



**TOWN OF SMYRNA
CHARITY ASSISTANCE FUND BOARD
AGENDA
July 9, 2026
Town Hall
5:00 PM**



1. Public Comment

Note: The Town's Public Comment Period shall be reserved for those citizens that have signed up to address the Town Council, or a Board or Committee, at least twenty-four (24) hours in advance of the meeting, pursuant to the Town's Public Comment Policy as outlined above.

2. Call to Order

3. Prayer and Pledge of Allegiance

4. Approval or Correction of Minutes

- a. Corrected Minutes of November 18, 2025, Meeting
- b. April 9, 2026, regular meeting

5. Old Business

- a. Fund Balance

6. New Business

- a. Update on funding from the Town

7. Staff Comments and/or Other Business

8. Adjournment



TOWN OF SMYRNA
CHARITY ASSISTANCE FUND BOARD



AGENDA

MINUTES

November 18, 2025

5:00 PM

1. Public Comment

There were no public comments at this time.

2. Call to Order

Vice-Chairperson, Jennifer Davis, called the meeting to order at 5:15p.m. The following Board Members were present at the time the meeting was called to order: Council Member Racquel Peebles, Vice-Chairperson Jennifer Davis, and Board Members Marquise Martin and Chris Ruff. Board Member Tabitha Richardson and Chairperson Natasha Floyd joined the meeting during the presentation by Read to Succeed, Inc.

In addition to the Board Members, Town Clerk Amber Hobbs sat in for the meeting as Secretary in the absence of Beth Morris.

3. Prayer and Pledge of Allegiance

Board Member Chris Ruff led the invocation. Vice-Chairperson Jennifer Davis led the Pledge of Allegiance.

4. Approval or Correction of Minutes of the October 16, 2025 Meeting

This item will be considered at the next regular meeting of the Board in Beth's absence.

5. Old Business

5.a. Review of Fund Balance

Next, the Board Members reviewed the fund balance, which is currently \$66,573.56.

6. New Business

6.a. Presentations by Nonprofits

5:15p.m. Community Servants
Great Mercy Outreach Ministry
Read to Succeed, Inc.

5:45p.m. Smyrna Junior Basketball League, Inc.
Domestic Violence Program
Boys & Girls Clubs

6:15p.m. Possibility Place

The following presenters were in attendance and spoke relative to their organization's application:

Community Servants — Tina Bryson

Great Mercy Outreach Ministry — Bosco Tanson

Read to Succeed, Inc. — Jolene Radnoti

Smyrna Junior Basketball League, Inc. — No representation was present at this time.

Domestic Violence Program — Ericka Downing

Boys & Girls Club — Kelly Davis and Beth Hackett

Possibility Place — Jackie Miller

6.b. Discussion and vote related to funding nonprofits

All non-profit applications were next presented for consideration by the Board.

Following discussion, the application relative to CASA of Rutherford Co. was pulled for individual discussion and vote. Following further discussion relative to the remaining non-profit applications, Board Member Jenny Davis made a motion to approve all funding requests for various non-profit organizations as outlined in the attached Exhibit, except for the allocation to CASA of Rutherford Co. Said motion was seconded by Board Member Tabitha Richard and, upon further discussion, approved 6-0.

Next, the application and allocation for the non-profit organization, CASA of Rutherford Co., was discussed individually. Following discussion, Board Member Chris Ruff made a motion to approve the allocation as outlined in the attached Exhibit. Said motion was seconded by Board Member Tabitha Richard, and after further discussion, approved 5-0-1, with Council Member Racquel Peebles abstaining from the vote.

A copy of said document reflecting the non-profit allocations voted upon is attached hereto and incorporated herein by reference as if set forth at length verbatim as Exhibit "1".

7. Staff Comments and/or Other Business

There was no other business to be considered at this time.

8. Adjournment

Without objection, the meeting was adjourned at 7:47 p.m.

Town of Smyrna, Tennessee

Chairperson

Attest:

Secretary



TOWN OF SMYRNA
CHARITY ASSISTANCE FUND BOARD



AGENDA

MINUTES

April 9, 2026

5:00 PM

1. Public Comment

There were no public comments at this time.

2. Call to Order

Vice-Chairperson, Jennifer Davis, called the meeting to order at 5:10 p.m. The following Board Members were present at the time the meeting was called to order: Council Member Racquel Peebles, Vice-Chairperson Jennifer Davis, and Board Members Marquise Martin and Tabitha Richardson. Beth Morris attended at Secretary.

3. Prayer and Pledge of Allegiance

Board Member Marquise Martin led the invocation. Board Member Tabitha Richardson led the Pledge of Allegiance.

4. Approval or Correction of Minutes

Following discussion, Board Member Marquise Martin made a motion to approve the October 16, 2025, and November 18, 2025. Board Member Tabitha Richardson seconded the motion. Following further discussion, the motion was approved 4-0.

4.a. October 16, 2025 regular meeting

4.b. November 18, 2025 regular meeting

5. Old Business

5.a. Fund Balance

Next, the Board Members reviewed the fund balance, which is currently \$28,858.48.

6. New Business

6.a. Election of Chair and Vice-Chair

The Board discussed the election of the Chairperson. Board Member Jennifer Davis made a motion to nominate Marquise Martin to serve as Chairperson. Board Member Tabitha Richardson seconded the motion. Following further discussion, the motion was approved 4-0.

The Board discussed the election of the Vice-Chairperson. Board Member Tabitha Richardson made a motion to nominate Jennifer Davis to serve as Vice-Chairperson. Council Member Racquel Peebles seconded the motion. Following further discussion,

the motion was approved 4-0.

6.b. Meeting Calendar for 2026

Next, the Board Members reviewed the 2026 Meeting Calendar.

7. Staff Comments and/or Other Business

There was no other business to be considered at this time.

8. Adjournment

Without objection, the meeting was adjourned at 5:25 p.m.

Town of Smyrna, Tennessee

Chairperson

Attest:

Secretary