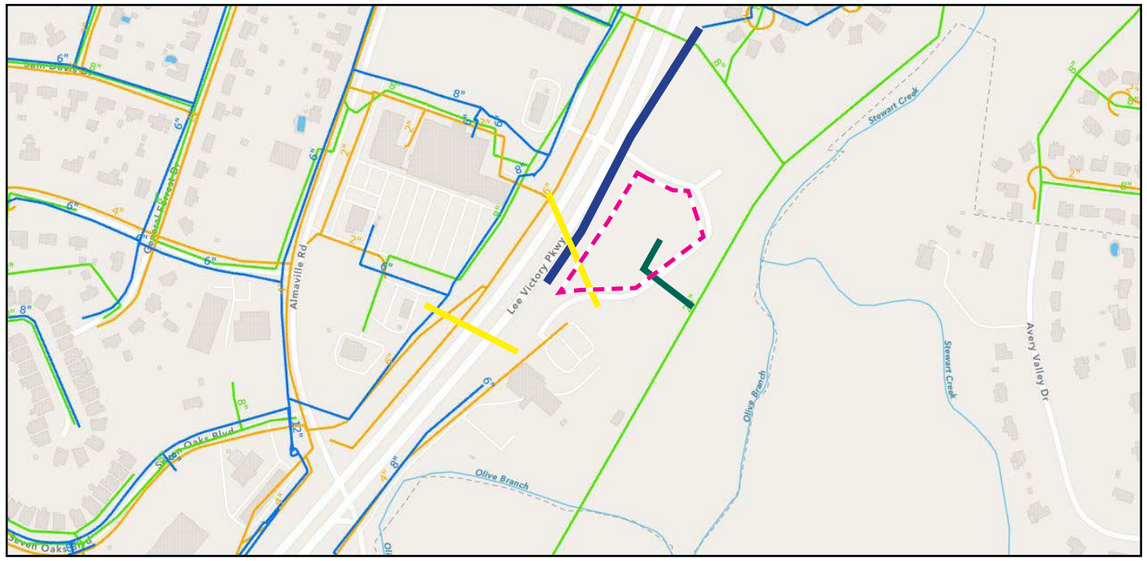
MAJOR TRANSPORTATION PLAN

Not To Scale

- EXISTING MINOR ARTERIAL (80-FT ROW)
- EXISTING PRINCIPAL ARTERIAL (100-FT ROW)
- EXISTING COLLECTOR (60-FT ROW)
- EXISTING LOCAL (0-FT ROW)
- EXISTING PRIVATE

Site Boundary

The property has/will have access to the existing private road that wraps around the east side of the property and connects to the existing public rights-of-way of Lee Victory Parkway. Lee Victory Parkway is not on the Town of Smyrna's Major Thoroughfare Plan and is up to date as a four lane roadway without sidewalks or curb & gutter on either side of the road. No roadways involved with this development are slated for improvements at this time. There is an existing access easement granted by the Church as recorded in record book 2252 Pages 1663 - 1672 that allows this parcel access to the private roadway.



UTILITY MAP

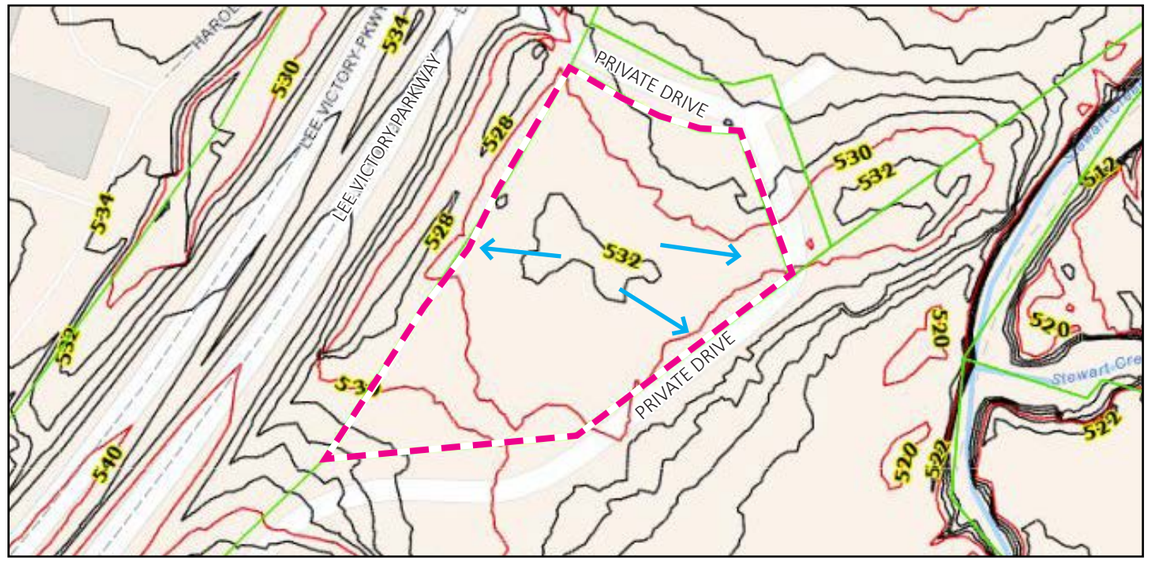
Not To Scale

- WATER
- GAS
- SEWER
- PROPOSED WATER EXTENSION
- ELECTRIC
- PROPOSED SEWER CONNECTION
- Site Boundary

Water service will be provided by the Town of Smyrna. There is an existing 6” inch water line along Lee Victory Parkway within the Parkway Baptist Church property, located to the south of the site, for water service into the site. At this time, it is proposed to extend the waterline located in Grand Oak Drive located to the north along Lee Victory Parkway to the proposed PCD for water services. The developer will be responsible for extending the waterline into the site for domestic and fire water service.

Sanitary sewer service will be provided by the Town of Smyrna’s Utilities Department. Sanitary sewer service will be provided via extending a sewer line(s) from Parkway Baptist Church Parcel to the east. The developer will be responsible for extending the sewer line(s) into the site for sanitary sewer service.

Electric service will be provided by Middle Tennessee Electric. Service will be extended from overhead lines along the Private Drive. The developer will be responsible for extending the electric lines into the site, and all on-site electric will be underground.

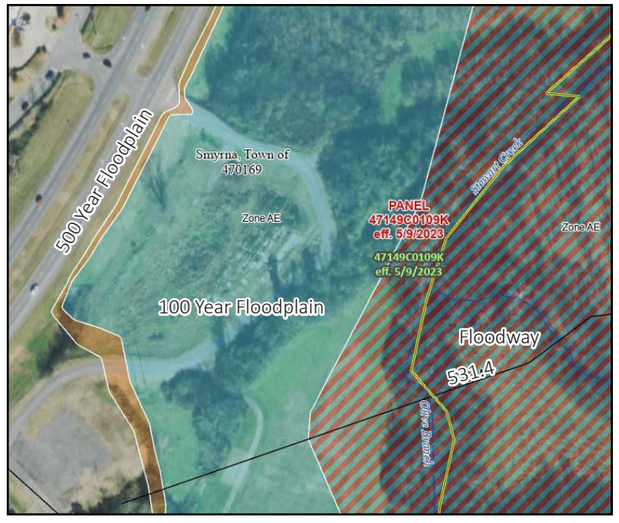


HYDROLOGY AND TOPOGRAPHY

Not To Scale

- WATER FLOW DIRECTION
- INTERMEDIATE CONTOURS
- INDEX CONTOURS
- Site Boundary

The topographic map above shows the site’s topographic high point generally at the middle of the parcel. From the central high point, the property drains towards the west and southeast. Stormwater that drains to the west flows towards Lee Victory Parkway where it is collected in a drainage easement, and stormwater that flows to the southeast flows through Parkway Baptist Church property before flowing into the Olive Branch.



FEMA FLOOD MAP

This property is within a registered Floodway or Floodplain per FEMA Flood Panel 47149C0109K eff. 05/09/2023.

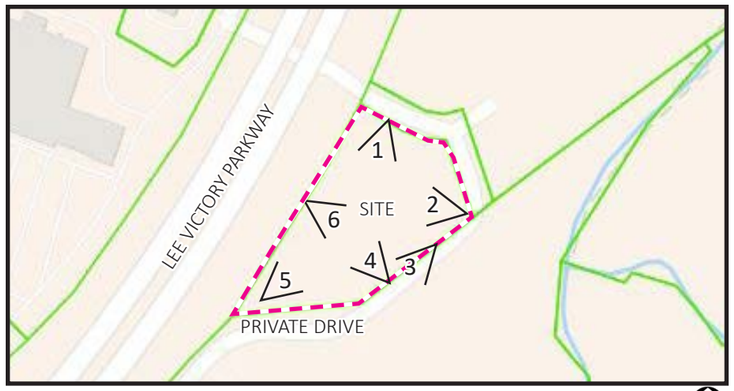


PHOTO DIRECTION MAP

Not To Scale

Site



View From Private Drive Looking South



View From Eastern Corner of Site Looking West



View From Eastern Property Line Looking Down Private Drive



View From Southeastern Property Line Looking Northwest



View From Southwestern Corner of Site Looking Northeast



View On-Site Looking Southeast

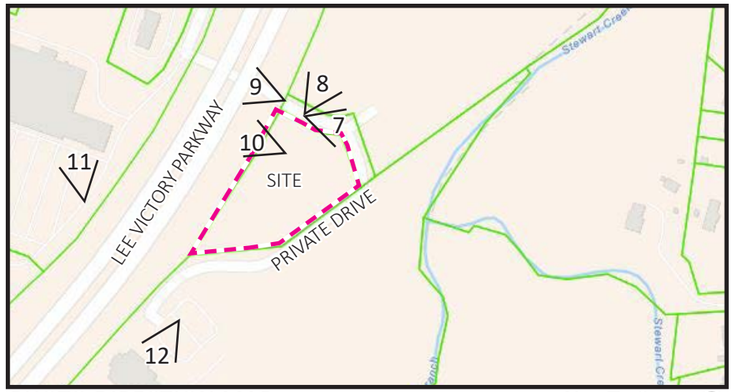


PHOTO DIRECTION MAP

Not To Scale



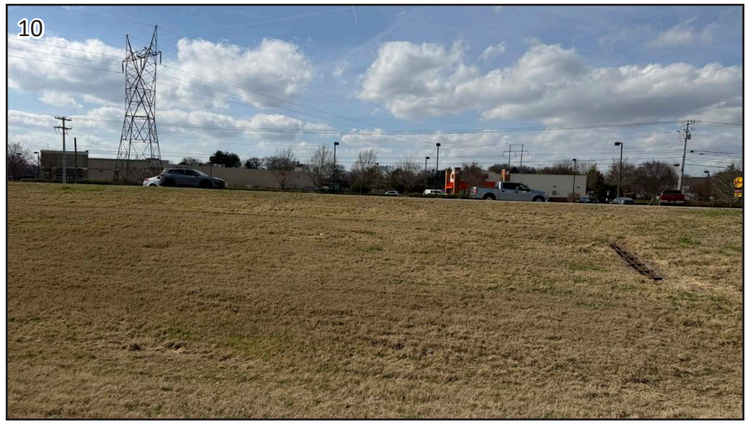
View From Private Drive Looking Southeast



View Adjacent Vacant Lot Looking Northeast



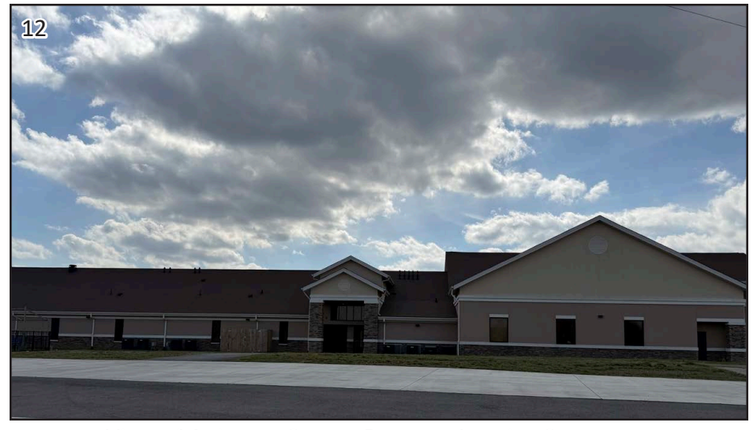
View From Private Drive Looking Onto Lee Victory Parkway



View From Western Property Line Looking Northwest



View of Commercial Properties Across Lee Victory Parkway



View of Adjacent Church Property Looking Southwest

Site Data:

Existing Zoning:	C-2
Proposed Zoning:	PCD
Total Land Area:	±2.21 Acres
Total Lot 1 Area:	±0.89 Acres
Total Lot 2 Area:	±1.32 Acres
Total Number of Lots:	2 Lots
Stormwater (Detention):	±0.13 Acres (5.8%)

Lot 1 Parking Requirements:
Financial Services 1 sp/200 sf + 1 sp Per Employee

Required Parking:	17 Spaces
Provided Parking:	17 Spaces + 3 Employee

Lot 2 Parking Requirements:
Automotive Service & Repair 1 sp/450 sf

Required Parking:	5 Spaces
Provided Parking:	9 Spaces

*Final parking calculations shall be determined at site plan level per finalized building square footage and employee counts.

- Proposed Building
- Open Space
- Detention Pond
- Roadway
- Sidewalk



Allowable Uses:

The property is currently zoned General Commercial District (C-2) in the current zoning ordinance. The development will allow all land uses listed under the C-2 zoning as well as Automobile Service and Repair. Automobile Service and Repair is not currently allowed in C-2, but is allowed in Highway Service District (C-5) by Special Exception, or with approval through a PCD. Additional standards for this site have been outlined below and on the following pages. The proposed site will provide for adequate parking, circulation, solid waste management, stormwater management, and landscaping.

Development Standards:

- Building heights shall not exceed 40-feet in height.
- All parking will be located at minimum of 5 -feet from the R.O.W. along Lee Victory Parkway, and a minimum of 5-feet from the side and rear property lines.
- All parking areas to be screened from public right-of-way by landscaping.
- Any solid waste enclosures shall be constructed of materials consistent with building architecture, be at least 8-feet tall, with opaque gates, and shall be screened with landscaping. Solid waste collection service shall be provided by a private hauler.
- Solid waste enclosures shall be setback a minimum of 2-ft from any external property line and shall be screen with evergreen shrubs on 3 sides.
- This development will also have the option for a 'shared dumpster', as shown on the concept plan, for both lots 1 and 2. A shared dumpster shall require a minimum 2-ft setback from external property lines but does not have a setback from the shared lot line between lot 1 and lot 2.
- The building shall have a well defined architectural base by use of different materials, colors or change in pattern or a combination of these techniques.
- A minimum 3-ft wide landscaping bed shall be provided along the base of foundation along the sides and rear of the buildings. No landscaping shall be required within 5 feet of pedestrian or vehicular entrances into the buildings.
- Monument signage shall be placed along Lee Victory Parkway.
- Monument signage shall be built with materials consistent with the building architecture, and be accented with landscaping. Signage shall not exceed 7-ft in height.
- Building and monument signage shall follow the standards outlined in the Town of Smyrna sign ordinance.
- All mechanical equipment located on the ground (i.e. hvac and transformers) to be screened with landscaping or fencing.
- If mechanical equipment is located on the roof, then they shall be screened from view.
- All on-site utilities will be underground.
- On-site lighting will comply with Town of Smyrna standards to prevent light pollution and provide safety for patrons and employees.
- Parking will comply with the Town of Smyrna Zoning Ordinance.
- All parking will have curbing.



EXAMPLE OF TRASH ENCLOSURE





EXAMPLES OF ENTRANCE SIGNAGE

Commercial Architectural Characteristics [LOT 1]:

- Building heights shall not exceed 40 feet in height
- All buildings shall be one-story
- Buildings shall have a well-defined architectural base via different materials, colors, changes in pattern, or a combination of these techniques.
- Main entrances are to be well defined and easily recognizable by the use of; raised roof lines, canopies, glazing, change in materials, change in color, and/or change in building planes.
- Masonry materials (brick, stone, cast stone, synthetic stone) will be the primary building materials with metal panels and cementitious siding as secondary materials on all elevations.
- Building elevations are required to meet design review standards and shall be submitted at site plan level to ensure compliance.



Example of Stone
(Different colors, cuts, patterns will be allowed)



Example of Side Panel
(Different colors, cuts, patterns will be allowed)



Example of Metal Panel
(Different colors, cuts, patterns will be allowed)



Example of Metal Panel Finish
(Different colors will be allowed)

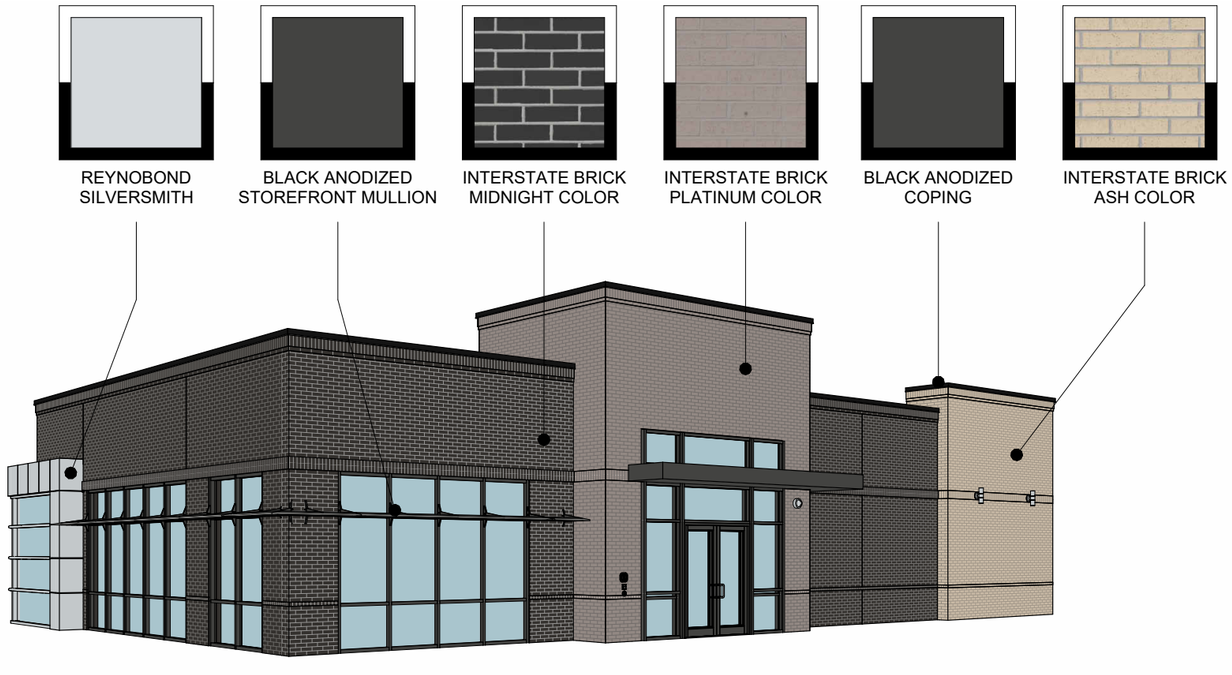
Building Materials:

Front Elevations:	Masonry materials (i.e. Brick, Cast Stone, Synthetic Stone)
Side Elevations:	Masonry materials (i.e. Brick, Cast Stone, Synthetic Stone)
Rear Elevations:	Masonry materials (i.e. Brick, Cast Stone, Synthetic Stone)
All Elevations:	Metal Panels and Cementitious siding are permitted as secondary materials

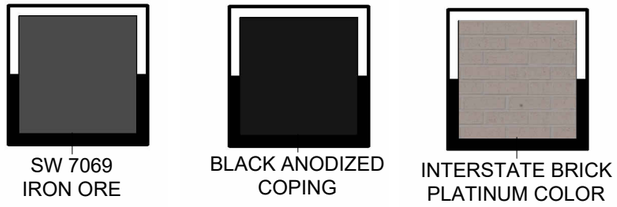


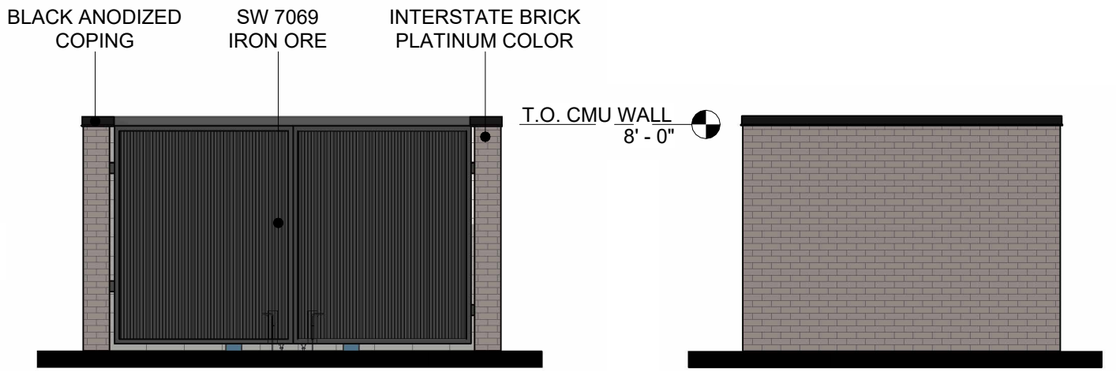
Lot 2 Setbacks

Front Setback to Main Structure:	35-feet
Side Setback:	15-feet
Shared Lot Line Side Setback:	15-feet
Rear Setback:	20-feet



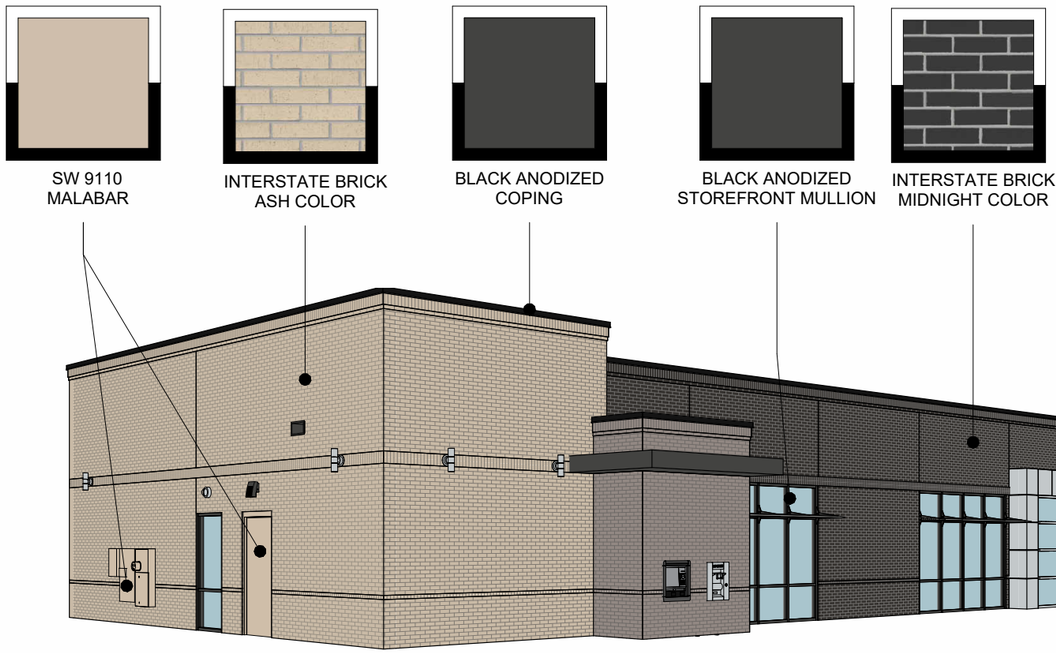
SOUTH-WEST PERSPECTIVE



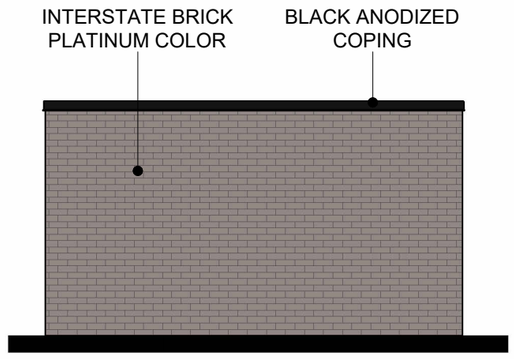


WEST ELEVATION- DUMPSTER

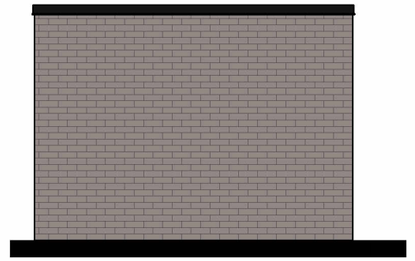
SOUTH ELEVATION- DUMPSTER



NORTH-EAST PERSPECTIVE

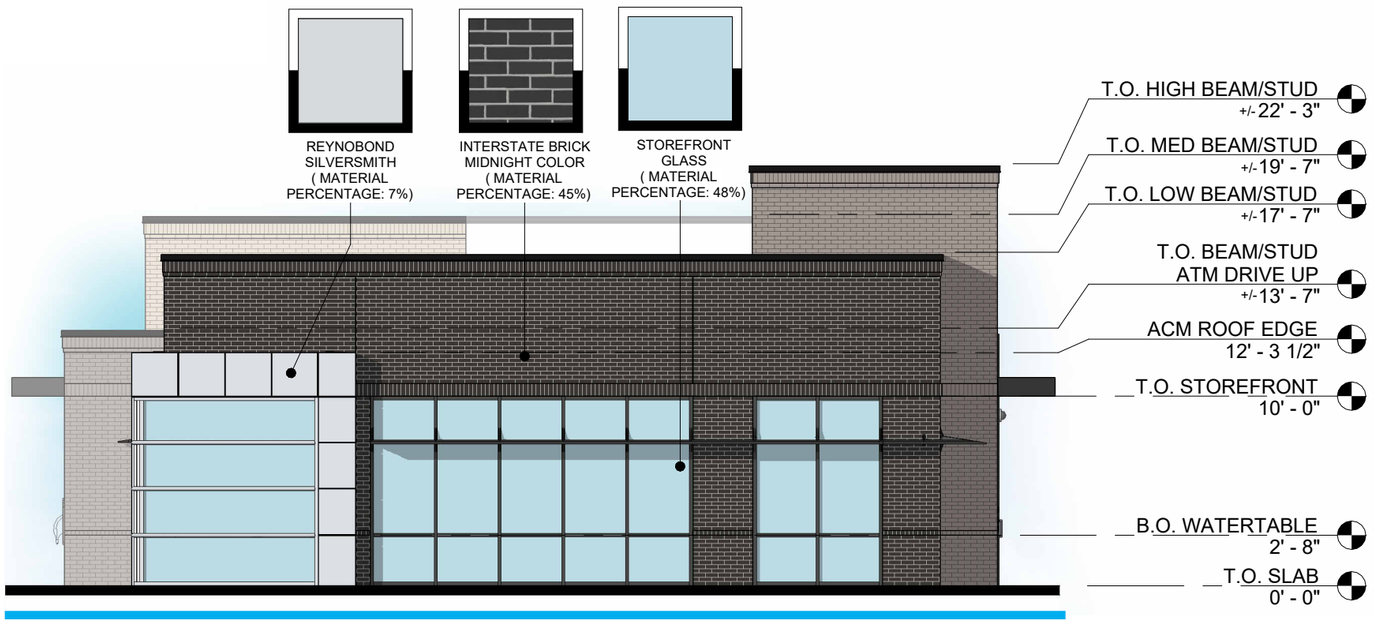


EAST ELEVATION- DUMPSTER

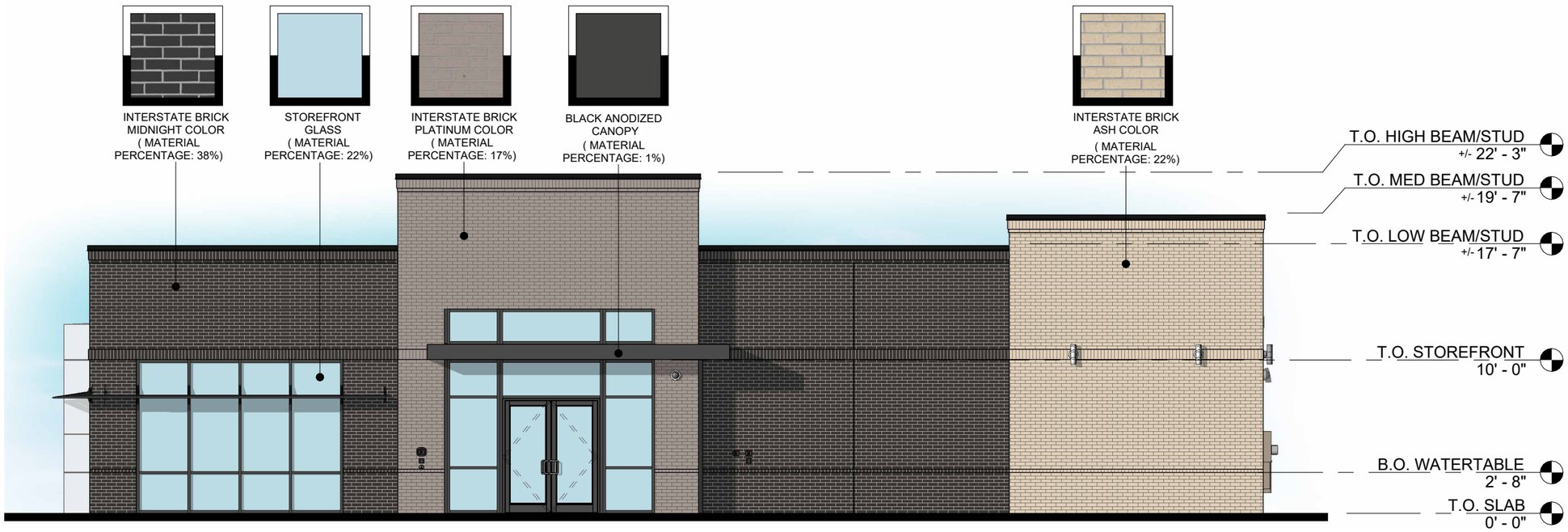


NORTH ELEVATION- DUMPSTER

*Architecture shown is illustrative and only meant to convey the general appearance and character of the building.
Final architecture shall be provided at the site plan level and will meet design guidelines.

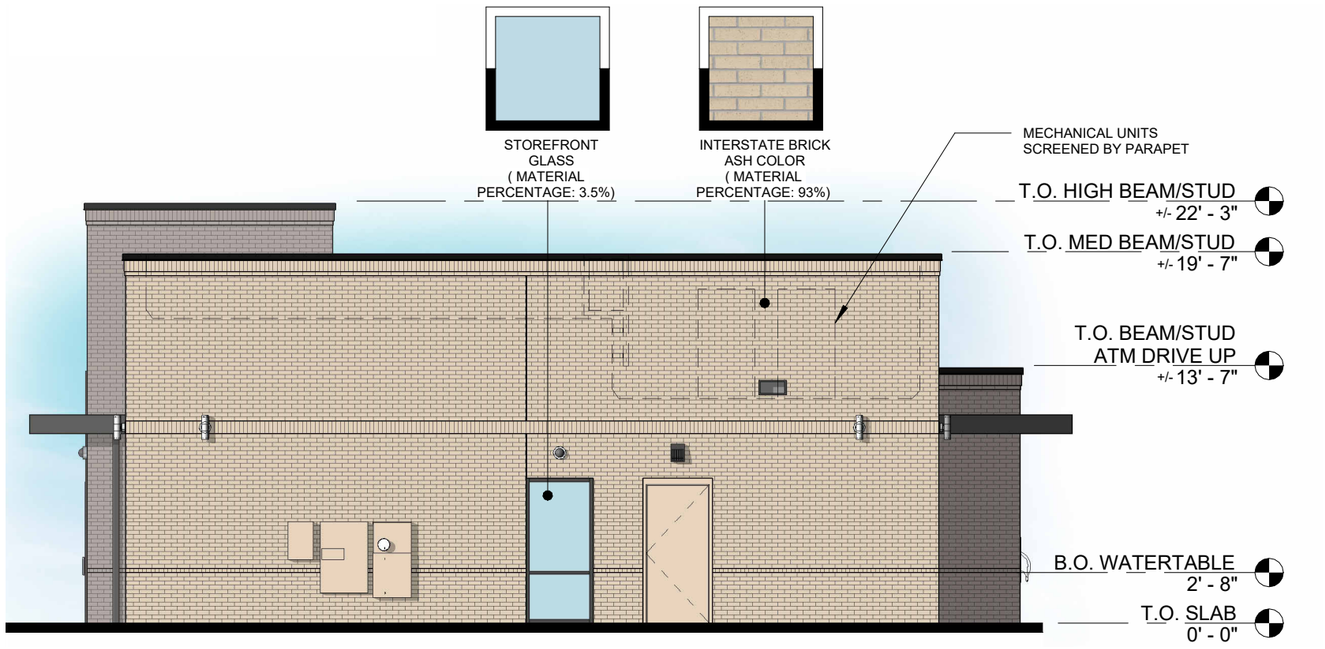


WESTERN ELEVATION (FACING LEE VICTORY PARKWAY)

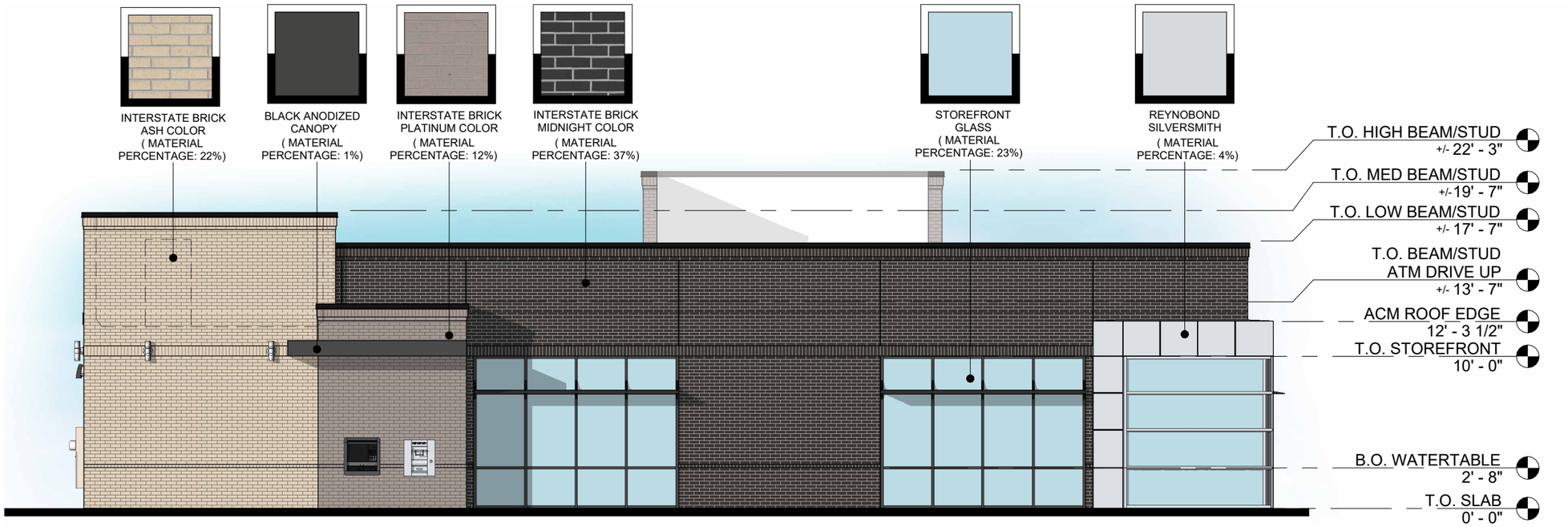


SOUTHWESTERN ELEVATION (FACING LOT 2)

*Architecture shown is illustrative and only meant to convey the general appearance and character of the building. Final architecture shall be provided at the site plan level and will meet design guidelines.



EASTERN ELEVATION (FACING REAR OF PROPERTY)



NORTHERN ELEVATION (PRIVATE DRIVE)

*Architecture shown is illustrative and only meant to convey the general appearance and character of the building.
Final architecture shall be provided at the site plan level and will meet design guidelines.

Commercial Architectural Characteristics [LOT 2]:

- Building heights shall not exceed 40 feet in height
- All buildings shall be one-story
- Buildings shall have a well-defined architectural base via different materials, colors, changes in pattern, or a combination of these techniques.
- Main entrances are to be well defined and easily recognizable by the use of; raised roof lines, canopies, glazing, change in materials, change in color, and/or change in building planes.
- Masonry materials (brick, stone, cast stone, synthetic stone) will be the primary building materials with metal panels and cementitious siding as secondary materials on all elevations.
- Building elevations are required to meet design review standards and shall be submitted at site plan level to ensure compliance.



Example of Brick
(Different colors, cuts, patterns will be allowed)



Example of Brick
(Different colors, cuts, patterns will be allowed)



Example of Metal Panel
(Different colors, cuts, patterns will be allowed)



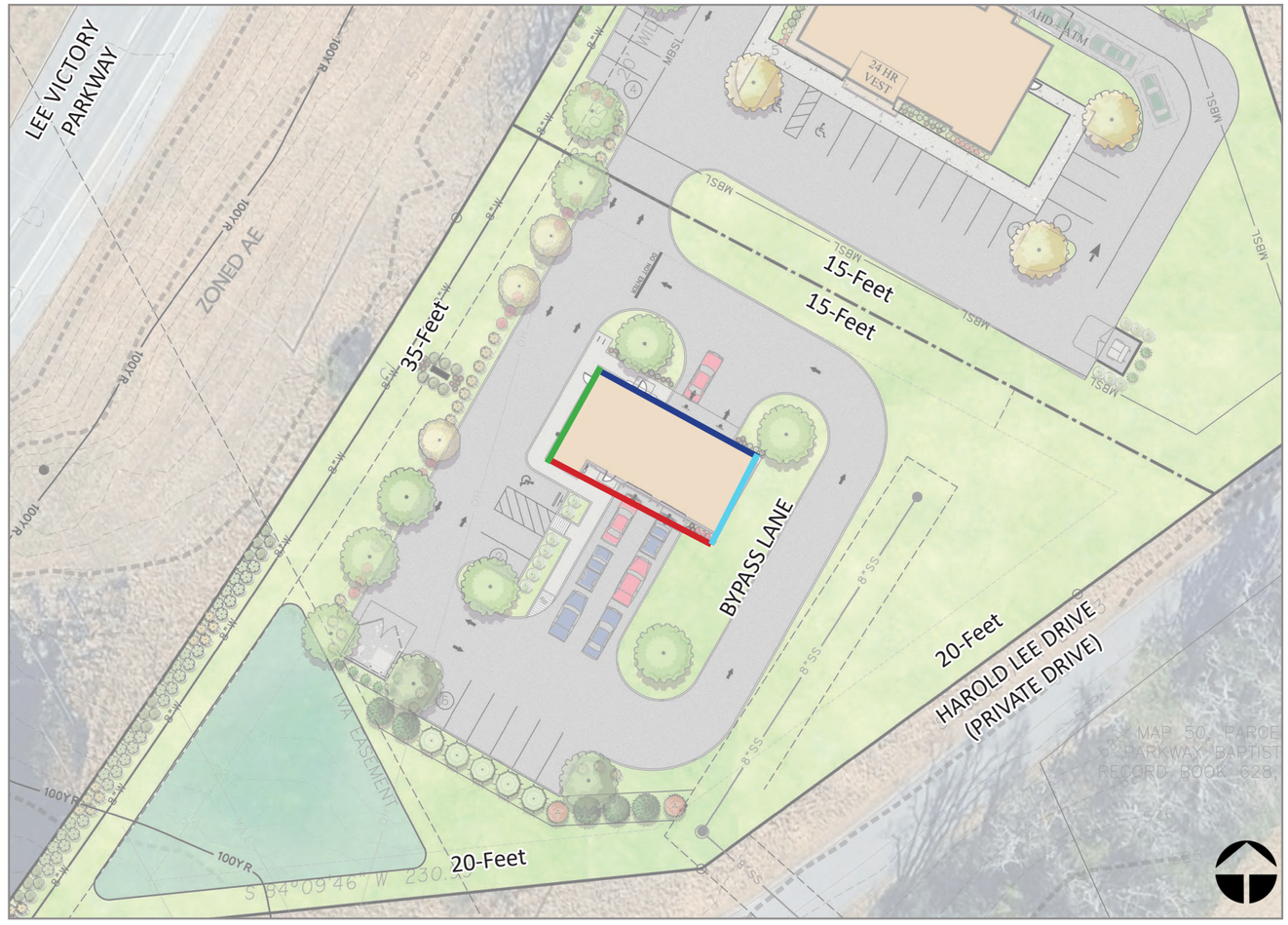
Example of Metal Panel Finish
(Different colors will be allowed)

Building Materials:

Front Elevations:	Masonry materials (i.e. Brick, Cast Stone, Synthetic Stone)
Side Elevations:	Masonry materials (i.e. Brick, Cast Stone, Synthetic Stone)
Rear Elevations:	Masonry materials (i.e. Brick, Cast Stone, Synthetic Stone)
All Elevations:	Metal Panels and Cementitious siding are permitted as secondary materials

Lot 1 Setbacks

Front Setback to Main Structure:	35-feet
Side Setback:	15-feet
Shared Lot Line Side Setback:	15-feet
Rear Setback:	20-feet





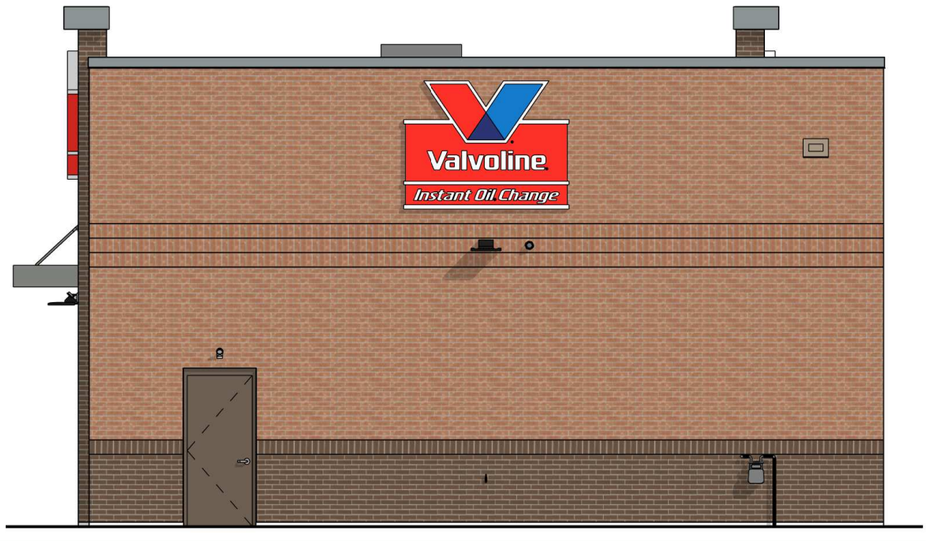
EASTERN ELEVATION (FACING REAR OF PROPERTY)

FINISH MATERIAL	AREA (SF)	PERCENTAGE
BRICK #1	169.7	20.9%
BRICK #2	620.9	76.4%
MISC	22.4	2.8%
TOTAL	813	-



NORTHERN ELEVATION (FACING LOT 1)

FINISH MATERIAL	AREA (SF)	PERCENTAGE
BRICK #1	324.2	22.9%
BRICK #2	744.7	52.6%
GLAZING	306.7	21.7%
MISC	38.9	2.8%
TOTAL	1414.5	-



WESTERN ELEVATION (FACING LEE VICTORY PARKWAY)

FINISH MATERIAL	AREA (SF)	PERCENTAGE
BRICK #1	147.5	18.1%
BRICK #2	618.3	76.0%
HM DOORS	24.6	3.0%
MISC	22.6	2.8%
TOTAL	1414.5	-



SOUTHERN ELEVATION

FINISH MATERIAL	AREA (SF)	PERCENTAGE
BRICK #1	353.4	28.2%
BRICK #2	755.6	25.9%
GLAZING	264.7	45.4%
MISC	39.2	0.5%
TOTAL	1412.9	100.0%

*Architecture shown is illustrative and only meant to convey the general appearance and character of the building. Final architecture shall be provided at the site plan level and will meet design guidelines.

Pursuant to the Town of Smyrna Major Thoroughfare Plan (MTP), none of the roadways in this development are slated for improvements. Lee Victory Parkway is a main thoroughfare where the majority of vehicular trips generated by this development will impact. It is currently built as a 4 lane cross-section without curb and gutter & sidewalks on both sides of the roadway.

The primary means of ingress/egress for Lot 1 will be from a private drive located in the northwest corner of the development. This private drive then connects to Lee Victory Parkway. Per a signal warrant analysis, a signal will be installed at the intersection of Harold Lee Drive and Lee Victory Parkway.

There is an existing access easement granted by the Church as recorded in record book 2252 Pages 1663 - 1672 that allows the proposed PCD access to Harold Lee Drive.

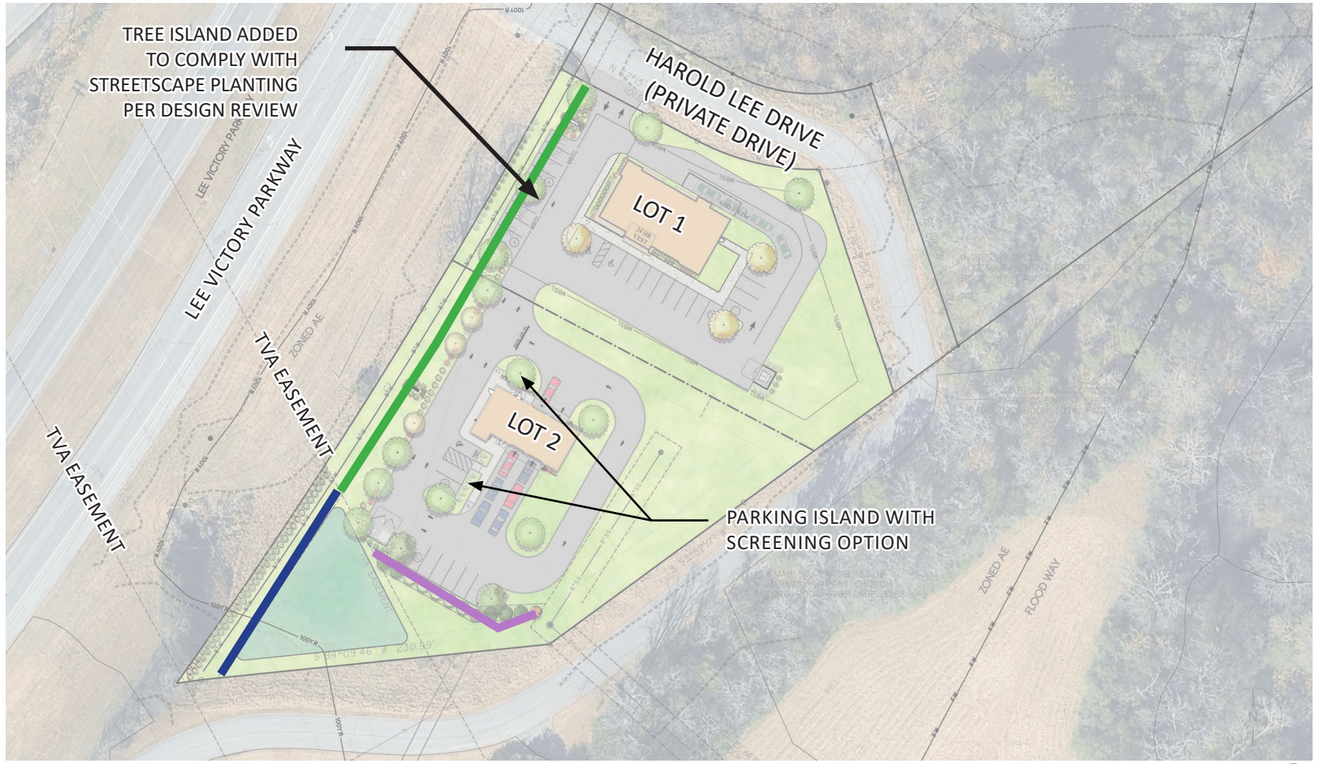
Lot 2 will be accessed through a shared drive. An access easement will be recorded along the entrance drive in Lot 1, as shown in yellow in figure 14.1.



FIGURE 14.1

ENTRANCE

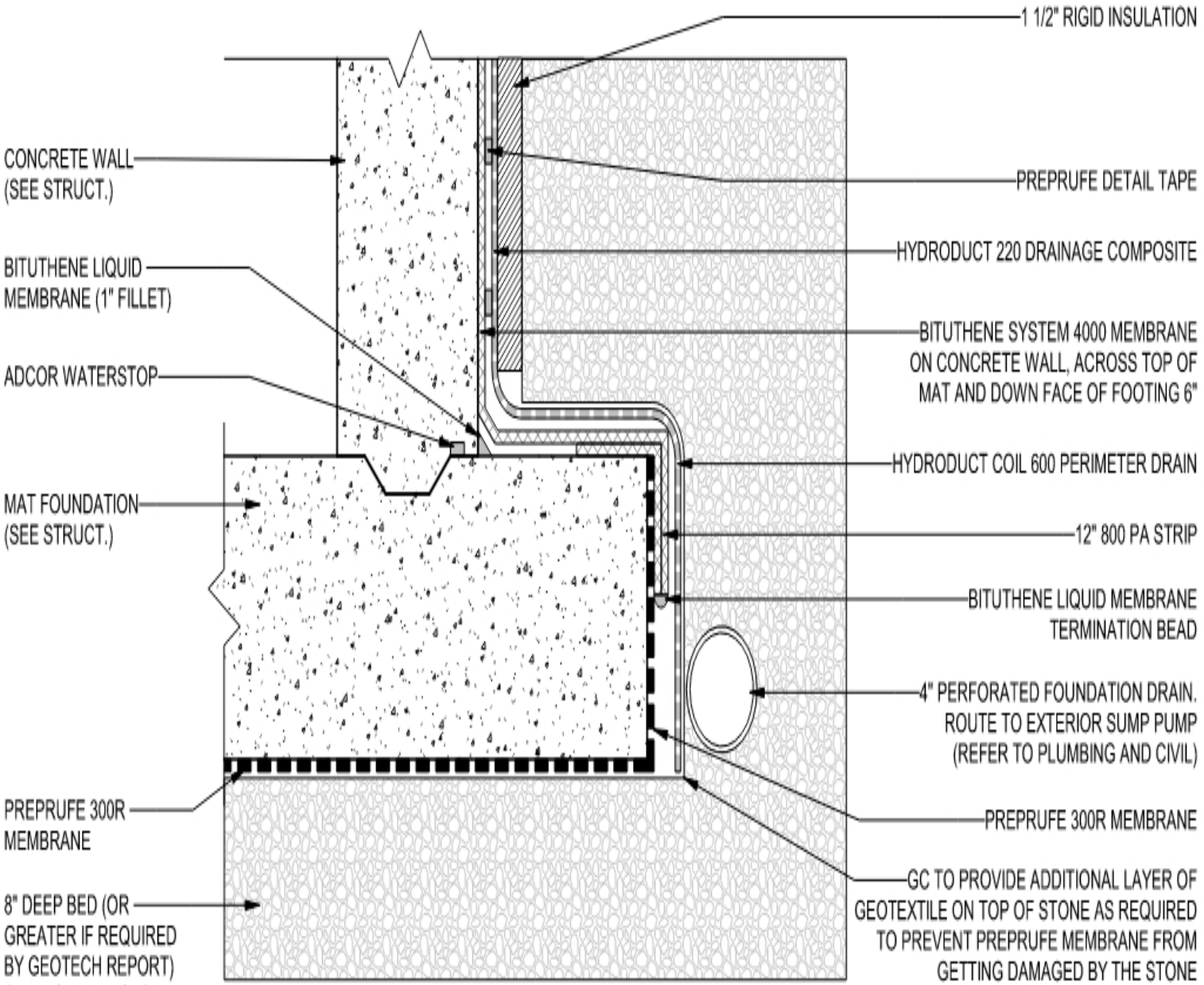
PRIVATE DRIVE CONNECTION TO LEE VICTORY PARKWAY



The site has been designed with ample landscaping to provide not only an aesthetically pleasing experience for the residents, but to aid in mitigating impacts to the surrounding areas. To ensure these characteristics, some standards are outlined below.

Landscaping Characteristics:

- Public rights-of-way shall be screened from off-street parking lots by use of landscaping.
- The streetscape planting along Lee Victory Parkway, shown in green above, shall meet the standards within the Design Review. This PCD is requesting a deviation from the standard streetscape plantings to utilize a double layer of shrubs along the portions outlined in blue above. This request is due to the existing TVA easement.
- Low level screening shrubs shall be installed where parking headlights interfere with R.O.W to mitigate vehicular headlights.
- All above ground utilities and mechanical equipment screened with landscaping or fencing.
- A minimum 3-ft wide landscaping bed shall be provided along the base of foundation along the sides and rear of the buildings. No landscaping shall be required within 5 feet of pedestrian or vehicular entrances into the buildings.
- Any proposed roll-up doors shall be screened from the public ROW. The required screening shall have the option to use the adjacent parking islands for this requirement. The typical canopy trees required in the island shall be relocated else where on site within close proximity to the vehicular use are the island is located in.
- Landscaping plant material at time of planting shall be in conformance with the Town of Smyrna’s landscaping ordinance.
- Per the recorded ingress/egress easement agreement, a 10’ landscape buffer shall be planted along the southern portion of the parking area on Lot 2.



THE INTENT OF THIS WATERPROOFING DETAIL IS TO DEPICT THE MANUFACTURER'S STANDARD WATERPROOFING DETAIL. ALL PENETRATIONS THROUGH THE WATERPROOFING SYSTEM SHALL BE SEALED AS PER MANUFACTURER'S REQUIREMENTS TO MAINTAIN A FULL SYSTEM WARRANTY. REFER TO STRUCTURAL DRAWINGS FOR MAT FOUNDATION DESIGN AND DIMENSIONS.

NOTE: THIS WATERPROOFING DETAIL SHALL BE APPLIED AROUND THE ENTIRE PERIMETER OF THE LOWER LEVEL TO CREATE A SEALED WATERPROOFING SYSTEM AND PREVENT GROUND WATER INFILTRATION INTO THE BUILDING.

NOTE: THIS DETAIL IS WITHIN GCP'S WARRANTY SPECIFICATIONS AND IN NO WAY RELIEVES THE CONTRACTOR FROM FOLLOWING ALL MANUFACTURER SPECIFICATIONS.

NOTE:
ALL ITEMS IN THIS DETAIL TO BE FURNISHED AND INSTALLED BY FULLERTON BUILDING SYSTEMS.

2 / A-1.1

WATERPROOFING DETAIL

Scale: 1 1/2" = 1'-0"

SEC, Inc. SITE ENGINEERING CONSULTANTS
ENGINEERING * SURVEYING * LAND PLANNING
850 MIDDLE TENNESSEE BLVD. MURFREESBORO, TENNESSEE 37129
PHONE: (615) 890 - 7901 FAX: (615) 895 - 2567 www.sec-civil.com

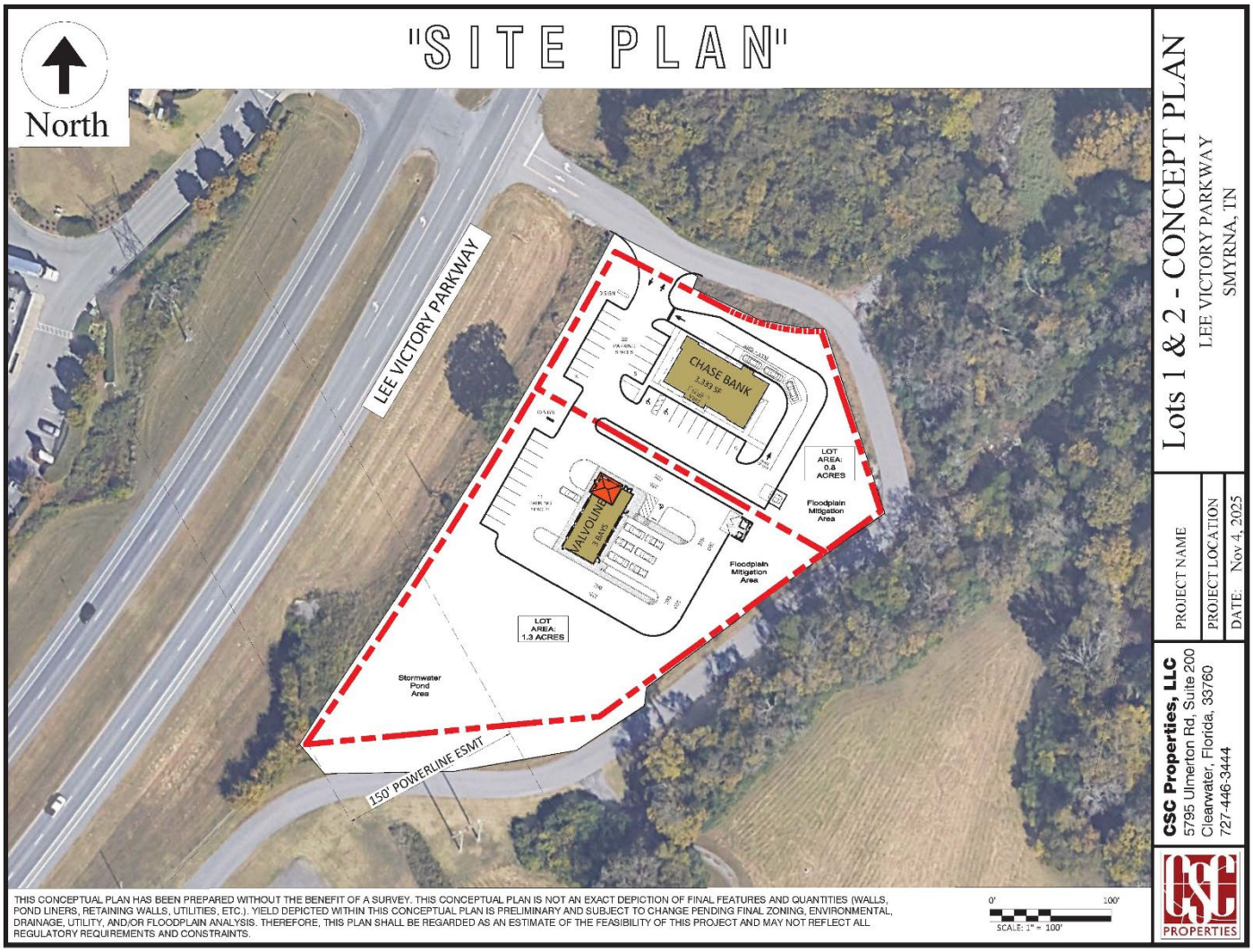
TRAFFIC STUDY TECHNICAL MEMORANDUM

Chase/Valvoline, Smyrna, TN

SIGNAL WARRANTS

SEC, Inc. SITE ENGINEERING CONSULTANTS
ENGINEERING * SURVEYING * LAND PLANNING
850 MIDDLE TENNESSEE BLVD. MURFREESBORO, TENNESSEE 37129
PHONE: (615) 890 - 7901 FAX: (615) 895 - 2567 www.sec-civil.com

The developer plans to construct a new development in Smyrna, Tennessee, southeast of the intersection of Harold Lee Drive and Lee Victory Lane. Construction is anticipated to begin in 2027, and occupancy is planned to start in 2028. The development will provide a 3,333 square foot bank and a 3-bay oil-lube store. The concept site plan is shown below.



There will be one access point to the new development:

- Entrance A along Harold Lee Drive – Full access

The purpose of this memorandum is to summarize the impacts of the proposed traffic at the intersection of Harold Lee Drive and Lee Victory Parkway as it relates to the 2009 Federal Traffic Signal Warrant requirements.

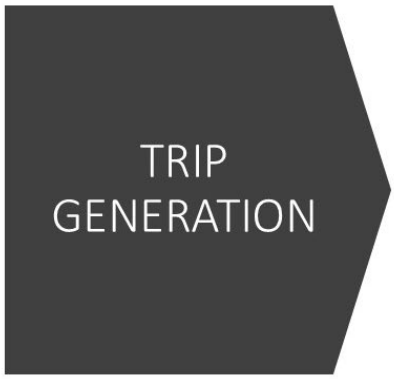
TRAFFIC COUNTS

Turning movement traffic counts were completed at the intersection of Harold Lee Drive and Lee Victory Parkway on March 17, 2026.

Since the proposed occupancy year is 2028, the baseline volumes were grown at 2.0% per year to the proposed occupancy year, so establish the baseline 2028 traffic data.

PROJECTED TRAFFIC

Trip generation rates were based on the Institute of Transportation Engineers (ITE) Trip Generation Manual, 12th Edition and resulted in 50 AM Peak hour trips and 95 PM Peak hour trips.



ITE LU Code	Land Use	Units	Time Period	Generation Rate	Project Units	Projected Trips	Trips for Model	Entering	Exiting
912	Bank	3.3	AM	9.95	3.3	32.8	33	19	14
			PM	21.03	3.3	69.4	69	35	35
			DAY	98.85	3.3	326.2	326	163	163
941	Automotive Services (Oil Change)	3	AM	5.80	3	17.4	17	13	4
			PM	8.70	3	26.1	26	11	15
			DAY	69.57	3	208.7	209	105	105
	Total		AM				50	32	18
			PM				95	45	50
			DAY				535	268	268

These trips were assigned to the baseline traffic 2028 data.

SIGNAL WARRANT

There are nine warrants based on the MUTCD Federal 2009 standards that were analyzed including:

- Warrant 1, Eight-Hour Vehicular Volume
- Warrant 2, Four-Hour Vehicular Volume
- Warrant 3, Peak Hour
- Warrant 4, Pedestrian Volume
- Warrant 5, School Crossing
- Warrant 6, Coordinated Signal System
- Warrant 7, Crash Experience
- Warrant 8, Roadway Network
- Warrant 9, Intersection Near a Grade Crossing

The results for Warrants 1 and 2 are summarized in the table on the following page.

Table 1: Signal Warrant Summary – Harold Lee Drive and Lee Victory Parkway

Hour	Total Vehicles on Lee Victory Pkwy	Total Vehicles on Harold Lee Dr	Satisfy Warrant		
			Warrant 1 Condition A	Warrant 1 Condition B	Warrant 2
7:00 to 8:00 AM	1730	96	-	-	Yes
8:00 to 9:00 AM	1138	103	-	-	Yes
9:00 to 10:00 AM	984	86	-	-	Yes
10:00 to 11:00 AM	1007	88	-	-	Yes
11:00 to 12:00 PM	1181	126	-	Yes	Yes
12:00 to 1:00 PM	1267	143	Yes	Yes	Yes
1:00 to 2:00 PM	1374	98	-	-	Yes
2:00 to 3:00 PM	1545	137	-	Yes	Yes
3:00 to 4:00 PM	1503	92	-	-	Yes
4:00 to 5:00 PM	1814	125	-	Yes	Yes
5:00 to 6:00 PM	2073	126	-	Yes	Yes
6:00 to 7:00 PM	1596	116	-	Yes	Yes

SIGNAL WARRANT RESULTS

The hourly traffic data collected at the intersection of Harold Lee Drive and Lee Victory Parkway was compared to the signal warrant thresholds, and the results of these analyses are included in Table 1, and the full results are in Appendix A.

The results of the analysis show that a signal is warranted.

TURN LANE WARRANT RESULTS

Turn lane warrants were evaluated for the new driveway access at Harold Lee Drive, and the full analysis is included in Appendix B.

The results of the analysis show that a turn lane at the driveway are not warranted.

APPENDIX A: SIGNAL WARRANT REPORT SUMMARY – TOTAL TRAFFIC

Warrants Summary Report

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

	Major Street	Minor Street
Street Name	Lee Victory Pkwy	Harold Lee Dr
Direction	NB/SB	EB/WB
Number of Lanes	2	2
Approach Speed	55	30

Warrant	Met?	Notes
Warrant 1, Eight-Hour Vehicular Volume		
	Yes	
Condition A or B Met?	Yes	12 Hours met (8 required)
Condition A and B Met?	No	7 Hours met (8 required)
Warrant 2, Four-Hour Vehicular Volume		
	Yes	12 Hours met (4 required)
Warrant 3, Peak Hour		
	Yes	
Condition A Met?	No	0 Hours met (1 required)
Condition B Met?	Yes	9 Hours met (1 required)
Warrant 4, Pedestrian Volume		
	No	
Peds > 100 Condition M	No	0 Hours met (4 required)
Peds > 190 Condition Me	No	0 Hours met (1 required)
Warrant 5, School Crossing		
	No	

Warrant 6, Coordinated Signal System

No

Warrant 7, Crash Experience

No

Traffic Volume Cond.?	Yes	12 Hours met (8 required)
Ped Condition?	No	0 Hours met (8 required)

Warrant 8, Roadway Network

Yes

Warrant 1: Eight-hour Vehicular Volume

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

Major Street Name:	Lee Victory Pkwy
Major Street Direction:	NB/SB
Minor Street Direction:	EB/WB

WARRANT 1 MET? Yes

Details:

Condition A Met?	No	1 Hours met (8 required) at 70%
Condition B Met?	Yes	12 Hours met (8 required) at 70%

Hour	Major Street Vehicles (Total of Both Approaches)		High Volume Minor Approach Vehicles		70% Standard Met? Cond. A OR Cond. B		56% Standard Met? Cond. A AND Cond. B	
					Condition A 70% Column	Condition B 70% Column	Condition A 56% Column	Condition B 56% Column
07:00 to 08:00	**1,730**		**96**		No	Yes*	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
07:15 to 08:15	**1,652**		**118**		No	Yes	Yes*	Yes*
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
07:30 to 08:30	**1,439**		**120**		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
07:45 to 08:45	**1,268**		**107**		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

08:00 to 09:00	1,138		103		No	Yes*	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

08:15 to 09:15	1,049		82		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

08:30 to 09:30	968		78		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

08:45 to 09:45	968		84		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

09:00 to 10:00	984		86		No	Yes*	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

09:15 to 10:15	985		95		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

09:30 to 10:30	1,003		90		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

09:45 to 10:45	1,025		89		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

10:00 to 11:00	1,007		88		No	Yes*	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

10:15 to 11:15	1,029		92		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

10:30 to 11:30	1,084		106		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

10:45 to 11:45	1,114		120		No	Yes	Yes*	Yes*
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

11:00 to 12:00	1,181		126		No	Yes*	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

11:15 to 12:15	1,232		131		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

11:30 to 12:30	**1,254**		**137**		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
11:45 to 12:45	**1,248**		**134**		No	Yes	Yes*	Yes*
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
12:00 to 13:00	**1,267**		**143**		Yes*	Yes*	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	Yes				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
12:15 to 13:15	**1,250**		**145**		Yes	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	Yes				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
12:30 to 13:30	**1,296**		**127**		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
12:45 to 13:45	**1,323**		**109**		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
13:00 to 14:00	**1,374**		**98**		No	Yes*	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

13:15 to 14:15	1,461		94		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

13:30 to 14:30	1,442		111		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

13:45 to 14:45	1,489		128		No	Yes	Yes*	Yes*
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

14:00 to 15:00	1,545		137		No	Yes*	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

14:15 to 15:15	1,527		127		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

14:30 to 15:30	1,546		120		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

14:45 to 15:45	1,499		106		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

15:00 to 16:00	1,503		92		No	Yes*	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

15:15 to 16:15	1,560		106		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

15:30 to 16:30	1,622		97		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

15:45 to 16:45	1,753		111		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

16:00 to 17:00	1,814		125		No	Yes*	Yes*	Yes*
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

16:15 to 17:15	1,900		123		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

16:30 to 17:30	2,047		127		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

16:45 to 17:45	**2,076**		**130**		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
17:00 to 18:00	**2,073**		**126**		No	Yes*	Yes*	Yes*
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
17:15 to 18:15	**2,006**		**122**		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
17:30 to 18:30	**1,850**		**128**		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
17:45 to 18:45	**1,748**		**131**		No	Yes	Yes	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
18:00 to 19:00	**1,596**		**116**		No	Yes*	Yes*	Yes*
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	Yes				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				
18:15 to 19:15	**1,147**		**84**		No	Yes	No	Yes
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	Yes				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	Yes				

18:30 to 19:30	735		54		No	No	No	No
Condition A	Volume >= 70% column (420)?	Yes	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	Yes	**Volume >= 70% column (70)?**	No				
	Volume >= 56% column (504)?	Yes	**Volume >= 56% column (56)?**	No				

18:45 to 19:45	344		16		No	No	No	No
Condition A	Volume >= 70% column (420)?	No	Volume >= 70% column (140)?	No				
	Volume >= 56% column (336)?	Yes	Volume >= 56% column (112)?	No				
Condition B	**Volume >= 70% column (630)?**	No	**Volume >= 70% column (70)?**	No				
	Volume >= 56% column (504)?	No	**Volume >= 56% column (56)?**	No				

Warrant 2: Four-hour Vehicular Volume

1: Lee Victory Pkwy & Harold Lee Dr

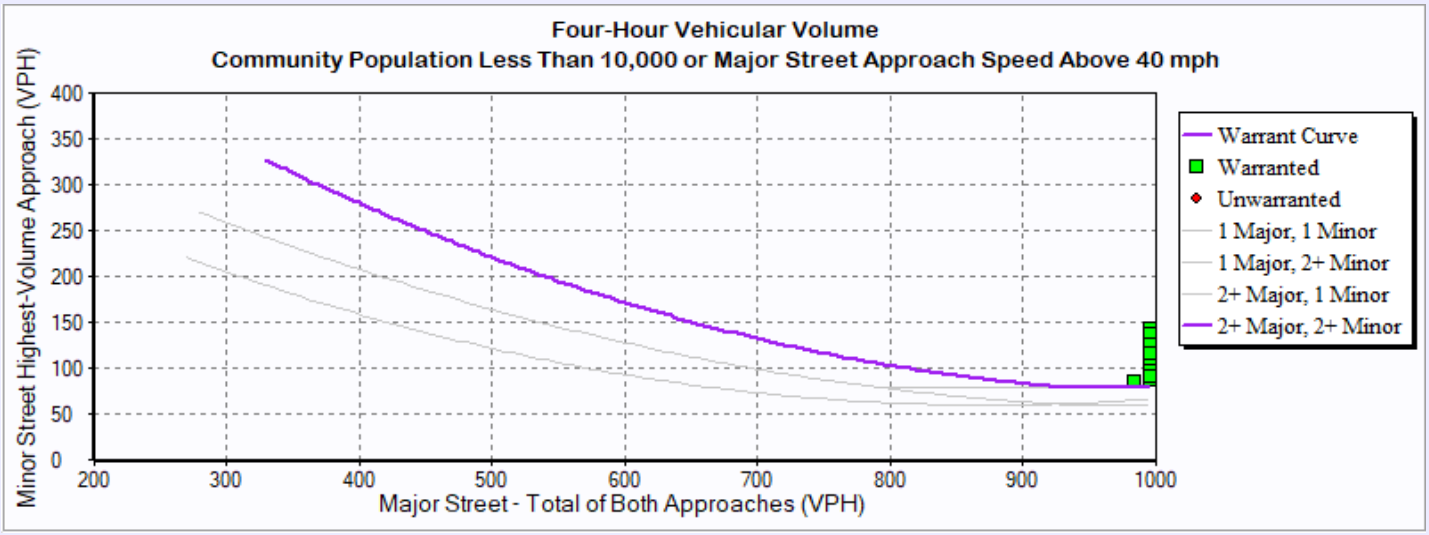
Intersection Information:

	Major Street	Minor Street
Street Name	Lee Victory Pkwy	Harold Lee Dr
Direction	NB/SB	EB/WB
Number of Lanes	2	2
Approach Speed	55	30

Warrant 2 Met? **Yes**

Details:

Notes	12 Hours met (4 required)
Low population?	No



Hourly Volumes

Hour	Major Street Total All Approaches (vph)	Minor Street Highest Volume Approach (vph)
00:00:00 - 01:00:00	0	0
01:00:00 - 02:00:00	0	0
02:00:00 - 03:00:00	0	0
03:00:00 - 04:00:00	0	0
04:00:00 - 05:00:00	0	0
05:00:00 - 06:00:00	0	0
06:00:00 - 07:00:00	0	0
07:00:00 - 08:00:00	1730	96
08:00:00 - 09:00:00	1138	103
09:00:00 - 10:00:00	984	86
10:00:00 - 11:00:00	1007	88
11:00:00 - 12:00:00	1181	126
12:00:00 - 13:00:00	1267	143
13:00:00 - 14:00:00	1374	98
14:00:00 - 15:00:00	1545	137
15:00:00 - 16:00:00	1503	92
16:00:00 - 17:00:00	1814	125
17:00:00 - 18:00:00	2073	126
18:00:00 - 19:00:00	1596	116
19:00:00 - 20:00:00	0	0
20:00:00 - 21:00:00	0	0
21:00:00 - 22:00:00	0	0
22:00:00 - 23:00:00	0	0
23:00:00 - 00:00:00	0	0

Warranted Hours

Hour	Major Street Total All Approaches (vph)	Minor Street Highest Volume Approach (vph)
07:00:00 - 08:00:00	1730	96
08:00:00 - 09:00:00	1138	103
09:00:00 - 10:00:00	984	86
10:00:00 - 11:00:00	1007	88
11:00:00 - 12:00:00	1181	126
12:00:00 - 13:00:00	1267	143
13:00:00 - 14:00:00	1374	98
14:00:00 - 15:00:00	1545	137
15:00:00 - 16:00:00	1503	92
16:00:00 - 17:00:00	1814	125
17:00:00 - 18:00:00	2073	126
18:00:00 - 19:00:00	1596	116

Warrant 3: Peak Hour

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

	Major Street	Minor Street
Street Name	Lee Victory Pkwy	Harold Lee Dr
Direction	NB/SB	EB/WB
Number of Lanes	2	2
Approach Speed	55	30

Warrant 3 Met? Yes

Details

Low Population? No

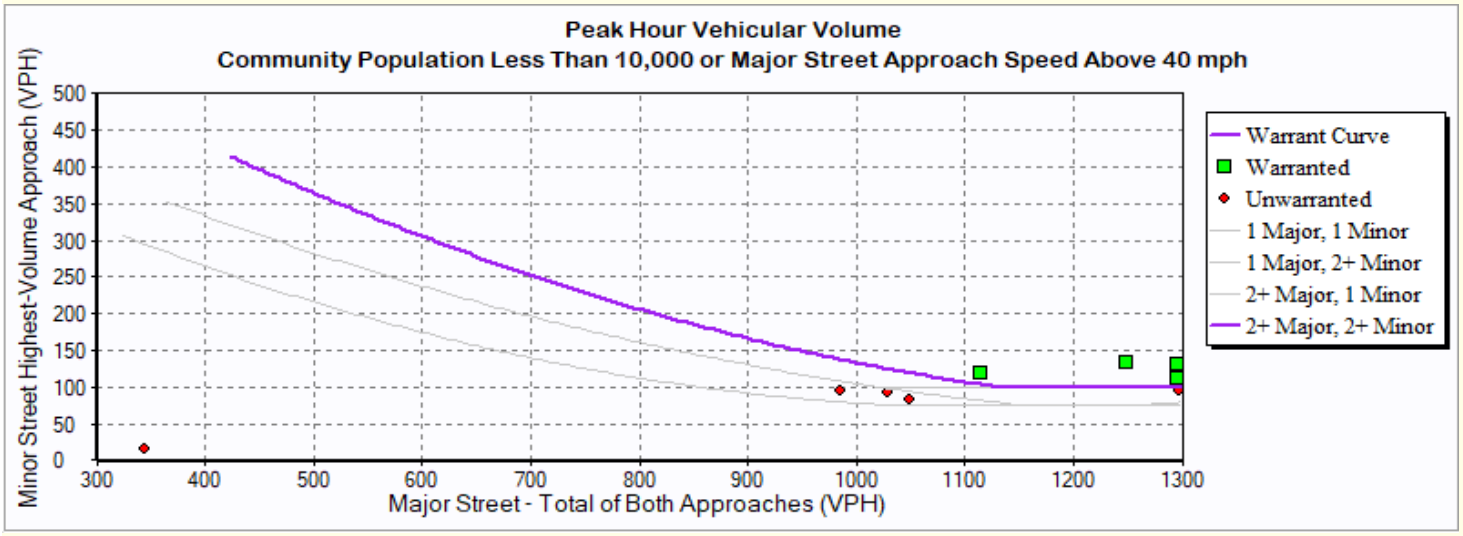
Condition A Met? No

Notes 0 Hours met (1 required)

Condition B Met? Yes

Notes 9 Hours met (1 required)

Minor Approach Time Delay Condition Met?	Not Met
Minor Approach Volume Condition Met?	Not Met
Total Entering Intersection Volume Condition Met?	Not Met



Hour	Major Street Total All Approaches (vph)	Minor Street Highest Volume Approach (vph)
7:00	1,730	96
7:15	1,652	118
8:15	1,049	82
9:15	985	95
10:15	1,029	92
10:45	1,114	120
11:45	1,248	134
12:45	1,323	109
13:45	1,489	128
14:45	1,499	106
15:45	1,753	111
16:45	2,076	130
17:45	1,748	131
18:45	344	16

Warrant 4: Pedestrian Volume

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

Major Street Name	Lee Victory Pkwy
Major Street Direction	NB/SB
Minor Street Direction	No
Pedestrian Speed	3.50

WARRANT 4 MET? **No**

Details:

Low Ped Volume Hours Met	**0**	(4 Required)
High Ped Volume Hour Met	**0**	(1 Required)

Hour	Eastbound Ped Volume					Westbound Ped Volume				
	Peds	Gaps	Gaps < 60?	Peds > 100?	Peds > 190?	Peds	Gaps	Gaps < 60?	Peds > 100?	Peds > 190?

Warrant 5: School Crossing

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

Major Street Name	Lee Victory Pkwy
Major Street Direction	NB/SB

WARRANT 5 MET? **No**

Details:

Time Period Interval for Students Crossing (min)	0
Number of Students Crossing in Time Period	0
Number of Adequate Gaps in Time Period	0
Other Remedial Measures Attempted?	No
Adjacent Signal on NB approach?	No
Distance to signal on NB Approach (ft)	-
Adjacent Signal on SB approach?	No
Distance to signal on SB Approach (ft)	-
Will New Signal Restrict Progressive Traffic?	No

Warrant 6: Coordinated Signal System

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

Major Street Name	Lee Victory Pkwy
Major Street Direction	NB/SB

WARRANT 6 MET? **No**

Details:

Approach Direction & Name	Acceptable Platooning?	Adjacent Coordinating Signal?	Adjacent Intersection Distance
SB Approach (Lee Victory Pkwy)	Yes	No	N/A
NB Approach (Lee Victory Pkwy)	Yes	No	N/A
WB Approach (Harold Lee Dr)	Yes	No	N/A
EB Approach (Harold Lee Dr)	Yes	No	N/A

Unacceptable Platooning? (At least one approach)	Distance to Closest Signal (Must be N/A or > 1000)
No	N/A

Warrant 7: Crash Experience

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

Major Street Name	Lee Victory Pkwy
Major Street Direction	NB/SB
Minor Street Direction	EB/WB

WARRANT 7 MET? **No**

Details:

Low Population?	No	Traffic Volume Condition Met?	Yes
Major Street Speed Limit	55		12 Hours Met (8 Required)
Major Street 85th-% tile Speed	0.00	Ped Volume Condition Met?	No
			0 Hours Met (8 Required)

Qualifying Crashes **0**

Adequate Alternative Trials? No

Hour	Traffic Volumes				Pedestrian Volumes			
	Major Street Vehicles	Minor Street Vehicles	80% Standard Met? A or B		Eastbound Ped Volumes		Westbound Ped Volumes	
			Condition A	Condition B	Peds	> 80?	Peds	> 80?
07:00 to 08:00	1,730	96	No*	Yes*	0	No	0	No
07:15 to 08:15	1,652	118	Yes	Yes	0	No	0	No
07:30 to 08:30	1,439	120	Yes	Yes	0	No	0	No
07:45 to 08:45	1,268	107	No	Yes	0	No	0	No
08:00 to 09:00	1,138	103	No*	Yes*	0	No	0	No
08:15 to 09:15	1,049	82	No	Yes	0	No	0	No
08:30 to 09:30	968	78	No	Yes	0	No	0	No
08:45 to 09:45	968	84	No	Yes	0	No	0	No

09:00 to 10:00	984	86	No*	Yes*	0	No	0	No
09:15 to 10:15	985	95	No	Yes	0	No	0	No
09:30 to 10:30	1,003	90	No	Yes	0	No	0	No
09:45 to 10:45	1,025	89	No	Yes	0	No	0	No
10:00 to 11:00	1,007	88	No*	Yes*	0	No	0	No
10:15 to 11:15	1,029	92	No	Yes	0	No	0	No
10:30 to 11:30	1,084	106	No	Yes	0	No	0	No
10:45 to 11:45	1,114	120	Yes	Yes	0	No	0	No
11:00 to 12:00	1,181	126	Yes*	Yes*	0	No	0	No
11:15 to 12:15	1,232	131	Yes	Yes	0	No	0	No
11:30 to 12:30	1,254	137	Yes	Yes	0	No	0	No
11:45 to 12:45	1,248	134	Yes	Yes	0	No	0	No
12:00 to 13:00	1,267	143	Yes*	Yes*	0	No	0	No
12:15 to 13:15	1,250	145	Yes	Yes	0	No	0	No
12:30 to 13:30	1,296	127	Yes	Yes	0	No	0	No
12:45 to 13:45	1,323	109	No	Yes	0	No	0	No
13:00 to 14:00	1,374	98	No*	Yes*	0	No	0	No
13:15 to 14:15	1,461	94	No	Yes	0	No	0	No

13:30 to 14:30	1,442	111	No	Yes	0	No	0	No
13:45 to 14:45	1,489	128	Yes	Yes	0	No	0	No
14:00 to 15:00	1,545	137	Yes*	Yes*	0	No	0	No
14:15 to 15:15	1,527	127	Yes	Yes	0	No	0	No
14:30 to 15:30	1,546	120	Yes	Yes	0	No	0	No
14:45 to 15:45	1,499	106	No	Yes	0	No	0	No
15:00 to 16:00	1,503	92	No*	Yes*	0	No	0	No
15:15 to 16:15	1,560	106	No	Yes	0	No	0	No
15:30 to 16:30	1,622	97	No	Yes	0	No	0	No
15:45 to 16:45	1,753	111	No	Yes	0	No	0	No
16:00 to 17:00	1,814	125	Yes*	Yes*	0	No	0	No
16:15 to 17:15	1,900	123	Yes	Yes	0	No	0	No
16:30 to 17:30	2,047	127	Yes	Yes	0	No	0	No
16:45 to 17:45	2,076	130	Yes	Yes	0	No	0	No
17:00 to 18:00	2,073	126	Yes*	Yes*	0	No	0	No
17:15 to 18:15	2,006	122	Yes	Yes	0	No	0	No
17:30 to 18:30	1,850	128	Yes	Yes	0	No	0	No
17:45 to 18:45	1,748	131	Yes	Yes	0	No	0	No

18:00 to 19:00	1,596	116	Yes*	Yes*	0	No	0	No
18:15 to 19:15	1,147	84	No	Yes	0	No	0	No
18:30 to 19:30	735	54	No	No	0	No	0	No
18:45 to 19:45	344	16	No	No	0	No	0	No

Warrant 8: Roadway Network

1: Lee Victory Pkwy & Harold Lee Dr

Intersection Information:

Major Street Name	Lee Victory Pkwy
Major Street Direction	NB/SB
Minor Street Direction	EB/WB

WARRANT 8 MET? (A or B) **Yes**

Details:

Growth Rates % (per year)

	NB	SB	EB	WB
L	0.00	0.00	0.00	0.00
T	0.00	0.00	0.00	0.00
R	0.00	0.00	0.00	0.00

Condition A, Total Entering Volume

Existing Peak Hour	2,250
Years	0.00
Future Peak Hour	2,250
Warrant 1 in 5 Years?	Yes
Warrant 2 in 5 Years?	Yes
Warrant 3 in 5 Years?	No

Condition B, Non-normal Business Day

	Existing	Future
Highest Hour	0	0
Second Highest Hour	0	0
Third Highest Hour	0	0
Fourth Highest Hour	0	0
Fifth Highest Hour	0	0
Yearly Growth Rate (%)	0.00	
Years	0.00	

Condition A Met? Yes **Condition B Met?** No

APPENDIX B: TURN LANE WARRANTS

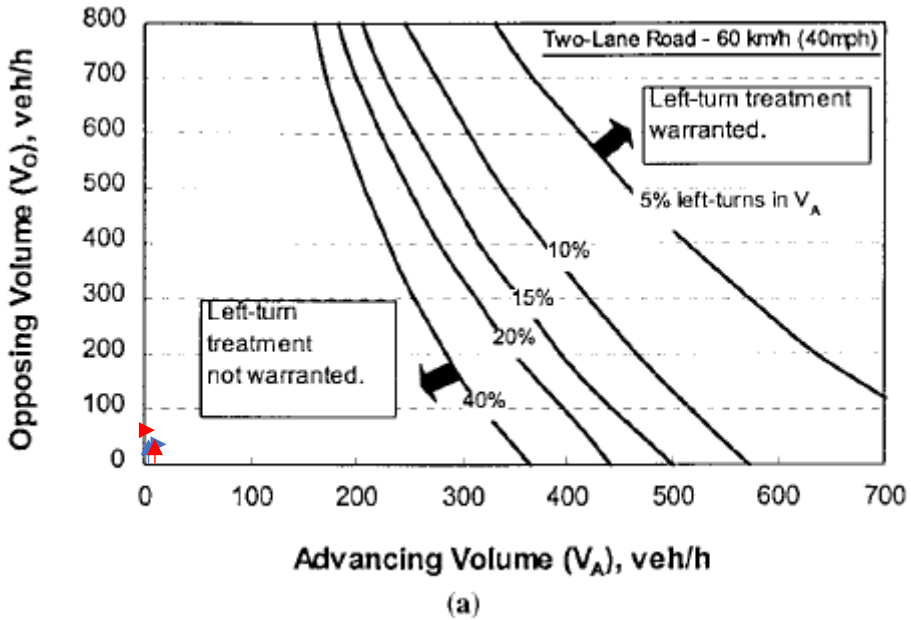
HAROLD LEE DRIVE AND ENTRANCE A

Left Turn Warrant

AM Peak Hour:
EB Opposing Volume = 26
WB Left-turn Volume = 6
WB Advancing Volume = 0

PM Peak Hour
EB Opposing Volume = 45
WB Left-turn Volume = 9
WB Advancing Volume = 1

Left-turn lane is NOT warranted



(a)

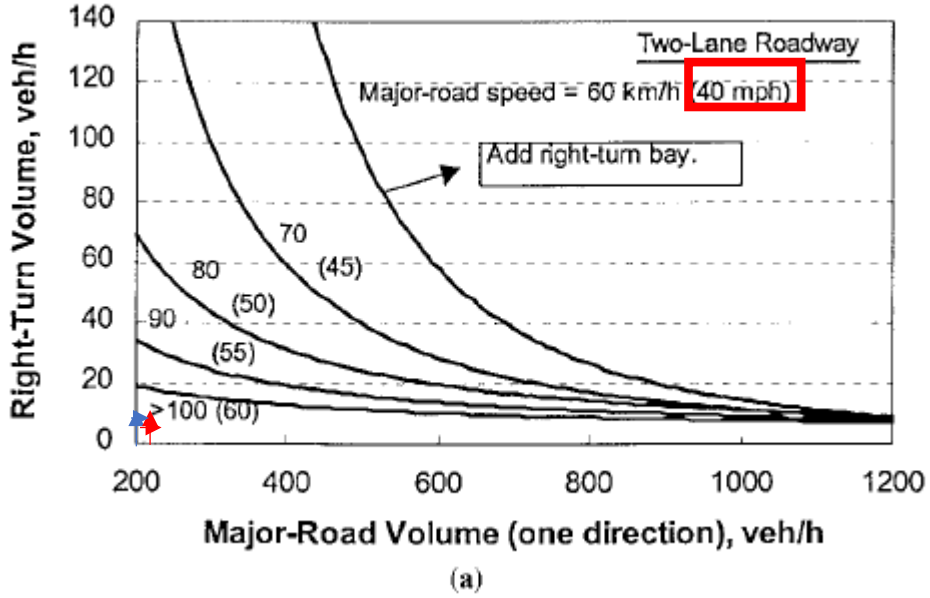
HAROLD LEE DRIVE AND ENTRANCE A

Right Turn Warrant
Speed = 40 mph

AM Peak Hour:
Total EB Volume = 26
EB Right-turn Volume = 26

PM Peak Hour
Total EB Volume = 45
EB Right-turn Volume = 36

<u>Right-turn lane is NOT warranted</u>



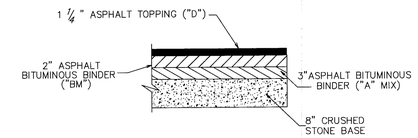
(a)

LEGEND

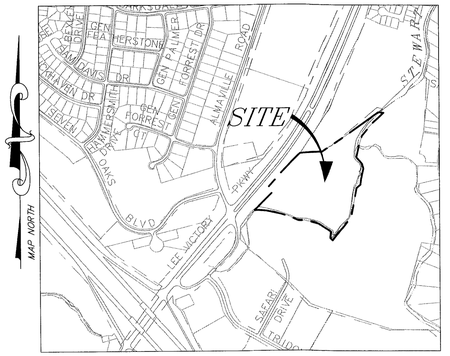
- Power Pole
- Existing Fire Hydrant
- Proposed Fire Hydrant
- Reducer
- Water Valve
- Concrete Thrust Block
- —W— Existing Water Line
- —W— Proposed Water Line
- —S— Existing Sanitary Sewer Line
- —S— Proposed Sanitary Sewer Line
- Existing Manhole
- Proposed Manhole
- —00— Existing Contours
- —00— Proposed Contours
- Power Pole Anchor
- 98.7+- Existing Spot Elevation
- 98.7+- Proposed Spot Elevation
- Existing Storm Line
- Proposed Storm Line

MARKING LEGEND

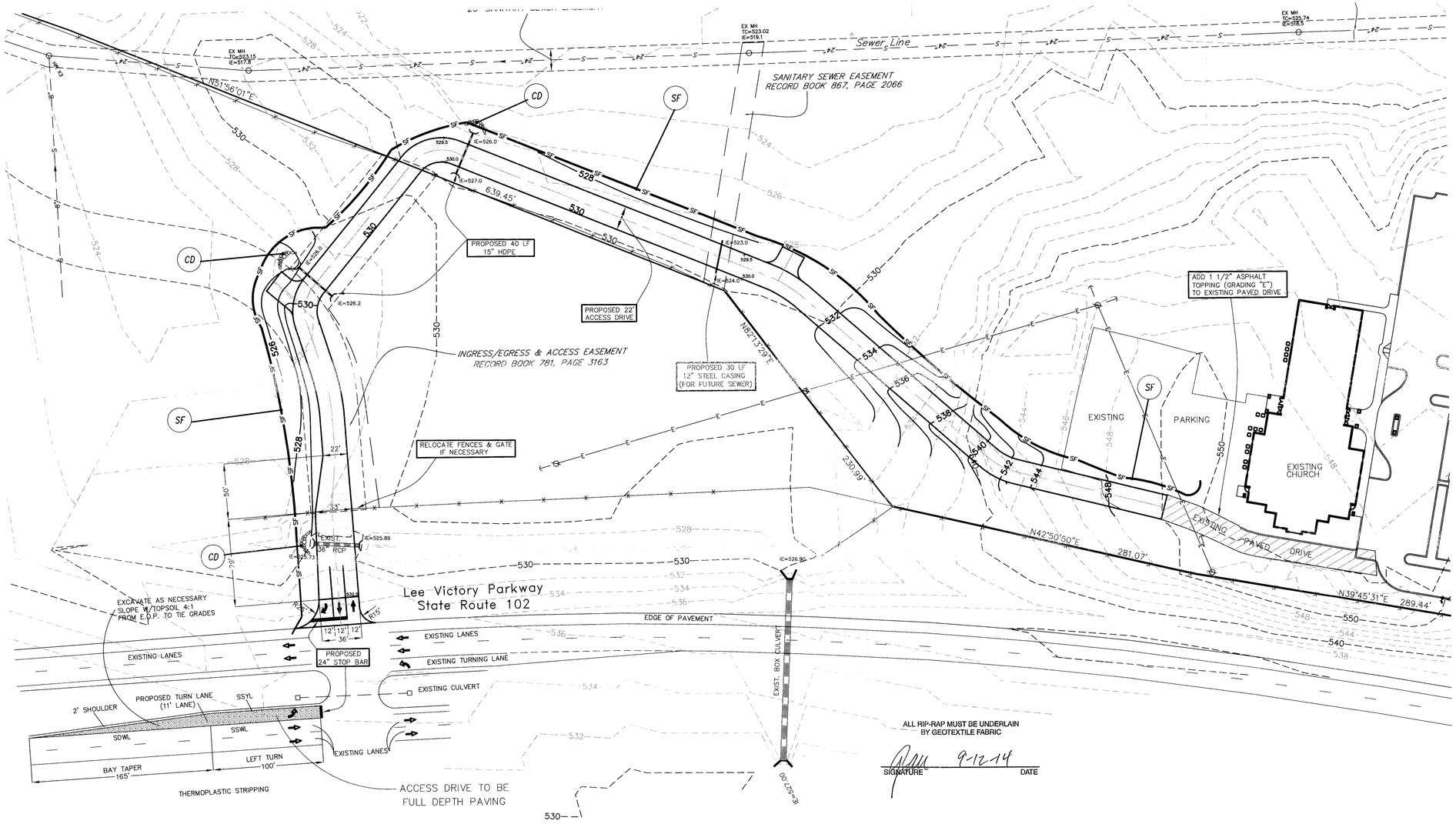
SSWL . . . . . SINGLE SOLID WHITE LINE
SSYL . . . . . SINGLE SOLID YELLOW LINE
DSYL . . . . . DOUBLE SOLID YELLOW LINE
SDWL . . . . . SINGLE DASHED WHITE LINE
SDYL . . . . . SINGLE DASHED YELLOW LINE
DWL . . . . . DOTTED WHITE LINE
HWL . . . . . HATCHED WHITE LINE (12")
HYL . . . . . HATCHED YELLOW LINE (12")
. . . . . .STOP LINE (24")
. . . . . .PAVEMENT ARROW



ST RT 102 PAVING SECTION
N.T.S.



LOCATION MAP
N.T.S.

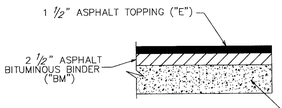


NOTES:

1. In Tennessee, it is a requirement per "The Underground Utility Damage Prevention Act" that anyone who engages in excavation must notify all known underground utility owners, no less than three nor more than ten working days of their intent to excavate. A list of these utilities may be obtained from the County Register of Deeds. Those utilities that participate in the Tennessee One Call system can be notified by calling toll free 1-800-351-1111.
2. Underground utilities shown were located using available above- ground evidence, and also from information obtained from the respective utility companies. The existence or non-existence of the utilities shown and any other utilities which may be present on this site or adjacent sites should be confirmed with the utility owner prior to commencing any work.
3. It is the responsibility of each builder to design and construct a suitable grading and drainage scheme which will convey surface water, without ponding in the lot or under the structure, from his structure to the drainage system constructed by the subdivision developer.
4. Parcels may be subject to additional easements, and/or restrictions, by record or prescription, that a complete title search may reveal.
5. Public utility and drainage easements where shown hereon are intended to indicate an easement for construction, operation, and maintenance of public utilities and drainageways; including, but not limited to, sanitary sewers, forcemains, water lines, telephone signal conduits, electric conductors, drainage pipes, and natural gas lines.
6. Signs will require a separate permit from the Town of Smyrna.

TOWN OF SMYRNA LAND DISTURBANCE GUIDELINES FOR AREAS UNDER ONE ACRE

1. There shall be adequate construction phase erosion prevention and sediment control measures in place to minimize the dislodging and suspension of soil in storm water runoff. Such measures shall be designed to retain mobilized sediment on site. All measures implemented shall be in accordance with BMP measures as provided under the Town of Smyrna Storm Water Management Ordinance.
2. Erosion prevention and sediment control measures must be in place and functional before a grading permit can be issued and earth moving operations begin. Prior to obtaining a grading permit, an on-site inspection by the Public Works Department, Storm Water Management Program, must be conducted. The erosion prevention and sediment control measures must be constructed and maintained throughout the duration of the construction.
3. All erosion control measures must be properly selected, installed and maintained in accordance with the manufacturer's specifications and good engineering practices. All erosion control measures selected must be able to slow runoff so that rill and gully formation is prevented and sediment does not leave the site. When steep slopes and/or fine particle soils are present at the site, additional physical or chemical treatment of storm water runoff may be required.
4. If sediment escapes the construction site, off-site accumulation of sediment that has not reached waters of the State must be removed at a frequency sufficient to minimize offsite impacts.
5. Litter, construction debris, and construction and equipment chemicals exposed to storm water shall be picked up prior to anticipated storm events and before being carried offsite by wind, or otherwise prevented from becoming a pollutant source for storm water discharges. Chemical or fuel spills of any kind must be properly and immediately remediated in accordance with all local, State and Federal regulations.
6. Pre-construction vegetative ground cover shall not be destroyed, removed or disturbed more than 15 days prior to grading or earth moving unless the area is seeded and/or mulched or other temporary cover is installed.
7. All existing Town of Smyrna storm water inlets (i.e. culverts, catch basins, headwalls, pipes etc.) shall be adequately protected to minimize the entrance of sediment and/or construction debris into the Town's storm water system.
8. Off-site vehicle tracking of sediments and the generation of dust shall be prohibited. A point of entrance and exit to the construction site shall be provided as needed to eliminate the tracking of mud, dirt and gravel onto public roads by construction vehicles.
9. A 60-foot wide natural riparian buffer zone adjacent to the receiving stream designated as impaired or high quality waters shall be preserved to the maximum extent practicable, during construction activities at the site, unless the Town of Smyrna Water Quality Buffer Zone policy requires a greater width



ACCESS DRIVE PAVING SECTION
N.T.S.

received 9-12-14 gdc

received 10-29-14 gdc

GRADING APPROVED BY [signature] 10/29/14 TOWN OF SMYRNA

NO.	DATE	DESCRIPTION
0	04-10-14	ORIGINAL ISSUE
1	04-24-14	REVISION PER OWNER COMMENTS
2	08-05-14	REVISED FOR T.D.O.T



LEGEND FOR MONUMENTS
IPS ○ IRON PIN SET (1/2", H-S)
IPF ○ IRON PIN FND.
○ RAILROAD SPIKE
-x- FENCE
● SURVEY POINT
△ NAIL
▩ CONC. MARKER FND.
P.O.B. POINT OF BEGINNING

EROSION CONTROL LEGEND
SF SILT FENCE
CD TEMPORARY CHECK DAM

OWNER: Parkway Baptist Church of Smyrna
ADDRESS: 1715 Lee Victory Parkway
Smyrna, TN 37167

Tax Map 50, Parcel 13.00
Record Book 628, Page 3288

JAMES L. JARRELL, JR. REGISTERED LANDSCAPE ARCHITECT STATE OF TENNESSEE
HUDDLESTON-STEELE ENGINEERING, INC.
2115 N.W. BROAD STREET, MURFREESBORO, TN 37129
SURVEYING : 893 - 4084, FAX: 893 - 0080

ACCESS DRIVE PLAN
PARKWAY BAPTIST CHURCH

3rd Civil District of Rutherford County, Tennessee

Date: August, 2014 | Scale: 1"=50' | Sheet 1 of 1

This Instrument Prepared By:
John W. Rodgers, Attorney
Kious, Rodgers, Barger,
Holder & King, PLLC
503 North Maple Street
Murfreesboro, TN 37130

INGRESS/EGRESS AND UTILITIES EASEMENT AGREEMENT
(Part of Map 050, Parcel 013.06)

THIS INGRESS/EGRESS AND UTILITIES EASEMENT (this "Easement") is hereby made, published, and declared this 5th day of May, 2022, by PARKWAY BAPTIST CHURCH ("Grantor"); and B&T LAND PARTNERS, LLC ("Grantee").

WITNESSETH:

WHEREAS, Grantor is the owner of a certain parcel of land in Rutherford County, Tennessee, Parcel ID 050-013.06-000, which property is more particularly described on the attached Exhibit A (hereinafter "Grantor's Parcel");

WHEREAS, Grantee is the owner of a certain parcel of land in Rutherford County, Tennessee, Parcel ID 050-012.02-000, which property is more particularly described on the attached Exhibit B (hereinafter "Grantee's Parcel");

WHEREAS, Grantor now desires to grant an easement unto Grantee, its successors and assigns, for ingress/egress and for the installation and maintenance of utilities, which is more particularly described on the attached Exhibit C and is a part of the property conveyed to Grantor by deed of record in Record Book 867, page 2071 of the Register's Office of Rutherford County, Tennessee;

WHEREAS, Grantor and Grantees, their successors and assigns, are sometimes referred to herein as the "Owners".

NOW, THEREFORE, for and in consideration of the mutual covenants set forth herein and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor does hereby grant a non-exclusive perpetual easement over and across the area described on the attached Exhibit C for the purpose of vehicular and pedestrian ingress and egress and for the installation and maintenance of utilities for the benefit of Grantees, and their successors and assigns forever (the "Driveway & Utility Easement"). Grantor hereby covenants with Grantee that it is lawfully seized and possessed of the Grantor's Parcel in fee simple and has a good right to make this conveyance and that Grantor will take such action as is necessary or desirable to fully effectuate this grant and conveyance.

The grant of this Driveway & Utility Easement is made upon the following terms and conditions:

1. Access for Ingress/Egress and Installation and Maintenance of Utilities. Grantee, and its licensees, invitees, representatives, agents, employees, contractors, and the like, shall have the right to enter upon, cross over, and exit from the Driveway & Utility Easement at all times for the purposes of ingress and egress to and from Grantee's Parcel and for the installation and maintenance of utilities. The easement granted herein is non-exclusive, and Grantee understands and agrees that the Driveway & Utility Easement will also be utilized by Grantor, and its successors and assigns.

Heather Dawbarn, Register
Rutherford County Tennessee
Rec #: 1179297
Rec'd: 50.00 Instrument #: 2446733
State: 0.00
Clerk: 0.00 Recorded
Other: 2.00 6/9/2022 at 2:18 PM
Total: 52.00 in
Record Book 2252 Pgs 1663-1672

2. Unimpeded Access. The Owners agree that no barricade or other divide will be constructed within the Driveway & Utility Easement which would block access to Grantor or Grantees Parcel and that the Owners will do nothing to prohibit or discourage the free and uninterrupted flow of pedestrian and vehicular traffic across the Driveway & Utility Easement, except for any short-term blockages that may be legally necessary for installation, maintenance and repairs of the driveway or any utilities, and all of such repairs and installation shall be done in a manner which, if possible, will not unreasonably deny access to Grantor's Parcel or Grantee's Parcel.

3. Maintenance of Driveway & Utility Easement. Grantee shall widen the existing asphalt within the Driveway & Utility Easement to a width consistent with that portion of the access road currently within the Lee Victory Parkway right-of-way and delineated with traffic lanes. The cost of maintaining the Driveway & Utility Easement and any improvements required by the applicable governing authority within the Driveway & Utility Easement shall be paid by Grantee. Grantee shall take the necessary action to perform maintenance and repair to the Driveway & Utility Easement to maintain and preserve its appearance and use. The Driveway & Utility Easement shall be kept clean and free of impediments to traffic and shall be maintained and repaired by Grantee when necessary. In the event Grantee installs or conducts maintenance to any utilities within the Driveway & Utility Easement, Grantee, at its sole cost and expense, shall return the Driveway & Utility Easement area to the condition it was prior to any such installation or maintenance. Notwithstanding the foregoing, Grantee shall have no maintenance obligations for the Driveway under this Agreement until such time as Grantee connects a driveway to the Driveway & Utility Easement and/or Grantee begins utilizing the Driveway & Utility Easement for vehicular access to and from Grantee's Parcel. Grantee shall maintain the existing pavement and any additional pavement Grantee may install within the Driveway & Utility Easement as shown on Exhibit C. No drainage resulting from improvements made by Grantee within the Driveway & Utility Easement shall result in the diversion of drainage onto Grantor's parcel. Grantee may connect one (1) combined driveway to each side of the Driveway & Utility Easement. Grantee shall erect and maintain a ten-foot (10') landscape buffer as shown on Exhibit C, and upon execution of this Driveway & Utility Easement, Grantee shall pay to Grantor Five Thousand and No/100 Dollars ($5,000.00) to provide Grantor signage within the Driveway & Utility Easement which sign Grantor shall be solely responsible for constructing and maintaining.

4. Indemnification. The Owners (as used an "Indemnifying Owner") shall indemnify and hold each other (as used in this Section 4, an "Indemnified Owner") harmless from and against all damages, losses, liabilities, claims, lawsuits and expenses incidental to the defense thereof arising out of any act or omission of an Indemnifying Owner and/or its tenants, employees, agents or representatives occurring on the area of the Driveway & Utility Easement as a result of the uses permitted by this Agreement unless such damages, losses, liabilities, claims or lawsuits arise out of the negligence or intentional misconduct or such Indemnified Owner and/or its tenants, employees, agents or representatives.

5. Amendments. This Agreement and any provision herein contained may be terminated, extended, modified or amended only by the express written consent of all Owners or their assigns or successors in fee simple interest. No amendment, modification, extension or termination of this Agreement will affect the rights of the holder or any mortgage constituting a lien on a tract unless such mortgagee specifically consents to the same in writing, nor will any amendment, modification, extension or termination be effective against any mortgagee or a purchaser at a mortgagee's foreclosure sale subsequent to such mortgagee's or purchaser's acquiring title to a tract by foreclosure or deed in lieu of foreclosure, unless the mortgagee or purchaser has so consented in writing. No tenant, licensee or other person having only a possessory interest in the improvements constructed on any tract will be

required to join in the execution of or consent to any action of the Owners taken pursuant to this Section 5.

6. Default; Remedies.

Upon the happening of any one or more of the events expressed below in (i) or (ii) (either of which events shall separately constitute a default hereunder at the non-defaulting Owner's(s') option), the non-defaulting Owner(s) shall have, in addition to all other rights and remedies available to it provided by law, the right, at its option (1) to seek specific performance and damages and/or (2) to seek only monetary damages against the defaulting Owner(s), and/or (3) to seek an injunction against the defaulting Owner(s) in order to prevent any violation or attempted or threatened violation of any condition of this Agreement. Each Owner's(s') rights in this respect are exercisable at any time after default or breach of condition. Default hereunder shall exist:

(i) In the event any Owner(s) should fail to pay on demand any amount due the other Owner(s) hereunder; or

(ii) In the event any Owner(s) violates any of the other terms, conditions, or covenants herein contained.

The foregoing to the contrary notwithstanding, and any statutory remedy to the contrary notwithstanding, no Owner(s) shall exercise any right in the event of a default described in said subsections, except and unless it shall have first given the defaulting Owner(s) written notice of the default claimed, specifying in reasonable detail the default claimed, and allowing the defaulting Owner(s) forty-five (45) days to cure such default, or if such default cannot be reasonably cured within forty-five (45) days, then such default will be deemed to have been cured if the defaulting Owner(s) promptly commence(s) to cure such default and diligently and continuously pursue (s) the curing thereof to completion within a reasonable time thereafter. If the claimed default is so cured, it shall be waived by the non-defaulting Owner(s). However, the Owner(s) previously in default will be obligated to pay interest on any sum of money due the other Owner(s) from the date of said written notice until the cure of such default, at the maximum contract rate of interest permitted by law.

7. Notices. Any notice, demand, communication, or election to exercise any option hereunder shall be in writing and may be served or delivered in person, or by prepaid U.S. Registered or Certified Mail, to the address of the party intended as the recipient thereof as such address is herein stated, or to such other address as the parties hereto may at any time, and from time to time, designate in writing. The time of giving notice shall be reckoned from the day of delivery if delivered to the intended recipient in person, or from the day of posting, if mailed.

8. Attorneys' Fees. All costs of collection and/or enforcement in the event of a default or breach of condition, including a reasonable attorneys' fee, if placed in the hands of an attorney for enforcement, shall be paid by the defaulting party to the other party.

9. Performance by Others. Any act required to be performed pursuant to the terms of this Agreement may be performed by any lessee of all or any part of a tract and/or by any mortgagee of a tract, and the performance of such act shall be deemed to be performance by the respective Owner and shall be acceptable as the act of such Owner.

10. Waiver of Default. No waiver of any default by any Owner will be implied from the failure by any other Owner to take action with respect to such default. No express waiver of any default will affect any default or extend any period of time for performance other than as specified in such express waiver. One or more waivers of any default in the performance of any provisions of this Agreement will not be deemed a waiver of any subsequent default in the performance of the same provision or any other provision. The consent to or approval of any act or request by any Owner will not be deemed to waive or render unnecessary the consent to or approval of any subsequent similar act or request. The rights and remedies provided by this Agreement are cumulative and no right or remedy will be exclusive of any other, or of any other right or remedy at law or in equity which any Owner might otherwise have by virtue of a default under this Agreement. The exercise of any right or remedy by any Owner will not impair such Owner's standing to exercise any other right or remedy.

11. No Partnership. Nothing contained in this Agreement and no action by the Owners will be deemed or construed by the Owners or by a third person to create the relationship of principal and agent, or a partnership, or a joint venture, or any association between or among any of the Owners.

12. Severability. If any provision of this Agreement is, to any extent, declared by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement (or the application of such provision to persons or circumstances other than those in respect to which the determination of invalidity or unenforceability was made) will not be affected thereby and each provision of this Agreement will be valid and enforceable to the fullest extent permitted by law.

13. Governing Law. This Agreement will be construed in accordance with the laws of the State of Tennessee.

14. Captions. The captions of the paragraphs of this Agreement are for convenience only and are not intended to affect the interpretation or construction of the provisions herein contained.

15. Time. Time is of the essence of this Agreement.

16. Binding Effect. The provisions of this Agreement will be binding on the Owners and their respective heirs, successors, assigns, and mortgagees, to the extent herein provided.

All conditions, agreements and undertakings contained in the easement shall extend to and be binding upon the representatives, heirs, administrators, successors and assigns of the Owners and shall run with the land.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of this 5th day of May, 2022.

GRANTOR:	GRANTEE:
PARKWAY BAPTIST CHURCH	B&T LAND PARTNERS, LLC
By: William Lunders	By: Jon W. Jantt
Its: Trustee	Its: Managing Member

STATE OF TENNESSEE)
COUNTY OF RUTHERFORD)

Personally appeared before me, the undersigned, a Notary Public in and for the said County and State, the within named William Lunders, with whom I am personally acquainted or proved to me on the basis of satisfactory evidence to be the person described herein, and who, upon oath, acknowledged himself to be Trustee of PARKWAY BAPTIST CHURCH and that he as such properly executed the foregoing instrument for the purposes therein contained, by signing the name of the company by himself as Trustee.

Witness my hand and seal this 5th day of May, 2022.

CYNTHIA J WEST
STATE OF TENNESSEE NOTARY PUBLIC
RUTHERFORD COUNTY
MY COMMISSION EXPIRES 11-20-2023

Cynthia J West
Notary Public
My commission expires: 11-20-23

STATE OF TENNESSEE)
COUNTY OF RUTHERFORD)

Personally appeared before me, the undersigned, a Notary Public in and for the said County and State, the within named Jonathan Troutt, with whom I am personally acquainted or proved to me on the basis of satisfactory evidence to be the person described herein, and who, upon oath, acknowledged himself to be Managing Member of B&T LAND PARTNERS, LLC and that he as such properly executed the foregoing instrument for the purposes therein contained, by signing the name of the company by himself as Managing Member.

Witness my hand and seal this 5th day of May, 2022.

CYNTHIA J WEST
STATE OF TENNESSEE NOTARY PUBLIC
RUTHERFORD COUNTY
MY COMMISSION EXPIRES 11-20-2023

Cynthia J West
Notary Public
My commission expires: 11-20-23

AFFIDAVIT

I hereby swear or affirm that the actual consideration for this transfer is $0.00.

Affiant

Sworn to and subscribed before me on this 5th day of May, 2022.

Notary Public
My commission expires: 11-20-23

CYNTHIA J WEST
STATE OF TENNESSEE
NOTARY PUBLIC
RUTHERFORD COUNTY
MY COMMISSION EXPIRES 11-20-2023

EXHIBIT A
GRANTOR'S PARCEL

Being a parcel of land in the Third Civil District of Rutherford County on the southeasterly side of Lee Victory Parkway (variable width right-of-way) and just northeast of the intersection of Almaville Road and being more particularly described as follows:

Commencing at an iron pin found with cap Delk in the easterly right-of-way line of Lee Victory Parkway and the easterly corner of the Phase Three Adelaide Park Subdivision as of record in Plat Book 29, page 173 R.O.R.C.;

THENCE, along said right-of-way line and the easterly line of the Lee Property as of record in Deed Book 284, page 767, R.O.R.C., S 14° 07' 28" W, 240.03 feet to a Concrete Monument found;

THENCE S 18° 34' 53" W, 207.67 feet to a Concrete Monument found;

THENCE, along a curve to the right 30.00 feet, have a radius of 3979.72 feet and a chord of S 22° 21' 32" W, 30.00 feet to the point of beginning.

THENCE, S 67° 34' 00" E, 101.51 feet to a point.

THENCE, along a curve to the left 95.37 feet to a point, having a radius of 112.27 feet and a chord of N 74° 01' 24" E, 95.37 feet to a point.

THENCE, S 20° 23' 40" E, 181.54 feet to a point, on the common property line with Parkway Baptist Church.

THENCE, along said property line S 51° 56' 00" W, 52.30 feet to a point.

THENCE, leaving said property line N 20° 27' 20" W, 154.36 feet to a point.

THENCE, along a curve to the right 85.02 feet, having a radius of 165.00 feet and a chord of N 74° 01' 24" E, 85.02 feet.

THENCE, N 67° 34' 00" W, 101.95 feet to the right-of-way of Lee Victory Parkway.

THENCE, along a curve to the left 50.00 feet to a point, having a radius of 3979.72 feet and a chord of N 22° 56' 05" E, 50.00 feet to the point of beginning.

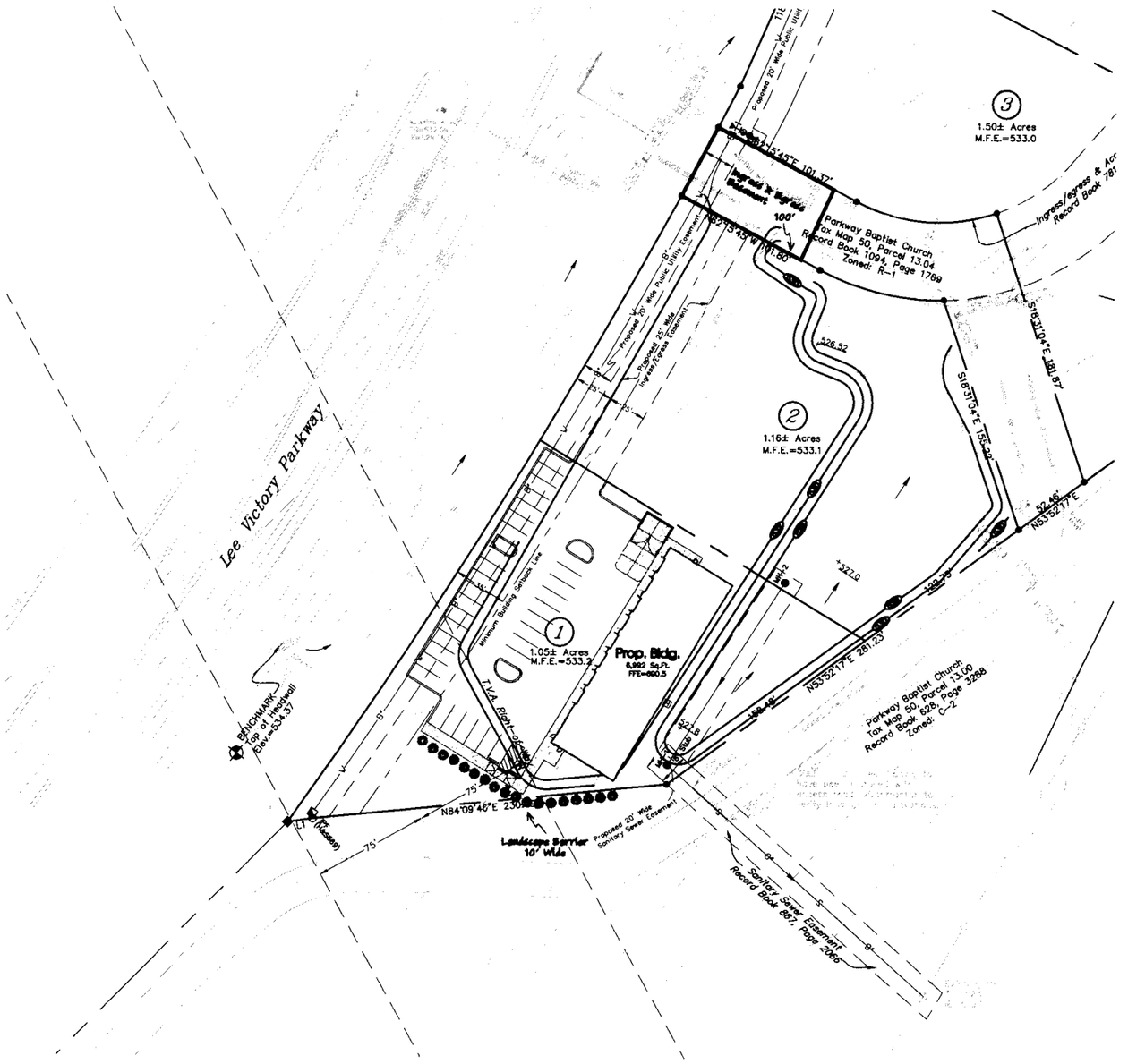
Containing 17,932.83 square feet or 0.41 acres more or less.

EXHIBIT B
GRANTEE'S PARCEL

Beginning at a point in the approximate center line of the black top of the Almaville road, said point being common to the north-east corner of the I. R. Peebles property, the South-east corner of the W. B. Mullins property, the north-west corner of the Ellis D. McGowan et al property, and the south-west corner of the property here in being described, running thence with the north and north westerly boundary lines of the Ellis D. McGowan et al property, the meanders thereof, seven courses as follows, N 76° 19' E, 841.5 feet, N81° 19' E, 346.5 feet, N 49° 30' E, 825 feet, N 84° 00' E, 33 feet, to a point on the westerly bank of Stewart Creek, thence continuing with the Westerly bank of Stewart Creek N 48° 30' E, 349.8 feet, N 36° 30' E, 267.3 feet, to a point thence S 59° 00' E, crossing the said Stewart Creek, in all a distance of 125.4 feet to a stake, common to the north easterly corner of the Ellis D. McGowan et al property positioned at the intersection of two fence lines, thence following the course of an existing fence line, four courses, as follows, N 2° 34' E, 230 feet, N 00° 23' E, 253.3 feet, N 2° 17' W, 185 feet thence N 4° 50' E, a distance of 154.8 feet, to a point in Stewart Creek, common to the south-east corner of the Allen Carter property, thence N 87° 00' W, common to and in part with the south boundary line of the Allen Carter property, a distance of 573.6 feet, to a corner fence post, the north-east corner of the Ellis D. McGowan property thence S 21° 30' W, a distance of 377.85 feet to a rock the south easterly corner of the said Ellis D. McGowan et al property, thence, S 88° 00' , common to the south boundary line of the said Ellis D. McGowan et al property a distance of 1265.55 feet to a point in the old roadway, the south-west corner of the McGowan property, thence with the approximate center line of the old road way three courses as follows, S 2° 10' W, 94 feet, S 10° 46' W, 89.5 feet, thence S 34° 10' W, a distance of 210.9 feet, to a point thence with the Almaville road three courses, as follows, S 15° 34' W, 936 feet, S 6° 08' W, 300 feet thence, S 13° 53' E, a distance of 200 feet, the place of beginning, containing 68.13 acres, be the same, more or less.

LESS AND EXCEPT those properties sold off in Judgment of record in Deed Book 347, page 432 and Warranty Deeds of record in Record Book 373, Page 426; Record Book 442, Page 2569; Record Book 551, Page 551; Record Book 734, Book 2831; Record Book 734, Page 2836; Record Book 761, Page 2298; and Record Book 867, Page 2071 as corrected in Record Book 1094, Page 1769, all in the Register's Office of Rutherford County, Tennessee.

EXHIBIT C
EASEMENT



Lee Victory Parkway
Parkway Baptist Church
Tax Map 50, Parcel 13.04
Record Book 1094, Page 1769
Zoned: R-1
1.50± Acres
M.F.E.=533.0
1.16± Acres
M.F.E.=533.1
1.05± Acres
M.F.E.=533.2
Prop. Bldg.
6,992 Sq.Ft.
FFE=600.5
Minimum Building Setback Line
T.V.A. Right-of-Way
Landscape Barrier
10' Wide
Parkway Baptist Church
Tax Map 50, Parcel 13.00
Record Book 628, Page 3288
Zoned: C-2
Sanitary Sewer Easement
Record Book 867, Page 2066
BENCHMARK
Top of Headwall
Elev.=534.37
N84°09'46"E 230
N53°52'17"E 281.23
S18°31'04"E 155.29
S18°31'04"E 181.87
N53°52'17"E
526.52
527.0
100'

SEC, Inc. – Rezoning Request from C-2 to PCD

Tax Map 50, part of Parcel 12.02, owned by B & T Land Partners and requested by SEC, Inc.

Bordered on the south and east by Parcel 13.00, owned by Parkway Baptist Church; on the north by Parcel 13.06, owned by Parkway Baptist Church; and on the west by the right-of-way of Lee Victory Parkway/SR 102.

Area requested to be rezoned contains approximately 2.21 acres.

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 28.
Department: Planning
Date: May 28, 2026

Subject:
Consideration of a Resolution relative to a Plan of Services for property located on Tax Map 50, Parcel 13.02.

Fiscal Impact:

Contract Type:

Contract Term (if applicable):

Background:

Summary:
The attached plan of services details the services that would be provided by the Town upon the effective date of the annexation of this property. The Town would be providing all services to this property.

The Planning Commission held a public hearing, reviewed the Plan of Services, and recommended approval.

Recommended Council Action:
Recommended Council Action:

Staff recommends approval.

Attachments:
1. Resolution #26-5- Plan of Services

RESOLUTION

A RESOLUTION ADOPTING A PLAN OF SERVICE FOR THE ANNEXATION OF CERTAIN AREAS BY THE TOWN OF SMYRNA, TENNESSEE.

WHEREAS, TCA 6-51-102 (a) (2) as amended May 19, 1998, requires that a Plan of Service be adopted by the governing body of a municipality for areas where an annexation ordinance was not final on November 25, 1997.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF SMYRNA, TENNESSEE, AS FOLLOWS:

SECTION 1. Pursuant to the provisions of Section 6-51-102, Tennessee Code Annotated, there is hereby adopted, for the area bounded as described below, the following plan of service:

Smyrna River of Life Assembly of God
8200 Safari Drive

Tax Map 50, Parcel 13.02, owned and requested by Smyrna River of Life Assembly of God. Bordered on the west by Parcel 13.00, owned by Parkway Baptist Church, and the right-of-way of SR 102/Lee Victory Parkway; on the north by Parcel 13.05, owned by Barringer Family Trust; on the east by the Glenrose Parke and Aberdeen Parke developments; and on the south by Parcel 14.06, owned by Tridon Property Owner, LLC, Parcels 14.03 and 14.04 owned by Swanson Development, LP, Parcel 14.00, owned by Platform Industrial Tridon I, LLC, and Parcel 13.03, owned by the I. R. Peebles Estate. Area annexed contains approximately 54.5 acres.

A. Water

Water services will be provided by the Town of Smyrna.

B. Wastewater

Wastewater services will be provided by the Town of Smyrna upon extension of the wastewater mains to the property by the property owner(s).

C. Streets

1. Emergency maintenance of streets (repair of hazardous chuck holes, measures necessary for traffic flow, etc.) will begin on the effective date of annexation.

2. Routine maintenance, on the same basis as in the present Town limits, will begin in the annexed areas when funds from the State gasoline tax based on the annexed population are received.

3. Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as the need therefore is determined by the governing body, will be accomplished under current policies of the town.

D. Planning and Zoning

The planning and zoning jurisdiction of the Town of Smyrna will extend to the annexed area on the effective date of annexation. Town planning will thereafter encompass the annexed areas.

E. Street Lighting

Street lights will be installed in substantially developed areas within approximately 18 months after the effective date of the annexation, under the standards currently prevailing in the existing Town limits.

F. Recreation

Residents of the annexed areas may use all existing libraries and parks, etc., on and after the effective date of annexation.

G. Street Name Signs

Street name signs where needed will be installed within approximately 18 months after the effective date of annexation.

H. Fire Protection

Fire protection by the present personnel and equipment of the Smyrna Fire Department will be provided on and after the effective date of annexation. Additional personnel and equipment will be provided, if needed, to maintain current standards.

I. Police Protection

Police patrol and response to calls by the Smyrna Police Department will be provided on and after the effective date of the annexation. Police services will be provided with existing personnel and additional personnel will be provided, if needed, to maintain current standards.

J. Traffic Control

Traffic signals, traffic signs, street markings and other traffic control devices will be installed as the need is established by appropriate study and traffic standards.

K. Refuse Collection

Refuse collection and disposal services shall continue to be provided by private contracts with individual residents.

L. Inspection Services

Any inspection services now provided by the Town of Smyrna will begin in the annexed area on the effective date of the annexation.

Section 2. This Resolution shall be effective from and after its adoption.

ADOPTED THIS ____TH DAY OF JUNE, 2026

TOWN OF SMYRNA, TENNESSEE

_____
Mary Esther Reed, Mayor

ATTEST:

_____
Amber Hobbs, Town Clerk

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 29.
Department: Planning
Date: May 28, 2026

Subject:
Consideration of an Ordinance relative to the annexation and I-2 zoning of property on Tax Map 50, Parcel 13.02 requested by Smyrna River of Life Assembly of God containing 54.5 acres. The property is located at 8200 Safari Drive. Second Reading.

Fiscal Impact:

Contract Type:

Contract Term (if applicable):

Background:
The property that is the subject of this request is located at 8200 Safari Drive, which is at the dead end of the road approximately 720 feet north of the intersection with Tridon Drive. The Land Use Plan for this area is the 24 Gateway character area, which would support a mix of uses and services that are both local and regional in scale. Hospitality, retail, restaurant, and multifamily uses are particularly appropriate for this area. The surrounding zoning is C-2 and I-2 in Town and RM in Rutherford County. The Town would be providing all services to this area upon annexation. There is an existing church and school on the property, but they are all located in temporary structures that are to be removed by June 1, 2026.

Summary:
The existing church and school use of the property will cease by May 23, 2026, with the buildings to be removed by June 1. This is important, as the Fire Department and Building Codes Department both have concerns regarding the structures and use of the structures. A concept plan for the proposed industrial development is attached. A large portion of this property lies within the floodway, 100 year floodplain, or 500 year floodplain. Any development would require submittal of a floodplain development permit application. The large floodway/floodplain area includes all of the area that borders the RM zoned properties to the north and east. These areas are heavily wooded and would be undisturbed. A traffic study would be required prior to approval of a site plan for the development. Any improvements recommended by the traffic study would be required

to be installed by the developer. The existing 6" water line on Safari Drive would be required to be upsized by the developer to a 12" to meet fireflow requirements.

The Planning Commission reviewed this request and recommended approval 7 for, 0 against.

Recommended Council Action:
Staff recommends approval.

Attachments:

1. Ordinance #26-29
2. 8200 Safari Drive Annexation Request Application 2026 - Redacted
3. 8200 Safari Drive Rezone Request Application 2026 - Redacted
4. Smyrna River of Life Assembly of God Map 1
5. Smyrna River of Life Assembly of God Map 2
6. Smyrna River of Life Assembly of God Map 3
7. Creekside Phase 2 - Rezoning
8. Creekside Phase 2 - Floodway
9. Owner Authorization Letter - 8200 Safari Dr (1) (002)
10. Smyrna River of Life May 2026 Annexation Description

TOWN OF SMYRNA, TENNESSEE
ORDINANCE NO. 26-29

AN ORDINANCE relative to the annexation and I-2 zoning of property located on Tax Map 50, Parcel 13.02, comprising a total of approximately 54.5 acres.

WHEREAS, the Town Council has determined that it would be in the best interests of its existing residents to annex the above-described property, which borders the current Town limits, and that the failure to annex said property will impede the prosperity of the Town and/or endanger the health, safety and welfare of its inhabitants;

WHEREAS, the Planning Commission has reviewed the proposed annexation and has recommended to the Town Council the proposed annexation; and

WHEREAS, the annexation is in agreement with the general plan for the Town; and

WHEREAS, it has been determined that the legal purposes for which zoning exists are not breached by the annexation and zoning; and

WHEREAS, it has been determined that there will not be an adverse effect upon any specific adjoining property owners and/or any such adverse effect would be justified by the overwhelming public good or welfare; and

WHEREAS, it has been determined that no one property owner or small group of property owners will benefit materially from the change to the detriment of the general public.

Section 1. That the property located on Tax Map 50, Parcel 13.02, comprising a total of approximately 54.5 acres, all of which is identified on Appendix I attached hereto and incorporated herein by reference as if set forth at length verbatim, be, and hereby is, annexed into the corporate limits of the Town of Smyrna, the health and welfare of the Town of Smyrna requiring it.

Section 2. That the property located on Tax Map 50, Parcel 13.02, comprising a total of approximately 54.5 acres, all of which is identified on Appendix I attached hereto and incorporated herein by reference as if set forth at length verbatim, be, and hereby is, zoned I-2, the health and welfare of the Town of Smyrna requiring it.

Section 3. This ordinance shall take effect and become operative thirty (30) days after its adoption on second and final reading, the public health and welfare of the Town of Smyrna requiring it.

PASSED on first reading by the Town Council the ____ day of _____, 2026.

PASSED on second reading by the Town Council the ____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST:

_____
AMBER HOBBS, Town Clerk

dotloop signature verification: dtlp.us/VrJ1-CyIv-SVF0

Town of Smyrna

Annexation Request Application

APPLICANT INFORMATION:		
Name/Company: Smyrna River of Life Assembly of God		
Street Address: 8200 Safari Drive		
City: Smyrna	State: TN	ZIP: 37167
Email: matt.wright@foundrycommercial.com	Phone: 615-517-9302	
CONTRACTOR/DEVELOPER INFORMATION: CHECK BOX IF SAME AS APPLICANT ☐		
Name/Company: Foundry Commercial Acquisitions, LLC		
Street Address: 29 Hermitage Ave.		
City: Nashville	State: TN	ZIP: 37210
Email: matt.wright@foundrycommercial.com	Phone: 615-517-9302	
PROPERTY INFORMATION		
Street Address/Intersecting Streets: 8200 Safari Drive, Smyrna, TN 37167		
Tax Map: 050-013.02-000	Group:	Parcel: 050-013.02-000
Requested Lot Area (Square feet/Acres): 54.50 Acres		
Existing Zoning: IN Office & Institutional	Requested Smyrna Zoning: I-2 Light Industrial	
*Current Property Owner (See Note Below): Smyrna River of Life Assembly of God		
APPLICANT AUTHORIZATION		
Applicant Signature: Johnny D Minick dotloop verified 02/05/26 4:18 PM CST CGAB-WF2N-AN6V-OL17		Date: 02/05/2026
OFFICE USE ONLY		
Staff Initials:	Review Fee:	Date:

- ***If the applicant is not the current property owner, authorization must be provided by the current property owner for the request of annexation as mandated by State law.***
- Applications are to be submitted no later than 12:00 PM noon on the initial deadline date unless otherwise noted.
- All meetings are held at Smyrna Town Hall - 315 South Lowry Street - at 5:00 PM in the Town Council Chambers.
- All supporting documents must be submitted at the time of application.

dotloop signature verification: dtlp.us/VrJ1-CyIv-SVF0

2026 SUBMITTAL AND MEETING CALENDAR
See the full calendar on the Town of Smyrna website

APPLICATION DEADLINE	MEETING DATE
DECEMBER 8, 2025	JANUARY 8
JANUARY 12	FEBRUARY 5
FEBRUARY 9	MARCH 5
MARCH 9	APRIL 7
APRIL 13	MAY 7
MAY 11	JUNE 4
JUNE 8	JULY 9
JULY 13	AUGUST 6
AUGUST 10	SEPTEMBER 3
SEPTEMBER 8 - 8:00 AM	OCTOBER 1
OCTOBER 12	NOVEMBER 5
NOVEMBER 9	DECEMBER 3
DECEMBER 7	JANUARY 7, 2027

MEMBERS

Name	Term Expiration
Vanessa Haley	2026
Salena Scott	2026
Ken Hill	2027
Tim Morrell	2027
Charles Scurr	2027
Marc Adkins, Council Member	Term of Office
Steve Sullivan, Council Member	Term of Office

dotloop signature verification: dtlp.us/iOpx-520N-0zEg

Town of Smyrna

Rezoning Request Application

APPLICANT INFORMATION:		
Name/Company: Smyrna River of Life Assembly of God		
Street Address: 8200 Safari Drive		
City: Smyrna	State: TN	ZIP: 37167
Email: matt.wright@foundrycommercial.com	Phone: (615) 517-9302	

CONTRACTOR/DEVELOPER INFORMATION: CHECK BOX IF SAME AS APPLICANT		
Name/Company: Foundry Commercial Acquisitions, LLC		
Street Address: 29 Hermitage Ave.		
City: Nashville	State: TN	ZIP: 37210
Email: matt.wright@foundrycommercial.com	Phone: (615) 517-9302	

PROPERTY INFORMATION		
Street Address/Intersecting Streets: 8200 Safari Drive, Smyrna, TN 37167		
Tax Map: 050-013.02-000	Group:	Parcel: 050-013.02-000
Requested Lot Area (Square feet/Acres): 54.50 Acres		
Existing Zoning: IN Office & Institutional	**Requested Zoning:** I-2 Light Industrial	
*Current Property Owner (See Note Below): Smyrna River of Life Assembly of God		

APPLICANT AUTHORIZATION		
Applicant Signature: Johnny D Minick dotloop verified 02/05/26 3:31 PM CST CV6D-6XFH-YI1Z-BJCE		Date: 02/05/2026

OFFICE USE ONLY		
Staff Initials:	Review Fee:	Date:

- ***If the applicant is not the current property owner, authorization must be provided by the current property owner for the request of rezoning as mandated by State law.***
- Applications are to be submitted no later than 12:00 PM noon on the initial deadline date unless otherwise noted.
- All meetings are held at Smyrna Town Hall - 315 South Lowry Street - at 5:00 PM in the Town Council Chambers.
- All supporting documents must be submitted at the time of application.

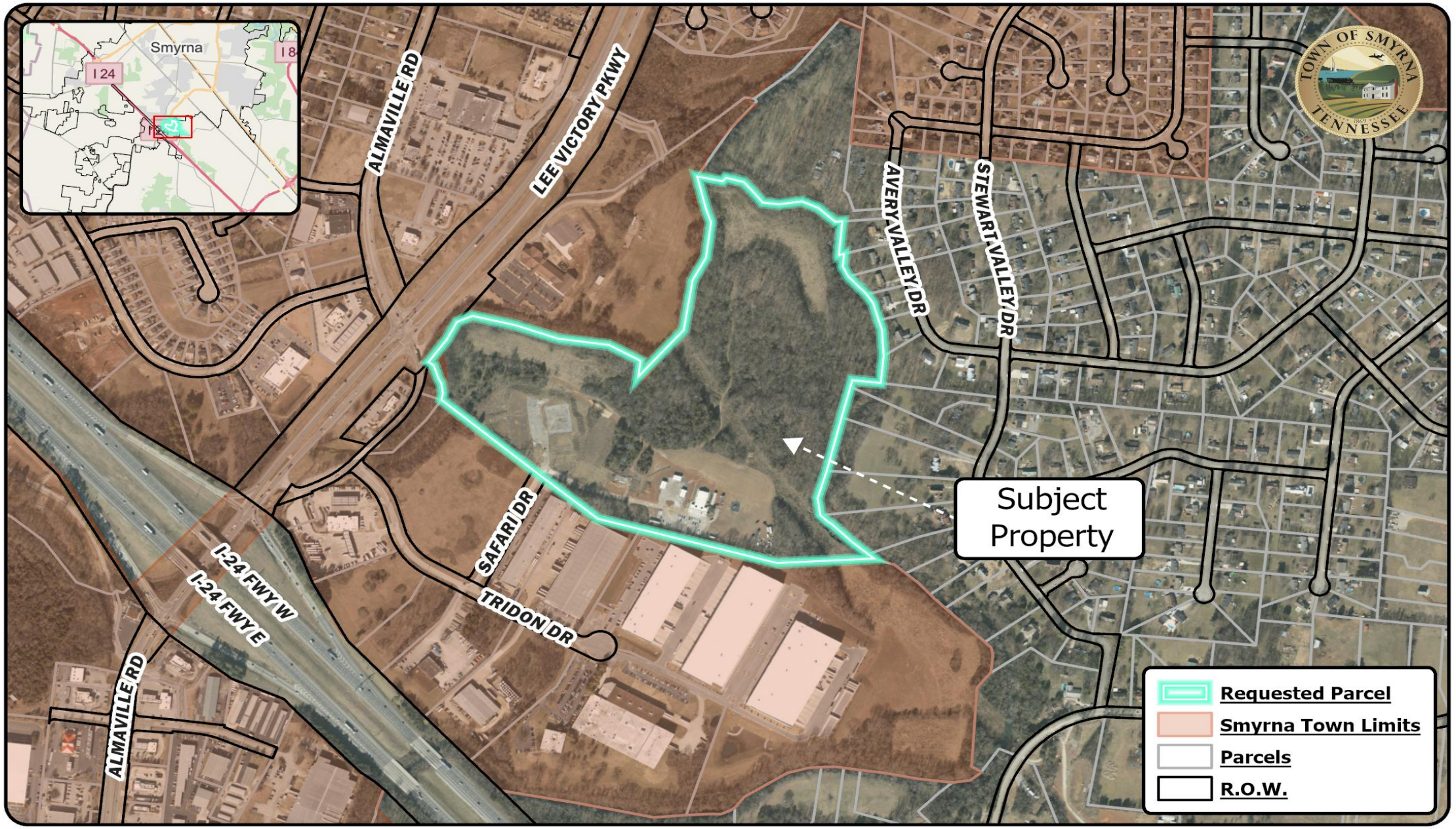
dotloop signature verification: dtlp.us/iOpx-520N-0zEg

2026 SUBMITTAL AND MEETING CALENDAR
See the full calendar on the Town of Smyrna website

APPLICATION DEADLINE	MEETING DATE
DECEMBER 8, 2025	JANUARY 8
JANUARY 12	FEBRUARY 5
FEBRUARY 9	MARCH 5
MARCH 9	APRIL 7
APRIL 13	MAY 7
MAY 11	JUNE 4
JUNE 8	JULY 9
JULY 13	AUGUST 6
AUGUST 10	SEPTEMBER 3
SEPTEMBER 8 - 8:00 AM	OCTOBER 1
OCTOBER 12	NOVEMBER 5
NOVEMBER 9	DECEMBER 3
DECEMBER 7	JANUARY 7, 2027

MEMBERS

Name	Term Expiration
Vanessa Haley	2026
Salena Scott	2026
Ken Hill	2027
Tim Morrell	2027
Charles Scurr	2027
Marc Adkins, Council Member	Term of Office
Steve Sullivan, Council Member	Term of Office



Annexation & I-2 Zoning Request (8200 Safari Drive)

Tax Map: 50 | Parcel: 13.02 | Acres: +/- 54.50

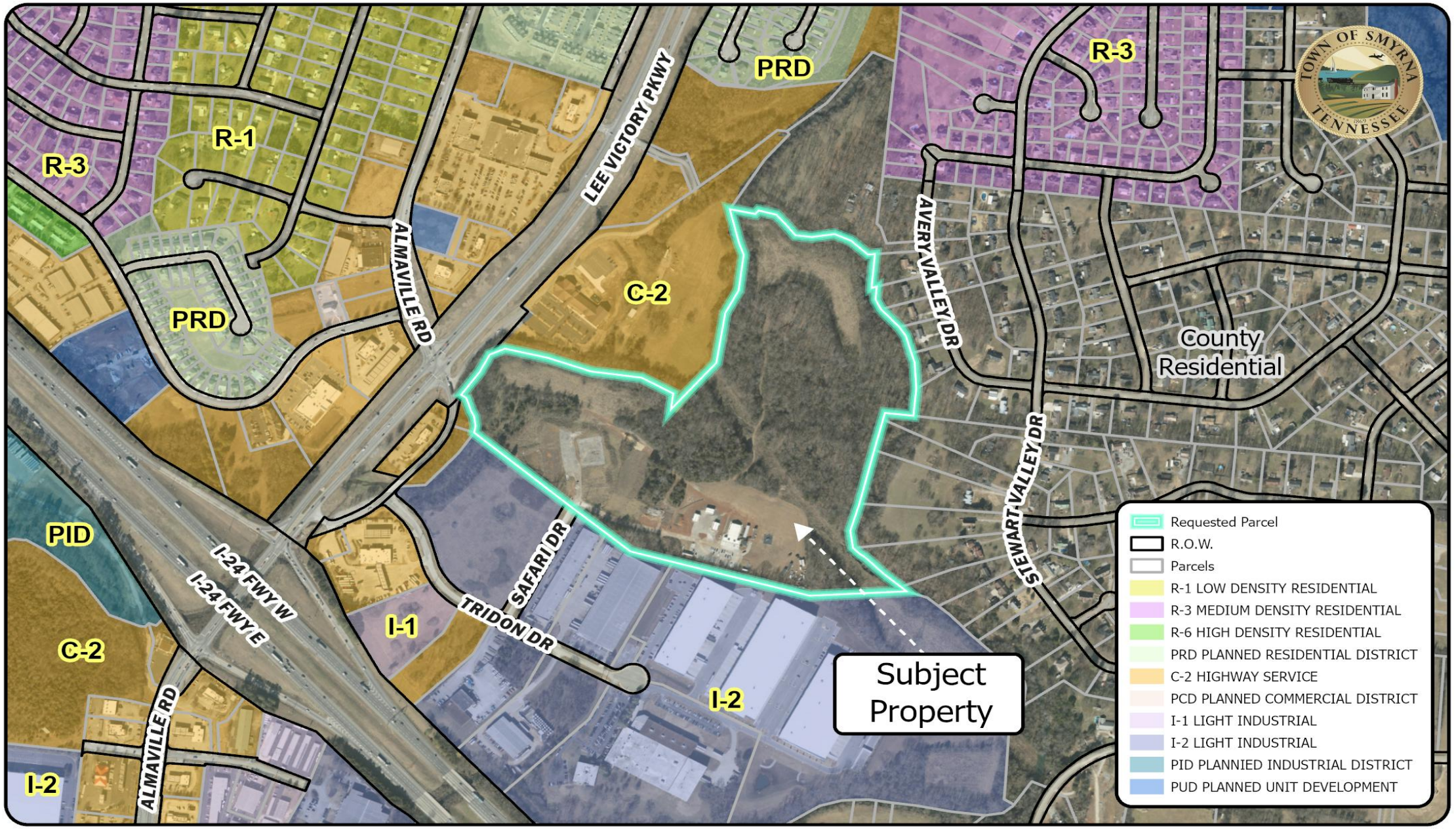
N

0 500 1,000 Feet

Owners: Smyrna River of Life Assembly of God

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet

Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri Community Maps contributors, Map layer by Esri



Annexation & I-2 Zoning Request (8200 Safari Drive)

N

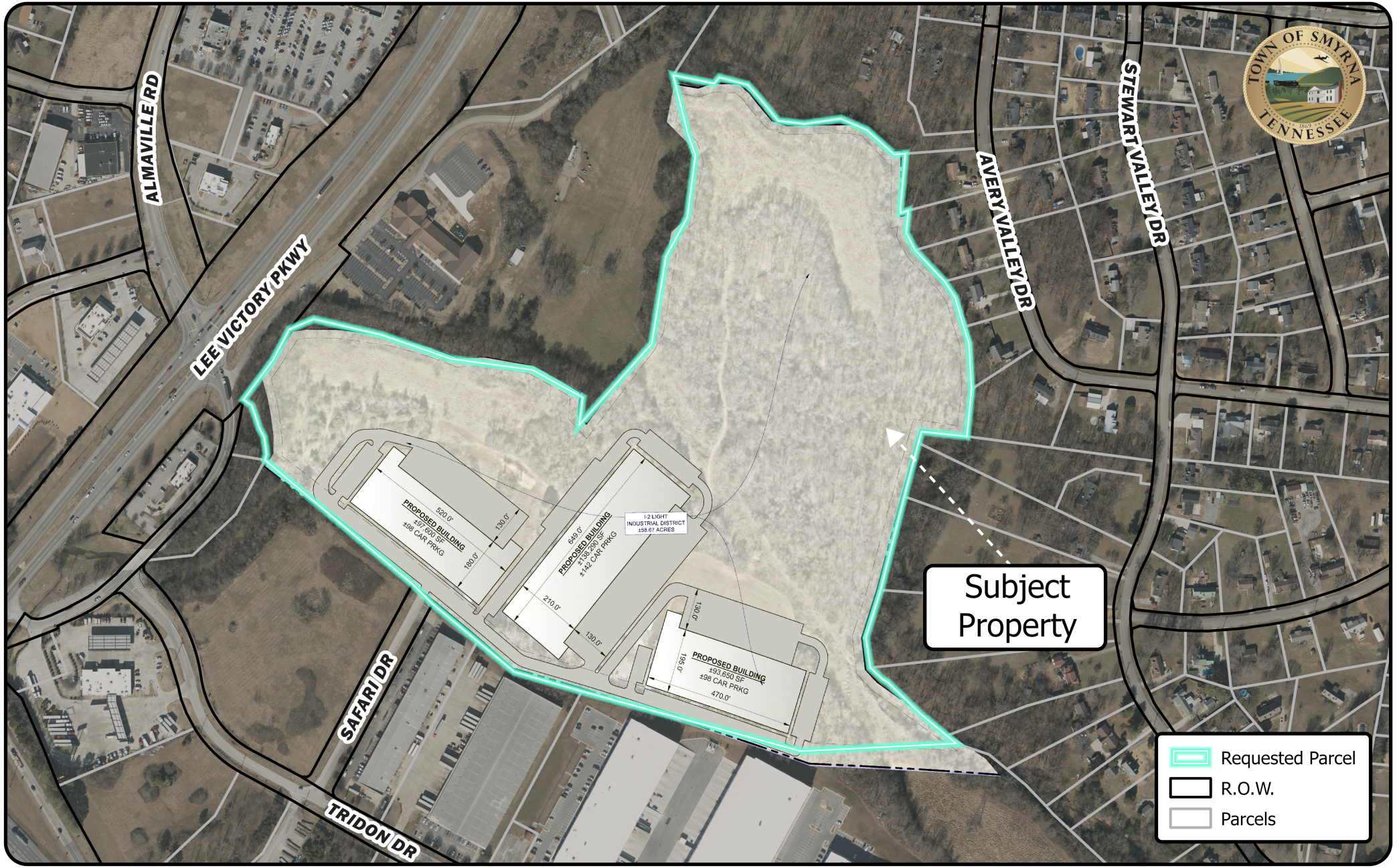
0 500 1,000 Feet

Tax Map: 50 | Parcel: 13.02 | Acres: +/- 54.50

Owners: Smyrna River of Life Assembly of God

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet

Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri Community Maps contributors, Map layer by Esri



Annexation & I-2 Zoning Request (8200 Safari Drive)

Tax Map: 50 | Parcel: 13.02 | Acres: +/- 54.50

Owners: Smyrna River of Life Assembly of God

N

0 250 500 Feet

Coordinate System: NAD 1983 StatePlane Tennessee FIPS 4100 Feet

Map data © OpenStreetMap contributors, Microsoft, Facebook, Google, Esri Community Maps contributors, Map layer by Esri



Kimley»Horn

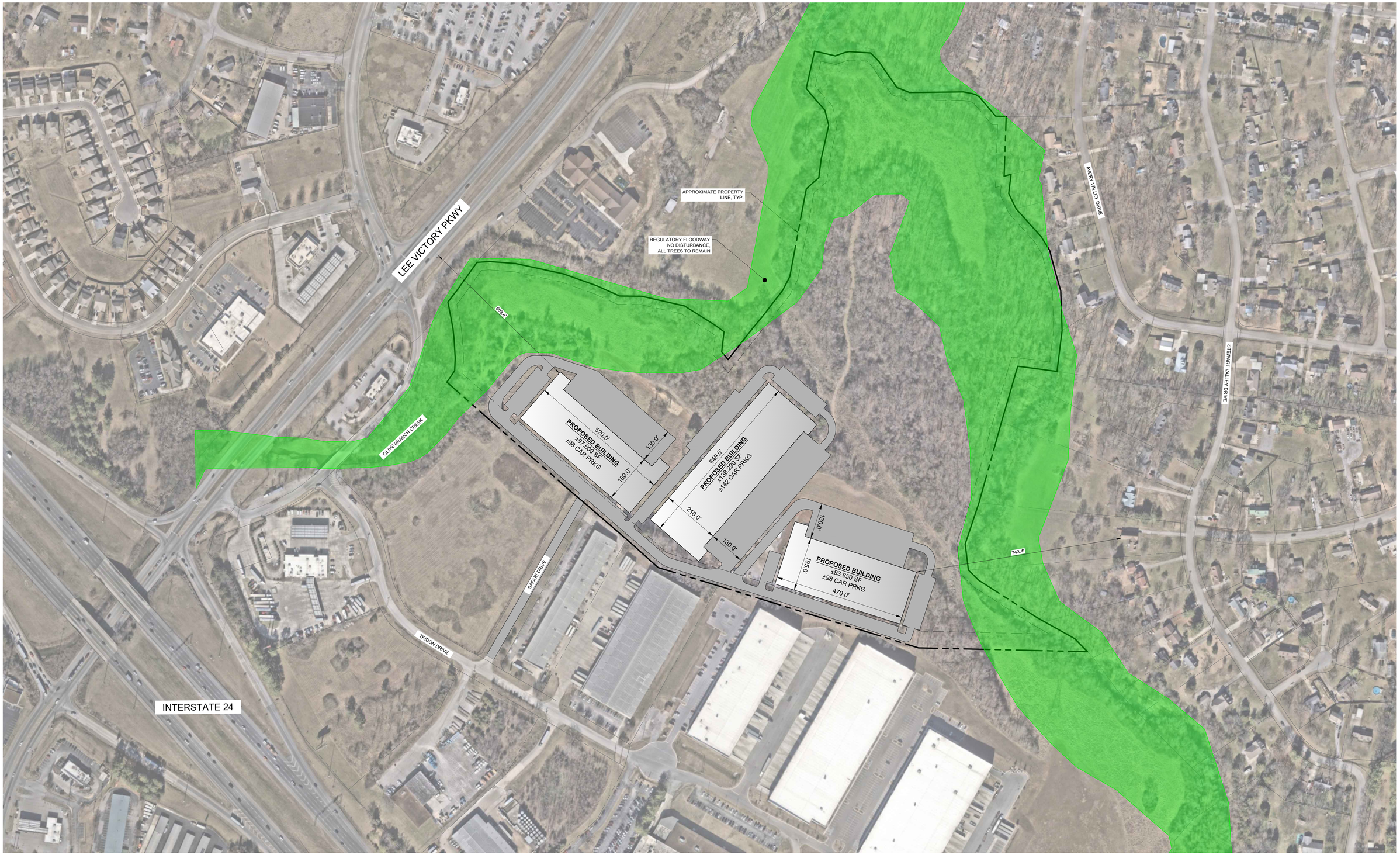
CREEKSIDE LOGISTICS - PHASE 2

FOUNDRY COMMERCIAL - SMYRNA TN

February 16, 2026

0 75 150 300 450

NORTH



Kimley»Horn

CREEKSIDE LOGISTICS - PHASE 2 - FLOODWAY

FOUNDRY COMMERCIAL - SMYRNA TN

February 6, 2026

0 75 150 300 450

NORTH

dotloop signature verification: dtlp.us/7JRB-NiNS-1N9b

OWNER AUTHORIZATION LETTER

8200 Safari Dr – Annexation and Rezoning

Date: 2/5/26

Re: Owner Authorization for Annexation and Rezoning Applications – 8200 Safari Dr

I, the undersigned, hereby certify that I am an authorized representative of Smyrna River of Life Assembly of God, the legal owner of the property associated with the proposed development located at 8200 Safari Dr (Parcel Map 50 Parcel 013.02).

This letter serves as formal authorization for Foundry Commercial Acquisitions, LLC to act on behalf of Smyrna River of Life Assembly of God for all matters related to the preparation, submission, processing, and representation of the Annexation and Rezoning applications for the proposed project. This authorization includes, but is not limited to:

- Submission of all application forms, fees, plans, documents, and supporting materials

- Participation in meetings, hearings, and discussions with city/county staff

- Execution of any required revisions or supplemental submittals

- Receipt and response to correspondence related to the application

Smyrna River of Life Assembly of God acknowledges and affirms that Foundry Commercial Acquisitions, LLC is acting as our duly authorized agent for the purposes stated above until written notice of revocation is provided.

Owner Information

Owner: Smyrna River of Life Assembly of God

Authorized Signatory: **Johnny Minick**

Title: **President**

Address: **6130 Rock Springs Rd. Smyrna, TN 37167**

Email: **Johnnyminick@mac.com**

Phone: **615-414-5555**

Signature: Johnny D Minick dotloop verified 02/05/26 3:31 PM CST WZSQ-RU4V-6I7F-E43A

Date: **02/05/2026**

dotloop signature verification: dtlp.us/7JRB-NiNS-1N9b

Applicant / Agent Information

Applicant / Agent: Foundry Commercial Acquisitions, LLC

Contact Name: Matt Wright Matt Wright

Address: 29 Hermitage Ave., Nashville, TN 37210

Email: matt.wright@foundrycommercial.com

Phone: 615-517-9302

Smyrna River of Life Assembly of God – Annexation and I-2 Zoning Request

Tax Map 50, Parcel 13.02, owned and requested by Smyrna River of Life Assembly of God.

Bordered on the west by Parcel 13.03, owned by the I. R. Peebles Estate, Parcel 13.00, owned by Parkway Baptist Church of Smyrna, and the right-of-way of SR 102/Lee Victory Parkway; on the south by Parcel 14.00, owned by Platform Industrial Tridon I, LLC, Parcels 14.03 and 14.04, owned by Swanson Development LP, Parcel 14.06, owned by Tridon Property Owner, LLC, and the right-of-way of Safari Drive; on the east by the Aberdeen Parke and Glenrose Parke developments; and on the north by Parcel 14.05, owned by Barringer Family Trust. Area annexed contains approximately 54.50 acres.

Town of Smyrna
Town Council Meeting
Agenda Summary

Agenda Item Number 30.
Department: Administration
Date: May 28, 2026

Subject:
Consideration of a Resolution in Memorandum of Ordinance #26-29 relative to the annexation and I-2 zoning of property located on Tax Map 50, Parcel 13.02.

Fiscal Impact:

Contract Type:

Contract Term (if applicable):

Background:
Tennessee statute requires a Resolution to accompany any Ordinance for annexation.

Summary:
This is a housekeeping item.

Recommended Council Action:
Staff recommends approval.

Attachments:
1. Resolution #26-6

TOWN OF SMYRNA, TENNESSEE
RESOLUTION 26-6

A RESOLUTION in memorandum of Ordinance #26-29 relative to the annexation and I-2 zoning of property on Tax Map 50, Parcel 13.02 requested by Smyrna River of Life Assembly of God containing 54.5 acres. The property is located at 8200 Safari Drive.

WHEREAS, T.C.A. §6-51-104 requires a resolution for the annexation proposed by a property owner; and

WHEREAS, this Resolution shall mirror the intent and effect of Ordinance #26-29 relative to the annexation and I-2 zoning of property on Tax Map 50, Parcel 13.02 requested by Smyrna River of Life Assembly of God containing 54.5 acres. The property is located at 8200 Safari Drive.

WHEREAS, Article II, Section 2.01 (35) authorizes the Town Council to exercise and have all other powers, functions, rights, privileges and immunities granted by general law or necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, morals, and general welfare of the town and its inhabitants, and all implied powers necessary to carry into execution all powers granted in this charter as fully and completely as if such powers were fully enumerated herein.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Smyrna, as follows:

Section 1. The Town Council hereby resolves to pass Ordinance #26-29 relative to the annexation and I-2 zoning of property on Tax Map 50, Parcel 13.02 requested by Smyrna River of Life Assembly of God containing 54.5 acres. The property is located at 8200 Safari Drive.

Section 2. This resolution shall take effect immediately upon its adoption, the public health and welfare of the Town of Smyrna requiring it.

ADOPTED by the Town Council the _____ day of _____, 2026.

TOWN OF SMYRNA, TENNESSEE

_____
MARY ESTHER REED, Mayor

ATTEST: _____
AMBER HOBBS, Town Clerk